



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
January 2, 2018**

<b>Flash Drive</b>	<b>Board Room Recorder</b>
<b>Minute Orders</b>	<b>M18-01 – M18-10</b>
<b>Resolutions</b>	<b>R18-01</b>
<b>Ordinance</b>	<b>ORD18-01 Not Used</b>

9:01 AM Meeting called to order by Chair Corless  
*Supervisors Present: Corless, Gardner, Peters, and Stump.*  
*Supervisors Absent: Johnston.*

**The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>**

Pledge of Allegiance led by Supervisor Gardner.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. RECOGNITIONS**

**A. Election of New 2018 Board Chair**

Departments: Clerk of the Board

(Stacy Corless, Board Chair) - The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2018.

**Action:** Elect the new Chair of the Board for 2018, Supervisor Gardner.

**Stump moved; Peters seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

**M18-01**

**Supervisor Corless:**

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- Called for nominations
- Supervisor Stump nominated Supervisor Gardner.
- No other nominations.

#### **B. Election of New 2018 Vice Chair to the Board**

Departments: Clerk of the Board

(Board Chair) - The newly elected Board Chair will call for nomination to elect the Vice Chair of the Board for 2018.

**Action:** Elect the new Vice Chair of the Board for 2018, Supervisor Peters.

**Stump moved; Corless seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

##### **M18-02**

**Supervisor Gardner:**

- Called for nominations.
- Supervisor Stump nominated Supervisor Peters.
- No other nominations.

#### **C. Election of New 2018 Chair Pro-Tem**

Departments: Clerk of the Board

(Board Chair) - The newly elected Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2018.

**Action:** Elect the new Chair Pro-Tem of the Board for 2018, Supervisor Stump.

**Corless moved; Peters seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

##### **M18-03**

**Supervisor Gardner:**

- Called for nominations.
- Supervisor Corless nominated Supervisor Stump.
- No other nominations.

#### **D. Presentation to Outgoing Board Chair Corless**

Departments: Clerk of the Board

(Board Chair) - Presentation to outgoing Board Chair Corless by newly elected Board Chair honoring Supervisor Corless' service to the Board in 2017.

**Action:** None.

Supervisor Gardner:

- Presented plaque to Supervisor Corless.

*Break at 9:10 A.M.*

*Reconvene at 9:13 A.M.*

### **3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**Leslie Chapman, CAO:**

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- **PSO Negotiations** – the bargaining teams have completed negotiations and have a tentative agreement. Pending Board and Union approval, the new MOU will be presented to the Board for approval later this month.
- It appears that there will not be a quorum for the January 16<sup>th</sup> meeting, so staff is requesting Board preference to cancel or reschedule agenda items to a special meeting at another date. Jan. 30<sup>th</sup> has been suggested.
- **Coffee with the CAO** met in both Mammoth and Bridgeport on the week of Dec. 18<sup>th</sup> and discussed current County events such as emergency radio communications, salary survey updates and pending and upcoming union negotiations.
- Continuing **meetings with individual department heads**, I met with Kathy Peterson – Social Services, Sandra Pearce – Public Health, Wendy Sugimura and Scott Burns – Community Development, Janet Dutcher – Finance, Nate Greenberg – IT, Dave Butters, HR, and Karin Humiston – Probation. These meetings are to discuss current programs, personnel and staffing issues, and resource adequacy.
- **Planning, with Finance Director Dutcher**, for midyear budget update along with establishing the budget calendar and budget principles for next fiscal year. Janet has some great information that she will be presenting on February 9<sup>th</sup>.
- **Met with incoming Board Chair**, Bob Gardner to discuss future meeting formats, including departmental program updates and a strategic planning update every meeting. The new format will come before your Board next week for discussion and approval.
- **Met with the Project Review** Committee regarding the Board presentation of the 5-year Capital Improvement Plan. Workshop is scheduled for the 16<sup>th</sup> and will be rescheduled along with that meeting.
- Met with Chief Humiston, Town Manager Holler, District Attorney Kendall, and Police Chief Davis to discuss potential funding sources to address the lack of **narcotics enforcement**. Once funding sources are better flushed out, we will make presentations to our respective boards.
- **Happy New Year** – we have a lot of exciting progress to make and I'm looking forward to it!

#### 4. DEPARTMENT/COMMISSION REPORTS

##### **Chris Mokracek, EMS Chief:**

Handed something out (additional documents).

- Hoping to bring new EMT graduates on to Mono County.
- Received a grant from ICEMA. Tough books computers have gone live.
- Patient Satisfaction Survey (available in additional documents)
- Advertise for reserve EMTs, 15 applicants, targeted Mono County residents, testing next week. Necessary to control overtime in the department.
- Coming in the next 2 months to look at nonresident annual surcharge. \$75K additional revenue.
- Annuals billing, ahead of projected revenue.
- Busy holiday season, Dec. 23 – Jan. 1 ran 98 calls within the county, 87 right in Mammoth Lakes.

