



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Suite Z, 2nd Floor Minaret Mall, 437 Old Mammoth Rd., Suite Z, Mammoth Lakes, CA 93546

Regular Meeting April 18, 2017

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.

(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES - NONE

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Public Defenders' Office and Request for Contingency Funds

Departments: Finance, CAO, County Counsel

The Public Defenders Office continues to experience increased caseloads beyond that anticipated when the Fiscal Year 2016-2017 budget was formulated. Based on current spending levels, Finance estimates the Public Defenders' Office will exceed their budgetary cap by \$50,000 before the end of this fiscal year.

Recommended Action: Authorize \$50,000 of contingency funds for unanticipated spending requirements in the Mono County Public Defenders' Office. Provide any direction to staff. A 4/5ths vote is required.

Fiscal Impact: If approved, this request will increase annual spending for public defender services from \$628,000 to \$678,000.

B. Second Amendment to Aspen Street Contract

Departments: Public Works

Second Amendment to agreement with Aspen Street Architects increasing annual contract limit from \$65,000 to \$150,000 without increasing the total contract limit.

Recommended Action: Approve County entry into proposed contract amendment and authorize CAO, Leslie Chapman to execute said contract on behalf of the County. Provide any desired direction to staff.

Fiscal Impact: No impact to the General fund.

C. Proposed Ordinance Establishing a Fee Schedule for Services at Public Cemeteries

Departments: Public Works

Proposed ordinance establishing a schedule of fees for services provided at the public cemeteries located within the unincorporated area of the county.

Recommended Action: Adopt proposed ordinance #ORD17-06, Establishing a schedule of fees for services provided at the public cemeteries located within the unincorporated area of the county.

Fiscal Impact: A \$0 to \$5,000 per year increase in revenue for the cemeteries is anticipated. Any and all fees collected under this ordinance will be for the maintenance and improvement of the three public cemeteries in Mono County.

D. Proposed Ordinance Revising Chapter 7.32 of the Mono County Code Pertaining to Public Cemeteries

Departments: Public Works

Proposed ordinance, An Ordinance of the Mono County Board of Supervisors Amending Chapter 7.32 of the Mono County Code Pertaining to Public Cemeteries.

Recommended Action: Adopt proposed ordinance # ORD17-07, Amending Chapter 7.32 of the Mono County Code Pertaining to Public Cemeteries, and lift the current hold on cemetery reservations from 2007.

Fiscal Impact: None

E. Proposed Revisions to YARTS JPA Agreement and ByLaws

Departments: Clerk of the Board

At the February 22, 2017 meeting, the YARTS Board of Directors acted to review a proposed revision of the Yosemite Area Transportation System Joint Powers Authority Agreement and voted to approve sending same to Boards of Supervisors of each of the member-counties for review and approval.

Recommended Action: Approve the YARTS JPA Agreement and authorize Chair of the Board to sign on behalf of Mono County Board of Supervisors. Provide direction to staff.

Fiscal Impact: None.

F. Out of State Travel Request - Supervisor Gardner

Departments: Clerk of the Board

Travel approval for Supervisor Bob Gardner to attend the National Association of County's Western Interstate Region Conference in Deschutes County, Oregon,

May 24-26.

Recommended Action: Approve out of state travel for Mono County Supervisor Bob Gardner (the county's NACo alternate representative) to attend the NACo Western Interstate Region Conference in Deschutes County, Oregon, May 24-26.

Fiscal Impact: Up to \$1000 for conference registration and travel. Supervisor Gardner has no-cost lodging in Bend.

8. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. USPS Letter re Topaz Post Office

Departments: Clerk of the Board

Letter dated March 13, 2017 to the Board of Supervisors from the US Postal Service regarding the Topaz Post Office.

9. REGULAR AGENDA - MORNING

A. Proclamations Designating the Month of April, 2017 as Sexual Assault Awareness Month and Child Abuse Prevention Month

Departments: Clerk of the Board

10 minutes (5 minute presentation; 5 minute discussion)

(Susi Bains, Wild Iris) - April is nationally recognized as Sexual Assault Awareness Month and Child Abuse Prevention Month. Wild Iris is asking for county-wide participation to prevent sexual violence and child abuse, and is asking the Board of Supervisors to approve official proclamations to recognize April as Sexual Assault Awareness Month and Child Abuse Prevention Month. This item is an annually recurring request from Wild Iris.

