



**DRAFT MEETING MINUTES  
MONO COUNTY HOUSING AUTHORITY  
STATE OF CALIFORNIA**

MEETING LOCATION Suite Z, 2nd Floor Minaret Mall, 437 Old Mammoth Rd., Suite Z, Mammoth  
Lakes, CA 93546

**June 19, 2018**

<b>Flash Drive</b>	<b>Portable Recorder</b>
<b>Minute Orders</b>	<b>M18-01</b>
<b>Resolutions</b>	<b>R18-01 Not used</b>
<b>Ordinance</b>	<b>ORD18-01 Not used</b>

1:30 PM Meeting Called to Order by Chair Gardner.  
*Supervisors Present: Corless, Gardner, Peters, and Stump.*

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link:  
<http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Corless.

**1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. AGENDA ITEMS**

**A. Housing Authority Minutes**

Departments: Clerk of the Board

Approval of minutes from the Housing Authority meeting held on June 20, 2017.

**Action:** Approve the minutes from the Housing Authority meeting held on June 20, 2017.

**Stump moved; Corless seconded**

**Vote: 4 yes; 0 no**

**M18-01**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

**B. Mono County Housing Authority Purpose**

Departments: CDD, Finance

(Wendy Sugimura) - A discussion about the purpose of the Mono County Housing Authority and its capacity.

**Action:** None.

**Wendy Sugimura, Interim Director Community Development:**

- Went over the general purpose of the Housing Authority.
- Explained how funding works.
- Staff report included a copy of the resolution about what the Housing Authority does.

**General comments from Board members.**

**Stacey Simon:**

- The Health and Safety Code sets out what a Housing Authority does.

**C. Housing Program Update**

Departments: Community Development

(Megan Mahaffey) - Review of current housing assistance programs in Mono County.

**Action:** None.

**Megan Mahaffey, Community Development:**

- Brief overview given.
- Explained funding sources.
- Housing Mitigation Fund is currently at \$0.
- Per Supervisor Stump: balance was transferred into the Revolving Loan Fund.
- Went over all available housing currently available.

**D. Home Investment Partnerships Program (HOME) Update**

Departments: Community Development

(Patricia Robertson) - The Mono County First Time Homebuyer program was funded most recently with a grant award of \$700,000 from the Home Investment Partnerships Program (HOME) through the state. This program was complete in January 2018 and assisted four families in purchasing homes.

**Action:** None.

**Patricia Robertson (Mammoth Lakes Housing):**

- Here to report on last HOME award that county received.
- Received an extension to spend the money.
- Almost all money was expended on four households.
- Loan amounts for the four households ranged from \$54,000 - \$173,000.
- Loans will be repaid at 30-year expiration date, when homes sell or when families refinance.
- Currently Mono County doesn't have any funds available for new households.
- There is a lot of money available to apply for – August 6<sup>th</sup> is deadline.

**Note:**

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**Janet Dutcher:**

- Discussion about application process for HOME funds.
- We were not successful the last time around; she went into various specifics.

**E. 2017 Building Permit Statistics**

Departments: CDD - Building Division

(Julie Aguirre) - Discussion of 2017 building permit statistics and activity.

**Action:** None.

**Wendy Sugimura:**

- Introduced item; handouts given.

**Julie Aguirre, Community Development:**

- Gave update/statistics of all 2017 building permits issued, activities.

**Supervisor Stump:**

- Asked about pending vs. issued permits.

**ADJOURNED at 2:05 p.m.**

**ATTEST**

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**BOB GARDNER  
CHAIR OF THE BOARD**

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**SHANNON KENDALL  
CLERK - RECORDER**