



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting July 11, 2017

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Approve the minutes of the Special Meeting held on June 7, 2017.

B. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Special Meeting held on June 12, 2017.

C. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on June 13, 2017.

D. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on June 20, 2017.

E. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Special Meeting held on June 22, 2017.

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 5/31/2017.

Recommended Action: Approve the Treasury Transaction Report for the month ending 5/31/2017.

Fiscal Impact: None.

B. Authority to Fill a Supervising Integrated Caseworker Position at Step C

Departments: Social Services

Grant the Department of Social Services authority to hire Ms. Jennifer Esparza at a C Step in the position of Supervising Integrated Caseworker. Ms. Esparza has 12 years of experience working in county Eligibility Services and possesses exceptional qualifications for the position of Supervising Integrated Caseworker.

Recommended Action: Grant the Director of Social Services the authority to fill a Supervising Integrated Caseworker position at Step C.

Fiscal Impact: The 2017-18 fiscal impact will be approximately \$107,839 consisting of \$65,880 in salary and \$41,959 in benefits. The cost for this position in fiscal year 2017-18 is primarily paid for with state and federal Social Services funds.

C. Property Tax Software Maintenance Agreement

Departments: Finance

2017-18 Proposed contract and addendum with Megabyte Systems, Inc. for software maintenance and web services.

Recommended Action: Approve proposed contract and addendum with Megabyte Systems, Inc. for software maintenance and web services pertaining to the county property tax system not to exceed \$125,000.

Fiscal Impact: Not to exceed \$125,000 for FY 2017-18.

D. Appointment to Assessment Appeals Board

Departments: Clerk of the Board

Appoint Madeline "Mickey" Brown to serve as a member of the Assessment Appeals Board. Ms. Brown will be assuming the unexpired term of Rose Murray, set to expire November 5, 2018.

Recommended Action: Appoint Madeline "Mickey" Brown to serve as a member of the Assessment Appeals Board; provide any desired direction to staff.

Fiscal Impact: None. The Assessment Appeals Board will be funded through the proposed 2017/2018 budget.

E. Out-of-State Travel Request

Departments: Clerk of the Board

As Mono County National Association of Counties alternate representative and member of the NACo Public Lands Steering Committee, Supervisor Gardner is requesting authorization of out-of-state travel to attend the NACo Annual Conference in Ohio. This includes the public lands policy steering committee meeting. More conference information here: <http://www.naco.org/events/nacos-82nd-annual-conference-exposition>.

Recommended Action: Approve out-of-state travel for Supervisor Gardner (the county's alternate NACo representative) to attend the NACo Annual Conference in Columbus, OH July 21-23

Fiscal Impact: Up to \$1,000 for conference registration and travel. Supervisor Gardner is not requesting air fare.

8. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter from SuddenLink

Departments: Clerk of the Board

Information received from Suddenlink Communications informing the County the Universal HD will no longer be carried on its channel lineup.

B. United States Fish and Wildlife Letter

Departments: Clerk of the Board

Letter from United States Fish and Wildlife Service, Pacific Southwest Region, Reno Office, regarding the management of Conway Ranch and disease transmission.

C. OVMAP/MLMAD Weekly Report

Departments: Clerk of the Board

Weekly Report for June 24 - 30, 2017 from Owens Valley Mosquito Abatement Program / Mammoth Lakes Mosquito Abatement District

D. Agricultural Commissioner's Office Department Update

Departments: Clerk of the Board

Counties of Inyo and Mono Agricultural Commissioner's Office Department Update July 2017.

9. REGULAR AGENDA - MORNING

A. Debt Financing Options for the South County Facilities Project

Departments: Finance

1 hour, 15 minutes (45 minute presentation; 30 minute discussion)

(Janet Dutcher, Jeff Land from Brandis Tallman LLC) - After brief discussion of debt basics for governments, receive presentation from Jeff Land of Brandis Tallman LLC describing options for debt financing construction of a new government facility in Mammoth Lakes.

Recommended Action: Receive presentation. Provide any desired direction to staff.

Fiscal Impact: None at this time. This is an informational item only.

