



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting January 15, 2019

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#### TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

#### 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.  
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes**

Departments: Clerk of the Board

Approval of minutes of the regular Board of Supervisors meeting on December 11, 2018.

**Recommended Action:** Approve the minutes of the regular Board of Supervisors meeting on December 11, 2018.

**Fiscal Impact:** None.

**B. Board Minutes**

Departments: Clerk of the Board

Approval of minutes of the regular Board of Supervisors meeting on December 18, 2018.

**Recommended Action:** Approve the minutes of the regular Board of Supervisors meeting on December 18, 2018.

**Fiscal Impact:** None.

**C. Board Minutes**

Departments: Clerk of the Board

Approval of minutes of the special Board of Supervisors meeting on December 20, 2018.

**Recommended Action:** Approve the minutes of the special Board of Supervisors meeting on December 20, 2018.

**Fiscal Impact:** None.

**D. Agreement and First Amendment to Public Defender Contract with Sophie**

**Charlotte Bidet**

Departments: CAO; County Counsel

Proposed Agreement and First Amendment to Agreement between County of Mono and Sophie Charlotte Bidet for the Provision of Indigent Defense Services. The proposed amendments include only minor adjustments to the introduction paragraph.

**Recommended Action:** Approve County entry into proposed Amendment and authorize CAO, Leslie Chapman, to execute said Amendment on behalf of the County.

**Fiscal Impact:** None.

**E. Mono County Child Care Council Certification Statement Regarding Composition of Local Planning Council Membership**

Departments: Mono County Child Care Council

The Board of Supervisors and Superintendent of Schools make the appointments of the council members to the Mono Council Child Care Council. The Certification Statement Regarding Composition of Local Planning Council (LPC) Membership certifies that the membership criteria as established under the Education Code are met. The submission of certification is required annually by the California Department of Education.

**Recommended Action:** Approve the membership certification for the Mono County Child Care Council and authorize the Board of Supervisors Chair to sign the certification.

**Fiscal Impact:** None.

**6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Walker Military Operations Area Airspace Establishment at Marine Corps Mountain Warfare Training Center, Bridgeport, CA**

A letter from the United States Marine Corps (USMC) Mountain Warfare Training Center (MWTC) in Bridgeport, California regarding the USMC, United States Forest Service (USFS), and Federal Aviation Administration (FAA) national environmental policy act public involvement for environmental assessment of the Walker military operations area (MOA) airspace establishment at MWTC to study the impacts of a proposal to establish the Walker (MOA) designated airspace.

**B. Suddenlink Programming and Fee Changes**

Altice USA, Inc. notice that effective February 1, 2019, there will be changes to the programming lineup and some monthly service fees and surcharges for certain new and existing residential customers.

**7. REGULAR AGENDA - MORNING**

**A. Continuum of Care Presentation**

Departments: Board of Supervisors

20 minutes

(Susi Bains, Continuum of Care Board Chair) - Susi Bains will present Continuum of Care's new work, new funding opportunities, and the upcoming Point in Time Homelessness count.

**Recommended Action:** None (informational only). Provide any desired direction to staff.

**Fiscal Impact:** None.

**B. Avalanche Program Update**

Departments: Clerk of the Board

20 minutes

(Sue Burak, Forecaster) - Sue Burak will present an update of the Mono County Avalanche program, including topics such as an additional weather station, weekly avalanche advisories, road crew training, significant weather events, and the annual Community Avalanche Awareness event.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**C. California Mutual Aid Region VI Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Services**

Departments: EMS, Public Health

15 minutes

(Chris Mokracek) - Proposed agreement with the signatory counties of the California Governors' Office of Emergency Services (OES) Mutual Aid Region VI pertaining to California Mutual Aid Region VI Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Services.

**Recommended Action:** Approve County entry into proposed agreement and authorize the Chairperson of the Board of Supervisors to execute said contract on behalf of the County. Provide any desired direction to staff.

**Fiscal Impact:** None anticipated at this time. Each County is financially

responsible for most of their respective costs incurred for an incident. Certain costs may be reimburseable but the extent of such reimbursement cannot be determined at this time.

**D. Approve Mental Health Services Act FY 2018-2019 Annual Update**

Departments: Behavioral Health

30 minutes

(Amanda Greenberg, Robin Roberts) - Presentation by Amanda Greenberg regarding the Mental Health Services Act FY 2018-2019 Annual Update.

**Recommended Action:** Approve Mental Health Services Act FY 2018-2019 Annual Update. Provide any desired direction to staff.

**Fiscal Impact:** None.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**9. CLOSED SESSION**

**A. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Real Property Negotiations**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 71 Davison Road. Agency negotiators: Amanda Greenberg, Robin Roberts, Stacey Simon. Negotiating parties: Mono County, Silver State Investors, LLC; Sami Abdelatif and Tyler Malotte; Elliott Brainard. Under negotiation: Price and terms of sale.

**C. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Michael Hallum v. County of Mono* (Case No. CV170086).

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**11. REGULAR AGENDA - AFTERNOON**

**A. Cannabis Operation Permit 18-002 - Tilth Farms**

Departments: Community Development - Planning

20 minutes

(Michael Draper) - Consider approval of Cannabis Operation Permit 18-002 (Tilth Farms), an adult-use commercial cannabis cultivation operation located at 108432 Highway 395, APN # 002-450-024. The cultivation is outdoors with a maximum canopy area of 2 acres.

**Recommended Action:** Find that the project qualifies as a CEQA Exemption pursuant to CEQA Guidelines 15183 and file a Notice of Exemption. Make findings 1 through 5 as contained in the staff report and approve Cannabis Operation Permit 18-002 subject to the conditions as recommended or with desired modifications.

**Fiscal Impact:** Assuming a seven month growing season and the entire permitted premises is cultivated, this applicant will generate annual cannabis business taxes to the County's General Fund of approximately \$34,000.

**B. Television Service in County Service Areas 1 and 2**

Departments: Finance, IT, Public Works

30 minutes (10 minute presentation, 20 minute discussion)

(Various) - Presentation regarding the provision of digital television service within County Service Areas 1 (Long Valley area) and 2 (Tri-Valley area).

**Recommended Action:** (1) Determine whether to expend County Service Area (CSA) 1 funds to replace equipment that provides digital television service within the area of the County encompassing Long Valley and Crowley Lake in order to comply with new Federal Communication Commission (FCC) frequency requirements. The CSA1 advisory board recommends that the equipment not be replaced and that digital television service no longer be provided. (2) Determine whether to expend CSA2 funds to replace equipment that provides digital television service to the communities of Benton, Chalfant and Hammil in the Tri-Valley in order to comply with new FCC frequency requirements. The CSA2 advisory board is still considering its recommendation. (3) If upgrades are not made in one or both of the areas described above, provide direction to staff regarding investigation of the feasibility of providing other television and/or communication technologies. Provide

any other desired direction to staff.

**Fiscal Impact:** If the Board directs investment in equipment and labor to convert existing digital television service to new frequencies, it is anticipated that the cost will be between \$30,000 and \$50,000, paid for with CSA1 and/or CSA2 funds. If upgrades are not made, there will be costs to remove equipment and restore sites in accordance with Forest Service lease requirements. The cost of this work is presently unknown and depends to some degree on the County's future uses of the sites (e.g., what equipment can be repurposed to different uses). Any work related to the removal of television equipment would be paid for with CSA funds. Finally, if no CSA services were provided utilizing these sites, then electrical costs and lease payments would shift from being CSA expenses to being a general fund obligation. At this time, these amounts are de minimus.

**C. Reimbursement of Elections Costs**

Departments: Elections

10 minutes

(Shannon Kendall and Helen Nunn) - On November 6, 2018, the Mono County Elections Office conducted a Statewide General Election. Pursuant to Elections Code 10002, "the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district." There were seven contests included in the November General Election that are eligible to be reimbursed by a Special or School District.

**Recommended Action:** Review and approve seven invoices (Antelope Valley Fire Protection District, Bishop Unified School District, Kern Community College District, Mammoth Community Water District, Mono County Office of Education Trustee Area 2, Mono County Office of Education Trustee Area 3, and Southern Mono Healthcare District) for costs incurred by races/measures on the ballot in the Statewide General Election which occurred on November 6, 2018.

**Fiscal Impact:** Revenue totaling \$8,779 will offset County expenses in the Elections budget unit of the County General Fund.

**12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** January 15, 2019

**Departments: Clerk of the Board**

**TIME REQUIRED**

**SUBJECT** Board Minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of minutes of the regular Board of Supervisors meeting on December 11, 2018.

**RECOMMENDED ACTION:**

Approve the minutes of the regular Board of Supervisors meeting on December 11, 2018.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** x5538 / sdedman@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">12-11-18 Draft Minutes</a>

**History**

Time	Who	Approval
1/8/2019 5:26 AM	County Administrative Office	Yes
1/7/2019 12:43 PM	County Counsel	Yes
1/9/2019 3:38 PM	Finance	Yes





**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
December 11, 2018**

<b>Flash Drive</b>	<b>Board Room Recorder</b>
<b>Minute Orders</b>	<b>M18-261 – M18-262</b>
<b>Resolutions</b>	<b>R18-80</b>
<b>Ordinance</b>	<b>ORD18-16 Not Used</b>

9:04 AM Meeting called to order by Chair Gardner.

*Supervisors Present: Corless, Gardner, Halferty, Peters, and Stump.  
Supervisors Absent: None.*

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Peters.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**Leslie Chapman, CAO:**

- The salary survey is coming to a close. First meeting yesterday to revise and update the Management Benefit and Compensation Policy. Working on filling some positions.
- Hitch in the Emergency Services plan. Had hoped to spend that on Radio

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

- Communications. Will present back up plan, if needed, once it's more developed.
- Moving forward with a plan on how the County can assist with the census.
- Several workshops coming forward. Most will be seen in January.

#### **4. DEPARTMENT/COMMISSION REPORTS**

##### **Robin Roberts, Behavioral Health Director:**

- Update on Suicide and Prevention Strategies in Mono County update will come in January as soon as she has the information.
- Opioid response - creating infrastructure of a service delivery program in the County and hail. Providing help at all entry points. In the process of applying for free Naloxone with Health Care Services. Applying for Syringe Access and Disposal Grant. Trying to figure out how to get tele-medicine into the jails. Training schedule for staff to be part of the program. Cultural competency and harm reduction for anyone.

##### **Jay Sloane, Risk Manager:**

- Update on County professional development.
- Power of employee recognition.
- Leading a staff that manages their time well.
- Neuroscience of leadership.
- Conflict resolution.

##### **Janet Dutcher, Finance Director:**

- December 10, first installment of property taxes due. 81.62% of that first installment was collected as of yesterday. Second installment due in April.
- Today, the Treasurer tax collector's office expects to issue its first tax certificate for cannabis.
- COPs went on the market at 7 am.
- Launched Mid-Year (Budget) last Wednesday.
- Meeting with Wendy and Patricia from Mammoth Lakes Housing to discuss 2018 NOFA (notice of funding) which is beginning to open. MLH has a project that they'd like to partner with the County on adaptive use of property they already own.
- Continuing to wrap up 2018 audit. Continuing to work on 2017 audits for 17 special districts that Finance facilitates.
- Two retirements happening at the end of the month.
- Asked by State Controller to participate in panel discussion to discuss how roles of finance people are changing due to technology.

##### **Joe Blanchard, Facilities:**

- Walker Tennis court.
- ADA restroom at Hess Park.
- Involved with County Civic Center and Jail projects.
- Continue with day to day operations - water testing, elevators, inspections of all facilities, maintenance and testing of fire suppression systems and fire extinguishers, HVA and generator systems.
- Lundy campground lease with SCE.
- Christmas lights up on the Courthouse today.

##### **Kathy Peterson, Social Services Director:**

- Child welfare and adult services - nearing completion of the California Child and Family Services County self-assessment and 5-year system improvement plan.
- Michelle is field supervising 2 staff members who are working on Masters of Social Work degrees. In Federal program to have tuition paid for so long as they work in a county

##### **Note:**

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- child welfare office after they graduate.
- Continuum of Care reform – foster care reform. New prospects for foster parents. State has changed foster care rates.
- Bring on new advanced level Social Worker, Jayson Partridge.
- Overall organizational restructuring.
- State has put out money to do outreach and prevention of sexually exploited children / human trafficking. Want to work closely with law enforcement.
- CalWorks – going to First 5 Mono County.
- In home support and service providers have unionized under united domestic workers of America.
- 2 staff retiring.
- AV senior center Christmas party Dec. 14.
- Thrift store.
- Betsy McDonald is offering chair yoga classes using Tobacco tax funding as a joint program through Social Services and Public Health.

**Justin Nalder, Solid Waste:**

- Preparing and planning for closure of Benton Cross closing. January 1, 2023 - last date to accept waste.
- Supervisor Corless: Thanked Justin for his work with RCRC ESJPA.

**Wendy Sugimura, Community Development:**

- Introduced Hailey Lang, Associate Community Development Analyst. Kelly Karl in Mammoth office unable to attend today. All vacant positions filled for first time in 3-4 years.
- Local Hazard Mitigation Plan to FEMA. California Dept. of Fish and Wildlife Plan. Quite a lot of water projects that the department is working on. Recognized Jason Canger for his help. North County Water transfer project. Owens Valley Groundwater Authority.
- Tioga Specific Plan EIR available for public comment.
- Short term rentals Type II moratorium expires at the end of February, goal to bring back a resolution and General Plan update to resolve policy matter.
- Multi-family residential land use designations change.
- Housing element due in August.
- May need to add an environmental justice element to the General Plan.
- Sage Grouse, executive oversight meeting next week. LADWP will be attending the meeting. Their listing effort is still underway.
- Things have been quite on the building front.
- Code compliance: finished CASGEM monitoring as well as recreation and mining operations. Completed mining operations plan for Caltrans. Request from Bridgeport for no engine brakes in the community. Considering developing an odor compliance program.
- Processing planning permits. About 12 in the queue. Only one is an active cannabis permit at Sierra Business Park and one short term rental permit in Antelope Valley. Only 2 cultivation permits have been accepted.

## **5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

### **A. County Review of Timberland Conversion Exemptions from CalFire Timber Harvest Permit**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Departments: Community Development - Planning

Proposed resolution of the Mono County Board of Supervisors designating the Community Development Director to review less than three-acre conversion exemption applications received from the California Board of Forestry and Fire Protection. Provide any desired direction to staff.

**Action:** Adopt proposed resolution R18-80, Designating the Community Development Director to review less than three-acre conversion exemption applications received from the California Board of Forestry and Fire Protection.

**Stump moved; Corless seconded**

**Vote: 5 yes; 0 no**

**R18-80**

## 6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

### A. Suddenlink Letters Advising of Rate, Pricing, and Programming Changes

Two letters from Suddenlink: one advising of a channel being moved to a more accessible location and of modified monthly tier fees; the second notifying of upcoming installation pricing changes.

**Supervisor Stump:**

- FCC has sold frequencies making it necessary for companies to move channels – CSA's are in this circumstance.

### B. Agricultural Commissioner's Office Department Update December 2018

December 2018 department update from the Counties of Inyo and Mono Agricultural Commissioner's office.

**Supervisor Halferty:**

- The update mentions Inyo County's Hemp policy – hope that Mono County would consider something similar to what Inyo County is doing.

### C. Mono Basin RPAC Letter to Caltrans

A letter from the Mono Basin Regional Planning Advisory Committee (RPAC) to the California Department of Transportation (Caltrans) District 9 Director Brent Green requesting for Caltrans to reduce k-rail north of Lee Vining.

## 7. REGULAR AGENDA - MORNING

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

## **A. Distribution of Excess Proceeds**

Departments: Finance

(Gerald Frank) - Review the claim for excess proceeds from the November 13, 2017 sale of tax defaulted property.

**Action:** Authorize the disbursement of excess proceeds from the November 13, 2017 sale of tax defaulted property.

**Corless moved; Peters seconded**

**Vote: 5 yes; 0 no**

**M18-261**

**Gerald Frank, Treasure Tax Collector:**

- Introduced item.

## **B. June Lake Citizens Advisory Committee Appointments**

Departments: Community Development

Consider appointing applicants to the June Lake Citizens Advisory Committee.

**Action:** Appoint Jora Fogg, Julie Brown, Janet Hunt, and Sarah Holston to four-year terms on the June Lake Citizens Advisory Committee, expiring Dec. 31, 2022, as recommended by Supervisor Gardner.

**Gardner moved; Halferty seconded**

**Vote: 5 yes; 0 no**

**M18-262**

**Supervisor Gardner:**

- Introduced item.
- Sarah Holston now Sarah Crawford.

*Break: 10:14 AM*

*Reconvene: 10:20 AM*

## **C. Emergency Shelters and County Disaster Workers**

Departments: Social Services

(Kathy Peterson and Cathy Young) - County departments of social services are the agencies tasked with primary responsibility for emergency sheltering of residents and visitors. Mono County Social Services will provide an overview of this function, including the role of the county disaster worker.

**Action:** None (informational only). Provide any desired direction to staff.

**Kathy Peterson:**

- Introduced item and Cathy Young, Staff Services Analyst, County Emergency Shelter Coordinator

**Cathy Young:**

- Went through presentation.

**Leslie Chapman:**

- Reminder that all employees upon employment agree to be Disaster workers.

### **Note:**

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## **8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

## **9. CLOSED SESSION @ 11:02 AM**

### **A. Closed Session- Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

### **B. Performance Evaluation - County Administrative Officer**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

*Reconvene: 12:34 PM*

Nothing to report out of Closed Session.

## **10. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

Supervisor Corless:

- 12/5: RCRC Board Meeting. See attached Highlights document for full report (available in additional documents).
- 12/10: Local Transportation Commission. Highway 395 Wildlife Crossings Project Update. Nearly 2,000 deer killed 2002-2015, "hotspots" from Crowley to 203/Mammoth. Data likely underreported, is based on # of carcasses rather than CHP accident reports (Cal Trans maintenance reports). Range of concepts in CalTrans Feasibility Study, \$15-50 million cost. Funding available for Project Initiation Document—internal Cal Trans \$\$ likely available to pay for that doc. Done in July. Next phase is environmental—possible Cal Fish & Wildlife funding available. For construction phase, Cal Trans needs help setting up nonprofit/funding mechanism. Need letters of support from county, town. Discussed new concept of highway stewardship team to fund wildlife mitigation efforts, MOU among parties.
- 12/7: Forest Mgt Task Force Regional Call: lots of talk about capacity, breaking down barriers to action, noted that entities such as fire safe councils don't always have the ability to apply for grants.

#### **Note:**

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- And on Monday 12/10, Forest Mgt Task Force main mtg—listened in to main meeting in Sacramento
- Continuum of Care: Point in Time Count coming up in January, invited Susi Bains to give a presentation.

Supervisor Gardner:

- Last night I attended the Mono Basin Fire Safe Council meeting at the Mono City Fire Station. The Council is now well organized and moving on several projects including pursuit of grant funds to support their work, increased outreach and communication about fire prevention in the community, development of specific fuel reduction projects, and provision of information for residents about how to make properties and structures more fire resistant.

**Supervisor Halferty:**

- On December 5: - I met with Environment Health Director, Louis Molina for an update on the anticipated Health & Human Safety Code updates.
- I also attended the Mammoth Lakes Town Council meeting where the Council considered updating and increasing their Housing Mitigation Fees. No action was taken by the Council at that meeting. They will take this topic back up at their January 16th meeting.
- On December 10th, I participated in the CCRH Legislative Committee meeting prioritizing the coming year's legislative plan. The items will be presented to the full board at their meeting this Friday, December 14th.

**Supervisor Peters:**

- 5<sup>th</sup> Fisheries & TH
- 6<sup>th</sup> AV RPAC
- 10<sup>th</sup> LTC
- EV Charging Station at Hess Park
- Phil Moores ESTA Director
- Eastern Sierra Corridor
- 10<sup>th</sup> Steve Nelson
- Jail Petition
- AV Fire Safe Council/Jan Cutts
- **Upcoming:**
- Meeting with Col Hutchison
- **Farrah McDaid Ting**  
California State Association of Counties®  
Health and Behavioral Health Legislative Representative
- **CSAC/CBHDA Joint OIG Audit Allocation Working Group**
- CSAC request for help with a short-term working group. Immediate Past President Leticia Perez will chair the group, and we're hoping you can sign on as vice chair, as we need a pair of strong hands at the helm to make sure there is consensus.
- I anticipate holding three conference calls/webinars – 1 in December and 2 in January, each possibly as long as 2 hours.
- I sure hope you can do it – we will fully staff it and you won't need to know the nitty gritty.
- Purpose: Develop a repayment methodology for the county share of federal recoupments levied by the Centers for Medicaid and Medicare Services (CMS) related to the federal Office of the Inspector General (OIG) federal audit of California's Medi-Cal

**Note:**

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specialty mental health service claims for federal fiscal year 2014.

- The OIG has recommended that CMS recoup \$180.7 million from California as a result of erroneous claims for service originating from the county mental health plans. Efforts to reduce and postpone recoupments at the federal level continue, but counties have been tasked with developing a county-by-county share of the proposed recoupments.
- This invitation-only working group will examine data to develop a methodology for each county's share of the recoupments. Meetings will be convened primarily via webinar and held in December 2018 with a goal of arriving at a consensus-based repayment methodology in January 2019. Counties will have four years to repay the final amount.

**Supervisor Stump:**

- 12-5: Attended the draft CWPP prepared for Swall / Paradise by their consultants. Very complete plan. At a minimum this plan should be incorporated as an addendum into Mono County's Hazard Mitigation Plan.
- 12-7: Observed two dog related cases brought by the DA's office in Superior Court. In one case the judge ordered the dog euthanized due to the severity of injury it inflicted on a resident. Angele Nolan recommended the action which I know was very hard for her given her love of dogs. The other case, dogs causing problems but not having actually bitten someone, has been going on for two years. If you own a dog keep it under control and do not let it bother your neighbors. When the Court gets involved consequences can become severe.
- 12-10: Attended the Local Transportation Commission meeting. I acted as Chair since the Chair was not available, so I will let Supervisors Corless and Peters cover the content.

**ADJOURNED at 1:00 PM**

**ATTEST**

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**BOB GARDNER  
CHAIR OF THE BOARD**

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**SCHEEREN DEDMAN  
SR. DEPUTY CLERK**

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**





OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** January 15, 2019

**Departments: Clerk of the Board**

**TIME REQUIRED**

**SUBJECT** Board Minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of minutes of the regular Board of Supervisors meeting on December 18, 2018.

---

### RECOMMENDED ACTION:

Approve the minutes of the regular Board of Supervisors meeting on December 18, 2018.

---

### FISCAL IMPACT:

None.

---

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** x5538 / sdedman@mono.ca.gov

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### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

---

### ATTACHMENTS:

Click to download

[12-18-18 Draft Minutes](#)

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### History

Time	Who	Approval
1/8/2019 5:26 AM	County Administrative Office	Yes
1/7/2019 12:45 PM	County Counsel	Yes
1/9/2019 3:38 PM	Finance	Yes



## **AGENDA**

### **BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

#### **Regular Meeting December 18, 2018**

<b>Flash Drive</b>	<b>Portable Recorder</b>
<b>Minute Orders</b>	<b>M18-263 – M18-272</b>
<b>Resolutions</b>	<b>R18-81 – R18-83</b>
<b>Ordinance</b>	<b>ORD18-16</b>

9:06 AM Meeting called to order by Chair Gardner.

*Supervisors Present: Corless, Gardner, Halferty, Peters, and Stump.  
Supervisors Absent: None.*

**The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.**

Pledge of Allegiance led by Supervisor Halferty.

#### **1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

##### **Eric Edgerton, Tilth Farms:**

- Hosted a staff training day for the Lahontan Water Board last Tuesday; it was the Fish, Wildlife, and Cannabis enforcement division.

#### **2. RECOGNITIONS**

##### **A. Pacific Crest Trail 50th Anniversary**

Departments: Clerk of the Board

(Supervisor Stacy Corless) - 2018 marks the 50th anniversary of the Pacific Crest Trail's designation as a National Scenic Trail; the proposed resolution recognizes this.

##### **Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Action:** Adopt proposed resolution R18-81, Recognizing the 50th Anniversary of the Pacific Crest National Scenic Trail.

**Corless moved; Peters seconded**

**Vote: 5 yes; 0 no**

**R18-81**

**Supervisor Corless:**

- This item came about because representatives from the Pacific Crest Trail Association attended a recent Rural County Representatives of California (RCRC) meeting and asked Counties through which the PCT passes if they would do a resolution recognizing the trail.
- Need to remember our role as stewards of this trail.

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**Leslie Chapman, CAO:**

- All County holiday celebration.
- Will do a County health event in the Spring.
- January 22 we will be mid-year budget adjustments. State of the County. Strategic priorities for next year. Will kick off next year's budget immediately after mid-year.

**4. DEPARTMENT/COMMISSION REPORTS**

**Gerry LeFrancois:**

- Introduced new Assistant Planner Kelly Karl.

**Robin Roberts, Behavioral Health:**

- Provided an update about suicide and prevention.

**Tony Dublino, Public Works Director:**

- Civic center update.
- Recreation position job offer made, will start January 14.

**Louis Molina, Environmental Health:**

- Mentioned how he was working with County Counsel regarding an update of the ordinance regarding food establishments. It has been amended for next month.
- Supervisor Stump: please cover fees charged for new activity and the need for Board to approve those. Outreach to the Town so they are aware that the County is going to do that so they are aware of impact to their constituents.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes**

Departments: Clerk of the Board

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Approval of minutes for the regular meeting of the Board of Supervisors on November 6, 2018.

**Action:** Approve the minutes for the regular meeting of the Board of Supervisors on November 6, 2018.

**Halferty moved; Stump seconded**

**Vote: 5 yes; 0 no**

**M18-263**

## **B. Board Minutes**

Departments: Clerk of the Board

Approval of minutes for the regular meeting of the Board of Supervisors on November 13, 2018.

**Action:** Approve the minutes for the regular meeting of the Board of Supervisors on November 13, 2018, as amended.

**Stump moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M18-264**

**Supervisor Stump:**

- Corrections: Page 7 of 12 - SCE item - last bullet point - please remove "can you drill into them?"

## **C. Board Minutes**

Departments: Clerk of the Board

Approval of minutes for the regular meeting of the Board of Supervisors on November 20, 2018.

**Action:** Approve the minutes for the regular meeting of the Board of Supervisors on November 20, 2018.

**Halferty moved; Stump seconded**

**Vote: 5 yes; 0 no**

**M18-265**

## **D. Vacation Accrual Modification**

Departments: Human Resources

Proposed resolution permitting one additional calendar year to use excess vacation balances accumulated during furloughs.

**Action:** Adopt proposed resolution R18-82, Waiving the December 31, 2018 deadline for County employees to use excess vacation accrual.

**Halferty moved; Stump seconded**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

**Vote: 5 yes; 0 no**  
**R18-82**

**E. Extend Existing Agreement with SWT Engineering, Inc. for the Provision of Landfill Permitting and Engineering Services on an As-Needed Basis**

Departments: Public Works - Solid Waste

Proposed contract amendment with SWT Engineering, Inc. pertaining to Landfill Permitting and Engineering Services on an As-Needed Basis extending the contract term and increasing the contract limit for necessary landfill closure/post-closure services.

**Action:** Authorize Chair, on behalf of the County, to enter into and execute Agreement and Third Amendment to Agreement Between County of Mono and SWT Engineering, Inc. for the Provision of Landfill Permitting and Engineering Services on an As-Needed Basis, which will amend the contract term to end in December 2019 and increase the contract limit to \$260,000.

**Halferty moved; Stump seconded**

**Vote: 5 yes; 0 no**

**M18-266**

**F. Amendment to Primary Franchise Agreement with D&S Waste Removal and Mammoth Disposal Company for Collection of Solid Waste**

Departments: Public Works - Solid Waste

Subsequent to the Board's approval in August 2018 of two primary franchise agreements with D&S Waste Removal, Inc. and Mammoth Disposal Company for the collection of solid waste from residential and commercial customers in unincorporated parts of the County, franchisees requested the agreements be revised (1) to remove certain remedies whereby the County may take control of franchisees' services assets in the event of default, and (2) to increase certain waste collection rates.

**Action:** Review amendments to the two Primary Solid Waste Franchise Agreements originally entered into between the County and D&S Waste Removal, Inc. and Mammoth Disposal Company on August 21, 2018; provide any direction to staff; approve the revised Primary Solid Waste Franchise Agreements with D&S Waste Removal, Inc. and Mammoth Disposal Company.

**Halferty moved; Stump seconded**

**Vote: 5 yes; 0 no**

**M18-267**

**G. In-Home Supportive Services (IHSS) Public Authority/Non-Profit Consortium (PA/NPC) Rate Change Request**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Departments: Social Services

Request a Public Authority/Non-Profit Consortium (PA/NPC) Rate Change for 2018-19 from the State of California. Board of Supervisors approval is required when the Rate Change Request provides for a change in administrative costs. The PA/NPC hourly administrative cost is increasing to \$1.71 from \$1.48, requiring Board approval.

**Action:** Approve the proposed In-Home Supportive Services (IHSS) Public Authority/Non-Profit Consortium (PA/NPC) Rate Change Request and associated change in administrative costs.

**Halferty moved; Stump seconded**

**Vote: 5 yes; 0 no**

**M18-268**

## **H. Revised Sage Grouse Letter**

Departments: Community Development

Revision to the sage-grouse commitment letter approved by the Board of Supervisors on November 13, 2018.

**Action:** Approve, with any desired modifications, the attached letter from Mono County (Attachment 1) to the US. Fish and Wildlife Service affirming commitment to the implementation of the Bi-State Action Plan and authorize the Board Chair to sign.

**Stump moved; Peters seconded**

**Vote: 5 yes; 0 no**

**M18-269**

**Supervisor Stump:**

- Amend CC list: change Senator Boxer to Harris. Also copy Governor elect Newson.

**Supervisor Corless:**

- Add the new State Senator.

## **6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

### **A. Application for Alcoholic Beverage License**

Application for Alcoholic Beverage License for B-Roc, LLC as Balanced Rock Saloon: 2588 Hwy 158, June Lake, CA., 93529.

### **B. People for Mono Basin Preservation (PMBP) Letter to Southern California Edison (SCE)**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

A letter from PMBP to SCE regarding return ditch flow issues for Wilson and Mill Creeks.

## **7. REGULAR AGENDA - MORNING**

### **A. Public Hearing: Proposed Ordinance Extending the Temporary Moratorium on Industrial Hemp Cultivation within the Unincorporated Areas of Mono County**

Departments: Agricultural Commissioner

(Nathan Reade) - Public hearing pursuant to Government Code section 65858(a) regarding adoption of proposed ordinance extending the temporary moratorium prohibiting cultivation of industrial hemp within the unincorporated areas of Mono County.

**Action:** Conduct public hearing. Consider and potentially adopt proposed ordinance No. ORD18-16, Extending the temporary moratorium prohibiting cultivation of industrial hemp in the unincorporated areas of Mono County established by Mono County Ordinance No. ORD18-14. Ordinance will be effective immediately. Provide any desired direction to staff.

**Peters moved; Corless seconded**

**Vote: 5 yes; 0 no**

**ORD18-16**

**Public Hearing opened: 9:29 AM**

**Brent Calloway, Biologist:**

- Introduced item. Extension for 10.5 months, hope to come back with regulations by that time.
- Discussed what Inyo County has allowed – passed a simple ordinance requires a use permit for any industrial hemp activity.

**Supervisor Halferty:**

- Disclosed that she has talked to staff about this topic.

**Eric Edgerton:**

- Supports the extension. Looks forward to working with County staff to draft regulations.

**Supervisor Corless:**

- Would like staff to work with any protentional hemp cultivators - received a letter from one (available in additional documents).

**Public hearing closed: 9:46 AM**

### **B. Superintendent of Schools Report**

Departments: CAO

(Dr. Stacey Adler, Superintendent of Schools) - Dr. Stacey Adler, Superintendent of Mono County Office of Education, will give an update that includes: Footsteps to Brilliance and Getting Down to Facts II Report.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Action:** Receive update regarding County Office of Education activities.  
**Stacey Adler, Superintendent of Mono County Office of Education:**

- Introduced Christopher Platt, new Librarian.
- Updated information from Footsteps to Brilliance.

### **C. Information Technology Allocation List Change**

Departments: Information Technology

(Nate Greenberg) - This item is requesting that the Board authorize the addition of a Business Operations Manager position to the IT Department. This position is the full supervisory level classification within the Services Division and responsible for the day-to-day operations of the customer service aspect of the department. Additionally, after moving a previous Systems Administrator incumbent into the role of Communications Specialist, our second Systems Administrator has taken on more responsibilities and is now fulfilling the expectations of the Senior Systems Administrator position.

**Action:** Approve Resolution 18-83, Authorizing the modification of the County of Mono List of Allocated Position to increase the allocation of a Business Operations Manager and Senior Systems Administrator by one each and decrease the allocation of Systems Administrator position by two in the IT Department.

**Corless moved; Halferty seconded**

**Vote: 5 yes; 0 no**

#### **R18-83**

**Nate Greenberg, IT Director:**

- Introduced item.

### **D. Appointments to the Antelope Valley Regional Planning Advisory Committee**

Departments: Community Development

(G. Le Francois) - Board of Supervisors to consider appointments to the Antelope Valley Regional Planning Advisory Committee.

**Action:** Appoint Mike Curti, Arden Gerbig, Mark Langer, Don Morris, Brice Woodworth, Patti Hamic-Christensen, and Debbi Harrison to four-year terms on the Antelope Valley Regional Planning Advisory Committee.

**Peters moved; Stump seconded**

**Vote: 5 yes; 0 no**

#### **M18-270**

**Gerry LeFrancois:**

- Introduced item.

*Break: 10:15 AM*

*Reconvene: 10:24 AM*

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**



## **E. Community Center Fee and Policy Review**

Departments: County Administrative Office

(Jay Sloane) - Presentation by Jay Sloane regarding Community Center fees, policies, and issues with late night events with large groups, especially when alcohol is present.

### **Action:**

1. Consider a fee and security deposit increase for events at community centers when alcohol is present in the amount of \$500 and \$1500, respectively.
2. Consider an event closing time of 9:00 p.m. instead of 10:00 p.m.
3. Consider prohibiting alcohol at the Crowley Lake Community Center and/or all community centers.
4. Discuss approaching the Town of Mammoth about renting their community center for parties.
5. Discuss fees charged at Chalfant Community Center, including what the use fee pays for.
6. Clarify any additional Board questions regarding community centers, including fee waivers and reoccurring event costs.
7. Provide direction to staff for potential actions items to address at a future board meeting.

### **Jay Sloane, Risk Manager:**

- Introduced item.
- Hasn't been a policy review since 2009.

### **Supervisor Stump:**

- Explained why he asked for this item to be brought to the Board.

### **Leslie Chapman:**

- Bridgeport Memorial Hall - long standing events i.e. Ducks Unlimited where there is alcohol. Item will be brought back to Board.
- Supervisor Stump: would like to see something by Summer.

## **F. Out-of-State Travel Authorization for NACo Legislative Conference**

Departments: Board of Supervisors

Out of State travel request for Supervisors Corless, Gardner, and Halferty to attend the 2019 NACo Legislative Conference in Washington D.C. Conference attendance falls within an exemption to the Brown Act under California Government Code section 54952.2(c)(2).

**Action:** Approve out-of-state travel for Mono County Supervisors Stacy Corless (the county's NACo representative), Supervisor Gardner (alternate), and Supervisor Halferty to attend the NACo Legislative Conference in Washington, D.C. March 2 - 6, 2019.

**Halferty moved; Corless seconded**

### **Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

**Vote: 5 yes; 0 no**

**M18-271**

**Supervisor Gardner:**

- Introduced item.
- Will save the hotel costs.

**Supervisor Corless:**

- Travel will be covered by RCRC. No Brown Act issue.
- Typically, at NACo legislative conference we make appointments with our legislators. I believe there would be an issue with that. Would encourage board members to look at main conference in July.
- Stacey Simon: only two should attend those meetings. Confirmed that the conference is open to the public.

**Supervisor Halferty:**

- Interest lies in self education.

## **G. 2019 Calendar of Regular Meetings of the Board of Supervisors**

Departments: Clerk of the Board

(Shannon Kendall, Clerk-Recorder) - Rule 3 of the Mono County Board Rules of Procedure specifies that: an annual calendar of meetings shall be adopted by the Board at their first meeting in January. However, since the first Tuesday of January 2019 falls on a County holiday, the annual calendar of meetings shall be adopted prior to that date. The calendar will include all known regular meetings. Any meeting may be canceled upon the order of the Chair or by a majority of Board members.

**Action:** Approve proposed calendar of regular meetings for 2019, as amended.

**Peters moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M18-272**

**Shannon Kendall, Clerk-Recorder:**

- Introduced item.
- January 8<sup>th</sup> and 15<sup>th</sup> in Bridgeport, 22<sup>nd</sup> in Mammoth.
- Reschedule to March 5 to March 8 in Bridgeport.
- Cancelled Dec. 3 meeting. Dec 10 still in Bridgeport, Dec. 17 in Mammoth.
- Supervisor Corless: Encourage special or adjourned meetings to be held throughout the community.

## **8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

## **9. CLOSED SESSION @ 11:25 AM**

### **A. Closed Session- Human Resources**

**Note:**

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CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

*Reconvene: 11:35 AM*

Nothing to report out of closed session

## 10. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

### **Supervisor Corless:**

- Attended the Holiday party.
- Attended Eastern Sierra Council of Governments.
- Attended a number of other meetings via teleconference, moving policy issues like public lands and recreation forward.
- Happy holidays everyone.

### **Supervisor Gardner:**

- Last Wednesday I participated in the NACO Western Region Conference call led by Gordon Cruickshank from Idaho. Information about the call is included in a report I have prepared for the Board on other NACO and CSAC events in the last two months.
- Last Wednesday night I attended the Mono Basin RPAC meeting. We heard a presentation from SCE representative Cal Rossi about pole replacement progress, their power outage program during high wind events, and their response to concerns regarding dispersed camping on their property. We also discussed the proposed car charger for Hess Park in Lee Vining.
- On Thursday I attended the County holiday party in Lee Vining. Thanks to Leslie and her staff, especially Meg and Rebecca, who did a great job making this a fun time. I commend your efforts to make sure our employees know we appreciate their dedication and hard work through events like these.
- On Friday I attended the ESCOG Board meeting in Bishop. We discussed the draft revised Joint Powers Agreement and received updates on the IT Consortium, airport progress, and the proposed recreation partnership.
- On Friday I also attended the ESTA Board meeting in Bishop. This was the first Board meeting for Phil Moores, the new Executive Director. We reviewed financial and operations reports and approved continuing the June Lake/Mammoth Ski Shuttle for this winter. I also made sure Phil was aware of the continued concerns regarding the Gray Line route in Mammoth.
- Saturday night I attended with other Supervisors the Mammoth Mountain Ski Area Night of Lights event. Kudos to the Mountain leadership and staff for putting together a spectacular evening for the entire community.
- Yesterday I participated in a conference call with Town and USFS officials about our

### **Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

continuing recreation partnership proposals. There is much going on that promises to provide more resources and support for our recreation-based economy.

- Finally, yesterday I attended the First 5 Board meeting in Mammoth. We reviewed the First 5 Evaluation Report, which provides much data on the results of First 5's programs for children in Mono County and discussed other items.

**Supervisor Halferty:**

- On December 13th I gave an what's happening presentation to the Mammoth Lakes Rotary.
- On December 14th I attended the California Coalition for Rural Housing Board meeting in Sacramento. The Board approved legislative objectives for the coming year with a top priority of working with the new administration to ensure rural housing needs are not overlooked. The Board also agreed to create a much needed CCRH ad hoc committee on Disaster Prevention and Response. The Board would like this committee to explore ways CCRH and CCRH members can 1) affect how federal and state human and financial resources are deployed to rehouse displacees and rebuild rural communities and 2) lead on ways to create climate-resilient rural projects and communities in the future.
- On December 15th I was invited by MMSA to attend the Night of Lights event at Canyon Lodge. It did not disappoint. The best firework display I have seen in a long time. The lodge has a nice updated look. Nice to see some investment and improvements at Mammoth Mountain.

**Supervisor Peters:**

- 11<sup>th</sup> BP RPAC
- 12<sup>th</sup> PW Holiday Party
- 13<sup>th</sup> County Holiday Party
- 15<sup>th</sup> Bridgeport Holiday Light Party
- 17<sup>th</sup> Meeting with Col Hutchison and staff
- Attended LANTAC
- **Upcoming:**
- **Farrah McDaid Ting**, California State Association of Counties Health and Behavioral Health Legislative Representative
- **CSAC/CBHDA Joint OIG Audit Allocation Working Group**
- CSAC request for help with a short-term working group. Immediate Past President Leticia Perez will chair the group, and we're hoping you can sign on as vice chair, as we need a pair of strong hands at the helm to make sure there is consensus.
- Purpose: Develop a repayment methodology for the county share of federal recoupments levied by the Centers for Medicaid and Medicare Services (CMS) related to the federal Office of the Inspector General (OIG) federal audit of California's Medi-Cal specialty mental health service claims for federal fiscal year 2014.
- The OIG has recommended that CMS recoup \$180.7 million from California as a result of erroneous claims for service originating from the county mental health plans.

**Supervisor Stump:**

- 12-13: Attended the Owens Valley Groundwater Authority Meeting - Forming functional JPA's is a tedious process.
- 12-17: Tobacco Ordinance Follow Up Interview - I appreciated the candid conversation with Mono County's Tobacco Program Official

**ADJOURNED at 11:50 AM**

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**ATTEST**

---

**BOB GARDNER**  
**CHAIR OF THE BOARD**

---

**SCHEEREN DEDMAN**  
**SR. DEPUTY CLERK**



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** January 15, 2019

**Departments: Clerk of the Board**

**TIME REQUIRED**

**SUBJECT** Board Minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

---

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of minutes of the special Board of Supervisors meeting on December 20, 2018.

---

### RECOMMENDED ACTION:

Approve the minutes of the special Board of Supervisors meeting on December 20, 2018.

---

### FISCAL IMPACT:

None.

---

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** x5538 / [sdedman@mono.ca.gov](mailto:sdedman@mono.ca.gov)

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### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

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[12-20-18 DRAFT Minutes](#)

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### History

Time	Who	Approval
1/8/2019 5:26 AM	County Administrative Office	Yes
1/7/2019 12:46 PM	County Counsel	Yes
1/9/2019 3:38 PM	Finance	Yes



**DRAFT SPECIAL MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA  
93517

**Special Meeting  
December 20, 2018**

<b>Flash Drive</b>	<b>Board Room Recorder</b>
<b>Minute Orders</b>	<b>M18-273</b>
<b>Resolutions</b>	<b>R18-84 Not Used</b>
<b>Ordinance</b>	<b>ORD18-17 Not Used</b>

3:04 PM Meeting called to order by Vice-Chair Peters.

*Supervisors Present: Corless, Halferty, Peters, and Stump. (Peters and Corless in Bridgeport, Halferty and Stump in Mammoth)  
Supervisors Absent: Gardner.*

**The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.**

Pledge of Allegiance led by Supervisor Peters.

**1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. AGENDA ITEMS**

**A. Approve the Mental Health Services Act FY 2017-2018 Updated Reversion Expenditure Plan**

Departments: Behavioral Health

(Amanda Greenberg, Robin Roberts) - Presentation by Amanda Greenberg regarding the Mental Health Services Act FY 2017-2018 Updated Reversion Expenditure Plan.

**Action:** Approve the Mental Health Services Act FY 2017-2018 Updated Reversion Expenditure Plan.

**Corless moved; Halferty seconded**

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Vote: 4 yes; 0 no; 1 absent (vote taken by Roll Call)**

**M18-273**

**Amanda Greenberg:**

- Introduced item.
- Updated Plan available in additional documents.

**ADJOURNED at 3:17 PM**

**ATTEST**

---

**JOHN PETERS  
VICE-CHAIR OF THE BOARD**

---

**SCHEEREN DEDMAN  
SENIOR DEPUTY CLERK**





**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** January 15, 2019

**Departments: CAO; County Counsel**

**TIME REQUIRED**

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**SUBJECT** Agreement and First Amendment to  
Public Defender Contract with Sophie  
Charlotte Bidet

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed Agreement and First Amendment to Agreement between County of Mono and Sophie Charlotte Bidet for the Provision of Indigent Defense Services. The proposed amendments include only minor adjustments to the introduction paragraph.

**RECOMMENDED ACTION:**

Approve County entry into proposed Amendment and authorize CAO, Leslie Chapman, to execute said Amendment on behalf of the County.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Stacey Simon

**PHONE/EMAIL:** 760-920-1702 / ssimon@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Contract amendment</a>

**History**

Time	Who	Approval
1/8/2019 5:32 AM	County Administrative Office	Yes

1/7/2019 2:49 PM

County Counsel

Yes

1/9/2019 3:39 PM

Finance

Yes

**County Counsel**  
Stacey Simon

**Assistant County Counsel**  
Christian E. Milovich

**Deputies**  
Anne M. Larsen  
Jason Canger

**OFFICE OF THE  
COUNTY COUNSEL**

*Mono County*  
South County Offices  
P.O. BOX 2415  
MAMMOTH LAKES, CALIFORNIA 93546

**Telephone**  
760-924-1700  
**Facsimile**  
760-924-1701

---

**Paralegal**  
Jenny Lucas

To: Board of Supervisors

From: Office of the Mono County Counsel

Date: January 15, 2019

Re: Proposed Agreement and First Amendment to the Agreement between Mono County and Sophie Charlotte Bidet for Indigent Defense Services

**Recommended Action**

Adopt proposed Agreement and First Amendment to the Agreement between the County of Mono and Sophie Charlotte Bidet for the Provision of Indigent Defense Services.

**Fiscal Impact**

None.

**Discussion**

Following Board approval of the initial contract (which was signed by Ms. Bidet on November 6, 2018) the following amendments (in bold) were required:

The County of Mono, a political subdivision of the State of California, referred to as “the COUNTY,” and Sophie Charlotte Bidet, as an individual and any Limited Liability Partnership (LLP) **or corporation**, which she **has created** or may subsequently create for the purpose of providing services pursuant to this Contract, collectively, referred to hereafter as “the CONTRACTOR,” agree to the provisions of indigent defense services as outlined below for the period January 1, 2019 through December 31, 2021. The COUNTY and the CONTRACTOR are sometimes referred to herein collectively as “the parties.”

If you have any questions on this matter prior to your meeting, please call Stacey Simon at 924-1704.

**AGREEMENT AND FIRST AMENDMENT TO THE AGREEMENT  
BETWEEN THE COUNTY OF MONO AND SOPHIE CHARLOTTE BIDET  
FOR THE PROVISION OF INDIGENT DEFENSE SERVICES**

This Agreement and First Amendment is entered into January 1, 2019, by and between the County of Mono (hereinafter, "County"), a political subdivision of the State of California, and Sophie Charlotte Bidet, of Mammoth Lakes, California (hereinafter, "Contractor"), for the purposes of amending that certain Agreement between the County and Contractor, and signed by Contractor on November 6, 2018, providing for indigent defense services. The County and Contractor are sometimes referred to herein collectively as "the parties."

**NOW, THEREFORE**, the parties agree as follows:

1. The first paragraph on page shall be amended to read as follows:

The County of Mono, a political subdivision of the State of California, referred to as "the COUNTY," and Sophie Charlotte Bidet, as an individual and any Limited Liability Partnership (LLP) or Corporation, which she has created or may subsequently create for the purpose of providing services pursuant to this Contract, collectively, referred to hereafter as "the CONTRACTOR," agree to the provisions of indigent defense services as outlined below for the period January 1, 2019 through December 31, 2021. The COUNTY and the CONTRACTOR are sometimes referred to herein collectively as "the parties."

2. All other terms and conditions of the Agreement not expressly amended shall remain in full force and effect.

**IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS AS SET FORTH BELOW.**

**COUNTY OF MONO:**

**CONTRACTOR:**

\_\_\_\_\_  
Leslie Chapman, County Administrative Officer

\_\_\_\_\_  
Sophie Charlotte Bidet

Approved as to Form:

\_\_\_\_\_  
County Counsel



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** January 15, 2019

**Departments: Mono County Child Care Council**

**TIME REQUIRED**

**SUBJECT** Mono County Child Care Council  
Certification Statement Regarding  
Composition of Local Planning  
Council Membership

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Board of Supervisors and Superintendent of Schools make the appointments of the council members to the Mono Council Child Care Council. The Certification Statement Regarding Composition of Local Planning Council (LPC) Membership certifies that the membership criteria as established under the Education Code are met. The submission of certification is required annually by the California Department of Education.

### RECOMMENDED ACTION:

Approve the membership certification for the Mono County Child Care Council and authorize the Board of Supervisors Chair to sign the certification.

### FISCAL IMPACT:

None.

**CONTACT NAME:** Queenie Barnard, Mono County Child Care Council Coordinator

**PHONE/EMAIL:** 760-934-3343 / qbarnard@imaca.net

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

[Staff Report](#)

[Certification](#)

History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
1/9/2019 6:05 AM	County Administrative Office	Yes
1/8/2019 10:21 AM	County Counsel	Yes
1/9/2019 3:40 PM	Finance	Yes

## **Mono County Child Care Council**



www.monocccc.org

625 Old Mammoth Road  
P.O. Box 8571  
Mammoth Lakes, CA 93546

**Date:** January 15, 2019

**To:** Mono County Board of Supervisors

**From:** Queenie Barnard, Mono County Child Care Council Coordinator

**Subject:** Mono County Child Care Council Certification Statement Regarding Composition of LPC Membership

### **Recommendation:**

Approve the Membership Certification for the Mono County Child Care Council and Authorize the Board of Supervisors Chair to sign the Certification.

### **Background:**

In 1997, under AB1542, the Council membership composition was established and legislative mandates were assigned to the Councils. The Certification Statement Regarding Composition of LPC Membership certifies that the membership criteria as established under the Education Code, Section 8499.3, are met.

### **Discussion:**

The Board of Supervisors and Superintendent of Schools make the appointments of the Council Members to the Mono County Child Care Council. The submission of the Certification is required annually by the California Department of Education.

### **Fiscal Impact:**

None

### **Attachments:**

CD-3020 Certification Statement Regarding Composition of LPC Membership

**CERTIFICATION STATEMENT**  
**REGARDING COMPOSITION OF LPC MEMBERSHIP**

**Return to:**

California Department of Education  
 Child Development Division  
 Local Planning Council Consultant  
 1430 N. Street, Suite 3410  
 Sacramento, CA 95814

**Due Date:**

**Annually on January 20**

Please complete all information requested below:

County Name:		County Coordinator Name and Telephone Number:	
Mono		Queenie Barnard 760-934-3343	
Membership Categories			
20% Consumers (Defined as a parent or person who receives, or who has received within the past 36 months, child care services.)			
Name of Representative	Address/Telephone Number	Appointment Date and Duration	
VACANT			
VACANT			
20% Child Care providers (Defined as a person who provides child care services or represents persons who provide child care services.)			
Name of Representative	Address/Telephone Number	Appointment Date and Duration	
Julie Winslow	P.O. Box 353 Mammoth Lakes, CA 93546 760-934-4700	1/1/18 2yrs	
Caitlin Wellwood	P.O. Box 8298 Mammoth Lakes, CA 93546 714-655-4486	11/1/18 2yrs	
20% Public Agency Representative (Defined as a person who represents a city, county, or local education agency.)			
Name of Representative	Address/Telephone Number	Appointment Date and Duration	
Jacinda Croissant	P.O. Box 3329 Mammoth Lakes, CA 93546 760-924-1842	10/1/18 2yrs	
Molly DesBaillets	P.O. Box 130 Mammoth Lakes, CA 93546 760-924-7626	11/1/18 2yrs	



Membership Categories		
20% Community Representative (Defined as a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider or CDE funded agency representative.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Sofia Flores	P.O. Box 2619 Mammoth Lakes, CA 93546 760-924-1740	11/1/17 2yrs
Annaliesa Calhoun	P.O. Box 130 Mammoth Lakes, CA 93546 760-924-7626	4/1/18 2yrs
20% Discretionary Appointees (Appointed from any of the above categories or outside of these categories at the discretion of the appointing agencies.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Brooke Bien	P.O. Box 3509 Mammoth Lakes, CA 93546 760-934-6802	5/1/17 2yrs
VACANT		

Authorized Signatures		
<p>We hereby verify as the authorized representatives of the county board of supervisors (CBS), the county superintendent of schools (CSS), and the Local Child Care and Development Planning Council (LPC) chairperson that as of <u>January 7, 2019</u><sup>(Date)</sup>, the above identified individuals meet the council representation categories as mandated in AB 1542 (Chapter 270, Statutes 1997; California <i>Education Code</i> Section 8499.3). Further, the CBS, CSS, and LPC chairperson verify that a good faith effort has been made by the appointing agencies to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.</p>		
Authorized Representative - County Board of Supervisors	Telephone Number	Date
Authorized Representative - County Superintendent of Schools	Telephone Number	Date
Local Child Care Planning Council Chairperson	Telephone Number	Date



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** January 15, 2019

**TIME REQUIRED**

**SUBJECT** Walker Military Operations Area  
Airspace Establishment at Marine  
Corps Mountain Warfare Training  
Center, Bridgeport, CA

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter from the United States Marine Corps (USMC) Mountain Warfare Training Center (MWTC) in Bridgeport, California regarding the USMC, United States Forest Service (USFS), and Federal Aviation Administration (FAA) national environmental policy act public involvement for environmental assessment of the Walker military operations area (MOA) airspace establishment at MWTC to study the impacts of a proposal to establish the Walker (MOA) designated airspace.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** x5538 / sdedman@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Letter</a>

**History**

Time	Who	Approval
1/10/2019 12:57 PM	County Administrative Office	Yes
1/9/2019 5:02 PM	County Counsel	Yes

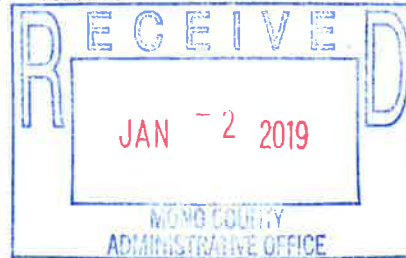
1/9/2019 3:40 PM

Finance

Yes



UNITED STATES MARINE CORPS  
MARINE CORPS MOUNTAIN WARFARE TRAINING CENTER  
BRIDGEPORT, CA 93517-9802



5090  
ENV  
18 DEC 2018

Dear Sir or Madam:

**SUBJECT: U.S. MARINE CORPS, U.S. FOREST SERVICE, and FEDERAL AVIATION ADMINISTRATION NATIONAL ENVIRONMENTAL POLICY ACT PUBLIC INVOLVEMENT FOR ENVIRONMENTAL ASSESSMENT: WALKER MILITARY OPERATIONS AREA AIRSPACE ESTABLISHMENT AT MARINE CORPS MOUNTAIN WARFARE TRAINING CENTER, BRIDGEPORT, CALIFORNIA**

In accordance with the National Environmental Policy Act of 1969, the U.S. Marine Corps (USMC), U.S. Forest Service (USFS), and Federal Aviation Administration (FAA) have prepared a Draft Environmental Assessment (EA) to study the impacts of a proposal to establish the Walker Military Operations Area (MOA) designated airspace (the Proposed Action) to support activities at the Marine Corps Mountain Warfare Training Center (MCMWTC), near Bridgeport, California. The USMC is the lead agency for this action.

