



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
April 3, 2018**

9:01 AM Meeting called to order by Chair Gardner.
Supervisors Present: Corless, Gardner, Peters, and Stump.

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Corless

Supervisor Gardner:

- Asked that the meeting adjourn in memory of Pat Gardner.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. RECOGNITIONS

A. Resolution for Stacey Westerlund in Appreciation for Her Years of County Service

Departments: Finance

(Janet Dutcher) - Proposed resolution to recognize Stacey Westerlund's retirement and her 20 years of service to Mono County.

Action: Approve proposed resolution.

Peters moved; Stump seconded

Vote: 4 yes; 0 no

M18-56

Janet Dutcher, Finance Director:

- Presented resolution to recognize her service.

Supervisor Gardner:

- Read resolution (available in additional documents).

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

Leslie Chapman, CAO:

- County line adjustment. Made contact with Eric Fleming (Madera County CAO) - he has provided some preliminary fiscal impact numbers.
- Sat with IT Director and Sheriff in a '211' meeting for underserved counties. System provides information to citizens.
- Met with local contractor consultant that does leadership training, to coordinate leadership meeting. Waiting for a specific proposal from her.
- Continue to work on the budget. Start departmental meetings on Monday.
- Feedback from yesterday's meeting.
- Introduced Interim PW director Doug Wilson.
- **Doug Wilson:** provided his background. Looks forward to working with the Board.

4. DEPARTMENT/COMMISSION REPORTS

Sheriff Braun:

- Conference call 2 weeks ago with '211.'
- Fatal traffic collision on Friday afternoon by Green Creek. 4 fatalities. Have had 7 fatalities in 3 months this year alone in this stretch of highway.
- Search and Rescue recruitment night. 40-50 people showed up. 25 or more applications.

Janet Dutcher, Finance Director:

- PELT funding.
- CDBG Application.
- Host compliance service, is operational.
- Folding machine.

Stacey Simon, County Counsel:

- Submit attorney letter to our auditor. Continued litigation and exposure to litigation, but this is the first year where County had no existing or threatened liability that met the threshold that would require report from the County Counsel office to the auditor.

Cathy Young, Social Services:

- Update on red cross functions.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes for the regular meeting of March 13, 2018.

Action: Approve the Board minutes for the regular meeting of March 13, 2018.

Corless moved; Stump seconded

Vote: 4 yes; 0 no

M18-57

B. Contract with Kofile Technologies Inc for Preservation of Historical Records

Departments: Clerk-Recorder

Proposed contract with Kofile Technologies, Inc., pertaining to the digitization and preservation of historical real property records. This was previously approved in the Clerk-Recorder's 2017/2018 FY budget, we are only asking for final approval on the contract with our vendor.

Action: Authorize Bob Gardner, Chair of the Board, to sign contract with Kofile Technologies, Inc. in an amount not to exceed \$170,000 on behalf of the County of Mono and the Clerk-Recorder division.

Corless moved; Stump seconded

Vote: 4 yes; 0 no

M18-58

C. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 1/31/2018.

Action: Approve the Treasury Transaction Report for the month ending 1/31/2018.

Corless moved; Stump seconded

Vote: 4 yes; 0 no

M18-59

D. FY 2014/18 Public Health Emergency Program Agreement #14-10521-A05

Departments: Public Health

During fiscal year 2016/17, the Hospital Preparedness Program (HPP) grant, which is one of three funding streams under the Public Health Emergency Program, was not fully expended. The California Department of Public Health (CDPH) allowed Mono County Health Department (MCHD) to complete a budget revision to shift funds between categories to better reflect actual services performed.

Action: Approve County entry into the Public Health Emergency Program Agreement #14-10521-A05 and authorize the Public Health Director's signature to execute said contract on behalf of the County, including the Standard Agreement (STD 213A) and Contractor Certification Clause (CCC) Forms.

Corless moved; Stump seconded

Vote: 4 yes; 0 no;

M18-60

E. AIDS Drug Assistance Program (ADAP) Enrollment Site Amended Contract #16-10377/A01 for July 1, 2016-June 30, 2020

Departments: Public Health

(Bryan Wheeler) - Proposed amended contract with California Department of Public Health (CDPH) Office of AIDS for the AIDS Drug Assistance Program (ADAP) Enrollment Site Contract #16-10377/A01 for July 1, 2016-June 30, 2020.

Action: Approve County entry into the AIDS Drug Assistance Program (ADAP) Enrollment Site Amended Contract #16-10377/A01 and authorize the Director of Public Health's signature to execute said contract on behalf of the County including minor amendments that may occur in the 4-year contract period of July 1, 2016-June 30, 2020 with approval as to form by County Counsel.

Corless moved; Stump seconded

Vote: 4 yes; 0 no

M18-61

F. Sierra CAMP Membership Agreement and Designation of Representatives

Departments: Board of Supervisors

(Supervisor Gardner) - Agreement regarding County's participation/membership in the Sierra Climate Adaptation and Mitigation Partnership (CAMP).

