



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

Regular Meeting May 15, 2018

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. **RECOGNITIONS - NONE**

3. **COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. **DEPARTMENT/COMMISSION REPORTS**

5. **CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Fish and Game Fine Fund Expenditure

Departments: Economic Development

(Jeff Simpson) - On Wednesday April 4, 2018, the Mono County Fish and Wildlife Commission approved a recommendation to the Board of Supervisors for a \$4,000 expenditure out of the Fish and Game Fine Fund to reprint the Eastern Sierra Fishing Map.

Recommended Action: The Board consider and approve the recommendation by the Mono County Fish and Wildlife Commission to allocate \$4,000 from the Fish and Game Fine Fund to reprint the Eastern Sierra Fishing Map.

Fiscal Impact: There are enough available appropriations in the Fish and Game Fine Fund to cover this expense.

B. 2018 Mono County Fog Seal and Striping Project

Departments: Public Works

The Project will provide pavement preservation and striping rehabilitation to Mono County community roads and to the Bryant Field and Lee Vining Airport. The project manual, including the project plans, were approved at the Board meeting on April 3, 2018. One bid was received for the Project prior to the May 1, 2018 bid submission deadline.

Recommended Action: Identify Intermountain Slurry Seal, Inc. as the responsible bidder submitting the lowest responsive bid in response to the Invitation for Bids for the 2018 Mono County Fog Seal and Striping Project ("Project"); 2) approve and authorize Public Works Director to execute a contract with Intermountain Slurry Seal, Inc. for the Project in an amount not to exceed \$691,121.95; 3) authorize the Public Works Director, in consultation with County Counsel, to administer that contract, including making minor amendments to said contract from time to time as the Public Works Director may deem necessary, and issue change orders to the contract in accordance with Public Contract Code §20142, in an amount not to exceed \$47,056.10 per change order, provided such amendments and change

orders do not substantially alter the scope of work, do not cause spending on the project to exceed the budgeted authority, and are approved as to form and legality by County Counsel.

Fiscal Impact: There are insufficient revenues in the County's SB1 account to fund this contract for FY 2017-18. Projections of SB1 revenues are \$336,915 less than was budgeted. The amount available this year is \$353,085, if current projections are accurate. The remaining gap of \$278,676 is proposed to come from the County's SB1 apportionments for the next fiscal year. The General Fund is liable for negative interest apportionments arising from cash deficits and any shortfall if SB1 revenues prove to be insufficient.

C. Out-of-State Travel Authorization for NACo's 83rd Annual Conference and Exposition

Departments: Clerk of the Board

Out-of-state travel request for Supervisor Corless to attend the National Association of Counties' (NACo) 83rd Annual Conference and Exposition in Nashville, TN.

Recommended Action: Approve out-of-state travel for Mono County Supervisor Stacy Corless (the county's NACo representative) to attend NACo's 83rd Annual Conference and Exposition in Nashville from July 13-16, 2018.

Fiscal Impact: Up to \$1,500 for conference registration, hotel stay, and air travel is included in the Board of Supervisors budget for FY 2017-18 and proposed by the Board for FY 2018-19.

D. Appointments to the Mammoth Lakes Mosquito Abatement District

Departments: CAO

In order to ensure the orderly conduct of business, the Mammoth Lakes Mosquito Abatement District requires a duly appointed Board of Trustees. At this time, there are no appointed Trustees. This item will appoint 5 interested citizens to the District Board.

Recommended Action: Appoint Jeff Boucher, David Harvey, Stephen Ganong, Dan Schaller and Lyle Koegler to 4-year terms on the Mammoth Lakes Mosquito Abatement District Board of Trustees, expiring May 15, 2022.

Fiscal Impact: None.

E. County Maintained Mileage for FY18-19

Departments: Public Works

Annual review of the County maintained road mileage.

Recommended Action: Adopt Resolution No. R18-____, Specifying Additions and/or Exclusions to the Maintained Mileage Within the County Road System and Establishing Maintained Mileage for Fiscal Year 2018 – 2019.