Recommended Action: Approve Proclamations.

Fiscal Impact: None.

B. Employment Contract with Jay Sloane as Risk Manager

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a contract with Jay Sloane as Risk Manager, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: 1. Announce fiscal impact. 2. Adopt Resolution #R17-____, approving a contract with Jay Sloane as Risk Manager, and prescribing the

compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (April 4 to June 30th) is approximately \$32,549 of which \$19,992 is salary; \$4,770 is the employer portion of PERS, and \$7,787 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year (2016-2017) would be \$136,760 of which \$84,000 is annual salary; \$20,042 is the employer portion of PERS, and \$32,718 is the cost of the benefits.

C. Employment Agreement with Brad Braaten as Deputy District Attorney III

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a contract with Brad Braaten as Deputy District Attorney III, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: 1. Announce fiscal impact. 2. Approve Resolution #R_____, approving a contract with Brad Braaten as Deputy District Attorney III, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (April 8 to June 30th) is approximately \$42,567 of which \$26,145 is salary; \$6,238 is the employer portion of PERS, and \$10,183 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year (2016-2017) would be \$187,518 of which \$115,176 is annual salary; \$27,481 is the employer portion of PERS, and \$44,861 is the cost of the benefits.

D. Employment Contract for Environmental Health Manager

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a contract with Louis Molina as Environmental Health Manager, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: 1. Announce Fiscal Impact. 2. Approve Resolution #R_____, approving a contract with Louis Molina as Environmental Health Manager, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (April 8 to June 30th) is approximately \$37,112 of which \$22,794 is salary; \$5,439 is the employer portion of PERS, and \$8,878 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year (2016-2017) would be

\$163,487 of which \$100,416 is annual salary; \$23,959 is the employer portion of PERS, and \$39,112 is the cost of the benefits.

E. Employment Agreement for Director of Behavioral Health

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a contract with Robin Roberts as Director of Behavioral Health, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: 1. Announce fiscal impact. 2. Adopt Resolution #R17-___, approving a contract with Robin Roberts as Director of Behavioral Health, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (April 18 to June 30th) is approximately \$37,047 of which \$22,755 is salary; \$5,429 is the employer portion of PERS, and \$8,863 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year (2016-2017) would be \$182,497 of which \$112,092 is annual salary; \$26,745 is the employer portion of PERS, and \$43,660 is the cost of the benefits.

F. Authorization to Bid for the 2017 Pavement Preservation Project – North Shore Drive, Zones of Benefit (ZOBs), and Airport Aprons.

Departments: Public Works - Engineering Division

10 minutes (5 minutes presentation, 5 minutes discussion)

(Paul Roten) - This project will provide pavement preservation to North Shore Drive, the June Lake Highlands, and the airport aprons at Bryant Field and Lee Vining Airport.

Recommended Action: Approve bid package, including the project manual and project plans, for the 2017 Pavement Preservation Project. Authorize the Public Works Department to advertise an Invitation for Bids and to issue the project for bid. Provide any desired direction to staff.

Fiscal Impact: This project is partially funded with \$122,260.80 that was carried forward from the June Lake Streets Rehabilitation Project. The project is also partially funded by the June Lake Highlands Zone of Benefit, and the Airport Enterprise Fund. Exact amounts will be based on actual bids received. Contractor payments are not expected to impact the General Fund.

G. Sheriff Vehicle Comparison and 5-Year Fiscal Gap Analysis

Departments: Public Works - Motor Pool, Finance

60 minutes (30 minute presentation; 30 minute discussion)

(Jeff Walters, Janet Dutcher, Sheriff Braun) - Presentation by Jeff Walters, Director of Fleet Services regarding the purchase of Sheriff's vehicles including a

comparative analysis of the Chevy Tahoe, Ford Expedition and Ford Interceptor, and Presentation by Janet Dutcher, Finance Director quantifying the gap between vehicle needs and available financing associated with replacement of the Sheriff vehicle fleet.

Recommended Action: Hear a presentation regarding comparison of potential Sheriff replacement vehicles. Also hear separate presentation about Motor Pool accounting practices and Finance recommendations concerning Sheriff Motor Pool replacement reserve. Provide any desired direction to staff.