The purpose of the Proposed Action is to improve safety amongst military and civilian aviators by increasing awareness, improving airspace management coordination and operations, and segregating and/or separating existing military training from public/civil/government (non-participant) aircraft activities. The Proposed Action would not change or modify existing MCMWTC military flight activities occurring within existing training areas. MCMWTC aircraft activities would be consistent with those already occurring in the airspace. No new MCMWTC military flight activities would be introduced as part of this Proposed Action.

The Draft EA is scheduled for public release and 45-day public review starting on December 12, 2018. A Notice of Availability of the Draft EA will be published in the Reno Gazette-Journal, Record Courier, and the Sierra Sun. Public meetings will not be held. The Draft EA is posted in electronic format on the project website: <https://extranet.cardno-gs.com/MWTCWalkerMOAEA> and the California State Clearinghouse (<http://www.opr.ca.gov/clearinghouse/ceqa/>). The Draft EA is also available for review at the Bridgeport Branch Library, the Coleville Branch Library, the Lyon County Public Library System, and the USFS Bridgeport Ranger District starting on December 12, 2018.

The public may submit comments on the Draft EA in the following ways:

1. Review the Draft EA online at:

<https://extranet.cardno-gs.com/MWTCWalkerMOAEA> and submit comments electronically by using the comment form on the website

2. Mail written comments to:

Naval Facilities Engineering Command Southwest

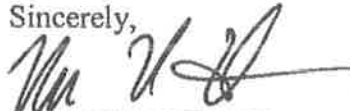
Attention: Mr. Ryan Maynard, MCMWTC Walker MOA EA Project Manager

937 N. Harbor Drive, Building 1, 3rd Floor

San Diego, CA 92132-5190

The USMC thanks you for your time and participation in the NEPA process for the EA. For more information, please visit <https://extranet.cardno-gs.com/MWTCWalkerMOAEA> or contact Mr. Douglas Power, MCMWTC Community Plans and Liaison Officer, at [douglas.power@usmc.mil](mailto:douglas.power@usmc.mil) or (760) 932-1661.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. H. HUTCHISON', with a long horizontal flourish extending to the right.

K. H. HUTCHISON

Colonel, USMC

Commanding Officer, MCMWTC



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** January 15, 2019

**TIME REQUIRED**

**SUBJECT** Suddenlink Programming and Fee  
Changes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

---

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Altice USA, Inc. notice that effective February 1, 2019, there will be changes to the programming lineup and some monthly service fees and surcharges for certain new and existing residential customers.

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### RECOMMENDED ACTION:

---

### FISCAL IMPACT:

---

### CONTACT NAME:

**PHONE/EMAIL:** /

---

### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

---

### ATTACHMENTS:

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[Letter](#)

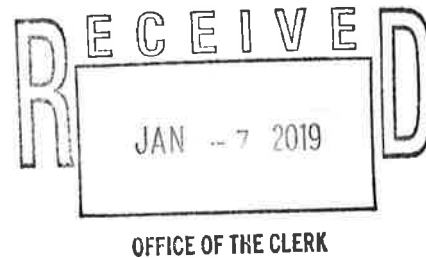
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### History

Time	Who	Approval
1/10/2019 12:58 PM	County Administrative Office	Yes
1/9/2019 5:02 PM	County Counsel	Yes
1/9/2019 3:40 PM	Finance	Yes

December 31, 2018

Clerk of the Board - Lynda Roberts  
County of Mono  
P.O. Box 715  
Bridgeport, CA 93517



Dear Lynda Roberts:

Altice USA, Inc. ("Altice USA" or "the Company") hereby notifies your office that effective February 1, 2019, there will be changes to the programming lineup and some monthly service fees and surcharges for certain new and existing residential customers. The programming changes are being made to enhance the content available to Suddenlink customers, and the pricing changes are being made to align customer rates, but more directly reflect the rising cost of programming and our significant investment in our network. Suddenlink pricing is competitive when compared with other providers, and the Company continues to offer a wide array of products to meet all consumer needs.

To limit the impact of the revised pricing, some customers who are impacted by several of these changes will see a special credit on their bill to cap their increase at a lower rate.

Music Choice: Effective 1/1/19, the Music Choice suite of audio channels (901-950) will no longer be available to residential and commercial customers. We are upgrading our music service to Stingray, which will offer our customers an enhanced musical experience. We intend to launch this service by the time our contract with Music Choice concludes, resulting in minimal disruption to our customers.

Limited Basic Tier: Customers currently pay a monthly rate between \$12.31 and \$39.24 for Limited Basic. To align limited basic tier rates, customers will now pay \$34.99, resulting in a savings for select customers.

Expanded Basic Tier: Customers currently pay a monthly rate between \$20.50 and \$55.65 for Expanded Basic. To align limited basic tier rates, customers will now pay \$34.99, resulting in a savings for select customers.

Set-Top Box: Residential customers currently pay \$10.00 per month to receive a set top box. This rate will increase to \$11.00 a month.

Broadcast Surcharge: Limited Basic and above customers currently pay a \$10.00 monthly "Broadcast Station Surcharge" to partially offset the high costs that broadcasters charge Suddenlink to carry their programming. This rate will increase to \$11.00.

Customers are being notified at least 30 days in advance of the total increase in their bill through bill messages or inserts. In addition, current rate information is available on our website at [www.suddenlink.net](http://www.suddenlink.net)

Should you have any questions, please do not hesitate to contact me at 530-550-3921 or by email at [alisha.starr@alticeusa.com](mailto:alisha.starr@alticeusa.com).

Sincerely,

Alisha Cooper  
Retail Operations Supervisor





**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** January 15, 2019

**Departments: Board of Supervisors**

**TIME REQUIRED** 20 minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Susi Bains, Continuum of Care Board  
Chair

**SUBJECT** Continuum of Care Presentation

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Susi Bains will present Continuum of Care's new work, new funding opportunities, and the upcoming Point in Time Homelessness count.

**RECOMMENDED ACTION:**

None (informational only). Provide any desired direction to staff.

**FISCAL IMPACT:**

None.

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
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**History**

Time	Who	Approval
1/8/2019 5:08 AM	County Administrative Office	Yes
1/4/2019 2:24 PM	County Counsel	Yes
1/9/2019 3:34 PM	Finance	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** January 15, 2019

**Departments: Clerk of the Board**

**TIME REQUIRED** 20 minutes

**PERSONS APPEARING BEFORE THE BOARD** Sue Burak, Forecaster

**SUBJECT** Avalanche Program Update

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Sue Burak will present an update of the Mono County Avalanche program, including topics such as an additional weather station, weekly avalanche advisories, road crew training, significant weather events, and the annual Community Avalanche Awareness event.

**RECOMMENDED ACTION:**

None, informational only.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** x5538 / sdedman@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)  
No Attachments Available

**History**

Time	Who	Approval
1/10/2019 12:57 PM	County Administrative Office	Yes
1/10/2019 9:59 AM	County Counsel	Yes
1/10/2019 9:59 AM	Finance	Yes



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** January 15, 2019

**Departments: EMS, Public Health**

**TIME REQUIRED** 15 minutes

**PERSONS APPEARING BEFORE THE BOARD** Chris Mokracek

**SUBJECT** California Mutual Aid Region VI Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Services

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed agreement with the signatory counties of the California Governors' Office of Emergency Services (OES) Mutual Aid Region VI pertaining to California Mutual Aid Region VI Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Services.

### RECOMMENDED ACTION:

Approve County entry into proposed agreement and authorize the Chairperson of the Board of Supervisors to execute said contract on behalf of the County. Provide any desired direction to staff.

### FISCAL IMPACT:

None anticipated at this time. Each County is financially responsible for most of their respective costs incurred for an incident. Certain costs may be reimburseable but the extent of such reimbursement cannot be determined at this time.

**CONTACT NAME:** Chris Mokracek

**PHONE/EMAIL:** 760-924-4632 / cmokracek@mono.ca.gov

### SEND COPIES TO:

Tom Boo

Chris Mokracek

Sandra Pearce

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

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[Staff Reort](#)

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
1/9/2019 6:02 AM	County Administrative Office	Yes
1/4/2019 2:23 PM	County Counsel	Yes
1/9/2019 3:57 PM	Finance	Yes



MONO COUNTY  
EMERGENCY MEDICAL SERVICES

**DATE:** December 18, 2018

**TO:** Honorable Board of Supervisors

**FROM:** Dr. Tom Boo, Public Health Officer  
Chris Mokracek, EMS Chief

**SUBJECT:** **California Mutual Aid Region VI Intra-Region Cooperative Agreement for  
Emergency Medical and Health Disaster Services**

**Recommendation:**

- Approve County entry into the proposed agreement with the signatory counties of the California Governors' Office of Emergency Services (OES) Mutual Aid Region VI pertaining to California Mutual Aid Region VI Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Services.
- Authorize the Chairperson of the Board of Supervisors to execute said contract on behalf of the County.
- Provide any desired direction to staff.

**Discussion:**

There is always the potential for a medical and health emergency, disaster or catastrophic event, capable of overwhelming local ability to respond and recover. In preparation for this threat, the signatory counties of the California Governors' Office of Emergency Services (OES) Mutual Aid Region VI agree to assist any participating Counties by providing assistance to an extent that is reasonably available and possible without compromising each County's medical and health disaster responsibilities consistent with the Standardized Emergency Management System (SEMS). The OES Region VI Regional Disaster Medical Health Coordinator (RDMHC), is responsible for regional coordination of medical and health disaster assistance within OES Region VI when requested by an affected County of Region VI. Each Medical Health Operational Area Coordinator (MHOAC), a shared role in Mono County between the Public Health Officer and Emergency Medical Services (EMS) Manager, works in collaboration with their respective Operational Area Office of Emergency Services to follow Operational Area protocols and procedures.

**Fiscal Impact:**

Each County is desirous of providing a reasonable and reciprocal exchange of services where feasible and appropriate. This Agreement is made and entered into by and between the Counties for those agencies within their respective jurisdictions capable of providing emergency medical and health disaster services. Each County has emergency equipment and supplies which can be made available, in the spirit of cooperation and mutual assistance, under this Agreement. Each County enters into this Agreement for the prudent use and reimbursement of emergency medical and health disaster services utilized in assisting any County participating in this Agreement with emergency management related tasks and activities.

For questions about this item, please call Dr. Tom Boo at (760) 924-1828 or Chris Mokracek at (760) 924-4632.

**California Mutual Aid Region VI  
Intra-Region Cooperative Agreement  
For Emergency Medical and Health Disaster Services**

This Agreement is made and entered into effective this \_\_\_\_ day of \_\_\_\_\_, 2019 by and between the signatory counties of the California Governors' Office of Emergency Services (OES) Mutual Aid Region VI, that have executed this Agreement, including the Counties of Imperial, Inyo, Mono, Riverside, San Bernardino and San Diego (hereinafter referred to individually as the "County" and collectively as the "Counties") and shall take effect as provided in paragraph 2 below.

**RECITALS**

WHEREAS, there exists a great potential for a medical and health emergency, disaster or catastrophic event capable of overwhelming local ability to respond to and recover from; and

WHEREAS, in preparation for this threat, the signatories of this document, singularly and severally, agree to assist any participating Counties by providing assistance to the extent it is reasonably available and possible without compromising each County's medical and health disaster responsibilities consistent with the Standardized Emergency Management System (SEMS); and

WHEREAS, the OES Region VI Regional Disaster Medical Health Coordinator (RDMHC), selected in accordance with California Health and Safety Code, Division 2.5, Section 1797.152 (a), is responsible for regional coordination of medical and health disaster assistance within OES Region VI when so requested by an affected County of Region VI; and

WHEREAS, each Medical Health Operational Area Coordinator (MHOAC), the Local Health Officer, and the Emergency Medical Services (EMS) Administrator, in accordance with California Health and Safety Code, Division 2.5, Section 1797.153, works in collaboration with their respective Operational Area Office of Emergency Services to follow Operational Area protocols and procedures; and

WHEREAS, each County is desirous of providing a reasonable and reciprocal exchange of services where feasible and appropriate; and

WHEREAS, this Agreement is made and entered into by and between the Counties for those agencies within their respective jurisdictions capable of providing emergency medical and health disaster services; and

WHEREAS, each County has emergency equipment and supplies which can be made available, in the spirit of cooperation and mutual assistance, under this Agreement; and

WHEREAS, each County enters into this Agreement for the prudent use and reimbursement of emergency medical and health disaster services, resources, supplies and/or equipment utilized in assisting any County participating in this Agreement with emergency management related tasks and activities.

## DEFINITIONS

1. Regional Disaster Medical and Health Coordination Program: Each OES Mutual Aid Region has a Regional Disaster Medical and Health Coordination Program. The Regional Disaster Medical and Health Coordination Program is made up of the Regional Disaster Medical and Health Coordinator (RDMHC) and the Regional Disaster Medical and Health Specialist (RDMHS).
2. Regional Disaster Medical and Health Coordinator (RDMHC): An appointed position in each of the six OES Mutual Aid Regions. The RDMHC coordinates disaster information and medical and health mutual aid and assistance within the OES Mutual Aid Region or in support of another affected OES Mutual Aid Region.
3. Regional Disaster Medical and Health Specialist (RDMHS): The RDMHS directly supports regional preparedness, response, mitigation and recovery activities. The RDMHS coordinates information as well as medical and health mutual aid and assistance within the OES Mutual Aid Region or in support of another affected OES Mutual Aid Region during an emergency response.
4. OES Mutual Aid Region: A geographical subdivision of California, made up of multiple Operational Areas, established to assist in the application, administration and coordination of mutual aid and other emergency-related activities. California's 58 Operational Areas are divided into six Mutual Aid Regions
5. Medical Health Operational Area Coordinator (MHOAC): Within each Operational Area, the Health and Safety Code authorizes the County Health Officer and local Emergency Medical Services Administrator to jointly act as the MHOAC or appoint another individual to fulfill the responsibilities. The MHOAC is responsible for medical and health disaster planning and for the provision of medical and health mutual aid within the Operational Area.
6. California Public Health and Medical Emergency Operations Manual (EOM): The EOM was developed by a workgroup of representatives and subject matter experts from local and state medical and health agencies. The EOM provides guidance on the roles, procedures, and coordination between California's many partners in the Public Health and Medical System.
7. 1997 Inter-Region Cooperative Agreement: An inter-region Agreement that allows for the provision of medical and health services, resources, supplies and equipment. This Agreement is currently in effect and signed by 11 Counties within OES Mutual Aid Region I and Region VI. The 11 signatory counties include: Imperial, Inyo, Los Angeles, Mono, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, and Ventura.
8. Standardized Emergency Management System (SEMS): Guidelines intended to assist those responsible for implementing emergency preparedness and response activities by explaining principles and operating concepts. SEMS describes functions at field response, local government, operational area, region, and state levels and the relationship among each.



9. Providing County: The government entity providing medical and health services, resources, supplies and/or equipment.
10. Requesting County: The government entity requesting medical and health services, resources, supplies and/or equipment.

NOW THEREFORE, it is agreed as follows:

1. This Agreement is made by and between the Counties with respect to services provided by each County's Public Health, Emergency Medical Services, Behavioral/Mental Health, Environmental Health and other departments involved in the provision of medical and health disaster response services.
2. This Agreement shall become effective upon its execution by two or more Counties and shall remain in effect through June 30, 2023. At the option of all executing Counties, this Agreement may be renewed for successive periods not to exceed five (5) years each.
3. The MHOAC, the Local Health Officer, EMS Administrator or authorized designee from an affected County within OES Region VI may request emergency medical and health disaster services through the OES Region VI Disaster Medical Health Coordination System in accordance with the California Public Health and Medical Emergency Operations Manual (EOM), and the Standardized Emergency Management System (SEMS). A request for assistance pursuant to this Agreement that is submitted and mediated by the RDMHC Program to arrange for specific coordinated resources by one or more Providing Counties, shall establish a formal request by the Requesting County for purposes of initiating both Providing County mutual assistance and Requesting County financial responsibility obligations.
4. In responding to the request of an affected County (hereinafter referred to as "Requesting County") or to OES Region VI as a whole, each Providing County (hereinafter referred to as "Providing County") shall provide emergency medical and health disaster assistance to the extent it is reasonably available and to meet the requested needs.
5. A Requesting County shall be financially responsible for costs incurred by the Providing County in paying emergency medical and health disaster personnel assisting the Requesting County; and for associated travel-related expenses such as lodging, mileage and meals at the Providing County's rates. For resource requests that include supplies and consumables, the Providing County will be financially responsible for the actual costs of the supplies and consumables used by personnel who responded to Requesting County's request for such assistance. In addition, the Requesting County shall be financially responsible for up to ten percent of the responding personnel salary and benefits as indirect costs of the Providing County's administration staff directly responsible for documentation and county to county financial reimbursement submission efforts. Accurate records and documents related

to assistance requests hereunder shall be maintained by both the Requesting and Providing County.

6. Where equipment is furnished, the Requesting County shall be financially responsible for amortizing a reasonable portion of the lifetime costs of that equipment (if requested to do so by the Providing County), for repairing any damage that occurs, and for replacing any equipment lost, stolen or destroyed while such equipment is furnished to and operated directly by the Requesting County.
7. Release or reassignment of assistance personnel, supplies and equipment among the Counties in OES Region VI, shall be coordinated by the Region VI RDMHC Program, the Requesting County and the Providing County.
8. The Requesting County is the controlling authority for use of emergency medical and health disaster services within its jurisdiction. In those instances where the Providing County's personnel arrive on scene before the Requesting County's personnel, the Providing County's personnel will take only such action as determined reasonably necessary to address the emergency situation. For purposes of paragraph 14 of this agreement, the actions and omissions of Providing County's personnel after Requesting County's personnel arrive on scene and assert controlling authority over Providing County's personnel shall be presumed to be at the Requesting County's direction.
9. Within one hundred eighty (180) days following its initial provision of services and/or supplies pursuant to this Agreement, or on such other time schedule as is agreed upon by the Requesting and Providing Counties, a Providing County shall present its billing and a precise accounting of its actual costs plus indirect costs, for the provision of services and/or supplies to the Requesting County. If the provision of services and/or supplies pursuant this Agreement lasts longer than 180 days, the Providing County shall present subsequent billings at least once every 90 days. The Requesting County shall pay each billing within one hundred eighty (180) days of its receipt.
10. In the event of disagreement or dispute as to the amount of the bill, the requesting and providing MHOACs will review all documentation and settle on a mutually agreed upon solution, consistent with paragraph 5 of this agreement.
11. In the event the requesting and providing MHOACs are unable to resolve the disagreement or dispute within thirty calendar days, or sooner upon joint provision of notice to their respective County Executive or Administrative Officers, the requesting and receiving County Executive/Administrative Officers will review all documentation and settle on a mutually agreed upon solution, consistent with paragraph 5 of this agreement.
12. In the event the County Executive/Administrative Officers are unable to resolve the disagreement or dispute within thirty calendar days, either party may pursue any and all remedies available at law or in equity.

13. Any County that is a party to this Agreement may terminate its participation in this Agreement upon ninety (90) days advance written notice to the other participating Counties.
14. The Requesting County shall indemnify, defend at its own expense, and hold harmless the Providing County and its authorized agents, officers, volunteers and employees from any and all liability claims, losses, damages, or expenses, including reasonable attorneys' fees, for personal injury (including death) or damage to property or losses (collectively, "Claims") arising from acts or omissions of Requesting County or its authorized agents, officers, volunteers and employees during the course of Providing County rendering services pursuant to the Requesting County's request for assistance. Providing County shall promptly notify Requesting County of any asserted Claims known to Providing County that may be subject to defense or indemnification by Requesting County, and shall assert all available defenses and shall not concede liability or settle any such Claims until Requesting County has had a reasonable opportunity to acknowledge or disclaim its obligation to defend and indemnify Providing County. Providing County shall cooperate in the defense of any Claims which Requesting County decides to defend.

The Providing County shall indemnify, defend at its own expense, and hold harmless the Requesting County and its authorized agents, officers, volunteers and employees from any and all liability, claims, losses, damages, or expenses, including reasonable attorneys' fees, for personal injury (including death) or damage to property or losses (collectively, "Claims") arising from acts or omissions of Providing County or its authorized agents, officers, volunteers and employees in the course of rendering services pursuant to the Requesting County's request for assistance (excluding acts or omissions that are a direct result of a Requesting County's direction). Requesting County shall promptly notify Providing County of any asserted Claims known to Requesting County that may be subject to defense or indemnification by Providing County, and shall assert all available defenses and shall not concede liability or settle any such Claims until Providing County has had a reasonable opportunity to acknowledge or disclaim its obligation to defend and indemnify Requesting County. Requesting County shall cooperate in the defense of any Claims which Providing County decides to defend.

If a Claim is asserted against or potentially implicates both Requesting County and one or more Providing Counties based on asserted concurrent acts, errors, omissions or negligence, whether active or passive, the counties shall cooperate in the defense or settlement of the claim, shall each bear their own defense costs, and shall apportion any cost or liability among themselves as adjudicated by a court or as agreed for Claims that are settled. However, no Providing County shall have any liability for acts or omissions that are a direct result of a Requesting County's direction, and no county shall have any obligation to defend or indemnify another

county from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of the other county or its Related Parties.

15. Each County shall provide Statutory Workers' Compensation insurance coverage and Employer's Liability coverage for not less than \$1 million (\$1,000,000.00) per occurrence for all employees engaged in services or operations under this Agreement. The Providing County's Workers Compensation policy shall be endorsed with a waiver of subrogation in favor of Requesting County for all work and services provided by Providing County pursuant to this Agreement.
16. Many of the emergency medical and health disaster personnel provided under this agreement are public employees. During disaster situations, under California Government Code Section 3100, public employees are designated as Disaster Service Workers. The Providing County's Workers' Compensation covers any work-related injuries suffered by emergency medical and health disaster personnel resources when deployed. Emergency medical and health disaster personnel must immediately report any injury suffered while deployed to their assigned deployment supervisor, their MHOAC, and home agency.
17. Each County shall procure and maintain, during the entire term of this Agreement the following insurance (as noted) against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by Contractor, its agents, representatives, employees, or subcontractors. Each County may fulfill some or all of these requirements under a plan of self-insurance:
  - A. General Liability. Comprehensive General Liability Insurance protection which covers all the work and services to be performed by the Counties under this Agreement, including operations, products and completed operations, property damage, bodily injury (including death) and personal and advertising injury. Such policy shall provide limits of not less than \$5,000,000.00 per claim or occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.

Automobile/Aircraft/Watercraft Liability Insurance. Comprehensive Automobile/Aircraft/Watercraft Liability Insurance protection for bodily injury (including death) and property damage which provides total limits of not less than \$5,000,000.00 per claim or occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. If the services provided under this Agreement include the transportation of hazardous materials/wastes, then the

Automobile Liability policy shall be endorsed to include Transportation Pollution Liability insurance covering materials/wastes to be transported by Contractor pursuant to this Agreement. Alternatively, such coverage may be provided in County's Pollution Liability policy.

18. Except as expressly stated, this Agreement expresses all understandings of the Counties concerning all matters covered and shall constitute the entire Agreement, whether by written or verbal understanding of the Counties, their officers, agents or employees. This Agreement does not replace, but exists as a supplement to the 1997 Inter-Region Cooperative Agreement for Emergency Medical and Health Disaster Assistance. No change or revisions shall be valid unless made in the form of a written amendment to this Agreement that is formally approved and executed by all the signatory Counties.
19. This Agreement supersedes the 1990 Region VI Disaster Medical/Health System Inter-County Cooperative Agreement and shall in no way affect or have any bearing on any preexisting resource assistance or mutual assistance made individually by any of the Counties to include but not limited to fire and rescue services, law enforcement, and emergency management. To the extent an inconsistency exists between such contract and this Agreement, the former shall control and prevail.
20. This Agreement does not relieve any of the Counties from the necessity and obligation of using its own resources for furnishing emergency medical and health disaster services within any part of its jurisdiction.
21. A Providing County's response to a request for assistance will be dependent upon the existing emergency conditions with its jurisdiction and the status of its resources.
22. This Agreement shall not be construed as, or deemed to be an agreement for the benefit of any person or entity not a party hereto, and any person or entity who is not a party hereto shall not have a right of action hereunder for any cause whatsoever.
23. Where written notice is required under this agreement it shall be sent by Certified Mail to each Region VI MHOAC. Each party shall provide the RDMHC Program updated contact information when changes occur. The RDMHC Program will distribute a contact list to all parties of this agreement.
24. This Agreement may be executed in one or more counterparts, each of which will be deemed an original.

IN WITNESS WHEREOF, the appropriate authority of each County has caused this Agreement to be subscribed on their behalf by their respective duly authorized officers, on the day, month and year noted.

IN WITNESS WHEREOF, the parties hereto have executed this contract.

COUNTY OF MONO

Date: \_\_\_\_\_

By: \_\_\_\_\_  
John Peters, Chairperson

Board of Supervisors



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** January 15, 2019

**Departments: Behavioral Health**

**TIME REQUIRED** 30 minutes

**PERSONS APPEARING BEFORE THE BOARD** Amanda Greenberg, Robin Roberts

**SUBJECT** Approve Mental Health Services Act  
FY 2018-2019 Annual Update

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Amanda Greenberg regarding the Mental Health Services Act FY 2018-2019 Annual Update.

**RECOMMENDED ACTION:**

Approve Mental Health Services Act FY 2018-2019 Annual Update. Provide any desired direction to staff.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Amanda Greenberg

**PHONE/EMAIL:** 7609241754 / agreenberg@mono.ca.gov

**SEND COPIES TO:**

Amanda Greenberg

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<input type="checkbox"/> <a href="#">Staff Report</a>
<input type="checkbox"/> <a href="#">Presentation</a>
<input type="checkbox"/> <a href="#">Mono County Behavioral Health Mental Health Services Act FY 2018-2019 Annual Update</a>

**History**

Time	Who	Approval
1/8/2019 5:07 AM	County Administrative Office	Yes
1/4/2019 2:22 PM	County Counsel	Yes

1/9/2019 3:19 PM

Finance

Yes





MONO COUNTY BEHAVIORAL HEALTH DEPARTMENT

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**COUNTY OF MONO**

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P. O. BOX 2619 MAMMOTH LAKES, CA 93546 (760) 924-1740 FAX: (760) 924-1741

**TO:** Mono County Board of Supervisors

**FROM:** Amanda Greenberg, Mono County Behavioral Health Mental Health Services Act Coordinator

**DATE:** December 28, 2018

**SUBJECT:**

Approve the Mono County Behavioral Health Mental Health Services Act FY 2018-2019 Annual Update.

**DISCUSSION:**

The Mental Health Services Act (MHSA) Annual Update is required by the California Department of Health Care Services to report how Mono County Behavioral Health (MCBH) plans to spend its Mental Health Services Act (MHSA) funding. MHSA funding is from the Proposition 63, the "Millionaires Tax," and the amount that MCBH receives varies from year to year.

The MHSA Annual Update is designed after soliciting resident, consumer, and community partner input. This plan is a comprehensive look at what is needed in our communities as it relates to mental health and the programs and services MCBH has developed to meet those needs. Additionally, this plan outlines the outcome measures, data collection methods, and reporting mechanisms used to improve accountability and assess the impact of service delivery and program development throughout the county.

This Annual Update also contains the following state-required supplemental reports: Workforce Needs Assessment, Innovation Project Extension Request, and FY 2017-2018 Annual Innovative Project Report. Originally, it also contained the Updated Reversion Expenditure Plan; however, this plan was separated and approved individually by the Board of Supervisors in a Special Meeting on December 20, 2018.

**FISCAL IMPACT:**

There is no fiscal impact to the Mono County General Fund. MHSA funding fluctuates: in FY 16/17 MCBH received \$1,702,653 and in FY 17/18 MCBH received \$1,817,272.

**SUBMITTED BY:**

Amanda Greenberg, Mental Health Services Act Coordinator, Contact: 760.924.1740

**MONO COUNTY BEHAVIORAL HEALTH  
MENTAL HEALTH SERVICES ACT  
FY 2018-2019 ANNUAL UPDATE**

Robin K. Roberts, MFT

Amanda Greenberg, MPH

## WHAT IS THE MHSA?

- Voter-approved measure passed in 2004
- Goal of transforming the mental health system
  - Consumer- and family-driven
  - Recovery oriented
  - Accessible
  - Culturally competent
- Report Components
  - Community Planning Process
  - Funding categories
  - Workforce Needs Assessment
  - Innovation Project Extension Request
  - Annual Innovative Project Report



# COMMUNITY PROGRAM PLANNING PROCESS



## Top Community Needs:

Alcohol &  
Drugs

Isolation &  
Lack of Social  
Involvement

Lack of  
Providers,  
Access, &  
Resources

Lack of  
Housing &  
Sober Living

Lack of Stable  
Employment

Mental  
Health Stigma

# MHSA FUNDING COMPONENTS

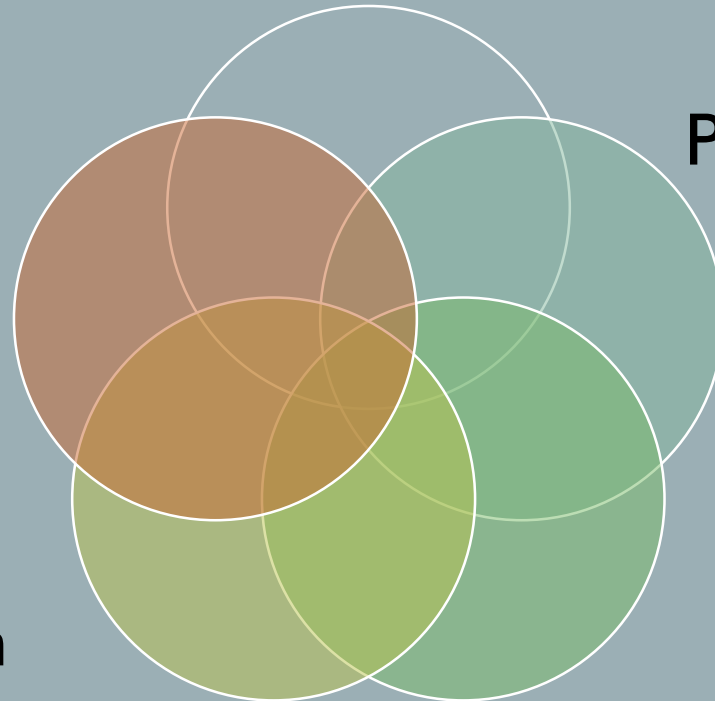
Community Services  
& Supports

Capital Facilities  
& Technological Needs

Prevention & Early  
Intervention

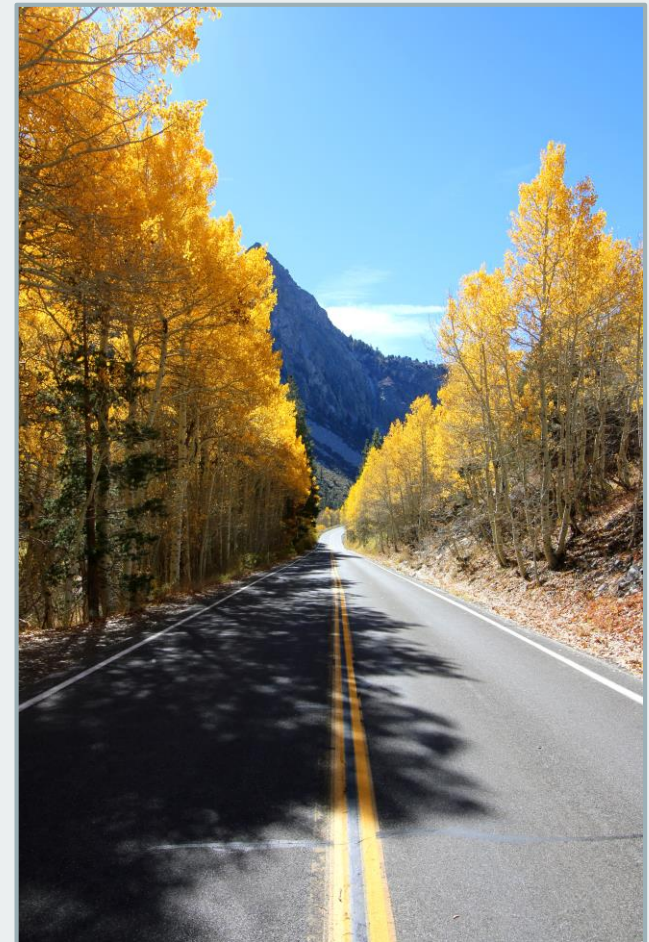
Workforce Education  
& Training

Innovation



# COMMUNITY SERVICES & SUPPORTS

- Full Service Partnership Program
- Outreach & Engagement
  - Foro Latino
  - Benton, Walker, and Bridgeport Socials
- General System Development
  - Case management
  - Wellness Centers
  - Crisis Intervention/Stabilization



# PREVENTION & EARLY INTERVENTION

- Prevention
  - Peapod Program
  - Parenting Classes
  - Cerro Coso Outreach
  - Healthy IDEAS
- Early Intervention
  - North Star Counseling Center
- Outreach for Increasing Recognition of Early Signs of Mental Illness
  - Community Partner Trainings
  - Suicide Prevention
- Access/Linkage to Treatment
  - Outreach in ESUSD & Walker Community
  - Bereavement Support Group
- Stigma and Discrimination Reduction
  - Social Media
  - Tabling
  - Circulo de Mujeres Women's Support Group & Espacio Creativo Children's Group

# INNOVATION & ANNUAL PROJECT REPORTS

- Innovation projects must be novel, creative, and/or ingenious mental health practices/approaches
- Two on-going project approved by Mono County BOS & MHSOAC:
  - Eastern Sierra Strengths Based Learning Collaborative
    - Requesting an extension for this project
  - Technology Suite
    - On-going development
    - Anticipate launching at least one app in Mono County by the end of this FY





# WORKFORCE EDUCATION & TRAINING

- Training & Technical Assistance
  - Cultural Competence Speaker Series
  - Trainings & Conferences
  - Team-Building Program
- Mental Health Career Pathways
  - Career days/fairs
- Financial Incentives
  - Loan assumption program
- Residencies & Internships
  - Staff supervision time



# CAPITAL FACILITIES & TECHNOLOGICAL NEEDS

## CAPITAL FACILITIES

- Mammoth Housing Project
- Walker Housing Project
- No Place Like Home Funding



## TECHNOLOGICAL NEEDS

- Electronic Health Record Maintenance and Development



## KEY ACHIEVEMENTS & OUTCOMES

- Up to 95 people at each Foro Latino
- Approximately 30 Full Service Partnership clients served in FY 2017-2018
- 119 students were referred to the North Star Counseling Center
- 105 families participated in Peapod Playgroups in FY 2017-2018
- Approximately 35 people per month accessing the Walker Wellness Center
- Approximately 15 students served weekly in new ESUSD after school program
- Up to 100 people per month attending monthly socials throughout the County
- Staff responded to 19 crisis calls at the Mammoth Hospital Emergency Department in FY 2017-2018
- Following a presentation at Mammoth High School, teachers reported that they have a greater understanding of mental disorders and other risk factors for teen suicide, as well as how to refer students for help

# QUESTIONS & DISCUSSION



Amanda Greenberg, MPH | MHSA Coordinator  
[agreenberg@mono.ca.gov](mailto:agreenberg@mono.ca.gov) | 760-924-1754



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Mono County Behavioral Health  
Mental Health Services Act (MHSA)  
FY 2018-2019 Annual Update

Including the following Supplemental Reports:

Workforce Needs Assessment

Innovation Project Extension Request

FY 2017-2018 Annual Innovative Project Report

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WELLNESS • RECOVERY • RESILIENCE

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## EXECUTIVE SUMMARY

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The intent of the Mental Health Services Act (MHSA) Annual Update is to provide community members with information about the programming funded by each of component of the MHSA: Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Innovation (INN), Workforce Education and Training (WET), and Capital Facilities and Technological Needs (CF/TN). The MHSA also requires that all County Mental Health Departments submit an updated program and expenditure plan every year. In order to create all MHSA plans, departments must engage stakeholders in the Community Program Planning (CPP) process.

The Mono County Behavioral Health Department (MCBH) is proud to present its 2018-2019 Annual Update, which provides a progress report of MHSA activities for the 2017-2018 fiscal year, as well as an overview of current or proposed MHSA programs planned and/or underway for the 2018-2019 fiscal year. Additionally, this document includes several supplemental reports, including a Workforce Needs Assessment, an Innovation Project Extension Request, and the FY 2017-2018 Innovative Project Reports.

## MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION

**County/City: Mono**

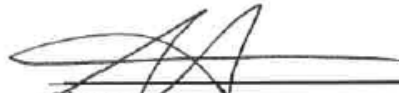
- Three-Year Program and Expenditure Plan  
 Annual Update  
 Annual Revenue and Expenditure Report

<b>Mono County Behavioral Health Director:</b>  Name: Robin K. Roberts Telephone number: 760-924-1740 E-mail: <a href="mailto:rroberts@mono.ca.gov">rroberts@mono.ca.gov</a>	<b>Mono County Finance Director</b>  Name: Janet Dutcher Telephone number: 760-932-5494 Email: <a href="mailto:jdutcher@mono.ca.gov">jdutcher@mono.ca.gov</a>
Mono County Behavioral Health Mailing Address:  <p style="text-align: center;">PO Box 2619/452 Old Mammoth Road, Third Floor Mammoth Lakes, CA 93546</p>	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update or Annual Revenue and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time period specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for other counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report are true and correct to the best of my knowledge.

Robin K. Roberts  
 Behavioral Health Director (PRINT)

  
 Signature

1-4-2019  
 Date

I hereby certify that for the fiscal year ended June 30, 2017, the County/City has maintained an interest-bearing local Mental Health Services (MHS) Fund (WIC 5892(f)); and that the County's/City's financial statements are audited annually by an independent auditor and the most recent audit report is dated for the fiscal year ended June 30, 2017. I further certify that for the fiscal year ended June 30, 2017, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County/City MHSA expenditures and transfers out were appropriated by



the Board of Supervisors and recorded in compliance with such appropriations; and that the County/City has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached report is true and correct to the best of my knowledge.

Janet Dutcher  
Mono County Finance Director (PRINT)

*Janet Dutcher*  
Signature

1-3-2019  
Date

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## MONO COUNTY SNAPSHOT & CAPACITY OVERVIEW

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Mono County is a frontier county, bordering the state of Nevada to the north and east and the Sierra Nevada Mountains to the west. Other than Mammoth Lakes, which boasts a year-round population of 8,000, the remainder of the county consists of small communities ranging in population from less than 300 to about 1,200 people. The northern part of the county includes the small towns of Topaz, Walker, and Coleville. Bridgeport, the county seat, is 35 miles south of these three small communities. The central part of the county includes the communities of Lee Vining, June Lake, Crowley Lake, the Wheeler Crest communities, and Mammoth Lakes. In the southeast sector lie Benton and Chalfant.

According to the 2010 Census, the total population of Mono County is approximately 14,000. The ethnic distribution of Mono County is 27.7 percent Latino/Hispanic, 2.1 percent Native American, and 65.6 percent white (this does not include undocumented Latino/Hispanic residents). About one quarter of the population speaks a language other than English at home. The county is comprised of 47 percent female residents and 53 percent male residents. Approximately 19 percent of the population is under the age of 18 (5 percent are under 5) and 13 percent of the population is 65 and over.

Mono County's inhabited areas range in altitude from 5,000 to 8,500 feet; winters can be long and harsh with occasional road closures. Residents primarily earn their livelihoods through government service and retail trades related to tourism and agriculture. The median income is \$61,814 and 11.3 percent of Mono County residents live in poverty; the median value of owner-occupied housing units is \$324,600. Schools are located in Coleville, Bridgeport, Lee Vining, Benton, and Mammoth Lakes, each school is approximately 25-45 miles from the next. Mono County has three school districts: Mammoth Unified School District (MUSD), Eastern Sierra Unified School District (ESUSD), and Mono County Office of Education (MCOE).

Several of Mono County's communities are year-round resorts and include multi-million dollar homes belonging to second homeowners. However, many year-round residents struggle to make ends meet, often holding more than one job. Additionally, the Mammoth Lakes tourist-related businesses, such as the ski area, promulgate a resort atmosphere that normalizes excessive alcohol consumption.

### Assessment of Current Capacity

Part of Mono County Behavioral Health's (MCBH's) mission is to bring together representatives from Mono County communities and ask these representatives to take a leadership role in identifying and resolving community health needs. In this assessment of current capacity, MCBH will examine current capacity within its department, as well as capacity of key community partners that also promote health and wellness.

Please see Workforce Needs Assessment Table 1 for an overview of current staffing. Approximately 40 percent of the department's staff are bicultural and/or bilingual members of the Latino/Hispanic community. Of Mono County's total population, almost 30 percent are Latino/Hispanic. For penetration rate data, including Mono County's Hispanic penetration rate, please see Appendix A.

As will be outlined in this report, MCBH has a number of successful programs ranging from its Full Service Partnership program and crisis stabilization/intervention team to its social events and community engagement in outlying areas. Programs from previous years that are being continued or expanded in this Three-Year Plan take into account the department's current and future capacity. Where necessary, the report outlines where additional capacity will need to be developed to meet programmatic goals and community needs.

To examine capacity within the community, MCBH began by listing partner agencies, organizations, and coalitions (see Capacity Tables 1-2 below). In some cases, the relationships between MCBH and the partner are strong and in other cases the relationships could be strengthened.

One of the coalitions with the most capacity is the Behavioral Health Advisory Board, which is comprised of representatives from Mammoth Lakes Police Department, the Mono County Sheriff's Office, and the Mammoth Unified School District. It also includes two clients/family members of clients, the MCBH QA/QI Coordinator, and one County Supervisor (though she is not representing the Board). This committee is involved in MCBH's program planning and includes a wide range of community partners. The Multi-Agency Council (MAC) is another coalition that includes individuals in leadership positions. Over the years, this council has proven its political influence and its capacity for contributing to sustainable youth prevention efforts.

**Capacity Table 1. Mono County Agencies**

Agency	Purpose/Mission	Who is served?
<b>Mono County Public Health</b>	“The Public Health Department provides services that support the health and safety of Mono County residents including immunizations, HIV and other sexually transmitted diseases programs, communicable disease prevention and surveillance, tuberculosis program, health promotion, emergency preparedness, California Children’s Services (CCS), Child Health and Disability Prevention Program (CHDP), Women Infant and Children (WIC), services for women and children, safety programs and much more.”	Mono County residents
<b>Social Services</b>	“Our mission is to serve, aid, and protect needy and vulnerable children and adults residing in Mono County in ways that strengthen and preserve families, encourage personal responsibility, and foster independence.”	Needy and vulnerable children and adults
<b>Mono County Office of Education</b>	<i>“Mono County Office of Education is committed to serving students, schools and communities by providing and supporting exemplary educational programs in a professional and fiscally-sound manner in order to foster healthy and productive individuals.”</i>	Mono County students, schools, and communities
<b>Mono County District Attorney</b>	“The Mono County Office of the District Attorney promotes and protects the public peace and safety of Mono County, California.”	Mono County community
<b>Mono County Sheriff</b>	“The Mono County Sheriff’s Office is committed to providing the highest level of professional law enforcement services to enhance the quality of life for the citizens and visitors of Mono County.”	Mono County residents and guests
<b>Mammoth Lakes Police Department</b>	“The Mammoth Lakes Police Department’s mission is to provide quality law enforcement services, while building partnerships to prevent crime, maintain public trust and enhance the quality of life throughout town.”	Mono County residents and guests
<b>Mono County Probation</b>	The mission of the Mono County Probation Department is to ensure the safety of the residents of Mono County by providing community-based supervision and rehabilitation through a multi-disciplinary approach to persons being convicted or adjudicated of a crime.	Mono County probationers and community
<b>Eastern Sierra Unified School District (ESUSD)</b>	“We as students, parents, community members and educators together will inspire and challenge each of our students to pursue personal excellence, to contribute positively to society, and to sustain a passion for learning.”	Mono County students and parents/guardians
<b>Mammoth Unified School District (MUSD)</b>	“Mammoth Unified School District is committed to supporting students’ individual needs and preparing them for the future by instilling them with confidence. Our school district encourages all students to push themselves to achieve and develop socially, emotionally, physically and academically. The parents and staff are very involved in our students’ learning, recognizing their challenges and successes, while nurturing their individual talents and celebrating their diversity.”	Mono County students and parents/guardians

**Capacity Table 2. Mono County Community Partner Organizations and Coalitions**

Organization/Coalition	Purpose/Mission	Who is served?
<b>Multi-Agency Council</b>	Works on youth violence and AOD prevention and policy enforcement issues.	Mono County community
<b>SDRR Collaborative</b>	Work group of the Multi-Agency Council that studies and addresses high risk behaviors in Mono County youth.	Mono County youth
<b>Behavioral Health Advisory Committee</b>	“Supporting individuals by promoting recovery, self-determination, and wellness in all aspects of life.”	Mono County community, MCBH clients
<b>Mammoth Hospital</b>	“To promote the well-being and improve the health of our residents and guests.”	Mono County residents and guests
<b>Wild Iris Family Counseling and Crisis Center</b>	“Wild Iris is dedicated to promoting a safer community by empowering and restoring the independence of those affected by domestic violence, sexual assault and child abuse. Our vision is for non-violent relationships based on dignity, respect, compassion, and equality.”	Individuals affected by domestic violence, sexual assault, and child abuse
<b>Student Attendance Review Board (SARB)</b>	“The Board helps truant or recalcitrant students and their parents/guardians solve school attendance and behavior problems through the use of available school and community resources.”	Truant or recalcitrant students and their parents/guardians
<b>Mammoth Mountain Ski Area</b>	Mammoth Mountain provides recreational opportunities for residents and guests. It also serves as a major employer of permanent and temporary (sometimes transient) employees in Mono County.	Mono County guests and residents (permanent and temporary)
<b>First Five Commission</b>	“First 5 Mono County will be a leader in a community-oriented and family-centered support network for children prenatal to age five and their families, and is charged with improving outcomes in children’s health, safety, and learning.”	Children pre-natal to age five and their families

## Workforce Needs Assessment 2017-2018

At least once every five years, the County is required to conduct an assessment of the education and training needs of its Public Mental Health System workforce and prepare a written Workforce Need Assessment that identifies and evaluates the identified needs. (Citation: [9 CCR § 3830](#)).

Workforce Needs Assessment Table 1. Current Staffing as of FY 2017-2018:\*

Position	Category	FTE	Language(s)	Latino/Hispanic Origin?
Director	Managerial/Supervisory Licensed Mental Health Staff	1	English	N
Fiscal & Administrative Services Officer	Managerial/Supervisory	1	English	N
Clinical Supervisor	Managerial/Supervisory Licensed Mental Health Staff	1	English	N
Therapist	Licensed Mental Health Staff	.8	English Spanish	Y
Therapist	Licensed Mental Health Staff: Intern	1	English	N
Therapist	Licensed Mental Health Staff: Intern	1	English	N
Therapist	Licensed Mental Health Staff: Intern	1	English	N
Behavioral Health Services Coordinator	Mental Health Staff	1	English	Y

Case Manager Telepsychiatry Coordinator	Mental Health Staff	1	English Spanish	Y
Case Manager	Mental Health Staff	1	English Spanish	Y
Case Manager	Mental Health Staff SUD Personnel	1	English Spanish	Y
SUD Counselor	SUD Personnel	1	English	N
SUD Counselor	SUD Personnel	1	English	N
Case Manager (North Star School-Based Counseling Center)	Mental Health Staff	.8	English Spanish	Y
Walker-Based PEI Case Manager	Mental Health Staff	.6	English	N
Wellness Center Associate	Mental Health Staff	.25	English	N
Wellness Center Associate	Mental Health Staff	.1	English	N
Fiscal Technical Specialist IV	Other Personnel	1	English Spanish	Y
Front Office Assistant	Other Personnel	1	English Spanish	Y
MHSA Coordinator	Other Personnel	.8	English	N
QA/QI Coordinator	Other Personnel	1	English	N

Adult Psychiatrist via Telemedicine (contract with Kingsview)	Licensed Mental Health Staff	4 hrs/ week	English	N
Child Psychiatrist via Telemedicine (contract with Kingsview)	Licensed Mental Health Staff	2-4 hrs/ week		This position is vacant
Psychiatric Nurse	Licensed Mental Health Staff	1		This position is vacant

\*Please also see MCBH’s Cultural Competence Plan for further information on current staffing and diversity.

Staffing Narrative:

Presently, Mono County Behavioral Health (MCBH) has one vacant positions (see above), and our telepsychiatry provider, Kingsview, is pairing the department with a new child psychiatrist. MCBH has also identified the need to add several new positions that have not yet been formally approved. MCBH believes that its ability to provide services in all of our programs is greatly enhanced if we have bilingual/bicultural staff. This is especially true for licensed staff and interns. In addition to offering a preference to Spanish speakers, MCBH is dedicated to supporting the growth and professional development of existing staff, especially bilingual staff interested in pursuing degrees and/or licensure. MCBH currently helps promote this effort through financial incentive programs in an effort to “grow our own.” In FY 2016-2017, MCBH served approximately 521 clients; of these clients, 23 percent were of Latino/Hispanic heritage and 77 percent were non-Latino/Hispanic. In FY 2017-2018 (YTD as of June 1, 2018) MCBH served 423 clients; of these clients, 38 percent were of Latino/Hispanic heritage and 62 percent were non-Latino/Hispanic.

MCBH considers all its positions hard-to-fill and faces a continuous challenge around retaining staff, especially licensed, intern, and medical staff. Mono County is a small, rural county that is isolated in the Sierra Nevada Mountains; additionally, the county is often not able to offer wages for these positions that are competitive with larger counties or private organizations. Finally, due to stressors typical to a rural environment (isolation, lack of resources, limited transportation), the need for services in hard-to-serve outlying areas continues to be a challenge.

Nearly 70% of MCBH’s staff report that they are a current or former consumer of mental health or substance use services and nearly 70% also report they are a family member of a current or former consumer of mental health or substance use services. When hiring, priority is given to consumers and family members of consumers for all positions. “Lived experience” is essential to informing all of MCBH’s work.



Identified Training Needs:

Presently, MCBH staff are participating in a two-year Strengths-Based Learning Collaborative with Inyo and Alpine Counties. In this collaborative, staff will learn to implement the Strengths Model, an evidence-based model that focused on client's strengths instead of their deficits. MCBH therapists are also currently attaining their certification in the Child Adolescent Needs and Strengths (CANS) assessment. MCBH staff are encouraged to identify conferences and learning opportunities that promote their professional development and help them meet their career goals, for example, every year several staff attend the Central Valley Latino Conference. Staff have also identified the need for additional education related to services for older adults. Furthermore, staff annually or semi-annually receive trainings on such topics as HIPAA; program evaluation; fraud, waste, and abuse; privacy and security; Medi-Cal billing and codes; email encryption; and other needs as identified.

Finally, MCBH's Cultural Competence Plan outlines several training goals, including:

- **Objective 2a:** MCBH will provide one four-hour cultural and linguistic competency training for 100% of MCBH staff (therapists, case managers, office staff, and administrative staff) each fiscal year.
- **Objective 2b:** MCBH COC will sponsor no less than one training regarding American Indian culture (knowing that there are many and a generalization is a better place to begin training than to not do it at all). This training will be for 100% of MCBH staff and will include invitations to partnering departments and agencies.
- **Objective 2c:** MCBH COC will determine ways to train staff regarding LGBTQI2-S access, stigma and therapeutic needs so that all staff have a working knowledge and a level of comfort to provide treatment to this sub-group. Ideas generated will be written and training needs established.
- **Objective 2d:** MCBH COC will host a minimum of two trainings regarding services, outreach and "competence" when working with LGBTQI2-S adults and youth.
- **Objective 2e:** MCBH COC will continue its efforts to find training for all staff regarding the "Culture of Poverty in Rural/Remote America."