Fiscal Impact: The proposed action will result in no change in mileage to the County Road System, which has a total of 684.42 miles of County-maintained roads. Therefore, the percentage allocated to Mono County will remain the same.

F. Appointment to the Construction Board of Appeals

Departments: CDD - Building Division

Consider appointment of the following individual to the five (5) member Construction Board of Appeals: Randy Gilbert - CA General Contractor.

Recommended Action: Appoint Randy Gilbert to the Construction Board of Appeals for a four-year term expiring December 31, 2021.

Fiscal Impact: Fiscal impacts are negligible. Board operating costs are confined to support staff and minimal office expenses, and are already programmed in the budget. Appeal fees will cover costs of individual appeals.

G. CSA#1 Crowley Lake Skatepark Budget Increase Request

Departments: Finance, CAO

Increase in the Capital Improvement Projects Budget for the skatepark by \$14,000 to a total project budget of \$704,000. The Skatepark project is funded by CSA#1.

Recommended Action: 1. Amend the Crowley Lake Skatepark Budget for FY 2017-18 in the Capital Improvement Projects Budget from \$690,000 to \$704,000 for construction expenses and reimbursement from County Service Area #1 (CSA#1). 2. Approve transfer of \$14,000 from the CSA#1 contingency budget to cover this increase (both actions require 4/5ths vote).

Fiscal Impact: There is no impact to the General Fund. This item would decrease CSA #1 contingency from \$66,500 to \$52,500.

H. Proposed Ordinance adding Mono County Code 5.65 to the Mono County Code regulating short-term rentals in residential areas

Departments: CDD

Proposed ordinance adding Chapter 5.65 to the Mono County Code regulating short-term rentals in residential areas. As proposed, Chapter 5.65 would establish a permitting process for short-term rentals in residential areas within the unincorporated county and includes application and review requirements, enforcement provisions, operational requirements and conditions, and a limit on the number of owner-occupied (Type I) rentals in the Clark Tract in June Lake.

Recommended Action: Adopt proposed ordinance No. ORD18-___, An Ordinance of the Mono County Board of Supervisors Adding Chapter 5.65 to the Mono County Code Pertaining to the Local Regulation and Permitting of Short-Term Rentals in Residential Areas Within the Unincorporated Area of the County. Approve and

direct staff to file a notice of determination for the proposed Addendum under the California Environmental Quality Act for the ordinance.

Fiscal Impact: Minimal - permit fees are charged for processing permits and business licenses, an increase in the number of permits will increase transient occupancy tax (TOT) revenue.

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Applicaton for Alcoholic Beverage License

Departments: Clerk of the Board

Application for the Department of Alcoholic Beverage Control for alcoholic beverage license from Crowley Lake General Store.

7. REGULAR AGENDA - MORNING

A. Workshop - Building a Financially Resilient Mono County

Departments: Finance

1 hour (30 minute presentation, 30 minute discussion)

(Janet Dutcher) - Presentation about Government Finance Officers' Association (GFOA) identification of eight essential characteristics of a financially resilient system and the building blocks of long-term financial planning, followed by a discussion on how this system might apply to Mono County.

Recommended Action: Receive presentation. Discuss application to Mono County. Provide any desired direction to staff.

Fiscal Impact: None at this time.

B. FY 2018-2019 Budget Update

Departments: CAO, Finance

30 minutes (20 minutes presentation; 10 minutes discussion)

(Janet Dutcher, Leslie Chapman) - Finance and the CAO will update the Board about the FY 2018-2019 budget development and process.

Recommended Action: Receive information and provide direction to staff, if desired.

Fiscal Impact: None.

C. Agricultural Commissioner's Presentation

Departments: Agricultural Commissioner

20 minutes

(Nathan D. Reade, Agricultural Commissioner) - Presentation on the various functions of the Agricultural Commissioner's Office.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

D. 2018 Agricultural Commissioner's Crop Report

Departments: Agricultural Commissioner

20 minutes

(Nathan D. Reade, Agricultural Commissioner) - Presentation by Nathan Reade regarding 2017 Mono County Crop and Livestock Report..