Fiscal Impact: Depending upon the make and model of the vehicles selected costs would range between \$339,597 to \$356,983 for the five vehicles requested to replace. The capital reserve specifically earmarked for replacement of Sheriff vehicle fleet is deficit by \$75,700, as of February 28, 2017. Past capital contributions are insufficient to cover purchases, resulting in \$0 available for future replacements. Assuming a program of replacing four to six vehicles every year, Sheriff capital replacement contributions need to increase by 30% every year through Fiscal Year 2022-2023, at which time the balance of the reserve will stabilize at a level projected to be fiscally sustainable. By the FY 2022-2023, capital contributions will have increased by 297%, from \$194,000 in FY 2016-2017 to \$770,900 in FY 2022-2023. Savings from lower maintenance costs may reduce this fiscal impact. Annual budgetary savings in the Sheriff's non-personnel operating budget could also reduce this fiscal impact if transferred to the Motor Pool capital replacement reserve at the end of each fiscal year.

H. Review of Need for Continuation of Local Emergency - Severe Winter Storms

Departments: CAO, Sheriff

5 minutes

(Leslie Chapman, Ingrid Braun) - On January 31, 2017 the Mono County Sheriff declared a state of local emergency as a result of extreme winter weather. The Board of Supervisors ratified this declaration on February 7, 2017, and further declared a continuing state of emergency. Mono County Code Section 2.60.080 requires that the Board of Supervisors review the need for continuing the local emergency every 14 days, and Government Code section 8630 requires that the Board review the need at least every 30 days until it is terminated. This item is provided for that purpose.

Recommended Action: Review need for continuing the local emergency. If Board determines that need no longer exists, direct staff to prepare a declaration terminating local emergency.

Fiscal Impact: None

I. Review of Need for Continuation of Local Emergency - Snowmelt and Runoff

Departments: CAO, Sheriff

5 minutes

(Leslie Chapman, Ingrid Braun) - On March 20, 2017 the Mono County Sheriff declared a state of local emergency as a result of continuing snowmelt and runoff from severe winter storms beginning in January 2017. The Board of Supervisors ratified this declaration on March 21, 2017, and further declared a continuing state of emergency. Mono County Code Section 2.60.080 requires that the Board of Supervisors review the need for continuing the local emergency every 14 days, and Government Code section 8630 requires that the Board review the need at least every 30 days until it is terminated. This item is provided for that purpose.

Recommended Action: Review need for continuing the local emergency. If Board determines that need no longer exists, direct staff to prepare a declaration terminating local emergency.

Fiscal Impact: None

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: Sierra Center Mall, Mammoth Lakes. Agency negotiators: Leslie Chapman, Janet Dutcher, Tony Dublino, Stacey Simon. Negotiating parties: Mono County and Highmark Mammoth Investments, LLC. Under negotiation: Price and terms of payment.

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph

(1) of subdivision (d) of Government Code section 54956.9. Name of case: Crist v. Mono County.

12. REGULAR AGENDA - AFTERNOON

A. South County Facility Workshop

Departments: CAO, Public Works

THIS ITEM WILL BEGIN AT 1:00 P.M. 1 hour (15 minute presentation, 45 minute discussion)

(Tony Dublino) - Presentation by Tony Dublino, providing updated analysis on South County Facility options.

Recommended Action: Staff is Recommending the Following Actions: 1. Conclude negotiations with Sierra Center Mall (SCM) owners, recognize the current negotiated proposal as the final proposal, and direct staff to prepare final cost comparisons based on this proposal. 2. Direct staff to draft preliminary agreement with Town of Mammoth Lakes relating to the Development of a Civic Center on the McFlex property. 3. Draft preliminary procurement documents for planning, environmental analysis and engineering of a Civic Center on the McFlex property. 4. Prepare an analysis of County-owned space availability and potential strategies for utilizing available space, in an effort to further reduce the space needs and associated cost of a South County Facility. 5. Prepare final cost comparisons and staff recommendations for Board consideration at the May 16th Board meeting.

Fiscal Impact: Information only - no fiscal impact at this time.

B. Bi-Annual Projects Workshop

Departments: Public Works

1 hour (15 minute presentation; 45 minute discussion)

(Joe Blanchard) - Workshop on the Project Approval Process and the County Comprehensive Projects Plan List.

Recommended Action: Review staff recommendations and accept prioritization of projects for the 2016/2017 budgeted work plans or reprioritize and accept changes. Provide any desired direction to staff.

Fiscal Impact: None at this time.

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