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## COMMUNITY PROGRAM PLANNING

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A critical step in the MHSa Three-Year plan is engaging community stakeholders so that they can provide input on the allocation of the county's MHSa funds. For this Annual Update, MCBH held several focus groups with key stakeholders over the course of the year. These engagement methods and a summary of the results are outlined below. Please note that MCBH provides training on the Community Program Planning Process (CPPP) to staff members and its Behavioral Health Advisory Board; although it does not provide in-depth CPPP trainings for community members, when MCBH conducts focus groups, staff give a short overview of the MHSa and how the input that participants provide will be used to design and plan programs.

### **MCBH Client Focus Group #1: Focus on Access to Care**

- April 26, 2018; 4 participants; Conducted at MCBH offices
- Facilitated by EQRO
- Key Takeaways include:
  - Access to care is quickly achieved for focus group members, and the services are universally experienced positively.
  - Information about services is not widely available in the larger community.
  - Reported reluctance of telepsychiatry to treat older adults merits exploration by the MHP to determine if additional psychiatry resources may be required.
  - Initial access is reportedly very quick.
  - There were no participants with initial telepsychiatry or office-based psychiatry within the last year.
  - Participants reported good access to routine therapy and best practices such as Wrap services, groups, and timely response to needs
  - With the start of telepsychiatry, consumers perceive that the communication process between primary care and the psychiatrist has not continued
  - Information is provided about medication in a structured, class-like format

### **MCBH Client Focus Group #2: Focus on Strengths Model**

- August 1, 2018; 7 participants; Conducted at MCBH offices
- Facilitated by Strengths Model consultants
- Key takeaways include:
  - It was very evident from the client focus group that all seven clients value their case managers and therapists.
  - Each of the seven clients were familiar with the Strengths Assessment and had used it at least once. Three of the clients had reviewed the Strengths Assessment on multiple occasions. Some specific comments related to the Strengths Assessment were:
    - "It helps me see the positive parts of my life"
    - "It gave me hope that I can do more"

- “I have a hard time with negative thinking. She used this to remind me that I have done a lot of things in my life and I’m a good person”
- “Helps me sets goals”
- “I like that my workers ask me what I want. This thing is about what I want not what other people want me to do”
- “It gives me hope and helps me remember why I need to stay away from drugs; why we are doing what we are doing”
- “It shows me I am getting better. I have come a long way since I started in services here.”
- Two of the seven people were familiar with the Personal Recovery Plan. Four had never seen it. One person was not sure. Some specific comments related to the Personal Recovery Plan were:
  - “It helps me stay on track. Reminds me to do the things I need to do to reach my goal”
  - “I have come a long way since I started seeing [therapists name]. We set a goal and now I have achieved it.”
  - “We talk about my progress all the time. We check off things that I have done”
  - I like using it. We don’t just talk, we do things”
- All seven clients had seen a difference in the way they have been working with their case manager or therapist over the past six months. Some general comments related to the Strengths Model were:
  - One person said the model saved her life
  - One person said it has made a huge difference in her life
  - One person said they didn’t know exactly what they were doing but it was different and it worked.
  - All clients reported that they were in charge of setting the goals they worked on.
- Some general comments related to Mono County services:
  - A few of the clients compared services they had received in other parts of California or other states and thought Mono County services were much better than others.
  - A few clients commented that they liked that their case manager went to their home or went with them to places in the community.
  - All clients reported that they thought they were doing better now than when they first started services
  - Two clients thought there would be a time when they no longer needed services at Mono County.

### **Mammoth Lakes Senior Services Focus Groups**

- June 27, 2018; 21 participants; Conducted at Mammoth Lakes Community Center
- Facilitated by Robin Roberts
- Seniors in Mammoth Lakes were a focus for our CPP this year because the lack of senior programming was brought to the attention of the MCBH Behavioral Health Advisory Board and the Board wanted to explore potential service options.
- Key Takeaways Include:
  - Discussion around existing services related to medical transport, meal delivery, and wellness checks.

- “One of the issues with growing older is your world shrinks. It doesn't do anyone any good to sit at home alone without friends.”
- A dream would be a community center with senior activities involved - lunch, programming targeted specifically tailored to them. This would be a way to connect with others. Discussion around multi-generational facility in Minden, NV.
- Discussion around the best way for participants to get information.
- An easy place to start is to create a list of programs and resources for seniors that already exists.
- There are several categories of seniors: those well enough to participate, people who are fragile, and those who are shut-in entirely.
- Differing perspectives on how to start: Until you create an organization with a name, you don't have anything, you have a lot of people working on something, but there's no focus; Start somewhere - can we do something all together that brings us community.
- A follow-up focus group was held on August 1, 2018, in which the participants present decided to form a smaller committee that would develop a survey and lead discussions about a “grassroots approach” to creating senior programming, rather than a government-driven approach. MCBH has shared its willingness to help host selected senior programming through MHSA funding if eligible, and the department eagerly awaits the recommendation of this group.

### **June Lake Focus Group**

- April 9, 2018; 6 participants; Conducted at June Lake Community Center
- Facilitated by Robin Roberts
- Key Takeaways Include:
  - Living in June Lake is all about place; people really have to want to be there because it takes sacrifice to live there. Some of the sacrifices discussed include high cost of living, lower wage jobs, seasonal jobs, distance to services, small dating pool, isolation, lack of family or “roots.”
  - Discussion on how to promote health and wellness by subsidizing gym/spa memberships for employees.
  - Idea to educate employers about mental health services/options.
  - There are few options for socializing without alcohol present.
  - Alcohol is the town’s biggest challenge from an SUD perspective, and drunk driving along with it.
  - Discussion around how to avoid having behavioral health or law enforcement involved only once drinking or mental health issues have reached crisis levels.
  - Some businesses have sober challenges among co-workers.
  - Discussion around how to create more community focused on locals rather than tourists.
  - Strengths of the community include access to technology, library, thrift store, community center, women’s club, chamber of commerce, recent influx of young families.

### **MUSD Presentations**

- MCBH did suicide prevention presentations for 32 Mammoth High School faculty and staff in December 2017 and for Mammoth Middle School faculty and staff in March 2018. These presentations, facilitated by Robin Roberts, were educational in nature, but the surveys provided opportunity for staff to provide input on future programming opportunities.
- Key Takeaways Include:

- Participants' confidence in their "ability to recognize mental disorders and other problems that may put teens at risk for suicide" was lower than the other questions. MCBH plans to participate in another professional development day at the school with scenario role plays.
- Break into small groups to provide opportunity for interaction/discussions between those here to listen/learn.
- More information desired on teaching resilience.
- More information desired on ways to help students immediately (I.e. what are the right things to say?).
- Approximately 16 teachers indicated interest in participating in a two-day suicide prevention training.

### **Walker Outreach**

- In March 2018, MCBH hired a Walker Wellness Center Associate to staff its Walker Wellness Center. This Wellness Center has been under-utilized the past few years and MCBH is very happy to have it open several days per week once again. As part of the planning process, the Wellness Center Associate met with community stakeholders to discuss community needs, past programming, and community interests. This is an ongoing process that changes with the seasons. Top concerns include isolation, substance use, and healthy families; suggested programming includes monthly social/meals, community garden, art activities, walking group, and bingo, all of which are now on the Wellness Center calendar.

### **Reversion Plan Public Hearing**

- MCBH received public comment on its original reversion plan from two individuals, both of whom are consumers of mental health services. One person commented via email and wanted to ensure that the Innovation Plan (Technology Suite) will be evaluated. One person attended the public hearing on June 18, 2018 and shared how much she appreciates MCBH's work, sharing that "it's a place where I can come for direction in my life." She had many kind words about her case manager here at MCBH and was pleased to learn that through the reversion plan, MCBH will be able to hire an additional staff person. She also shared that transportation to out-of-county medical appointments is a key challenge for her, that affordable housing is very important for our community, and that she thinks that the apps planned through the Technology Suite will be great for Mono County.

In addition to these more formal Community Program Planning opportunities, MCBH's Director frequently educates community groups and key community partners/stakeholders about the department's MHSA programs, a process that leads to informal needs assessment/information gathering. For example, she has presented on MHSA programs before Mammoth Voices, the Mono County Prevention Coalition, and Mammoth Unified School District staff and parents. These presentations include significant discussion and feedback sessions surrounding community needs and services. Following these meetings, she has reported that she also always engages with people on an individual level who have questions about treatment for a friend, family member, or themselves. Finally, she assesses MHSA needs and services through smaller scale meetings with partners like Mammoth Hospital, the Mono County Sheriff, etc.

Together, these engagement activities have provided valuable and meaningful input about the unique needs of the Mono County community and allowed MCBH to develop an MHSA program that is specifically designed for the county. Through these activities, the department was able to reach a range of populations within the county, including clients, allied agencies (social services, law enforcement, etc.), and community leaders. Mono County believes that it has reached a wide range of voices and perspectives and took great care to inform these stakeholders how valuable their input was throughout the process.

This Annual Update integrates stakeholder input, as well as service utilization data, to analyze community needs and determine the most effective way to utilize MHSA funding to expand services, improve access, and meet the needs of unserved/underserved populations. The MHSA Annual Update planning, development, and evaluation activities were also discussed with the Mono County Behavioral Health Advisory Board members.

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## LOCAL REVIEW PROCESS

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30-day Public Comment period dates: November 19, 2018 - December 18, 2018

### Date of Public Hearing:

December 19, 2018, 5:00-6:00 pm, Sierra Wellness Center, Sierra Center Mall, Second Floor

### Describe methods used to circulate, for the purpose of public comment, the Annual Update

The plan was posted at [monocounty.ca.gov/MHSA](http://monocounty.ca.gov/MHSA) on November 19, 2018. A news article was posted on MCBH's website and the Mono County website on November 20, 2018, and the public hearing was listed as an upcoming community event on MCBH's Community Events web page. Please see images below for examples of advertisement.

*Public Input Sought*  
Mental Health Services Act  
Annual Update & Reversion  
Expenditure Plan

Mono County Behavioral Health invites community members to:

- 1 Access the plan at:  
[www.monocounty.ca.gov/MHSA](http://www.monocounty.ca.gov/MHSA)
- 2 Send comments via email to:  
[agreenberg@mono.ca.gov](mailto:agreenberg@mono.ca.gov)
- 3 Share input at a community meeting:  
December 19th at 5:00 p.m.  
Sierra Wellness Center  
Sierra Center Mall, Second Floor

*Solicitud de Comentario Público*  
Acta de Servicios de Salud Mental Actualización Anual y Plan de Reversión

Salud Mental del Condado de Mono invita a la comunidad para:

- 1 Accesar el plan:  
[www.monocounty.ca.gov/MHSA](http://www.monocounty.ca.gov/MHSA)
- 2 Mandar comentarios por correo electrónico a:  
[agreenberg@mono.ca.gov](mailto:agreenberg@mono.ca.gov)
- 3 Compartir su opinión en la junta para la comunidad:  
El 19 de Diciembre a las 5:00 p.m.  
Centro de Bienestar  
Sierra Center Mall, Segundo Piso

## Acta de Servicios de Salud Mental Actualización Anual y Plan de Reversión:

\* La comunidad esta cordialmente invitada para aportar su opinión sobre la Acta de Servicios de Salud Mental Actualización Anual y Plan de Reversión. Miembros de la comunidad pueden dar su opinión:

**19 de Diciembre de 2018 a las 5:00 p.m.**

Centro de Bienestar  
Sierra Center Mall, Segundo Piso

Salud Mental del Condado de Mono también aceptará su opinión por correo electrónico hasta el 18 de Diciembre. Por favor comuníquese con Amanda Greenberg: [agreenberg@mono.ca.gov](mailto:agreenberg@mono.ca.gov)

Para obtener una copia actual del Acta de Servicios de Salud Mental, por favor visite a [www.monocounty.ca.gov/MHSA](http://www.monocounty.ca.gov/MHSA)

Los votantes de California aprobaron la Acta de Servicios de Salud Mental (MHSA, Proposición 63) el Noviembre de 2004. MHSA coloca un 1% de impuestos a ingresos personales que sobrepasa \$1,000,000. Condados reciben los fondos por el estado con la meta de transformar el sistema de salud publico a un sistema dirigido por las familias y clientes, orientado a la recuperación, accesible, y culturalmente competente.

## Mental Health Services Act Annual Update & Reversion Expenditure Plan:

\* Mono County Behavioral Health invites community members to provide input on the County's Mental Health Services Act (MHSA) Annual Update & Reversion Expenditure Plan. Community members can provide input at a community meeting on:

**December 19th, 2018 at 5:00 p.m.**

**Sierra Wellness Center  
Sierra Center Mall, Second Floor**

Mono County Behavioral Health will also be **accepting public comment via email** until December 18th. Please contact: Amanda Greenberg at [agreenberg@mono.ca.gov](mailto:agreenberg@mono.ca.gov)

**For a copy of the MHSA plan, please visit [www.monocounty.ca.gov/MHSA](http://www.monocounty.ca.gov/MHSA)**

California voters passed the MHSA (Proposition 63) in November 2004. MHSA places a 1% tax on personal incomes over \$1,000,000. Counties receive funds through the State with the goal of transforming the public mental health system into one that is consumer & family driven, recovery oriented, accessible, & culturally competent.

## MONO COUNTY *California's Eastern Sierra*

RESIDENTS



p. (760) 924-1740  
f. (760) 924-1741  
Crisis Intervention/  
Emergency: 911  
After-Hours/ Access Line:  
(800) 687-1101

[Our offices will be closed on the following dates in 2018:](#)  
February 19 | May 28 | July 4 |  
September 3 | October 8 |  
November 12 | November 22 |  
November 23 | December  
24-25 | December 31 |  
January 1, 2019

[Edit Contact Details](#)

### Upcoming Events

**Behavioral Health Advisory Board**  
11/19/2018 - 3:00pm

107655 Highway 555  
All are welcome! Dinner Provided!

**December 3rd  
Behavioral Health Advisory Board Meeting  
3:00-4:30 pm  
Behavioral Health Offices  
Sierra Center Mall, 3rd Floor**  
All are welcome

**December 13th  
Foro Latino  
5:30-7:30 pm  
Mammoth High School**  
[Click here to view flyer](#)

**December 19th  
MHSA Annual Update Public Hearing  
5:00 pm  
Sierra Wellness Center  
Sierra Center Mall, 2nd Floor**  
All are welcome. Snacks provided



**MONO COUNTY**  
California's Eastern Sierra

RESIDENTS BUSINESS VISITORS GOVERNMENT

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Public Comment Sought for MHSA FY 18-19 Annual Update

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Mono County Comments on LADWP Notice of Preparation of EIR for Ranch Lease Renewal Project

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California's Eastern Sierra

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## Behavioral Health

- About
- Servicios en Español
- Wellness Centers
- Community Events
- MHSA & QI
- Resources
- Court-Mandated Services
- Online Payments

### Public Comment Sought for MHSA FY 18-19 Annual Update & Updated Reversion Expenditure Plan

*Public Input Sought*  
**Mental Health Services Act Annual Update & Reversion Expenditure Plan**

Mono County Behavioral Health invites community members to:

- Access the plan at: [www.monocounty.ca.gov/MHSA](http://www.monocounty.ca.gov/MHSA)
- Send comments via email to: [agreenberg@mono.ca.gov](mailto:agreenberg@mono.ca.gov)
- Share input at a community meeting: December 19th at 5:00 p.m. Sierra Wellness Center Sierra Center Mall, Second Floor

On November 19, 2018, Mono County Behavioral Health (MCBH) posted a draft of its Mental Health Services Act (MHSA) FY 2018-2019 Annual Update and Updated Reversion Expenditure Plan for public comment. Members of the community are invited to review the plan and submit comments by emailing Amanda Greenberg at [agreenberg@mono.ca.gov](mailto:agreenberg@mono.ca.gov) or by attending a public meeting on December 19th from 5:00-6:00 pm at the Sierra Wellness Center in Mammoth's Sierra Center Mall (2nd floor).

**The MHSA FY 2018-2019 Annual Update and Updated Reversion Expenditure Plan can be found by visiting [monocounty.ca.gov/mhsa](http://monocounty.ca.gov/mhsa) or directly by clicking on this link.**

The MHSA requires counties to conduct a Community Planning Process and a Local Review Period. To identify county needs and to engage the public in our planning process, MCBH asked residents to fill out a Community Survey and participate in several focus groups. Through this process, MCBH staff and other stakeholders developed the 2018-2019 MHSA Annual Update and Updated Reversion Expenditure Plan. We now invite the public to review the plan and provide comments on the proposed services and activities.

MCBH uses MHSA funds to pay for a very wide array of programs, activities, and services. These range from the wellness centers in Walker and Mammoth, to the community socials in Bridgeport and Benton, to North Star, our school-based counseling center. To learn more about how MCBH uses its MHSA funds and to weigh in on the programs we offer, be sure to participate in our public comment period.

**Contact Information**

Robin Roberts, MFT  
Director

Sierra Center Mall  
452 Old Mammoth Road #304  
P.O. Box 2619

- Advertisements for the public comment period will be placed in two local newspapers: The Sheet and the Mammoth Times. (MCBH attempted to place an ad in El Sol de la Sierra (a Spanish language newspaper),

but was not able to reach the correct contact in time.) Flyers advertising the public comment period and public hearing were posted throughout the County in well-trafficked public places such as post offices and community centers. Mammoth Times: 11/29/18 and 12/13/18

- The Sheet: 12/1/18 and 12/15/18

### Provide information on the public hearing held by the local mental health board after the close of the 30-day review

The public comment hearing was held on December 19, 2018 from 5:00-6:00 pm in Mammoth Lakes. The public hearing was staffed by Amanda Greenberg, the MHSA Coordinator. One member of the press attended the public hearing.

### Include summary of substantive recommendations received during the stakeholder review and public hearing, and responses to those comments

No comments were received by the general public during the public comment period. The plan was reviewed and approved by the Behavioral Health Advisory Board on December 3, 2018. Several board members stated that they were glad to see so many funds going to housing, as this is the primary concern in town at present. No comments on the plan were received during the public hearing, though the MHSA Coordinator and the member of the press discussed the benefits of the MHSA and the programs that MCBH is able to offer because of the MHSA.

### Include a description of any substantive changes made to the annual update that was circulated

This Annual Update was originally circulated for public comment with the MHSA FY 2017-2018 Updated Reversion Expenditure Plan in one large document. Due to unforeseen circumstances, MCBH needed to bring the Updated Reversion Expenditure Plan to the Board of Supervisors for approval before January 1, 2019. Therefore, following the public comment period and public hearing, the Reversion Expenditure Plan was submitted to the Board of Supervisors for review and approval separately from the Annual Update on December 20, 2018. The approved Updated Reversion Expenditure Plan can be found at [www.monocounty.ca.gov/MHSA](http://www.monocounty.ca.gov/MHSA). Other than this change, only minor grammatical changes were made to this document.

### MHSA Issue Resolution Process

To resolve an issue related to appropriate use of MHSA funds, inconsistency between approved MHSA Plan and implementation, and/or the Mono County Community Program Planning process, please see [Appendix B](#) for further instruction.

## COMMUNITY SERVICES AND SUPPORTS

The MCBH MHA Community Supports and Services (CSS) program provides services to people of all ages, including children (ages 0-17); transition age youth (ages 16-25); adults (ages 18-59); older adults (ages 60+); all genders; and all races/ethnicities.

The CSS Program includes four service categories: Full Service Partnerships (FSP), General System Development, Outreach and Engagement, and Project-Based Housing Programs. Please see CSS Table 1 below for an overview of the programs and services offered within each of these service categories.

Services for all populations help reduce ethnic disparities, offer support, and promote evidence-based practices to address each individual’s mental health needs. These services emphasize wellness, recovery, and resiliency and offer integrated services for clients of all ages and their families. Services are delivered in a timely manner and are sensitive to the cultural needs of each individual.

**CSS Table 1. CSS Service Categories & Programs/Services**

Service Category	FSP	General System Development	Outreach/Engagement	Housing Program
Programs and Services	<ul style="list-style-type: none"> <li>• FSP – Child (0-15)</li> <li>• FSP – TAY (16-25)</li> <li>• FSP – Adult (25-59)</li> <li>• FSP – Older Adult (60+)</li> <li>• Includes housing, food, clothing, etc. as needed</li> <li>• Wraparound administration</li> </ul>	<ul style="list-style-type: none"> <li>• Case management/supportive services</li> <li>• Wellness Centers/Activities                             <ul style="list-style-type: none"> <li>○ Walker Wellness Coordinator</li> <li>○ Clubhouse Live</li> </ul> </li> <li>• Crisis intervention/stabilization                             <ul style="list-style-type: none"> <li>○ Hospital telepsych</li> </ul> </li> <li>• Employment support</li> </ul>	<ul style="list-style-type: none"> <li>• Foro Latino</li> <li>• Socials in Outlying Areas</li> <li>• Tribal Collaboration</li> </ul>	<ul style="list-style-type: none"> <li>• Renovating project-based housing</li> <li>• Capitalized Operating Subsidy Reserve</li> <li>• Supportive Service Pilot</li> </ul>

### Full Service Partnerships (FSP)

MCBH has adopted a community clinic model, specifically when it comes to Full Service Partnership (FSP) clients. FSP services include, but are not limited to, one-on-one intensive case management, housing support, transportation, advocacy, assistance navigating other health care and social service systems, child care, and socialization opportunities. These programs embrace a “whatever it takes” service approach to helping individuals achieve their goals. MCBH’s FSP program serves all age groups, from children/youth to older adults.

A key component of MCBH's FSP program is providing housing support and services. Affordable housing, specifically for those with mental illness, is a critical concern in Mono County. In response, MCBH has an interdisciplinary team that works together to find and secure housing for FSP clients who are homeless or at risk of homelessness. This also includes assisting with first and last month rent deposits and occasionally securing emergency housing for individuals in crisis who do not meet 5150 criteria. The total number of unduplicated FSP clients for FY 2017-2018 was approximately 30. Due to the small number of clients served, this report will not disaggregate the data by race/ethnicity, gender, or age.

Additionally, MCBH participates in a Wraparound program with the Mono County Department of Social Services and the Mono County Probation Department. As part of its contribution to this program, MCBH funds the ongoing clinical supervision of all employees participating in this program. MCBH also funds the evaluation of this program.

## General System Development

Within the General System Development CSS service category, MCBH funds such services as case management and supportive services, the Sierra Wellness Center, the Walker Wellness Center, and crisis intervention and stabilization services. In FY 2017-2018, MCBH also partially funded its after-school youth program, Clubhouse Live (CHL) with CSS funds. This program had a successful summer season, including such programming as horseback riding and rock climbing, all of which seek to promote leadership and self-esteem. The CHL evaluation that was introduced in FY 2016-2017 did not prove to be successful upon introduction. This evaluation tracks youth demographics, number of unique participants, and measures of satisfaction, participation, and connectedness. To improve the evaluation, MCBH purchased an iPad stand that sits near the exit and educated program staff on the importance of the evaluation. While results have improved, data collection for this drop-in program remains a work in progress.

Other programs offered at the Sierra Wellness Center range from yoga to support groups. In FY 2017-2018, MCBH hired a part-time Wellness Center Associate for the Walker Wellness Center in Walker, CA. Throughout late spring and summer, this staff member spent time getting to know community members and community needs and has developed programming based on these responses. The Walker Wellness Center calendar changes monthly based upon evolving interests; however, programming has included Art for All, Wildflower Walking Group, Summer Picnics, Bingo Night, monthly Social, and Drop-In Hours. Furthermore, the Wellness Center serves as an office for MCBH clinical services, an office for the Northern Mono Hospice non-profit, and as a programming space for the Peapod Playgroups (discussed in PEI). The Walker Wellness Center as a whole serves approximately 35 people per month through these various programs.

In the coming fiscal years, MCBH plans to expand the Sierra Wellness Center and Walker Wellness Center services based on the responses from the community survey and focus groups. The Sierra Wellness Center as a whole serves approximately 50 clients/month. The population served at this wellness center is a fairly even proportion of White/Caucasian and Latino/Hispanic attendees. In FY 2017-2018, MCBH also added a yoga class at the Crowley Lake Community Center, which helps provide outreach to a small community south of Mammoth Lakes.

In terms of crisis intervention and stabilization, MCBH has a 24/7 access line that is answered by MCBH staff. Staff also respond to crisis calls from the Mammoth Hospital Emergency Department for 5150 assessments. Beginning in FY 2017-2018, this service was augmented by a partnership with Mammoth Hospital to fund

telepsychiatry services in the Emergency Department in order to better serve individuals in crisis. MCBH is planning to help fund this service in the future. Additionally, MCBH met with key partners at the hospital, including risk management, quality assurance, and management to develop an MOU with all partners involved in crisis stabilization. Lastly, various supportive services are funded through General System Development; in response to the findings from the BHAB focus group reported in the Three-Year Plan, MCBH is also exploring the possibility of expanding its employment support for clients.

## Outreach and Engagement

MCBH offers several CSS programs, services, and activities that fall into the outreach and engagement category, including the Foro Latino and community socials in outlying areas. Every other month, the MCBH Cultural Outreach Committee hosts an event designed to engage the Hispanic/Latino community, reduce mental health stigma, and serve as a space to talk about mental health-related issues. In FY 2017-2018, these events attracted up to 95 people at each event.

MCBH has received awards for its community engagement in outlying areas (small, remote communities located throughout Mono County). Every month, MCBH hosts community socials in Benton (population: 280), Walker (population: 721), and Bridgeport (population: 575). These events are popular and well-attended by residents of all ages, drawing up to 30 people per event.

Lastly, a need to increase collaboration with Mono County's tribal entities has been identified. In FY 2017-2018, MCBH met several times with staff at the Toiyabe Indian Health Project to discuss substance use disorders. While these efforts were not funded with MHSA dollars, they have helped to build relationships with local tribal entities. MCBH has also participated in several Wellness Fairs hosted at the Benton Paiute Reservation Community Center and the tribe has invited MCBH to host its monthly social on the reservation as well. Finally, MCBH recently hired a Walker-based PEI Case Manager who has a background working with tribal entities. This will be discussed more in the PEI section.

## Project-Based Housing

In the coming fiscal years, MCBH is planning a project-based housing program in Mammoth Lakes. Funds from this service category will be used to help fund the planned housing project and to help create a capitalized operating subsidy reserve. Additionally, beginning in early FY 2018-2019, MCBH began to outreach more to its local partner, IMACA, which provides housing services in Inyo and Mono Counties. Through this outreach, MCBH identified an opportunity to pilot a supportive housing program with one of the local low-income apartment complexes.

## CSS Achievements

MCBH has several accomplishments within the CSS funding category that it would like to report.

In FY 2017-2018, MCBH responded to approximately 20 crises and the crisis team found emergency treatment for 3 clients who met 5150 criteria. Additionally, the department helped launch telepsychiatry service in Mammoth Hospital's emergency department and developed an MOU with the hospital for crisis. MCBH has also maintained an active role in helping clients plan for re-entry following incarceration, including continuity of telepsychiatry and case management services.

MCBH is also proud of its community programs, including those recently re-started at the Walker Wellness Center, and the Foro Latino, which had up to 95 participants per event in FY 2017-2018. The department also saw increased opportunities for collaboration with tribal leaders and elders in Benton, CA, and department staff spent significant time outreaching to other local entities around housing programs, policies, and opportunities.

Lastly, MCBH has spent more time reaching out to political figures in the community to build support for mental health activities and reduce stigma at a governance level. This political support and interagency collaboration is a valuable achievement.

### Challenges or barriers, and strategies to mitigate

As a remote, rural county with a ski resort in its largest town, Mono County experiences a number of unique challenges regarding transportation, high cost of living, and lack of affordable housing. The high cost of living and lack of affordable housing place stress on individuals and families without high-paying jobs and sometimes forces them to work two jobs, which allows them less time to take care of their health needs. Likewise, lack of transportation can keep individuals from accessing services. MCBH has mitigated this barrier by offering more services and activities in outlying areas.

MCBH has also encountered challenges related to wellness center scheduling, particularly in Mammoth. While the wellness center schedules in outlying areas seem to work well for community members, a consistent schedule, free food, and other strategies don't seem to attract regular users to the wellness center in Mammoth Lakes. MCBH is successful in engaging clients in treatment, but few other forms of engagement. Further research is required to learn how/why Mammoth is different from the outlying areas in terms of engagement.

We have been unable to hire an on-site psychiatrist due to economy of scale issues, but we have been able to maintain stable telepsychiatry services, albeit at a high cost. As mentioned in the assessment of capacity above, MCBH has several open positions. In FY 2018-2019, the department plans to recruit for a full-time licensed therapist and several management positions.

### List any significant changes in Three-Year Plan, if applicable

There have been several changes to the CSS Plan in this MHSA Annual Update, including the expansion of outreach into the Walker community through the Wellness Center and plans to develop a pilot supportive services housing program in partnership with IMACA. Although MCBH helped launch telepsychiatry services at the Mammoth Hospital Emergency Department in FY 2017-2018, it did not help fund this program.

## PREVENTION AND EARLY INTERVENTION

The Prevention and Early Intervention (PEI) component of the MHSA includes five different funding categories: Prevention, Early Intervention, Outreach for Increasing Recognition of Early Signs of Mental Illness, Access and Linkage to Treatment, and Stigma and Discrimination Reduction. Please see PEI Table 1 below for an overview of the programs and services offered within each of these service categories. Please note that MCBH will submit its Three-Year PEI Evaluation Report by June 30, 2019.

**PEI Table 1. PEI Service Categories & Programs/Services**

Service Category	Prevention	Early Intervention	Outreach to Increase Recognition	Access/ Linkage to Treatment	Stigma/ Discrimination Reduction
Programs and Services	<ul style="list-style-type: none"> <li>• Peapod Program</li> <li>• Parenting classes/ Support Groups</li> <li>• Cerro Coso</li> <li>• Healthy IDEAS</li> </ul>	<ul style="list-style-type: none"> <li>• North Star Counseling Center</li> <li>• Collaboration with SARB</li> </ul>	<ul style="list-style-type: none"> <li>• Mammoth Hospital Training</li> <li>• Crisis Intervention Training</li> <li>• Teacher Training (family systems and ACEs)</li> <li>• Suicide Prevention in Schools</li> </ul>	<ul style="list-style-type: none"> <li>• Outreach in ESUSD &amp; Walker community</li> <li>• Bereavement support group</li> </ul>	<ul style="list-style-type: none"> <li>• Social media pages</li> <li>• Tabling at health fairs</li> <li>• Circulo de Mujeres Women’s support group</li> </ul>

### Prevention

The Peapod Program targets children from birth to five years old and their parents in six communities throughout Mono County. Every year, there are three to four Peapod sessions in each location; each session consists of 10 weekly playgroups in which parents and children gather together. The program is peer-run (peer-leaders go through a training program) and consists of structured activities for parents and children to participate in together. This provides time for children and their parents to socialize in rural, geographically remote communities where it is easy for families to feel alone. It also provides parents with a forum to ask developmental questions about their children, discuss problems they are having at home, and seek out services with licensed professionals. In Mammoth Lakes, there is also a Peapod Group for Spanish-speaking parents.

The expected outcomes/objectives of this program include: decreasing isolation by providing parents and children an opportunity to socialize, de-stigmatizing seeking behavioral health services, linking families to community services, encouraging school readiness skills, and encouraging early literacy. This program is a community-led and -driven activity that was created in response to a specific community-identified need. It is a unique form of outreach that provides services within the community that help increase access to services, while

providing prevention and early intervention services. Moreover, it helps improve families' engagement in their own communities and with their peers.

In response to the Community Planning Process, which identified family relationships and parenting as key mental health challenges in Mono County, MCBH decided to increase funding the Peapod Program and to add funding for parenting classes to the 2017-2020 Three-Year Plan. While MCBH did increase its funding for the Peapod Program in FY 2017-2018, plans with the community partner to conduct the parenting classes did not come through. In FY 2018-2019, MCBH plans to contract with a bi-lingual individual to offer parenting classes in the winter/spring.

The third activity funded through the Prevention category is the Healthy IDEAS program, which is a depression screening tool for seniors. This is an evidence-based program designed to increase access to services among senior citizens. The program takes place at the Walker Senior Center and is facilitated by Mono County Social Services.

MCBH also plans to increase its collaboration with Cerro Coso Community College in Mammoth Lakes in FY 2018-2019. This will include:

- Class presentations in 5-6 relevant classes; MCBH will administer surveys after each class to see what students want to learn more about and gather student contact for those who want to be more involved
- Outreach once/week for 30 minutes between classes on Tuesday evenings when the most students are switching classes and passing through the lobby.
- Monthly presentation/small group discussion with any interested students – topics to be determined by students

Finally, MCBH intends to use PEI funds in FY 2019-2020 to create a housing stability program. MCBH has identified housing stability as a key community need through its community needs assessments and by studying documents developed by both the County of Mono and the Town of Mammoth Lakes. To address this need, the housing stability program will provide services designed to increase housing stability among clients we already serve and other at-risk members of the community. This program will also provide outreach for increasing recognition of early signs of mental illness and will aim to reduce stigma and discrimination. Additionally, this program will serve individuals of all ages, as many individuals, families, and transition age youth struggle to find and maintain safe, adequate, that is not over-crowded.

## Early Intervention

The first program funded by the Early Intervention category is the Mammoth North Star Counseling Center, which is a school-based counseling service that targets K-12 youth. The purpose of the North Star counseling center is to provide quality, culturally relevant, low-cost counseling services to Mono County students and their families. This school-based counseling center focuses on prevention and early intervention strategies and treatments.

North Star's mission is to improve the lives of the clients we serve by providing tools and insights so clients can better recognize, confront and understand their challenges. All counseling services are confidential. North Star is focused on prevention and early identification of mental health issues for students in grades K-12. This



program utilizes a framework of prevention and early intervention strategies that encourages the school and the community to implement programs and services that meet local needs.

Students are referred to the North Star program by teachers; students are then assessed by a therapist on the school campus. Some of the most critical issues that the therapist seeks to identify are early onset anxiety disorders, depression, and psychotic disorders. Youth who don't meet medical necessity for individual therapy are offered the opportunity to join peer support groups. These groups are designed to promote pro-social behavior and are also used to identify whether students have secondary needs. These groups are considered a prevention activity.

Thanks to this referral and screening process, MCBH believes that fewer students "fall through the cracks." Additionally, North Star has helped reduce mental health stigma in the community and provided a safe place where students and their families can seek needed services. The program also aims to build resiliency among students and their families, and families are closely involved in setting treatment goals. North Star has also developed a strong and trusting relationship with Mammoth Unified School District and the Mono County Office of Education – therapists, teachers, and administrators often work collaboratively to refer students to the program and respond to crises.

In FY 2017-2018, this program served approximately 100 students, ranging in age from five to eighteen. Presently, individual progress is tracked with the GAD-7 anxiety scale and the PHQ-9 depression scale. In FY 2017-2018, MCBH also implemented a small-scale evaluation of its school group programs. Short pre- and post-test surveys were developed for each individual school group. Overall, the evaluation found that the groups were well-received and impacted the target outcomes. In FY 2018-2019, MCBH has decided to purchase a research-based curriculum called Strong Kids that facilitators will use during these school groups. Strong Kids is a resilience-based curriculum that focuses on social and emotional learning.

The second activity funded through the Early Intervention category is collaboration with SARB (the Student Attendance Review Board). Every month, youth with poor school attendance and their parents/guardians are asked to attend a SARB meeting. Behavioral Health staff regularly attend this meeting to ensure that any students/family members with mental health or behavioral problems are referred to MCBH for services. MCBH staff hypothesize that if more services are provided immediately following identification by SARB, then fewer youth/families will need more intensive services like Wraparound. In FY 2017-2018, six students were referred to MCBH by SARB. This practice is expected to continue going forward.

## Outreach for Increasing Recognition of Early Signs of Mental Illness

In FY 2017-2018, MCBH conducted several trainings with providers at Mammoth Hospital around early signs of mental illness, the services offered at MCBH, and how to refer patients to MCBH. Originally, funding was allocated for lunch at these trainings, but this was deemed unnecessary. In FY 2018-2019, MCBH plans to offer a similar training to other departments at Mammoth Hospital, as well as at the Mono County Libraries. In FY 2017-2018, MCBH also partnered with the Mammoth Lakes Police Department to provide officers with Crisis Intervention Training.

In FY 2017-2018, MCBH served on Mammoth Unified School District's Suicide Prevention Board and helped develop policies and procedures to prevent suicide. As part of this effort, MCBH Director, Robin Roberts presented to staff at Mammoth Middle School and Mammoth High School about the signs of suicide and what

teachers can do. Based on post-test surveys, teachers reported feeling quite satisfied with these trainings. During FY 2018-2019, MCBH plans to begin outreach with Eastern Sierra Unified School District to offer additional support around their suicide prevention needs. MCBH will also be working with local schools to provide a teacher training increasing awareness about how family systems and adverse childhood experiences can affect behavior. Finally, staff at MCBH have been working closely with the Toiyabe Indian Health Project, including participating in a recent suicide prevention Walk for Life.

## Access and Linkage to Treatment

In response to the Walker Senior Center Focus Group and findings from the California Healthy Kids Survey (CHKS), MCBH is introducing two new programs that specifically target residents in the northern part of Mono County (Walker/Coleville). To serve seniors, MCBH had originally hoped to start a support group for caregivers of dementia patients in FY 2017-2018. This program was pushed until FY 2018-2019 and is now a Bereavement Support Group facilitated by the Northern Mono Hospice, a non-profit serving the Walker area with trained volunteer end-of-life doulas. An important part of this support group will be the identification of those in need of formal mental health treatment and linking them to services.

The other program underway within the Access and Linkage to Treatment category are school groups and services offered in ESUSD (Eastern Sierra Unified School District) Schools. In FY 2016-2017, the MCBH Director noticed that in ESUSD schools, high rates of students were reporting sad or hopeless days (as measured by the CHKS). To address this issue, case managers started reaching out to the schools and establishing mental health-related groups based on the schools' identified needs. Students in need of individual or more intensive services are linked to treatment through these groups. In FY 2018-2019, MCBH has hired a new part-time staff on location in Walker to provide PEI programs. This staff person will have a strong presence in the ESUSD schools, providing in-class education, offering after-school programming, and holding drop-in hours during lunch. Additionally, this staff person will outreach to underserved populations in Walker, including the local Tribe and spouses on the isolated Mountain Warfare Training Center Marine Corps Base. MCBH also has a therapist on-site at the Walker Wellness Center once per week to provide individual therapy.

## Stigma and Discrimination Reduction

To reduce stigma and discrimination, MCBH engages in several activities, including English and Spanish Facebook pages, tabling at health fairs and other community events, and holding a support group for Spanish-speaking Hispanic women. Social media outreach and tabling at events have both been on-going activities for several years and FY 2017-2018 was the first year for the women's support group. Circulo de Mujeres focuses directly on reducing stigma and the effects of discrimination among Spanish-speaking Latina women. MCBH had originally planned to conduct a community outreach campaign in FY 2018-2019; however, based on capacity challenges, this campaign has been delayed indefinitely.

## PEI Achievements

During the 2017-2018 school year, MCBH received approximately 120 referrals to its North Star Counseling Center. The program served approximately 60 students with individual therapy/services and approximately 40 through school groups. Additionally, the school groups were informally evaluated for their effectiveness at targeting the identified outcomes. The department created a PEI position based in Walker, CA, that will provide much-needed on-site programming in ESUSD schools. MCBH saw the success of a new support group for

Spanish-speaking Latina women and increased its activity with the Student Attendance Review Board (SARB). Finally, MCBH trained approximately 50 school faculty and staff on how to recognize the signs of suicide and started a conversation around suicide prevention with staff and administrators that remains on-going.

### Challenges or barriers and strategies to mitigate

MCBH's PEI programs still lack some evaluation components, which will be apparent in the PEI Evaluation Report due in June 2019. It is MCBH's goal in FY 2018-2019 to develop a more comprehensive way to track the youth receiving individual services through the North Star Counseling Center and pull data on those youth. It is also MCBH's goal to implement a more standard research-based curriculum for its school groups in FY 2018-2019. North Star staff have also identified the need for additional Spanish-speaking therapists and an extension program for transition age youth.

### List any significant changes in Annual Update, if applicable

The most significant new additions to MCBH's Annual Update is the hiring of a part-time PEI staff person to serve Walker, CA, and the planned addition of a housing stability program. MCBH is also increasing outreach to Cerro Coso and partnering with the Northern Mono Hospice to provide a Grief Support Group. MCBH has decided in FY 2018-2019, not to move forward with the previously mentioned community outreach campaign, and it was not able to fund parenting classes in FY 2017-2018.

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## INNOVATION PROJECT EXTENSION REQUEST

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### Background

In September 2017, the Mental Health Service Oversight and Accountability Commission (MHSOAC) approved MCBH's Innovation project, entitled Eastern Sierra Strengths-Based Learning Collaborative. Through stakeholder focus groups and staff discussions, MCBH identified a need for project extension both in terms of time and funding. The process to request an extension for an Innovation plan is to revise the original Innovation plan, explaining the rationale for the extension request and **highlighting the changes** to the original plan. This plan is then submitted to the MHSOAC for approval following local public comment and local Board of Supervisor approval. Pending this local process, MCBH anticipates taking this extension request to the MHSOAC for approval in February 2019.

### Innovation Defined

*INN projects are novel, creative and/or ingenious mental health practices/approaches that contribute to learning and that are developed within communities through a process that is inclusive and representative, especially of unserved, underserved, and inappropriately served individuals....An Innovation project is defined, for purposes of these guidelines, as one that contributes to learning rather than a primary focus on providing a service. By providing the opportunity to "try out" new approaches that can inform current and future mental health practices/approaches in communities. To clarify, a practice/approach that has been successful in one community mental health setting cannot be funded as an INN project in a different community even if the practice/approach is new to that community, unless it is changed in a way that contributes to the learning process. Merely addressing an unmet need is not sufficient to receive funding.*

### Primary Problem

*What primary problem or challenge are you trying to address? Please provide a brief narrative summary of the challenge or problem that you have identified and why it is important to solve for your community. Describe what led to the development of the idea for your INN project and the reasons that you have prioritized this project over alternative challenges identified in your county.*

Ongoing skill development is a key component of providing excellent services to clients, preventing burn-out, and integrating best practices. Furthermore, when greater percentages of staff members develop specific skills, the greater and more positive impact on a client's recovery. However, for counties like Mono County that are very rural and remote, there are myriad barriers to ongoing skill development. In fair weather, it takes 4.5 hours to drive from Mammoth Lakes to Sacramento and 5 hours to drive to Los Angeles. Although Mammoth Lakes is 76 miles "as the crow flies" from population centers like Fresno, the lack of mountain passes and closed mountain passes make the trip there more than 6 hours. Add hazards like snowy roads, mud slides, fires, and flooding into the mix and travel can be impossible. All this is to illustrate that Mono County is very remote and the challenges of traveling to large population centers where there may be training opportunities are very real. When staff attend trainings, meetings, or conferences they must frequently travel more than half a day.

Through its Community Program Planning process, the Mono County Behavioral Health (MCBH) Department identified housing, financial stability/employment, and isolation as some of its top needs. In order to better address these needs, MCBH identified one particular solution: skill development among staff in its department, and among staff employed by its community partners. However, accessing skill development opportunities is somewhat of a catch-22: MCBH has so few people that bringing in an on-site trainer for multi-session training and coaching would not be cost effective, but Mono County is so far from larger population centers that travel to a multi-session training would also not be cost effective. In exploring potential solutions to these problems, MCBH's Director discovered that neighboring Inyo and Alpine Counties also face challenges related to accessing skill development opportunities. Inyo and Alpine Counties have 23 and 16 staff members, respectively and are both remote, rural counties like Mono.

The three directors met to discuss the specific needs that were identified by stakeholders through the Community Program Planning process. Through this discussion, they discovered that all three counties could benefit from a strengths-based approach to services. This best practice has been proven to improve client outcomes and increase staff engagement; however, for transformational change to take place within the department, all staff would need to develop strengths-based skills. Together, the three counties identified the Strengths Model (implemented over 18 months with a dedicated trainer; with the requested program extension, the timeline would be 22 months) as an approach that would meet the departments' needs. This evidence-based model has been proven to improve outcomes in the areas of housing, employment, education, and increased community involvement. Moreover, Mono, Inyo, and Alpine Counties believe that this combination of challenges and needs is a perfect launching point for a county-driven regional collaborative.

Through further discussion with Inyo and Alpine Counties, Mono County also identified opportunities for skill development and improved collaboration among its community partners. In Mono County, the community partners often work together and serve the same clients, but they don't always have a common approach. Through the Learning Collaborative, MCBH would like to learn more about collaboration with community partners, specifically in terms of promoting a change to a strengths-based culture that would ultimately become the common approach with clients.

MCBH has prioritized this INN project because staff retention and skill development are enormous challenges in our small department of 15 people. It is common throughout Mono County for staff to become burned out and either 1) move away, leaving positions open for up to 12 months at a time or 2) remain in the position because other work opportunities are not available in the area but become disengaged from the work. Mono County must often hire less experienced staff members because the applicant pool for open positions is so small. With this in mind, it is critical to provide skill development opportunities. Additionally, with some frequency MCBH has identified client/family needs that are in our outlying areas. Sometimes, these areas are closer to other counties (for example, clients in Benton are closer to Inyo County's offices in Bishop than Mono County's offices in Mammoth Lakes). On other occasions, there are practitioners in other counties with the expertise that we need but cannot use because we do not have the infrastructure, buy-in, or ability to collaborate. In these scenarios, having a team that shares the same approach and has the infrastructure to work on a regional level would best serve such a client's needs would be enormously helpful. If we have a regional collaboration for team approach treatment, we can develop a workforce that is specific to this region, not siloed department by department.

Lastly, MCBH chose to prioritize this INN project over other identified needs because most other needs that were identified through our Community Program Planning process could be met through smaller scale interventions based upon proven practices that fall into other MHSa funding categories. MCBH also believes that it can make distinct contributions to learning as it relates to rural regional collaboration for ongoing skill development.

### Proposed Project

*Describe the Innovative Project you are proposing. Note that the “project” might consist of a process (e.g. figuring out how to bring stakeholders together; or adaptation of an administrative/management strategy from outside of the Mental Health field), the development of a new or adapted intervention or approach, or the implementation and/or outcomes evaluation of a new or adapted intervention. See CCR, Title 9, Sect. 3910(d).*

*Include sufficient details so that a reader without prior knowledge of the model or approach you are proposing can understand the relationship between the primary problem you identified and the potential solution you seek to test. You may wish to identify how you plan to implement the project, the relevant participants/roles, what participants will typically experience, and any other key activities associated with development and implementation.*

#### *A) Provide a brief narrative overview description of the proposed project*

In order to address the problems and barriers outlined above, Mono County is proposing an Innovation Plan that would create the Eastern Sierra Strengths-Based Learning Collaborative. This Collaborative will be comprised of Inyo, Mono, and Alpine Counties, as well as community partners such as Mammoth Hospital, law enforcement, and Wild Iris Crisis and Counseling Center and will meet for 9 learning and coaching sessions over the course of 18 months **(22 months with the requested program extension)**. MCBH believes that county-driven learning collaboratives are a valuable way for rural and remote counties to leverage their resources to meet critical regional needs and develop long-term regional partnerships. The department anticipates that this innovative Collaborative will not only meet the counties’ immediate skill development needs, but will also help create a template that will facilitate smoother county-driven collaboration in the future.

The Eastern Sierra Strengths-Based Learning Collaborative will be funded in proportionally by Inyo, Mono, and Alpine Counties; Inyo and Alpine Counties plan to fund their contribution to the Collaborative with Workforce Education and Training (WET) money. MCBH has opted to use INN funds instead of WET funds because the department is very interested in learning more specifically about how to implement a successful collaborative among some of the smallest of the small counties and how the lessons learned about barriers, facilitators, and the exchange of ideas might be applied in other counties. Additionally, Mono County is the “hub” of the program both geographically and idealistically – MCBH’s director first approached the other directors with the idea of a collaborative. In this way it makes sense that MCBH would spearhead the innovative learning component of this training.

Each county will sign an MOU, which will outline funding and other responsibilities. MCBH recognizes that the MOU development process may be difficult and complex (a bureaucratic barrier), and the department plans to clearly outline the process used and the lessons learned in its learning goal deliverables. From a financial perspective, Mono County will be responsible for \$85,000 of the training itself, while Inyo and Alpine counties

will be responsible for \$110,000 and \$55,000 of the training costs, as well as costs related to staff travel and time.

From a responsibility perspective, Inyo, Mono, and Alpine will each be responsible for different aspects of the planning and implementation process, but all counties' staff will participate in the training and coaching sessions. Given that MCBH proposes to use Innovation funds for this project, MCBH will take responsibility for creating the regional collaboration work plan, which will also include guidelines, recommendations, and other lessons learned. This work plan will outline every task that needs to be accomplished to get the Eastern Sierra Learning Collaborative up and running; it will also serve as a template for other counties that wish to implement a county-driven regional collaborative.

It is estimated that the Collaborative planning process will take approximately four months, the sessions will take place over the following eighteen months, and evaluation will wrap up in two months; in total, this Innovation project will be complete in 24 months (28 months with the extension request). All sessions will be facilitated by an expert trainer/coach from the California Institute for Behavioral Health Solutions (CIBHS) and the location will rotate between the three counties with all staff traveling to that location (i.e. for session #1, all Inyo and Mono staff will travel to Alpine County). Alternating between the counties will also allow team members to view the work environment and resources available to their peers.

The Eastern Sierra Strength Based Learning Collaborative will be a hybrid of the Breakthrough Series Collaborative Model developed by the Institute for Healthcare Improvement and the Strengths Model, which is described briefly below. The training will implement several components of the Collaborative Model which are focused on systems change; these include topic selection, enrolling staff, pre-work, and engaging in learning sessions. Combining these two models will promote both system change and clinical change. Where most other models focus on either systems change or clinical change, this Collaborative will target both equally to ensure that the systems are in place to support clinical change, and that the clinical practice is in place to lead to systems change. Inyo, Mono, and Alpine Counties predict that this hybrid approach will be even more effective given the regional focus and customization.

### ***Strengths Model Overview:***

"The University of Kansas School of Social Welfare developed the Strengths Model in the mid-1980s as a response to traditional deficit-oriented approaches in mental health. The Strengths Model is both a philosophy of practice and a set of tools and methods designed to enhance recovery. While the tools of the model (i.e. Strengths Assessments and Personal Recovery Plans) are used primarily by community-based direct service workers (e.g. case manager, care manager, care coordinator, community health worker, etc.), the principles of the model have agency-wide application.

The Strengths Model rests on six core principles [that provide both a philosophical base as well as day-to-day guidance for tasks and goals] (Rapp & Goscha, 2012):

- Principle # 1: People with psychiatric disabilities can recover, reclaim and transform their lives;
- Principle #2: The focus is on an individual's strengths rather than deficits;
- Principle #3: The community is viewed as an oasis of resources;
- Principle #4: The client is the director of the helping process;
- Principle #5: The relationship is primary and essential;
- Principle #6: The primary setting for our work is in the community."

The Strengths Model is also the curriculum that will be used to train staff. Learning sessions will be focused on recovery goals, engagement, and strengths assessment; group supervision and building recovery-oriented treatment plans from the strengths assessment; developing the personal recovery plan; and naturally-occurring resources and supporting independence from the system. This model is proven to improve outcomes in the areas of housing, employment, education, and increased community involvement, all of which directly correlate to the needs identified in Mono County's Community Program Planning process.

## Proposed Project Update

Mono County Behavioral Health launched its first learning sessions for the Eastern Sierra Learning Collaborative in January 2018, after receiving approval from the OAC in September 2017. The project has been successful thus far and has contributed to increased collaboration between the three county departments, including sharing of information about processes, programs, and practices. Staff have found traveling to the other counties for trainings to be interesting and enjoyable, and most importantly, staff report that the Strengths Model is having a positive impact on their work with clients. Staff in Mono County have implemented the weekly Strengths Model Group Supervision, in which staff members brainstorm ideas to help clients gain movement around their goals. Additionally, many staff are using Strengths Assessments and Personal Recovery Plans (two of the key tools in the Strengths Model) on a weekly basis.

Despite these early successes, MCBH staff (the project stakeholders) and the project consultants have identified areas where implementation could be bolstered by additional support. Diving into the project has also challenged MCBH staff and project consultants to consider several additional learning questions. Within several months of launching this Innovation project, MCBH realized that supervising the local implementation of this project was an unrealistic workload for one supervisor. A solution for this problem – ultimately identifying several “Strengths Model Champions” among other staff – took time to develop and refine, placing MCBH a bit behind the implementation curve. As it relates to capacity, our staff members “wear many hats”: all staff participate in almost all of what is offered by our mental health side of the department. This can mean that trainings can be disruptive to other aspects of our daily works schedules; making our learning process a little slower than you might see in a larger, more specialized department.

MCBH also encountered a second critical hurdle related to involving its community partners. Although MCBH worked with community partners in preparing for this Innovation Project, the department overestimated the ability and time for community partners to travel to and attend these trainings. Additionally, because the content builds from session to session, if partners miss one session, it can be challenging to be “up to speed” and feel like part of the “learning collaborative cohort.” These challenges are also discussed in MCBH's Annual Innovation Plan Update.

In order to implement this Innovation Project as originally planned, MCBH would like to request a time extension of four months (originally the project ended in October 2019, now would end January 2020) and approval to spend an additional \$84,935. This extension of time and funds would allow more one-on-one coaching with staff, additional training in Motivational Interviewing (MI) techniques, more in-person time in Mono County for facilitators to engage with and train community partners, and additional funds for more qualitative evaluation. The one-on-one coaching and additional MI training would help provide additional support to staff who are serving as the “project champions” and ensure that other staff have an opportunity to really hone their Strengths Model skills with the help of experts.



Adding more in-person time in Mono County for facilitators to engage with and train community partners will help alleviate the challenges around time and travel that have come up since implementation. It will also allow the facilitators to tailor the content specifically to the partners attending and break the Strengths Model down appropriately.

