



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Suite Z, 2nd Floor Minaret Mall, 437 Old Mammoth Rd., Suite Z, Mammoth Lakes, CA 93546

Regular Meeting March 21, 2017

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.

(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES - NONE

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Resolution re: Industrial Disability Retirement - Richard Hahn

Departments: Risk Management

Proposed resolution determining that Richard Hahn is eligible for industrial disability retirement.

Recommended Action: Adopt proposed resolution determining that Richard Hahn is eligible for industrial disability retirement. Provide any direction to staff.

Fiscal Impact: Advance Disability Pension payments in the amount of \$4,312.05 per month until the determination is final with CalPERS, at which time said expenditures would be reimbursed to the County.

B. Out of State Travel 2017 NACCHO Public Health Preparedness Summit

Departments: Public Health Emergency Preparedness

(Deb Diaz, Public Health Emergency Preparedness Coordinator) - The annual 2017 National Association of County and City Officials (NACCHO) Public Health Preparedness Summit will be held in Atlanta, GA, April 25, 2017 through April 28, 2017. The focus of this summit is to explore the factors driving change in our world and analyze how they will impact the future of the public health emergency preparedness.

Recommended Action: Approve out of state travel for Deb Diaz, Mono County Public Health Emergency Preparedness Coordinator for the annual 2017 National Association of County and City Health Officials (NACCHO) Public Health Preparedness Summit in Atlanta, Georgia, from April 25, 2017 through April 28,

2017.

Fiscal Impact: There will be no fiscal impact to the General Fund. The 2016-17 Hospital Preparedness Program (HPP) grant has allotted funds of \$2,422.00 for this travel expense which includes registration, hotel, airfare, and per diem.

C. California Public Safety Procurement Program Board Resolution

Departments: Sheriff

Proposed resolution No. R17-___, authorizing Mono County Sheriff's Office Participation in the California Public Safety Procurement Program.

Recommended Action: Adopt proposed resolution, authorizing Mono County Sheriff's Office Participation in the California Public Safety Procurement Program. Provide any desired direction to staff.

Fiscal Impact: There is no fiscal impact.

8. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter to LTC from Wheeler Crest FireSafe Council

Departments: Clerk of the Board

Letter addressed to the Local Transportation Commission from the Wheeler Crest FireSafe Council regarding an emergency fire access route for Swall Meadows. Included as correspondence by Supervisor Stump's request.

9. REGULAR AGENDA - MORNING

A. National Wounded Warrior Center/Disabled Sports Eastern Sierra Presentation

Departments: Board of Supervisors

20 minutes (10 minute presentation; 10 minute discussion)

(Kathy Copeland, Disabled Sports Eastern Sierra) - Presentation by Kathy Copeland and Laura Beardsley of Disabled Sports Eastern Sierra regarding plans for the National Wounded Warrior Center in Mammoth Lakes.

Recommended Action: Receive presentation and consider adopting a resolution in support of the National Wounded Warrior Center/Disabled Sports Eastern Sierra.

Fiscal Impact: None.

B. Mountain Ventures Summit – The Future of Work

Departments: Information Technology

15 minutes (10 minute presentation; 5 minute discussion)

(Nate Greenberg) - Debrief of the Mountain Ventures Summit – The Future of Work in Telluride, Colorado.

Recommended Action: Hear report on IT Director Nate Greenberg's participation in the Mountain Ventures Summit which was a gathering of thought leaders and representatives from mountain towns throughout the US with the intention of talking about The Future of Work and how to build sustainable entrepreneurship ecosystems in communities like ours.

Fiscal Impact: None.

C. Employment Contract- Assistant Clerk/Recorder/Registrar/Clerk of the Board

Departments: Human Resources

10 minutes (5 minute presentation; 5 minute discussion)

(Dave Butters) - Proposed resolution approving a contract with Helen Nunn as Assistant Clerk/Recorder/Registrar/Clerk of the Board, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: 1. Announce fiscal impact. 2. Approve Resolution #R17-____, approving a contract with Helen Nunn as Assistant Clerk/Recorder/Registrar/Clerk of the Board, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (March 3 to June 30th) is approximately \$45,170 of which \$27,744 is salary; \$6,620 is the employer portion of PERS, and \$10,806 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year (2016-2017) would be \$135,510 of which \$83,232 is annual salary; \$19,859 is the employer portion of PERS, and \$32,419 is the cost of the benefits.

D. Review of Need for Continuation of Local Emergency

Departments: CAO, Sheriff

10 minutes (5 minute presentation; 5 minute discussion)

(Leslie Chapman, Ingrid Braun) - On January 31, 2017 the Mono County Sheriff declared a state of local emergency as a result of extreme winter weather. The Board of Supervisors ratified this declaration on February 7, 2017, and further declared a continuing state of emergency. Mono County Code Section 2.60.080 requires that the Board of Supervisors review the need for continuing the local emergency every 14 days, and Government Code section 8630 requires that the Board review the need at least every 30 days until it is terminated. This item is provided for that purpose.

Recommended Action: Review need for continuing the local emergency. If Board determines that need no longer exists, direct staff to prepare a declaration terminating local emergency.

Fiscal Impact: None

E. Continuum of Care Reform & Resource Family Approval

Departments: Social Services

1 hour (25 minute presentation; 35 minute discussion)

(Kathy Peterson and Michelle Raust, Social Services; Karin Humiston, Probation; Robin Roberts, Behavioral Health) - County child welfare agencies, probation departments, and behavioral health plans across California are undertaking a large, multi-year initiative called the Continuum of Care Reform (CCR) that recognizes children who suffer from abuse and neglect do best when they can live in a supportive, home-based, family environment – whether it be for a short-term period while their biological parents rebuild their lives or permanently if they cannot return to their biological parents. One specific element of CCR is Resource Family Approval – also known as RFA – a method of approving care providers to foster, adopt and/or provide legal guardianship. Staff will discuss local implementation of CCR, as well as Mono County-specific RFA policies and procedures.

Recommended Action: Hear presentation and provide desired direction to staff.

Fiscal Impact: None. Board workshop; information and discussion item only.

F. Mono County Cannabis Joint Committee Update

Departments: Various

1 hour (25 minute presentation; 35 minute discussion)

(Michael Draper) - Presentation on the Joint Committee's effort to address the legalization of marijuana /cannabis under new state laws

Recommended Action: Receive presentation and provide staff direction

Fiscal Impact: Other than staff time to develop programs, policies, etc., fiscal impacts are unknown at this time

G. South County Facility Analysis

Departments: CAO, Public Works

20 minutes (10 minute presentation; 10 minute discussion)

(Tony Dublino) - Presentation and update by Tony Dublino regarding the ongoing South County Facility analysis.

Recommended Action: None. Provide any desired direction to staff.

Fiscal Impact: None at this time

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: Sierra Center Mall, Mammoth Lakes. Agency negotiators: Leslie Chapman, Janet Dutcher, Tony Dublino, Stacey Simon. Negotiating parties: Mono County and Highmark Mammoth Investments, LLC. Under negotiation: Price and terms of payment.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M. IF NECESSARY

12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

ADJOURN



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Risk Management

TIME REQUIRED

SUBJECT Resolution re: Industrial Disability
Retirement - Richard Hahn

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution determining that Richard Hahn is eligible for industrial disability retirement.

RECOMMENDED ACTION:

Adopt proposed resolution determining that Richard Hahn is eligible for industrial disability retirement. Provide any direction to staff.

FISCAL IMPACT:

Advance Disability Pension payments in the amount of \$4,312.05 per month until the determination is final with CalPERS, at which time said expenditures would be reimbursed to the County.

CONTACT NAME: Jay Sloane

PHONE/EMAIL: (760) 932-5405 / jsloane@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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[Staff Report](#)

[Resolution](#)

History

Time	Who	Approval
3/14/2017 12:28 PM	County Administrative Office	Yes
3/16/2017 7:47 AM	County Counsel	Yes
3/15/2017 7:32 AM	Finance	Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5405 • FAX (760) 932-5411
jsloane@mono.ca.gov

Jay Sloane
Mono County Administration
Risk Management

To: Board of Supervisors

From: Jay Sloane

Date: March 21, 2017

Re: Industrial Disability Retirement – Richard Hahn

Recommendation:

Adopt resolution determining that Richard Hahn is eligible for Industrial Disability Retirement. Provide any desired direction to staff.

Fiscal/Mandates Impact:

Advance Disability Pension payments in the amount of \$4,312.05 per month until the determination is final with CalPERS, at which time said expenditures would be reimbursed to the County.

Discussion:

CalPERS requires a Board determination regarding the County's position on the disability, or lack thereof, of an employee filing for an industrial disability retirement (IDR). In this case, medical evaluations and reports conclusively establish that Mr. Hahn's injuries prevent him from carrying out his normal duties in the Sheriff's department for the indefinite future, and the County previously agreed that the injury was work-related through the worker's compensation process. As such, it is appropriate to make the formal finding that he is substantially disabled for purposes of his IDR application

If you have any questions regarding this item prior to your meeting, please call me at (760) 932-5405.



R17-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS DETERMINING THAT
RICHARD HAHN IS ELIGIBLE FOR
INDUSTRIAL DISABILITY RETIREMENT**

WHEREAS, the County of Mono (hereinafter referred to as Agency) is a contracting agency of the Public Employee's Retirement System; and

WHEREAS, the Public Employee's Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purposes of the California Public Employee's Retirement Law and whether such disability is "industrial" within the meaning of such Law; and

WHEREAS, an application for industrial disability retirement of Richard Hahn employed by the Agency in the position of Sergeant has been filed with the California Public Employee's Retirement System; and

WHEREAS, the County of Mono has reviewed the medical and other evidence relevant to such alleged disability;

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES:

1. That the County of Mono does hereby find and determine that Richard Hahn is substantially incapacitated within the meaning of the California Public Employee's Retirement Law for performance of his duties in the position of Sergeant.

2. That County of Mono does hereby find and determine that such disability is a result of injury or disease arising out of and in the course of employment. Neither said Richard Hahn nor the agency, County of Mono, has applied to the Workers' Compensation Appeals Board for a determination pursuant to Government Code section 21166 whether such disability is industrial.

3. His last day on pay status is April 1, 2017.

4. There is not a possibility of third party liability.

5. Advance Disability Pension payments will be made. The payments will be made monthly in the amount of \$4312.05 beginning June 02, 2017.

6. The primary disabling condition is lower back injury.

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PASSED, APPROVED and **ADOPTED** this _____ day of _____, 2017,
by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Stacy Corless, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Public Health Emergency Preparedness

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

Deb Diaz, Public Health Emergency
Preparedness Coordinator

SUBJECT Out of State Travel 2017 NACCHO
Public Health Preparedness Summit

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The annual 2017 National Association of County and City Officials (NACCHO) Public Health Preparedness Summit will be held in Atlanta, GA, April 25, 2017 through April 28, 2017. The focus of this summit is to explore the factors driving change in our world and analyze how they will impact the future of the public health emergency preparedness.

RECOMMENDED ACTION:

Approve out of state travel for Deb Diaz, Mono County Public Health Emergency Preparedness Coordinator for the annual 2017 National Association of County and City Health Officials (NACCHO) Public Health Preparedness Summit in Atlanta, Georgia, from April 25, 2017 through April 28, 2017.

FISCAL IMPACT:

There will be no fiscal impact to the General Fund. The 2016-17 Hospital Preparedness Program (HPP) grant has allotted funds of \$2,422.00 for this travel expense which includes registration, hotel, airfare, and per diem.

CONTACT NAME: Deb Diaz

PHONE/EMAIL: 760 924-1829 / ddiaz@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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[Staff Report](#)

[Conference Flyer](#)

History

Time	Who	Approval
3/14/2017 12:23 PM	County Administrative Office	Yes
3/14/2017 9:16 AM	County Counsel	Yes
3/14/2017 12:22 PM	Finance	Yes



Mono County Public Health

Richard O. Johnson, M.D., MPH

Public Health Officer

Office: (760) 924-1828

drrickjohn@gmail.com

24/7/365 Emergency Contact Number: (760) 914-0496

Lynda Salcido

Public Health Director

Office: (760) 924-1842

lsalcido@mono.ca.gov



Public Health
Prevent. Promote. Protect.

Date: March 1, 2017

To: Mono County Board of Supervisors

From: Deb Diaz, Emergency Preparedness Coordinator

Subject: Approve out of state travel for Deb Diaz, Mono County Public Health, Emergency Preparedness Coordinator for the annual 2017 National Association of County and City Health Officials (NACCHO) Public Health Preparedness Summit in Atlanta, Georgia, from April 25, 2017 through April 28, 2017 with travels days April 24, 2017 and April 29, 2017.

Discussion: The goal of the Preparedness Summit is to provide a venue where participants are exposed to current information, research findings, and practical tools to enhance the participants' capabilities to plan and prepare for, respond to, and recover from disasters and other public health emergencies. The focus of the 2017 Preparedness Summit is to explore the factors driving change in our world, analyze how they will impact the future of the public preparedness, and identify opportunities we have today to drive action toward meeting our future needs.

Fiscal Impact: There will be no fiscal impact to the General Fund. The 2016-17 Hospital Preparedness Program (HPP) grant has allotted funds of \$2,422.00 for this travel expense which includes registration, hotel, airfare, and per diem.

Should you have any questions regarding this request please contact Deb Diaz at (650) 924-1829 or ddiaz@mono.ca.gov.

Thank you.

PREPAREDNESS SUMMIT

APRIL 25 - 28, 2017 • ATLANTA GEORGIA

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Announcements

2017 Preparedness Summit Early Bird Registration Extended

Early bird registration for the 2017 Preparedness Summit is now extended through March! Save \$100 by registering before March 17, 2017. Visit the Registration

About

As public health professionals looks towards the next two decades, one thing is certain, the world will not look the same as it does today. Our changing environment, technological innovation and increasing population density in urban areas are just some of

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page for more information.

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the driving forces that will test our ability to take actions to prepare, respond, and recovery from disasters. The focus of the 2017 Preparedness Summit is to explore the factors driving change in our world, analyze how they will impact the future of public health preparedness, and identify opportunities we have *today* to drive action toward meeting our future needs. [Read more](#)

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PREPAREDNESS SUMMIT

APRIL 25 - 28, 2017 • ATLANTA GEORGIA

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2017 Preparedness Summit

Forces of Change: Capabilities, Innovation, and Partnerships

As public health professionals look towards the next two decades, one thing is certain, the world will not look the same as it does today. Our changing environment, technological innovation and increasing population density in urban areas are just some of the driving forces that will test our ability to take actions to prepare, respond, and recover from disasters. The focus of the 2017 Preparedness Summit is to explore the factors driving change in our world, analyze how they will impact the future of public health preparedness, and identify opportunities we have *today* to drive action toward meeting our future needs.

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[2017 Planning Committee](#)

The Preparedness Summit is the first and longest running national conference on public health preparedness. Since its beginning in 2006, the National Association of County and City Health Officials (NACCHO) has taken a leadership role in convening a wide array of **partners** to participate in the Summit; presenting new research findings, sharing tools and resources, and providing a variety of opportunities for attendees to learn how to implement model practices that enhance the nation’s capabilities to prepare for, respond to, and recover from disasters and other emergencies. In 2016, the 4-day annual event, brought over 1,800 attendees to Dallas, Texas from nearly every state in the nation as well as several territories and countries, including China and Australia.