Action: Designate Supervisor Stacy Corless to serve as the County's representative to Sierra CAMP and Bob Gardner to serve as the County's alternate member. Approve and authorize Supervisor Corless to sign the Sierra CAMP membership agreement.

Corless moved; Stump seconded

Vote: 4 yes; 0 no

M18-62

G. Reappointment to the First 5 Children and Families Commission

Departments: First 5

Reappointment of Jeanne Sassin to the First 5 Mono County Children and Families Commission.

Action: Reappoint Jeanne Sassin, Principal of Lee Vining Schools, to serve as representative of local school districts a subsequent three-year term on the First 5 Commission expiring March 16, 2021.

Corless moved; Stump seconded

Vote: 4 yes; 0 no
M18-63

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Inyo Mono County Cattlemen's Association Letter

Letter from the Inyo Mono County Cattlemen's Association regarding the elimination of stock water and water for irrigation from proposed Los Angeles Department of Water and Power (LADWP) land leases in Long Valley and Little Round Valley.

Supervisor Stump:

- Requested an agenda item for the County to prepare a letter be sent to the mayor of Los Angeles.

7. REGULAR AGENDA - MORNING

A. Human Resources Department Presentation

Departments: Human Resources

15 minutes

(Dave Butters) - Presentation by Dave Butters regarding the function of Human Resources in Mono County and progress on goals.

Action: No action recommended.

Dave Butters, Human Resources Director:

- Went through presentation.

B. Risk Management Department Presentation

Departments: Risk Management

(Jay Sloane) - Presenting the functions and goals of the Risk Management Department.

Action: Provide any desired direction to staff.

Jay Sloane, Risk Manager:

- Went through presentation.

Break: 10:27 AM

Reconvene: 10:35 AM

C. Authorization to Bid for the 2018 Mono County Fog Seal and Striping Project

Departments: Public Works

(Chad Senior) - This project will provide pavement preservation (fog sealing) and striping rehabilitation to Bridgeport Streets, Lee Vining Streets, Chalfant Streets, Swall Meadows Streets, Paradise Streets, Owens Gorge Road, and Crowley Lake Drive. Additionally, bid alternates will include June Lake Streets, Lundy Lake Road, Bryant Field Airport, Lee Vining Airport, Rimrock Zone of Benefit Streets, and the southern portion of Lower Rock Creek Road. Due to the size of the attachment, the 2018 Mono County Fog Seal Striping Project Plan Set, Parts 1 and 2, can be found at the following link: <https://monocounty.ca.gov/bos/page/board-supervisors-16>

Action: Approve bid package, which includes the project manual, plans, and specifications, for the 2018 Mono County Fog Seal and Striping Project. Authorize the Public Works Department to issue and advertise an Invitation for Bids for the project. Provide any desired direction to staff.

Stump moved; Peters seconded

Vote: 4 yes; 0 no

M18-64

Chad Senior, Public Works:

- Presented item.

Garett Higerd, Engineer:

- Maintaining good roads that the County has, and improving bad roads.

Supervisor Gardner:

- These investments save the County money later.
- Seeing the benefit of SB1 funds right here in Mono County.

D. First Amendment to Economic Development Manager Employment Agreement

Departments: Human Resources

(Dave Butters) - Proposed resolution approving a first amendment to the employment contract with Jeff Simpson as Economic Development Manager, to extend the term of the contract by four months.

Action: Announce Fiscal Impact. Approve Resolution #R18-17, Approving a first amendment to the employment contract with Jeff Simpson as Economic Development Manager, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2017-2018 (April 1 to June 30th) is approximately \$32,751 of which \$17,632 is salary, and \$15,119 is the cost of the benefits and was included in the approved budget. The cost for July 2018 (FY 2018-2019) will be approximately \$10,947 of which \$5,877 is the cost of salary and \$5,070 is the cost of benefits.

Peters moved; Corless seconded

Vote: 4 yes; 0 no

R18-17A

Dave Butters, Human Resources Director:

- Presented item.

E. Tribal Cannabis Operations in Mono County

Departments: CAO

(John Glazier, BCDC Chairman; Janice Mendez, BCDC Board Member) - A presentation from BCDC Board members discussing why BCDC is pursuing a cannabis operation.

Action: Mono County Staff Recommendation: Consider the BCDC request for an authorization letter for this project, and any future requests, on a case-by-case basis, following conclusion of current legislative process related to a bill now being negotiated among tribal representatives and representatives of state and local government, and following adoption of the County's regulatory program. Requested Action from Tribe: Inserting language into County cannabis regulations acknowledging that cannabis operations on tribal lands is not regulated by the County and approving a letter of authorization from the County of Mono stating this fact so that the Tribe's corporation has the option to pursue a state license.

This item was pulled from the agenda, due to lack of attendance from the presenters.

F. AB 2292 Letter of Support

Departments: Board of Supervisors

A letter of support for Assembly Bill 2292, which will increase state funding rates for infant and toddler care, creating a grant program to fund implementation and startup costs of new child care facilities, and expanding a fund to recruit a new generation of family child care providers.