This extension to the project will help MCBH address such new learning questions as “How will community partners benefit from in-person, tailored training?” and “Will additional MI training and one-on-one coaching help build staff capacity in Mono County?”

Please see further highlighted sections below for the proposed updated budget and other project changes.

*B) Identify which of the three approaches specified in CCR, Title 9, Sect. 3910(a) the project will implement (introduces a practice or approach that is new to the overall mental health system; makes a change to an existing practice in the field of mental health; or applies to the mental health system a promising community-driven practice approach that has been successful in non-mental health contexts or settings).*

The approach taken will be to make a change to an existing practice in the field of mental health. Training and professional development are common existing practices in the field of mental health; however, Mono County is introducing an innovative change by collaboratively planning and implementing the training with other rural counties in the region. Moreover, the collaborative will be built upon the specific needs and expectations of the three counties involved, ensuring a bottom-up rather than top-down approach.

*C) Briefly explain how you have determined that your selected approach is appropriate. For example, if you intend to apply to mental health a practice from outside of mental health, briefly describe how the practice has been applied previously.*

MCBH has determined that this approach is appropriate because it directly addresses the need for skill development in Mono County. More importantly, however, this approach will also meet the needs that Inyo and Alpine Counties have identified. This Innovation Plan will allow these three remote counties to overcome the rural barrier to skill development. It will also allow the counties to leverage their resources and create an environment for collaboration while increasing localized knowledge.

#### Innovative Component

*What are you doing that distinguishes your project from similar projects that other counties and/or providers have already tested or implemented?*

Professional development, continuing education, and training are all common to the fields of mental health. It is common for state agencies, national organizations, and other wide-reaching entities to plan and host trainings or educational events. It is even common for county mental health plans to identify needs and either send staff to trainings or bring in an on-site trainer. It is uncommon for counties to work together across funding and bureaucratic barriers to find common needs and pool resources to address those needs, especially when inviting community partners to the table. These bureaucratic barriers could range from challenges related to Boards of

Supervisors, to composing complex MOUs, to project funding, to political differences between agencies and partners.

What makes the Eastern Sierra Learning Collaborative innovative is the fact that the identification of needs and the planning and implementation of the Collaborative has all been county-driven and that it will also invite community partners to the learning sessions. It is Mono County's hope that inviting these community partners to the table will not only create a better infrastructure for collaboration, but also build the foundation for more common approaches in the future. The development of this Collaborative has been a regional grassroots effort; where other trainings may be grassroots, they are likely not regional and where they are regional, they are rarely grassroots.

As a result of this Innovation project, Inyo, Mono, and Alpine Counties will all have a common need met through a Collaborative that is specifically adapted to the remote, rural environment and includes both systems change and clinical change elements. Moreover, this Innovation project serves as a learning opportunity for how counties can improve their collaborative work and leverage resources to meet common county-identified needs. Finally, it serves as a way to learn more about working with other community partners and developing a common approach to serving clients across organizational boundaries.

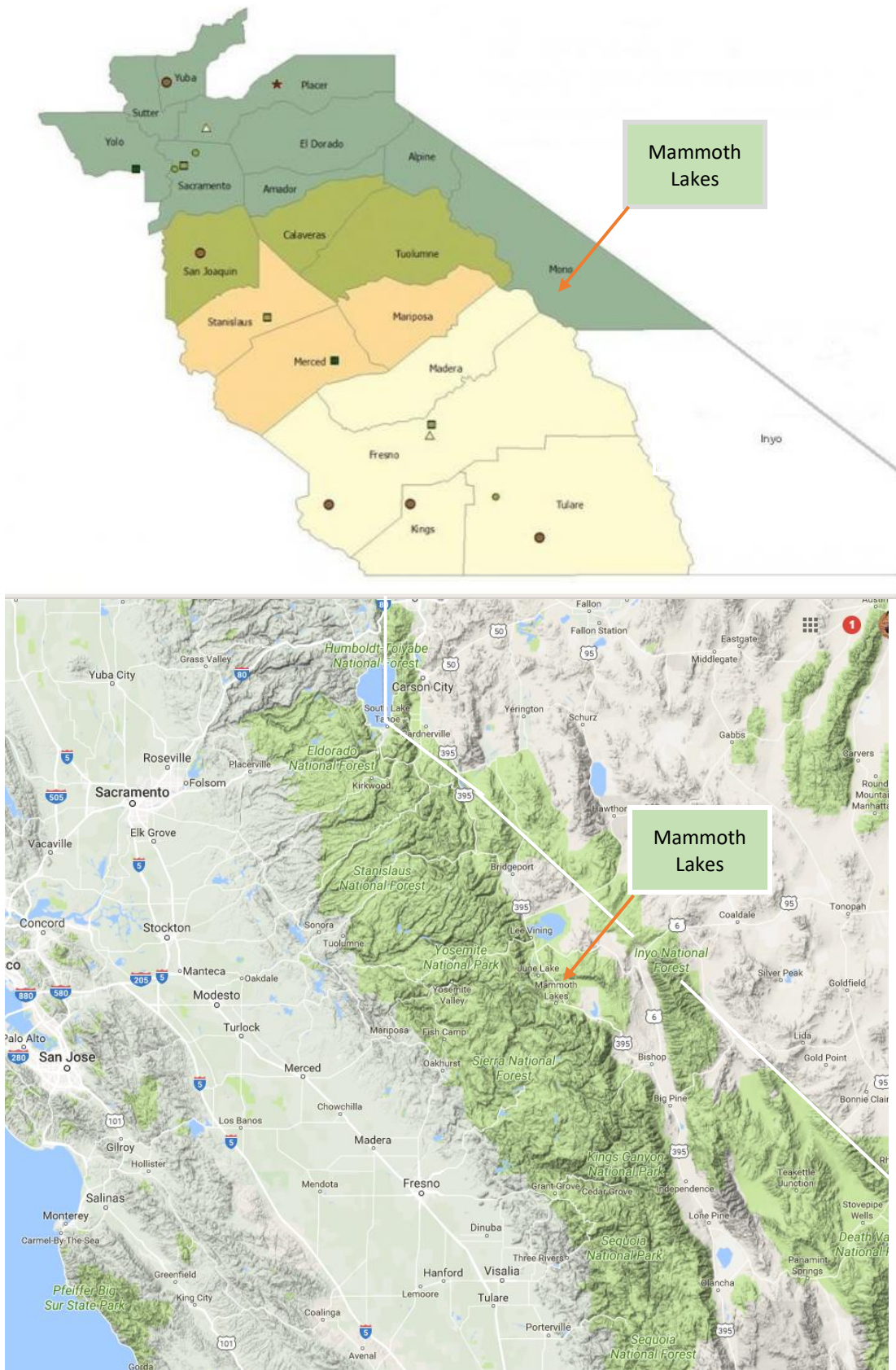
#### Research on Innovative Component

*Describe the efforts have you made to investigate existing models or approaches close to what you're proposing. Have you identified gaps in the literature or existing practice that your project would seek to address?*

The MCBH MHSA Coordinator made a meaningful effort to investigate existing models of learning collaboratives, regional training centers, and county-to-county learning during the planning process for the INN Plan. One existing project this is close to the proposed project is the CIBHS Workforce Education and Training (WET) Regional Partnership Toolkit 2009. This toolkit provides a broader look at the creation of a Regional Partnership, questions to ask around identifying priorities, and planning meetings. While this information is certainly useful, the material is not only older (2009) and references the Department of Mental Health, it also does not take into account the bureaucratic and physical barriers associated with collaboration, or the challenges related to bringing community partners into the mix and developing common approaches for client service.

Moreover, this toolkit is focused on the Regional Partnerships that were developed based on the geographic regions designated by the California Mental Health Directors Association. In this designation, Inyo, Mono, and Alpine Counties are part of the Central Region, which includes a broad range of very different counties with very different needs. In addition to the Central Region being geographically long and fairly wide, it is separated by the Sierra Nevada Mountains (See Figure 1 below). These differences and natural divisions make regional work much more challenging than it may appear. The primary way that the Eastern Sierra Learning Collaborative will be different from existing Regional Partnerships is that it will focus on the rural, remote needs of the three counties involved rather than using the existing large partnership model that has been implemented. As mentioned above, the Learning Collaborative will also focus more on learning about strategies to overcome bureaucratic barriers.

Figure 1. Regional Partnership Map: Central Region: County Map vs. Topographic Map



After researching the CIBHS WET Regional Partnership Toolkit, the MHSA Coordinator turned to the internet. A search of Google and Google Scholar for such keywords as "rural learning collaborative," "county to county learning," "regional training," and "cross county training." These searches did reveal some results similar to this Innovation project; however, none of the models or approaches found were truly county-driven and designed to specifically address regional needs:

- For example, MCBH researched the San Diego Regional Training Center and the Greater Bay Area Mental Health & Education Workforce Collaborative, both of which are a county-run centers that were formed to meet regional training needs. Although these centers are county-driven and require cross-county collaboration, they were essentially created as a permanent entity with dedicated staff that could facilitate trainings.
- In another example, counties in Colorado can take advantage of the Collaboration Incentive, which aims to encourage county departments of human/social services to collaborate with at least three approved partners at least once per quarter. While this is certainly a valuable initiative, the parameters ("approved partners," etc.) that the state places around the Incentive are very different from what MCBH is proposing.
- MCBH also discovered literature about inter-agency collaboration *within* the county setting. While the lessons taken from these articles are interesting, important, and relevant to the proposed Innovation project, again, MCBH is planning to take collaboration a step farther: going beyond county lines.

These examples are very different from the multi-county, self-planned Innovation project that MCBH is proposing. Other collaboratives that were researched are largely run or regulated by state/national entities, consulting firms, or other agencies and then counties can choose to participate. As described above, the Eastern Sierra Learning Collaborative takes a more grassroots rather than top-down approach.

Lastly, MCBH queried other MHSA Coordinators from the CBHDA MHSA Committee, as well as other fiscal staff to learn whether cross-county collaboratives had been done elsewhere. There was no affirmative response from the more than 100 people emailed. Additionally, MCBH spoke with a consulting firm in Colorado that coordinates several state and national learning collaboratives, as well as staff from CIBHS who both confirmed that they believe the county-driven regional learning collaborative proposed in this plan to be innovative.

#### Learning Goals/Project Aims

*The broad objective of the Innovative Component of the MHSA is to incentivize learning that contributes to the spread of effective practices in the mental health system. Describe your learning goals/specific aims and how you hope to contribute to the spread of effective practices.*

*A) What is it that you want to learn or better understand over the course of the INN Project, and why have you prioritized these goals?*

MCBH's first goal to learn or better understand how to facilitate cross-county and inter-agency collaboration. We want to learn exactly what steps need to take place for counties to come together and identify needs, identify solutions, and implement those solutions using shared resources. What additional steps need to be taken to include other county partners in such collaboratives?

Deliverable: The resulting findings will be used to create a cross-county collaboration template or checklist.

MCBH's second goal is to learn or better understand what factors serve as facilitators or barriers to cross-county collaboration, specifically from a bureaucratic standpoint. This will allow MCBH to understand what systems or resources need to be in place for such a Collaborative to be successful.

Deliverable: The resulting findings will be used to create a "Lessons Learned" Factsheet and a Feasibility Checklist/Readiness Assessment.

MCBH's third goal is to learn or better understand the benefits of such a collaboration in remote, rural environments. What is the value of "cross-pollinating" staff within these three small departments and the community partners? Will staff be better equipped to leverage resources and make referrals to services across county lines (especially related to local agencies that already have a cross-county presence like IMACA and Wild Iris)? What other unforeseen benefits might this collaboration have?

Deliverable: The resulting findings will be used to create a "Lessons Learned" Factsheet.

We have prioritized these learning goals because they will provide a process by which Mono, Inyo, and Alpine Counties can meet their current identified needs and recognize facilitators and barriers to meeting those needs. Additionally, these learning goals will allow MCBH to create tools that can guide future collaboration for our three counties and other counties that wish to increase their cross-county collaboration outside existing Regional Partnerships, and outline the benefits of such a collaboration.

As part of MCBH's request for a project extension, the department has identified two additional learning questions. The highlighted narrative in the "Proposed Project" section of this report provides additional context for these questions. MCBH looks forward to integrating the findings of these learning questions into the deliverables outlined above. The learning questions are: "How will community partners benefit from in-person, tailored training?" and "Will additional MI training and one-on-one coaching help build staff capacity in Mono County?"

*B) How do your learning goals relate to the key elements/approaches that are new, changed or adapted in your project?*

Our learning goals are directly related to the innovative component of this Innovation plan. The innovative component of this plan is that the Eastern Sierra Learning Collaborative is a county-driven collaborative that crosses county and inter-organizational barriers. Our learning goals will ensure that we are able to successfully implement the collaborative and that by documenting the process we help make innovative cross-county collaboratives more common in the future.

Evaluation or Learning Plan

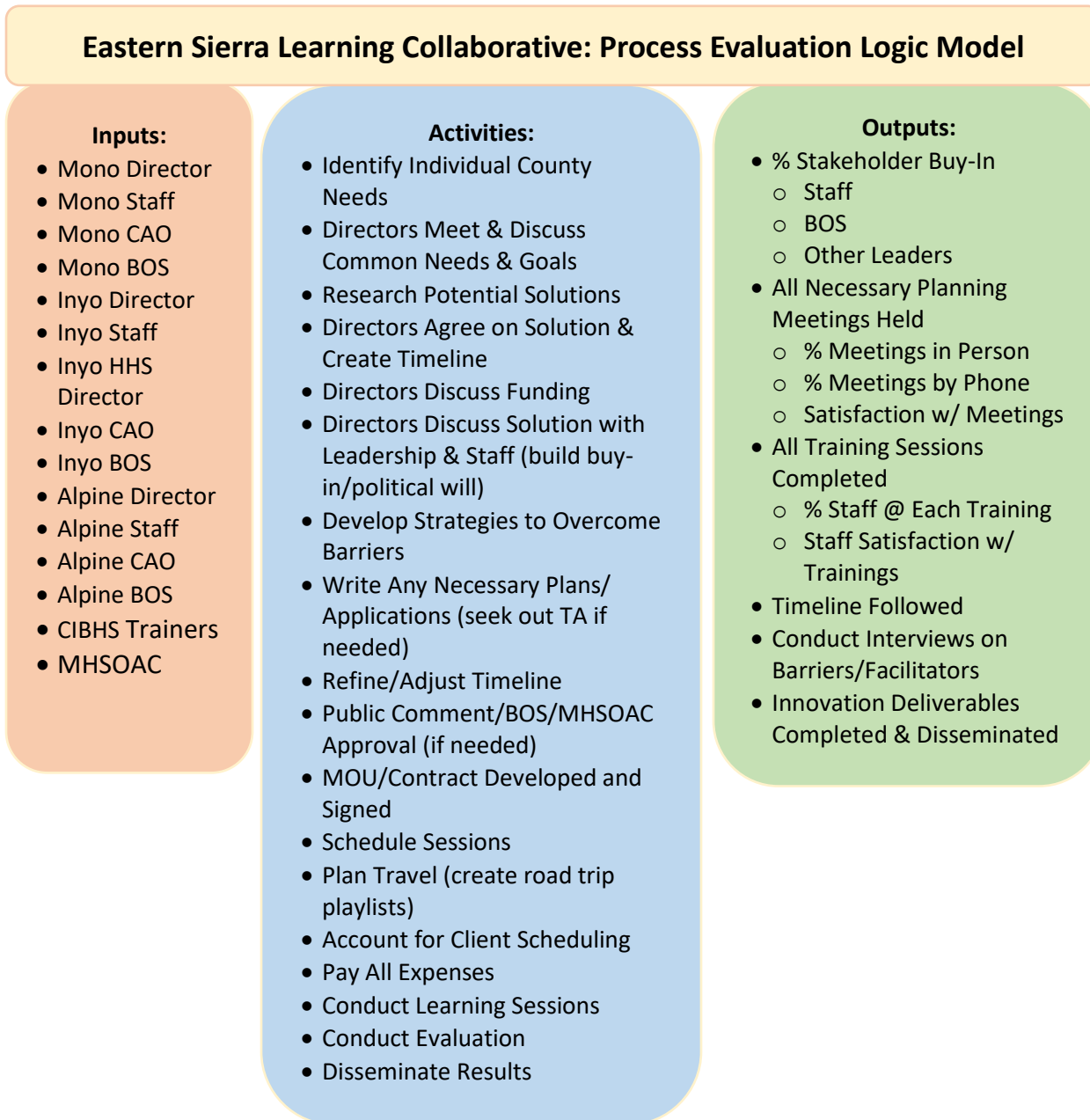
*For each of your learning goals or specific aims, describe the approach you will take to determine whether the goal or objective was met.*

MCBH will primarily use a process evaluation to track the implementation of the Eastern Sierra Strengths Based Learning Collaborative. The hypothesized process logic model is included below (see Figure INN.1). The MCBH MHSAs Coordinator and CIBHS facilitators will share responsibility for tracking all activities and outputs. As the implementation process proceeds, they will also build out the logic model further by adding items to the activities and outputs where necessary. This process evaluation will also include focus groups and interviews with key stakeholders (inputs); these interviews will take place throughout the implementation process and during a “Harvest” debriefing at the end of the Collaborative. The Harvest will also include questions about the benefits of the Collaborative.

Data to measure the inputs, activities, and outputs will be collected by attending planning meetings and sessions (participant observation), conducting qualitative interviews and focus groups, and holding a “Harvest” debriefing session. The MHSAs Coordinator and CIBHS facilitators will then code the data and work with key stakeholders from all counties to analyze the findings and develop the three learning goal deliverables outlined above: 1) cross-county collaboration template/checklist; 2) “Facilitators and Barriers: Lessons Learned” Factsheet and a Feasibility Checklist/Readiness Assessment; 3) “Benefits of Collaboration: Lessons Learned” Factsheet. With its extension request, MCBH would like add additional funding for qualitative evaluation. This will allow MCBH to better understand how the “project champion” model is working and whether the one-on-one coaching and Motivational Interview training is supporting that approach. It will also allow MCBH to understand how community partners are perceiving the Strengths Model and what benefit they are receiving from tailored, in-person training, and how it relates to the collaborative nature of this project.

MCBH will also be tracking the outcomes of the Strengths Model itself to ensure that the training is impacting client outcomes such as housing, employment, education, and community involvement; however, that evaluation falls outside the scope of this Innovation Plan.

Figure INN.1.



Additional Information for Regulatory Requirements:

Contracting

*If you expect to contract out the INN project and/or project evaluation, what project resources will be applied to managing the County's relationship to the contractor(s)? How will the County ensure quality as well as regulatory compliance in these contracted relationships.*

The County's MHSa Coordinator and Fiscal Services Officer will allocate resources to manage the County's relationship to the contractor. This team will use process evaluation to ensure that all contracted learning sessions take place and the Fiscal Services Officer will ensure regulatory compliance. Additionally, all staff who attend the learning sessions will complete satisfaction questionnaires to ensure the quality of the sessions.

Certifications

*A) Adoption by County Board of Supervisors. Please present evidence to demonstrate that your County Board of Supervisors has approved the proposed project.*

*Evidence may include explicit approval as a stand-alone proposal or as part of a Three-Year Plan or Annual Update; or inclusion of funding authority in your departmental budget.*

**To be added following public comment period.**

*B) Certification by the County mental health director that the County has complied with all pertinent regulations, laws, and statutes of the Mental Health Services Act (MHSA).*

*Welfare and Institutions Code (WIC) 5847(b)(8) specifies that each Three-Year Plan and Annual Update must include "Certification by the county behavioral health director, which ensures that the county has complied with all pertinent regulations, laws, and statutes of the Mental Health Services Act, including stakeholder participation and nonsupplantation requirements."*

**To be added following public comment period.**

*C) Certification by the County mental health director and by the County auditor-controller if necessary that the County has complied with any fiscal accountability requirements, and that all expenditures are consistent with the requirements of the MHSA.*

*WIC 5847(b)(9) specifies that each Three-Year Plan and Annual Update must include "Certification by the county behavioral health director and by the county auditor-controller that the county has complied with any fiscal accountability requirements as directed by the State Department of Health Care Services, and that all expenditures are consistent with the requirements of the Mental Health Services Act."*

**To be added following public comment period.**

Additionally, Mono County has submitted all required ARERs to the MHSOAC.



## Community Program Planning

*Please describe the County's Community Program Planning process for the Innovative Project, encompassing inclusion of stakeholders, representatives of unserved or under-served populations, and individuals who reflect the cultural, ethnic and racial diversity of the County's community.*

MCBH combined its Community Program Planning (CPP) process for its Innovation Plan with the CPP for its 2017-2020 MHSa Three-Year Plan. Please see the Community Program Planning section of that plan for a complete summary of the CPP process used and community members who participated. Through this process, many critical needs were identified and potential community solutions proposed. In the Community Survey, for example, participants were invited to share innovative program ideas. MCBH is still assessing the feasibility of some of these ideas for future Innovation projects. Many other needs that arose through the CPP process could be met through smaller scale interventions based upon proven practices that fall into other MHSa funding categories.

For the 2017-2020 Three-Year Plan and 2017-2018 Innovation Plan, MCBH decided to target a training need that was identified by the MCBH Director, Behavioral Health Advisory Board, and Quality Improvement Committee, which includes the Director, Clinical Supervisor, Fiscal Services Officer, Quality Assurance Coordinator, Fiscal Technical Specialist, and MHSa Coordinator. As mentioned above, the need for skill development was also identified by Inyo and Alpine Counties.

The planning process for the project extension request has taken place since January 2018, when the first Learning Session launched. Throughout this process, Strengths Model facilitators from CIBHS have been noting comments and discussions shared by MCBH staff. The facilitators have done a great job helping the department have a number of conversations about project quality improvement and ongoing solutions. Given the nature of innovation, MCBH believes that we need to be fluid in our response to feedback in order to grow and learn as a department. This project extension request is a culmination of this planning and brainstorming process, largely building on the existing strengths of the department.

## Primary Purpose

*Select one of the following as the primary purpose of your project.*

- a) Increase access to mental health services to underserved groups
- b) Increase the quality of mental health services, including measurable outcomes
- c) Promote interagency collaboration related to mental health services, supports, or outcomes**
- d) Increase access to mental health services

## MHSa Innovative Project Category

*Which MHSa Innovation definition best applies to your new INN Project (select one):*

- a) Introduces a new mental health practice or approach.
- b) Makes a change to an existing mental health practice that has not yet been demonstrated to be effective, including, but not limited to, adaptation for a new setting, population or community.**

- c) Introduces a new application to the mental health system of a promising community-driven practice or an approach that has been successful in a non-mental health context or setting.

#### MHSA General Standards

*Using specific examples, briefly describe how your INN Project reflects and is consistent with all potentially applicable MHSA General Standards set forth in Title 9 California Code of Regulations, Section 3320. (Please refer to the MHSOAC Innovation Review Tool for definitions of and references for each of the General Standards.) If one or more general standard could not apply to your INN Project, please explain why.*

The services that will ultimately result from this Innovation project will reflect and be consistent with all the MHSA General Standards. Enhanced organizational capacity and cross-county coordination of services is one of the primary goals of our Innovation project. These activities closely align with the general standards. All services will be culturally and linguistically competent. We will utilize bilingual, bicultural services, whenever possible. In addition, we will strive to provide culturally-sensitive services to all clients in an effort to support optimal outcomes. Services will be client and family driven, and follow the principles of recovery, wellness, and resilience. These concepts and principles of recovery incorporate hope, empowerment, self-responsibility, and an identified meaningful purpose in life. Services will be recovery oriented and promote consumer choice, self-determination, flexibility, and community integration, to support wellness and recovery. Evaluation activities will collect information on these demographics to identify if services are effective across these diverse cultural and ethnic populations.

#### Continuity of Care for Individuals with Serious Mental Illness

*Will individuals with serious mental illness receive services from the proposed project? If yes, describe how you plan to protect and provide continuity of care for these individuals when the project ends.*

Individuals with serious mental illness (SMI) will not receive services as a direct result of the proposed project.

#### Cultural Competence and Stakeholder Involvement in Evaluation

*Explain how you plan to ensure that the Project evaluation is culturally competent and includes meaningful stakeholder participation.*

Neither this Innovation Plan nor its evaluation plan target any ethnic/racial/linguistic minority groups. The target of this Innovation Plan is staff members from the three counties. With this in mind, the MCBH MHSA Coordinator plans to create an evaluation workgroup that will include staff members from Inyo, Mono, and Alpine Counties. This will ensure that the evaluation is culturally competent in terms of the differences between each of the three counties and it will provide an opportunity for meaningful stakeholder participation in the evaluation. If possible, the evaluation work group will contain at least one bicultural/bilingual Latino staff member and one Native American staff member.

#### Innovation Project Sustainability

*Briefly describe how the County will decide whether and how to continue the INN Project, or elements of the Project, without INN Funds following project completion.*

The Eastern Sierra Strengths Based Learning Collaborative will be finished after 24 months (28 months with extension request), therefore it will not need to be sustained without Innovation funds. That said, it is the hope of MCBH that this Innovation Plan will help foster a strong working relationship between Inyo, Mono, and Alpine Counties, as well as a template that will guide future regional collaboration. With the groundwork laid and infrastructure built by this Innovation Project, MCBH believes that such collaboration will be implemented even more quickly and easily. Additionally, this Collaborative focuses on increasing localized knowledge and core practice capability, with a great emphasis placed on supervisor coaching. These components of the Collaborative will help sustain the changes catalyzed over this 24-month/28-month period and provide staff with the skills they need to train new team members.

#### Communication and Dissemination Plan

*Describe how you plan to communicate results, newly demonstrated successful practices, and lessons learned from your INN Project.*

*A) How do you plan to disseminate information to stakeholders within your county and (if applicable) to other counties? How will program participants or other stakeholders be involved in communication efforts?*

By the nature of this project, MCBH will be disseminating information to stakeholders within Mono, Inyo, and Alpine Counties. These findings will be disseminated by the members of the evaluation workgroup at staff in-services in each of the three counties. The deliverables that will be generated by this Innovation Plan are designed to be easy-to-digest checklists and fact sheets. This will make broader dissemination efforts even more valuable. MCBH will also plan to disseminate findings to the Behavioral Health Advisory Board, which includes several different community leaders, and will post its findings on its website. Additionally, CIBHS will post the findings on its website, which is accessed by counties across the state.

*C) KEYWORDS for search: Please list up to 5 keywords or phrases for this project that someone interested in your project might use to find it in a search.*

1. Collaborative
2. Strengths based
3. Rural learning

#### Timeline

*A) Specify the total timeframe (duration) of the INN Project:*

28 Months

*B) Specify the expected start date and end date of your INN Project:*

Start Date: 10/1/2017

Original End Date: 10/1/2019

Extension Request End Date: 1/30/2020

*C) Include a timeline that specifies key activities and milestones:*

### **Completed Activities as of mid-June 2017:**

- Identify Individual County Needs
- Directors Meet & Discuss Common Needs & Goals
- Research Potential Solutions
- Directors Agree on Solution & Create Timeline
- Directors Discuss Funding

### **Ongoing Activities as of mid-June 2017:**

- Directors Discuss Solution with Leadership & Staff (build buy-in/political will) *Ongoing*
- Develop Strategies to Overcome Barriers *Ongoing*
- Refine/Adjust Timeline *Ongoing*
- Write Any Necessary Plans/Applications *Goal: Complete by July 7, 2017* **COMPLETE**

### **Future Activities as of mid-June 2017:**

- Directors Discuss Solution with Leadership & Staff (build buy-in/political will) *Ongoing*
- Develop Strategies to Overcome Barriers *Ongoing*
- Refine/Adjust Timeline *Ongoing*
- Public Comment/BOS/MHSOAC Approval (if needed) *Goal: Complete by October 1, 2017* **COMPLETE**
- MOU/Contract Signed *Goal: Complete by November 1, 2017* **COMPLETE**
- Schedule Sessions *Goal: Complete by December 1, 2017* **COMPLETE**
- Plan Travel ~~*Goal: Complete by January 1, 2018*~~ **Ongoing**
- Account for Client Scheduling ~~*Goal: Complete by January 1, 2018*~~ **Ongoing**
- Pay All Expenses *Goal: Complete by January 31, 2018*
- Conduct Learning Sessions *Goal: February 1, 2018-August 1, 2019* **Ongoing**
- Conduct Additional Training/Support In-Person as Needed *Goal: January 31, 2019-December 30, 2019*
- Conduct Evaluation *Goal: December 1, 2019-January 30, 2020*
- Disseminate Results *Goal: Complete by January 30, 2020*

Please see the Learning Goals section above for more information on MCBH's progress thus far in terms of both the existing and new learning goals.

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## INN SECTION 3: INN PROJECT BUDGET AND SOURCE OF EXPENDITURES

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Budget Narrative:

### **Innovation Work Plan Budget Narrative 2017-2018 & Extension Request 2018-2019**

The Innovation Project Budget is based on the 24-month Eastern Sierra Strengths-Based Learning Collaborative Plan. The plan requested total is \$259,046.00 over a 24-month period (October 1, 2017 through September 30, 2019). With the extension request, this Innovation Project will take place over 28 months from October 1, 2017 through January 30, 2020. The additional funds requested are \$84,935, bringing the total cost for this Innovation project to \$343,981.

Personnel Costs include salary and benefits attached to staff members that will be participating in the Eastern Sierra Strengths Model Learning Collaborative. The positions included are:

- Executive Leader
- Team Supervisor/Data Lead
- Clinical Supervisor
- Direct Service Providers (Clinicians and Case Managers)

Personnel Costs for the above Team Members is based on a percentage of time that will be spent directly on the project based on the Project Schedule provided in the Eastern Sierra Strengths Model Learning Collaborative Proposal. The percentage of each team member's time was then applied to their monthly salary and benefits. A portion of the additional requested funds will fall under personnel costs.

Operating Costs/Indirect will cover items such as rent, utilities, supplies, and other aspects associated with program operations. This line item will also cover the expenses of administrative staff services attached to the project.

Consultant Costs/Contracts are based on the proposal provided by the California Institute for Behavioral Health Solutions. A portion of the additional requested funds will fall under the consultant costs/contracts.

Outcomes Tracking and Evaluation will be completed by the consulting CIBHS Contractors as well as Mono County's Data Lead. These costs are encompassed by the Consultant Costs/Contracts and the Personnel Costs.

This Innovation Budget will cover the funds expended during the Learning Collaborative and will support the change that Mono County and its regional partners are hoping to attain.

Budget by Fiscal Year and Specific Budget Category (Original Budget - Prior to Extension Request)

<b>A. New Innovative Project Budget by FISCAL YEAR (FY)*</b>					
<b>EXPENDITURES</b>					
<b>PERSONNEL COSTS (salaries, wages, benefits)</b>		<b>FY 17-18 9 Months</b>	<b>FY 18-19 12 Months</b>	<b>FY 19-20 3 Months</b>	<b>Total 24 Months</b>
1.	Salaries	56,754.00	75,672.00	18,918.00	151,344.00
2.	Direct Costs				
3.	Indirect Costs				
4.	Total Personnel Costs	56,754.00	75,672.00	18,918.00	151,344.00
<b>OPERATING COSTS</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>Total</b>
5.	Direct Costs				
6.	Indirect Costs	8,513.00	11,351.00	2,838.00	22,702.00
7.	Total Operating Costs	8,513.00	11,351.00	2,838.00	22,702.00
<b>NON-RECURRING COSTS (equipment, technology)</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>Total</b>
8.					
9.					
10.	Total Non-recurring costs				
<b>CONSULTANT COSTS/CONTRACTS (clinical, training, facilitator, evaluation)</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>Total</b>
11.	Direct Costs	31,800.00	42,492.00	10,708.00	85,000.00
12.	Indirect Costs				
13.	Total Consultant Costs	31,800.00	42,492.00	10,708.00	85,000.00
<b>OTHER EXPENDITURES (please explain in budget narrative)</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>Total</b>
14.					
15.					
16.	Total Other expenditures				
<b>BUDGET TOTALS</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>Total</b>
Personnel (line 1)		56,754.00	75,672.00	18,918.00	151,344.00
Direct Costs (add lines 2, 5 and 11 from above)		31,800.00	42,492.00	10,708.00	85,000.00
Indirect Costs (add lines 3, 6 and 12 from above)		8,513.00	11,351.00	2,838.00	22,702.00
Non-recurring costs (line 10)					
Other Expenditures (line 16)					
<b>TOTAL INNOVATION BUDGET</b>		<b>97,067.00</b>	<b>129,515.00</b>	<b>32,464.00</b>	<b>259,046.00</b>

\*For a complete definition of direct and indirect costs, please use DHCS Information Notice 14-033. This notice aligns with the federal definition for direct/indirect costs.

## Budget for Innovation Project Extension Request

<b>A. New Innovative Project Budget by FISCAL YEAR (FY)*</b>							
<b>EXPENDITURES</b>							
<b>PERSONNEL COSTS (salaries, wages, benefits)</b>		<b>FY 17-18 9 Months</b>	<b>FY 18-19 12 Months</b>	<b>FY 19-20 3 Months</b>	<b>FY 18-19 Extension</b>	<b>FY 19-20 Extension</b>	<b>Total 28 Months</b>
1.	Salaries	56,754.00	75,672.00	18,918.00		29,935	181,279.00
2.	Direct Costs						
3.	Indirect Costs						
4.	Total Personnel Costs	56,754.00	75,672.00	18,918.00		29,935	181,279.00
<b>OPERATING COSTS</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 18-19 Extension</b>	<b>FY 19-20 Extension</b>	<b>Total 28 Months</b>
5.	Direct Costs						
6.	Indirect Costs	8,513.00	11,351.00	2,838.00			22,702.00
7.	Total Operating Costs	8,513.00	11,351.00	2,838.00			22,702.00
<b>NON-RECURRING COSTS (equipment, technology)</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 18-19 Extension</b>	<b>FY 19-20 Extension</b>	<b>Total 28 Months</b>
8.							
9.							
10.	Total Non-recurring costs						
<b>CONSULTANT COSTS/CONTRACTS (clinical, training, facilitator, evaluation)</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 18-19 Extension</b>	<b>FY 19-20 Extension</b>	<b>Total 28 Months</b>
11.	Direct Costs	31,800.00	42,492.00	10,708.00	20,000	35,000	140,000.00
12.	Indirect Costs						
13.	Total Consultant Costs	31,800.00	42,492.00	10,708.00	20,000	35,000	140,000.00

<b>OTHER EXPENDITURES (please explain in budget narrative)</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 18-19 Extension</b>	<b>FY 19-20 Extension</b>	<b>Total 28 Months</b>
14.						
15.						
16. Total Other expenditures						
<b>BUDGET TOTALS</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 18-19 Extension</b>	<b>FY 19-20 Extension</b>	<b>Total 28 Months</b>
Personnel (line 1)	<b>56,754.00</b>	<b>75,672.00</b>	<b>18,918.00</b>		<b>29,935</b>	<b>181,279.00</b>
Direct Costs (add lines 2, 5 and 11 from above)	<b>31,800.00</b>	<b>42,492.00</b>	<b>10,708.00</b>	<b>20,000</b>	<b>35,000</b>	<b>140,000.00</b>
Indirect Costs (add lines 3, 6 and 12 from above)	<b>8,513.00</b>	<b>11,351.00</b>	<b>2,838.00</b>			<b>22,702.00</b>
Non-recurring costs (line 10)						
Other Expenditures (line 16)						
<b>TOTAL INNOVATION BUDGET</b>	<b>97,067.00</b>	<b>129,515.00</b>	<b>32,464.00</b>			<b>343,981.00</b>



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## INNOVATION ANNUAL PROJECT REPORTS

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### Eastern Sierra Learning Collaborative Annual Project Report:

Mono County Behavioral Health launched its Innovation Plan for the Eastern Sierra Learning Collaborative in October 2017, after receiving approval from the OAC in September 2017. For this Innovation plan, Mono County has developed a regional collaborative called the Eastern Sierra Strengths Based Learning Collaborative with the neighboring Counties of Inyo and Alpine. The Collaborative focuses on training County staff and partners on the Strengths Model, developed by the University of Kansas School of Social Welfare. Nine sessions are being facilitated by an expert trainer/coach from the California Institute for Behavioral Health Solutions (CIBHS) over a period of 18 months to assist in skill development for staff in order to provide improved services to clients, prevent staff burn out, and integrate this best practice in the three counties. Through this partnership, MCBH hopes to learn how to implement a successful collaborative among three of the smallest counties, improve client outcomes, and offer applicable lessons learned to other counties.

At the end of FY 2017-2018, MCBH staff had participated in two learning sessions (January and March) with Inyo and Alpine Counties, with approximately 40 staff and 3-4 facilitators attending each Learning Session. At the time of this report, staff also participated in learning sessions in July and October. The project has been successful thus far and has contributed to increased collaboration between the three county departments, including sharing of information about processes, programs, and practices. Indeed, this project has helped enhance the development of the three counties' understanding about ways that they have to be innovative and flexible to meet the needs of outlying areas. MCBH also learned more about how Alpine County operates its MHSA and wellness programs and has had important conversations about how to develop systems for clinics that see so few people. Additionally, the department has learned more about focusing on existing staff members' strengths to help them develop professionally, and the department has come to a new understanding that all staff have different motivations around learning and change.

Staff have found traveling to the other counties for trainings to be interesting and enjoyable, and most importantly, staff report that the Strengths Model is having a positive impact on their work with clients. Staff in Mono County have implemented the weekly Strengths Model Group Supervision, in which staff members brainstorm ideas to help clients gain movement around their goals. Additionally, many staff are using Strengths Assessments and Personal Recovery Plans (two of the key tools in the Strengths Model) on a weekly basis.

In addition to this organic learning, MCBH has also been focused on gathering data, both qualitative and quantitative, to address its three primary learning questions:

1. *MCBH's first goal to learn or better understand how to facilitate cross-county and inter-agency collaboration. We want to learn exactly what steps need to take place for counties to come together and identify needs, identify solutions, and implement those solutions using shared resources. What additional steps need to be taken to include other county partners in such collaboratives?*

2. *MCBH's second goal is to learn or better understand what factors serve as facilitators or barriers to cross-county collaboration, specifically from a bureaucratic standpoint. This will allow MCBH to understand what systems or resources need to be in place for such a Collaborative to be successful.*
  
3. *MCBH's third goal is to learn or better understand the benefits of such a collaboration in remote, rural environments. What is the value of "cross-pollinating" staff within these three small departments and the community partners? Will staff be better equipped to leverage resources and make referrals to services across county lines (especially related to local agencies that already have a cross-county presence like IMACA and Wild Iris)? What other unforeseen benefits might this collaboration have?*

MCBH will primarily use a process evaluation to track the implementation of the Eastern Sierra Strengths Based Learning Collaborative. The progress made thus far is outlined below:

Progress in FY 2017-2018:

- Identify Individual County Needs
- Directors Meet & Discuss Common Needs & Goals
- Research Potential Solutions
- Directors Agree on Solution & Create Timeline
- Directors Discuss Funding
- Directors Discuss Solution with Leadership & Staff (build buy-in/political will) *Ongoing*
- Develop Strategies to Overcome Barriers *Ongoing*
- Refine/Adjust Timeline *Ongoing*
- Write Any Necessary Plans/Applications *Ongoing (project extension request)*
- Public Comment/BOS/MHSOAC Approval (if needed)
- MOU/Contract Signed
- Schedule Sessions
- Plan Travel *Ongoing*
- Account for Client Scheduling *Ongoing*
- Pay All Expenses *Ongoing*
- Conduct Learning Sessions *Ongoing*
- Conduct Evaluation *Ongoing*

Despite these early successes, MCBH staff (the project stakeholders) and the project consultants have identified areas where implementation could be bolstered by additional support. Diving into the project has also challenged MCBH staff and project consultants to consider several additional learning questions. Within several months of launching this Innovation project, MCBH realized that supervising the local implementation of this project was an unrealistic workload for one supervisor. A solution for this problem – ultimately identifying several "Strengths Model Champions" among other staff – took time to develop and refine, placing MCBH a bit behind the implementation curve. As it relates to capacity, our staff members "wear many hats": all staff participate in almost all of what is offered by our mental health side of the department. This can mean that trainings can be disruptive to other aspects of our daily works schedules; making our learning process a little slower than you might see in a larger, more specialized department.

MCBH also encountered a second critical hurdle related to involving its community partners. Although MCBH worked with community partners in preparing for this Innovation Project, the department overestimated the ability and time for community partners to travel to and attend these trainings. Additionally, because the content builds from session to session, if partners miss one session, it can be challenging to be “up to speed” and feel like part of the “learning collaborative cohort.” These challenges are also discussed in MCBH’s Annual Innovation Plan Update.

In order to implement this Innovation Project as originally planned, MCBH has requested a time extension of four months (originally the project ended in October 2019, now would end January 2020) and approval to spend an additional \$84,935. This extension of time and funds would allow more one-on-one coaching with staff, additional training in Motivational Interviewing (MI) techniques, more in-person time in Mono County for facilitators to engage with and train community partners, and additional funds for more qualitative evaluation. The one-on-one coaching and additional MI training would help provide additional support to staff who are serving as the “project champions” and ensure that other staff have an opportunity to really hone their Strengths Model skills with the help of experts.

Adding more in-person time in Mono County for facilitators to engage with and train community partners will help alleviate the challenges around time and travel that have come up since implementation. It will also allow the facilitators to tailor the content specifically to the partners attending and break the Strengths Model down appropriately.

This extension to the project will help MCBH address such new learning questions as “How will community partners benefit from in-person, tailored training?” and “Will additional MI training and one-on-one coaching help build staff capacity in Mono County?”

Please see the full project extension request provided above for more information about the proposed project additions.

## Technology Suite Annual Project Report:

MCBH began participating in the Technology Suite shortly after the department received approval from the Mental Health Services Oversight and Accountability Commission (MHSOAC) in February 2018. Recent research demonstrates that technology can also be used to directly impact the provision of health and mental health services. This project will bring interactive technology tools into the public mental health system through a highly innovative set or “suite” of applications designed to educate users on the signs and symptoms of mental illness, improve early identification of emotional/behavioral destabilization, connect individuals seeking help in real time, and increase user access to mental health services when needed.

As one of the first five counties participating in the Tech Suite, Mono County has contributed to the launch of a statewide project and has learned several significant lessons in the process. Below, MCBH outlines its progress made, challenges encountered, and next steps planned for FY 17/18 and FY 18/19.

### Progress in FY 2017-2018:

- Participated in vendor demonstrations of the various applications available and provided feedback on the applications desired
- Participated in developing the governance structure for the multi-county collaborative
- Provided feedback on program evaluation proposals
- Provided feedback on marketing vendor proposals
- Provided “small county voice”
- Advocated for peer/stakeholder involvement
- Signed business agreement with CalMHSA
- Reviewed privacy/security information
- Participated in weekly phone calls

### Challenges Encountered in FY 2017-2018:

- Less capacity to be fully involved in the entire process than other counties (especially larger counties)
- Lack of dedicated staff for the project
- Peer/stakeholder involvement
- What is the definition of a peer? What is the definition of lived experience?
- How do we include community stakeholders, in addition to clients?
- How do we ensure that we are incorporating the feedback of the MHSOAC Commissioners in the evolution of the project?

### Next Steps in FY 2018-2019:

- Preparing to launch 7 Cups for testing with local stakeholders, including existing clients and college students at Cerro Coso Community College
- Considering extending project timeline
- Preparing for Mindstrong application launch
- Considering the pros/cons of dedicating staffing to the project
- Shift in project management
- Exploring how this project contributes to community wellness in addition to individual health

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## WORKFORCE EDUCATION AND TRAINING

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The Workforce Education and Training (WET) program includes five different funding categories, including Training and Technical Assistance (TA), Mental Health Career Pathway Programs, Residency and Internship Programs, Financial Incentive Programs, Workforce Staffing Support. MCBH does not presently have any programs that fall into the Workforce Staffing Support category. See WET Table 1 below for a summary of these programs.

**WET Table 1. WET Service Categories & Programs/Services**

Service Category	Training and TA	Mental Health Career Pathways	Residencies and Internships	Financial Incentives	Workforce Staffing Support
Programs and Services	<ul style="list-style-type: none"> <li>• Cultural Competence Speaker Series</li> <li>• Individually Identified Trainings &amp; Conferences</li> <li>• Team-Building Program</li> </ul>	<ul style="list-style-type: none"> <li>• Clubhouse Live Career Days</li> <li>• Involvement with School Career Fairs</li> </ul>	<ul style="list-style-type: none"> <li>• Staff Supervision</li> </ul>	<ul style="list-style-type: none"> <li>• Loan Assumption Program</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

### Training and Technical Assistance (TA):

MCBH continues to coordinate and fund training, TA, and other related activities for staff members. Staff are encouraged to identify their individual and collective training needs and seek out ongoing education both locally and regionally. Department leadership also identifies training needs and opportunities that align with MCBH's vision and mission. Additionally, the department identifies when training is needed to meet rules and regulations. In FY 2017-2018, staff completed a cultural competency training, along with trainings on program evaluation, anxiety, the Child and Adolescent Needs and Strengths (CANS) assessment, and many other topics. Additionally, one staff member attended the CIBHS Leadership Institute, a rural behavioral health conference, and a rural housing coalition conference. Several staff members attended the annual Latino Conference and a conference on community collaborations.

In FY 2018-2019, MCBH plans to attend several local trainings, such as a trauma-informed care training, a compassion fatigue training, and a protective factors training, as well as specific staff-identified conferences and trainings. Most importantly, MCBH and its Cultural Outreach Committee have identified the need for a series of in-depth cultural competence trainings that encourage staff from both MCBH and from other partnering agencies to confront their implicit biases and explore topics such as community wellness, white fragility, and

cultural competence. MCBH plans to bring subject matter experts to Mono County to offer these trainings and engage staff in true learning.

### Mental Health Career Pathway Programs:

MCBH employs several staff members who grew up in Mammoth Lakes, received training in the health and human services field, and then returned to seek employment with MCBH. The department hopes to continue this trend by hosting career discussions at Clubhouse Live (an after-school youth program) and participating in the Senior Symposium every year, which helps prepare students for life after high school, including job selection.

### Residency and Internship Programs:

In FY 2017-2018, MCBH had two MFT interns and one MSW intern; funds from this category were used to pay for time required of the Clinical Supervision and Director to supervise post-graduate interns.

### Financial Incentives Programs:

In this program, MCBH pays back up to \$10,000 per year on the principle of student loans related to behavioral health education. Additionally, MCBH offers stipends and mileage reimbursement for students to work part-time. Since its inception, this activity has helped five employees pay their student loans. MCBH believes that this program has helped retain clinical staff, which is a significant concern in remote Mono County. The department will be continuing this program from 2017-2020 as funds allow. Indeed, two employees qualify for this program in FY 2018-2019.

### Challenges or barriers, and strategies to mitigate | Identify shortages in personnel

Trying to develop a behavioral health specialty within a small, rural county is very difficult due to the small scale of specialist concerns. As a result, most providers at MCBH are more “generalists.” Furthermore, to attend off-site trainings in larger cities such as Sacramento, Los Angeles, or San Francisco often requires at least a half day of travel and a stay overnight. MCBH does not currently have a Workforce Staffing Support program; however, it is the department’s hope that the proposed Innovation Plan (Eastern Sierra Learning Collaborative) will help Mono, Inyo, and Alpine Counties develop a Regional Partnership.

Finally, as noted in the capacity section of this plan, MCBH has several open positions. When MCBH is able to fill these positions, it will have greater capacity to serve the mental health needs of Mono County residents.

### List any significant changes in Three-Year Plan, if applicable

In FY 18/19 and FY 19/20, MCBH will be investing most heavily in two areas: cultural competence training and financial incentives for employee education. The budget included below and in the Updated Reversion Expenditure Plan reflect these changes.

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## CAPITAL FACILITIES/TECHNOLOGICAL NEEDS

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MCBH is planning to use Capital Facilities (CF) funds for a housing project. Preparation for this project has included meeting with county supervisors to build political will around the project and presenting before the Mono County Board of Supervisors. In FY 2018-2019, MCBH anticipates releasing a Request for Qualifications for qualified development partners to work on this project. If the department is pleased with the proposer(s), it will take the next steps to enter into an agreement with this partner to move forward on a Mammoth Lakes-based housing project. To prepare for this project, MCBH has contracted with a permanent supportive housing consultant and outside counsel specializing in affordable housing.

Additionally, MCBH is preparing to apply for a noncompetitive allocation of \$500,000 from the No Place Like Home (NPLH) program to help fund this housing facility. These funds are expected to become available in 2018-2019. MCBH has also applied for technical assistance funds in the amount of \$75,000 to prepare a homelessness plan, a supportive services plan, and other aspects of the facility.

MCBH used Technological Needs (TN) funds to purchase and implement a visual electronic health record called ECHO beginning in FY 14-15. Some key benefits and achievements related to ECHO include unified progress notes and treatment planning, the ability to upload pictures of clients into the system, unified scheduling, and ability to upload and stay on track with State reporting required for Mental Health and Substance Abuse.

### Challenges or barriers, and strategies to mitigate

There are several potential challenges related to the planned housing project. The first is a potential lack of community support, including “Not In My Backyard” concerned citizens. To mitigate this barrier, MCBH is working closely with county supervisors to ensure their support and is planning to hold several town hall meetings to listen to and address concerns. Another barrier is the limitation that Mammoth’s harsh winters place upon construction. To mitigate this barrier, MCBH staff are moving as quickly as possible to move the project forward to be prepared for work in fair weather.

MCBH has encountered several barriers and challenges related to the ECHO EHR; despite several years of use, staff members have different levels of buy-in on the product and MCBH has encountered issues surrounding staff training.

### List any significant changes in Three-Year Plan, if applicable

MCBH will be allocating resources from CF for a Permanent Supportive Housing project in FY 18/19 and/or 19/20.