In 2017, the Summit will take place at the Atlanta Marriott Marquis from April 25-28 and we hope you will join us!

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OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Sheriff

TIME REQUIRED

SUBJECT California Public Safety Procurement
Program Board Resolution

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution No. R17-___, authorizing Mono County Sheriff's Office Participation in the California Public Safety Procurement Program.

RECOMMENDED ACTION:

Adopt proposed resolution, authorizing Mono County Sheriff's Office Participation in the California Public Safety Procurement Program. Provide any desired direction to staff.

FISCAL IMPACT:

There is no fiscal impact.

CONTACT NAME: Ingrid Braun

PHONE/EMAIL: 760-932-7549 / ibraun@monosheriff.org

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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[Staff Report](#)

[Resolution](#)

History

Time	Who	Approval
3/14/2017 9:00 AM	County Administrative Office	Yes
3/14/2017 9:04 AM	County Counsel	Yes
3/15/2017 7:33 AM	Finance	Yes

MONO COUNTY
SHERIFF
A Commitment to Community Safety and Service



Ingrid Braun
Sheriff-Coroner

MONO COUNTY SHERIFF'S OFFICE

Michael Moriarty
Undersheriff

DATE: March 21, 2017
TO: The Honorable Board of Supervisors
FROM: Ingrid Braun, Sheriff-Coroner
SUBJECT: Participation and Enrollment California Public Safety Procurement Program

RECOMMENDATION:

Approve Resolution 17-xx authorizing Mono County Sheriff-Coroner Ingrid Braun and authorized Mono County Sheriff's Office employees to participate in the California Public Safety Procurement Program (CPSPP).

DISCUSSION:

The California Governor's Office of Emergency Services oversees and administers the CPSPP. The CPSPP allows local, state and federal law enforcement agencies the opportunity screen and apply for the distribution of decommissioned serviceable military equipment to be revitalized for the purpose of strengthening local law enforcement's response capability.

The Office of Emergency Services has requested a governing body resolution for participation in the CPSPP. This resolution will meet the requirement for CPSPP guidelines for agency participation in the procurement program.

FINANCIAL IMPACT:

There is no impact to the Sheriff's Office budget or the General Fund.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'IB', is written over a faint circular stamp.

Ingrid Braun
Sheriff-Coroner



RESOLUTION NO. R17-___

**A RESOLUTION AUTHORIZING MONO COUNTY SHERIFF'S
OFFICE PARTICIPATION IN THE CALIFORNIA PUBLIC
SAFETY PROCUREMENT PROGRAM**

WHEREAS, Mono County, a political subdivision of the State of California, wishes to participate in the California Public Safety Procurement Program and to authorize the Mono County Sheriff-Coroner to act as its agent to sign for and administer grants thereunder; and

NOW, THEREFORE BE IT RESOLVED BY THE MONO COUNTY BOARD OF SUPERVISORS that:

SECTION ONE: The County of Mono's participation in the California Public Safety Procurement Program is hereby authorized; and

SECTION TWO: The Mono County Sheriff-Coroner and authorized employees are authorized to execute for and on behalf of Mono County any documents necessary for the purpose of participation in the California Public Safety Procurement Program and to act as the County's agents with respect thereto.

PASSED AND ADOPTED this ___ day of March, 2017, by the following vote:

AYES :

NOES :

ABSTAIN :

ABSENT :

ATTEST:

Clerk of the Board

**Stacy Corless, Chair
Board of Supervisors**

APPROVED AS TO FORM:

COUNTY COUNSEL



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Letter to LTC from Wheeler Crest
FireSafe Council

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Letter addressed to the Local Transportation Commission from the Wheeler Crest FireSafe Council regarding an emergency fire access route for Swall Meadows. Included as correspondence by Supervisor Stump's request.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Helen Nunn

PHONE/EMAIL: 760-932-5534 / hnnun@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
*PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING*

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Wheeler Crest Letter</p>

History

Time	Who	Approval
3/17/2017 4:43 AM	County Administrative Office	Yes
3/16/2017 6:59 AM	County Counsel	Yes

3/16/2017 2:03 PM

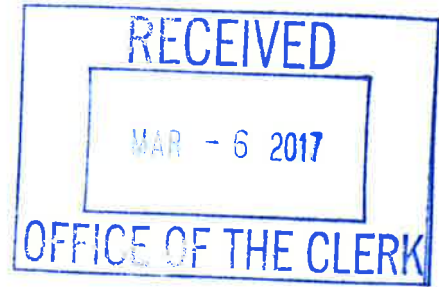
Finance

Yes



A Fire Safe Community Benefits All

February 28, 2017



Mono County Local Transportation Commission
PO Box 347
Mammoth Lakes, CA 93546

Attention: Scott Burns

Re: Community Emergency Access Route for Swall Meadows, Work Element 616-15-0

Dear Mr. Burns,

The Wheeler Crest Fire Safe Council in the community of Swall Meadows would like to respond to your draft for a Hazard Mitigation Plan in Mono County, which includes the CWPP and the Community Emergency Access Route as listed in Work Element 616-15-0.

We strongly support the Hazard Mitigation Plan involving consultants to help us in putting this complex project in place. We thank you for creating this grant proposal and all the time and special effort you and your staff have put in so far.

The importance of an updated Hazard Mitigation Plan is of particular importance after our Round Fire two years ago, which destroyed 35 homes and put residents and firefighters in life threatening danger with only one egress route in and out of Swall Meadows. Swall Meadows Road, our only access route, is a narrow two-lane road (one lane each way) without a safe curbside, particularly where the terrain on the side quickly falls off.

Since 2002, Swall Meadows residents have faced 4 significant fires in and around the community, which emphasizes even more the necessity of working on a lasting Fire Mitigation Plan and the need for expert consultants.

In the last several years the community of Swall Meadows has worked very hard through grants, clean ups, and individual homeowner efforts to decrease our local fire hazard, but much

more needs to be done. We urge the LTC to use the Hazard Mitigation grant for the most needed work element, which we consider to be the Community Emergency Access Route Assessment # 616-15-0 for Swall Meadows.

The need for an emergency egress route for the Swall Meadows community is a long-standing, recognized, and necessary project, and is consistent with current State and Federal Fire mitigation standards. If our community were to be designed today, a secondary route in and out of Swall Meadows would be mandatory.

We ask of the LTC that Work Element 616-15-0 be moved forward for funding, implementation, and construction. Please know that in your efforts you will have the complete cooperation of WCFSC.

Respectfully yours,



Alan Barlow
President, Wheeler Crest Fire Safe Council
129 Willow Road
Swall Meadows, CA 93514
catalinaalan@yahoo.com

cc: Shannon Kendall
Fred Stump

Enclosure

Walter Lehmann

From: Walter Lehmann
Sent: Thursday, November 19, 2015 6:25 PM
To: 'Dale Schmidt (skymeadowranch@schat.net)'
Cc: Fred Stump (fstump@mono.ca.gov); Garrett Higerd (ghigerd@mono.ca.gov); Paul Roten (proten@mono.ca.gov)
Subject: Swall Meadows - potential emergency access
Attachments: Pinion-Quail Circle ROW - TMB9PG67.PDF; Pinion-Quail Circle ROW - TMB9PG67A.PDF; Pinion-Quail Circle ROW - TMB9PG67B.PDF; Pinon-Quail Circle Imp Plan 1984.PDF; Swall Meadows Potential Emergency Access Route.pdf; TM37-27A Pinon Ranch - CC&Rs Vol 418-316.pdf

Dale,

Per your request I have prepared a preliminary diagram of a proposed emergency access route from Quail Circle to Swall Meadows Road. The distances and elevations are approximate and should be field surveyed to verify the feasibility of this route. Also attached are the Pinon Ranch Subdivision Maps, the CC&Rs, and the Quail Circle Road Improvement Plan.

Unfortunately I misspoke that there was an easement coming off of Quail Circle to USFS Land. To create that easement, permission from the owners of Lot 5 and/or Lot 6 would be needed. Let me know if you require additional public records for Swall Meadows.

Walt Lehmann
Engineering Technician III
Mono County Dept. of Public Works
P.O. Box 457
Bridgeport, CA 93517
wlehmann@mono.ca.gov
760.932.5445

*Support of Land Development, Facilities and Capital Improvement Projects.
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OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Board of Supervisors

TIME REQUIRED	20 minutes (10 minute presentation; 10 minute discussion)	PERSONS APPEARING BEFORE THE BOARD	Kathy Copeland, Disabled Sports Eastern Sierra
SUBJECT	National Wounded Warrior Center/Disabled Sports Eastern Sierra Presentation		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Kathy Copeland and Laura Beardsley of Disabled Sports Eastern Sierra regarding plans for the National Wounded Warrior Center in Mammoth Lakes.

RECOMMENDED ACTION:

Receive presentation and consider adopting a resolution in support of the National Wounded Warrior Center/Disabled Sports Eastern Sierra.

FISCAL IMPACT:

None.

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

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THE COUNTY ADMINISTRATOR
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32 DAYS PRECEDING THE BOARD MEETING

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ATTACHMENTS:

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No Attachments Available

History

Time	Who	Approval
3/17/2017 5:22 AM	County Administrative Office	Yes
3/16/2017 2:24 PM	County Counsel	Yes
3/16/2017 2:04 PM	Finance	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Information Technology

TIME REQUIRED 15 minutes (10 minute presentation;
5 minute discussion) **PERSONS APPEARING** Nate Greenberg

SUBJECT Mountain Ventures Summit – The
Future of Work **BEFORE THE BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Debrief of the Mountain Ventures Summit – The Future of Work in Telluride, Colorado.

RECOMMENDED ACTION:

Hear report on IT Director Nate Greenberg's participation in the Mountain Ventures Summit which was a gathering of thought leaders and representatives from mountain towns throughout the US with the intention of talking about The Future of Work and how to build sustainable entrepreneurship ecosystems in communities like ours.

FISCAL IMPACT:

None.

CONTACT NAME: Nate Greenberg

PHONE/EMAIL: 760-924-1819 / ngreenberg@mono.ca.gov

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[Staff Report](#)

[Mountain Ventures 2017 Reflection](#)

History

Time	Who	Approval
3/14/2017 12:07 PM	County Administrative Office	Yes
3/16/2017 8:22 AM	County Counsel	Yes
3/14/2017 12:57 PM	Finance	Yes



**INFORMATION TECHNOLOGY
COUNTY OF MONO**

PO Box 7657 | 437 OLD MAMMOTH ROAD, STE. 228 MAMMOTH LAKES, CA 93546
(760) 924-1819 • FAX (760) 924-1697 • ngreenberg@mono.ca.gov

Nate Greenberg
Information Technology Director

March 21, 2017

To Honorable Board of Supervisors
From Nate Greenberg, Information Technology Director
Subject Debrief: Mountain Ventures Summit – The Future of Work

Recommendation

Information item only.

Discussion

The first annual Mountain Ventures Summit was held in Telluride, CO between February 2nd - 4th, hosted by the Telluride Venture Accelerator (TVA) and The Mountain Lab. Nate Greenberg attended the conference on behalf of Mono County alongside Town of Mammoth Lakes Mayor Pro-Tem John Wentworth, and several representatives from Mammoth Mountain Ski Area.

The ‘un-conference’ was designed as a gathering of thought leaders and representatives from mountain towns throughout the US with the intention of talking about *The Future of Work* and how to build sustainable entrepreneurship ecosystems in communities like ours.

The event attracted 120 attendees with more than 14 different mountain towns being represented. The concept was to create an economy of sharing and a positive feedback cycle that could help identify and tackle common problems based on leadership and best practices learned and demonstrated by others.

There were a lot of great take-aways for Mono County and the Town of Mammoth Lakes, as well as some invaluable connections with many of our peer resorts and communities. Attached to this staff report is a brief summary of the event and a few graphics that illustrate some of the work that was done while we were in Telluride.

Fiscal Impact

None.

Strategic Plan Alignment

2016 – 2017 Mono County Focus Areas

- Economic Base
 - Infrastructure
 - Public Safety
 - Environmental Sustainability
- Mono: Best Place to Work

IT Strategic Initiatives

- I. Business Operations and Efficiency
- II. Communications, Broadband, and Accessibility
- III. Infrastructure Resiliency and Security



jamie finney

Follow

Mar 8 · 2 min read

The Mountain Venture Movement—In Infographic Form

It's been just over a month since the Mountain Ventures Summit. In that short period, the prospect of building a venture community in a small community has become healthier than ever.

For those who missed it, for three days, over a hundred leaders and do-ers met to discuss the unique problems their communities face, and how to tackle them using the power of entrepreneurship. These are communities who have largely prospered as tourist destinations, but are now dealing with the externalities this has created for their citizens, including, but not limited to:

- Housing Crises
- Growing Income Inequality and Wage Disparity
- Limited Job Opportunities
- Environmental Degradation
- Loss of Community Identity

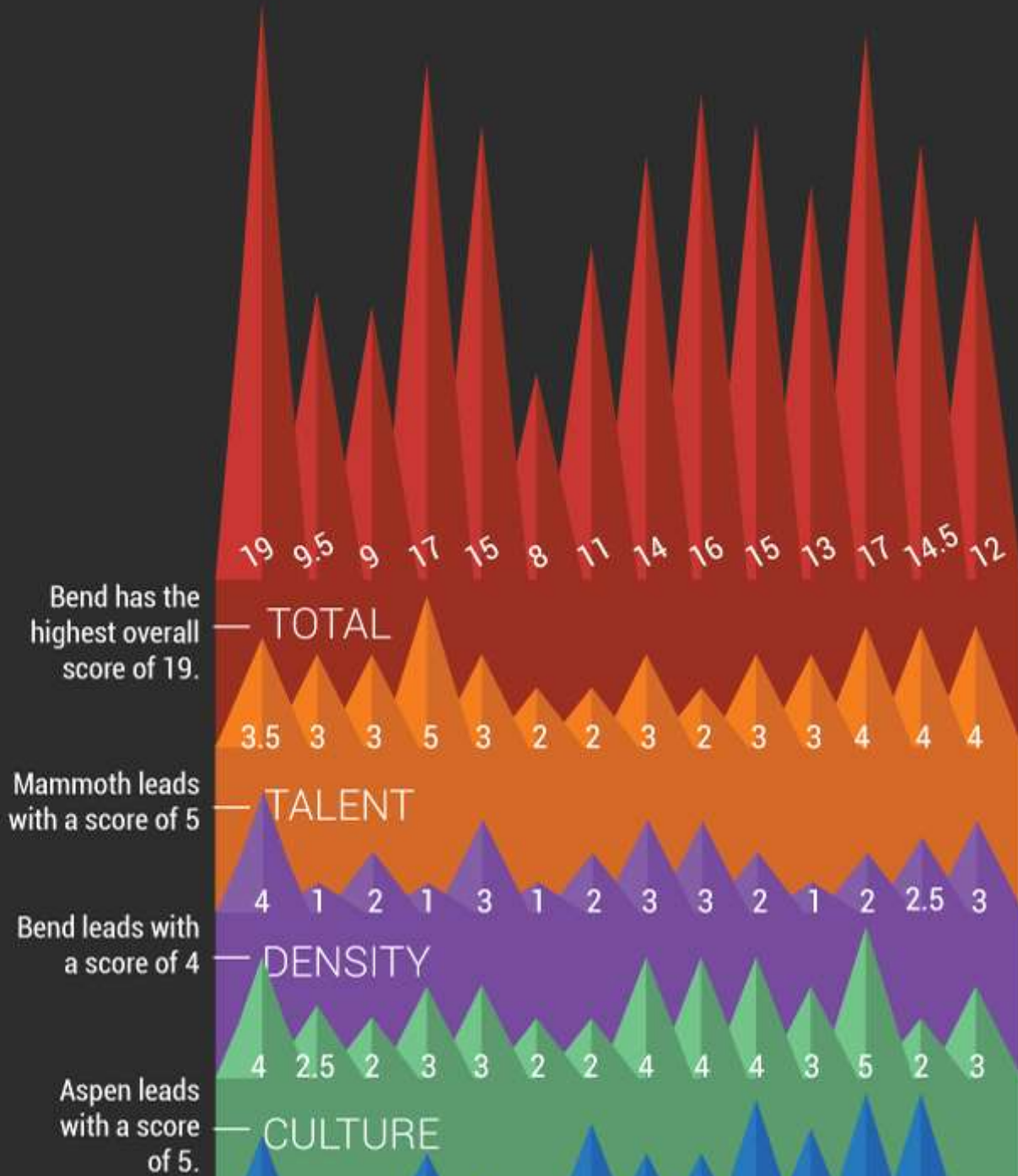
In an effort to create an economy that has a positive feedback cycle for its citizens and their quality of life, these towns met to find common ground in tackling these problems through entrepreneurship. That said, each town is unique, and these problems manifest in different ways—from Telluride's physical limitations being in a tight box canyon, to Mammoth's large weekend population due to its proximity to Los Angeles, to Jackson Hole's growing daily commute.