B. South County Facility - Project Delivery Methods

Departments: County Administrative Office

1 hour (30 minute presentation; 30 minute discussion)

(Tony Dublino, Garrett Higerd) - Presentation by Tony Dublino regarding the project delivery options for a South County Facility.

Recommended Action: 1. Direct staff to develop Request for Qualifications to prequalify design-build contractors of a south county facility on the McFlex parcel. Only one prequalified contractor would ultimately be selected as the design-build contractor, following a formal Request for Proposals process, if the Board elects to move forward with the facility. 2. Authorize staff to engage architect to prepare 'performance criteria' to be used in a future formal Request for Proposals.

Fiscal Impact: Anticipated costs of \$60,000 for architectural services to develop performance criteria that would complete a subsequent design-build request for proposals.

C. Ordinance Implementing Digital Infrastructure & Video Competition Act

Departments: County Counsel and Information Technology

20 minutes (10 minute presentation; 10 minute discussion)

(Stacey Simon and Nate Greenberg) - Proposed ordinance repealing and replacing Chapter 5.44 of the Mono County Code to enact regulations consistent with the Digital Infrastructure and Video Communication Act

Recommended Action: Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal Impact: The county will receive franchise fees from state-franchised providers operating within the county in the amount of 5% of gross revenue.

D. Resolution Amending Travel Policy

Departments: County Administrative Officer
10 minutes (5 minute presentation; 5 minute discussion)

(Leslie Chapman) - Proposed resolution amending sections 620 and 630 of the Mono County Personnel Rules to eliminate the requirement of Board approval for out-of-state travel by employees.

Recommended Action: Adopt proposed resolution #R17-___ Amending Sections 620 and 630 of the Mono County personnel rules to eliminate the requirement of Board of Supervisors approval for out-of-state travel by employees. Provide any desired direction to staff.

Fiscal Impact: None.

E. Public Health Department Staff Allocation

Departments: Public Health
15 minutes (5 minute presentation; 10 minute discussion)

(Sandra Pearce) - Proposed resolution authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to add one Health Program Manager in the Department of Public Health.

Recommended Action: Adopt proposed resolution #R17-___, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to reflect the addition of a Health Program Manager in the Department of Public Health. Provide any desired direction to staff.

Fiscal Impact: There is no fiscal impact on the County General Fund. Funding from this position comes from a variety of sources including Title V, Title XIX, Prop 56, Ryan White Part B, and Public Health 1991 Realignment.

F. Probation Staff Promotions to Deputy Probation Officer III, Step B

Departments: Probation
10 minutes (5 minute presentation; 5 minute discussion)

(Karin Humiston) - Proposed promotion of two existing employees from Deputy Probation Officer II, B Step to Deputy Probation Officer III, B Step.

Recommended Action: Authorize the promotion of two existing employees, Jon Himelhoch and Erin Van Kampen, from Deputy Probation Officer II, B Step to Deputy Probation Officer III, B Step.

Fiscal Impact: These positions are funded with a combination of general fund and various other grants and are included in the department's proposed budget for FY17-18.

G. Amendment of Allocation List

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution amending the Mono County allocation list to change the Solid Waste Superintendent position from 0.8 FTE to 1.0 FTE.

Recommended Action: Approve resolution #R17-____, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to reflect the Solid Waste Superintendent from 0.8 FTE to 1.0 FTE.

Fiscal Impact: The fiscal impact for all the 2017-2018 budget year is \$31,170 of which \$17,522 is salary, \$4,569 is the employee portion of PERS, and \$9,079 is the cost of benefits. This additional amount will be included in the final budget.

H. **Employment Agreement for Solid Waste Superintendent**

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a contract with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution #R17-____, Approving a contract with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the county.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (June 26 to June 30th) is approximately \$2,710 of which \$1,665 is salary; \$2,744 is the employer portion of PERS, and \$648 is the cost of the benefits and was included in the approved budget. Total cost for a full fiscal year (2017-2018) would be \$155,848 of which \$87,612 is annual salary; \$22,843 is the employer portion of PERS, and \$45,393 is the cost of the benefits.