MHTA EXPENDITURE PLAN BY COMPONENT 2018-2019

Community Services and Supports (CSS) Component Worksheet 2018-19

County:  Mono

11/14/2018

	(A)	(B)	(C)	(D)
	Total Mental Health	Fiscal Year 2018-19		
		MHTA	Medi-Cal FFP	Other Funds
<b>FSP Programs</b>				
1 FSP, Socialization & Wellness Center	\$493,170	\$493,170		
2 Supported Housing	\$15,000	\$15,000		
3	\$0			
4	\$0			
5	\$0			
6	\$0			
7	\$0			
8	\$0			
9	\$0			
10	\$0			
11	\$0			
12	\$0			
13	\$0			
14	\$0			
15	\$0			
Other CSS Non-FSP Program Expenditures	\$0			
CSS Administration	\$76,226	\$76,226		
CSS MHTA Housing Program Assigned Funds	\$0			
<b>Total CSS Expenditures</b>	<b>\$584,396</b>	<b>\$584,396</b>	<b>\$0</b>	<b>\$0</b>



**Prevention and Early Intervention (PEI) Component Worksheet 2018-19**

**County:**  Mono

**Date:**  11/4/2018

	(A)	(B)	(C)	(D)
	Total Mental Health	Fiscal Year 2018-19		
		MHSA	Medi-Cal FFP	Other Funds
<b>PEI Programs</b>				
1 NorthStar Counseling Center	\$126,300	\$126,300		
2 PeaPod Program	\$40,000	\$40,000		
3 Healthy Ideas Program	\$20,000	\$20,000		
4 Parenting Classes	\$4,000	\$4,000		
5 PEI Community Outreach	\$4,000	\$4,000		
6 Walker-Based PEI Case Manager	\$30,579	\$30,579		
7	\$0			
8	\$0			
9	\$0			
10	\$0			
11	\$0			
12	\$0			
13	\$0			
14	\$0			
15	\$0			
PEI Administration	\$33,732	\$33,732		
<b>Total PEI Expenditures</b>	<b>\$258,611</b>	<b>\$258,611</b>	<b>\$0</b>	<b>\$0</b>

**Innovation (INN) Component Worksheet 2018-19**

County:  Mono

Date:  11/14/2018

	(A)	(B)	(C)	(D)
	Total Mental Health	Fiscal Year 2018-19		
		MHSA	Medi-Cal FFP	Other Funds
<b>Innovation Programs</b>				
1 Eastern Sierra Strengths Model	\$118,164	\$118,164		
2 Tech Suite	\$57,000	\$57,000		
3 Eastern Sierra Strengths Model - Extension	\$20,000	\$20,000		
4	\$0			
5	\$0			
6	\$0			
7	\$0			
8	\$0			
9	\$0			
10	\$0			
Innovation Administration	\$29,275	\$29,275		
<b>Total Innovation Expenditures</b>	<b>\$224,439</b>	<b>\$224,439</b>	<b>\$0</b>	<b>\$0</b>

**Workforce, Education and Training (WET) Component Worksheet 2018-19**

County:  Mono

Date:  11/14/2018

	(A)	(B)	(C)	(D)
	Total Mental Health Expenditures	Fiscal Year 2018-19		
		MHSA	Medi-Cal FFP	Other Funds
<b>WET Funding Category</b>				
Workforce Staffing Support	\$0			
Training and Technical Assistance	\$8,903	\$8,903		
Mental Health Career Pathways Programs	\$0			
Residency and Internship Programs	\$0			
Financial Incentive Programs	\$20,000	\$20,000		
WET Administration	\$4,335	\$4,335		
<b>Total WET Expenditures</b>	<b>\$33,238</b>	<b>\$33,238</b>	<b>\$0</b>	<b>\$0</b>

**Capitol Facilities/Technological Needs (CFTN) Component Worksheet 2018-19**

County:  Mono

Date:  11/14/2018

	(A)	(B)	(C)	(D)
	Total Mental Health Expenditures	Fiscal Year 2018-19		
		MHSA	Medi-Cal FFP	Other Funds
<b>Capital Facility Projects</b>				
1 Housing Project	\$306,021	\$306,021		
2	\$0			
3	\$0			
4	\$0			
5	\$0			
6	\$0			
7	\$0			
8	\$0			
9	\$0			
10	\$0			
11	\$0			
12	\$0			
Capital Facility Administration	\$45,903	\$45,903		
<b>Total Capital Facility Expenditures</b>	<b>\$351,924</b>	<b>\$351,924</b>	<b>\$0</b>	<b>\$0</b>
<b>Technological Needs Projects</b>				
13 Echo Electronic Health Record	\$61,074	\$61,074		
14	\$0			
15	\$0			
16	\$0			
17	\$0			
18	\$0			
19	\$0			
20	\$0			
Technological Needs Administration	\$9,161	\$9,161		
<b>Total Technological Needs Expenditures</b>	<b>\$70,235</b>	<b>\$70,235</b>	<b>\$0</b>	<b>\$0</b>
<b>Total CFTN Expenditures</b>	<b>\$422,159</b>	<b>\$422,159</b>	<b>\$0</b>	<b>\$0</b>

## APPENDIX A: PENETRATION RATE DATA

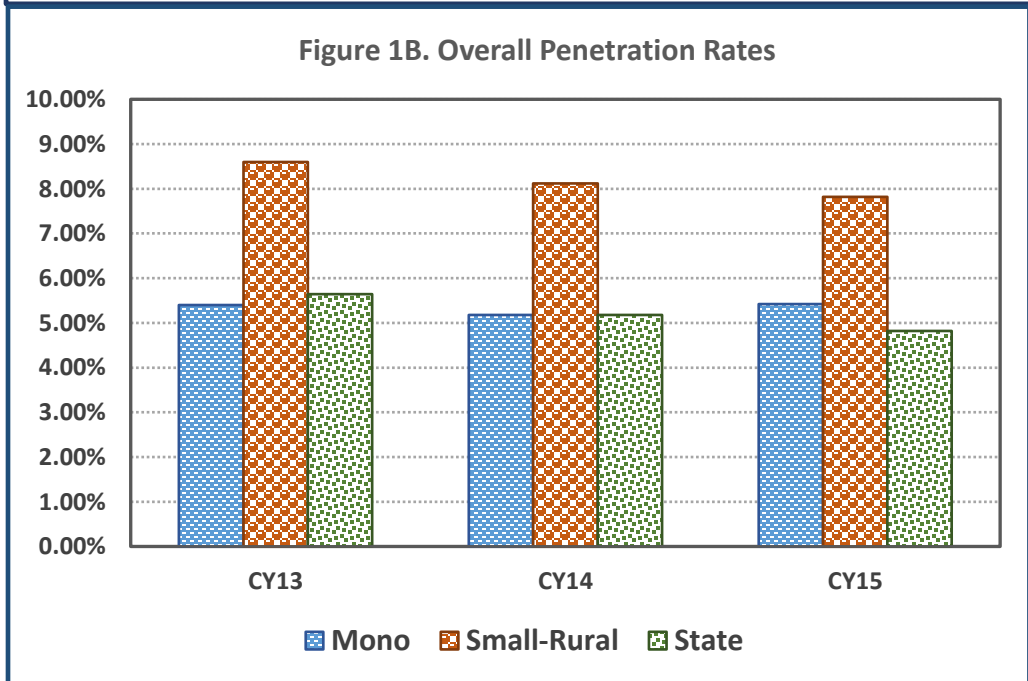
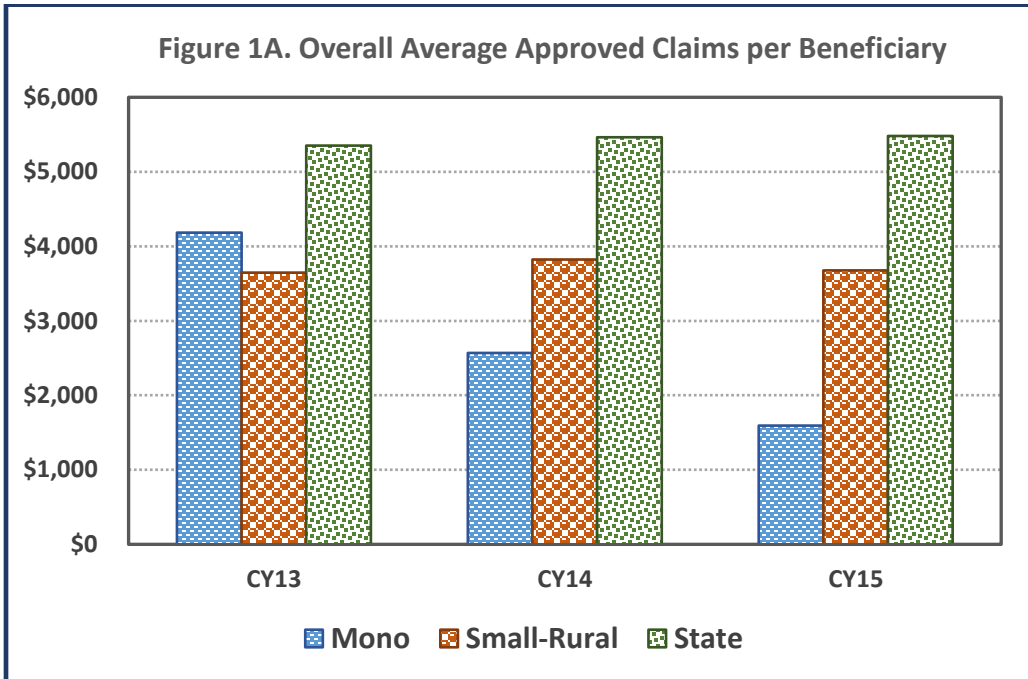


Figure 2A. FC Average Approved Claims per Beneficiary

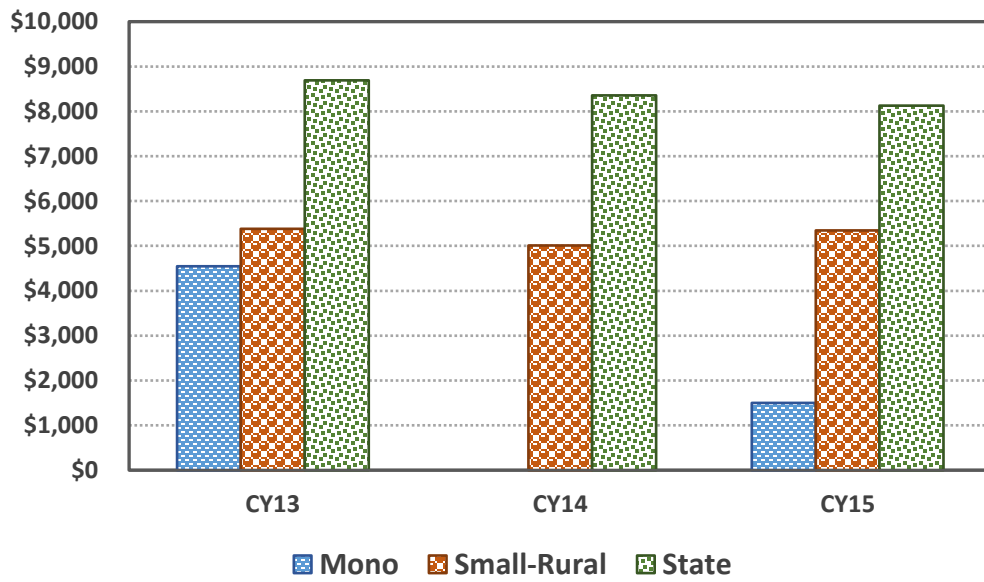


Figure 2B. FC Penetration Rates

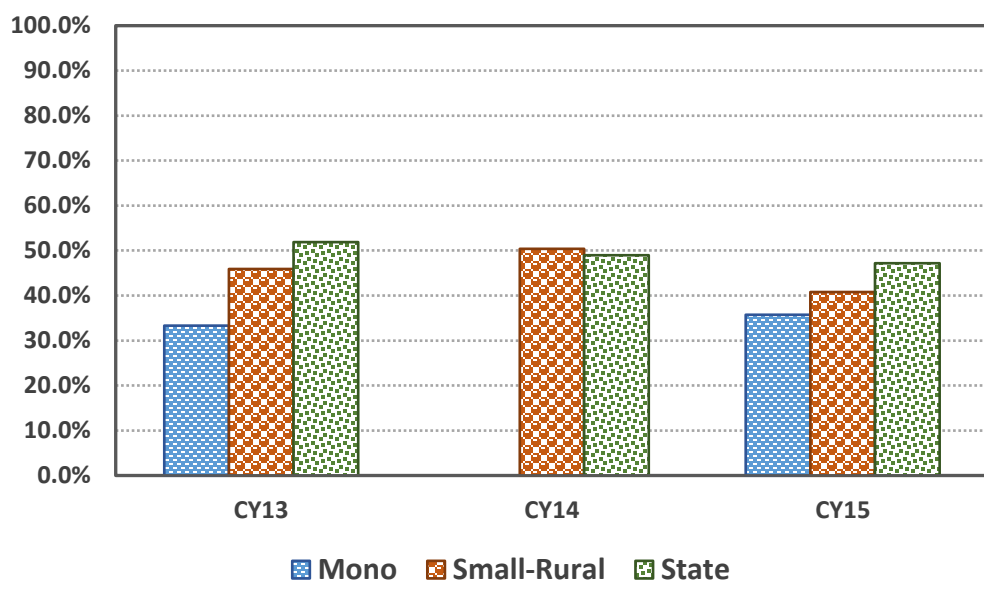


Figure 3A. Hispanic Average Approved Claims per Beneficiary

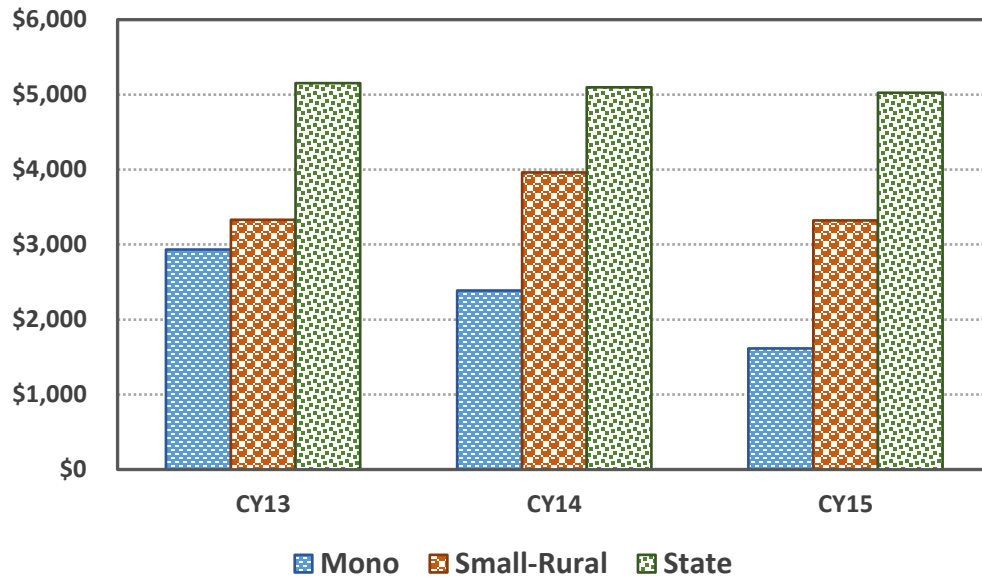
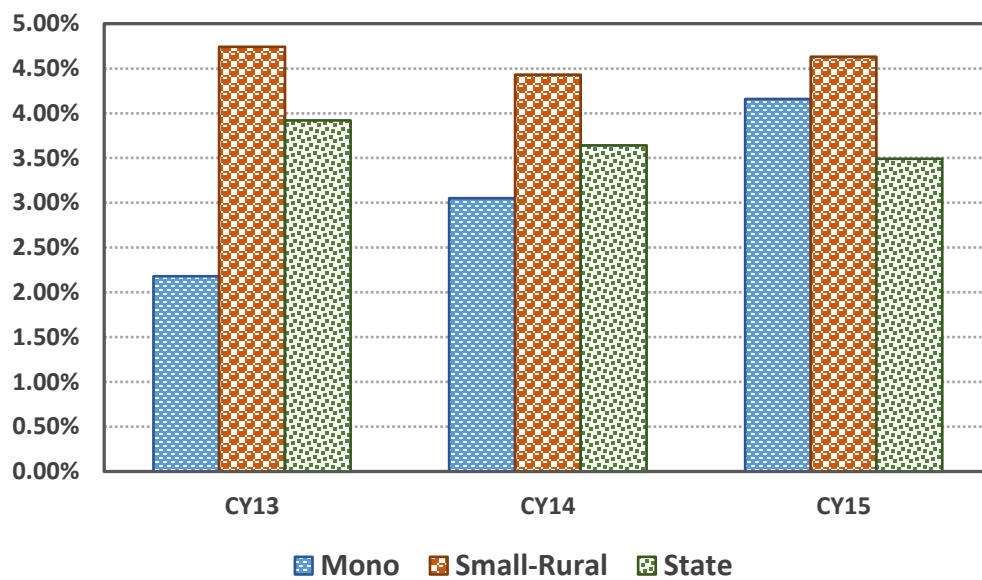


Figure 3B. Hispanic Penetration Rates



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## APPENDIX B: MHSA ISSUE RESOLUTION PROCESS

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### Mono County is committed to:

- a. Addressing issues regarding MHSA in an expedient and appropriate manner;
- b. Providing several avenues to file an issue;
- c. Ensuring assistance is available, if needed, for the client/family member/provider/community member to file their issue; and
- d. Honoring the Issue Filer's desire for anonymity.

### Types of Issues to be resolved using this process:

- a. Appropriate use of MHSA funds; and/or
- b. Inconsistency between approved MHSA Plan and implementation; and/or
- c. Mono County Community Program Planning Process.

### Process:

An individual, or group of individuals, that is dissatisfied with any applicable MHSA activity or process may file an issue at any point within the system. These avenues may include, but are not limited to, the Mono County Behavioral Health Director, MHSA Coordinator, QA/QI Coordinator, Mental Health Providers, Mental Health Committees/Councils.

Issues will be forwarded to the QA/QI Coordinator, or specific designee of the Behavioral Health Director, either orally or in writing.

Upon receipt of the issue, the QA/QI Coordinator, or specific designee of the Behavioral Health Director, will determine if the issue is to be addressed through the MHSA Issue Resolution Process or if it is an issue of service to be addressed by the Mental Health Plan (MHP) Problem Resolution Process. If the issue is regarding service delivery to a client, the issue will be resolved through the MHP Problem Resolution Process.

If the issue is MHSA-related regarding the appropriate use of MHSA funding, inconsistency between the approved MHSA Plan and implementation, or Mono County Community Program Planning process, the issue will be addressed as follows:

- a. Issue Filer's concern(s) will be logged into an MHSA Issue Log to include the date of the report and description of the issue.
- b. The Issue Filer will receive an acknowledgement of receipt of the issue, by phone or in writing, within the MHP Problem Resolution timeframes.
- c. The QA/QI Coordinator, or specific designee of the Behavioral Health Director, shall notify the County's Mental Health Director and MHSA Program Manager of the issue received. The QA/QI Coordinator will investigate the issue while maintaining anonymity of the Issue Filer.
- d. The QA/QI Coordinator, or specific designee of the Behavioral Health Director, may convene an ad-hoc committee to review all aspects of the issue. This review process will follow the existing Problem Resolution timeframes.

- e. The QA/QI Coordinator, or specific designee of the Behavioral Health Director, will communicate with the Issue Filer while the issue is being investigated and resolved.
- f. Upon completion of the investigation, the QA/QI Coordinator, or specific designee of the Behavioral Health Director, shall issue a report to the Behavioral Health Director. The report shall include a description of the issue, brief explanation of the investigation, staff/ad-hoc committee recommendation(s) and the County resolution to the issue.
- g. The QA/QI Coordinator, or specific designee of the Behavioral Health Director, shall notify the Issue Filer of the resolution, by phone or in writing and enter the issue resolution and date of the resolution into the MHSA Issue Log.
- h. MHSA Issues and resolutions will be reported annually in the Quality Improvement Report.

If the Issue Filer does not agree with the local resolution, the Issue Filer may file an appeal with the following agencies: Mental Health Services Oversight and Accountability Commission (MHSOAC); California Mental Health Planning Council (CMHPC); or California Department of Health Care Services (DHCS).





**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE**     January 15, 2019

**TIME REQUIRED**

**SUBJECT**             Closed Session - Human Resources

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
--

**History**

**Time**

**Who**

**Approval**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE**     January 15, 2019

**TIME REQUIRED**

**SUBJECT**             Closed Session - Real Property  
                               Negotiations

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 71 Davison Road.  
Agency negotiators: Amanda Greenberg, Robin Roberts, Stacey Simon. Negotiating parties: Mono County, Silver State  
Investors, LLC; Sami Abdelatif and Tyler Malotte; Elliott Brainard. Under negotiation: Price and terms of sale.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
--

**History**

Time	Who	Approval
1/8/2019 5:30 AM	County Administrative Office	Yes
1/10/2019 10:04 AM	County Counsel	Yes
1/9/2019 3:38 PM	Finance	Yes



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** January 15, 2019

**TIME REQUIRED**

**SUBJECT** Closed Session - Existing Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Michael Hallum v. County of Mono* (Case No. CV170086).

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### RECOMMENDED ACTION:

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### FISCAL IMPACT:

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### CONTACT NAME:

**PHONE/EMAIL:** /

---

### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

---

### ATTACHMENTS:

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No Attachments Available

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#### History

Time	Who	Approval
1/2/2019 4:25 PM	County Administrative Office	Yes
1/10/2019 10:04 AM	County Counsel	Yes
1/9/2019 3:38 PM	Finance	Yes



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** January 15, 2019

**Departments: Community Development - Planning**

**TIME REQUIRED** 20 minutes

**PERSONS APPEARING BEFORE THE BOARD** Michael Draper

**SUBJECT** Cannabis Operation Permit 18-002 -  
Tilth Farms

---

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Consider approval of Cannabis Operation Permit 18-002 (Tilth Farms), an adult-use commercial cannabis cultivation operation located at 108432 Highway 395, APN # 002-450-024. The cultivation is outdoors with a maximum canopy area of 2 acres.

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### RECOMMENDED ACTION:

Find that the project qualifies as a CEQA Exemption pursuant to CEQA Guidelines 15183 and file a Notice of Exemption. Make findings 1 through 5 as contained in the staff report and approve Cannabis Operation Permit 18-002 subject to the conditions as recommended or with desired modifications.

---

### FISCAL IMPACT:

Assuming a seven month growing season and the entire permitted premises is cultivated, this applicant will generate annual cannabis business taxes to the County's General Fund of approximately \$34,000.

---

**CONTACT NAME:** Michael Draper

**PHONE/EMAIL:** 7609241805 / mdraper@mono.ca.gov

---

### SEND COPIES TO:

Michael Draper

---

### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

Click to download

[Staff Report / Attachment A](#)

[Attachment B](#)

[Attachment C](#)

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
1/8/2019 5:30 AM	County Administrative Office	Yes
1/10/2019 2:27 PM	County Counsel	Yes
1/9/2019 4:50 PM	Finance	Yes

# Mono County Community Development Department

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PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800, fax 924.1801  
commdev@mono.ca.gov

## Planning Division

PO Box 8  
Bridgeport, CA 93517  
760.932.5420, fax 932.5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

Date: January 15, 2018

To: **Honorable Mono County Board of Supervisors**

From: Michael Draper, Planning Analyst II

Re: **Cannabis Operation Permit 18-002/Tilth LLC**

### RECOMMENDATION

1. Find that the project qualifies as an exemption under CEQA guideline 15183 and file a Notice of Exemption.
2. Approve Cannabis Operation Permit 18-002 subject to the conditions as recommended or with desired modifications.

### FISCAL IMPACT

The proposed project will generate an incremental increase in cannabis taxes.

### BACKGROUND

In June 2017, California Senate Bill 94 was passed, consolidating the provisions of the Medical Cannabis Regulation and Safety Act and Proposition 64 (passed by voter approval in the November 2016 election) into what is now known as the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA). The Act creates a framework for the regulation of commercial medicinal and adult-use cannabis in California.

Three state authorities were authorized for the oversight and State permitting of cannabis businesses: The Bureau of Cannabis Control is the lead agency for retailers, distributors, testing labs, microbusinesses, and temporary cannabis events; CalCannabis, a division of the California Department of Food and Agriculture (CDFA), has oversight of cultivation; and the Manufactured Cannabis Safety Branch, a branch of the California Department of Public Health, regulates all commercial cannabis manufacturing. Each licensing authority requires an operator to receive local approval prior to applying for state licensure.

To develop specific local cannabis regulations, two rounds of public outreach were conducted via the Regional Planning Advisory Committees and the June Lake Citizen Advisory Committee from March to August 2017. The Board of Supervisors held four public workshops beginning March 2017, and the Planning Commission held a workshop on September 21, 2017, for input and direction on policy issues raised by public outreach and other public comment. In response to the workshops, outreach, and policy discussion, the Board directed the initiation of a General Plan Amendment on October 3, 2017 to adopt policies pertaining to cannabis activities to sustain progress toward complete and comprehensive County regulations. On December 5, 2017, General Plan Amendment (17-03) was adopted by Resolution R17-88, establishing policies for commercial cannabis activity by changing and adding text to the Land Use Element and Conservation/Open Space Element of the Mono County General Plan.

In January and February 2018, the Planning Commission continued to review specific regulations to govern cannabis activity. These regulations were consolidated into General Plan Chapter 13, Commercial Cannabis Activities, and Mono County Code (MCC) Chapter 5.60, Cannabis Operations. On April 17, 2018, the Board approved General Plan Amendment 18-01 which included General Plan Chapter 13 and MCC Chapter 5.60.

The chapters established two permits required for local cannabis businesses: a Conditional Use Permit for the property's land-use entitlement, and a subsequent Cannabis Operation Permit for the business. While the Conditional Use Permit runs with the land, the Operation Permit is unique to the business and expires annually. A separate cannabis Operation Permit is required for each type of cannabis activity carried out on or at the premises regardless of ownership.

On June 5, 2018 the Community Development Department released cannabis permit application forms and on June 7, 2018, the first applications were accepted.

Pursuant to California Business and Professions Code Section 26000, et seq., a valid license issued by the state shall be required to operate any commercial cannabis activity within the County.

## **ENVIRONMENTAL REVIEW**

The County contracted with Resource Concepts, Inc. (RCI) to conduct a 15183 analysis (Attachment C). CEQA mandates that projects which are consistent with the development density established by existing zoning, community plan, or general plan policies for which an Environmental Impact Report (EIR) was certified shall not require additional environmental review, except as might be necessary to examine whether there are project-specific significant effects which are peculiar to the project or its site. The 15183 analysis found no significant impacts peculiar to cannabis cultivation or beyond the scope of mitigation measures stated in the Mono County General Plan EIR. The 15183 analysis specifically reviewed potential impacts related to land use, housing, soils, water, air quality/odors, transportation, biological resources, energy resources, hazards, noise, and utilities.

Ultimately, the review determined:

1. The project is consistent with the surrounding land uses of the proposed project.
2. The land use and planning impacts of the proposed agricultural cultivation were analyzed in the EIRs certified in conjunction with the adoption of the Mono County General Plan.
3. The parcel is no different than other agricultural parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
4. There is no new substantial information indicating that the land use and planning impacts of the project will be more severe than described in the EIR.
5. There are no cumulative or off-site land use and planning impacts from the proposed project that were not addressed in the prior EIR.

## **DISCUSSION**

The subject application, Cannabis Operation Permit 18-002/Tilth LLC, is for an adult-use cannabis cultivation operation located at 108432 Highway 395, APN # 002-450-024. The property will contain three state-defined premises: one Medium Outdoor cultivation of 50,400 sq. ft., two Specialty Mixed-Light Tier 1 premises totaling 20,000 sq. ft, and two immature plant areas totaling 4,992 sq. ft.

A Conditional Use Permit for the project was approved at the December 20, 2018 Planning Commission meeting, thereby satisfying MCC 5.60.040(C). The Commission found that the project was consistent with the requirements of Chapter 13 of the General Plan, including the project's location, site, odor mitigation, signage, visual screening, lighting, parking, and noise generation (See Attachment B).

The applicant, Mr. Eric Edgerton, does not currently operate any other commercial cannabis businesses. He is a resident of Mono County and member of the Antelope Valley Regional Planning Advisory Committee. Mr. Edgerton has a degree in Plant and Soil Science and has over 25 years of experience in commercial turf and ornamental management. In 2001, Mr. Edgerton was a resident of Nevada where he first began growing cannabis for medical use. Since that time, he has been a consultant for grow operations and the design and construction for cannabis cultivation facilities with a focus on controlled environmental agriculture. He has existing relationships with cannabis suppliers, retailers, and manufacturers that will benefit his businesses operation.

Mr. Edgerton is an agent of Tilth, LLC, which is managed by more than one manager and has multiple non-owner financial interests. Tilth, LLC has valid seller's permit and is a member of the National and California Cannabis Industry Association and the California Growers Association.

Evidence has been provided showing the property is owned by the Edgerton Family Trust, with Eric Edgerton listed as a trustee.

The property has the land use designation Agriculture and cannabis cultivation is permitted subject to a Use Permit and Operation Permit under MCC Ch. 5.60. Currently a 19,344 sq. ft. bona fide agricultural activity is taking place on the north end of the property, away from the cannabis cultivation premise. Prior to Mr. Edgerton purchasing the property, the entire parcel was used for agricultural purposes including growing of alfalfa. Two existing dwellings are on the property. The main house is closest to the highway on the north end of the parcel and is used for residency by Mr. Edgerton. The second dwelling on the southern end of the property will be used for farm labor housing. New structures associated with the project will include a composting area, storage containers, and a pesticide storage area.

MCC 5.60.070 lists the application requirements for obtaining a Cannabis Operation Permit. The applicant has provided all required materials for this application to be processed. Internal staff routing has verified completeness and acceptance of the application. The following departments have also provided review of the project and have deemed it acceptable: Inyo Mono Agriculture Commissioner; Environmental Health; Public Health; Solid Waste; Sheriff's Office; and Community Development.





- The products of this project are limited to adult-use cannabis flower and plant material. No manufacturing will take place.
- Processes: Plants will be grown in a combination of pots and in existing soil. During non-operating months a cover crop will be planted over the cultivation area.
  - Beginning each season, the cultivation area will be tilled (May – June).
  - Plants grown within the nursery area will be transported to the production area.
  - As plants increase in size they will be monitored for pests, fungus and general maintenance until harvested (July – August).
  - Following the final harvest and the removal of the crop, the field will be evaluated for cover crop establishment and moisture and replanted if deemed necessary (September – October).
  - Water and fertilizer will be delivered through a drip irrigation system and pre-plant applications. A detailed fertilization schedule has been submitted and approved by the Inyo Mono Agricultural Commissioner.
- Processing of the plants (trimming) will occur within the hoop houses before being moved into the harvest storage area.
- All cannabis flower will be stored in a secured storage area until sold and transported by State permitted manufactures and distributors.
- Operation hours will generally be between dawn to dusk, 7 days a week depending on harvest schedules. The operation will not be open to the public.
- Quality control procedures: Plant materials will be processed within the hoop house (a three-walled structure) when the plants reach maturity. All plant material waste will be composted in a 400 square-foot area. Composting operations are detailed in the waste management plan.
  - State licensed distributors will perform quality control through State accredited testing laboratories. Tilth Farms will implement an inventory control system to monitor the chain of custody of cannabis used from the point of cultivation to the delivery to a licensed dispensary.
  - The State’s Inventory Control System (METRC, the track-and-trace program) will include young plants, mature plants, stock plants, raw materials harvested, all cannabis waste and all products in various stages of processing and packaging. Tilth Farms Inventory Control Manager is the designated employee with oversight of the METRC and overall inventory management within the facility. METRC will manage and track cannabis at every stage into, through, and out of the premise. The Inventory Control Manager will attend state required training sessions for the track and trace system.
- The 24-hour emergency contact and community relations contact listed is Mr. Eric Edgerton; telephone number 775-291-1480, and email address [Eric@tilthfarms.com](mailto:Eric@tilthfarms.com).
- All plant protectants will be stored in a 160 sq. ft. pesticide/agriculture chemical storage area consisting of one 8’ x 20’ storage container. During non-operating hours the storage container will be locked.
- Age Verification: No persons under the age of 21 will be allowed to enter the premise.

In general, the operation will feature two cannabis premises. An outdoor cultivation area less than 43,560 square feet of cannabis canopy will have plants grown within a hoop structure. A smaller outdoor cultivation area, not to exceed a total of 20,000 square feet, will be organized into four rows. Plants will be grown within a hoop structure with black-out fabric to induce flowering. For both premises, plants will be planted in a combination of pots and in existing soil. Pots will be set so plants do not touch each other. At maturity plants will be in rows eight feet apart with six foot spacing in-row. Pesticides, fungicides, rodenticides and other plant protectants are intended to be used and are outlined in an Integrated Pest Management Plan (approved by the Inyo Mono Agricultural Commissioner).

### **Inventory Control**

The operation will use the state’s track-and-trace system (METRC) to maintain inventory. All plants will have a unique identifier (UID) issued by the state. Per state requirements, the applicant is required to maintain a sufficient supply of UIDs in inventory to support tagging in accordance with state regulation. Cannabis will be harvested and processed on the premise and then taken to a secure storage area until a state licensed distributor arrives for product pick-up.

All cannabis is required to be entered into the track-and-trace system by the licensee starting with seed, cannabis which has been propagated onsite or purchased from a licensed nursery, or seedling purchased from a license nursery. The UID will accompany the cannabis products through all phases of the growing cycle, including waste.

The Applicant will use its METRC system to document:

1. Inventory, acquisitions, harvests, sales, disbursements, designation and disposal of unusable cannabis.
2. Any destruction of plants.
3. Each batch of cannabis cultivated, including:
  - a. The batch number;
  - b. The number of cannabis seeds or cannabis cuttings planted;
  - c. The date the cannabis seeds or cuttings were planted;
  - d. The list of all chemical additives, including, without limitation, pesticides, herbicides and fertilizers used in the cultivation;
  - e. The number of plants grown to maturity.
4. At harvest, the METRC system will document, without limitation:
  - a. Date of harvest;
  - b. The name and employee registration card number of the employee responsible for the harvest.

The Inventory Control Manager of the operation will attend a training session for the track-and-trace system and will then manage and track cannabis throughout the premise. The Manager will document the date of inventory, summary of inventory findings, and name, signature and title of the employees who conduct the inventory and the cultivation manager-in-charge who oversaw the inventory. When sold, records will show the date of sale, name of distribution facility to which cannabis was sold, and the batch number, product name(s) and quantity of cannabis products sold.

## **Employees**

The operation intends to hire five employees. The applicant will voluntarily vet all employees during the application process. Each employment candidate will undergo a thorough background check, drug test, and character assessment and review. Candidates will not be selected if they have been convicted of an excluded felony offense, does not work pursuant to the regulations of the CDFA, or is less than 21 years of age.

During times of employment, employees will display a valid ID card.

Employee will undergo safety, security, and cultivation training before beginning work. As a part of the employee orientation process, and as an ongoing regimen, all employees will be provided with a copy of the Security Plan, as well as security and safety training. Security and safety training shall consist of examination and discussion of the Security Plan, premises orientation, emergency training, and situational training. Situational training consists of instruction related to particular employee's job duties. Refresher training will be provided to each employee on a consistent basis and intermittently as necessary.

Upon termination of any employee, that employee's keys, uniform, tools and access codes and cards will be returned. Codes and access points will be altered so as to prevent the terminated employees' access.

## **Detailed business plan – MCC 5.60.070(B)(14)**

Use Permit 18-003 was approved on December 20, 2018 and the application for which provided a detailed analysis of the land use and relevant impacts including the project's location, site, odor mitigation, signage, visual screening, lighting, parking, and noise generation. A full copy of the Use Permit is attached (Attachment B).

The applicant is required to obtain a Business License before beginning operation (MCC 5.60.040(F)). The applicant has agreed to secure and provide proof of all approvals necessary to operate a commercial cannabis cultivation operation prior to beginning business including; LiveScan/background check, approval from the Lahontan Regional Water Quality Control Board (obtained November 7, 2018), and a state-issued cultivation license.

### **Waste management plan – MCC 5.60.070(B)(15)**

The organic waste stream consists of cannabis stems, leaves, roots and potting mix. Cannabis plant parts will be composted while the potting mix will be tilled into outdoor cultivation plots and planted with agronomic crops or revegetated with native plants. Composting will take place on the secured premise within a 400 sq. ft. area. The area will have a concrete floor and eight feet tall walls built from concrete block, on the north and south sides perpendicular to prevailing winds. The east and west sides will be protected by a locked chain link gate. The composting area has a 15-20 cubic yard capacity, representing 150-200% of the expected yearly organic waste.

Wastewater will be disposed of via a septic field, and filter backwash will be disposed of via local septic pump service or used for irrigating cannabis and secondary crops. The project has received approval from the Lahontan Regional Water Quality Control Board. Production materials such as tape, plastic mulch and row cover will be recycled.

The waste management plan is in compliance with Title 3, Section 8108 and 8308 of the California Code of Regulations, and has been approved by the County's Solid Waste Superintendent per Mono County Code 5.60.130.F.

### **Security plan – MCC 5.60.070(B)(16)**

The Security Plan has been reviewed by the Mono County Sheriff's Office and has been approved. Per Mono County Code 5.60.070.B(16) the security plan is confidential. California Code of Regulations does not set forth security requirements for cannabis cultivation licensees.

At the time this report was written, the applicant was in the process of completing a Live Scan for Mono County. A Condition of Approval for this permit will be the positive recommendation from the Sheriff's Office of the applicant/owner to engage in commercial cannabis activities based on the results of the background check/LiveScan.

### **Analysis – MCC 5.60.080(C)**

Upon completion of staff review and internal processing, the Director shall set the matter for decision by the Approval Authority, which shall receive and consider the input and recommendations of the Sheriff, staff, the applicant and any interested persons and, thereafter, may issue the cannabis operation permit if:

1. The commercial cannabis activity, as proposed, will comply with the requirements of state law and regulation, the Mono County General Plan, the Mono County Code and this Chapter.

*The staff report describes the applicant's operations such that they are in compliance with County regulations and the applicant has signed under Penalty of Perjury that "the applicant and all persons involved in management have the ability to comply with all laws regulating cannabis businesses in the State of California and shall maintain such compliance during the term of the permit".*

*The applicant has provided a copy of the annual license application to be submitted to the state and is required to provide evidence of licensure once secured.*

2. The property has all necessary land use entitlements as required by the Mono County General Plan or is legally exempt from such requirements.

*The applicant received a Use Permit from the Planning Commission on December 20, 2018.*

3. The applicant has demonstrated to the satisfaction of the Approval Authority that the operation, its owners and the applicant have the ability to comply with state law and regulation, the Mono County General Plan, the Mono County Code and this Chapter.

*Through this evaluation, the applicant has demonstrated the ability to comply with state law and regulation, the Mono County General Plan, and the Mono County Code. The application has been circulated for multi-departmental review and has received approval from departments including, but not*

*limited to, Community Development, Environmental Health, and the Sheriff's Office. On November 26, 2018 a County Cannabis Joint Committee meeting was held for final discussion of the project. Application materials were reviewed, and additional questions of the project were communicated to the applicant for further clarification which was provided by the applicant and included in this report.*

4. No applicant or owner has been convicted of a felony or a drug-related misdemeanor reclassified under Section 1170.18 of the California Penal Code (Proposition 47) within the last ten (10) years, unless the Approval Authority determines that such conviction is not substantially related to the qualifications, functions or duties of the person or activity and/or there is adequate evidence of rehabilitation of the person. A conviction within the meaning of this section means a plea or verdict of guilty or a conviction following a plea of nolo contendere.

*The applicant/owner has affirmed he has not been convicted of a felony or a drug related misdemeanor within the past ten (10) years. A Condition of Approval for this permit will be the positive recommendation from the Sheriff's Office of the applicant/owner to engage in commercial cannabis actives based on the results of the background check/LiveScan.*

5. The Approval Authority determines that issuance of the permit is in the best interests of the community, the County, and its citizens and visitors, based on the following:

- 1) The experience and qualifications of the applicant and any persons involved in the management of the proposed cannabis business:

*The applicant has a strong background in cannabis cultivation and experiences in the cannabis industry that will help facilitate a successful business. The applicant is understanding of the concerns associated with this new industry and has worked to mitigate impacts to the best of his ability.*

- 2) Whether there are specific and articulable positive or negative impacts on the surrounding community or adjacent properties from the proposed cannabis business:

*No letters in opposition or support to this project have been received. At the Planning Commission public hearing, four members of the public spoke in opposition to the project and four members of the public spoke in support of the project. To summarize, the opponents are concerned that the operation will generate an odor nuisance impacting the community and closest resident; the operation will be a security concern; and the operation will be a net-negative for the community. Proponents of the operation stated that this operation will allow traditional agriculturalists a new economy for sustainability; the odors are negligible; and the applicant has engaged himself in the community.*

*Odor was raised as a concern especially during summer months when cannabis is harvested. However due to the distance between the operation, adjacent properties, and the community, prevailing winds during harvest, and staggered harvest quantities, odors have been determined to be negligible.*

*Positive impacts include increased tax revenue for the County and the creation of five jobs. Cannabis is considered a new industry for agriculture that may preserve agricultural lands.*

- 3) The adequacy and feasibility of business, operations, security, waste management, odor control, and other plans or measures submitted by the applicant:

*As a cultivation business, the application adequately addresses the feasibility of business, operations, security, waste management, and odor control. The applicant has established a team to advise and assist on matters relating to this project's success. The applicant has also built relationships throughout the cannabis value chain to immediately benefit this project and its customers.*

*The cannabis premise has sufficient security elements to prevent crime and unanticipated nuisances. The two-acre canopy of cannabis is positioned within the 155-acre parcel so that crime is deterred and nuisances are abated.*

*To prevent odor nuisances, all cannabis and cannabis product will be over 300' from any neighboring parcel line and a further distance (+1,700') from any neighboring structures. While odors are expected to be generated by this operation, the strongest odor will be limited to the time of harvest. The applicant has stated that harvests will be staggered in order to prevent a large odor nuisance. Staggering harvests will lessen the harvest quantity, and therefore the magnitude of odors generated.*

*Public consumption is prohibited on-site and no public sales will take place at the premise. The premise will be closed to the general public. Waste materials will be in the form of plant materials. All cannabis product will be transported and sold to other California cannabis-licensed businesses.*

- 4) Whether granting the permit will result in an undesirable overconcentration of the cannabis industry in a limited number of persons or in a limited geographic area within the County:

*No other commercial cannabis-related businesses exist in the community of Walker at this time. No other commercial cannabis cultivation operations exist in the County at this time. This will be the first cannabis cultivation operation within the County and a maximum of nine more may be allowed.*

- 5) Environmental impacts/benefits of the cannabis business such as waste handling, recycling, water treatment and supply, use of renewable energy or other resources, etc.:

*An analysis of the environment impacts associated with the project was completed. The 15183 exemption analysis found no significant impacts peculiar to cannabis cultivation or beyond the scope of mitigation measures stated in the Mono County General Plan EIR (see Attachment C).*

*The majority of waste will be handled on site and recycled on the property for beneficiary purposes. The Lahontan Regional Water Quality Control Board has found this project in compliance with requirements of the General Waste Discharge Requirements and provided a Waiver of Waste Discharge Requirements for Discharges of Waste Associate with Cannabis Cultivation Activities (Cannabis General Order).*

*This project will utilize the natural setting and resources available at this location. As an outdoor operation, this project will minimize energy demand. Water will be provided by an existing well capable of meeting the demand. To minimize the overall water use, the operation will utilize drip and/or hand irrigation and will use plastic mulch between crops to prevent water loss, and control weeds and dust. Within the composting area water quantity and application rate will be monitored to minimize or eliminate runoff.*

- 6) Economic impacts to the community and the County such as the number and quality of jobs created, and/or other economic contributions made by the proposed operation.

*The proposed business is expected to generate additional jobs for area residents. The proposed business will generate positions for security and cultivation associates. The employees will be of high quality; background checks will be completed for employees and employees will receive specific training for the job.*

The Board has the authority to deny an application that meets any of the following criteria (MCC 5.60.080(D)):

1. The applicant has knowingly made a false statement of material fact, or has knowingly omitted a material fact, from the application.

2. A previous cannabis operations permit issued under this Chapter for an operation involving the same applicant or owner has been revoked by the County within the two (2) years preceding the date of the application and all opportunities for appeal of that determination have been exhausted or the time in which such appeals could have been filed has expired.
3. The applicant or any owner has been determined, by an administrative hearing body or a court of competent jurisdiction to have engaged in commercial cannabis activities in violation of State or local law and all opportunities for appeal of that determination have been exhausted or the time in which such appeals could have been filed has expired.

None of the above conditions for denial exist at this time.

This staff report has been reviewed by the Community Development Director.

**ATTACHMENTS**

- A. Cannabis Operation Permit 18-002 Conditions of Approval**
- B. Staff Report – Use Permit 18-004**
- C. 15183 Environmental Analysis**

## Attachment A

### Conditions of Approval Cannabis Operation Permit 18-002/Tilth LLC

1. The operation shall comply with all County department regulations including, but not limited to, the Mono County Sheriff's Department, Public Health Department, Environmental Health Department, Public Works Department, Community Development Department, and Treasure - Tax Collector's Office.
2. The operation shall comply with all rules and regulations established in Mono County Code, the Mono County General Plan, and all applicable state laws.
3. This permit is nontransferable and shall terminate upon expiration or subsequent termination, or change in property ownership, or when more than fifty percent of the corporate stock, partnership interest or other business interest is transferred.
4. This permit is only valid when a Use Permit exists for the property. This permit shall become invalid if the Use Permit for the property is revoked.
5. Prior to commencing operation, the applicant shall obtain a state cannabis cultivation license, Mono County Business License, and a Mono County Tax Certificate.
6. Prior to commencing operation, the applicant shall complete a Mono County LiveScan and receive affirmation from the Sheriff's Office to commence operation.
7. The applicant must provide proof of the state-issued license when available.
8. The County, its agents, and employees may seek verification of the information contained in this permit and the associated application.
9. The business shall be subject to an annual inspection performed to ensure compliance with County Code 5.60.120. Failure to pass the annual inspection prior to the August 31 may result in denial of the renewal application.
10. The operation shall operate only in accordance with the application and all corresponding plans reviewed and approved by the County.
11. This permit shall expire August 31, 2019 (unless renewed or revoked in accordance with Mono County Code Chapter 5.60).
12. Renewal/modifications must be received by August 1 accompanied by the required renewal/modification fee. If any of the documentation and information supplied by the applicant pursuant to Section 5.60.070 has changed or will change since the grant of this permit, the applicant shall submit updated information and documentation with the application for renewal and shall provide such other information as the Director may require. If an applicant fails to submit the renewal form and all associated fees thirty (30) days before August 31, the applicant will be required to submit a new application under section 5.60.070.



# Mono County Community Development Department

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P.O. Box 347  
Mammoth Lakes, CA 93546  
(760) 924-1800, fax 924-1801  
commdev@mono.ca.gov

## Planning Division

P.O. Box 8  
Bridgeport, CA 93517  
(760) 932-5420, fax 932-5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

December 20, 2018

To: Mono County Planning Commission

From: Bentley Regehr, Planning Analyst  
Michael Draper, Planning Analyst

Re: Use Permit 18-004 / Tilth Farms, LLC

### RECOMMENDATION

It is recommended the Planning Commission take the following actions:

1. Find that the project qualifies as an Exemption under CEQA guideline 15183 and instruct staff to file a Notice of Determination;
2. Make the required findings as contained in the project staff report; and
3. Approve Use Permit 18-004 subject to Conditions of Approval.

### PROJECT OVERVIEW

UP 18-004/Tilth Farms, LLC is a proposal for cultivation of cannabis on an Agriculture (AG-10) parcel located at 108432 Highway 395, Coleville (APN 002-450-024). Cultivation will occur on a six-acre area within the 166-acre property and will not exceed two acres of total canopy area. Canopy area will be divided among a medium outdoor grow and two smaller mixed light cultivation areas.

The medium outdoor cultivation will cover up to 43,560 square feet of canopy area. Plants will be grown within a hoop structure. Drip irrigation with water service from one well will irrigate all plants. Fertilizer will be delivered through the irrigation system and pre-plant applications, and plants will be planted in a combination of pots and in existing soil. Plant protectants will be stored in the 160 square foot pesticide/fertilizer storage area. Processing of the plants will occur within the hoop house when the plants reach maturity. All plant material waste will be composted in a 400-square foot area with a 15-20 cubic yard capacity, in accordance to the project's waste management plan. The project will generate an estimated 8-10 cubic yards of non-commercial compost material per year, well below the allowed maximum of 100 cubic yards for agriculture parcels. All harvested plant material will be stored in 160-square foot harvest storage area. Supplies and fuel will be stored in 900 -square foot agriculture storage structure.

The two small, mixed light tier 1 cultivation areas will occur within a hoop structure and will not exceed a total of 20,000 square feet. The same plant production practices will take place as the medium outdoor area, and no artificial light will be used. These plants will be covered with

blackout fabric to induce flowering. Each small, mixed light premise will have an immature plant area for supporting plant production. Two immature plant areas are located within the mixed light canopy areas. Each immature plant area is less than 2,500 square feet, for a total immature plant area up to 5,000 sf.

The property has other existing uses. Agriculture production totaling approximately 20,000 square feet located on the north section of the property is not affiliated with Tilth, LLC operations and does not and will not involve cannabis cultivation. Two homes exist on the property. The main house located on the north end of the property is approximately 1,800 square feet and is occupied by a permanent resident. The home located in the southern end of the property is approximately 1,400 square feet and is dedicated for farm labor housing. It is occupied by permanent residents. Both structures are accessed by an 1,800-foot-long, 12-foot-wide driveway. Other existing development includes several storage buildings, barns, corrals, wells, a well house, a powerline, and fencing.

When cannabis is not in production, the production area will be planted with a rotation of cover crops including but not limited to cereal rye, annual rye, buckwheat, field peas, hairy vetch, oats, arugula, mustard, and oilseed radish. Cover crops will be rotated annually to manage insect and disease populations. The primary goals of the cover crop program will be to increase soil organic matter and biodiversity, reduce erosion, increase soil infiltration, increase moisture and nutrient holding capacity, and to provide surface residue.

All applications for commercial cannabis activity must be approved through a Conditional Use Permit (CUP) process. A CUP for retail cannabis must demonstrate adequate plans for site control, setbacks, odor control, signage, visual screening, lighting, parking, and noise, as presented in this report.

The project qualifies for a 15183 CEQA exemption, as it is consistent with the Mono County General Plan EIR and Antelope Valley policies, and does not have any significant environmental effects, including those peculiar to cannabis operations.

## **PROJECT SETTING**

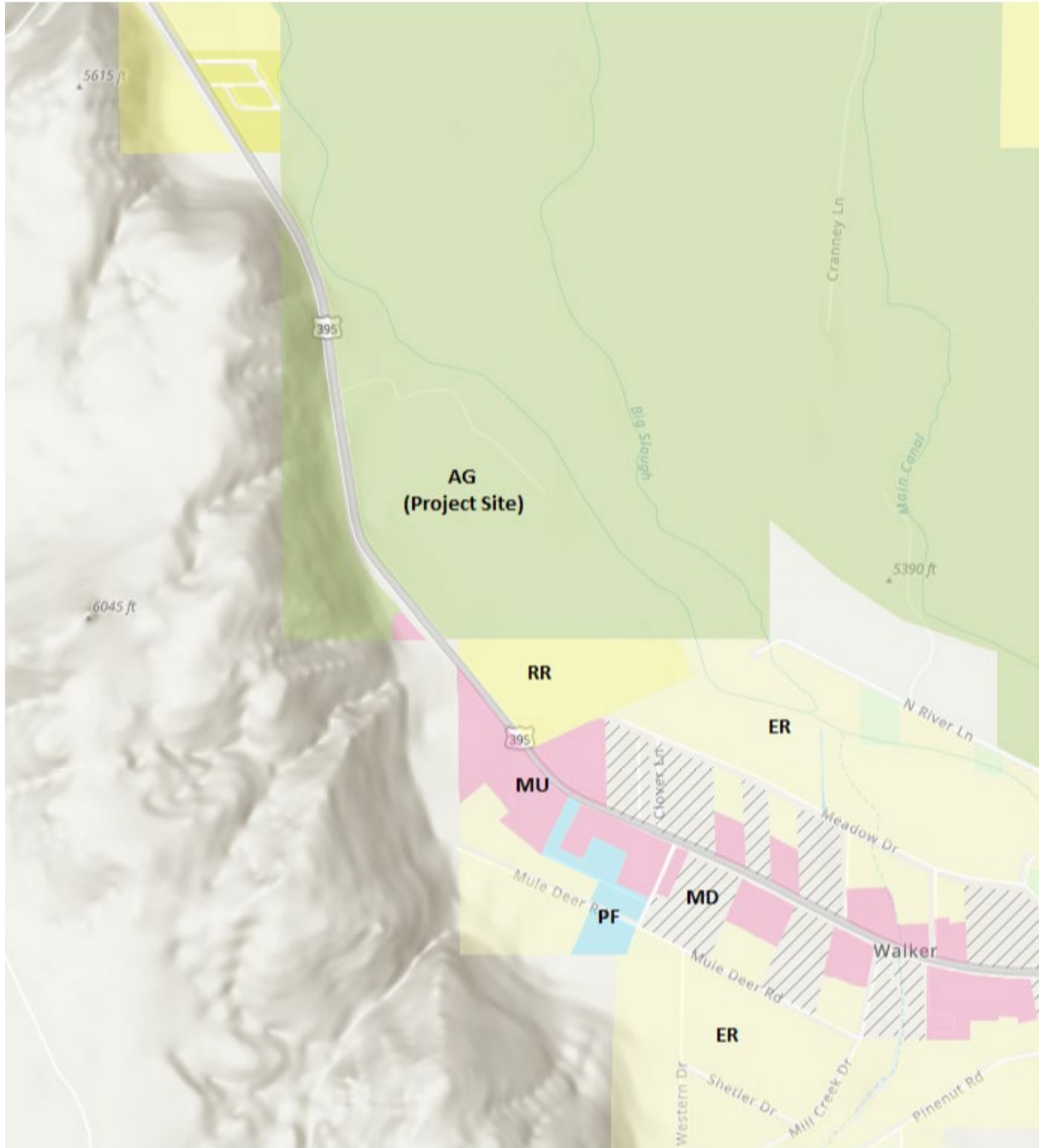
The project is located along Highway 395, to the immediate north of the Walker community. Uses surrounding the project are a mix of agriculture and large rural residential lots. The north and east sides of the property are bordered by agriculture parcels, similar in size to the project parcel. Highway 395 provides the west property boundary, with more large agriculture parcels farther to the west. The south end of the property is bordered by a 23-acre vacant Rural Residential (RR) parcel and a 3.3-acre Estate Residential (ER) parcel containing an occupied residence.

Figure 1: Location of project.



*Parcel location highlighted in blue*

**Figure 2: Land Use Designation map**



**Figure 3: Looking northwest from the southeast portion of the project area.**



**Figure 4: Looking southeast. The metal frame structure is one of the proposed immature plant areas. The wellheads are located directly adjacent to the gray building.**



**Figure 5: Looking southwest from the northeast portion of the project area.**



## **GENERAL PLAN CONSISTENCY**

The General Plan Land Use Designation for this property is Agriculture with a 10-acre minimum (AG-10). According to the Mono County General Plan, “the ‘AG’ designation is intended to preserve and encourage agricultural uses, to protect agricultural uses from encroachment from urban uses, and to provide for the orderly growth of activities related to agriculture. Permitted uses under the Agriculture land use designation include single-family homes, accessory buildings, non-commercial composting, and all uses proposed in conjunction with a bona fide agricultural operation. Commercial cannabis cultivation is permitted subject to a Use Permit and compliance with Chapter 13, and a Cannabis Operations Permit pursuant to Mono County Code Chapter 5.60.

The proposed development is also consistent with Antelope Valley Area Plan policies contained in the Mono County General Plan Land Use Element.

## **MONO COUNTY LAND USE ELEMENT, Countywide Land Use Policies**

### **Objective 1.G.**

*Protect open space and agricultural lands from conversion to and encroachment of developed community uses.*

**Policy 1.G.1.** *Protect lands currently in agricultural production.*

The project maintains the parcel's agricultural use and prevents encroachment of other development into Walker.

**Objective 1.L.** *Provide for commercial cannabis activities in Mono County in a way that protects public health, safety, and welfare while also taking advantage of new business and economic development activities.*

**Policy 1.L.3.** *Avoid, reduce, and prevent potential issues specific to commercial cannabis activities that may adversely affect communities.*

The project is subject to Chapter 13, Cannabis Regulations and requires a Conditional Use Permit aimed at ensuring no significant impacts to the community are incurred, including those related to odor control, visuals, lighting, and noise. See analysis of compliance with Chapter 13 below.

**Policy 1.L.4.** *In recognition of the potential economic benefits of this new industry, encourage the responsible establishment and operation of commercial cannabis activities.*

The project has considerable economic benefits, including the creation of jobs and contribution to the County's tax base.

## **MONO COUNTY LAND USE ELEMENT, Antelope Valley**

**GOAL 4.** Provide for orderly growth in the Antelope Valley in a manner that retains the rural environment, and protects the area's scenic, recreational, agricultural, and natural resources.

**Policy 4.A.3.** *Along the Highway 395 corridor between existing communities, provide for limited development that is compatible with natural constraints and the Valley's scenic qualities.*

The project protects the Antelope Valley's scenic qualities through compatible agricultural use and visual screening where applicable.