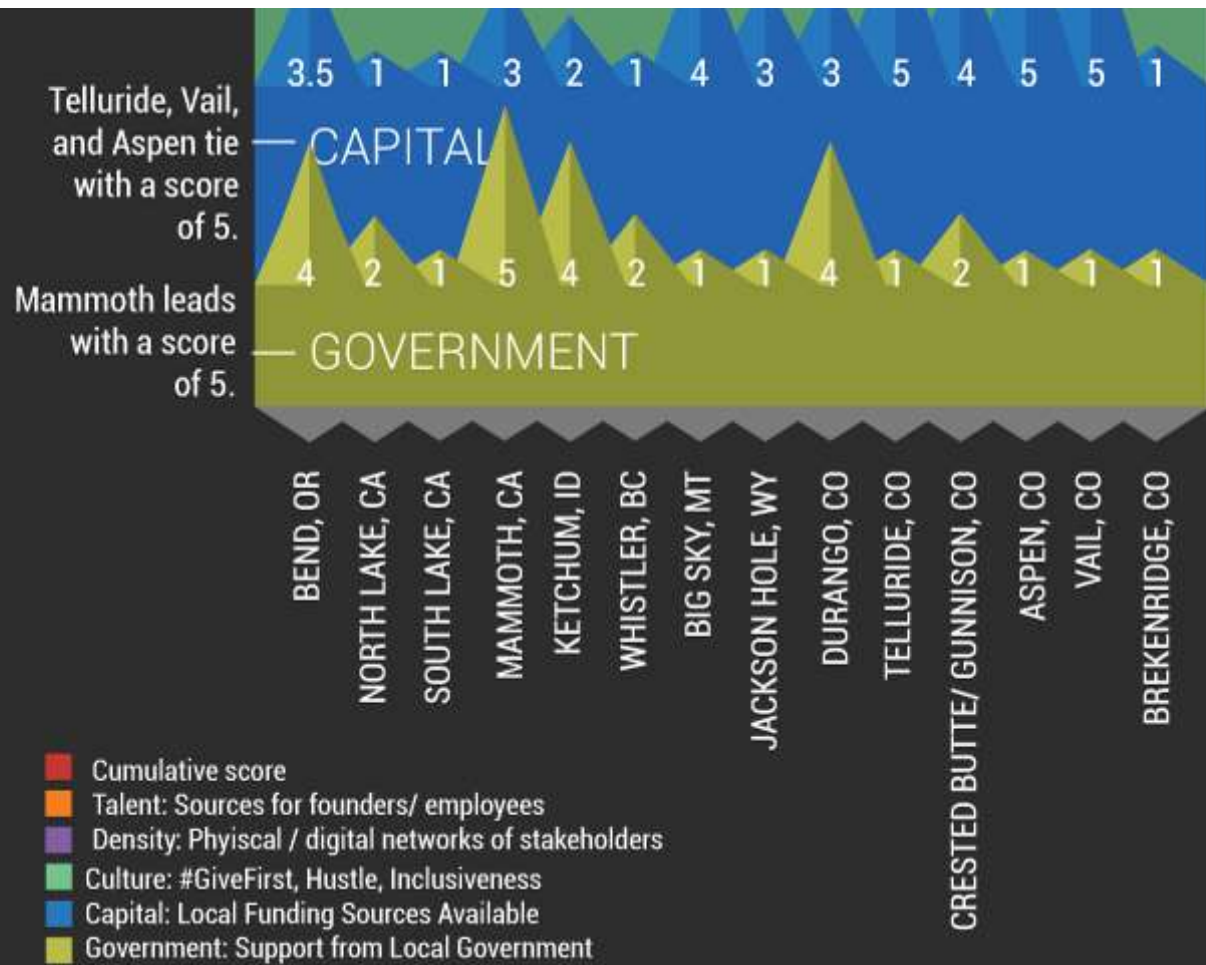
So what does the mountain-venture movement look like? Who are these communities, and what are their respective entrepreneurial challenges?

Those are big, tough questions. But here are some awesome infographics to start...

MOUNTAIN VENTURE — COMMUNITY SCORES —

Scores reflect informal self-evaluations by respective community leaders during the 2017 Mountain Venture Conference, and are purely illustrative.





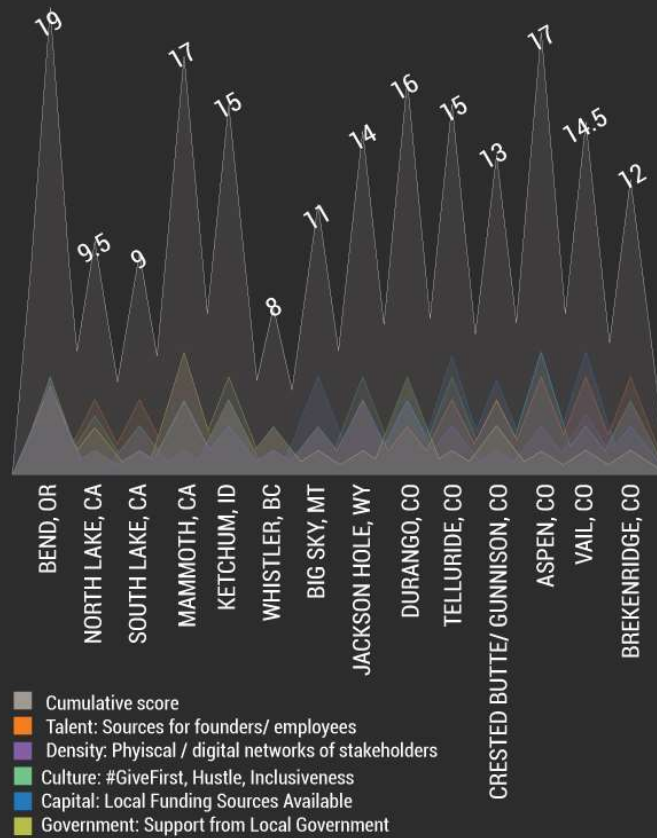
- Cumulative score
- Talent: Sources for founders/ employees
- Density: Physical / digital networks of stakeholders
- Culture: #GiveFirst, Hustle, Inclusiveness
- Capital: Local Funding Sources Available
- Government: Support from Local Government

Add your town to the mountain venture movement.
 Contact Jamie@kokopelli.vc



MOUNTAIN VENTURE — COMMUNITY CONSISTENCY —

Each category of the startup community ranking framework (scored from 1-5) has been overlaid at the bottom of the chart to demonstrate communities' consistency across categories.



Add your town to the mountain venture movement.
Contact Jamie@kokopelli.vc



Infographic Credit: Tatiana Armstrong

The communities and their scores are based on a workshop completed at the summit by the community leaders themselves. These scores are informal, descriptive statistics, as judged by the community leaders present. However, this should be a good start in understanding what the mountain venture evolution really looks like.

MOUNTAIN VENTURE — COMMUNITIES —

PRESENT AT THE 2017 MOUNTAIN VENTURE SUMMIT



Infographic Credit: Tatiana Armstrong

There are many communities who were not present at the conference or did not complete this exercise, but absolutely deserve to be included. If you would like to add your community to this infographic, please get in touch (jamie@kokopelli.vc).

Other great reflections on the conference:

- [The Telluride Venture Accelerator blog](#)
- [The Tahoe Daily Tribune](#)

- Explore Big Sky



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Human Resources

TIME REQUIRED 10 minutes (5 minute presentation; 5 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Dave Butters

SUBJECT Employment Contract- Assistant Clerk/Recorder/Registrar/Clerk of the Board

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Helen Nunn as Assistant Clerk/Recorder/Registrar/Clerk of the Board, and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

1. Announce fiscal impact. 2. Approve Resolution #R17-___, approving a contract with Helen Nunn as Assistant Clerk/Recorder/Registrar/Clerk of the Board, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

FISCAL IMPACT:

The cost for this position for the remainder of FY 2016-2017 (March 3 to June 30th) is approximately \$45,170 of which \$27,744 is salary; \$6,620 is the employer portion of PERS, and \$10,806 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year (2016-2017) would be \$135,510 of which \$83,232 is annual salary; \$19,859 is the employer portion of PERS, and \$32,419 is the cost of the benefits.

CONTACT NAME: Dave Butters

PHONE/EMAIL: 7609325413 / dbutters@mono.ca.gov

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[Staff Report_ Employment Agreement for Helen Nunn](#)

[Resolution_ Employment Agreement for Helen Nunn](#)

[Employment Agreement for Helen Nunn](#)

History

Time	Who	Approval
3/17/2017 4:47 AM	County Administrative Office	Yes
3/16/2017 7:05 AM	County Counsel	Yes
3/16/2017 2:05 PM	Finance	Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517

(760) 932-5413 • FAX (760) 932-5411

Dave Butters

Director of Human Resources

To: Honorable Board of Supervisors

From: Dave Butters, Director of Human Resources

Date: March 21, 2017

Subject: Employment Agreement for Helen Nunn as Assistant County Clerk/Recorder/Registrar and Clerk of the Board

Recommendation: Approve the Employment Agreement for Helen Nunn as Assistant County Clerk/Recorder/ Registrar and Clerk of the Board for a term of three years from March 3, 2017 through March 2, 2020.

Background: Helen Nunn has worked in the Clerk's office since April 1, 2015 as Senior Deputy Board Clerk/Elections Assistant.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (March 3 to June 30th) is approximately \$45,170 of which \$27,744 is salary; \$6,620 is the employer portion of PERS, and \$10,806 is the cost of the benefits and is included in the approved budget.

Total cost for a full fiscal year (2016-2017) would be \$135,510 of which \$83,232 is annual salary; \$19,859 is the employer portion of PERS, and \$32,419 is the cost of the benefits.

For questions, please call Dave Butters at 760 932-5413 or email dbutters@mono.ca.gov



R17-__

A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS APPROVING AN EMPLOYMENT AGREEMENT WITH HELEN NUNN, AND PRESCRIBING THE COMPENSATION, APPOINTMENT, AND CONDITIONS OF SAID EMPLOYEMENT

WHEREAS, The Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors that the Employment Agreement of Helen Nunn, a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Ms. Nunn. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

PASSED, APPROVED and ADOPTED this _____ day of _____, 2017, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Stacy Corless, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

AGREEMENT EMPLOYMENT OF HELEN NUNN

This Agreement is entered into by and between Helen Nunn and the County of Mono.

I. RECITALS

The County wishes to employ Ms. Nunn as the Assistant Clerk/Recorder/Registrar/Clerk of The Board on a full-time basis on the terms and conditions set forth in this Agreement. Ms. Nunn wishes to accept employment with the County on said terms and conditions.

II. AGREEMENT

1. The term of this Agreement shall be March 3, 2017, until March 2, 2020, unless earlier terminated by either party in accordance with this Agreement. The County shall notify Ms. Nunn in writing no later than September 2, 2019, whether it intends to negotiate a renewal of this Agreement. In the event the County fails to provide such notice, Ms. Nunn shall notify the County in writing of its breach of this provision of the Agreement and County shall be allowed 30 days from the receipt of that notice to cure the breach. If the County cures the breach and notifies Ms. Nunn that it does not intend to negotiate a renewal of the Agreement, then this Agreement shall terminate six months after said notification and no additional compensation or damages shall be owing to Ms. Nunn as a result of the cured breach. If County does not cure the breach, then the Agreement shall automatically renew for another three years, commencing on the date of its expiration, on the same terms in effect at the time of renewal.
2. Commencing March 3, 2017, Ms. Nunn shall be employed by Mono County as Assistant Clerk/Recorder/Registrar/Clerk of The Board, serving at the will and pleasure of the Clerk/Recorder/Registrar/Clerk in accordance with the terms and conditions of this Agreement. Ms. Nunn accepts such employment. The Clerk/Recorder/Registrar/Clerk of The Board shall be deemed the "appointing authority" for all purposes with respect to Ms. Nunn's employment.
3. Effective March 3, 2017, Ms. Nunn's salary shall be \$6,936 per month. The Board may unilaterally increase Ms. Nunn's compensation in its discretion at any time while this Agreement is in effect. Should a wage increase be granted under the MOU with Local 39, applicable to Mono County Public Employees (MCPE), it is agreed that this contract will be reopened for discussion and

potential re-negotiation with respect Ms. Nunn's salary. During such negotiations, the County shall consider and discuss the issue of increased compensation with Ms. Nunn in good faith, but the County's decision whether or not to grant such additional compensation shall be final and non-appealable.

4. Ms. Nunn shall earn and accrue vacation and sick leave in accordance with the County's Management Benefits Policy and in accordance with any applicable County Code provisions not in conflict with said Policy. Also, pursuant to said Policy, in recognition of the fact that her employment will be exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act, she shall be entitled to 80 hours of merit leave (aka administrative leave) during each year of service under this Agreement. The prorated portion of Merit Leave for the remainder of 2017 is 67 hours. Ms. Nunn understands that said merit leave does not accrue from one calendar year to the next; rather, it must be used by December 31st of each calendar year in which it is provided or it is lost.
5. To the extent deemed appropriate by the Clerk/Recorder/Registrar/Clerk of The Board, the County shall pay the professional dues, subscriptions, and other educational expenses necessary for Ms. Nunn's full participation in applicable professional associations, or for her continued professional growth and for the good of the County.
6. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Ms. Nunn shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the County's Management Benefits Policy. Such benefits include but are not limited to CalPERS retirement benefits applicable to PERS members whose membership preceded the passage of the Public Employees' Pension Reform Act of 2013 (PEPRA) (currently 2.7% at 55), CalPERS medical insurance, County dental and vision coverage, and life insurance. Any and all references in this Agreement to the County's Management Benefits Policy shall mean the "Policy Regarding Benefits of Management-level Officers and Employees," adopted by Resolution of the Mono County Board of Supervisors, as the same may be amended from time to time and unilaterally implemented by the County.
7. Ms. Nunn understands and agrees that her receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance coverage, and paid holidays or leaves – is expressly contingent on her actual and regular

rendering of personal services to the County or, in the event of any absence, upon her proper use of any accrued leave. Should Ms. Nunn cease rendering such services during this Agreement and be absent from work without any accrued leave to cover said absence, then she shall cease earning or receiving any additional compensation or benefits until such time as she returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Ms. Nunn's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.