##### **Alicia Vennos, Economic Development:**

- Shared 2018 Mono County Calendar, Visitor Guide (physical copies available in the Clerk-Recorder's office).
- Discussed distribution of these.

##### **Janet Dutcher, Finance Director:**

- Property taxes.
- Influx due to people being advised to prepay their taxes.
- Delinquency rate is declining.

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**Shannon Kendall, Clerk-Recorder:**

- SB 2 Fee, January 2 is the first day it goes into effect.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes**

Departments: Clerk of the Board

Approval of minutes from the regular Board meeting on December 12, 2017.

**Action:** Approve the minutes from the regular Board meeting on December 12, 2017.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

**M18-04**

**B. Board Minutes**

Departments: Clerk of the Board

Approval of minutes from the regular Board meeting on December 19, 2017.

**Action:** Approve the minutes from the regular Board meeting on December 19, 2017.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

**M18-05**

**C. Board Minutes**

Departments: Clerk of the Board

Approval of minutes from the special Board meeting on December 19, 2017.

**Action:** Approve the minutes from the special Board meeting on December 19, 2017.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

**M18-06**

**D. 2% Cost of Living Adjustment for County Administrative Officer**

Departments: County Counsel and Finance

Proposed resolution establishing and adjusting the 2018 base compensation for the County Administrative Officer to implement a 2% cost of living adjustment.

**Action:** Adopt proposed resolution #R18-01, Establishing and adjusting the 2018 base compensation for the County Administrative Officer to implement the

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same 2% cost of living adjustment provided to other County employees.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

**R18-01**

## **6. CORRESPONDENCE RECEIVED - NONE**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

## **7. REGULAR AGENDA - MORNING**

### **A. 2018 Calendar of Regular Meetings of the Board of Supervisors**

Departments: Clerk of the Board

(Shannon Kendall, Clerk-Recorder) - Rule 3 of the Mono County Board Rules of Procedure specifies that: an annual calendar of meetings shall be adopted by the Board at their first meeting in January. The calendar will include all known regular meetings. Any meeting may be canceled upon the order of the Chair or by a majority of Board members.

**Action:** Approve proposed calendar of regular meetings for 2018, as amended.

**Corless moved; Stump seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

**M18-07**

**Shannon Kendall, Clerk-Recorder:**

- Have suggested dates.
- Reminded Board of the rules.

**Supervisor Gardner:**

- January 16, Cancelled, will revisit the possibility of Special Meeting later.
- March 6, remains.

**Stacey Simon, County Counsel:**

- Can adopt current calendar, Chair can cancel meeting later.
- March 6 last day prior to the close of elections window to get things on the ballot.
- Ordinances can only be adopted at a regular meeting.
- (Regarding March 6 meeting) Call the meeting to order with the purpose of adjourning to a later date. 8<sup>th</sup> or 9<sup>th</sup>, regular meeting for all purposes. March 9 is the deadline.
- Agendize the adjournment so that it is clear to the public. Send out notices to media etc. Can adjourn without a quorum.
- Supervisor Stump can do it telephonically from Mammoth.
- Teleconference, have to be within the boundaries of the jurisdiction.

**Leslie Chapman, CAO:**

- Reminded Board of April 2 Special Meeting, Board Governance Workshop

### **B. Supervisors' Appointments to Boards, Commissions and Committees for 2018**

Departments: Clerk of the Board

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(Shannon Kendall, Clerk-Recorder) - Mono County Supervisors serve on various board, commissions and committees for one-year terms that expire on December 31st. Each January, the Board of Supervisors makes appointments for the upcoming year.

**Action:** Appoint Supervisors to boards, commissions and committees for 2018, as discussed and agreed upon.

**Stump moved; Peters seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

**M18-08**

**Shannon Kendall, Clerk-Recorder:**

- Go through the Boards one by one.

*Break at 10:33 AM*

*Reconvene at 10:42 AM*

Returned to this item after Board Reports:

Appoint Supervisor Peters to the California Association of Counties Board of Directors for 2018, and Supervisor Johnston as the alternate member.

**Stump moved; Corless seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

**M18-10**

### **C. Mono County Line Adjustment**

Departments: CAO

Discussion regarding potential county line adjustments for Mono-Madera near Reds Meadows, Mono-Inyo near Oasis, California and Rock Creek.

**Action:** 1. Direct staff to explore the feasibility and legislative process for moving the Mono-Madera County boundary to add federal lands in the Reds Meadow/Middle Fork San Joaquin River area of Madera County to Mono County. 2. Direct staff to explore the feasibility and legislative process for adjusting the Mono-Inyo County line to remove land, including Oasis, California near California Highways 266 and 168 from Mono County and potentially add land near Rock Creek.

**Leslie Chapman, CAO:**

- Introduced item.
- Would like Board support in assembling all of the moving pieces.

**Jason Canger, Deputy County Counsel:**

- Minor and major processes. Criteria / Thresholds.

**Sheriff Braun:**

- Public safety side. Most people don't know that they have changed counties while travelling.
- 2.5 hours to get to Oasis from Bridgeport.
- Reds meadow owner-operator supportive of being changed to Mono County.
- Ideal that where you are is the county providing your services.