**Objective 4.B.** *Maintain the scenic, historic, agricultural, and natural resource values in the Valley.*

The project is consistent with Antelope Valley's commitment to agriculture.

## USE PERMIT FINDINGS

In accordance with Mono County General Plan, Chapter 32, Processing-Use Permits, the Planning Commission may issue a Use Permit after making certain findings.

Section 32.010, Required Findings:

1. *All applicable provisions of the Mono County General Plan are complied with, and the site of the proposed use is adequate in size and shape to accommodate the use and to accommodate all yards, walls and fences, parking, loading, landscaping and other required features because:*
  - a) Cannabis cultivation is permitted in agriculture designations, subject to Use Permit under Chapter 13, Cannabis Regulations.
  - b) Adequate site area exists for the proposed use. The footprint of cannabis operations is less than six acres out of a total of 166 acres for the property. Canopy area within the six acres totals less than two acres. The grow area is centrally located on the parcel and does not encroach on setbacks.
  - c) The site provides adequate parking and space for loading areas.
  - d) The location of the proposed project is consistent with the Antelope Valley Area Plan's intent for preserving agriculture.
  - e) There will be no significant impacts to housing. Workers will be seasonal, with about two employees from April 1 through November 15 and an additional three employees for harvest from August 15 through November 15. Two of the employees would likely live on the premises in the two-bedroom housing unit and three would likely commute to the project area.
2. *The site for the proposed use related to streets and highways is adequate in width and type to carry the quantity and kind of traffic generated by the proposed use because:*
  - a) The parcel is accessed by Hwy 395 and is adequate for the kind of traffic generated by the proposed use. Trips generated by the proposed parcel map will not substantially increase vehicle trips or cause traffic congestion.

The street system for employees accessing the facilities will be Hwy 395, which may cause an increase in traffic but will not impact the existing traffic load and capacity. The workers will be seasonal with about two employees from April 1 through November 15 and an additional three employees for harvest from August 15 through November 15. Two of the employees would likely live on the premises and three would likely commute to the project area. These employees could generally add two to 15 trips per day depending on carpool arrangements and lunch or errand trips. These additional trips would not exceed the capacity of Hwy 395. Access to the site would be evaluated by Caltrans under its encroachment permit. Deliveries and shipping of products would occur approximately four times per month. Hwy 395 is a designated interstate truck route and experiences heavy truck traffic. These additional trucking trips would not exceed the capacity of Hwy 395.

Parking is sufficient for employees and visitors. The gravel parking area will have 20 parking spaces in total, each 20' by 9'.



The housing units, additional employees, and vehicles used for transport of goods are not expected to generate significant amounts of traffic to alter existing circulation patterns or cause a nuisance for adjacent property owners.

3. *The proposed use will not be detrimental to the public welfare or injurious to property or improvements in the area in which the property is located because:*



- a) The proposed use is not expected to cause significant environmental impacts or be detrimental to surrounding property. Elements peculiar to cannabis, including odors and lighting, have been analyzed through the 15183 CEQA exemption process, and have been found to have no impacts beyond the scope analyzed in the Mono County General Plan EIR.
- b) The proposed project is a conforming use according to the Mono County General Plan's Land Use Element. The use permit process provides the public the opportunity to comment on the proposal, and comments are attached to this report.

4. *The proposed use is consistent with the map and text of the Mono County General Plan because:*

- a) Cannabis cultivation is permitted in agricultural land use designations, given they meet the criteria set forth by Chapter 13.
- b) The project is located within the Antelope Valley Planning Area. The Antelope Valley Area Plan encourages the protection of agriculture and its related values.

## **COMPLIANCE WITH MONO COUNTY CANNABIS REGULATIONS (CHAPTER 13)**

In addition to General Plan policies and regulations, commercial cannabis activities shall comply with Chapter 13. The following general standards and requirements apply to all commercial cannabis activities permitted in the county:

### **13.070C. Site control.**

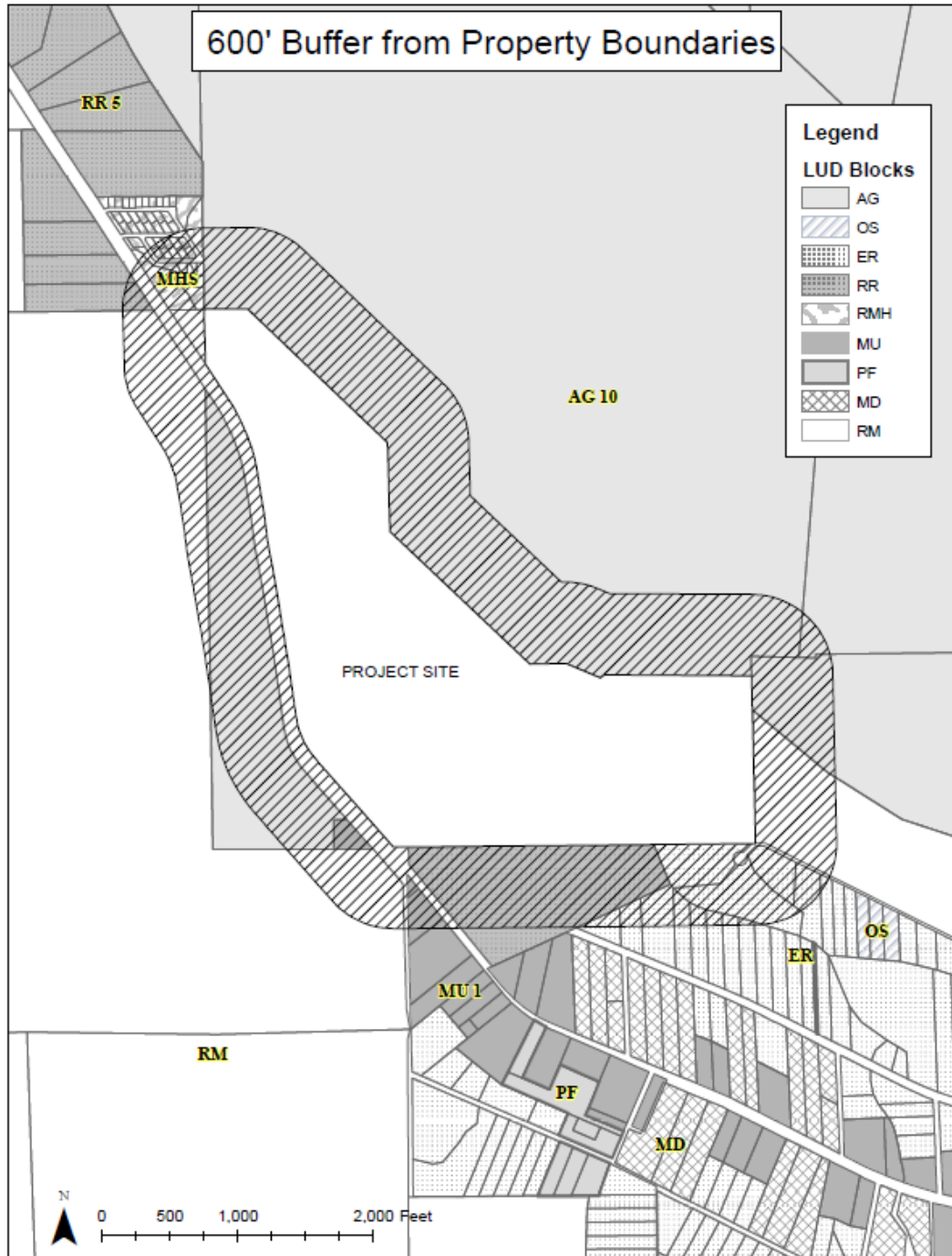
*No commercial cannabis activity shall be allowed within six hundred (600) feet of schools providing instruction to kindergarten or any grades 1 through 12, day care or youth centers, parks, ballfields, playgrounds, libraries, community centers, and licensed child care facilities.*

None of the above-mentioned facilities are located within 600 feet of the site.

The Antelope Valley Community Center is located approximately 2,000 feet from the closest grow area.

There are no schools or libraries in Walker.

**Figure 6: 600-ft radius from grow area**



**13.070D. Setbacks**

*All commercial cannabis activities shall meet existing setbacks established in General Plan Chapter 4 – Land Use Designations and 4.120 Yards and Setbacks.*

All proposed structures and grow areas meet setback standards for agriculture designations (50' front, 30' rear, 30' side).

### 13.070E. Odor control

*An odor mitigation plan is required to demonstrate that odors generated by the commercial cannabis activity shall not unreasonably impact adjacent properties and uses, or that odor mitigation measures are not applicable due to lack of cannabis-related odor generation, location or siting, design features, or other factors.*

Odor generated from outdoor cannabis cultivation is difficult to analyze due to a number of variables including peak concentrations, atmospheric conditions, and topography. Each project has a unique set of conditions. In the case of this proposal, the significant buffer from the grow site to the nearest receptor provides some level of confidence that no significant impacts related to odors will occur on nearest receptors on a regular basis.

Most rural counties in California have analyzed odor on a project-specific basis. Santa Barbara County provides one of the few standardized models for buffers on cannabis cultivation, in which the General Environmental Impact Report for all potential cannabis projects was conducted. The report separates buffer requirements for cultivation projects based on location: the more rural areas that have larger lots (and therefore can support larger grows) are required to have a 1,500-foot buffer, while areas with smaller lots (and smaller grows) are subject to a 600-foot buffer. The 1,500-foot buffer was the largest required cannabis buffer in California at the time of its adoption in June 2018, but odors were still deemed a significant and unavoidable impact.

Humboldt County has the highest concentration of cannabis applications in the state and provides anecdotal evidence on the extent of odor generated from cultivation. Humboldt's ordinance establishes a minimum 600-foot setback from an off-site residence but still deems odor a significant unavoidable impact in its General EIR for cannabis. Most complaints occur under 600 feet (for projects that were approved prior to the current 600' standard), but some larger projects in excess of 30,000 square feet of canopy area have received numerous complaints well beyond the 600-foot buffer. The Humboldt example reinforces the project specific nature of odor generation and the increased impacts for projects with larger canopy area.

The nearest receptor for the project is a residence (APN 002-290-025) approximately 1,700 feet from the grow area. Mono County received odor complaints from a medical grow at this project area on September 7, 2017 about a month or less before harvest. However, code compliance was unable to verify odor impacts, and other County staff who visited the site could not smell odors until about 50 feet from the plants (Jeff Simpson, Mono County, Personal Comm., 11-30-2018). It is possible some of the odor generated could have been from other personal grows in the area.

The project area is located near the central area of the 160-acre parcel and the closest sensitive odor receptor is over 1,700 feet in all directions from the project area. There are only three residences within 2,000 feet of the project area. The prevailing south, southwesterly winds blow cannabis odors away from the community of Walker, California (see wind rose graphs in Attached 15183 analysis). Mono County received odor complaints from a medical grow at this project area on September 7, 2017 about a month or less before harvest. However, code compliance was unable to verify odor impacts, and could not smell odors until about 50 feet from the plants (Jeff Simpson, Mono County, Personal Comm., 11-30-2018)

Using the most restrictive buffer requirements seen in other California counties and making conservative estimates based on anecdotal evidence puts the grow area at a buffer distance that

should reasonably reduce the impacts of odors to less than significant, even with a total canopy area of over 60,000 square feet.

#### **13.070F. Signage**

*A Sign Plan shall be required to demonstrate compliance with General Plan Land Development Regulations, Chapter 4.190 Signs, and Chapter 7 Signs.*

The project does not propose any signage.

#### **13.070G. Visual screening**

*All Cannabis, Cannabis Products and Cannabis Accessories shall be screened from view from a public right of way to the best of the Permittee's ability.*

All cannabis plants will be screened from public view by the hoop house structures and natural topography. The project will prevent views into the cultivation premise by using light diffusion film and shade fabric coverings over and around the crop. The film and shade fabric will allow light to pass, but obscure everything behind. Setbacks and natural vegetation will aid in obscuring the cannabis activity. No new fencing is proposed; the project has an existing five-strand barbed wire fence surrounding the property that is consistent with the agricultural character of the Antelope Valley.

#### **13.070H. Lighting**

*All commercial cannabis activities shall comply with General Plan Land Use Element Chapter 23 – Dark Sky Regulations regardless of activity type or Premise location.*

All lighting is natural and grow areas do not have electrical power or any type of artificial lighting. “Mixed light” used by the hoop houses refers to manipulation of natural light, and this manipulation of natural light is also proposed for the outdoor grow area. All structures are non-reflective, and the project is in full compliance with Chapter 23 as there will be no new light produced during dark hours.

#### **13.070I. Parking**

*A Parking Plan depicting availability and requirements for parking shall be submitted. The Plan shall demonstrate the provision of adequate on-site parking for all employees and allow for loading and unloading.*

Parking, as shown on the site plan, is adequate for the project. Parking for employees, visitors and deliveries will be in the southwest corner of the property. The gravel parking area will have 20 parking spaces in total, each 20' by 9'. The parking is allocated as follows: 13 spaces for employees, two spaces for farm labor housing, two spaces for ADA, and three spaces for clean air/carpool/electric vehicles.

#### **13.070J. Noise**

*Noise generation shall comply with the Mono County General Plan Noise Element and Mono County Code, Chapter 10.16.*

The project is not expected to generate noise beyond that of similar agricultural operations.

## **ENVIRONMENTAL REVIEW**

The County contracted with Resource Concepts Inc. (RCI) to conduct a 15183 analysis (Attachment 2). CEQA mandates that projects consistent with the development density established by existing zoning, community plan, or general plan policies for which an Environmental Impact Report (EIR) was certified shall not require additional environmental review, except as might be necessary to examine whether there are project-specific significant effects peculiar to the project or its site. The 15183 analysis found no significant impacts peculiar to cannabis cultivation or beyond the scope of mitigation measures stated in the Mono County General Plan EIR. The 15183 analysis specifically reviewed potential impacts related to land use, housing, soils, water, air quality/odors, transportation, biological resources, energy resources, hazards, noise, and utilities.

Ultimately, the review determined:

1. The project is consistent with the surrounding land uses of the proposed project.
2. The land use and planning impacts of the proposed agricultural cultivation were analyzed in the EIRs certified in conjunction with the adoption of the Mono County General Plan.
3. The parcel is no different than other agricultural parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
4. There is no new substantial information indicating that the land use and planning impacts of the project will be more severe than described in the EIR.
5. There are no cumulative or off-site land use and planning impacts from the proposed project that were not addressed in the prior EIR.

## **ATTACHMENTS**

Attachment 1 – Site Plan

Attachment 2 – 15183 Report (Resource Concepts Inc.)

Attachment 3 – Public Hearing notice

# MONO COUNTY

## Planning Division

### DRAFT NOTICE OF DECISION & USE PERMIT

**USE PERMIT:** UP 18-004

**APPLICANT:** Eric Edgerton

**ASSESSOR PARCEL NUMBER:**

**PROJECT TITLE:** Tilth Farms Cannabis Cultivation

**PROJECT LOCATION:** APN 002-450-024, Antelope Valley, CA

#### CONDITIONS OF APPROVAL

See attached Conditions of Approval



ANY AFFECTED PERSON, INCLUDING THE APPLICANT, NOT SATISFIED WITH THE DECISION OF THE COMMISSION, MAY WITHIN TEN (10) DAYS OF THE EFFECTIVE DATE OF THE DECISION, SUBMIT AN APPEAL IN WRITING TO THE MONO COUNTY BOARD OF SUPERVISORS.

THE APPEAL SHALL INCLUDE THE APPELLANT'S INTEREST IN THE SUBJECT PROPERTY, THE DECISION OR ACTION APPEALED, SPECIFIC REASONS WHY THE APPELLANT BELIEVES THE DECISION APPEALED SHOULD NOT BE UPHeld AND SHALL BE ACCOMPANIED BY THE APPROPRIATE FILING FEE.

**DATE OF DECISION/USE PERMIT APPROVAL:  
EFFECTIVE DATE USE PERMIT**

This Use Permit shall become null and void in the event of failure to exercise the rights of the permit within one (1) year from the date of approval unless an extension is applied for at least 60 days prior to the expiration date.

Ongoing compliance with the above conditions is mandatory. Failure to comply constitutes grounds for revocation and the institution of proceedings to enjoin the subject use.

**MONO COUNTY PLANNING COMMISSION**

**DATED:** December 20, 2018

cc: X Applicant  
X Public Works  
X Building  
X Compliance

**Conditions of Approval:**  
**Use Permit 18-004/Tilth Farms Cannabis Cultivation**

- 1) All development shall meet requirements of the Mono County General Plan, Mono County Code, and project conditions.
- 2) Project shall comply with Chapter 13, Cannabis Regulations.
- 3) Project is required to obtain a Mono County Cannabis Operation Permit pursuant to Mono County Code 5.60 and appropriate state licensing prior to commencing operation. A copy of state licenses shall be provided to the Mono County Community Development Department.
- 4) Project shall be in substantial compliance with the site plan as shown on Attachment 1 found in the staff report.
- 5) Project shall use natural lighting only.
- 6) Project is required to comply with any requirements of the Antelope Valley Fire Protection District.
- 7) In the event of discovery or recognition of any human remains, all work shall be stopped and there shall be no further excavation or disturbance of the site or any nearby area reasonably suspected to overlie adjacent remains until the coroner of the county has examined the site (California Health and Safety Code § 7050.5).
- 8) Project shall comply with all Mono County Building Division, Public Works, and Environmental Health requirements.
- 9) If any of these conditions are violated, this permit and all rights hereunder may be revoked in accordance with Section 32.080 of the Mono County General Plan, Land Development Regulations.

# **CEQA Guidelines §15183 Environmental Analysis**

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*—for—*

**Tilth Farm Cannabis Cultivation  
Mono County, California**

December 2018

Prepared by:

Mono County Community Development Department  
Planning Division  
Post Office Box 347  
Mammoth Lakes, CA 93546



# CEQA Guidelines §15183 Environmental Analysis

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—for—

## Tilth Farm Cannabis Cultivation Mono County, California

December 2018

### LIST OF PREPARERS

#### **RESOURCE CONCEPTS, INC.**

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Contact Person: Lynn Zonge  
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#### **Mono County Planning Staff**

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Planning Division  
Post Office Box 347  
Mammoth Lakes, CA 93546  
Contact Person: Bentley Regehr  
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#### **Project Sponsor**

Eric Edgerton  
Tilth LLC  
Eric@Tilthfarms.com  
(775) 291-1480

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### Attachments

- A. Location Maps
- B. Integrated Pest Management Plan
- C. Waste Management Plan
- D. Lahontan Regional Water Quality Control Board Letter
- E. Odor Mitigation Plan and Wind Rose Charts for Walker, California
- F. Sensitive Plant List and Survey List
- G. Wetland Assessment
- H. Hazard Disclosure Report
- I. Fire Protection District Will Serve Letter
- J. Cultural Resource Information

[file doc: 2018-12-12 Fnl Rpt CEQA 15183 Tilth 18-630.1 Mono Cnty LZ.docx]

## I. INTRODUCTION

The California Environmental Quality Act (CEQA) requires public agencies to consider and analyze the potential environmental effects of certain activities and establishes a process for determining whether the activity is subject to CEQA requirements. Activities are subject to CEQA if they (a) involve the exercise of discretionary powers, (b) have potential to impact the environment, and (c) meet the definition of a 'project,' and (d) are not categorically or statutorily exempt from CEQA.

CEQA Guidelines §15183 provides a specific CEQA review process for qualifying projects that are consistent with a community plan or zoning. Under these regulations (reflected in California Public Resources Code (PRC) §21083.3 and CEQA Guidelines §15183), projects that are consistent with the development density of existing zoning, community plan or general plan policies for which an Environmental Impact Report (EIR) was certified shall be exempt from additional CEQA analysis except as may be necessary to determine whether there are project-specific significant effects that are peculiar to the project or site that would otherwise require additional CEQA review.

Mono County has existing land use, community plan and general plan policies for which an EIR was certified; including the Mono County General Plan, Final Environmental Impact Report (FEIR) certified in 2015 (SCH # 2014061029). This contains analysis of general plan policies for all required general plan elements and the zoning code governing land uses, which is integrated into Mono County's General Plan.

The Mono County Planning Division has prepared an Initial Study checklist to determine whether there are project-specific significant effects that are peculiar to the project or to the site. As mandated by the CEQA Guidelines Section 15183, this checklist identifies whether environmental effects of the project:

1. Are peculiar to the project or the parcel on which the project would be located;
2. Were not analyzed as significant effects in a prior EIR on the land use, general plan, or community plan, with which the project is consistent;
3. If environmental effects are identified as peculiar to the project and were not analyzed in a prior EIR, are there uniformly applied development policies or standards that would mitigate the environmental effects;
4. Are potentially significant off-site impacts and cumulative impacts which were not discussed in the prior EIR prepared for the General Plan, community plan, or land use; or
5. Are there previously identified significant effects which, because of substantial new information that was not known at the time the EIR was certified, are determined to have a more severe adverse impact than discussed in the prior EIR.

Further examination of environmental effects related to the project is limited to those items identified in the checklist as meeting one of the above criteria.

## II. PROJECT INFORMATION

<b>Project Title:</b>	Tilth Farm Cannabis Cultivation
<b>Lead Agency Name, Address with Contact Person and Phone Number:</b>	Mono County Community Development Department Planning Division P.O. Box 347 Mammoth Lakes, CA 93546 Bentley Regehr (408) 638-0968
<b>Project Location:</b>	Tilth Farm is located at 108432 Hwy 395, Coleville, California
<b>Plan Area:</b>	Antelope Valley
<b>Assessor Parcel Number (APN):</b>	002-450-024-000

### ***Description of Project***

The proposed project is cannabis cultivation within a six-acre area of APN 002-450-024-000, a 160.26-acre parcel. The cannabis canopy will be two acres or less in size and the entire operation would use approximately six acres (Figure 1 and Attachment A). The General Plan designation is Agriculture with 10-acre parcel size minimum.

A Mono County Use Permit and Operations Permit for cultivation will be submitted to conduct operations. State permits to cultivate cannabis will consist of one state license for a Medium Outdoor permit and two state licenses for Small Mixed-Light Tier 1 permits.

The Medium Outdoor permit will be less than 43,560 square feet of cultivated canopy. Plants will be grown within a hoop structure. Drip irrigation with water service from one well will irrigate all plants. Fertilizer will be delivered through the irrigation system and pre-planting applications. Plants will be planted in a combination of pots and in existing soil.

Pesticides, fungicides, rodenticides and other plant protectants that are intended to be used are outlined in the Integrated Pest Management Plan (Attachment B). Plant protectants will be stored in the 160 square foot pesticide/fertilizer storage area.

The two Small Mixed-Light Tier 1 permit cultivation areas are organized into four rows as indicated on Figure 1. Plants will be grown within a hoop structure and will not exceed a total of 20,000 square feet. The same plant production practices will take place as the Medium Outdoor permit area, and no artificial light will be used. These plants will be covered with black-out fabric to induce flowering. Each Small Mixed-Light Tier 1 permit cultivation area will have an immature plant area for supporting plant production.

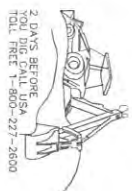
The two immature plant areas are each dedicated to the Small Mixed-light Tier 1 permit cultivation areas. Each immature plant area is less than 2,500 square feet for a total immature plant area up to 5,000 square feet. Plants in these areas will grow in a vegetative state until they are placed in the Small Mixed-Light Tier 1 permit canopy area to flower.

Processing of the plants will occur within the hoop house when the plants reach maturity. All plant material waste will be composted in a 400 square foot area and approximately eight to ten cubic yards will be composted annually. Composting operations are detailed in the Waste Management Plan (Attachment C).

Tilth Farm will implement soil conservation techniques. Initial field preparation will use conventional tillage to relieve existing soil compaction, increase drainage, remove rocks, and allow raised beds to be shaped. To prepare an area for production, the selected area will be graded, ripped and disked, and picked for rocks.

Raised beds will be made with a tractor and bed shaper to increase early spring soil warming, promote drainage, and control field traffic. Drip tape for long-term use may be applied at this stage, below tillage depth at 12-18 inches. Raised beds will be about 42-inches wide, on 6- to 8-foot centers.

During the cannabis growing season (May through November), the raised beds will be mulched with either geotextile fabric, plastic mulch (common/standard in vegetable production), or a living or killed organic mulch (common/standard in orchards and vineyards) to provide soil temperature control and reduce irrigation requirements. The plastic mulch is very thin, applied with a tractor and removed after use. It is easily compressed and recycled.



2 DAYS BEFORE  
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SITE PLAN  
SCALE: 1" = 100'



When cannabis is not in production, the production area will be planted with a rotation of cover crops, including but not limited to, cereal rye, annual rye, buckwheat, field peas, hairy vetch, oats, arugula, mustard, and oilseed radish (Introduction to Cover Crops for Vegetable Production in Utah, Maughn and Drost, October 2016). Cover crops will be rotated annually to manage insect and disease populations. The primary goals of the cover crop program will be to increase soil organic matter and biodiversity, reduce erosion, increase soil infiltration, increase moisture and nutrient holding capacity, and to provide surface residue. Cover crops will be killed with a combination of frost killing, mowing, crimping/rolling, herbicide application, and light tillage when necessary for the Integrated Pest Management Program, other management purposes, or when other options are ineffective.

The property is completely fenced with a five-strand barbwire and locked gates. The fence and gates will be maintained as a part of the site security. A security plan, which is confidential as provided by state law, will meet California Department of Food and Agriculture (CDFA), Mono County Sherriff requirements and approval.

Tilth LLC may employ up to five employees. Workers will be seasonal, with about two employees from April 1 through November 15 and an additional three employees for harvest from August 15 through November 15. Two of the employees would likely live on the premises and three would likely commute to the project area. Deliveries and shipping of products would occur approximately four times per month.

Access to the premise from the commercial encroachment and parking area at Hwy 395 follows an existing thirty-foot wide powerline easement. The access path will be 12-feet wide and 2,300 feet long. This path will not be graded. Parking for employees, visitors and deliveries will be in the southwest corner of the property and accessed by a 24-foot wide encroachment with Hwy 395. The gravel parking area will include 21 spaces and sized for emergency vehicle turnaround (see Figure 1).

**Physical Characteristics of the Property**

- The property is situated at about 5,320 feet in elevation near the West Walker River.
- The project area is typical of an agricultural field and is relatively flat and slopes gently to the southeast.
- There are two existing homes on the property. The main house, located on the north end of the property, is approximately 1,800 square feet and is occupied by a permanent resident. The home located in the southern end of the property is approximately 1,400 square feet, has two bedrooms and one bath and is dedicated for farm labor housing. Both structures are accessed by an 1,800-foot long 12-foot wide driveway.
- In addition to the two homes, there are also several existing storage buildings, barns, corrals, wells, a well house, a powerline, access roads, fences, irrigation equipment, and other miscellaneous equipment relating to agriculture.
- There is currently one other agricultural production located on approximately 20,000 square feet of the northern portion of APN 002-450-024-000 and these activities are not affiliated with Tilth LLC operations. Cannabis is not and will not be cultivated in this other agricultural production area.
- Photos 1, 2, and 3, provide general overviews of the project area.

**Surrounding Land Use Designations**

- The surrounding directly adjacent land use designations to the project area are agricultural, on the same parcel, extending out roughly 1,000 feet in all directions.
- The Land Use Designations Adjacent to APN 002-450-024-000 are:

<b>East:</b>	Private Land – Estate Residential
<b>West:</b>	Caltrans, HWY 395 and to the west of that is Private Land – Agriculture
<b>South:</b>	Private Land – Rural Residential, and Mixed Use
<b>Northeast:</b>	Private Land – Agriculture

**Access**

- The project area is currently accessed from the existing residential entrance/exit illustrated on Figure 1. This is a roughly ¼ mile unpaved road leading to the east of Hwy 395 and to the south to an existing residence and the location of the project area.
- The commercial access for the project area will be at the southwest corner of the property and the encroachment permit for access is under Caltrans jurisdiction.

**Utilities**

- The existing utilities for the project area are as follows:

<b>Water Supply:</b>	Private Well
<b>Sewer:</b>	Private Septic System
<b>Garbage:</b>	D&S Waste Removal Inc.
<b>Electricity:</b>	Liberty Energy



Photo 1. Looking to the northwest from the southeast portion of the Project Area, November 8, 2018



Photo 2. Looking to the southeast. The metal frame structure is one of the proposed immature plant areas. The wellheads are located directly adjacent to the gray building.



Picture 3. Looking to the southwest from the northeast portion of the Project Area, November 8, 2018



### III. AGENCY JURISDICTION AND APPROVALS

Mono County is Lead Agency for this CEQA §15183 review. Mono County is responsible for the necessary Use Permit and Operations Permit.

Licensing and regulating commercial cannabis cultivators to ensure public safety and environmental protection in California is the purview of CalCannabis Cultivation Licensing, a division of the CDFA. CDFA prepared a Program Environmental Impact Report (PEIR) to provide a transparent, and comprehensive evaluation of the anticipated regulations and the activities that would occur in compliance with the regulations. Under this program, cannabis cultivation can occur in a combination of urban, rural, natural, and agricultural settings in the State.

The Lahontan Regional Water Quality Control Board (LRWQCB) is also responsible for protection of water resources. Approval from this board is also required.

Government Code § 65300 requires each county to "adopt a comprehensive long-term general plan for the physical development of the county." Mono County is unique in that the General Plan and Zoning Code have been combined into one document. There is an area plan for Antelope Valley.

The AG land use designation permits cannabis cultivation subject to a use permit and in compliance with Chapter 13 of the General Plan, and a Cannabis Operation Permit pursuant to code chapter 5.60.

### IV. PROJECT COMPLIANCE WITH SECTION 15183

The project site is designated Agriculture (AG) in the Mono County General Plan. The purpose of the Agriculture district in Antelope Valley is *"To preserve and encourage agricultural uses, to protect agricultural uses from encroachment from urban uses, and to provide for the orderly growth of activities related to agriculture"*. The proposed project is also consistent with the local planning policies for the Antelope Valley which are aimed at preserving agriculture over residential development.

### VI. ANALYSIS

The following CEQA section 15183 is based on Public Resources Code Section 21083.3 and Section 15183 of the CEQA Guidelines. The checklist assesses potential environmental impacts to determine whether they meet requirements for assessment under Section 15183; i.e.,

1. Are potential impacts peculiar to the project or parcel?
2. Were the impacts addressed in a previously certified EIR?
3. If an impact is peculiar to the project and was not addressed in a prior EIR, are there uniformly applied development policies or standards that would mitigate the impact?
4. Are there potentially significant cumulative or off-site impacts that were not discussed in the prior EIR?
5. Is there substantial new information to show that a potential impact would be more significant than previously described?

	Issues & Supporting Information Sources	Impact potentially peculiar to the project or parcel?	Was the impact addressed in the prior EIR?	If peculiar and not addressed, are there uniformly applied development policies or standards that would mitigate?	Potentially significant cumulative or off-site impacts not discussed in the prior EIR?	Substantial new information showing impact more significant than previously described?
<b>1) Land Use and Planning</b>						
a)	Conflict with general plan designation or zoning?	No	Yes	N/A	No	No
b)	Conflict with applicable environmental plans or policies adopted by agencies with jurisdiction over the project?	No	Yes	N/A	No	No
c)	Be incompatible with existing land use in the vicinity?	No	Yes	N/A	No	No
d)	Affect agricultural resources or operations (e.g., impacts to soils or farmlands, or impacts from incompatible land uses)?	No	Yes	N/A	No	No
e)	Disrupt or divide the physical arrangement of an established community (including a low-income or minority community)?	No	Yes	N/A	No	No
<b>2) Population and Housing</b>						
a)	Cumulatively exceed official regional or local population projections?	No	Yes	N/A	No	No
b)	Induce substantial growth in an area either directly or indirectly (e.g., through projects in an undeveloped area or extension of major infrastructure)?	No	Yes	N/A	No	No
c)	Displace existing housing, especially affordable housing?	No	Yes	N/A	No	No
<b>3) Geology and Soils</b>						
a)	Fault rupture?	No	Yes	N/A	No	No
b)	Seismic ground shaking?	No	Yes	N/A	No	No
c)	Seismic ground failure, including liquefaction?	No	Yes	N/A	No	No
d)	Seiche, tsunami, or volcanic hazard?	No	Yes	N/A	No	No
e)	Landslides or mudflows?	No	Yes	N/A	No	No
f)	Erosion, changes in topography or unstable soil conditions from excavation, grading, or fill?	No	Yes	N/A	No	No
g)	Subsidence of the land?	No	Yes	N/A	No	No
h)	Expansive soils?	No	Yes	N/A	No	No
i)	Unique geologic or physical features?	No	Yes	N/A	No	No
<b>4) Water Resources</b>						
a)	Changes in absorption rates, drainage patterns, or the rate and amount of surface runoff?	No	Yes	N/A	No	No
b)	Exposure of people or property to water related hazards such as flooding?	No	Yes	Yes	No	No

	<b>Issues &amp; Supporting Information Sources</b>	Impact potentially peculiar to the project or parcel?	Was the impact addressed in the prior EIR?	If peculiar and not addressed, are there uniformly applied development policies or standards that would mitigate?	Potentially significant cumulative or off-site impacts not discussed in the prior EIR?	Substantial new information showing impact more significant than previously described?
c)	Discharge into surface waters or other alteration of surface water quality (e.g., temperature, dissolved oxygen or turbidity)?	No	Yes	N/A	No	No
d)	Changes in the amount of surface water in any water body?	No	Yes	N/A	No	No
e)	Changes in currents, or the course or direction of water movements?	No	Yes	N/A	No	No
f)	Change in the quantity of groundwater, either through direct additions or withdrawals, or through interception of an aquifer by cuts or excavations or through substantial loss of groundwater recharge capability?	No	Yes	N/A	No	No
g)	Altered direction or rate of flow of groundwater?	No	Yes	N/A	No	No
h)	Impacts to groundwater quality?	No	Yes	N/A	No	No
i)	Substantial reduction in the amount of groundwater otherwise available for public water supplies?	No	Yes	N/A	No	No
<b>5) Air Quality</b>						
a)	Violate any air quality standard or contribute to an existing or projected air quality violation?	No	Yes	N/A	No	No
b)	Expose sensitive receptors to pollutants?	No	Yes	N/A	No	No
c)	Alter air movement, moisture, or temperature, or cause any change in climate?	No	Yes	N/A	No	No
d)	Create objectionable odors?	Yes	Yes	N/A	No	No
<b>6) Transportation/Circulation</b>						
a)	Increased vehicle trips or traffic congestion?	No	Yes	N/A	No	No
b)	Hazards to safety from design features (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	No	Yes	N/A	No	No
c)	Inadequate emergency access or access to nearby uses?	No	Yes	N/A	No	No
d)	Insufficient parking capacity on-site or off-site?	No	Yes	N/A	No	No
e)	Hazards or barriers for pedestrians or bicyclists?	No	Yes	N/A	No	No
f)	Conflicts with adopted policies supporting alternative transportation (e.g., bus turnouts, bicycle racks)?	No	Yes	N/A	No	No
g)	Rail, waterborne or air traffic impacts?	No	Yes	N/A	No	No
<b>7) Biological Resources</b>						
a)	Endangered, threatened or rare species or their habitats (including but not limited to: plants, fish, insects, animals, and birds)?	No	Yes	N/A	No	No

	<b>Issues &amp; Supporting Information Sources</b>	Impact potentially peculiar to the project or parcel?	Was the impact addressed in the prior EIR?	If peculiar and not addressed, are there uniformly applied development policies or standards that would mitigate?	Potentially significant cumulative or off-site impacts not discussed in the prior EIR?	Substantial new information showing impact more significant than previously described?
b)	Locally designated species (e.g., heritage trees)?	No	Yes	N/A	No	No
c)	Locally designated natural communities (e.g., oak forest, coastal habitat, etc.)?	No	Yes	N/A	No	No
d)	Wetland habitat (e.g., marsh, riparian and vernal pool)?	No	Yes	N/A	No	No
e)	Wildlife dispersal or migration corridors?	No	Yes	N/A	No	No
<b>8) Energy and Mineral Resources</b>						
a)	Conflict with adopted energy conservation plans?	No	Yes	N/A	No	No
b)	Use non-renewable resources in a wasteful and inefficient manner?	No	Yes	N/A	No	No
c)	Result in the loss of availability of a known mineral resource that would be of future value to the region and the residents of the state?	No	Yes	N/A	No	No
<b>9) Hazards</b>						
a)	A risk or accidental explosion or release of hazardous substances (including but not limited to: oil, pesticides, chemicals or radiation)?	No	Yes	N/A	No	No
b)	Possible interference with an emergency response plan or emergency evacuation plan?	No	Yes	N/A	No	No
c)	The creation of any health hazard or potential health hazard?	No	Yes	N/A	No	No
d)	Exposure of people to existing sources for potential health hazards?	No	Yes	N/A	No	No
e)	Increased fire hazard in areas with flammable brush, grass or trees?	No	Yes	N/A	No	No
<b>10) Noise</b>						
a)	Increases in existing noise levels?	No	Yes	N/A	No	No
b)	Exposure of people to severe noise levels?	No	Yes	N/A	No	No
<b>11) Public Services</b>						
a)	Fire protection?	No	Yes	N/A	No	No
b)	Police protection?	No	Yes	N/A	No	No
c)	Schools?	No	Yes	N/A	No	No
d)	Parks or recreational facilities?	No	Yes	N/A	No	No
e)	Maintenance of public facilities, including roads?	No	Yes	N/A	No	No
f)	Other governmental services?	No	Yes	N/A	No	No
<b>12) Utilities and Service Systems</b>						
a)	Power or natural gas?	No	Yes	N/A	No	No
b)	Communications systems?	No	Yes	N/A	No	No

	Issues & Supporting Information Sources	Impact potentially peculiar to the project or parcel?	Was the impact addressed in the prior EIR?	If peculiar and not addressed, are there uniformly applied development policies or standards that would mitigate?	Potentially significant cumulative or off-site impacts not discussed in the prior EIR?	Substantial new information showing impact more significant than previously described?
c)	Local or regional water treatment or distribution facilities?	No	Yes	N/A	No	No
d)	Sewer or septic tanks?	No	Yes	N/A	No	No
e)	Storm water drainage?	No	Yes	N/A	No	No
f)	Solid waste disposal?	No	Yes	N/A	No	No
g)	Local or regional water supplies?	No	Yes	N/A	No	No
<b>13) Aesthetics</b>						
a)	Affect a scenic vista or scenic highway?	No	Yes	N/A	No	No
b)	Substantially degrade the existing visual character or quality of the site and its surroundings?	No	Yes	N/A	No	No
c)	Create light or glare?	No	Yes	N/A	No	No
<b>14) Cultural Resources</b>						
a)	Disturb paleontological, archaeological or historical resources?	No	Yes	Yes	No	No
b)	Restrict existing religious or sacred uses within the potential impact area?	No	Yes	N/A	No	No
<b>15) Recreation</b>						
a)	Increase the demand for neighborhood or regional parks or other recreational facilities?	No	Yes	N/A	No	No
b)	Affect existing recreational opportunities?	No	Yes	N/A	No	No

## VII. DISCUSSION OF RESPONSES TO CHECKLIST ITEMS

### Introduction

Public Resources Code Section 21083.3 and CEQA Guidelines Section 15183 mandate that when a parcel has been zoned to accommodate a particular land use and density and an environmental impact report was certified for that zoning or planning action, then subsequent environmental review of a project consistent with that prior action shall be limited to those effects from the project that are peculiar to the parcel or the site unless substantial new information indicates that the effect will be more significant than previously described or there are potentially significant off-site or cumulative impacts not discussed in the prior EIR.

In determining whether an effect is peculiar to the project or the parcel, Public Resources Code Section 21083.3 and the CEQA Guidelines Section 15183 state that an effect *shall not be considered peculiar to the project if it can be substantially mitigated by uniformly applied development policies or standards that have previously been adopted by the County with a finding that the policies or standards will substantially mitigate that environmental effect when applied to future projects* (unless substantial new information shows that the policies or standards will not substantially mitigate the environmental effect).

Potential effects peculiar to this project will be limited since the project is being developed in an agricultural area. Most of the effects of the project were identified in the EIR certified by the County in conjunction with the adoption and update of the Mono County General Plan and are not unique or peculiar to the proposed project.

The area is suitable for the proposed agricultural use and utilities with enough capacity for the project are in place or can be extended. The potential environmental effects of the project are in conformance with the requirements of the CEQA Guidelines Section 15183.

## 1) Land Use and Planning

### ***Compliance with General Plan, Area Plan, and Land Use Designation***

The project site is located in Antelope Valley on land designated as Agriculture-10 (AG-10). Agricultural uses are allowed uses on land designated as Agriculture.

The Mono County Regional Transportation Plan and General Update Land Use Element serves as a foundation for all land use decisions. The Mono County General Plan Land Use Element contains policies and land use designations to guide land use decisions, as well as land development regulations to regulate development activities.

Commercial cannabis activities in AG land use designations are uses permitted subject to a use permit and include Nursery; Cultivation; Processing; Manufacturing Type 6, P, and N; Distribution; Retail; Microbusiness (only individual cannabis activities permitted in this designation shall be permitted in a Microbusiness and accessory to the main use only), conducted in compliance with requirements of Chapter 13 of the Land Development Regulations and with the permit and operation requirements of Chapter 5.60 of the Mono County Code.

The project is consistent with the General Plan, including the following goals and policies:

#### **Mono County General Plan, Land Use Element**

- Policy 1.A.5. Avoid the juxtaposition of incompatible land uses.
- Action 1.A.5.a. The compatibility of adjacent uses (e.g., noise, traffic, type of development) shall be a major factor in determining land use designations for private property.
- Policy 1.G.1. Protect lands currently in agricultural production.
- Action 1.G.1.a. Designate large parcels in agricultural use as "Agriculture," and streamline redesignations for agricultural purposes by processing a discretionary permit (when applicable) concurrently with the land use designation change.
- GOAL 2. Develop a more diverse and sustainable year-round economy by strengthening select economic sectors and by pursuing business retention, expansion, and attraction in Mono County.
- Policy 2.A.1. Integrate the adopted Economic Development Strategic Plan into General Plan policies.

#### **Planning Area Land Use Policies: Antelope Valley**

- Policy 4.A.3. Along the HWY 395 corridor between existing communities, provide for limited development that is compatible with natural constraints and the Valley's scenic qualities.
- Action 4.A.3.a. Maintain the large-lot residential nature of the HWY 395 corridor.
- Policy 4.B.1. Maintain and enhance scenic resources in the Antelope Valley.
- Action 4.B.1.a. In order to protect and enhance important scenic resources and scenic highway corridors, designate such areas in the Antelope Valley for Open Space, Agriculture, or Resource Management.
- Action 4.B.1.d. Conserve scenic corridors by maintaining and expanding large-lot land uses.
- Policy 4.B.2. Preserve the agricultural lands and natural resource lands in the Antelope Valley.
- Policy 4.B.6. Preserve rural character of lands within the Antelope Valley.
- Action 4.B.6.a. Allow the storage of heavy equipment on parcels greater than five acres in the Antelope Valley for personal on-site use or community benefit.

- Objective 4.D. Maintain and enhance the local economy.
- Policy 4.D.1. Incubate home businesses.

**Mono County General Plan, Conservation/Open Space Element**  
*Agriculture, Grazing and Timber*

- GOAL 5. Preserve and protect agricultural and grazing lands in order to promote both the economic and open-space values of those lands.
- Policy 5.B.1. Limit land uses within viable agricultural areas to those that are compatible with agricultural uses.
- Action 5.B.1.a. Maintain, in those agricultural land use categories where small parcels may be permitted, the largest land area for agricultural use. Limit the number of clustered lots in any one area to avoid the potential conflicts associated with residential intrusion.
- Policy 5.B.2. The primary use of any parcel within an agricultural land use category shall be agricultural production and related processing, support services and visitor-serving services. Residential uses in these areas shall recognize that the primary use of the land may create agricultural "nuisance" situations such as flies, noise, odors, and spraying of chemicals.
- Action 5.B.2.a. Facilitate agricultural production by permitting limited agricultural support service uses that support local agricultural activities and are not harmful to the long-term agricultural use in the area.

**Determination**

The project is consistent with the surrounding land uses of the proposed project.

- The land use and planning impacts of the proposed agricultural cultivation were analyzed in the FEIRs certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other agricultural parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the land use and planning impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site land use and planning impacts from the proposed project that were not addressed in the prior FEIR.

**2) Population and Housing**

The General Plan Land Use Element density for parcel APN 002-450-024-000, located in Antelope Valley, is one unit per lot plus an accessory building. The proposed project would not add any new homes.

The project is typical of other agricultural activities. Tilth LLC may employ up to five employees. Workers will be seasonal, with about two employees from April 1 through November 15 and an additional three employees for harvest from August 15 through November 15. Two of the employees would likely live on the premises and three would likely commute to the project area. The five employees that Tilth LLC may employ will not result in substantial population growth because of this project.

The project is consistent with the General Plan in the following policies and actions:

**Mono County General Plan, Land Use Element**

- Policy 1.D.4. Require future development projects with the potential for significant housing impacts to provide a fair share of affordable and workforce housing units.
- Action 1.D.4.a. The County shall work with proponents during the specific plan or planning permit processes to ensure compliance.

- Action 1.D.4.b. The County shall monitor the employee housing programs to ensure compliance and adjust employee housing policies when necessary.

While Policy 1.D.4 does not specifically define a “significant housing impact;” past housing policies indicated an increase of more than 10 employees and the suspended Housing Mitigation Ordinance proposes a 10% inclusionary housing rate. The five proposed employees do not exceed either of these anecdotal standards, and the project also includes farm labor housing (1,400 square foot house with two bedrooms and one bath, located on Figure 1).

#### ***Determination***

- The population and housing impacts of the proposed agriculture cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the population and housing impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site population and housing impacts from the proposed project that were not addressed in the FEIR.

### **3) Geology and Soils**

Mono County has been designated as a Seismic Zone 4, the zone of greatest hazard defined in the Uniform Building Code. Consequently, new construction in the county must comply with stringent engineering and construction requirements (Government Code §8875). There is no new construction of buildings proposed for this agricultural cultivation project. Two cargo containers will be used, and these will be required to have a building permit and approved tie-downs. All construction will be related to vegetation cultivation and protection for crops.

The Mono County General Plan and Land Development Regulations and the Mono County Regional Transportation Plan contain policies and standards concerning geology that have been applied to this project; i.e.,

#### **Mono County General Plan, Land Use Element**

OBJECTIVE 1.H. Prevent the exposure of people and property to unreasonable risks by limiting development on hazardous lands.

#### ***Determination***

- The geologic impacts of the proposed agricultural cultivation project were analyzed in the FEIRs certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that geologic impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site geologic impacts from the proposed project that were not addressed in the FEIR.

### **4) Water Resources**

The existing utilities on the property have sufficient capacity to serve the proposed use. There are no new utility extensions proposed with this project. The existing well will be used for irrigation water for the cultivation activities.

The typical amount of water usage for alfalfa or other similar crop in Antelope Valley is about four acre-feet. This is higher than the total amount of water needed for the proposed project crop as well as the proposed cover crop,



because the proposed project will be under hoop structures to reduce evapotranspiration as well as mulched and drip irrigated. Although the cover crop may use flood or sprinkler irrigation, it will be grown during the cool season and not require as much water as alfalfa. Standard irrigation in Antelope Valley uses flood or sprinkler irrigation and no hoop houses. The applicant represents that basing the irrigation scheduling off the area daily usage is the high range of the water requirement needed. With the cannabis plant canopy being under a hoop structure we will be increasing the humidity levels ultimately decreasing the usage. Less evapotranspiration (ET) will occur with mulching of the soil surface and with reduction of wind and direct sunlight on the plant itself.

The applicant states 73,000 gallons of water usage per year for the farm labor housing. For crop irrigation, it is based off the ET rate, which is collected from the rural area weather station (RAWS) located in the north end of Antelope Valley. The ET rate from April through October is about 55 inches/acre. Using that data, the applicant anticipates a maximum of 4- acre feet of water usage per acre for the cannabis (335,853 gallons per acre foot).

Water usage for agriculture was analyzed in the 2015 EIR and is not peculiar to the project. The groundwater basin is not subject to the State of California Sustainable Groundwater Management Act of 2014 because it is in a low priority basin (<https://water.ca.gov/Programs/Groundwater-Management/Basin-Prioritization> ). The State Water Resources Control Board will monitor water usage for this proposed project. Regulations are set forth in the cannabis cultivation policy Attachment A, Section 2, #99. Cannabis cultivators must maintain daily water use records for five years.

Cultivation operations will also be set back 150 feet from perennial water courses, including the Walker River, for environmental protections. A letter from the LRWQCB states that the site plans comply with requirements of the General Waste Discharge Requirements and Waiver of Waste Discharge Requirements for Discharges of Waste Associated with Cannabis Cultivation Activities WQ 2017-0023-DWQ (Attachment D).

CDFA oversees licensee compliance of pesticides and fertilizers through the inspection and enforcement methods contained in the proposed regulations from reports from the County Agricultural Commissioner and other agencies. The Inyo and Mono Counties Agricultural Commissioner’s Office conducts inspections roughly every year depending on the products being used (Nathan Reade, Agricultural Commissioner, Personal Comm. 11-29-2018).

The Mono County General Plan and Land Development Regulations and the Mono County Regional Transportation Plan contain policies and standards concerning water resources that have been applied to this project; i.e.,

**Mono County General Plan, Conservation/Open Space Element**

*Biological Resources*

- Policy 2.A.9. Maintain water quality for fishery habitat by enforcing the policies contained in the Water Quality and Agriculture / Grazing / Timber sections of the Conservation/Open Space Element.

*Water Resources and Water Quality*

- Goal 4: Protect the quality of surface and groundwater resources to meet existing and future domestic, agricultural, recreational, and natural resource needs in Mono County.
- Policy 4.A.4. Establish buffer zones where recharge occurs, including adjacent to surface waters, wetlands and riparian areas.
- Policy 4.B.5. Use of fertilizer, pesticide, and other chemicals on vegetation or soil in recharge zones should be minimized.
- Action 4.B.5.a. Work with the County Agricultural Commissioner and the Natural Resources Conservation Service to institute controls to protect water quality.
- Action 4.B.5.b. Work with the county Agricultural Commissioner and the Natural Resources Conservation Service to promote effective and minimal use of chemicals in landscaping and agriculture.
- General Plan 04.120.F.b. Any proposed structure, including associated impervious surfaces, shall be located a minimum of 30 feet from the top of the bank.

**Determination**

- The water resources impact of the proposed agricultural cultivation project was analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the impacts of the project on water resources will be more severe than described in the FEIR.
- There are no cumulative or off-site water resources impacts from the proposed project that were not addressed in the FEIR.

**5) Air Quality**

Proposed project operations will not violate any air quality standard or contribute substantially to an existing or projected air quality violation. All plants in cultivation will be enclosed in hoop houses and drip irrigated. Construction, operations, and maintenance (e.g., filter strips, sprinkler irrigation, drip irrigation, channel vegetation/grassed waterway) will involve the temporary use (one-time or once-per-year) of construction equipment (e.g., tractors, backhoes) that are sources of gasoline/diesel byproduct emissions and fugitive dust emissions (particulates). Fallow lands will be planted with a cover crop, stabilizing agricultural beds and preventing fugitive dust emissions.

As discussed in the General Plan EIR, CalRecycle has conducted studies to identify odor sources associated with composting and has found that organic materials (such as are used in composting) inherently generate a wide range and variety of odors resulting from the volatility of chemical compounds (whereby the compound is converted to a gas and enters the atmosphere). Further, the character and strength of odors are highly subjective; sensitivity to an odor is greatly influenced by personal experience, gender, psychology and societal factors.

The cannabis odorous compounds are a family of terpenoids. The exact odor causing compounds vary by strain/specie of the plant. The odor thresholds of terpenoids vary from less than 0.5 ppm to 250 ppm depending on the specific compound. Typically, moderate odors start to appear between week 4 to 6 and strong odors appear during weeks 7 to 9. The intensity of the odor to the receptor varies by the quantity of odors being released, the distance from the odor source, the local wind speed and direction, the atmospheric stability or inversion height, and local topography.

The operator plans to stagger harvests to minimize the odor caused during harvesting the cannabis plant. The Odor Mitigation Plan is provided in Attachment E.

Odor generated from outdoor cannabis cultivation is difficult to analyze due to a number of variable factors including peak concentrations, atmospheric conditions, and topography. Each project has a unique set of conditions. In the case of this proposal, the significant buffer from the grow site to the nearest receptor provides some level of confidence that no significant impacts related to odors will occur on nearest receptors on a regular basis.

Most rural counties in California have analyzed odor on a project-specific basis. Santa Barbara County provides one of the few standardized models for buffers on cannabis cultivation, in which the General Environmental Impact Report for all potential cannabis projects was conducted. The report separates buffer requirements for cultivation projects based on location: the more rural areas that have larger lots (and therefore can support larger grows) are required to have a 1,500-foot buffer, while areas with smaller lots (and smaller grows) are subject to a 600-foot buffer. The 1,500-foot buffer was the largest required cannabis buffer in California at the time of its adoption in June 2018, but odors were still deemed a significant and unavoidable impact.

Humboldt County has the highest concentration of cannabis applications in the state and provides anecdotal evidence on the extent of odor generated from cultivation. Humboldt's ordinance establishes a minimum 600-foot setback from an offsite residence but still deems odor a significant unavoidable impact in their General EIR for cannabis. Most complaints occur under 600 feet (for projects that were approved prior to the current 600' standard), but some larger projects in excess of 30,000 square feet of canopy area have received numerous complaints well beyond the 600-foot buffer. The Humboldt example reinforces the project specific nature of odor generation and the increased impacts for projects with larger canopy area.