8. Consistent with the "at will" nature of Ms. Nunn's employment, the Clerk/Recorder/Registrar/Clerk of the Board may terminate Helen Nunn's employment at any time during this agreement, without cause. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Ms. Nunn understands and acknowledges that as an "at will" employee, she will not have permanent status nor will her employment be governed by the County Personnel System (Mono County Code Chapter 2.68) except to the extent that System is ever modified to apply expressly to at-will employees. Among other things, she will have no property interest in her employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the Clerk/Recorder/Registrar/Clerk of The Board may, in his or her discretion, take during Ms. Nunn's employment.

9. In the event that such a termination without cause occurs after March 3, 2018, (i.e., after the first twelve months of employment as Assistant Clerk/Recorder/Registrar/Clerk of the Board), , Ms. Nunn shall receive as severance pay a lump sum equal to six months salary or to the extent that fewer than six full calendar months remain (as of effective date) before this Agreement would have expired, Ms. Nunn shall instead receive a lesser amount equal to any remaining salary payments she would have received before expiration of the Agreement had she not been terminated. Notwithstanding the foregoing, Ms. Nunn shall receive severance pay equal to six months' salary in the event that termination occurs after the County has notified Ms. Nunn that it intends to negotiate a renewal of this Agreement but before this Agreement expires. In no event shall the parties' failure or inability to arrive at mutually acceptable terms of a renewed

agreement trigger the payment of severance pay. Note: for purposes of severance pay, "salary" refers only to base compensation.

10. Notwithstanding the foregoing, Ms. Nunn shall not be entitled to any severance pay in the event that the Clerk/Recorder/Registrar/Clerk of the Board has grounds to discipline her on or about the time she gives her notice of termination. For purposes of this provision, grounds for discipline include but are not limited to those specified in Section 2.68.230 of the County Code or any successor Code provision, as the same may be amended from time to time. Ms. Nunn shall also not be entitled to any severance pay in the event that she becomes unable to perform the essential functions of her position (with or without reasonable accommodations) and her employment is duly terminated for such non-disciplinary reasons.
11. Ms. Nunn may resign her employment with the County at any time. Her resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Ms. Nunn shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
12. This Agreement constitutes the entire agreement of the parties with respect to the employment of Helen Nunn. Consistent with Ms. Nunn's uninterrupted employment status, this Agreement shall have no effect on any sick leave or vacation time that Ms. Nunn may have accrued as of the effective date of this Agreement nor on her original date of hire or total years of service as a County employee, to the extent the same may be relevant in determining such accruals or Ms. Nunn date of eligibility for or vesting of any non-salary benefits or for any other purpose.
13. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Ms. Nunn's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Ms. Nunn's sole remedy in response to any

failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243 Ms. Nunn shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Ms. Nunn is convicted of a crime involving abuse of office or position.

14. Ms. Nunn acknowledges that this Agreement is executed voluntarily by her, without duress or undue influence on the part or on behalf of the County. Ms. Nunn further acknowledges that she has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive her right to do so, and that she is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

III. EXECUTION:

This Agreement shall be deemed executed as of March 3, 2017.

HELEN NUNN

THE COUNTY OF MONO

By: Stacy Corless, Chair,
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: CAO, Sheriff

TIME REQUIRED 10 minutes (5 minute presentation; 5 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Leslie Chapman, Ingrid Braun

SUBJECT Review of Need for Continuation of Local Emergency

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

On January 31, 2017 the Mono County Sheriff declared a state of local emergency as a result of extreme winter weather.

The Board of Supervisors ratified this declaration on February 7, 2017, and further declared a continuing state of emergency. Mono County Code Section 2.60.080 requires that the Board of Supervisors review the need for continuing the local emergency every 14 days, and Government Code section 8630 requires that the Board review the need at least every 30 days until it is terminated. This item is provided for that purpose.

RECOMMENDED ACTION:

Review need for continuing the local emergency. If Board determines that need no longer exists, direct staff to prepare a declaration terminating local emergency.

FISCAL IMPACT:

None

CONTACT NAME: Ingrid Braun

PHONE/EMAIL: 760-932-5414 / lchapman@mono.ca.gov

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THE COUNTY ADMINISTRATOR
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32 DAYS PRECEDING THE BOARD MEETING**

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History

Time

Who

Approval

MONO COUNTY
SHERIFF
A Commitment to Community Safety and Service



Ingrid Braun
Sheriff-Coroner

MONO COUNTY SHERIFF'S OFFICE

Michael Moriarty
Undersheriff

DATE: March 21, 2017
TO: The Honorable Board of Supervisors
FROM: Ingrid Braun, Sheriff-Coroner
SUBJECT: Continuation of Proclamation of Local Emergency

BACKGROUND:

On January 31, 2017, Sheriff Ingrid Braun, acting in her role as Director of Emergency Services, declared an emergency due to severe winter storms which began on January 21, 2017. The Mono County Board of Supervisors ratified the Disaster Proclamation on February 7, 2017, and continued the emergency on February 21, 2017 and on March 7, 2017.

DISCUSSION:

Beginning on January 21, 2017, and continuing throughout the month of February, 2017, Mono County suffered a series of winter storms which severely impacted the region and resulted to damage to both structures and infrastructures in Mono County, the Town of Mammoth Lakes and Special Districts. These conditions are beyond the control of the services, personnel, equipment and facilities of Mono County. We will not know the extent of the damage of the storms for many months until the snow melts. Additionally, the potential impact of the run-off from the melt could cause more damage or exacerbate existing damage.

RECOMMENDATION:

Request that the Board of Supervisors continue the emergency until such time the County has determined the extent of the damage caused by the winter storms.

FINANCIAL IMPACT:

The fiscal impact, if any, is not yet known.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'IB' with a flourish.

Ingrid Braun
Sheriff-Coroner



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Social Services

TIME REQUIRED 1 hour (25 minute presentation; 35 minute discussion)

PERSONS APPEARING BEFORE THE BOARD

Kathy Peterson and Michelle Raust, Social Services; Karin Humiston, Probation; Robin Roberts, Behavioral Health

SUBJECT Continuum of Care Reform & Resource Family Approval

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

County child welfare agencies, probation departments, and behavioral health plans across California are undertaking a large, multi-year initiative called the Continuum of Care Reform (CCR) that recognizes children who suffer from abuse and neglect do best when they can live in a supportive, home-based, family environment – whether it be for a short-term period while their biological parents rebuild their lives or permanently if they cannot return to their biological parents. One specific element of CCR is Resource Family Approval – also known as RFA – a method of approving care providers to foster, adopt and/or provide legal guardianship. Staff will discuss local implementation of CCR, as well as Mono County-specific RFA policies and procedures.

RECOMMENDED ACTION:

Hear presentation and provide desired direction to staff.

FISCAL IMPACT:

None. Board workshop; information and discussion item only.

CONTACT NAME: Kathy Peterson

PHONE/EMAIL: 7609376518 / kpeterson@mono.ca.gov

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[AB403 Fact Sheet](#)

[Mono County RFA Implementation Plan](#)

History

Time	Who	Approval
3/15/2017 2:45 PM	County Administrative Office	Yes
3/14/2017 9:06 AM	County Counsel	Yes
3/16/2017 2:04 PM	Finance	Yes



Office of the ... DEPARTMENT OF SOCIAL SERVICES

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To: Mono County Board of Supervisors

From: Kathy Peterson, Social Services Director *KPK*

Date: March 15, 2017

Re: Implementation of Continuum of Care Reform (CCR) and Resource Family Approval (RFA)

Strategic Focus Area – *Public Safety*

Recommended Action:

Hear presentation and provide any desired direction to staff.

Fiscal Impact:

None; information only.

Discussion:

The Continuum of Care Reform (CCR) seeks to realize California's longstanding goal of ensuring that all children live as members of committed, nurturing, and permanent families. Assembly Bill (AB) 403 (Chapter 773, Statutes of 2015) provides the statutory and policy framework to ensure services and supports provided to the child or youth and his or her family are tailored toward the ultimate goal of returning the child home whenever possible or to a permanent family through adoption or guardianship.

CCR draws together a series of existing and new reforms to our county human services programs and probation. CCR was designed from an understanding that children who must live apart from their biological parents do best when they are cared for in committed, nurturing family homes. Reliance on group care should be limited to short-term, therapeutic interventions that are just one part of a continuum of care available for children, youth, and young adults.

The Fundamental Principles of CCR are:

- All children deserve to live with a committed, nurturing and permanent family that prepares youth for a successful transition into adulthood.
- The child, youth and family's experience and voice is important in assessment, placement and service planning. A process known as a "child and family team," which includes the child, youth and family, and their formal and informal support network will be the foundation for ensuring these perspectives are incorporated throughout the duration of the case.
- Children should not have to change placements to get the services and supports they need. Research shows that being placed in foster care is a traumatic experience and in order for home-based placements to be successful, services including behavioral and mental health should be available in a home setting.
- Agencies serving children and youth including child welfare, probation, mental health, education and other community service providers need to collaborate effectively to surround the child and family with needed services, resources and supports rather than requiring a child, youth and caregivers to navigate multiple service providers.
- The goal for all children in foster care is normalcy in development while establishing permanent life-long family relationships. Therefore, children should not remain in a group living environment for long periods of time.

One specific element of CCR is Resource Family Approval – also known as RFA –a method of approving care providers to foster, adopt and/or provide legal guardianship. Mandated by California State Statute, RFA creates a platform for all Resource Families to receive the same information, training, and opportunity for support.

Staff will discuss local implementation of CCR, as well as Mono County-specific RFA policies and procedures. The Mono County RFA Implementation Plan is included with this agenda item.

Please don't hesitate to call me at 760/924-1763 if you have any questions. Thank you.

AB 403 (Stone): Foster Youth: Continuum of Care Reform

BILL SUMMARY

AB 403 is a comprehensive reform effort to make sure that youth in foster care have their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and that they have the opportunity to grow into self-sufficient, successful adults.

AB 403 addresses these issues by giving families who provide foster care, now known as resource families, with targeted training and support so that they are better prepared to care for youth living with them. The bill also advances California's long-standing goal to move away from the use of long-term group home care by increasing youth placement in family settings and by transforming existing group home care into places where youth who are not ready to live with families can receive short term, intensive treatment. The measure creates a timeline to implement this shift in placement options and related performance measures.

The measure builds upon many years of policy changes designed to improve outcomes for youth in foster care. It implements recommendations from CDSS's 2015 report, [California's Child Welfare Continuum of Care Reform](#), which were developed with feedback from foster youth, foster families, care providers, child welfare agency staff, policymakers, and other stakeholders.

PROBLEM BACKGROUND

For over a decade, California has implemented policies to reduce the number of children in out-of-home foster care placements, which has resulted in a decline from a high of over 100,000 youth in foster care in 1999 to about 60,000 in 2014. These policy changes have included preventative efforts to reduce the likelihood that a child is removed from his or her home, early intervention in child welfare cases, and assistance with finding children permanent homes with relatives and through adoption.

County child welfare agencies provide services to about 95 percent of youth in foster care, including

making arrangements for where the youth will reside and who will care for and take responsibility for the youth. Juvenile probation departments are responsible for the care of remaining 5 percent of foster youth.

"Continuum of care" refers to the spectrum of care settings for youth in foster care, from the least restrictive and least service-intensive (for instance, a placement with an individual foster family or an extended family member) to the most restrictive and most service-intensive (for instance, a group home with required participation in mental health treatment and limits on when the youth can leave the facility).

Most youth in foster care are placed in homes with resource families, but about 3,000 youth live in group home placements, also known as congregate care. Over two-thirds of the youth in congregate care have remained in such placements longer than two years, and about one-third have lived in such placements for more than five years.

Foster youth who live in congregate care settings are more likely than those who live with families to suffer a variety of negative short- and long-term outcomes. Such placements are associated with the creation of lifelong institutionalized behaviors, an increased likelihood of being involved with the juvenile justice system and the adult correctional system, and low educational attainment levels. Further, children who leave congregate care to return to live with their families are more likely than those who were in placed in family-based care to return to the foster system.

In spite of these well-known problems associated with this type of placement, too many children continue to be placed in, and remain living in, congregate care settings which do not always meet their needs or provide stable, supportive homes. AB 403 addresses this issue through a variety of policy changes.

COMPONENTS OF AB 403

To better meet the needs of youth in foster care and to promote positive outcomes for those youth as they

AB 403 (Stone): Foster Youth: Continuum of Care Reform

transition out of foster care, AB 403 implements the following policy changes:

- Updates the assessment process so that the first out-of-home placement is the right one.
- Establishes core services and supports for foster youth, their families, and resource families;
- Strengthens training and qualifications for resource families providing care to foster youth and congregate care facility staff;
- To the extent that the children are provided needed services and support, transitions children from congregate care into home-based family care with resource families;
- Transforms group homes into a new category of congregate care facility defined as Short-Term Residential Treatment Centers (STRTCs);
- Revises the foster care rate structure;
- Requires STRTCs and treatment foster family agencies to be certified by counties through their mental health plans;
- Evaluates provider performance.

AB 403 accomplishes the above in the following ways:

Home-Based Family Care: Reducing placements in congregate care settings will require specially trained resource families to be available to care for youth in home settings, either in resource families approved by a county or through a Foster Family Agency (FFA). AB 403 increases efforts to recruit and train families to meet the needs of foster youth as they step down from short-term residential placement settings with high service levels to less restrictive settings.

Residential Treatment: In order to reduce reliance on congregate care as a long-term placement setting, AB 403 narrowly redefines the purpose of group care. Group homes will be transitioned into a new facility type, STRTCs, which will provide short-term, specialized, and intensive treatment and will be used only for children whose needs cannot be safely met initially in a family setting. AB 403 establishes a timeline for this transition.

Providing Core Services: FFA programs, STRTCs, and social workers will provide core services and supports to foster youth and their placements. Depending on the type of placement and needs of a youth in foster care, core services may include: arranging access to specialized mental health treatment, providing transitional support from foster placement to permanent home placement, supporting connections with siblings and extended family members, providing transportation to school and other educational activities, and teaching independent living skills to older youth and non-minor dependents.

Cost: AB 403 establishes that both congregate care facilities and FFAs will offer the same level of core services to children at a rate that correlates with the level and type of services they provide. Social workers will provide additional core services and support to resource families. An initial state investment will lead to reduced placement costs, and to lower societal costs from improved outcomes.

Performance Measures and Outcomes: A multi-departmental review team will focus on the programs' administrative and service practices, and overall performance, to ensure providers are operating programs that use best practices, achieve desired outcomes for youth and families and meet local needs. To bolster this work, a satisfaction survey of youth and families will be used to determine their perception of the services they received, including whether the services were trauma-sensitive, and to provide feedback that can help programs serving youth and families make continuous quality improvements.