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Walt Lehman, Public Works:

- Would require us to move some documents, research deeds and land development documents.
- Dozen hours of staff time.

#### **D. RCRC Policy Document**

Departments: CAO

Review and provide comments to RCRC policy document.

**Action:** Review and provide comments on the Policy Principles document. Direct staff to compile comments to submit to RCRC by the January 3, 2018 deadline.

**Leslie Chapman, CAO:**

- No formalized letter, take comments, compile and get to appropriate person at RCRC by tomorrow.
- Went through the document.

#### **8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

#### **9. CLOSED SESSION at 12:07 PM**

##### **A. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

##### **B. Closed Session: Workers' Compensation**

Conference with Legal Counsel - Existing Litigation. Subdivision (a) of Government Code section 54956.9. Name of case: Workers' compensation claim of Richard Hahn.

##### **C. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: Three. Facts and Circumstances: Claims for damages filed by Kamryn Woodall, Jerry Conley, and Diane Conley, related to a fatal car accident which occurred in Kern County.

##### **D. Closed Session--Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s):

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Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

#### **E. Closed Session - Real Property Negotiations**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: McFlex Parcel, between Tavern and Thompson Roads, Mammoth Lakes. Agency negotiators: Leslie Chapman, Tony Dublino and Stacey Simon. Negotiating parties: Town of Mammoth Lakes and County of Mono. Under negotiation: Price and terms.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

*Reconvened at 1:31 AM*  
Nothing to report out of Closed Session.

#### **10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

#### **11. REGULAR AGENDA - AFTERNOON**

##### **A. Claims for Damages - Woodall, Conley and Conley**

Departments: Risk Management

(Jay Sloane) - Three claims were filed against Mono County for a fatal accident that occurred outside of Mono County in Southern California.

**Action:** Deny the three claims submitted by Kamryn Woodall, Jerry Conley, Diane Conley on November 29, 2017. Direct Risk Manager to send appropriate letter reflecting that.

**Stump moved; Peters seconded**

**Vote: 4 yes; 0 no; 1 absent: Johnston**

##### **M18-09**

**Jay Sloane, Risk Manager:**

- Introduced item.

**Stacey Simon, County Counsel:**

- Documents available by contacting the Clerk.

#### **12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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**Supervisor Corless:**

- Thank you for Great holiday party.
- 12/14 - Continuum of Care/Point in Time Count Planning: Along with Kathy Peterson/Social Service and Amanda Greenberg/Behavioral Health, participated in a call to plan the homelessness point-in-time count scheduled for January 25. This is a heightened effort to get a more accurate count for Mono County—thanks to Larry Emerson of IMACA for organizing. 12/18 - Mammoth Lakes Housing—Board Governance Workshop
- Request for priority setting workshop (now set for Feb. 6).

**Supervisor Gardner:**

- On Thursday Dec. 21 I participated in the regular meeting of the Mono County First 5 Commission. One of our actions at that meeting was to approve the First 5 Evaluation Report, which provides much information about the Commission's successful work with young children in our County. We will make this report available to the Board and staff. Molly DesBaillets, the First 5 Executive Director, will also make a presentation to the Board about the report and the Commission's progress to date. A quick summary from my perspective is that our public tax investment in First 5 programs in Mono County is making a critical difference for many of our children and their parents.

**Supervisor Johnston:**

- **Absent.**

**Supervisor Peters:**

- **12<sup>th</sup>** BP RPAC
- **13<sup>th</sup>** Mono County Employee Christmas Party
- **16<sup>th</sup>** Mammoth Night of Lights
- **17<sup>th</sup>** Bridgeport Light Contest
- Met with Mayor Wentworth Recreation Position Topics
- **19<sup>th</sup>** Janet Mid-Year Budget
- **21<sup>st</sup>** Coffee w/ CAO
- **21<sup>st</sup>** AVL Christmas Party
- **22<sup>nd</sup>** Cannabis Working Group CSAC w/Michael Draper, Wendy Sigamura, Nolan Bobroff Town
- **24<sup>th</sup>** BP Community Santa Program BP Fire and MCS D Deputy John Pelichowski
- **29<sup>th</sup>** CAO Chapman meeting
- **Upcoming:**
- RPAC AV 4<sup>th</sup> and Hospice Group

**Supervisor Stump:**

- County Christmas party was very well put on.
- JPA for Owens Valley Groundwater Authority did meeting, decided to defer a decision on voting chairs and contributions until the February meeting. Hopefully by then there will be knowledge of if the grant application was successful. It appeared from that meeting that there will be three potential participants. I have asked Jason Canger to be prepared to give the Board a full update.

Returned to item 7b for the CSAC Board Member appointment.

**ADJOURNED at 1:48 PM**

**ATTEST**

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**STACY CORLESS**  
**CHAIR OF THE BOARD**

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**SCHEEREN DEDMAN**  
**SENIOR DEPUTY CLERK**