The nearest receptor for the project is a residence (APN 002-290-025) approximately 1,700 feet from the grow area. Mono County received odor complaints from a medical grow at this project area on September 7, 2017 about a month or less before harvest. However, code compliance was unable to verify odor impacts, and other County staff that visited the site could not smell odors until about 50 feet from the plants (Jeff Simpson, Mono County, Personal Comm., 11-30-2018). It is possible some of the odor generated could have been from other personal grows in the area.

The project area is located near the central area of the 160-acre parcel and the closest sensitive odor receptor is over 1,200 feet in all directions from the project area. There are only three residences within 2,000 feet of the project area. From April to November, during the growing season, the strongest winds are from the south, blowing cannabis odors away from the community of Walker, California (see wind rose graphs at [https://raws.dri.edu/cgi-bin/wea\\_windroseclim.pl?caCWAK](https://raws.dri.edu/cgi-bin/wea_windroseclim.pl?caCWAK) and also provided in Attachment E). Mono County received odor complaints from a medical grow at this project area on September 7, 2017 about a month or less before harvest. However, code compliance was unable to verify odor impacts, and could not smell odors until about 50 feet from the plants (Jeff Simpson, Mono County, Personal Comm., 11-30-2018)

The Mono County General Plan allows composting activities in the AG use designation to be limited to a maximum of 100 cubic yards of composted materials and subject to a requirement that it does not create a nuisance. The composting at the project site will be no more than eight to ten cubic yards per year.

Using the most restrictive buffer requirements seen in other California Counties and making conservative estimates based on anecdotal evidence puts the grow area at a buffer distance that should reasonably reduce the impacts of odors to less than significant, even with a total canopy area of over 60,000 square feet. The Mono County General Plan and Land Development Regulations and the Mono County Regional Transportation Plan contain policies and standards concerning air quality that have been applied to this project; i.e.,

**Mono County General Plan, Conservation/Open Space Element**

*Public Health and Safety & Air Quality*

- Policy 23.A.8. Encourage agricultural practices that reduce the amount of dust generated from tilling.
- Action 23.A.8.a. Work with local resource conservation districts, the US Natural Resources Conservation Service, agricultural officials, and the GBUAPCD to assist landowners in adjusting agricultural practices to reduce dust generation.

**Determination**

- The air quality impacts of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the impacts of the project on air quality will be more severe than described in the FEIR.
- There are no cumulative or off-site impacts on air quality from the proposed project that were not addressed in the FEIR.

## 6) Transportation and Circulation

Trips generated by the proposed parcel map will not substantially increase vehicle trips or cause traffic congestion. The street system for employees accessing the facilities will be Hwy 395, which may cause an increase in traffic but will not impact the existing traffic load and capacity. The project will neither create barriers for pedestrians or bicyclists nor will it conflict with policies supporting alternative transportation. The project will also not have any rail, waterborne, or air traffic impacts.

Workers will be seasonal with about two employees from April 1 through November 15 and an additional three employees for harvest from August 15 through November 15. Two of the employees would likely live on the premises and three would likely commute to the project area. These employees could generally add 2 to 15 trips per day depending on carpool arrangements and lunch or errand trips. These additional trips would not exceed the capacity of Hwy 395. Access to the site would be evaluated by Caltrans under their encroachment permit.

Deliveries and shipping of products would occur approximately four times per month. Hwy 395 is a designated interstate truck route and experiences heavy truck traffic. These additional trucking trips would not exceed the capacity of Hwy 395.

### ***Determination***

- The traffic and circulation impact of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the traffic and circulation impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site traffic and circulation impacts from the proposed project that were not addressed in the FEIR.

## 7) Biological Resources

An on-site habitat survey was conducted March 27, 2018 to identify those California Wildlife Habitat Relationships (CHWR) habitats that occur in and adjacent to the project area. On 5/23/2018, a sensitive plant survey was conducted to determine the presence or absence of species. The plant survey results indicated the absence of all listed plant species in the project area. The sensitive plant list and the plants that were located on site are provided in Attachment F. The applicant represents the area was previously used for alfalfa production and is a disturbed site.

There will be no commercial cannabis activity within 150 feet of water courses. There will be no impact to riparian habitat.

A wetland assessment was conducted on May 23, 2018 and November 8, 2018. It was determined by professionals that there will be no wetlands impacted by the proposed project. A request for wetland verification has been provided to the ACOE, however, there were no wetland plant species present in the project area. The wetland assessment is provided in Attachment G.

Equipment that will be moved between plots must be thoroughly cleaned and sanitized as specified in the Equipment Cleaning Policy, Item 6 of the Integrated Pest Management Plan (Attachment B). When possible, each production area will have a specified tool set to reduce equipment movement and possible pest transfer.

The project is located outside of floodplains and no new construction of buildings will occur in floodplain areas.

The Mono County General Plan and Land Development Regulations and the Mono County Regional Transportation Plan contain policies and standards concerning biological resources that have been applied to this project; i.e.,

**Mono County General Plan, Land Use Element**

*Planning Area Land Use Policies: Antelope Valley*

- Action 4.A.1.c. Limit the type and intensity of development in flood plain areas.
- Action 4.A.1.d. Prior to accepting a development application in potential wetland areas, require that the applicant obtain necessary permits from the US Army Corps of Engineers.

**Mono County General Plan, Conservation/Open Space Element**

*Biological Resources*

- Policy 2.A.9. Maintain water quality for fishery habitat by enforcing the policies contained in the Water Quality and Agriculture / Grazing/ Timber sections of the Conservation/Open Space Element.

**Determination**

- The biological resources impact of the proposed density of development were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the biological impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site biological impacts from the proposed project that were not addressed in the FEIR.

**8) Energy and Mineral Resources**

The proposed project does not propose any additional uses of energy above that which is currently available to the parcel. Note that no artificial lighting or other energy consumptive uses are being used for the cultivation operation, and that electrical service is provided by Liberty Utilities.

**Determination**

- The energy and mineral resource impacts of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the energy and mineral resource impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site energy and mineral resource impacts from the proposed project that were not addressed in the FEIR.

**9) Hazards**

Standard chemicals (pesticides, fertilizers, fuels, and lubricants used for agricultural activities) would be stored according to CDFA and any Mono County regulations. Fuel and lubricants would be stored in American Society for Testing Materials (ASTM) rated containers. All pesticides and fertilizers would be stored in the original containers in a cool and dry place off the floor and on impermeable surfaces. CDFA oversees licensee compliance of pesticides and fertilizers through the inspection and enforcement methods contained in the proposed regulations from reports from the County Agricultural Commissioner and other agencies. The Inyo and Mono Counties Agricultural

Commissioner's Office conducts inspections roughly every year depending on the products being used (Nathan Reade, Agricultural Commissioner, Personal Comm. 11-29-2018).

A hazard disclosure report was prepared for the entire 160-acre property and is provided at Attachment H. According to this report, the project area is near a Special Flood Hazard Area, is not in a Very High Fire Hazard Severity Zone, is not located within one mile of a property zoned for commercial or industrial use and is not near any known sites with known or potential environmental concerns. The project is under the Antelope Valley Fire Protection District and the appropriate will-serve letter has been documented.

The nearest schools Antelope Valley Elementary School and Coleville High School are three miles to the north, Coleville CA.

The proposed project will not impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan.

**Determination**

- The hazards impact of the proposed agricultural cultivation project was analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the hazards impact of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site hazards impacts from the proposed project that were not addressed in the FEIR.

**10) Noise**

Construction and/or cultivation activities may involve the temporary use of farming and construction equipment (e.g., tractors, backhoe, caterpillars) that may emit noise at levels greater than 60 decibels. These activities are typical for agricultural lands and the closest receptor is 1,700 feet away. No significant long-term noise impacts are anticipated from the agricultural uses. In the event of electrical utility failure, a stand-by generator powered by propane will be on property. Noise levels will not exceed Mono County General Plan Amendment 18-01 regrading alternative power sources for cannabis production. The project will follow all requirements of the County's Noise Ordinance (Mono County Code, Chapter 10.16).

The project is consistent with the surrounding residential land uses of the proposed project, and consistent with the General Plan, including the following goals and policies:

**Mono County General Plan, Conservation/Open Space Element**  
*Agriculture, Grazing and Timber*

- Policy 5.B.2. The primary use of any parcel within an agricultural land use category shall be agricultural production and related processing, support services and visitor-serving services. Residential uses in these areas shall recognize that the primary use of the land may create agricultural "nuisance" situations such as flies, noise, odors, and spraying of chemicals.

**Determination**

- The noise impacts of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.

- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that noise impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site noise impacts from the proposed project that were not addressed in the FEIR.
- Noise impacts from the proposed project that were not addressed in the FEIR.

## 11) Public Services

The project is located within the Antelope Valley Fire District and will be required to comply with FPD regulations and the County's Fire Safe Regulations (Mono County Land Development Regulations, Chapter 22). As a part of these requirements, the permittee shall prepare, submit, and implement a Fire Prevention Plan for construction and ongoing operations and obtain a Will-Serve letter from the local fire protection district (Attachment I). The Fire Prevention Plan shall include, but not be limited to: emergency vehicle access and turnaround at the facility site(s), vegetation management and firebreak maintenance around all structures.

Police protection is provided by the Mono County Sheriff's Department.

### *Determination*

- The public service impacts of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the public service impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site public service impacts from the proposed project that were not addressed in the FEIR.

## 12) Utilities and Service Systems

The proposed project will be served by existing utilities and service systems. This includes electricity, telephone, water, and waste disposal. Mono County landfill facilities are not expected to be impacted by the proposed project. Organic waste will be composted on site and the LRWQCB has approved of the operation to prevent impacts to water quality (Attachment D), and water service is provided by an existing well. Demand on the other utilities is not expected to increase appreciably above and beyond existing uses.

### *Determination*

- The utilities and service systems impact of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the utilities and service systems impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site utilities and service systems impacts from the proposed project that were not addressed in the FEIR.

### 13) Aesthetics

The project site is not located adjacent to a county or state scenic highway. It is in a predominantly agricultural area; the development of crops will not substantially degrade the visual quality of the surrounding area. No new utility lines will be needed. No new lighting is proposed. All cultivation will be screened from public view and grown at a minimum of 300 feet from property lines and Hwy 395. The existing five strand barbwire fence and gates will be maintained. The proposed agricultural activities are compatible with the character of the lands in Antelope Valley and with the agricultural character that Antelope Valley policies intend to preserve.

The Mono County General Plan and Land Development Regulations contain policies and standards concerning visual resources/aesthetics that have been applied to this project; i.e.,

#### **Mono County General Plan Conservation/Open Space Element**

##### *Visual Resources*

- Policy 20.A.3. Preserve the visual identity of areas outside communities.
- Policy 20.C.2. Future development shall be sited and designed to be in scale and compatible with the surrounding community and/or natural environment.

#### **Planning Area Land Use Policies: Antelope Valley**

- Policy 4.B.1. Maintain and enhance scenic resources in the Antelope Valley.
- Policy 4.B.2. Preserve the agricultural lands and natural resource lands in the Antelope Valley.
- Policy 4.B.6. Preserve rural character of lands within the Antelope Valley.

#### ***Determination***

- The aesthetic impacts of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the aesthetic impacts of the project will be more severe than described in the FEIR.
- There are no cumulative or off-site aesthetic impacts from the proposed project that were not addressed in the FEIR.

### 14) Cultural Resources

The project area lies within a previously cultivated and currently fallow fields, where the applicant represents alfalfa production has occurred in the past.

A record search covering a 0.5-mile radius surrounding the project area was requested of the Eastern Information Center (EIC) prior to site visitation (ST-MNO-4635). Four previous cultural resource surveys have been conducted within the 0.5-mile project buffer (Table 1; Figure 3), including two inventories along the Hwy 395 corridor (MN-01053, MN-00044). Three additional reports are regional studies or overviews in the general vicinity. No sites have been recorded within the 0.5-mile project buffer. No archaeological sites near the project area have been determined to be eligible to The California Register of Historical Resources or the National Register of Historic Places. None are listed on the California Inventory of Historic Resources. A copy of correspondence from the California Historical Resources Information System is included as Attachment J.

The evaluation of the existing built environment and associated trash scatter indicates that the cultural resources within the project area are not eligible for listing on the California Register of Historic Resources or the National Register of Historic Places. A record search associated with the proposed project indicated that no previously listed



or eligible resources exist on the property. As a result, the proposed project would have no effect on historic properties.

The techniques and methods used during this investigation were such that areas most likely to contain cultural materials that would be visible to surface examination have been identified. Based upon soil descriptions, a subsurface component is unlikely. If, however, additional prehistoric or historic resources are subsequently discovered, the California Office of Historic Preservation should be notified and activities in the area should cease until those resources can be evaluated.

California Health and Safety Code 7050.5 states in the event of discovery or recognition of any human remains in any location other than a dedicated cemetery, there shall be no further excavation or disturbance of the site or any nearby area reasonably suspected to overlie adjacent remains until the coroner of the County inspects the site. Furthermore, California Public Resources code states upon the discovery of Native American remains, the landowner shall ensure that the immediate vicinity, according to generally accepted cultural or archaeological standards or practices, where the Native American human remains are located, is not damaged or disturbed by further development activity until the landowner has discussed. The conditions of approval for the use permit reflect these work stoppage requirements. No disturbance of an archaeological site is permitted until the applicant hires a qualified consultant and an appropriate report that identifies acceptable site mitigation measures is filed with the county Planning Division.

***Determination***

- The cultural resource impacts of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan, and because the property was in agricultural production for many years no known archeological sites exist on the property.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the impacts of the project on cultural resources will be more severe than described in the FEIR.
- There are no cumulative or off-site impacts from the proposed project on cultural resources that were not addressed in the FEIR.

**15) Recreation**

The addition of a cultivated area will only minimally increase the demand for local and regional park facilities. The project will not affect existing recreational opportunities since it is in an existing private agricultural area and most of the recreational opportunities in Mono County occur on public lands.

***Determination***

- The recreation impacts of the proposed agricultural cultivation project were analyzed in the FEIR certified in conjunction with the adoption of the Mono County General Plan.
- This parcel is no different than other parcels in the surrounding area; there is nothing unusual about the proposed project that would change or in any way affect the severity of these impacts. The impacts are not peculiar to the parcel or the project.
- There is no new substantial information indicating that the impacts of the project on recreation will be more severe than described in the FEIR.
- There are no cumulative or off-site impacts from the proposed project on recreation that were not addressed in the prior EIR.

**VIII. DETERMINATION**

Based on this initial evaluation:

I find that the proposed infill project WOULD NOT have any significant effects on the environment that have not already been analyzed. Pursuant to Public Resources Code §21083.3 and CEQA Guidelines §15183, projects that are consistent with the development density of existing zoning, community plan or general plan policies for which an EIR was certified shall be exempt from additional CEQA analysis except as may be necessary to determine whether there are project-specific significant effects that are peculiar to the project or site that would otherwise require additional CEQA review.

**A Notice of Determination (§15094) will be filed:**

I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described on an attached sheet have been added to the project and/or revisions in the project have been made by or agreed to by the project proponent.

**A Negative Declaration will be prepared:**

I find the proposed project MAY have a significant effect on the environment.

**Environmental Impact Report is required:**

I find that the proposed project MAY have a significant effect(s) on the environmental, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets, if the effect is a "potentially significant impact" or "potentially significant unless mitigated."

**An Environmental Impact Report is required, but it must analyze only the effects that remain to be addressed.**

I find that although the proposed project could have a significant effect on the environment, there WILL NOT be a significant effect in this case because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, and uniformly applied development standards are required.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Printed Name*

## IX. REFERENCES

### **Mono County Code.**

Mono County General Plan. 2015.  
<https://monocounty.ca.gov/planning/page/general-plan>

Mono County General Plan Environmental Impact Report. 2015.  
<https://monocounty.ca.gov/planning/page/general-plan-eir>

# **Attachment A**

Location Maps



# **Attachment B**

Integrated Pest Management Plan

# Integrated Pest Management Plan

**Relevant Section:** Bureau of Cannabis Control Emergency Regulation Text Page 60  
5502 (d) (2) Integrated pest management protocols including chemical, biological and cultural methods the applicant anticipates using to control or prevent the introduction of pests on the cultivation site.

## Outline

1. Pesticides
2. Beneficial Insects Table
3. Plants Table
4. Cleaning Agents Table
5. Personnel access control
  - a. Limited Access and Plot Isolation Policy
  - b. Employee and Visitor Health Policy
  - c. Hygiene, PPE, Biosecurity Policies for Various Activities
    - i. High Plant contact activities (moving plants, pruning/thinning, harvesting, moving raw harvested products)
    - ii. Low Plant Contact Activities (supervisory oversight, regulatory inspections, tours/visitors)
6. Equipment and Structure Sanitation
  - a. Spill cleanup
  - b. Structure Cleaning and Sanitizing Procedures
  - c. Equipment Cleaning and Sanitizing Procedures
7. Crop Outline
  - a. Field Preparation
  - b. Planting
  - c. Early Season (May-June)
  - d. Mid Season (July-August)
  - e. Late Season and Harvest (September - October)

## 1. Pesticides

**Relevant Section:** Bureau of Cannabis Control Emergency Regulation Text Page 60  
5502 (d) (1) Product name and active ingredient(s) of all pesticides to be applied to cannabis during any stage of plant growth

Product Name	Active Ingredient (%)	Labeled uses
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BASF Ultra-Pure Oil	Mineral Oil (98%)	mites* (Russet, Broad, Two-spotted), aphids** (melon, green peach, greenhouse, foxglove), western flower thrips, leafhoppers, powdery mildew***, botrytis***, bacterial diseases
M-Pede Insecticidal Soap	Potassium Salts of Fatty Acids (49%)	aphids** (melon, green peach, greenhouse, foxglove), western flower thrips, leafhoppers, powdery mildew***, botrytis***, bacterial diseases
Trilogy	Clarified Hydrophobic Extract of Neem Oil (70%)	Powdery mildew, botrytis
Cueva	Copper Octanoate (10%)	Powdery mildew, bacterial diseases
Oxidate 2.0	Hydrogen Dioxide (27.1%) Peroxyacetic Acid (2.0%)	Fungal diseases, bacterial diseases, sanitation
Actinovate AG	Streptomyces lydicus WYEC strain 108 (00.0371%)	Pythium, Rhizoctonia, Phytophthora, Verticillium, Fusarium
RootShield Plus WP	Trichoderma harzianum Rifai strain T-22 (1.15%) Trichoderma virens strain G-41 (0.61%)	Soilborne fungal diseases
Mycotrol	Beauveria bassiana strain GHA (11.3%)	Whitefly, thrips, orthoptera, flea beetles
Aquabac 200G	Bacillus thuringiensis var. israelensis (Bti)	Mosquitos, fungus gnats, black flies (in ditches and catchment basins)
Dipel Pro DF	Bacillus thuringiensis, subsp. kurstaki, strain ABTS-351, fermentation solids and solubles (54%)	Lepidoptera larvae
Gnatrol	Bacillus thuringiensis, subsp. israelensis, strain AM 65-52 fermentation solids and solubles	Fungus gnats
Botrystop	Ulocladium oudemansii strain U3 (45%)	Botrytis
Serenade Optimum	Bacillus subtilis strain QST 713 (1.34%)	Fungal diseases, phytophthora



Cease	Bacillus subtilis strain QST 713 (1.34%)	Powdery mildew, Botrytis, fungal diseases
Companion	Bacillus subtilis GB03, protein hydrolysate	Various fungal diseases
MilStop	Potassium Bicarbonate (85%)	Alternaria leaf spot, Anthracnose, Botrytis, Downy mildew, Powdery mildew
Double Nickle	Bacillus amyloliquefaciens strain D747 (25%)	Powdery mildew, Downy mildew, Pythium, Rhizoctonia, Fusarium, Phytophthora, Verticillium
Nolo Bait	<i>Nosema locustae</i> strain Canning	Grasshoppers

\* Used only to treat “hot-spots” in conjunction with preventative and curative releases of predatory mites

\*\* Used if preventative insect releases fail to control colonization by winged aphids during periods of intense pressure (late Spring, hay cuttings nearby), in conjunction with curative insect releases

\*\*\* To control spore release, tank-mixed with microbial fungicides

## 2. Beneficial Insects Overview

Species	Prevention/ Suppression/ Curative	Release Area	Pests Controlled	Optimum Conditions
<i>Stratiolaelaps scimitus</i> (soil dwelling predatory mite)	P, S	Growing media, soil, floors, posts, bench legs, openings in walls	Two-spotted spider mite, thrips (pupae), root aphids, nematodes, fungus gnats	
<i>Neoseiulus californicus</i> (predatory mite)	P, S	Plant Canopy	Spider mites	
<i>Neoseiulus fallacis</i> (predatory mite)	P, S	Plant Canopy	Mites, thrips	
<i>Stethorus punctillum</i> (very small beetle)	S, C	Plant Canopy	Spider mites	
<i>Amblyseius andersoni</i> (predatory mite)	P, S, C	Plant Canopy	Mites (Spider, broad, russet)	
<i>Phytoseiulus persimilis</i> (predatory mite)	S, C	Plant Canopy, hot spots, trap plants	Two Spotted Spider mites	68-81°F RH 60-90%
<i>Aphidoletes aphidimyza</i> (predatory fly)	P, S, C	Growing area	Aphids	
Parasitic Wasps (tiny wasp)	C	Growing area	Aphids	
<i>Neoseiulus cucumeris</i> (predatory mite)	P, S	Plant Canopy	Thrips (juvenile stages), russet	

			mites, spider mites	
<i>Encarsia formosa</i> (predatory wasp)	P, S, C	Plant Canopy	Whitefly	
<i>Dalotia coriaria</i> (tiny beetle)	P, S,	Propagation area	Generalist predator	
<i>Orius Insidiosus</i> (small insect)	P, S, C	Plant Canopy	Thrips(all stages), mites, aphids	
<i>Steinernema feltiae</i> (predatory nematode)	P,S,C	Growing media, soil	Nematodes, fungus gnats, thrips (pupae)	

### 3. Plants

<b>Plant Species</b>	<b>Type (Indicator, Insectary, Trap)</b>	<b>Location</b>	<b>Purpose</b>
Bush Bean	Indicator, Trap	In Planting	Indicates and traps spider mites, thrips, whitefly
Sweet Alyssum	Insectary	In Planting	Provides pollen for beneficial insects (predatory mites, Orius, aphidoletes, syrphid flies, parasitic wasps)
Buckwheat	Insectary	Near planting	Attracts non-pest aphid species and aphid predators, provides pollen, physical canopy access
Cilantro	Insectary	In planting, Near planting	Provides pollen, indicates aphids
Marigolds	Insectary	In planting, outdoors	Provides pollen and physical access to plant canopy
Chinese Giant Mustard	Trap	10ft min border around Outdoor	Traps flea beetles, possibly traps leafhoppers
Mighty Mustard	Biofumigant	Off Season Outdoor	Broad spectrum soil antimicrobial and nematicide
Various Cover crops	Cover Crop	Off Season Outdoor	Improve soil properties, break pest and disease cycles, prevent Nitrogen and organic matter losses
Perennial Flower Beds	Insectary	Near planting	Provides overwintering areas for beneficial insects

## 4. Cleaning Agents

Product Name	Active Ingredient (%)	Notes
Steramine	Quaternary ammonium salts	Nonporous food contact surfaces
Oxidate 2.0	Hydrogen Dioxide (27.1%) Peroxyacetic Acid (2.0%)	Planting areas, benches, equipment
Acetone	Acetone (70%)	Removes plant resins from tools
Food 3V Contact Detergent/Soap		

## 5. Personnel Access Control

### a. Limited Access and Plot Isolation Policy

To prevent the introduction and spread of agricultural pests and human pathogens, Tilth Farms employs a Limited Access Policy to control the movement of employees and visitors.

Access to cultivation areas, processing, and storage facilities is granted on an as-needed basis to each employee, by means of a combo or key lock, electronic badge or key fob access system. When moving between production areas, employees are required to follow hygiene, PPE, and biosecurity policies depending on job function and level of plant contact, including changing outerwear, shoes or shoe coverings.

Equipment that will be moved between plots must be thoroughly cleaned and sanitized as specified in the Equipment Cleaning Policy. When possible, each production area will have a specified tool set to reduce equipment movement and possible pest transfer.

### b. Employee and Visitor Health Policy

- Clean clothing must be worn each work day
- Employees and visitors must wash their hands when arriving to work, before entering production areas, and after eating, smoking, using the bathroom, or when returning from break
- Eating and smoking is prohibited except in designated areas
- Food is prohibited from production areas, drinks must have a leak proof, closeable lid

- Very loose fitting clothing and free-hanging jewelry which may become entangled in equipment or contaminate the product are prohibited
- Anyone with the symptoms of fever, jaundice, vomiting or diarrhea are not permitted on site

## c. Hygiene, PPE, Biosecurity Policies for Various Activities

### Policy for high plant contact activities

**Activities covered:** Moving plants, pruning/thinning, harvesting, moving raw harvested products, pest scouting, irrigation diagnostics, pesticide application

**Before entering the plot:**

- Wash hands with soap and water
- Ensure all clothing is free of dirt and debris from other production areas, changing clothing if necessary
- Clean and sanitize footwear using bristle brushes, soap, and water as necessary, and a sanitizing footbath
- Wear disposable gloves if wearing jewelry, have cuts or sores, or nail polish
- Ensure all materials, supplies, and tools to be brought into the production area are sanitary, free of dirt and debris, and are in good repair
- When possible, bring only tools that are assigned to the plot to be entered
- Any tools to be brought into the plot which have previously been used in other production areas must be cleaned and sanitized as described in the Equipment Sanitation Policy

**After exiting the production area:**

- Wash hands with soap and water
- Clean and sanitize all tools that were brought into the bay as described in the Equipment Sanitation Policy

### Policy for Low-Contact Plant Activities

**Activities Covered:** Supervisory oversight, regulatory inspections, tours/visitors

**Before entering the production bay or plot:**

- Wash hands with soap and water
- Ensure all clothing is free of dirt and debris from other production areas, changing clothing if necessary
- Clean and sanitize footwear using bristle brushes, soap, and water, and a sanitizing footbath

## 6. Equipment and Structure Sanitation and Maintenance

### a. Spill Cleanup

Spill kits containing absorbent material, a shovel, a gallon of potable water, and a bucket for contaminated soil will be available in all production areas and where pesticides, fertilizers, and petroleum products are dispensed.

**Petroleum, Fertilizer, Pesticides Spills or Leaks Policy.** Petroleum, fertilizer, and pesticide products will not be stored or loaded within the production area. All refueling takes place at fuel storage area away from premise to minimize the risk of petroleum contamination to the fields or products.

If an equipment is found to be leaking or a spill occurs, the employee will use the correct PPE and stop the leak, if possible. A barrier such as dug soil or a rubber waddle should be used for large leaks. Absorbent clay should be used for liquid spills to slow absorption into the soil.

All soil visibly contaminated and soil within 6 inches of contaminated soil will be removed placed into a bucket or other non-permeable container and disposed of.

### b. Structure Cleaning and Sanitizing Policy

During times of disease outbreak, fungal spores may land on structure surfaces and re-inoculate plants after treatment. When managing a disease that transmits via airborne spores like botrytis or powdery mildew, the structure should be treated with an appropriate sanitizing or fungicidal product along with the crop.

Crevices where structure supports meet, points of soil contact, and other protected areas represent potential habitat and overwintering areas for insect and rodent pests. Inspections should be conducted regularly for rodent activity in these areas, and special care taken to clean these areas between crops

### c. Equipment Cleaning and Sanitizing Policy

Equipment will be inspected and maintained per the manufacturer schedule, and cleaned as needed. Dirt and debris should be washed off before and after use, and the equipment should be sanitized prior to entering a production area.

Motorized equipment such as tractors, rototillers, and mowers must be checked for fluid leaks before and after washing. Owner's manuals for small equipment will be kept in a centralized location, and owner's manuals for vehicles will be kept with the vehicle. Inspection and maintenance requirements listed in the equipment owner's manual service schedule must be

completed prior to equipment use. Equipment should be checked for proper function and loose parts.

Special care should be taken to inspect vehicle tires for dirt and debris and clean as needed to prevent the dispersal of weed seeds.

Equipment and tools that contact plants directly must be washed and cleaned with sanitizer before and after each use.

## 7. Crop Outline

### a. Field Preparation

The cultivation premise is protected by a high tunnel structure and windbreaks. Covers will be installed onto the structure in March, and the area inspected for flooding, animal signs, trash, or any possible contamination. If any hazards are found, they will be mitigated following procedures in 9.4. Soil samples will be collected in Mid-February to guide fertilizations.

#### Option 1:

At the end of the winter period (April 1, 2018), the field will be ripped, fertilizer will be applied per soil test recommendations, and immediately tilled in with disk or spider gangs and a bed shaper.

Beds will be spaced 8 feet apart, and drip tape will be applied at a depth of 4 inches, with two drip tape per bed. Mulch may be used to reduce water loss, control weeds and dust, and increase early season soil temperature. Some trials may occur with living or killed mulches to reduce soil temperatures, increase humidity, and provide habitat for beneficial insects. Walkways between rows will be planted with a mix of warm season and cool season annuals to provide year-round erosion control.

#### Option 2:

At the end of the winter period (April 1, 2018), the field will be ripped, fertilizer will be applied per soil test recommendations, and immediately tilled in with disk or spider gangs and leveled. Drip tape will be applied as deeply as possible with available equipment to provide irrigation for cover crops. The area will be planted with a cover crop for Nitrogen trapping, erosion and dust control, humidity and temperature management, and to provide habitat for beneficial insects. The cover crop will be a mix of cool season and warm season agronomic grasses and legumes to provide year-round benefits.

Pots will be set so plants do not touch each other. At maturity plants will be in rows 8 feet apart, with 6 foot spacing in-row, and filled with soilless mix in place. Any spilled soilless mix will be shoveled up and used or disposed of via incorporation into the cover crop. Water and fertilizer



will be distributed via  $\frac{3}{4}$  inch polyethylene tubing and applied to each plant via pressure compensating drip emitters.

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## b. Planting

At least one week prior to being transported to the production area, plants will be scouted for pests and disease and treated as necessary. If pests are found, plants will be sprayed twice with horticultural oil or insecticidal soap at the shortest labeled treatment interval, then inoculated with an appropriate beneficial insect or mite based on the target pest. If a foliar disease is present, plants will be treated with a contact pesticide to kill surface mycelium and spores, then with a pesticide with residual protective properties to suppress disease transmission, prior to transplanting.

At planting time, *Stratiolaelaps scimitus* will be applied to the groundcover and pots at a rate of 5 mites per square foot. A combination of sweet alyssum, marigolds, and cilantro will be planted in between cannabis plants to provide pollen for native and released beneficial insects and mites. Slow release sachets of *Neoseiulus fallacis* and *Amblyseius andersoni* will be applied to the insectary plants at bloom stage.

## c. Early Season (May - June)

Slow release sachets of *Neoseiulus fallacis* and *Amblyseius andersoni* will continue to be applied weekly, until all plants have one sachet. Plants will be scouted weekly for predatory mite colonization, and to monitor for pest entry, especially aphids, thrips, flea beetles, and leafhoppers in June, and thrips and spider mites in July. Yellow and blue sticky cards will be used to monitor for thrips, aphid, and lepidoptera presence. Sticky cards may be removed if they trap an unreasonable number of predatory wasps or syrphid flies. If thrips are present and *Orius insidiosus* populations are not detected in large numbers, they will be released with *Neoseiulus cucumeris* sachets.

Bean plants will be planted in and around the production area, especially near row ends and edge rows. Beans will be scouted every three days for damage from spider mite feeding.

## d. Mid Season (July-August)

As plants increase in size and the canopy fills in, powdery mildew and other fungal disease pressure will increase. Mature leaves will be thinned and large branches will be staked with bamboo or plastic poles and cotton twine to promote airflow and sunlight penetration into the canopy, to moderate humidity and suppress conditions favorable to disease.

Spider mites pressure is expected to increase in the last two weeks of July, and remain high until mid-September. Slow release sachets of *Neoseiulus californicus* will replace *andersoni* in

the higher temperatures, and *phytoseiulus persimilis* will be released if the predator/prey ratio becomes unacceptable or wherever “hotspots” are found. Thrips and aphids will continue to be monitored and treated per Early Season guidelines.

In order to provide overwintering habitat for beneficial insects, crop diversity for disease suppression, dust reduction, and soil improvement purposes, cover crops will be undersown beginning in August, through December depending on crop species.

## e. Late Season and Harvest (September-October)

Fungal diseases will become the main concern as the canopy becomes dense, humidity increases and flowers become dense. Airflow and management of humidity will be important. The irrigation and size of the in-walkway cover crops can be managed to influence and moderate humidity- regular mowing and low levels of irrigation should reduce humidity, high levels of irrigation and lush vegetative growth should increase humidity. Plants will continue to be thinned of fan leaves to promote airflow and ease harvest.

Following harvest and the removal of the crop, the field will be evaluated for cover crop establishment and moisture and replanted if deemed necessary. The field will be inspected for rodent burrows, and burrows found will be evaluated for control after species identification through trapping, flooding, or rodent burrow fumigation (using dry-ice Carbon dioxide with the appropriate California certifications).

# **Attachment C**

Waste Management Plan

# Waste Management Plan - Outdoor

## Outline

1. Waste management process summary
2. Waste streams
  - a. Wastewater
  - b. Cannabis vegetative matter
  - c. Site/Yard Waste
    - i. D&S waste removal
3. Field Reuse of Potting Mix
  - a. Potting Mix Handling and Storage
    - i. Potting mixes will be stored in original packaging until use
  - b. Field Operations
4. Composting System and Process

# Waste Management Process Summary

At Tilth Farms, the organic waste stream consists of cannabis stems, leaves, roots and potting mix. Cannabis parts (leaves, roots, stems) will be composted. Potting mix, consisting of peat moss, coconut coir, perlite, and dolomite lime, will be tilled into outdoor plots and planted with agronomic crops or revegetated with native plants. Domestic wastewater will be disposed of via septic field, and filter backwash will be disposed of via local septic pump service or used for irrigating cannabis and secondary crops. Production related waste including drip tape, plastic mulch, and row cover will be recycled.

## 2. Waste Streams

### Wastewater

Wastewater will consist of domestic uses and less than 10 gal/yr of filter backwash. Domestic wastewater will be disposed of via existing septic field. Filter backwash will consist primarily of calcium, phosphate, and carbonate salts, and will be disposed of via local septic pump service or applied to cannabis or secondary crops. Surface runoff from production areas will be minimized by the use of hoop house structures, drip irrigation, conservation tillage practices, winter cover crops, and a combination of living and killed mulches and plastic mulch. Groundwater leaching will be minimized by careful irrigation management utilizing evapotranspiration data, soil moisture measurements, and grower experience. Cannabis will be irrigated solely with drip tape. cover crops will be irrigated with drip tape whenever possible, but may be irrigated via overhead sprinkler system or flooded.

### Cannabis Vegetative Matter

The main feedstock of the composting system will be cannabis leaves, stems, and roots with an estimated average Nitrogen content of 1-2%. Stems and roots will be shredded to a maximum length of 1.5 inches. The outdoor production is estimated to produce 8-10 cubic yards of material once per year.

### Potting Mix

If used, potting mix will consist of a combination of peat moss, coconut coir, wood fiber and perlite, with electrical conductivity values less than 1.0 mmsm and less than 150 ppm Nitrogen. Because the waste potting mix is relatively inert, it is impractical to compost and will instead be spread and tilled into fallow areas out of riparian setbacks, then planted with a cover crop to prevent erosion and improve soils for later production. Some potting mix may be mixed into the compost pile to reduce bulk density and allow pore spaces for good airflow required by the ASP system. Addition rates of potting mix will be determined by experience and experimentation during the first few composting cycles.

### Yard/Site Waste

Site waste will consist of grass clippings, broadleaf weeds and woody brush. Woody material will be shredded to pieces no larger than 1.5 inches in length. If the resulting mulch contains undesirable weed seeds, it will be spread to a depth of 1" and irrigated and solarized with clear

plastic film before composting. If the waste is primarily woody material, it may be used for landscaping, dust control, or erosion control around the property.

### 3. Field Reuse of Potting mix

#### Amended Areas

Tilth Farms plans to primarily grow plants in native soil but container production may be necessary for risk management purposes, fallow periods, season extension, or crop rotation. , After harvest, pots and potting mix will be left in place in the field, and will be covered to protect them from erosion, leaching, and rodent infestation. Pots and soil will be used the following year, and will be steam sterilized or treated with an allowed product such as Oxidate 2.0 per label instructions to control soil borne diseases prior to planting. The potting mix will likely be used for two seasons.

Waste potting mix will be reused to amend areas designated for future production. The land has been previously used for alfalfa production with minimal tillage and all potential areas have a slope of less than 30%. Traditional field cultivation techniques will be used for initial land preparation, then conservation tillage practices will be used until future cannabis production begins. Annual cover crops will be selected based on season at planting, time required for establishment and soil stabilization, and soil-improvement goals. Cover crop families will be rotated each year to minimize disease and weed pressure and managed with industry best practices. If Tilth Farms eventually determines that enough land has been prepared for future production, the land will be amended a second time, or new areas will be amended and revegetated with native vegetation suitable for the area.

#### Potting Mix Handling and Storage

#### Field Operations

Prior to spreading the waste potting mix, primary tillage operations such as ripping and plowing will be completed. The potting mix will be spread via a calibrated compost spreader to a depth of 2 inches into an appropriately sized area. The area will then be fertilized per soil test recommendations, and immediately tilled to a depth of 4-6 inches with a disk harrow or rototiller. The area will be checked to ensure thorough incorporation, and the field will be tilled again if necessary. After thorough incorporation, subsurface drip tape may be applied and the area will

be firmed and prepared for planting with a rolling basket, cultipacker or bed shaper. A cover crop recommended for the area and season will be planted with a low-till or precision seeder and the field irrigated to ensure proper crop establishment.

## 4. Composting System and Process

The composting process is achieved through the use of an aerated static pile (ASP) type system, in compliance with Title 14 of the California Code of Regulations at Division 7, Chapter 3.1 Article 6. In order to achieve an adequate C:N ratio, data from late-flowering phase tissue tests will be used to calculate the Nitrogen additions required, and will be provided by urea ammonium nitrate (UAN) applied with irrigation water while the pile is being constructed. UAN was selected as a Nitrogen source to help minimize nutrient leaching and runoff, due to its ability to hold tightly to organic matter. The pile will be insulated a layer with 6-12 inches of straw, then covered with secured plastic sheeting to retain heat and moisture, and to prevent leachate and erosion during weather events.

Irrigation water quantity and application rate will be monitored to minimize or eliminate runoff from the composting area. The area will be located away from surface water sources and flood-prone areas.

Compost piles will be constructed at the end of the harvest period, in mid October. If outdoor temperatures are too low for proper composting, the composting area provides enough capacity to store all cannabis vegetative matter generated during the season, and to process it after the end of the winter period.

The compost area is 20 ft by 20 ft, with a concrete floor. The North and South walls are 8ft high and are perpendicular to prevailing winds, and are constructed of concrete block. The East and West sides of the area are protected by a chain link gate.

The composting system has a 15-20 cubic yard capacity, representing 150-200% of the expected yearly organic waste.



# **Attachment D**

Lahontan Regional Water Quality Control Board Letter



EDMUND G. BROWN JR.  
GOVERNOR

MATTHEW RODRIGUEZ  
SECRETARY FOR  
ENVIRONMENTAL PROTECTION

## Lahontan Regional Water Quality Control Board

November 7, 2018

WDID No. 6T26CC402472

Eric Edgerton  
Tilth LLC  
108432 US Highway 395  
Coleville, CA 96107

**SUBJECT: ACCEPTANCE OF FINAL SITE AND NITROGEN MANAGEMENT PLANS FOR TILTH LLC, COLEVILLE, MONO COUNTY – ASSESSOR PARCEL NUMBER 002-450-024-000, WDID NO. 6T26CC402472**

Thank you for submitting the revised final draft Site and Nutrient Management Plans for the Tilth LLC cannabis cultivation facility, located 108432 US Highway 395 Highway, Coleville. I appreciate your responsiveness addressing our comments on previous draft plans, including addressing the four comments contained in our September 25, 2018, comment letter. Your October 22, 2018, final plans, received by the Lahontan Regional Water Quality Control Board (Water Board) on October 22, 2018, comply with requirements of the General Waste Discharge Requirements and Waiver of Waste Discharge Requirements for Discharges of Waste Associated with Cannabis Cultivation Activities (Cannabis General Order), WQ 2017-0023-DWQ.

If you have any questions regarding this letter, please contact TJ Middlemis-Clark at (530) 542-5463 ([timothy.middlemis-clark@waterboards.ca.gov](mailto:timothy.middlemis-clark@waterboards.ca.gov)), or me at (530) 542-5434 ([eric.taxer@waterboards.ca.gov](mailto:eric.taxer@waterboards.ca.gov)).

Eric J. Taxer, P.E.  
Senior Water Resource Control Engineer  
Eastern California Regional Cannabis Unit Supervisor

# **Attachment E**

Odor Mitigation Plan and Wind Rose Charts for Walker, California

## **Odor Mitigation Plan**

The proposed two acres of cannabis cultivation canopy located at APN 002-450-024-000 is an ideal location for cannabis cultivation because of large setbacks utilized on this 165 acre parcel. The large parcel allows placement of all odor creating processes of the cannabis plant to be set back a minimum of 300 feet from property lines. This setback has been recommended by consultants retained by Mono County to reduce odor complaints. The operator also plans to stagger harvests to mitigate odor caused by harvesting the cannabis plant. Additionally prevailing south, south westerly winds blow any cannabis odors into existing 600 acres of AG property utilized for cattle grazing. With the large setbacks operators do not anticipate any issues associated with odor off the property. Additional odor mitigation measure that may be employed include the addition of livestock, windbreaks and high pressure fogging systems.

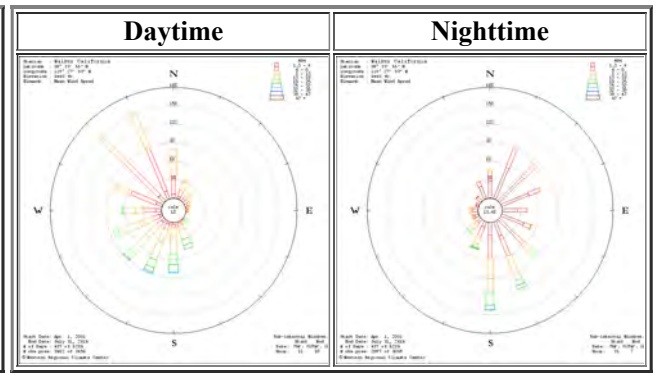
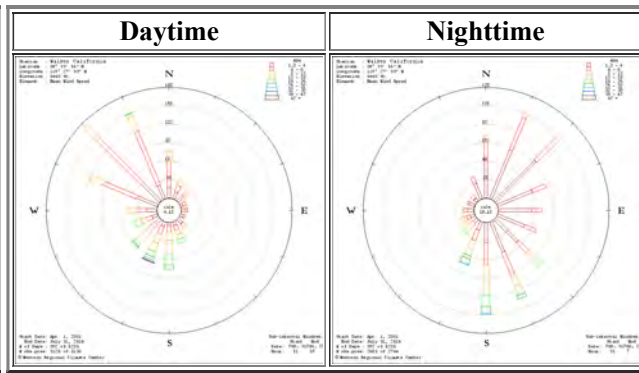
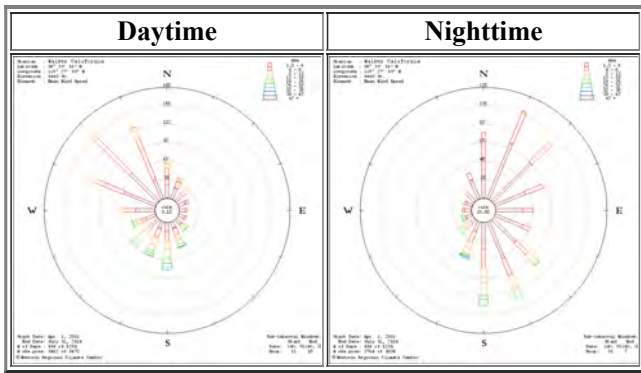
# Station Wind Rose Climatology

## Walker California

### January

### February

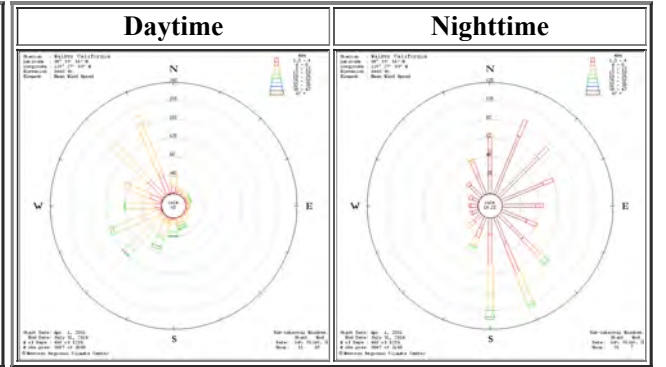
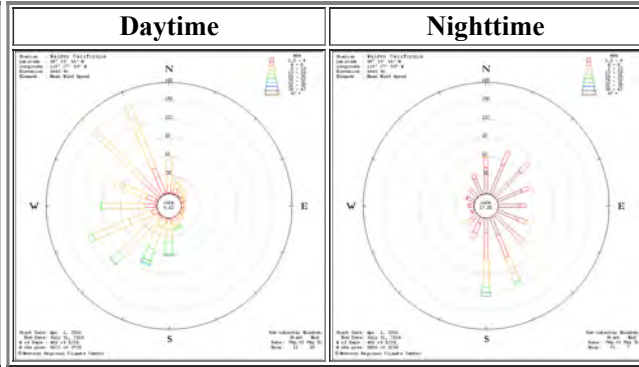
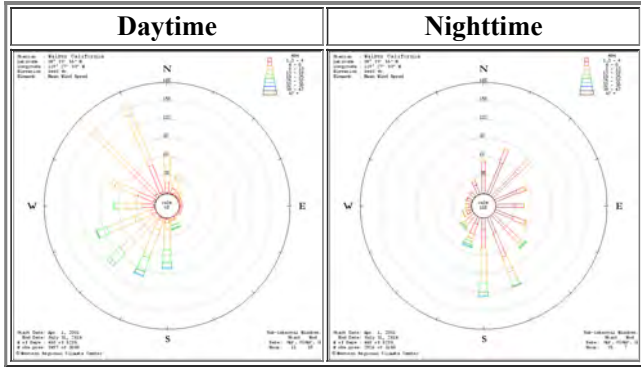
### March



### April

### May

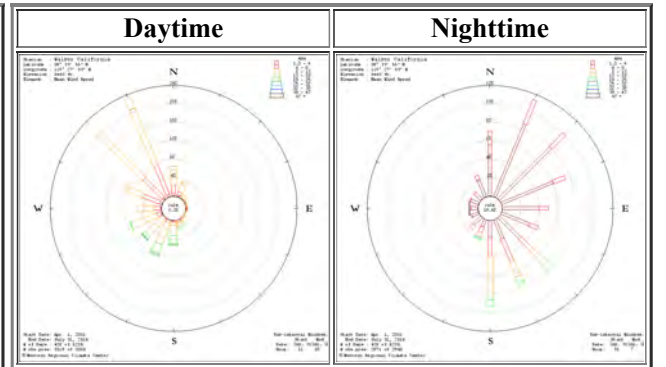
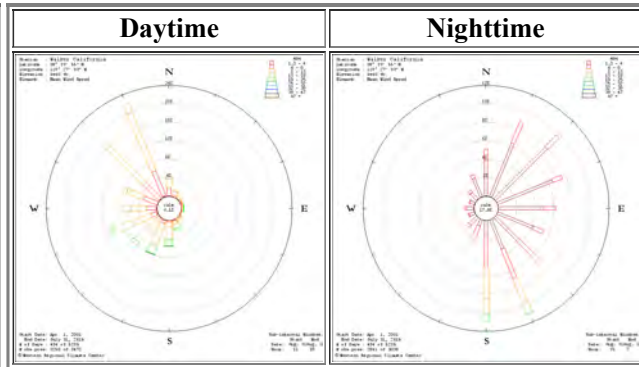
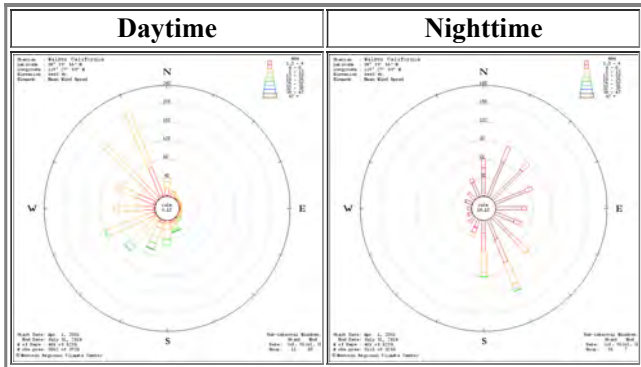
### June



### July

### August

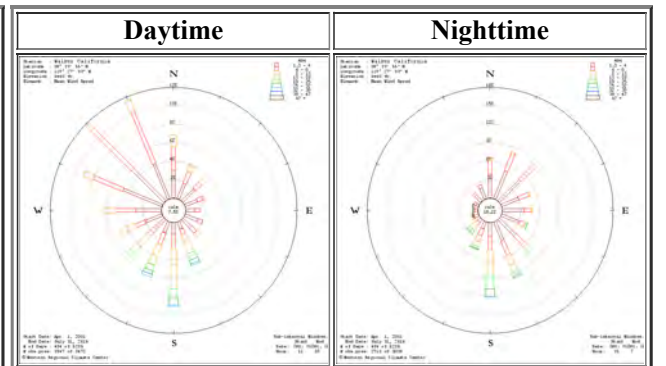
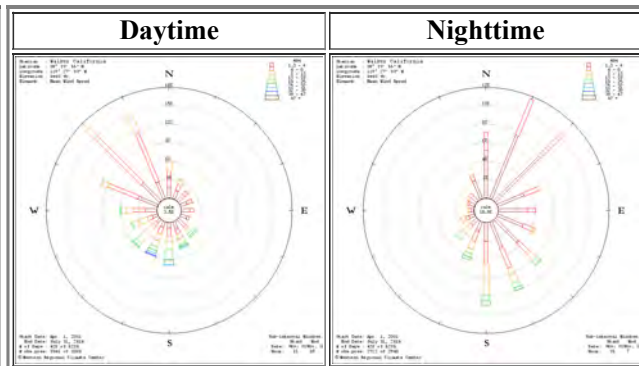
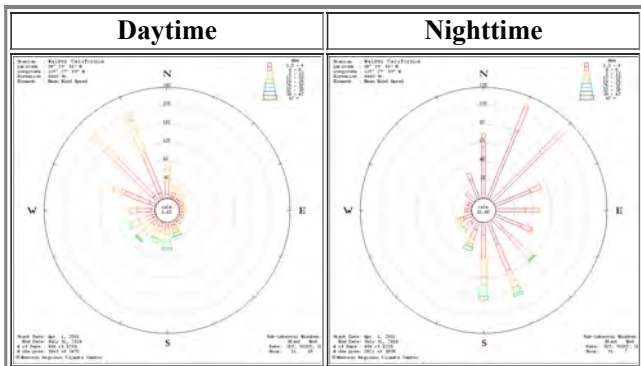
### September



### October

### November

### December



# **Attachment F**

Sensitive Plant List and Survey List



# Summary Table Report

## California Department of Fish and Wildlife

### California Natural Diversity Database



Query Criteria: Quad<span style='color: Red;'> IS </span>(Risue Canyon (3811954))

NAS Environmental Consulting

Name (Scientific/Common)	CNDDB Ranks	Listing Status (Fed/State)	Other Lists	Elev. Range (ft.)	Total EO's	Element Occ. Ranks						Population Status		Presence		
						A	B	C	D	X	U	Historic > 20 yr	Recent <= 20 yr	Extant	Poss. Extirp.	Extirp.
<i>Antrozous pallidus</i> pallid bat	G5 S3	None None	BLM_S-Sensitive CDFW_SSC-Species of Special Concern IUCN_LC-Least Concern USFS_S-Sensitive WBWG_H-High Priority	5,280 5,560	411 S:2	0	0	0	0	0	2	2	0	2	0	0
<i>Astragalus oophorus var. lavinii</i> Lavin's milk-vetch	G4T2 S1	None None	Rare Plant Rank - 1B.2 BLM_S-Sensitive	6,200 6,200	2 S:1	0	0	0	0	0	1	0	1	1	0	0
<i>Boechea cobrensis</i> Masonic rockcress	G5 S3	None None	Rare Plant Rank - 2B.3	5,700 5,700	28 S:1	0	0	0	0	0	1	1	0	1	0	0
<i>Bombus morrisoni</i> Morrison bumble bee	G4G5 S1S2	None None	IUCN_VU-Vulnerable	5,500 5,500	85 S:1	0	0	0	0	0	1	1	0	1	0	0
<i>Cusickiella quadricostata</i> Bodie Hills cusickiella	G2 S2	None None	Rare Plant Rank - 1B.2 BLM_S-Sensitive	8,080 8,080	28 S:1	0	0	0	0	0	1	0	1	1	0	0
<i>Hymenopappus filifolius var. nanus</i> little cutleaf	G5T4 S2	None None	Rare Plant Rank - 2B.3	5,400 5,400	19 S:1	0	0	0	0	0	1	0	1	1	0	0
<i>Lasionycteris noctivagans</i> silver-haired bat	G5 S3S4	None None	IUCN_LC-Least Concern WBWG_M-Medium Priority	5,280 5,280	139 S:1	0	0	0	0	0	1	1	0	1	0	0
<i>Myotis ciliolabrum</i> western small-footed myotis	G5 S3	None None	BLM_S-Sensitive IUCN_LC-Least Concern WBWG_M-Medium Priority	5,280 5,560	82 S:2	0	0	0	0	0	2	2	0	2	0	0
<i>Myotis evotis</i> long-eared myotis	G5 S3	None None	BLM_S-Sensitive IUCN_LC-Least Concern WBWG_M-Medium Priority	5,280 5,560	139 S:2	0	0	0	0	0	2	2	0	2	0	0



# Summary Table Report

## California Department of Fish and Wildlife

### California Natural Diversity Database



Name (Scientific/Common)	CNDDB Ranks	Listing Status (Fed/State)	Other Lists	Elev. Range (ft.)	Total EO's	Element Occ. Ranks						Population Status		Presence		
						A	B	C	D	X	U	Historic > 20 yr	Recent <= 20 yr	Extant	Poss. Extirp.	Extirp.
<i>Myotis yumanensis</i> Yuma myotis	G5 S4	None None	BLM_S-Sensitive IUCN_LC-Least Concern WBWG_LM-Low-Medium Priority	5,280 5,560	263 S:2	0	0	0	0	0	2	2	0	2	0	0
<i>Polygala subspinosa</i> spiny milkwort	G4? S3	None None	Rare Plant Rank - 2B.2	5,400 5,400	71 S:1	0	0	0	0	0	1	0	1	1	0	0
<i>Taxidea taxus</i> American badger	G5 S3	None None	CDFW_SSC-Species of Special Concern IUCN_LC-Least Concern	6,019 6,019	544 S:1	0	0	0	0	0	1	0	1	1	0	0





### On-site Plant Species List – Tilth Farms

SCIENTIFIC NAME	COMMON NAME
<b>Trees</b>	
<i>Ulmus americana</i>	American Elm
<b>Shrubs</b>	
<i>Artemesia tridentata</i>	Sagebrush
<i>Ephedra</i> sp.	Mormon tea sp.
<i>Ericameria nauseosa</i>	Rubber rabbitbrush
<i>Pershia tridentata</i>	Bitterbrush
<i>Prunus andersonii</i>	Desert Peach
<i>Rosa Woodsii</i>	Wood's Rose
<i>Salix exigua</i>	Narrow-leaf willow
<b>Forbs</b>	
<i>Acheilia millefolium</i>	Common Yarrow
<i>Alyssum desertoides</i>	Desert alyssum
<i>Cichorium intybus</i>	Common Chicory
<i>Descurainia pinnata</i>	Western tansy mustard
<i>Eriogonum</i> sp.	Buckwheat sp.
<i>Erodium cicutarium</i>	Red's storksbill
<i>Eschscholzia californica</i>	California poppy
<i>Iris missouriensis</i>	Rocky Mountain iris
<i>Malva</i> sp.	Mallow sp.
<i>Rumex crispus</i>	Curly dock
<i>Sisymbrium altissimum</i>	Tall tumble mustard
<i>Taraxacum officinale</i>	Common dandelion
<i>Verbascum thapsus</i>	Common mullein
<b>Grasses</b>	
<i>Bromus tectorum</i>	Cheat grass
<i>Festuca</i> sp.	Fescue sp.
<i>Hordeum murinum</i> ssp. <i>leporinum</i>	Wall Barley
<i>Juncus balticus</i>	Baltic rush
<i>Leymus, Elymus or Agropyron</i> sp.	Wheat grass sp.
<i>Poa</i> sp.	<i>Poa</i> sp.
Unknown grass	Two species (no florettes)

Source: NAS Environmental Scientists, surveys conducted 3/27/2018, 4/25~2018. And 5~2018, 9/1

# **Attachment G**

Wetland Assessment

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS. FOLD AT DOTTED LINE.