SUPPORT

- California Department of Social Services (sponsor)

OPPOSITION

- None received

FOR MORE INFORMATION

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Resource Family Approval (RFA) Comprehensive Implementation Plan Mono County (rev. 2-2017)

The Resource Family Approval (RFA) process improves the way caregivers (related and non-related) for children in foster care are approved and prepared to parent vulnerable children, whether temporarily or permanently.

RFA was enacted by state legislation in 2007 and expanded through Senate Bill 1013 (Chapter 35, Statutes of 2012). The statute requires the California Department of Social Services (CDSS), in consultation with county child welfare agencies, including Juvenile Probation and other interested community parties to implement a unified, family-friendly and child-centered resource family approval process. Statewide implementation of the RFA process will improve selection, training and support of families under a streamlined, family-friendly process for approving families (including relatives) seeking to care for a child in foster care, whether on an emergency, temporary or permanent basis.

The purpose of this document is to memorialize Mono County-specific RFA policies and procedures. This document follows a template and associated guidelines provided by the CDSS for this purpose.

I. PROGRAM STATEMENT AND VISION

The purpose of the Resource Family Approval Program is to implement a unified, family-friendly, and child-centered resource family approval process to replace the existing multiple processes for licensing foster family homes and approving relatives and non-relative extended family members as foster care providers, and approving families for legal guardianship or adoption.

A Resource Family, once approved, will be considered eligible to provide foster care for related and unrelated children in out-of-home placement; will be considered and approved for adoption or guardianship; and, will not have to undergo any additional approval or licensure.

Vision: The RFA process will be sensitive to the individual needs of the children and families we serve while supporting a high quality level of permanency and care. There will be supports in place and resources available for caregivers who are valued partners in the care of the children entrusted to them.

II. PROGRAM GOALS, OBJECTIVES AND OUTCOMES

Goal 1: Implement RFA procedures by January 1, 2017

- Objectives
 - Ensure tools, forms, policies and procedures are in place.
 - Ensure Social Worker and Probation Officers are full participants in the creation and implementation of RFA in Mono County
 - Ensure that staff is adequately trained.

- Proposed Outcome
 - Develop child-centered, well-trained Resource Families that will ensure safety, permanency, and wellbeing of children in their care.

Goal 2: Develop a unified process, policies and procedures to approve relatives, non-related extended family members, licensed and adoptive families providing care for children and youth in out of home placement.

- Objective
 - Create a streamlined process to replace multiple/duplicate processes in order to build permanent families and long term connections.
 - Ensure Resource Families have the training and support to provide care for our children.
- Proposed Outcomes
 - Improved permanency outcomes directly related to the Mono County Child and Family Services Review, System Improvement Plan goals of: Reunification within Twelve Months and Exits to Permanency and Transition to Adulthood.
 - Resource Families are well-prepared to understand the child's needs and work collaboratively to address the child's needs.

III. ORGANIZATIONAL STRUCTURE (Child Welfare Services and Juvenile Probation)

Mono County Social Services and Probation Departments are working together to plan and implement the Resource Family Approval (RFA) process in Mono County. Child Welfare Social Workers and Juvenile Probation officers believe that RFA represents a chance to make improvements and enhancements to the system of foster care, and are committed to implementing RFA.

Mono County's Child Welfare system staffing is comprised of a Program Manager; Social Worker Supervisor; four Social Workers; and, a Social Worker Aid. Juvenile Probation is comprised of a Deputy Probation Officer, Probation Officer Supervisor, and a Juvenile Probation Officer. Child Welfare and Probation offices are co-located in Mammoth Lakes. Staff from both departments work together on a regular basis to jointly serve children and families in the child welfare and probation systems, meeting twice per month for multi-disciplinary team meetings and actively participating in providing Wraparound services for children/youth and their families in both the child welfare and probation systems.

Social Workers in Mono County are charged with providing child and adult protective services, In-Home Supportive Services, and probate conservatorship case management. All Social Workers provide Emergency Response, Family Maintenance, Family Reunification, Permanency Planning, Independent Living Program, and AB-12 Extended Foster Care services; there is no division of labor by function type. These Social Workers report to a Social Worker Supervisor. The Social Worker Supervisor reports to the Program Manager, and the Program Manager reports to the Social Services Director.

Mono County RFA Implementation Plan

Probation Officers in Mono County are charged with placing youth in relative/non-relative homes or group homes and monitoring their probationary period. The juvenile probation officers provide emergency response and placement, transition services, permanency planning and reunification services. The Juvenile Probation Officer reports to the Probation Officer Manager, and the Supervisor reports to the Deputy Probation Officer. The Deputy PO reports to the Probation Chief.

In Mono County, all case carrying Social Workers and Juvenile Probation Officers will conduct RFA. In many very small counties, staff are charged with knowing and providing a full suite of services and programs as described above. Because caseloads and the corresponding numbers of staff are small, it does not make business sense for staff to specialize in any one program or service. Rather, staff cross-train and learn all programs so that they may back up each other during times of especially intense client casework needs, and during vacations and illness, and when positions are vacant.

Training both Child Welfare and Probation staff in RFA will provide our county with bench strength, allowing for backup and support with RFA functions between departments, and when staff are unavailable due to illness, vacation, and vacant positions. It will also allow us to create a system with strong checks and balances in which to handle investigations of complaints and incidents involving Resource Families .

Child Welfare and Probation are co-involved in implementation planning to ensure consistency in practice between the two departments.

Other county agency program involvement will include:

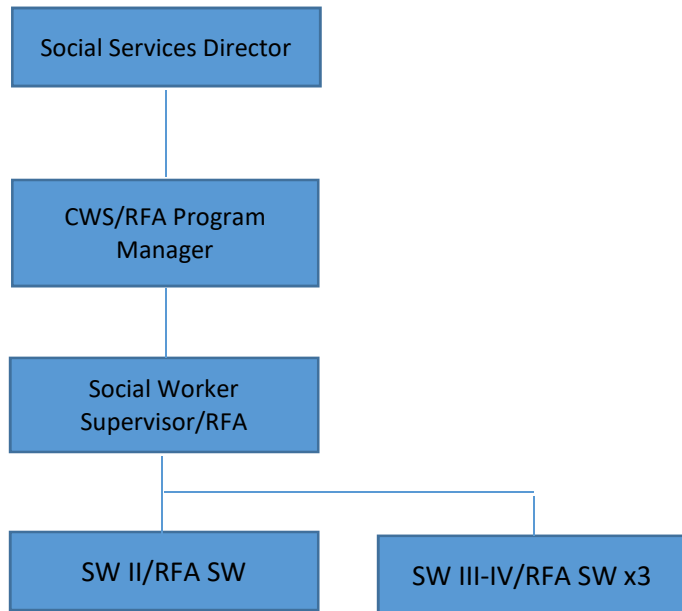
- Mono County Public Health Department: Will provide Health Screenings and TB screenings and tests, as requested by Resource Families .
- Inyo County Health and Human Services: Mono and Inyo Counties will share and coordinate training resources related to RFA.

Below is an RFA-specific organizational chart that delineates job titles and reporting structure.

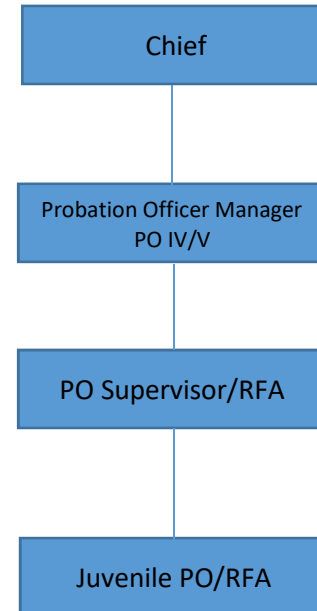


Mono County
RFA Organizational Structure

Child Welfare Services



Probation



IV. PROGRAM STAFF ROLES AND RESPONSIBILITIES

Staff and Leadership Titles

Social Services

- Social Services Director
- Child Welfare/RFA Program Manager
- Social Worker/RFA Supervisor
- Social Worker III/IV/RFA x 3 positions
- Social Worker II RFA position
- Staff Services Analyst III

Probation

- Probation Chief
- Probation Officer Manager
- Probation Officer Supervisor/RFA
- Juvenile Probation Officer/RFA

Project Leadership and Management

For detailed roles and responsibilities, refer to chart below, titled *Program Staff Roles and Responsibilities*.

- Social Services Director and Probation Chief will provide overall leadership and oversight of the planning and implementation of the program. The Social Services Director has a master's in public health and over 20 years' experience in program development and administration, and personnel management. The Probation Chief has 37 years in criminal justice, 20 years in juvenile delinquency and dependency, has a master's in counseling and a Ph.D. in psychology.
The Social Services Director shall be considered primary point of contact for CDSS.
- Program Manager, Social Services, Child Welfare Services. The Program Manager has a masters in social work and will serve as the primary point of contact for Child Welfare on the RFA program.
- Social Worker Supervisor, Child Welfare Services. The supervisor has over 16 years' experience as a social worker/supervisor and will be responsible for the day-to-day program administration of the Child Welfare Department RFA program, including supervision of Social Worker staff who are performing RFA functions.
- Juvenile Probation Supervisor. The supervisor will be responsible for the day-to-day program administration of the Probation Department RFA function, as well as function as the primary point of contact for Probation. (Note: the juvenile officer has a master's in psychology).
- The Child Welfare and Probation Management leads will meet at least monthly on RFA to ensure smooth operation of the RFA process.
- The child welfare and probation supervisors and managers will meet at least monthly on RFA.

Staff

For detailed roles and responsibilities, refer to chart below, titled *Program Staff Roles and Responsibilities*.

- Social Workers and the Juvenile Probation Officer. Will be responsible for completing the RFA process and Annual Update of Resource Families, including all emergency relative and NREFM placement assessments and placements, including the psychosocial assessment.
- Staff Services Analyst III. The current Staff Services Analyst III has a masters in social work, has served as a Social Worker III, and conducts data collection and anaysis for the Child Welfare Division. She also

Mono County RFA Implementation Plan

conducts the Children and Family Services Case Reviews for Mono County. The Analyst will conduct psychosocial assessments for RFAs, in addition to her work with federal case reviews.

Necessary Knowledge, Skills and Abilities

The DSS Director and Probation Chief will ensure the following:

- All staff in Child Welfare and Probation will have the education and experience necessary to administer the Resource Family Approval Program competently.
- Staff are appropriately trained to perform assigned responsibilities for the Resource Family Approval Program
- All staff have been provided with a copy of the Written Directives for the Resource Family Approval Program.

For additional information on Necessary Knowledge Skills and Abilities of Program Staff, see Section V. below.

Mono County RFA Implementation Plan

IV. Program Staff Roles and Responsibilities	CWS Social Workers	Probation Officers	CWS/Prob Supervisors/ Program Managers	CWS Analyst III	Eligibility Workers	CWS Training Coord.	CWS Director	Probation Chief
1. Planning and Implementation								
a. Attend implementation, stakeholder, and subcommittee meetings, as appropriate.	✓	✓	✓	✓	✓	✓	✓	✓
b. Collaborate with community partners and Cooperative Agencies.	✓	✓	✓	✓		✓	✓	✓
c. Participate in all decision-making surrounding the implementation of RFA. This includes attending implementation committee meetings, facilitating stakeholder meetings, interfacing with CDSS representatives, working with partner agencies, and approving revised policies and procedures.			✓				✓	✓
d. Guide overall implementation by ensuring timelines are met and adequate resources and staffing are available to implement RFA.			✓				✓	✓
e. Prepare new policies and procedures for the RFA Program with necessary forms, and obtain CDSS approval as required. Revise periodically/as needed.			✓					
f. Provide RFA forms, tools and materials to Social Workers/Probation Officers.			✓	✓				
2. Quality Assurance and Reporting								
a. Monitor outcomes for placement stability, length of time in foster care, and increased rates of reunification within 12 months.			✓					✓
b. Feedback loop: <i>County staff impacts</i> . Provide input to Management on the impact of RFA implementation to their daily duties, and offer ideas for course corrections and enhancements.	✓	✓	✓	✓				
c. Feedback loop: <i>Resource Family impacts</i> . Provide input to Management on the impact of RFA implementation on foster families, and offer ideas for course corrections and enhancements.	✓	✓	✓	✓				
d. Feedback loop: <i>CA Dept of Social Services</i> . Provide feedback regarding issues and suggested solutions specific to small-population, rural counties, and request technical assistance as needed to ensure compliance with Written Directives.				✓			✓	✓
e. Assist Child Welfare and Probation Managers in preparing progress reports as needed.			✓	✓				

Mono County RFA Implementation Plan

IV. Program Staff Roles and Responsibilities	CWS Social Workers	Probation Officers	CWS/Prob Supervisors/ Program Managers	CWS Analyst III	Eligibility Workers	CWS Training Coord.	CWS Director	Probation Chief
f. Report to Board of Supervisors and other stakeholders on planning, implementation and outcomes.			✓				✓	✓
3. RFA Activities (start-up and on-going)								
a. Assist existing foster families with transition to RFA system.	✓	✓	✓	✓				
b. Conduct recruitment activities (media, outreach events, etc.) to recruit new Resource Families. Coordinate with partner agencies on recruitment efforts.		✓	✓	✓				
c. Send out RFA welcome packet to (proposed) Resource Families.	✓	✓		✓				
d. Process RFA applications.		✓		✓				
e. Communicate with applicants on status of application, missing forms, and other required activities.	✓	✓		✓				
f. Conduct Home Environment Assessments.	✓	✓		✓				
g. Conduct 3 face-to-face interviews with each applicant and others in the home.	✓	✓	✓	✓				
h. Conduct RFA Criminal Background Assessment.	✓	✓	✓					
i. Perform criminal exemption activities.			✓					
j. Connect potential Resource Families to Mono County Public Health for TB screening and Health Screening, as needed	✓	✓						
k. Evaluate exemptions for approval/denial from substantiated child welfare history and certain felony convictions.							✓	✓
l. Conduct and prepare Psychosocial Risk and Permanency Assessment Reports regarding RFA applicants.	✓	✓		✓				
m. Conduct Resource Family Annual Updates, Home Visits, Interviews.		✓		✓				
n. Keep supervisor/s and Director/Chief apprised of any issues or concerns regarding RFA.	✓	✓	✓					
o. Complete Emergency placements with relatives/NREFMs.	✓	✓						
p. Maintain open, ongoing communication between Social Workers and probation officers regarding approval process for Probation specific families, and vice versa.	✓	✓		✓				
q. Provide input to the RFA process from the Probation perspective.		✓	✓					✓
r. Conduct Emergency RFA assessments and forward the information to DSS Child Welfare Services and Probation supervisors/managers.	✓	✓	✓					

Mono County RFA Implementation Plan

IV. Program Staff Roles and Responsibilities	CWS Social Workers	Probation Officers	CWS/Prob Supervisors/ Program Managers	CWS Analyst III	Eligibility Workers	CWS Training Coord.	CWS Director	Probation Chief
s. Provide complaint and serious incident report investigation, and appeal services regarding Mono County Resource Families and associated approval processes. Probation will provide for CWS, and vice versa.	✓	✓						
t. Coordinating Due Process and denial processes.			✓					
4. Eligibility Functions								
a. Attend RFA Eligibility trainings for Eligibility Workers.					✓			
b. Notify supervisor of additional RFA Eligibility training needed.	✓	✓	✓		✓			
c. Assist RFA families in receiving appropriate benefits for the children in their care.					✓			
5. Training: Resource Families and RFA Staff								
a. Provide access for new applicants and ongoing Resource Families to required foster parent training through the online Foster Parent College.		✓		✓				
b. Identify and provide any additional training needed to Resource Families in conjunction with Foster Parent College training.	✓	✓	✓					
c. Provide support for creating/maintaining/updating staff RFA training materials.		✓				✓		
d. Research possibility of county staff willing to be certified as Spanish language CPR/First Aid trainers to provide internal training for Resource Families. Investigate entering into an agreement with the American Red Cross to be qualified as a CPR/First Aid training site.		✓				✓		
e. Attend general Social Worker, Probation Officer, and Eligibility Worker RFA trainings.	✓	✓	✓		✓			
f. Notify supervisors of additional staff training needed.	✓	✓	✓					
6. Parallel Processes								
a. Federal Child and Family Services Review. Assess Mono County performance in related areas of the CFSR System and remedy identified problems.			✓	✓				

V. PLAN FOR HIRING AND MAINTAINING PROGRAM STAFF QUALIFICATIONS AND SKILLS

Ensure and Maintain Minimum Staff Qualifications:

Social Worker III/IV/RFA positions require the following:

Possession of a Bachelor's degree in Social Work AND more than one year of experience performing duties in a public social services agency (One year of the required experience may be substituted with a related Master's degree);

OR B:

Bachelor's degree in Psychology, Sociology, or a closely related Social Science AND more than two years of experience performing duties in a public social services agency (One year of the required experience may be substituted with a related Master's degree);

OR C:

Two years of experience as a Social Worker III in Mono County.