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

E. District Attorney's Department Presentation

Departments: District Attorney

30 minutes (20 minute presentation, 10 minute discussion)

(Tim Kendall) - This presentation will give an overview of the Department, review goals that were set in the 2017-18 budget process and inform the Board on department goals for the 2018-2019 budget year, how these goals are measured, and how the priorities of the department contribute to the Board's Strategic Plan.

Recommended Action: None; informational only.

Fiscal Impact: None.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION

A. Closed Session - Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: Mammoth Mall, 126 Old Mammoth Rd., Mammoth Lakes, CA. Negotiating Parties: Mono County and Greenlaw Partners. Agency negotiators: Leslie Chapman, Stacey Simon and Tony Dublino

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. REGULAR AGENDA - AFTERNOON

A. Mammoth Community Water District Presentation of Groundwater Report and Request for Board Support

Departments: CAO

30 minutes (15 minute presentation, 15 minute discussion)

(Patrick Hayes, General Manager, MCWD) - Mammoth Community Water District presentation of groundwater report and request for Board to approve a letter to the Bureau of Land Management (BLM) requesting additional groundwater monitoring and mitigation measures related to geothermal development on lands under BLM's jurisdiction.

Recommended Action: Receive presentation. Consider and provide direction regarding proposed letter to BLM. Provide any direction to staff.

Fiscal Impact: None.

B. Air Service Report

Departments: Economic Development

20 minutes

(John Urdi - Executive Director, Mammoth Lakes Tourism) - Presentation by John Urdi, Executive Director of Mammoth Lakes Tourism, regarding an update on scheduled commercial Air Service and the summer/fall Minimum Revenue Guarantee (MRG) partnership program.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None at this time. NOTE: In FY17-18, Mono County contributed \$35,605 to the Minimum Revenue Guarantee program for summer/fall 2017 flight service. Over the past several years, county participation has ranged from \$50,000 to \$80,000 annually. For consideration in the FY18-19 budget process, Mammoth Lakes Tourism is requesting a county contribution of \$100,000.

C. Local Area Management Program (LAMP) Presentation

Departments: Health

45 minutes (30 minute presentation, 15 minute discussion)

(Louis Molina) - Presentation by Louis Molina regarding Mono County's proposed Local Area Management Program (LAMP). The LAMP prescribes requirements and conditions for onsite wastewater treatment systems (OWTS), which include construction standards, siting, servicing, and reporting requirements.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

D. Non-Funded Challenge Cost Share Agreement Between Mono County, Town of Mammoth Lakes, Inyo National Forest and Humboldt-Toiyabe National Forest

Departments: CAO

10 minutes

(Tony Dublino) - Consideration of a Non-Funded Challenge Cost Share Agreement (NFCCSA) between the County of Mono, Town of Mammoth Lakes, Inyo National Forest and Humboldt-Toiyabe National Forest, for the purposes of administering joint recreation efforts.

Recommended Action: Authorize CAO to enter NFCCSA, in substantial conformance with the attached draft.

Fiscal Impact: None.

E. Appeal of Timeliness Determination -- Probation Officers Decertification Petition

Departments: County Counsel

15 Minutes

(Anne Larsen) - Appeal filed by Mono County Probation Officers (MCPO) of determination made by Mono County Employee Relations Officer (Human Resources Director Dave Butters) that MCPO's petition requesting decertification of Local 39 as the exclusive representative of the MCPO was untimely filed under Mono County Personnel Rule 670 subdivision (H). The appeal is brought pursuant to Rule 670, subdivision (L).

Recommended Action: Receive testimony, evidence, and staff report regarding appeal. Take such action with respect to the appeal, if any, as the Board deems appropriate. Provide any desired direction to staff.

Fiscal Impact: None.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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