I. **Employment Agreement with Alicia Vennos as Economic Development Director**

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a contract with Alicia Vennos as Economic Development Director, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution #R17-____, Approving a contract with Alicia Vennos as Economic Development Director, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the county.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (May 20 to June 30th) was approximately \$18,726 of which \$11,502 is salary; \$2,744 is the employer portion of PERS, and \$4,480 is the cost of the benefits and was included in the approved budget. Total cost for a full fiscal year (2017-2018) will be \$166,750 of which \$102,420 is annual salary; \$24,437 is the employer portion of PERS, and \$39,893 is the cost of the benefits.

J. Employment Agreement with Sandra Pearce as Public Health Director

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a contract with Sandra Pearce as Director of Public Health, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution #R17-____, Approving a contract with Sandra Pearce as Director of Public Health, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the county.

Fiscal Impact: The cost for this position for the remainder of FY 2016-2017 (May 2 to June 30th) was approximately \$29,492 of which \$18,114 is salary; \$4,322 is the employer portion of PERS, and \$7,055 is the cost of the benefits and was included in the approved budget. Total cost for a full fiscal year (2017-2018) will be \$191,448 of which \$112,092 is annual salary; \$29,227 is the employer portion of PERS, and \$50,129 is the cost of the benefits.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

13. REGULAR AGENDA - AFTERNOON

A. Workshop on Proposed Joint Powers Agreement Establishing the Owens Valley Groundwater Authority

Departments: CAO, Community Development, County Counsel
One hour (20 minute presentation; 40 minute discussion)

(Leslie Chapman, Wendy Sugimura, and Stacey Simon) - Presentation regarding joint powers agreement proposed by the County of Inyo to establish the Owens Valley Groundwater Authority, an entity to serve as the Groundwater Sustainability Agency (GSA) for the Owens Valley Groundwater Basin, or portions of that basin.

Recommended Action: Hear presentation and provide any desired direction to staff.

Fiscal Impact: None at this time.

B. Treasury Loan for Purchase of Election Equipment

Departments: Finance, Elections
15 minutes (10 minute presentation; 5 minute discussion)

(Janet Dutcher) - Finance the purchase of the new election equipment from Dominion Voting Systems, Inc. with a 5-year Treasury loan so as to preserve the county's eligibility under AB 668, Voting Modernization Bond Act of 2018, which in its current form qualifies the county for reimbursement but only if we continue to make payments on the date that the legislation becomes effective.

Recommended Action: 1. Approve the use of a Treasury Loan to fund the purchase of the new election equipment. 2. Authorize the County Administrator to sign the loan agreement for the Treasury Loan.

Fiscal Impact: The fiscal impact would be \$47,937 annually. The interest cost of this loan is \$15,687, which is considerably less than the cost to lease the equipment from the vendor. Interest cost will be less if an opportunity arises to pay off the loan early.

C. Review of Need for Continuation of Local Emergency - Severe Winter Storms

Departments: CAO, Sheriff
5 minutes

(Leslie Chapman, Ingrid Braun) - On January 31, 2017 the Mono County Sheriff declared a state of local emergency as a result of extreme winter weather. The

Board of Supervisors ratified this declaration on February 7, 2017, and further declared a continuing state of emergency. Mono County Code Section 2.60.080 requires that the Board of Supervisors review the need for continuing the local emergency every 14 days, and Government Code section 8630 requires that the Board review the need at least every 30 days until it is terminated. This item is provided for that purpose.

Recommended Action: Review need for continuing the local emergency. If Board determines that need no longer exists, direct staff to prepare a declaration terminating local emergency.

Fiscal Impact: None.

D. Review of Need for Continuation of Local Emergency - Snowmelt and Runoff

Departments: CAO, Sheriff

5 minutes

(Leslie Chapman, Ingrid Braun) - On March 20, 2017 the Mono County Sheriff declared a state of local emergency as a result of continuing snowmelt and runoff from severe winter storms beginning in January 2017. The Board of Supervisors ratified this declaration on March 21, 2017, and further declared a continuing state of emergency. Mono County Code Section 2.60.080 requires that the Board of Supervisors review the need for continuing the local emergency every 14 days, and Government Code section 8630 requires that the Board review the need at least every 30 days until it is terminated. This item is provided for that purpose.

Recommended Action: Review need for continuing the local emergency. If Board determines that need no longer exists, direct staff to prepare a declaration terminating local emergency.

Fiscal Impact: None.

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