Social Worker II/RFA positions require the following:

One (1) year of full-time experience performing entry level social work case management in the Social Worker I classification in an Interagency Merit System (IMS) county;

OR

One (1) year of full-time social work case management experience and thirty (30) college semester units (45 quarter units) from an accredited college or university, including fifteen (15) semester units (22 quarter units) in social welfare, social/human services, sociology, or other social or behavioral science.

RFA Probation Officer positions require the following:

Two years of professional probation work experience comparable to that of a deputy probation officer III. Graduation from a college with a major in criminology, sociology, psychology, social work or closely related field. Possession of certification to meet California Penal Code 832 requirements regarding arrest, search and seizure and firearms.

Develop and Maintain Staff Skills

1. RFA Leadership and Managers have begun early discussion of the RFA program with staff monthly prior to the actual implementation.
2. All RFA staff (Child Welfare and Probation) will receive comprehensive training on RFA process and written directives prior to implementation.
3. Detailed training will be provided to all staff on how to conduct emergency approvals of relative or non-relative extended family member homes, prior to the implementation month of January 2017.
4. Staff will receive regular training, guidance, and direction from their supervisor and manager on RFA, as needed.
5. Managers and supervisors will ensure staff receive training on any updates to the regulations, statutes, written directives ongoing.
6. RFA managers, supervisors and staff will continue to be involved with RFA discussion with CDSS to keep abreast of updates and revisions.
7. Ongoing training will be provided in Structured Decision Making (SDM) and Safety Organized Practice (SOP) for Child Welfare staff.

8. RFA leaders, managers, and staff will consult with CDSS on implementation issues, and on-going technical assistance will be requested as needed.

VI. RFA PROCESS – CHILD WELFARE AND PROBATION (including ICPC requests and out of county placement procedures)

RFA Process, Emergency Placement

An Emergency Placement is defined as a home evaluation for Relatives/NREFM's. This is intended to be a same-day service, and 24 hour follow-up is required to ensure that children are placed in Relative/NREFM care, if at all possible, so as to mitigate the trauma of removal from home. The RF Social Worker/Probation Officer will initiate an Emergency Placement, pursuant to Section 7-01 of the Written Directives, as soon as possible when the need has been identified.

If an adult in the home has an existing or pending criminal history and/or child welfare history, or if the home and grounds of the relative/NREFM are unsafe, emergency placement may not be possible.

RF Social Worker/Probation Officer will:

- Assess caregiver/s' suitability and willingness to provide care.
- Conduct an in-person Buildings and Grounds inspection.
- Ensure caregiver understands the Child's Personal Rights.
- Perform a criminal records and prior child abuse/neglect history check on all adults in the home, to include, CLETS and CACI clearance on all caregivers. Criminal exemptions will be approved or denied in accordance with County policy and practice.
- Start a conversation about becoming a Resource Family for the child.
- Approve Family Caregiver Home for emergency placement only.

A Child and Family Team Meeting (CFT) will be held within the first 60 days of a protective custody action, as per the "Requirements and Guidelines for Creating and Providing a CFT" outlined in ACL 16-84, dated October 7, 2016. The CFT will be convened sooner if possible and if a CFT would likely assist in locating a relative or NREFM placement. During such a meeting, the participants will discuss the placement of the child(ren) to assure the least restrictive placement that is in the child's best interests and that the decision is guided by family input.

Prospective CFT participants to be considered are:

- Parent/s - Guardian/s
- Resource Family members
- Resource Family Worker and Supervisor
- Community partners
- Probation Officer
- School Foster Care Liaison
- Child (10+ and younger, if appropriate)
- Family's support network

Mono County RFA Implementation Plan

- Child Welfare Services Social Worker
- Behavioral Health
- Public Health
- Family Friends or other persons who care about the child(ren)

The CFT Facilitator will engage the CFT participants to identify a primary RF for the child. After the initial placement CFT, a Resource Family Worker will be assigned to begin the RFA process with the identified Resource Family and will work diligently with the Emergency Placement home to submit the RFA application within five (5) days of the placement and complete Live Scan within ten (10) days of placement.

Supervisors will maintain regular communication and staffings with Social Workers/probation officers to ensure emergency RFA placements are on track to meet the 90-day deadline. At the 30-day mark, the RF worker will ensure all required documentation has been submitted.

At the 60-day mark, the RF worker will ensure in-home visits have commenced and that the emergency home applicants have completed the Self-Study Questionnaire in preparation for the psychosocial assessment.

If it appears the emergency home applicants are reluctant to pursue or complete the RFA process and/or they are struggling to meet the requirements of an RFA family, the RF worker, the case carrying Social Worker or probation officer, and their respective supervisors will staff the matter and, if necessary, recommend a CFT to include the caregivers.

RFA Process, Non-Emergent Placement

During the initial 30 days of the RFA process, RF worker will work with the Resource Family applicant/s to begin the RFA process:

- Meet with the potential RFA applicant/s to discuss process and requirements
- If potential RFA applicant/s is/are ready to move forward, have the applicant/s complete the RFA application.

Once the RFA application is received by the Department, the RF worker will work with the applicant/s to:

- Assess the applicant/s suitability and willingness to provide care
- Ensure the applicant understand Child's Personal Rights
- Complete Initial Risk Assessment
- Conduct in-person Home Environment Assessment
- Perform criminal records check
- Refer the RFA applicant/s to enroll in RFA training

Gather the required documents (i.e., DMV records, Criminal Record Statement, Health Screening, etc.)

Upon completion of the process, the RF worker Supervisor will review the RFA Application and Comprehensive Assessment to ensure professional standards of practice and consistent compliance with state regulations. In addition, the Supervisor will affirm the appropriateness of the applicant/s to be certified as a Mono County Resource Family. The RFA application and Written Report is then forwarded to the CW/Probation Program Manager for a decision pertaining to the Resource Family application.

Mono County Child Welfare Services and/or the Probation Department retains final authority and responsibility for any decisions pertaining to the RFA process. CW and/or Probation will be responsible for retaining a copy of the RFA approval certificate. The original certificate will be provided to the RFA family. These documents will be kept in a separate locking file cabinet. Only RFA and probation staff, supervisors, and Child Welfare Services and Probation manager will have access to the files.

Once the RFA home is certified, staff will provide approval documents to Foster Care Eligibility Workers. Foster Care Eligibility Workers will determine the financial eligibility of the child, benefit amount, and duration, and will prepare associated RFA paperwork as required.

Incoming Interstate Compact on the Placement of Children (ICPC): ICPC requests will be given to the Child Welfare Supervisor or Probation Supervisor for assignment to a Social Worker or Probation Officer. Child Welfare and Probation comply with the Interstate Compact on the Placement of Children (ICPC).

Out-of-County placements: If a Resource Family moves out of county, the assigned Social Worker will contact RFA staff within the new county of residence to coordinate the placement. The new county of residence shall deem the family approved under RFA under the following conditions: (1) The new home and grounds, outdoor activity areas, and storage areas meet applicable standards, unless the family is subject to a corrective action plan (2) There has been a criminal record clearance of all adults residing in the home and exemptions granted using the exemption criteria currently used for foster care licensing, as specified in Health and Safety Code section 1522(g).

Confidentiality

To ensure confidentiality, the following steps will be followed:

Child welfare services:

- All staff will follow CWS confidentiality policies and procedures as outlined in division 19 of the child welfare services program requirements.
- A series of release of information forms will be obtained from RFA families allowing CWS to release information to cooperative agencies and others as applicable.

Probation:

- A release of information will be obtained from the RFA family allowing probation to release information to CWS and the cooperative agencies.
- Probation staff will be trained in and will follow confidentiality policies and procedures as outlined in Division 19 of the Child Welfare Services program requirements.

VII. NON-COUNTY STAFF/AGENCY PROGRAM INVOLVEMENT

Resource Family Mentor: If funding permits and resources allow, this mentor will provide support and coaching to Resource Families. Providing such support is a strategy to retain quality Resource Families and will reduce placement changes for children, thus providing placement stability. If this strategy is employed, we will use contract staff to provide this service. This/these contract staff will not be involved in the Resource Family Approval process, rather they will play a supporting role towards placement stability.

VIII. RFA APPLICATION AND ASSESSMENT TOOLS (For Initial Approval)

1. Form RFA-01(A)/(C): Resource Family Application
2. Form RFA-01(B): Resource Family Criminal Records Statement
3. Form RFA-02: Resource Family Criminal Background Checklist and Out-of-State Child Abuse Registry Checklist
4. Form RFA-03: Resource Family Home Health and Safety Assessment Checklist
5. Form RFA-03(B): Resource Family Home Environment Checklist Annual Update
6. Form RFA-04: Resource Family Risk Assessment
7. Form RFA-05(A) Resource Family Approval Certificate
8. Form RFA-07: Resource Family Approval Health Screening for County/Agency
9. Form RFA-08: Tuberculosis (TB) Screening Questionnaire

** The Psycho-Social Assessment will be conducted in accordance with Section 6-05 of the Written Directives and will utilize the Structured Analysis Family Evaluation (S.A.F.E.) model.

IX. TRAINING PLAN FOR RESOURCE FAMILIES

Pre-Approval Training: Resource Families are required to complete a minimum of 12 hours of training before becoming approved. The 17 topics to be covered are outlined in Section 6-06 of the Written Directives. Mono County will utilize Foster Parent College online trainings to cover many of the topics. Two in-person trainings will be arranged by Mono County in order to cover the following topics:

Training 1 (Provided by Social Services Staff):

- Personal rights of children and NMD's in foster care
- Role of a Resource Family including working cooperative with the child welfare agency or probation department
- The role of a Resource Family on the child and family team
- Knowledge and skills relating to the reasonable and prudent parent standard
- Specialized training

Training 2 (Provided by Social Services Staff and/or Community Partners such as Public Health and Mono County Office of Education Foster Youth Liaison):

- Common health issues of children and NMD's in foster care
- Accessing services and supports available to foster children to address education
- Basic instruction on existing laws and procedures regarding the safety of foster youth at school

Annual Training: The required 8 hours of annual training will be provided to Resource Families on an ongoing basis throughout the year. Mono County will ensure that each Resource Family parent completes a minimum of 8 hours of annual training, covering the topics specified in section 8-01 of the Written Directives. Training will be provided in part on-line through Foster Parent College, and in part in-person, as staffing permits, by Mono County.

All new Resource Families will be invited to attend a Resource Family Celebration during which a local child psychologist/foster parent and DSS/Probation staff will welcome new Resource Families and discuss what its like to be a foster parent; where to go for help and resources; and, help new families create supportive connections with one another. If successful, these sessions will continue on a quarterly basis, or more frequently, as desired.

We also plan to collaborate regionally with Inyo County for some in-person Resource Family trainings. In-person trainings are well-received by Resource Families and they help to promote creation of support groups and a sense of community amongst Resource Families.

X. Tribal Participation

We will seek partnerships with tribes whenever applicable, including inviting to stakeholders' meetings and Child and Family Team meetings, as well as keeping tribes updated with current information, as appropriate.

XI. QUALITY PARENTING INITIATIVE (QPI)

California's Quality Parenting Initiative is an approach to strengthening foster care by refocusing on excellent parenting for all children in the child welfare system. Mono County will not formally implement the full QPI model in the first year of RFA implementation, however we will adopt certain key elements of the QPI approach into our work, including: Strengthening the relationship between foster parents and case management so that foster parents and case managers are treated as respected partners. Staff will be encouraged to attend the monthly QPI Statewide Web Meetings.

XII. MONITORING OF RESOURCE FAMILIES

Mono County will monitor Resource Families by conducting periodic evaluations and onsite visits, developing Corrective Action Plans when deficiencies are identified, and requiring RFA families to comply with Corrective Action Plans.

Annual evaluations and onsite visits:

Responsible Staff: RF Social Workers, Probation Officers, CWS Analyst

Procedures: RFA families shall be updated on an annual basis using the Resource Family Annual Update Form. Annual Approvals will be conducted one year from the date of certification.

Updates shall include:

- Annual in-home visit, verification of background clearance for all adults in the home, interview of all individuals in the home OR documentation of why an interviewee was not available.
- A determination as to whether RFA training and CPR/First Aid training are current and up-to-date.

- A psychosocial assessment will be conducted if there has been a change to the household composition (i.e., partnership, marriage, divorce, etc.).
- RFA families will be contacted via mail 30 days prior to their annual recertification to schedule a home visit and to obtain any remaining ongoing training hours.
- A copy of the completed update will be provided to the Resource Family.

XIII. INVESTIGATION OF COMPLAINTS AND INDICENTS INVOLVING RESOURCE FAMILIES

General practice

Responsible staff: RF Social Workers, Probation Officers, Child Welfare Supervisor, and Child Welfare Managers

Procedures: upon identification of a condition that puts the resource family out of compliance, the RF Social Worker/PO will take appropriate actions and report findings to the child welfare manager. The resource family will be responsible for completing an incident report to Mono County CWS consistent with reporting requirements specified in California Code of Regulations, Title 22, Division 6, Chapter 9.5, Foster Family Homes, Section 89361. In all cases, the input of the child and the input of the resource family shall be given high priority.

Corrective Action Plans

Responsible staff: RF Social Workers, Probation Officers, and Supervisor

Procedures: when deficiencies related to the buildings and ground or non-child abuse or neglect are noted or reported about an approved RFA home, an RF Social Worker or probation officer will assist the Resource family in developing and submitting a written corrective action plan. The corrective action plan will describe how the deficiency will be corrected and state the timeline in which the correction must be made. This plan will be developed in partnership between the RF Social Worker/Probation Officer and the Resource family.