Action: Authorize the Chair of the Board of Supervisors to sign a letter of support of AB 2292.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

M18-65

Leslie Chapman, CAO:

- Came as a request from First 5.
- A strategic priority.

G. AB 2727 Letter of Support

Departments: Board of Supervisors

(Supervisor Corless) - A letter of support for Assembly Bill 2727, which provides a personal income tax credit for costs incurred for training and equipment by qualified firefighters.

Action: Authorize the Chair of the Board of Supervisors to sign a letter of support of AB 2727.

Stump moved; Corless seconded

Vote: 4 yes; 0 no

M18-66

Leslie Chapman, CAO:

- Presented item.

H. NACo Conference Update

Departments: Board of Supervisors

(Supervisor Corless) - Supervisors Corless and Gardner will discuss the National Association of Counties Conference they attended in March of 2018.

Action: None.

Supervisor Gardner:

- Discussed highlights of the NACo Conference (available in additional documents).

Supervisor Corless:

- Also discussed highlights of the NACo Conference.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

Moved to item 10.

9. CLOSED SESSION @ 11:40 AM

A. Closed Session - Threat to Public Services or Facilities

Threat to Public Services or Facilities. Consultation with Risk Manager, Jay Sloane.

B. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

Closed Session: 11:40 AM

Reconvene: 12:34 PM

Nothing to report out of Closed Session.

10. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

Supervisor Corless:

- 3/28: KMMT Community Corner—thank you to Shannon Kendall for joining me to talk about voter registration; invitation for departments to participate in a radio interview, last Weds of every month.
- 3/29: Mono County Spelling Bee in Lee Vining – congratulations to all participants, winners will advance to the state contest: Aiden Eannarino from Antelope Valley Elementary and Lucy Martyr from Mammoth Middle School; Colby Bue of Lee Vining and Kelly Thompson of Bridgeport.
- 3/31: Valentine Reserve Fund Event: Introduction to the great education opportunities and academic research happening at SNARL and Valentine camp/UC Santa Barbara.
- Inyo National Forest: Scoping notice for Sherwin/Mammoth meadow area trail improvements, part of the SHARP plan started in 2009. Comments due April 20. The proposed action includes: Reconstruct and Designate User-Created Trails; Construct Natural Surface Loop/Connection Trails; Construct Permeable Surface, Multi-Use Pathway; User-Created Trail Rehabilitation and Closure

Supervisor Gardner:

- On March 27 I attended a presentation from a solar company about potential solar installations in the Mammoth area. This was a part of the effort in Mammoth to pursue a goal of 100 percent renewable energy for the town, like what some other resort communities have done across the country. During the presentation, it was noted that Supervisor Johnston had worked on a project to identify several sites across the county which could be used for solar projects. If there is support on the Board, perhaps at some time in the future, we could have an agenda item on this subject. No rush.
- I also attended a special meeting of the Eastern Sierra Transit Authority Board last Wednesday. We continue to work on recruiting a new Executive Director to succeed John Helm, who is retiring soon.

Supervisor Peters:

- 30th Accident in Bridgeport- BVFD, CHP Bill Boyes, MCSO, Cal Trans
- Fred and Patty Stump housing Nubia
- 2nd Workshop
- **Upcoming:**
- Hospice 5pm 5th – Traveling to San Louis Obispo
- AV RPAC 7pm 5th
- Cow Pasture Golf Moved to 14th
- Town Hall April 11th

Supervisor Stump:

- The Thursday of the big storm I went on culvert patrol. Public Works had done a good job clearing them. I only found one that had been effected by additional debris which was easy to take care of. I also appreciated the way equipment was staged to deal with the changing weather from rain to snow and back again. I also appreciated the communication between our avalanche forecaster and Public Works about road closers.
- Thank yous to Kathy Peterson, Cathy Young, Stacey Simon, Christy Milovich, Wendy Sugimura, Janet Dutcher, Stephanie Butters, Jerry Vandebroke, and Nick Criss for spending time with me about Shelter Opening, Tribal Cannabis, Short Term Rentals, Special District Audits, Fund Balances, Code Compliance and surplus county vehicles. All issues I dealt with in the last week.

MEETING MINUTES

April 3, 2018

Page 10 of 10

- Steve Worable of Public Works facilities retired last week. I want to thank him for his years of service to the residents keeping County facilities going.
- Lastly, I am requesting that the Board place a letter to Cal Trans on a future agenda requesting that the section of 395 between the Bodie Road and the straightaway as you come into Bridgeport have rumble strips placed into the center divider pavement. Double yellow lines in this entire section also are appropriate. There have been enough fatalities in that section just this year. I plan to bring this up at Local Transportation Commission but I think our Board should weigh in also. If these suggestions prevent just one accident they would be worth it.

Moved to Closed Session.

ADJOURNED at 12:34 PM

ATTEST

BOB GARDNER
CHAIR OF THE BOARD

SCHEEREEN DEDMAN
SR. DEPUTY CLERK