The assigned RF Social Worker/Probation Officer will be responsible for monitoring the plan and ensuring the corrections are made timely. If a deficiency is so severe that the county determines it is necessary to rescind the home's approval as a resource family, the county will inform the home in writing and provide appeal rights information. The county will ensure that the health and safety of any child/ren placed in the home is considered first and foremost and that, if the children need to be moved, those placement moves are made in accordance with current county business practices, including facilitation of a CFT to address placement needs and minimize trauma to the child(ren)

Investigating complaints and serious complaints

Responsible staff: RF Social Workers, Probation Officers, Supervisors, Managers

Procedures: Upon receipt of a complaint against an RFA, information will be gathered including the date the event occurred, the alleged victim, and the alleged perpetrator. This information will be forwarded to the RF Social Worker/PO Supervisor who will log the complaint in the tracking log and assign a RF Social Worker/PO to investigate. Whenever possible, the Social Worker/Probation Office assigned to the investigation will not be the same RF Social Worker/PO who initially approved the home, nor will it be the current case-carrying Social Worker/Probation Officer

Where appropriate, DSS may ask the Probation Department Supervisor to conduct the investigation in order to provide a modicum of separation between the Social Worker staff and the complaint against the

resource family, and vice versa. The appropriateness of this strategy will be determined by managers from the Social Services and Probation Departments.

Notices of the result of the complaint investigation will be sent to the resource family and filed in their case folder.

Investigating incidents

Responsible staff: RF Social Workers, Probation Officers

Procedures: Resource Families will be responsible for reporting incidents to Mono County Child Welfare and Probation, consistent with reporting requirements specified in California Code of Regulations, Title 22, Division 6, Chapter 9.5, Foster Family Homes, Section 89361. All incidents will be documented and investigated if appropriate.

Due Process

Responsible staff: Program Managers

The County shall provide a Resource Family applicant, parent, or associated individual with due process as specified in the Written Directives and in Welfare and Institutions Code section 16519.5 et seq.

Notifications

Responsible staff: Program Managers

Procedures: Mono County will provide initial notification to CDSS by the end of the next business day, as well as updates regarding the status and disposition of serious complaints, serious incidents, or any incident involving Resource Families that falls within the definition of Penal Code Section 11165.5.

XIV. DUE PROCESS FOR DENIAL OR RESCISSION OF APPROVALS AND OTHER ADVERSE ACTIONS

Responsible Staff: RF Social Workers, Probation Officers, Supervisors and Managers

Procedures: Consultation with CDSS RFA Legal Department.

- Negative action taken on an RFA application and client wishes to pursue due process: All denials will be reviewed by the RF Supervisors with consultation with RF Managers before sending the notice of denials. Resource Families will be provided information regarding requesting a hearing. If an application is denied, the information will be provided in writing (the notice of action will include appeal rights).
- Process for Resource Family Placement Denials: Upon initial inquiry regarding RFA, potential Resource Families will be provided information regarding requesting an administrative hearing. If a placement is denied or removal of a child from the home, this information will be provided again by the RF social worker. A hearing will be scheduled as per Section 16519.5 of the WIC Code and 31 Regulations 31-020.
- Process to Rescind Approval: All RFA denials will be reviewed by the RFA Supervisor in consultation with RFA manager. The County will inform the resource family in writing and provide appeal rights information. The County will ensure the safety of the child (ren) placed in the home and if the children are to be moved, these moves must be in accordance to current county business practice.

Mono County RFA Implementation Plan

- Process for other adverse actions: During the initial application process, procedures on how to resolve grievances and how to request a hearing will be provided to all RFA Families. If a complaint investigation results in a substantiated finding, the Resource Family will be provided information as to their rights and Due Process. The outcome of any proceedings, Fair Hearings or Administrative Hearings, will be included in the Resource Family’s file.

XV. TIMELINE FOR IMPLEMENTATION

TASK/STEP	2016						
	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Implementation Meetings	x	X	X	X	X	X	X
Stakeholder feedback					X	X	X
Development of RFA policies/forms/checklists							
Training of staff						X	X
	2017						
	Jan	Feb	Mar	Apr	May/June		
Follow up with staff to review implementation	X	X	X	X			
Follow up with stakeholders to review implementation	X			X			
Post implementation data comparison				X			
Implementation partners reconvene to review overall process and determine additional steps	X	X	X	X	X		
Follow-up meetings and/or additional trainings as needed	x	x	x	X	X		

XVI. TRANSITION PLAN

Child/Youth Placement Transition Plan

Requirements:

- Minimize disruption to the family: Placement moves will be made in the manner that most honors the needs of the child.
- Maximize child safety: The child’s safety will always be considered first and foremost in all situations.
- Ensure that Resource Families will operate in accordance with proper authority and Federal Title IV-E, Section 471(a)(10) of the Social Security Act and State W&IC Code 16519.5. Resource Families will be consistently monitored for compliance with all W&IC and Health and Safety codes. Resource Families who no longer meet the qualifications will be recommended for placement hold and staff will work with them to bring them back into compliance via a corrective action plan.
- Ensure that eligibility for foster care payments will not be delayed or interrupted: Following the certification of the RFA home, staff will make every effort to minimize disruption to eligibility for foster payments occur. RF Social Workers and Probation Officers will work collaboratively to ensure seamless service delivery.

Termination Plan (of current licensing process to new RFA process)

Requirements:

- Minimize disruption to the family: The cutoff date for new foster family home licensing applications will be January 1, 2017. The cutoff date for new Relative/NREFM assessment requests will be January 1, 2017. However, the Department will consider relative/NREFM requests on a case-by-case manner, for example, in the event relatives/NREFMs reside outside of Mono County, and their county of residence may have yet to implement RFA.
- Staff will continue emergency placements. Staff will finalize pending Relative/NREFM assessments. CCL will finalize pending licensures. Anyone approved or licensed prior to January 1, 2016, will be required to convert no later than January 1, 2019.
- Maximize child safety: Oversight of the RFA Program will continue by CWS and Probation Managers. Any concerns will be reported to CWS and Probation Managers for investigation.
- Ensure that Resource Families will operate in accordance with proper authority and Federal Title IV-E, Section 471(a)(10) of the Social Security Act and State W&IC Code 16519.5. The County will follow all related statutes.
- Ensure that eligibility for foster care payments will not be delayed or interrupted:
 - Emergency Placements- The relative or NREFM applicant is not eligible for an Aid to Families with Dependent Children-Foster Care payment until the applicant completes pre-approval training, complies with the Written Directives, receives Resource Family Approval, and meets any other Title IV-E eligibility criteria. The relative/NREFM caregiver can apply for CalWORKs Non-Needy Caretaker Relative aid, and the Department will make all attempts to expedite this, which may include applying on their behalf.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: Various

TIME REQUIRED 1 hour (25 minute presentation; 35 minute discussion)

PERSONS APPEARING BEFORE THE BOARD Michael Draper

SUBJECT Mono County Cannabis Joint Committee Update

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation on the Joint Committee's effort to address the legalization of marijuana /cannabis under new state laws

RECOMMENDED ACTION:

Receive presentation and provide staff direction

FISCAL IMPACT:

Other than staff time to develop programs, policies, etc., fiscal impacts are unknown at this time

CONTACT NAME: Michael Draper

PHONE/EMAIL: 760.924.1805 / mdraper@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Work Plan
Voter Map

History

Time	Who	Approval
3/17/2017 5:21 AM	County Administrative Office	Yes
3/17/2017 1:46 PM	County Counsel	Yes
3/17/2017 1:46 PM	Finance	Yes

Mono County Community Development Department

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March 21, 2017

To: Board of Supervisors

From: Michael Draper, CDD Planning Analyst
Wendy Sugimura, CDD Senior Analyst
Jake Suppa, CDD Permit Technician
On behalf of the Mono County Cannabis Joint Committee: Christy Milovich (County Counsel), Lynda Salcido (Public Health), Louis Molina (Environmental Health), Robin Roberts (Behavioral Health), Ingrid Braun (Sheriff), Nick Criss (Code Compliance), Nathan Reade (Inyo-Mono Agricultural Commissioner), Janet Dutcher (Finance), Gerald Frank (Treasurer/Tax Collector), Alicia Vennos & Jeff Simpson (Economic Development) Dylan Whitmore (Probation), Tim Kendall (District Attorney)

Subject: Mono County Cannabis Joint Committee Update

RECOMMENDED ACTION

1. Receive presentation and provide staff direction

FISCAL IMPACT

Other than staff time to develop programs, policies, etc., fiscal impacts are unknown at this time

BACKGROUND

At the January 17 meeting, the Board extended a temporary moratorium on commercial cannabis activities until Dec. 2, 2017, and staff received the following direction: coordinate with the Town of Mammoth Lakes and interested stakeholders, schedule a joint meeting with the Mammoth Lakes Town Council, and follow through with the work plan (Attachment 1).

The purpose of this update is to provide additional information to the Board on Federal and State activities, preliminary work on County issues, initial public feedback, and next steps. No decisions are under consideration today.

This work is proceeding under the assumption that the County intends to develop local controls on cannabis rather than 1) banning it outright or 2) doing nothing and relying on State regulations.

DISCUSSION

Federal Status

Marijuana continues to be illegal under federal laws, and the County has no authority over any enforcement action or position the federal government may take. No court decisions have been issued on the constitutional relationships between federal, state, and local laws, and this is an area of high contention and uncertainty. However, the following federal activities are in play:

- Kohl-Welles Amendment: Clarifies the law on medical use of cannabis so qualifying patients and compliant designated providers will not be subject to arrest, prosecution, or other criminal sanctions, and provides that patients will have access to an adequate, safe, consistent, and secure source of medical quality marijuana.
- Rohrabacher-Farr Amendment: Expiring April 28 but currently introduced for extension to the end of 2017, this amendment disallows federal funds to enforce federal cannabis laws in states where legalization has been passed.
- HR 975 (Respect State Marijuana Laws Act of 2017; introduced): Amends the Controlled Substances Act to provide that the Act's regulatory controls and administrative, civil, and criminal penalties do not apply to a person who produces, possesses, distributes, dispenses, administers, or delivers marijuana in compliance with state laws
- HR 1013 (Regulate Marijuana Like Alcohol Act; introduced): Directs the Attorney General to issue a final order that removes marijuana in any form from all schedules of controlled substances under the Controlled Substances Act.

State Status

Draft State regulations are expected to be released in mid-April, which will provide highly anticipated direction for the development of County frameworks.

The following activities are currently legal under state law:

- The passage of Proposition 64 (Prop 64) in November 2016 allows the personal use of marijuana at a private home, as well as the cultivation of 6 plants per household, and the carrying, giving away, or accepting free of charge one (1) ounce of flowers or eight (8) concentrated.
- Under the Compassionate Use Act of 1996, medical cannabis cooperatives are allowed subject to the standards of the Medical Marijuana Regulation and Safety Act (SB 643, AB 266, and AB 243).

Buying and selling recreational cannabis is currently illegal under state law, but will become legal on January 1, 2018 with proper licenses from local and state governments per Prop 64. Use of cannabis in a public area, driving under the influence, or use in the work place are also currently illegal, and how or if these activities will be regulated is still unclear.

The State agencies with licensing and regulatory authority include the following:

- Bureau of Marijuana Control: distribution, testing for medical cannabis, dispensaries, and transportation;
- Cal Cannabis: types of cultivation;
- Office of Manufacture Cannabis Safety: manufacturing of edibles and lab testing of adult recreational product.

These agencies are anticipated to regulate the industry through the following licensing areas: 1) cultivation, 2) manufacturing, 3) distribution, 4) testing, 5) dispensary, and 6) transportation. Each area may contain licensing or regulatory tiers depending on the specific type and scale of the activity.

Tribal Activities

Federally recognized Tribes within the county may be conducting cannabis business within their jurisdiction. As sovereign nations, county laws do not apply to Tribal lands; however transporting more than one ounce of cannabis off Tribal property will require licensing. Local government may not prevent delivery of marijuana via public roads by licensees in compliance with the State law, but may have oversight of retail deliveries to customers.

County Staff Coordination

An internal County working group has been established to coordinate departmental efforts and begin scoping issues that need to be addressed. Initially named the Cannabis Task Force, the name appeared to be causing confusion about the extent of engagement in this group. County staff needs a forum to coordinate departmental responsibilities, communication and authority. To help clarify the purpose of this group (and have some fun), the group is now called the Mono County Cannabis Joint Committee (Joint Committee).

The Joint Committee has met twice to discuss State regulations, roles, concerns, and departmental needs, and met with Town of Mammoth Lakes staff. Five initial topics have been identified as priority items:

- **Land Use** – The Community Development Department (CDD) will be responsible for identifying land use designations for cannabis activity. Activities may include the cultivation, processing, manufacturing, and retail sales of cannabis. The following has been raised as issues that should be addressed through land use designations and permitting (note this is not a comprehensive list, but a summary):
 - Safety and security: fencing, cameras, screening, and other security measures;
 - Odor nuisance and mitigation;
 - Visuals, including visibility from public rights of way, signage, appearance of retail locations;
 - Location concerns such as proximity to schools, public facilities, and places of worship;
 - Cultivation standards, such as size of operation, appropriate setbacks, water consumption, pesticide use, nutrient applications, and wildlife interactions; and
 - Permit requirements for types of licensed operations contingent with California Building Code standards.

As with any new construction, any new building or upgrades to structures or properties for cannabis activities will require a building permit. The Department's Code Compliance division will be responsible for enforcing General Plan, County Code, building, and use permit requirements.

- **Taxation** – if desired, a local tax can be enacted on the cultivation and sales of cannabis. The State has established an excise tax of 15% on cannabis in addition to the regular state sales tax, effective January 1, 2018. A cultivation tax of \$9.25/ounce dry-weight for flowers of \$2.75 for leaves will also be in effect in 2018. Other categories of harvested product are to be taxed at a similar rate based on their relative price to flowers. Patients with medical ID cards will be exempt from the sales tax, but not the excise or cultivation taxes. The procedure for developing a ballot measure for this type of tax is still being researched and the County may seek the assistance of a consultant. The Town of Mammoth Lakes is strongly considering a taxing measure and a coordinated effort should be considered.

- **Edibles** – The manufacturing of cannabis into an edible product will be permitted by the State. At this time how the State Department of Public Health will implement food safety standards is uncertain, and the products are not considered food or drugs under California’s existing Health and Safety Code. The Medical Marijuana Regulation and Safety Act’s requirements include testing edibles for foreign matter such as hair and insects and some impurities such as mold and bacteria. Regulations currently exist for labeling products but not disclosing dosage or strength of the product.
- **Law Enforcement** – The Sheriff has concerns pertaining to security for retail outlets, and outdoor or indoor grows. Initial suggestions include requirements for fencing, setbacks, limited visibility, and cameras and other security measures to prevent theft. Nuisance factors such as smell and visual crops may also be issues, along with “under the influence” arrests.
- **Social Programs** – Programs such as rehabilitation, smoking cessation, responsible use, and education, particularly for youth, are some potential issues. Outcomes and impacts from potential increased use and reduced stigmatism have the potential to affect Public Health, Behavioral Health, Probation, the Sheriff, the District Attorney, and other related departments.
- **Public Health** – Public Health responsibilities are highly dependent on the State’s framework, and therefore a great deal of uncertainty exists at this time about potential responsibilities, impacts to programs and services, and funding availability. The Department is unsure if medical marijuana licenses still need be issued under the new proposition and if there is opportunity to advocate for local Public Health positions in the State regulations.

These issues have been, and will continue to be, further refined by input received via local community outreach, industry inquiries, and additional public engagement (see below), and the draft state regulations (when released).

Local Community Outreach

Cannabis and marijuana has not previously been a subject of public or RPAC discussion, and so general concerns, issues, opportunities, and opinions are largely unknown. As one measure of public opinion, a “Contention Map” of the Prop 64 vote was compiled to represent support for the measure by precinct (see Attachment 2).

To gain a sense of public perception and guide the development of initial frameworks, community outreach was initiated through the Regional Planning Advisory Committees (RPACs). Four Regional Planning Advisory Committees (Antelope Valley, June Lake CAC, Mono Basin, and Bridgeport) have been visited and presentations at all other RPACs will be made by April 1st.

The input received at these meetings vary greatly, as follows:

- **Antelope Valley** attendees expressed interest in cannabis cultivation with the hopes that the tax could generate funds to assist needs in the community. Opposition of cannabis was expressed in that it would create substance abuse and impact children. The community wishes to maintain their quality of life, and preserve the natural beauty and views of the area.
- **June Lake** attendees expressed discern for cannabis and felt the County could be liable for allowing federally illegal business. The lack of attendance by the public was also

noted, along with discomfort that the conversation in the room at the time may not be a good representation of community opinion; this has been reinforced by subsequent letters of support and need for additional information.

- **Mono Basin** attendees expressed acceptance of the Proposition 64 outcome and concern over a potential “big industry” takeover. Regulations to support small-scale commercial cultivation and activity, and address environmental concerns of pesticides and water usage.
- **Bridgeport Valley** attendees expressed acceptance of the Proposition 64 outcome and the need for “smart” regulation of cannabis. It was noted that regulations should not become overly restrictive for fear that the business may be pushed back into the Black Market. Strict regulations for water usage and waste discharge were expressed, as the area’s high water table poses risk for chemical leeching.

This initial outreach has proven to be very successful in initiating public conversations on a subject that has otherwise been taboo. While public attendance at these meetings was low, the aftermath has led citizens to directly contact County staff with their opinions, ideas, and goals. At this time the conversation on cannabis is still on the forefront as people learn more about the subject and become comfortable expressing their opinions. The outreach has proven to be beneficial to staff and citizens, and we anticipate greater public input as we continue to develop regulations.

The RPACs are intended to play a key outreach role as the development of the County framework progresses. At a minimum, land use development standards and regulations will be run through the full RPAC circuit, and engaged citizens will have the opportunity to influence the outcome. Interested citizens should visit <http://www.monocounty.ca.gov/rpac> and click on the relevant RPAC to register their email and receive agendas and updates.

As an additional note, the subject was discussed at the Collaborative Planning Team meeting in January. Interest was low, given marijuana use is not legal under federal law and so the agencies in attendance generally had no comments.

Industry Inquiries

Separate from the Joint Committee, the Community Development Department has been fielding cannabis business inquiries, including the following:

- Three meetings with potential cultivators with varying levels of experience and operation concepts ranging from outdoor to indoor to greenhouse operations;
- 14 phone inquiries and two letters of inquiry on the current standing of local ordinances for guidance on potential commercial retail, manufacturing, cultivation, and distribution operations.
- Interested potential operators may have been attending RPAC outreach meetings.
- The Economic Development Department has also received two inquiries.

At the State level, at the time of this staff report, 12 inquiries had been received for cultivation licenses in Mono County.

Additional Public Engagement

The plan for public engagement is to complete the first round of general RPAC/community input and this Board meeting, and then follow up with a Town Council/Board of Supervisors joint meeting. In addition, individual departments will be outreaching to specific stakeholders in their areas of program development to receive input and guidance. If other interested forums are identified, such as the Economic Development Tourism & Film Commission, community groups

(such as Chambers or schools), or regional forums (such as the Collaborative Planning Team), additional outreach will be scheduled.

Once initial programs have been conceptualized, a second round of RPAC/community input will occur, again accompanied by individual discussions with any interested stakeholders who can't make these scheduled meetings. Board of Supervisor and Planning Commission meetings will also be venues for public input.

The decision making for programs will vary; land use decisions will be heard by the Planning Commission at a legally noticed public hearing, and then forwarded to the Board of Supervisors for consideration at a second legally noticed public hearing.

Throughout the entire process, staff will maintain a list of an interested persons for notification of public meetings. To be added to this list, please contact Michael Draper at 760.924.1805 or mdraper@mono.ca.gov.

The Board should provide any additional direction for public outreach, keeping in mind the ballot measure deadlines for a tax and the state regulatory deadline of the end of 2017. Other outreach options do exist and can be discussed if desired.

NEXT STEPS

Immediate next steps include the following:

1. Complete the initial round of public outreach with meetings in Chalfant (includes Benton/Hammil) and Long Valley (includes Tom's Place, Sunny Slopes, Paradise, and Swall Meadows as the Paradise/Swall area does not have an ADA compliant meeting facility), and any other interested forums. Continue meeting with individual interested parties and stakeholders.
2. Establish a public website to provide engagement opportunities and information about the County's effort.
3. Research draft state regulations when released, and continue researching the activities of other California counties.
4. Develop preliminary departmental/program frameworks and options for public feedback.
5. Initiate RPAC/community outreach Round 2, and any other interested forums, and any other outreach as directed by the Board.

Based on this update, the work plan, public input, and next steps, the Cannabis Joint Committee requests the Board of Supervisors provide feedback and direction.

ATTACHMENTS

1. Mono County Cannabis Joint Committee Work Plan
2. "Contention Map" of Prop 64 support by precinct

Mono County Cannabis Regulation Work Plan

PHASE I

TASK 1: Establish Task Force (Jan)

1.1 Formation of Advisory Committee: The Committee is formed to provide feedback on departmental needs and develop a comprehensive regulatory scheme for the County. The Committee will contain individuals from those County departments impacted by cannabis regulation, with the possibility of including cannabis industry members for expertise and outside consultants for additional advisement. Input and feedback on various key issues and policy options will be crucial in determining an agreeable ordinance.

- Agriculture Commissioner; Assessor; Behavioral Health; County Counsel; Community Development (Planning, Building, Code Compliance); Economic Development; Environmental Health; Finance (Tax collector); Behavioral Health; Public Health; Sheriff; Social Services

1.2 Determine frequency of meetings held by this group.

1.3 Generate an understanding of issues, opportunities and constraints by department.

1.4 Identify budget

TASK 2: Board of Supervisor #1 (Jan)

2.1 Preliminary discussion & direction; present work plan & initial issue identification

2.2 Moratorium extension

TASK 3: Community/agency Outreach #1 (Feb/Mar)

3.1 Public information released (interview published)

3.2 Public outreach #1 – identify community issues and opportunities preferences, fears, etc.

- County RPACs and communities
- Chambers of Commerce and other applicable community groups
- Economic Development Tourism & Film Commission

3.3 Create webpage for information

3.4 Collaborative Planning Team outreach

3.5 Outreach to any other applicable entities, such as the Town of Mammoth Lakes, City of Bishop, Eastern Sierra Council of Governments, Inyo County, etc.

3.6 Seek input from and involve industry stakeholders

TASK 4: Plan Commission #1 (Mar)

4.1 Present current state, plan, and discuss

TASK 5: Research (Jan-Oct)

5.1 Increase knowledge base – may include attending conferences, workshops, and contacting a consultant

Attachment 1 to Staff Report (Work Plan)

5.2 Research issues and start developing an understanding of potential solutions

5.3 Research collaboration with Inyo County

5.4 Research taxation issue and fee-based structure, integrate into work plan or establish separate work plan

PHASE II

TASK 6: Develop policies and regulatory framework (Apr-July)

6.1 Synthesize all input and work through issues: several topics/areas are anticipated to be identified and worked through by applicable departments, then combined into a single County framework

- Consider coordinating with Inyo County
- Determine how to handle taxation and fee-based structure, implement needed tasks

6.2 Draft policy options and staff recommendation

6.3 Draft ordinance

6.4 Identify CEQA options, potentially conduct CEQA

TASK 7: Outreach #2 (Aug-Sept)

7.1 Public outreach #2 – feedback on draft policies and regulations (RPACs, Chambers, Tourism & Film Commission, etc.)

7.2 CPT meeting (if needed)

7.3 Planning Commission or Board workshops (if needed)

7.4 Coordination with/outreach to any other applicable entities (if needed)

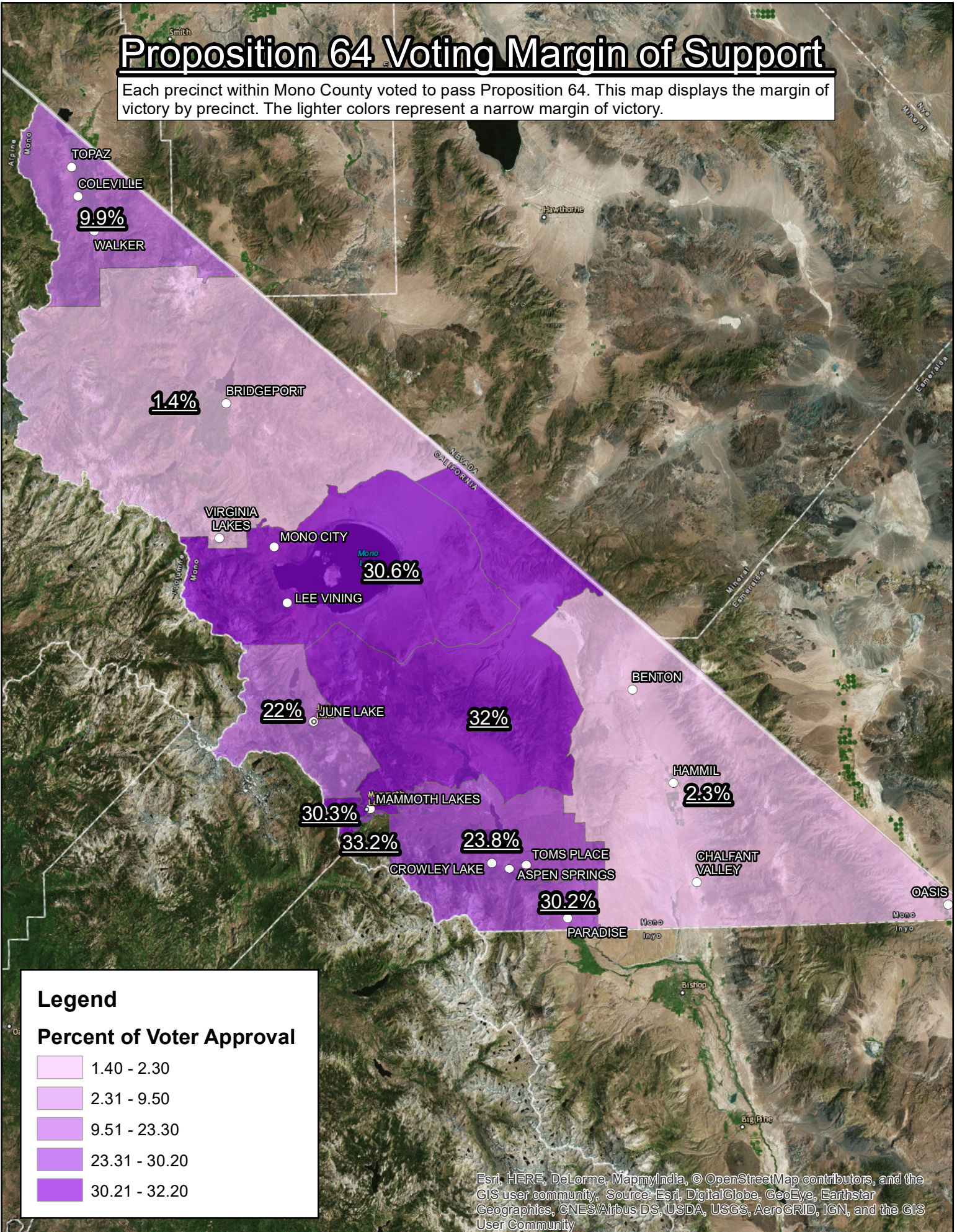
TASK 8: Adoption (Oct)

8.1 Planning Commission consideration and recommendation

8.2 Board of Supervisors consideration and adoption

Proposition 64 Voting Margin of Support

Each precinct within Mono County voted to pass Proposition 64. This map displays the margin of victory by precinct. The lighter colors represent a narrow margin of victory.



Legend

Percent of Voter Approval

- 1.40 - 2.30
- 2.31 - 9.50
- 9.51 - 23.30
- 23.31 - 30.20
- 30.21 - 32.20

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OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

Departments: CAO, Public Works

TIME REQUIRED 20 minutes (10 minute presentation;
10 minute discussion)

PERSONS APPEARING BEFORE THE BOARD Tony Dublino

SUBJECT South County Facility Analysis

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation and update by Tony Dublino regarding the ongoing South County Facility analysis.

RECOMMENDED ACTION:

None. Provide any desired direction to staff.

FISCAL IMPACT:

None at this time

CONTACT NAME: Tony Dublino

PHONE/EMAIL: 760.932.5453 / tdublino@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

History

Time

3/17/2017 4:45 AM

Who

County Administrative Office

Approval

Yes

3/17/2017 1:46 PM

County Counsel

Yes

3/16/2017 3:37 PM

Finance

Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

Post Office Box 457 • 74 North School Street • Bridgeport, California 93517
(760) 932-5440 • Fax (760) 932-5441 • monopw@mono.ca.gov

Jeff Walters, Public Works Director

Garrett Higerd, PE; County Engineer

Date: March 21, 2017
To: Honorable Board of Supervisors
From: Tony Dublino, Environmental Services Manager
Subject: South County Facility Update

Recommended Action:

Receive update and provide any desired direction to staff.

Fiscal Impact: None at this time.

Discussion: At the February 14 Board meeting, the Board directed staff to revisit lease negotiations with Sierra Center Mall, and to maintain progress on the McFlex concept.

Today's item will provide an update on the progress of each item, and provide Board with information relevant to the continuing negotiations and analysis of South County Facility Analysis.

The discussion will also include research into the commercial leasing market in Mammoth, space availability, and other alternatives for South County space that may exist within the Town.

If you have any questions regarding this item, please contact me at (760) 932-5453.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tony Dublino".

Tony Dublino
Environmental Services Manager



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

TIME REQUIRED

SUBJECT Closed Session--Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH
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History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

TIME REQUIRED

SUBJECT Closed Session - Real Property
 Negotiations

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: Sierra Center Mall, Mammoth Lakes. Agency negotiators: Leslie Chapman, Janet Dutcher, Tony Dublino, Stacey Simon. Negotiating parties: Mono County and Highmark Mammoth Investments, LLC. Under negotiation: Price and terms of payment.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH
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History

Time

Who

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**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 21, 2017

TIME REQUIRED

SUBJECT Afternoon Session

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M. IF NECESSARY

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH
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History

Time

Who

Approval