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USACE Sacramento District  
Attention Regulatory Division  
1325 J Street -- Room 1513  
Sacramento, California 95814

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- Complete items 1, 2, and 3.
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1. Article Addressed to:

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Attention Regulatory Division  
1325 J Street -- Room 1513  
Sacramento, California 95814  
Lynn Z RCI # 18-630.1

ACOE Val



9590 9402 4217 8121 4683 14

2. Article Number (Transfer from service label)

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- Addressee

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- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery



December 3, 2018

**Certified Mail: 7018 1130 0000 7093 5900**

**Via: Email**

USACE Sacramento District  
Attention Regulatory Division  
1325 J Street -- Room 1513  
Sacramento, California 95814

Subject: Request for Aquatic Resource Verification  
Tilth Farm, Mono County, CA

Enclosed please find an assessment of aquatic resources for Tilth Farm located in northern Mono County, California. The assessment was conducted on a seven-acre portion of the parcel and there were no aquatic resources identified within the survey area. A U.S. Army Core of Engineers (USACOE) Wetland Determination Data Form was completed by Resource Concepts, Inc. (RCI) on the proposed project area on November 8, 2018.

Soils at the site are hydric; however, there is no evidence of wetland hydrology and no wetland obligate vegetation was observed. Only facultative and upland vegetation occurs at the site.

RCI is requesting a preliminary Jurisdictional Verification of our conclusions.

Thank you for your assistance. If you have any questions or concerns please contact me via phone at 775-883-1600 or e-mail at [lynn@rci-nv.com](mailto:lynn@rci-nv.com).

Sincerely

A handwritten signature in blue ink that reads "Lynn Zonge".

Lynn Zonge, CPESC, PG<sub>8924</sub>

LZ/jm

enclosure

**CARSON CITY**

340 North Minnesota St.  
Carson City, NV 89703-4152  
(775) 883-1600 • fax: (775) 883-1656

**Engineering • Surveying • Water Rights  
Resources & Environmental Services**

**[www.rci-nv.com](http://www.rci-nv.com)**

**LAKE TAHOE**

276 Kingsbury Grade, Ste. 206, Stateline, NV  
PO Box 11796, Zephyr Cove, NV 89448-3796  
(775) 588-7500 • fax: (775) 589-6333

# Delineation of Aquatic Resources

**Tilth Farm  
108432 Hwy 395  
Coleville, CA 96107**



**December 3, 2018**

Prepared For:

Mr. Eric Edgerton  
108432 Hwy 395  
Tilth Farm  
Coleville, California 96107

Prepared By:



Resource Concepts, Inc.  
340 N. Minnesota Street  
Carson City, Nevada 89703

# **Delineation of Aquatic Resources**

**Tilth Farm  
108432 Hwy 395  
Coleville, CA 96107**

**December 3, 2018**

Prepared For:

Eric Edgerton  
108432 Hwy 395  
Tilth Farm  
Coleville, California 96107

Prepared By:

Resource Concepts, Inc.  
340 North Minnesota Street  
Carson City, Nevada 89703-4152  
(775) 883-1600  
(775) 883-1656 Fax  
[www.rci-nv.com](http://www.rci-nv.com)

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Appendix B	Supporting Maps
Appendix C	Photographs
Appendix D	Plant List
Appendix E	Wetland Determination Data Form

## Acronyms and Abbreviations

### Wetland Indicator Status Acronyms:

- OBL** (Obligate Wetland). Occur almost always in wetlands.
- FACW** (Facultative Wetland). Usually occur in wetlands.
- FAC+** (Facultative). More likely to occur in wetlands than uplands.
- FAC** (Facultative). Likely to occur in wetlands or uplands.
- FAC-** (Facultative). Less likely to occur in wetlands than uplands.
- FACU** (Facultative Upland). Usually occur in uplands.
- UPL** (Obligate Upland). Occur almost always in uplands.
- N/I** (No Indicator). Indicator status unavailable.

### Water Types Acronyms:

- TNW**. Traditional Navigable Water, including territorial seas
- TNWW**. Wetlands adjacent to TNWs
- RPW**. Relatively Permanent Waters (RPWs) that flow year round
- RPWWD**. Wetlands directly abutting RPWs
- RPWWN**. Wetlands adjacent to but not directly abutting RPWs
- NRPW**. Non-RPWs are tributaries that do not have continuous flow at least seasonally
- NRPWW**. Wetlands adjacent to non-RPWs
- ISOLATE**. Isolated (interstate or intrastate) waters
- UPLAND**. Uplands
- TNWRPW**. Tributary consisting of both RPWs and non-RPWs



## Executive Summary

At the request of Mr. Eric Edgerton, an assessment of aquatic resources was prepared for Tilth Farm located at 108432 Hwy 395, Coleville, California (APN 002-450-024-000) in the unincorporated area of Mono County known as Antelope Valley. The delineation was conducted in accordance with the 1987 *Corps of Engineers Wetland Delineation Manual (TR-Y-87-1)* as amended by the *Western Mountains, Valleys, and Coast Regional Supplement (2010)*, and *A Guide to Ordinary High-Water Mark (OHWM) Delineation for Non-Perennial Streams in the Western Mountains, Valleys, and Coast Region of the United States (2014)*.

The assessment was conducted on a seven- acre portion of the parcel and there were no aquatic resources identified within the survey area. An U.S. Army Core of Engineers (USACOE) Wetland Determination Data Form was completed by Resource Concepts, Inc. (RCI) on the proposed Project Area on November 8, 2018.

Soils at the site are hydric; however, there is no evidence of wetland hydrology and no wetland obligate vegetation was observed. Only facultative and upland vegetation occurs at the site.

RCI is requesting a preliminary Jurisdictional Verification of our conclusions.

## 1.0 Introduction

### 1.1 Scope of Work and Purpose

At the request of Mr. Eric Edgerton, Resource Concepts, Inc. (RCI) completed an assessment of aquatic resources, including wetlands, subject to the U.S. Army Corp of Engineers (USACE) and Lahontan Regional Water Quality Control Board jurisdiction on the Tilth Farm Property (Project Area) located at 108432 Hwy 395, Coleville, California (APN 002-450-024-000) (reference maps in Appendix A and B).

The purpose of this report is to provide the results and findings of the aquatic resource assessment. No aquatic resources were found in the Project Area. This report facilitates efforts to provide background information on the survey area.

The delineation was conducted in accordance with the 1987 *Corps of Engineers Wetland Delineation Manual* (TR-Y-87-1) as amended by the *Western Mountains, Valleys, and Coast Regional Supplement* (2010), and *A Guide to Ordinary High Water Mark (OHWM) Delineation for Non-Perennial Streams in the Western Mountains, Valleys, and Coast Region of the United States* (2014).

### 1.2 Contact Information

#### ***Preparer of this Delineation Report***

Contact: Lynn Zonge  
Resource Concepts, Inc.  
340 North Minnesota Street  
Carson City, NV 89703  
(775) 883-1600  
[lynn@rci-nv.com](mailto:lynn@rci-nv.com)

#### ***Project Proponent***

Mr. Eric Edgerton  
Eric Edgerton  
108432 Hwy 395  
Coleville, CA 96107  
(775) 291-1480  
[eric@tilthfarms.com](mailto:eric@tilthfarms.com)

## 2.0 Project Location

The Project Area is approximately located about a half mile off Hwy 395 north of Walker California in Mono County. The site is about two acres in area.

Township, Range, and Section for the Project Area: Sec 20, T 8 N, R 19 E

The center of the site is located at:

Lat 38.523211°, Long -119.482574° Datum: WGS 84

To reach the Project Area from Sacramento, California, take Hwy 50 east to Gardnerville, Nevada. Take Hwy 395 south toward Walker, California for approximately 30 miles and the Project Area is on the east side of the highway.

## 3.0 Methods

On November 8, 2018, a site delineation of federally jurisdictional waters was performed by RCI in accordance with the criteria contained in the 1987 *Corps of Engineers Wetland Delineation Manual* (TR-Y-87-1) as amended by the *Western Mountains, Valleys, and Coast Regional Supplement* (2010), and *A Guide to Ordinary High Water Mark (OHWM) Delineation for Non-Perennial Streams in the Western Mountains, Valleys, and Coast Region of the United States* (2014).

The National Wetlands Inventory map indicates that a portion of the Project Site is PEM1C, freshwater emergent wetland. One data point was taken in the middle of the mapped wetland at the location identified on the maps provided in Appendix A and B. The data point and field survey revealed that the Project Area is not partially or wholly within a wetland. Representative site photos are located in Appendix C. The plant list is provided in Appendix D. The data point describing the vegetation, soils, and hydrology are in Appendix E.

## 4.0 Existing Conditions

The aquatic resource delineation survey area encompasses approximately six acres of private land located approximately one mile north of Walker, California. The site includes a residence and is within an historically irrigated meadow. Irrigation water was historically diverted from the nearby West Walker River and conveyed throughout the area with a series of earthen conveyance ditches. The Project Site and the encompassing dry meadow area has not been irrigated since 2012.

### 4.1 Landscape Setting

The Project Area is located within a relatively flat parcel that gently slopes southwest to northwest at ~0-2% slope. The site is located at 5,300 feet in elevation.

#### Soils

The soils of the proposed Project Area are mapped as Brockliss stony loamy sand, 0-8% slope. The soil is alluvium based and has a very low water holding capacity. Depth to groundwater is typically 48-72 inches and soils are very deep. Soil texture is generally described as stony loamy sand over very stony coarse sand. The Brockliss soil is often associated with dry flood plain ecological sites.

Soil Mapping Units are also depicted on the soil map located in Appendix B.

#### Vegetation

Site vegetation is dominated upland species such as big sagebrush (*Artemisia tridentata*), and annual invasive species including cheat grass (*Bromus tectorum*), and Russian thistle (*Salsola iberica*). Two facultative upland species were found in very limited densities: woods rose (*Rosa woodsii*) and whorled milkweed (*Asclepias verticillata*). No facultative, facultative wet, or wetland obligate species occur at the Project Site.

#### Hydrology

##### *Precipitation*

The average precipitation at Topaz Lake, 11 miles to the north of the site is 8.49 inches per year (see <https://wrcc.dri.edu/cgi-bin/cliMAIN.pl?Pnv8186>), primarily occurring November through April. In 2018 the site has received below average precipitation and in 2017 the site received above average precipitation.

##### *Surface and Groundwater*

The Project Area is located in the West Walker River watershed (16050302) Surface hydrology is dominated by the West Walker River. The Walker River originates within the Sierra Nevada mountains and flows east of the property toward Walker Lake.

According to Google Earth aerial photos, surface water flowing onto the property has been historically controlled by upstream diversions of the West Walker River for irrigation. The diversion was south of the Project Area and directed water into earthen conveyance ditches that distributed water throughout the agricultural area. Irrigation has not taken place on the property since 2012. The wetland

determination data point was taken in a low vegetated swale that had no evidence of flow or ordinary high water mark.

## Geology

The local geology is dominated by Quaternary alluvium consisting of stream deposits undergoing erosion and dissection (Jennings, C.W. 1977).

## 4.2 Aquatic Resources

There are no aquatic resources on the proposed Project Area as indicated by lack of wetland hydrology and wetland vegetation.

## 5.0 References

- Cowardin, L.M., V. Carter, F.C. Golet, and E.T. LaRoe. 1979. *Classification of Wetlands and Deepwater Habitats of the United States*. Publication No. FWS/OBS-79/31. U.S. Fish and Wildlife Service, Office of Biological Services. Washington, D.C.
- Environmental Laboratory. 1987. *Corps of Engineers Wetland Delineation Manual*. U.S. Army Engineer Waterways Experiment Station, Vicksburg, MS. Tech. Rpt. Y-87-1.
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- Jennings, C.W. 1977. Geologic Map of California, CA Division of Mines and Geology Map No. 2.
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- Munz, Philip A. 2003. *Introduction to California Mountain Wildflower*. University of California Press, Berkeley.
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- USDA-Natural Resource Conservation Service. Web Soil Survey.  
<https://websoilsurvey.nrcs.usda.gov>. Accessed August 13, 2018.
- USDA-Natural Resource Conservation Service. 1995. *Hydric Soils of the United States*. National Bulletin No.1491. Washington D.C.

# Appendices



# Appendix A

Aquatic Resource Delineation Map



**Legend**

- Data Point
- Project Area

Source:  
DigitalGlobe 3/27/2015

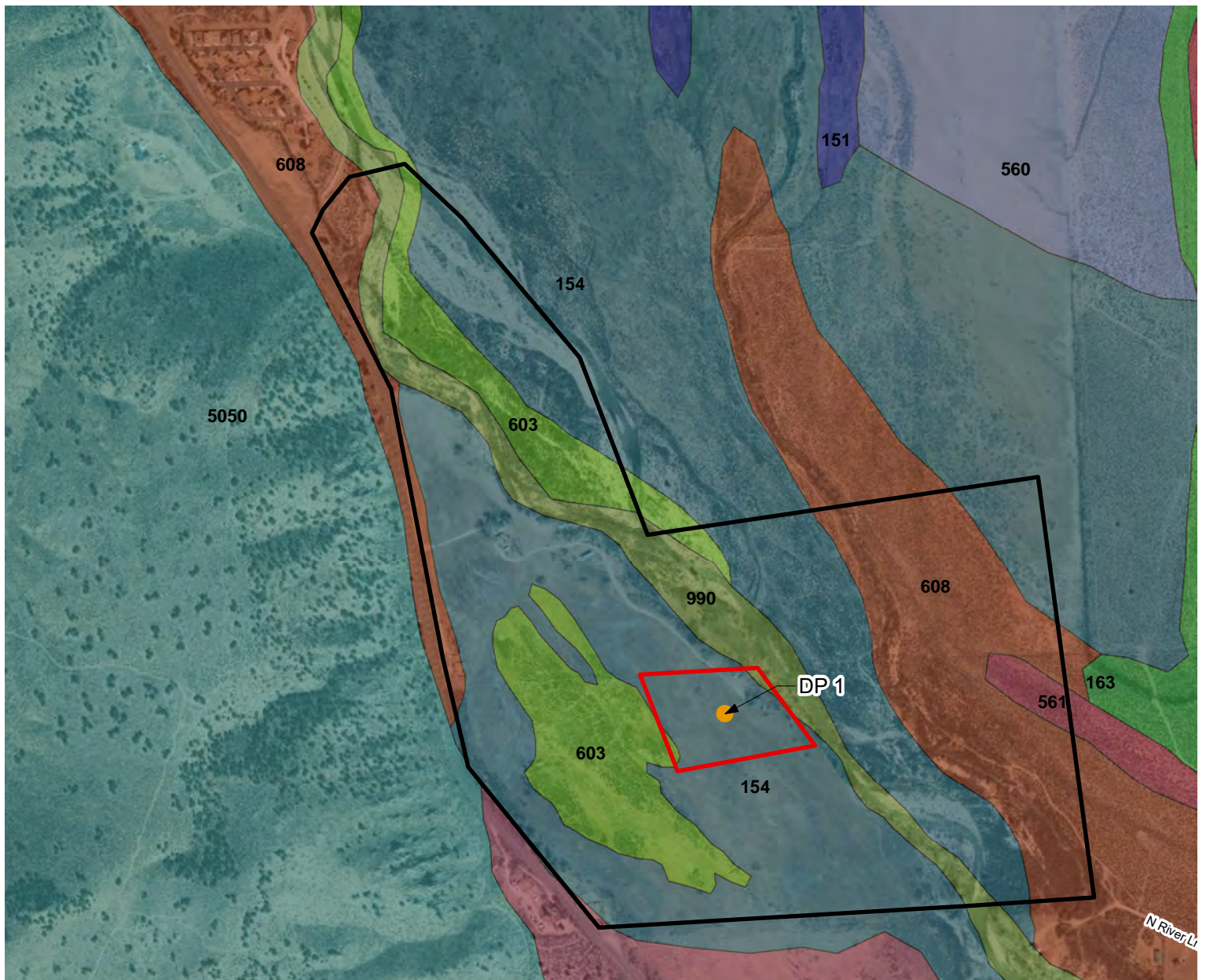
**Tilth Farm**

11/30/2018



# Appendix B

Supporting Maps



### Legend

- Data Point
- Tilth Farms Parcel
- Project Area

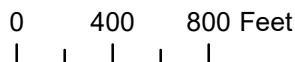
### Soils

#### Map Unit Number, Map Unit Name\*

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #6666ff; margin-right: 5px;"></span> 151, Brockliss gravelly loamy coarse sand, 0 to 4 percent slopes</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #6699cc; margin-right: 5px;"></span> 154, Brockliss stony loamy sand, 0 to 8 percent slopes</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #66cc66; margin-right: 5px;"></span> 163, Calpine sandy loam, 2 to 4 percent slopes</li> </ul> | <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #99cc99; margin-right: 5px;"></span> 5050, Toejom-Pimogran-Rock outcrop association</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #6699ff; margin-right: 5px;"></span> 560, Leviathan cobbly sandy loam, 2 to 4 percent slopes</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #cc6666; margin-right: 5px;"></span> 561, Leviathan stony sandy loam, 2 to 15 percent slopes</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #cc99cc; margin-right: 5px;"></span> 599, Mottskel very bouldery loamy coarse sand, 0 to 4 percent slopes</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #99cc66; margin-right: 5px;"></span> 603, Mottsville very stony loamy coarse sand, 2 to 15 percent slopes</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #cc6633; margin-right: 5px;"></span> 608, Mottsville loamy coarse sand, 4 to 15 percent slopes</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: #999966; margin-right: 5px;"></span> 990, Riverwash-Water complex</li> </ul> |
|--|---|

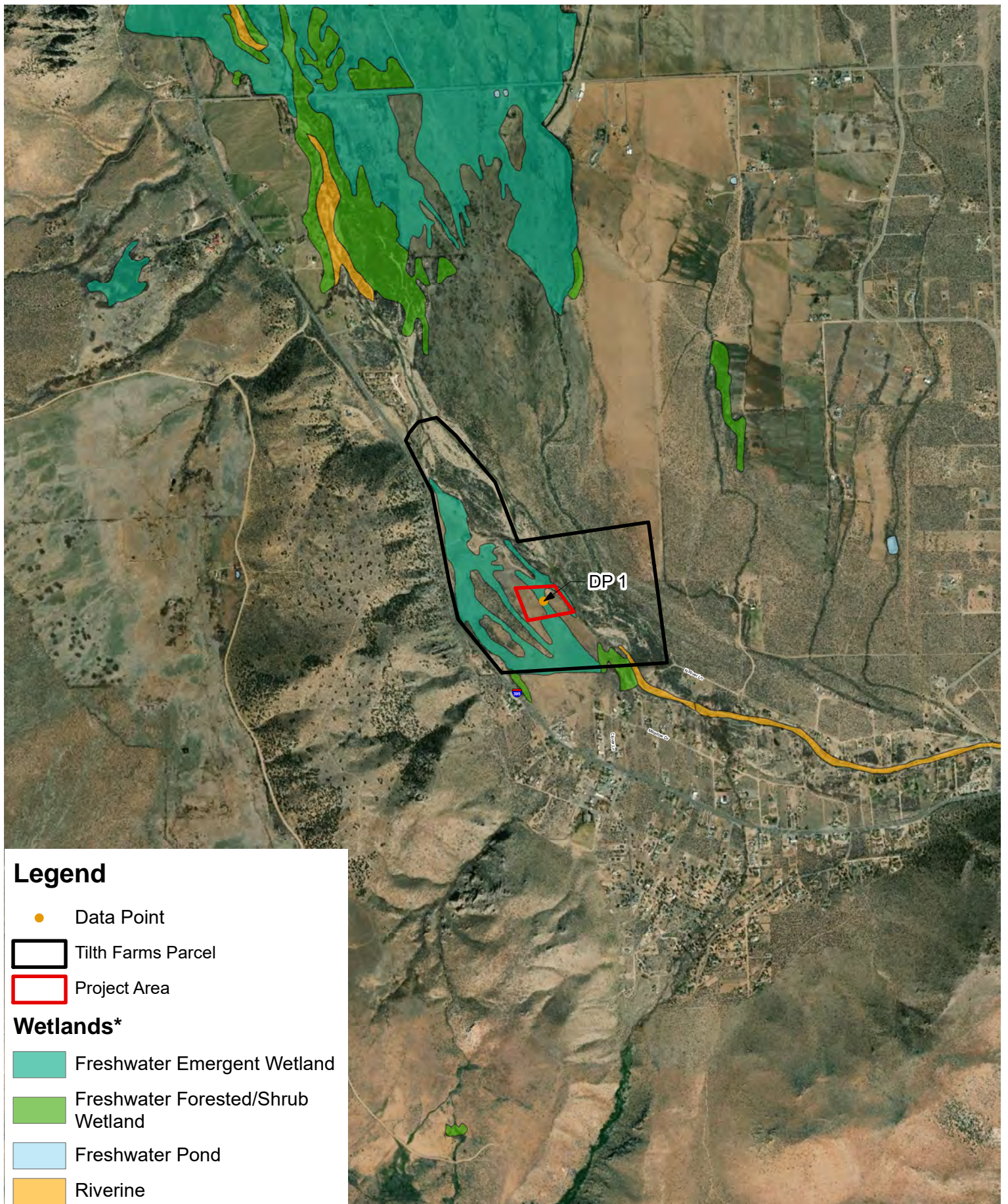


Source:  
\*Web Soil Survey  
11/07/2018



### Soils

11/30/2018

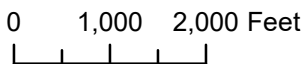


**Legend**

- Data Point
- Tilth Farms Parcel
- Project Area

**Wetlands\***

- Freshwater Emergent Wetland
- Freshwater Forested/Shrub Wetland
- Freshwater Pond
- Riverine



Source:  
 \*National Wetlands  
 Inventory (NWI)  
 05/2018

**Tilth Farm  
 Wetlands**

11/30/2018

# Appendix C

Photographs

## Tilth Farm Property Appendix C – Photographs



Photo 1. View to the north of data point 1 and surrounding field.



Photo 2. View of old irrigation ditch approximately 38 feet to the west of data point 1.

# Appendix D

Plant List



## Tilth Farm Property Appendix D. Plant List

Scientific Name	Common Name	Wetland Indicator Status
<i>Artemisia tridentata</i>	Sagebrush	UPL
<i>Asclepias verticillata</i>	whorled milkweed	FACU
<i>Bromus tectorum</i>	Cheat Grass	UPL
<i>Medicago sativa</i>	Alfalfa	UPL
<i>Rosa Woodsii</i>	Wood's Rose	FACU
<i>Salsola iberica</i>	Russian thistle	FACU
<i>Erodium sp.</i>	Storksbill	NA

# Appendix E

Wetland Delineation Data Form

**WETLAND DETERMINATION DATA FORM - Arid West Region**

Project/Site: Tilth Farms City/County: Mono Sampling Date: 11-08-2018  
 Applicant/Owner: Eric Edgerton State: CA Sampling Point: DP1  
 Investigator(s): Lynn Zonge & JoAnne Michaels Section, Township, Range: Sec 20, T8N, R23E  
 Landform (hillslope, terrace, etc.): Floodplain Local relief (concave, convex, none): flat Slope (%): 1-2%  
 Subregion (LRR): D - Interior Deserts Lat: 38.523321 Long: -119.482574 Datum: WGS 84  
 Soil Map Unit Name: 154 Brockliss Stony Loamy Sand, 0 to 8% Slopes NWI classification: \_\_\_\_\_

Are climatic / hydrologic conditions on the site typical for this time of year? Yes  No  (If no, explain in Remarks.)  
 Are Vegetation  Soil  or Hydrology  significantly disturbed? Are "Normal Circumstances" present? Yes  No   
 Are Vegetation  Soil  or Hydrology  naturally problematic? (If needed, explain any answers in Remarks.)

**SUMMARY OF FINDINGS - Attach site map showing sampling point locations, transects, important features, etc.**

Hydrophytic Vegetation Present? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Hydric Soil Present? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Wetland Hydrology Present? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>	Is the Sampled Area within a Wetland? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Remarks: <i>old irrigated field - Not irrigated since ~ 2013?                  This is the lowest point in the survey area;</i>	

**VEGETATION**

Tree Stratum (Use scientific names.)	Absolute % Cover	Dominant Species?	Indicator Status	Dominance Test worksheet:	
1. _____				Number of Dominant Species That Are OBL, FACW, or FAC:	0 (A)
2. _____				Total Number of Dominant Species Across All Strata:	0 (B)
3. _____				Percent of Dominant Species That Are OBL, FACW, or FAC:	0 % (A/B)
4. _____					
Total Cover: _____ %					
Sapling/Shrub Stratum	Absolute % Cover	Dominant Species?	Indicator Status	Prevalence Index worksheet:	
1. _____				Total % Cover of:	Multiply by:
2. _____				OBL species	x 1 = 0
3. _____				FACW species	x 2 = 0
4. _____				FAC species	x 3 = 0
5. _____				FACU species	x 4 = 0
Total Cover: _____ %				UPL species	x 5 = 0
				Column Totals:	0 (B)
				Prevalence Index = B/A = _____	
Herb Stratum	Absolute % Cover	Dominant Species?	Indicator Status	Hydrophytic Vegetation Indicators:	
1. <u>Bromus Tectorum</u>	50	Y	UPL	<input checked="" type="checkbox"/> Dominance Test is >50%	<input type="checkbox"/> Morphological Adaptations <sup>1</sup> (Provide supporting data in Remarks or on a separate sheet) <input type="checkbox"/> Problematic Hydrophytic Vegetation <sup>1</sup> (Explain)
2. _____				<input checked="" type="checkbox"/> Prevalence Index is ≤3.0 <sup>1</sup>	
3. _____					
4. _____					
5. _____				<sup>1</sup> Indicators of hydric soil and wetland hydrology must be present.	
6. _____					
7. _____					
8. _____					
Total Cover: <u>50</u> %					
Woody Vine Stratum	Absolute % Cover	Dominant Species?	Indicator Status	Hydrophytic Vegetation Present?	
1. _____				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
2. _____					
Total Cover: _____ %					
% Bare Ground in Herb Stratum <u>50</u> %		% Cover of Biotic Crust <u>0</u> %			

Remarks:  
*Weedy - Woods Rose - + Sage brush to west - 50' on upland rise otherwise - vegetation similar; Russian thistle is in old ditch to the west.*

**SOIL**

Sampling Point: \_\_\_\_\_

**Profile Description: (Describe to the depth needed to document the indicator or confirm the absence of indicators.)**

Depth (inches)	Matrix		Redox Features				Texture <sup>3</sup>	Remarks
	Color (moist)	%	Color (moist)	%	Type <sup>1</sup>	Loc <sup>2</sup>		
0-20"	10YR 3/2	100	—				Loamy Sand	

<sup>1</sup>Type: C=Concentration, D=Depletion, RM=Reduced Matrix.    <sup>2</sup>Location: PL=Pore Lining, RC=Root Channel, M=Matrix.  
<sup>3</sup>Soil Textures: Clay, Silty Clay, Sandy Clay, Loam, Sandy Clay Loam, Sandy Loam, Clay Loam, Silty Clay Loam, Silt Loam, Silt, Loamy Sand, Sand.

**Hydric Soil Indicators: (Applicable to all LRRs, unless otherwise noted.)**

<input type="checkbox"/> Histosol (A1)	<input type="checkbox"/> Sandy Redox (S5)	<b>Indicators for Problematic Hydric Soils:<sup>4</sup></b>
<input type="checkbox"/> Histic Epipedon (A2)	<input type="checkbox"/> Stripped Matrix (S6)	
<input type="checkbox"/> Black Histic (A3)	<input type="checkbox"/> Loamy Mucky Mineral (F1)	
<input type="checkbox"/> Hydrogen Sulfide (A4)	<input type="checkbox"/> Loamy Gleyed Matrix (F2)	
<input type="checkbox"/> Stratified Layers (A5) (LRR C)	<input type="checkbox"/> Depleted Matrix (F3)	
<input type="checkbox"/> 1 cm Muck (A9) (LRR D)	<input type="checkbox"/> Redox Dark Surface (F6)	
<input type="checkbox"/> Depleted Below Dark Surface (A11)	<input type="checkbox"/> Depleted Dark Surface (F7)	
<input checked="" type="checkbox"/> Thick Dark Surface (A12)	<input type="checkbox"/> Redox Depressions (F8)	
<input type="checkbox"/> Sandy Mucky Mineral (S1)	<input type="checkbox"/> Vernal Pools (F9)	
<input type="checkbox"/> Sandy Gleyed Matrix (S4)		

<sup>4</sup>Indicators of hydrophytic vegetation and wetland hydrology must be present.

**Restrictive Layer (if present):**  
 Type: None  
 Depth (inches): \_\_\_\_\_

Hydric Soil Present?    Yes     No

Remarks:

**HYDROLOGY**

**Wetland Hydrology Indicators:**

<b>Primary Indicators (any one indicator is sufficient)</b>		<b>Secondary Indicators (2 or more required)</b>
<input type="checkbox"/> Surface Water (A1)	<input type="checkbox"/> Salt Crust (B11)	<input type="checkbox"/> Water Marks (B1) (Riverine)
<input type="checkbox"/> High Water Table (A2)	<input type="checkbox"/> Biotic Crust (B12)	<input type="checkbox"/> Sediment Deposits (B2) (Riverine)
<input type="checkbox"/> Saturation (A3)	<input type="checkbox"/> Aquatic Invertebrates (B13)	<input type="checkbox"/> Drift Deposits (B3) (Riverine)
<input type="checkbox"/> Water Marks (B1) (Nonriverine)	<input type="checkbox"/> Hydrogen Sulfide Odor (C1)	<input type="checkbox"/> Drainage Patterns (B10)
<input type="checkbox"/> Sediment Deposits (B2) (Nonriverine)	<input type="checkbox"/> Oxidized Rhizospheres along Living Roots (C3)	<input type="checkbox"/> Dry-Season Water Table (C2)
<input type="checkbox"/> Drift Deposits (B3) (Nonriverine)	<input type="checkbox"/> Presence of Reduced Iron (C4)	<input type="checkbox"/> Thin Muck Surface (C7)
<input type="checkbox"/> Surface Soil Cracks (B6)	<input type="checkbox"/> Recent Iron Reduction in Plowed Soils (C6)	<input type="checkbox"/> Crayfish Burrows (C8)
<input type="checkbox"/> Inundation Visible on Aerial Imagery (B7)	<input type="checkbox"/> Other (Explain in Remarks)	<input type="checkbox"/> Saturation Visible on Aerial Imagery (C9)
<input type="checkbox"/> Water-Stained Leaves (B9)		<input type="checkbox"/> Shallow Aquitard (D3)
		<input type="checkbox"/> FAC-Neutral Test (D5)

**Field Observations:**

Surface Water Present?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Depth (inches): <u>720"</u>	Wetland Hydrology Present?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Water Table Present?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Depth (inches): <u>720"</u>	
Saturation Present? (includes capillary fringe)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Depth (inches): <u>720"</u>	

Describe Recorded Data (stream gauge, monitoring well, aerial photos, previous inspections), if available:  
DPI = 38' East of old irrigation Ditch; ~350' West of Walker River

Remarks:  
Very Dry

# **Attachment H**

Hazard Disclosure Report

Make check payable to:



P.O. Box 7134  
San Francisco, CA 94120-7134

## DEMAND

Order Number: 170627-00097  
Escrow Number: 01701443-RT  
Demand Date: 6/27/2017

**Bill To:** **Amount Due: \$99.00**

RISHELE THOMPSON  
TICOR TITLE COMPANY  
1483 HWY 395 STE B  
GARDNERVILLE, NV 89410

Please include the Order Number on  
check to receive proper credit.

**THE LIABILITY PROVISIONS OF THE REPORT DO NOT APPLY UNTIL FULL PAYMENT IS RECEIVED**

Ordering Party/Agent	Escrow	Order Details
MATT CARTER THE CARTER GROUP 107038 US HIGHWAY 395 COLEVILLE, CA 96107-9583 (775) 690-2984	RISHELE THOMPSON TICOR TITLE COMPANY 1483 HWY 395 STE B GARDNERVILLE, NV 89410 (775) 783-1400	Property Address: CORDTZ JEFF & MARSH BICK 108432 US HIGHWAY 395 COLEVILLE, CA 96107-9714

Quantity	Description	Amount	Total
1	Residential Premium	\$99.00	\$99.00

**Subtotal:** \$99.00  
**Paid:** \$0.00  
**Amount Due** **\$99.00**

**Important Ordering Agent Payment Instructions:**

- When escrow opens for this transaction please do the following:
1. Fill out the escrow information above.
  2. Fax a copy of this demand to Disclosure Source at (800) 287-8673.
  3. Have this demand placed into the escrow file for payment.
  4. **Should the escrow we were instructed to bill not close, please forward this demand to the next escrow, and inform Disclosure Source of the new pertinent data.** Disclosure Source will provide the new escrow with an updated demand and a copy of the report.

**In the event demands are unpaid after closing, the Ordering Agent will be responsible for payment.**

**Escrow Instructions:**

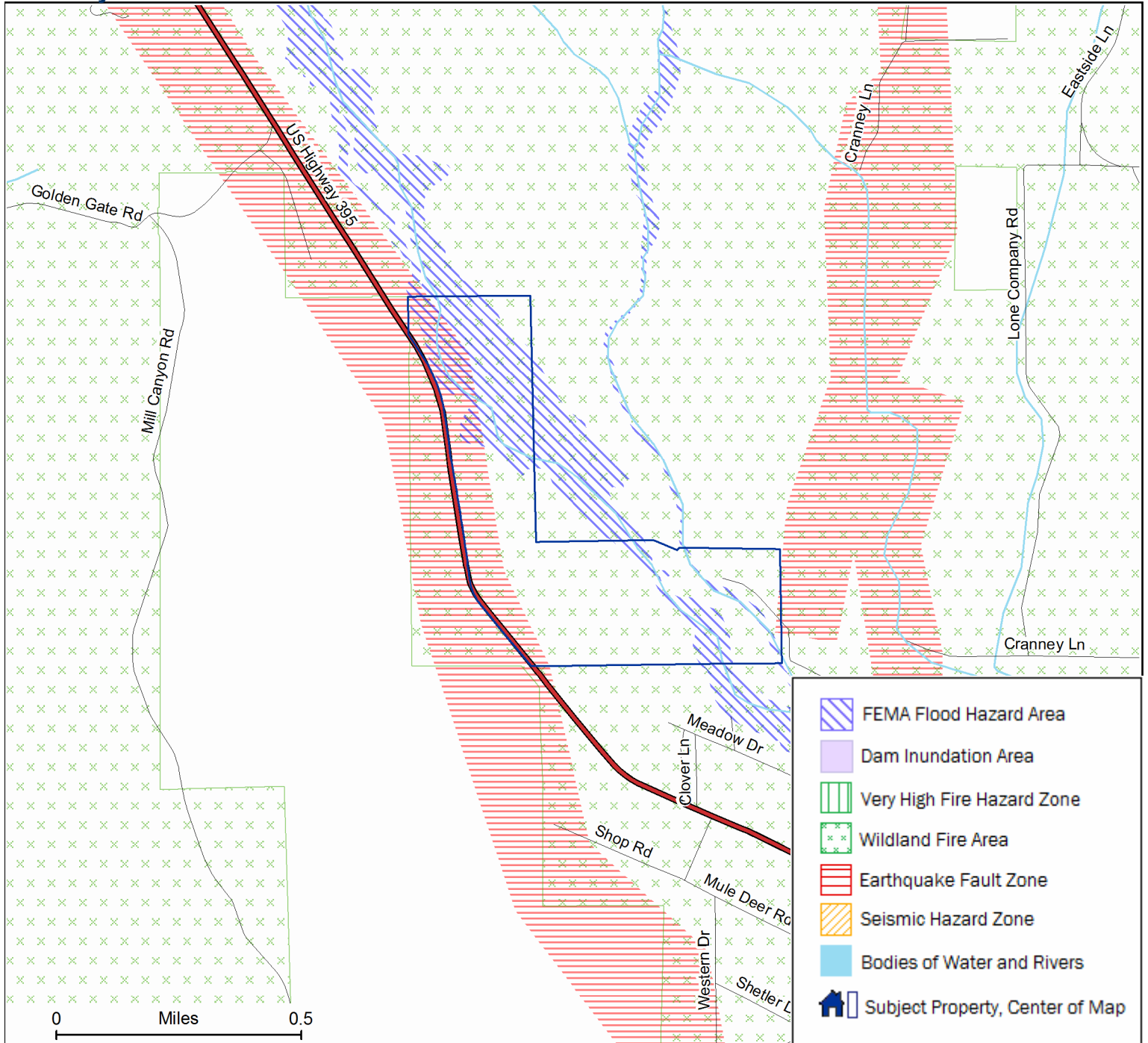
If the escrow documents are being transferred to a new escrow, please notify Disclosure Source Customer Service at (800) 880-9123 to update changes and transfer this demand along with the Disclosure Source Report to the new escrow. If the escrow fails to close, please notify the Disclosure Source Accounting Dept. at (800) 880-9123.

**Property Address:** 108432 US HIGHWAY 395  
COLEVILLE, CA 96107-9714

**Parcel Number:** 002-450-007-000

**Date:** 6/27/2017  
**Order Number:** 170627-00097

## Statutory Natural Hazard Disclosures



- \* IS  IS NOT  Located in a FEMA Special Flood Hazard Area.
- \* IS  IS NOT  Located in a Dam Inundation Area.
- IS  IS NOT  Located in a Very High Fire Hazard Severity Zone.
- \* IS  IS NOT  Located in a Wildland Fire Area.
- \* IS  IS NOT  Located in an Alquist-Priolo Earthquake Fault Zone.
- \* IS  IS NOT  Located in a Seismic Hazard Zone.

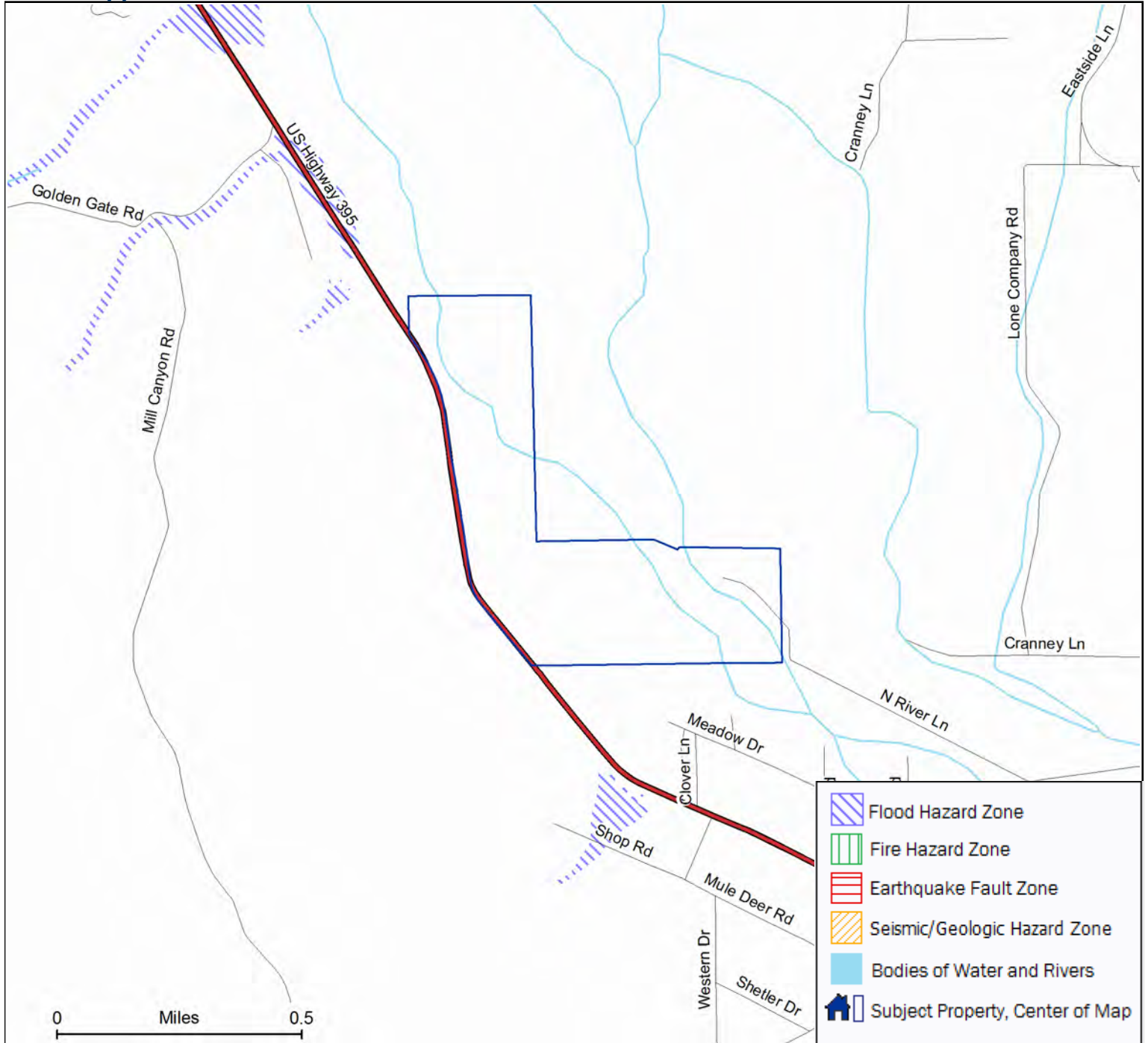
\* Please read the report for further information

This map is for your aid in locating natural hazard areas in relation to the subject Property described above. Please verify street address and/or assessor's parcel number for accuracy. The map is intended for informational purposes only. The company assumes no liability (express or implied) for any loss occurring by reference, misinterpretation, misuse, or sole reliance thereon. **This map is not intended for use as a substitute disclosure under California law.**

**Property Address:** 108432 US HIGHWAY 395  
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**Parcel Number:** 002-450-007-000

**Date:** 6/27/2017  
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## Local/Supplemental Natural Hazard Disclosures



- \* IS  IS NOT  in a Supplemental Flood Hazard Zone.
- IS  IS NOT  in a Supplemental Fire Hazard Zone.
- IS  IS NOT  in a Supplemental Earthquake Fault Zone.
- IS  IS NOT  in a Supplemental Seismic/Geologic Hazard Zone.

This map is for your aid in locating natural hazard areas in relation to the subject Property described above. Please verify street address and/or assessor's parcel number for accuracy. The map is intended for informational purposes only. The company assumes no liability (express or implied) for any loss occurring by reference, misinterpretation, misuse, or sole reliance thereon. **This map is not intended for use as a substitute disclosure under California law.**

\* Please read the report for further information



**Property Address:** 108432 US HIGHWAY 395  
COLEVILLE, CA 96107-9714  
**Parcel Number:** 002-450-007-000

**Date:** 6/27/2017  
**Order Number:** 170627-00097

## NATURAL HAZARD DISCLOSURE STATEMENT

This statement applies to the following property: **108432 US HIGHWAY 395, COLEVILLE, CA, 96107-9714 APN: 002-450-007-000**

The transferor and his or her agent(s) or a third-party consultant disclose the following information with the knowledge that even though this is not a warranty, prospective transferees may rely on this information in deciding whether and on what terms to purchase the subject property. Transferor hereby authorizes any agent(s) representing any principal(s) in this action to provide a copy of this statement to any person or entity in connection with any actual or anticipated sale of the property. The following are representations made by the transferor and his or her agent(s) based on their knowledge and maps drawn by the state and federal governments. This information is a disclosure and is not intended to be part of any contract between the transferee and transferor.

### THIS REAL PROPERTY LIES WITHIN THE FOLLOWING HAZARDOUS AREA(S):

A SPECIAL FLOOD HAZARD AREA (Any type Zone "A" or "V") designated by the Federal Emergency Management Agency.  
Yes  No  Do not know and information not available from local jurisdiction

AN AREA OF POTENTIAL FLOODING shown on a dam failure inundation map pursuant to Section 8589.5 of the Government Code.  
Yes  No  Do not know and information not available from local jurisdiction

A VERY HIGH FIRE HAZARD SEVERITY ZONE pursuant to Section 51178 or 51179 of the Government Code. The owner of this property is subject to the maintenance requirements of Section 51182 of the Government Code.  
Yes  No

A WILDLAND AREA THAT MAY CONTAIN SUBSTANTIAL FOREST FIRE RISKS AND HAZARDS pursuant to Section 4125 of the Public Resources Code. The owner of this property is subject to the maintenance requirements of Section 4291 of the Public Resources Code. Additionally, it is not the state's responsibility to provide fire protection services to any building or structure located within the wildlands unless the Department of Forestry and Fire Protection has entered into a cooperative agreement with a local agency for those purposes pursuant to Section 4142 of the Public Resources Code.  
Yes  No

AN EARTHQUAKE FAULT ZONE pursuant to Section 2622 of the Public Resources Code.  
Yes  No

A SEISMIC HAZARD ZONE pursuant to Section 2696 of the Public Resources Code.  
Yes (Landslide Zone)  Yes (Liquefaction Zone)  No  Map not yet released by state

THESE HAZARDS MAY LIMIT YOUR ABILITY TO DEVELOP THE REAL PROPERTY, TO OBTAIN INSURANCE, OR TO RECEIVE ASSISTANCE AFTER A DISASTER. THE MAPS ON WHICH THESE DISCLOSURES ARE BASED ESTIMATE WHERE NATURAL HAZARDS EXIST. THEY ARE NOT DEFINITIVE INDICATORS OF WHETHER OR NOT A PROPERTY WILL BE AFFECTED BY A NATURAL DISASTER. TRANSFEREE(S) AND TRANSFEROR(S) MAY WISH TO OBTAIN PROFESSIONAL ADVICE REGARDING THOSE HAZARDS AND OTHER HAZARDS THAT MAY AFFECT THE PROPERTY.

Signature of Transferor (Seller) \_\_\_\_\_ Date \_\_\_\_\_


Signature of Transferor (Seller) \_\_\_\_\_ Date \_\_\_\_\_

Agent(s) \_\_\_\_\_ Date \_\_\_\_\_

Agent(s) \_\_\_\_\_ Date \_\_\_\_\_

Check only one of the following:

- Transferor(s) and their agent(s) represent that the information herein is true and correct to the best of their knowledge as of the date signed by the transferor(s) and agent(s).
- Transferor(s) and their agent(s) acknowledge that they have exercised good faith in the selection of a third-party report provider as required in Civil Code Section 1103.7, and that the representations made in this Natural Hazard Disclosure Statement are based upon information provided by the independent third-party disclosure provider as a substituted disclosure pursuant to Civil Code Section 1103.4. Neither transferor(s) nor their agent(s) (1) has independently verified the information contained in this statement and report or (2) is personally aware of any errors or inaccuracies in the information contained on the statement. This statement was prepared by the provider below:

Third-Party Disclosure Provider(s)  Date 6/27/2017

Transferee represents that he or she has read and understands this document. Pursuant to Civil Code Section 1103.8, the representations made in this Natural Hazard Disclosure Statement do not constitute all of the transferor's or agent's disclosure obligations in this transaction.

By signing below, the transferee(s), also acknowledge they have read and understand the additional disclosures, notices, advisories, and disclaimers provided in this report including, but not limited to, local/supplemental natural hazards, commercial/industrial zoning, airport influence area and airport proximity, Williamson Act, right to farm, mining operations, transfer fee notice, notice of your supplemental property tax bill, gas and hazardous liquid transmission pipelines, toxic mold, methamphetamine contaminated property, Megan's law, flood insurance, military ordnance location, energy efficiency standards, water conserving plumbing fixtures, habitat sensitivity area/endangered species, oil, gas wells and methane, naturally occurring asbestos, radon, additional local disclosures, tax information, Mello-Roos and 1915 special tax and assessments notice, tax summary, environmental information, and links to download Governmental Guides referred to in the Report (additional signatures may be required):

1. "Residential Environmental Hazards: A Guide for Homeowners, Homebuyers, Landlords and Tenants";
2. "Protect Your Family From Lead In Your Home";
3. "Homeowners Guide to Earthquake Safety" and "Residential Earthquake Hazards Report" form; 4. "What is your Home Energy Rating?";

Signature of Transferee (Buyer) \_\_\_\_\_ Date \_\_\_\_\_

Signature of Transferee (Buyer) \_\_\_\_\_ Date \_\_\_\_\_

**Property Address:** 108432 US HIGHWAY 395  
COLEVILLE, CA 96107-9714

**Parcel Number:** 002-450-007-000

**Date:** 6/27/2017  
**Order Number:** 170627-00097

THE RECIPIENT(S) SHOULD CAREFULLY READ THE EXPLANATION OF SERVICES, CONDITIONS, LIMITATIONS & DISCLAIMERS CONTAINED IN THIS REPORT.

**PAYMENT POLICY:** FULL PAYMENT FOR THIS REPORT IS DUE UPON CLOSE OF ESCROW. THE LIABILITY PROVISIONS OF THE REPORT DO NOT APPLY UNTIL FULL PAYMENT IS RECEIVED.

**CANCELATION POLICY:** OUR REPORT CAN ONLY BE CANCELLED IF ESCROW IS CANCELLED, OR THE TRANSFEROR/SELLER TAKES THE PROPERTY OFF THE MARKET. SIGNED ESCROW CANCELLATION INSTRUCTIONS ARE REQUIRED.

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In	Out	Not Mapped	Statutory Natural Hazard Disclosures	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Special Flood Hazard Area designated by the Federal Emergency Management Agency	1
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dam Inundation / Area of Potential Flooding	1
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Very High Fire Hazard Severity Zone	1
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wildland Area That May Contain Substantial Forest Fire Risks And Hazards	1
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Earthquake Fault Zone	2
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Seismic Hazard - Landslide Zone	2
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Seismic Hazard - Liquefaction Zone	2

In	Out	Not Mapped	Local/Supplemental Natural Hazard Disclosures	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Supplemental Flood Hazard Zone	3
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supplemental Fire Hazard Zone	3
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supplemental Earthquake Fault Hazard Zone	4
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supplemental Seismic/Geologic Hazard Zone	4

In	Out	Additional Disclosures	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Commercial/Industrial Zoning	5
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Airport Influence Area	5
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Airport Proximity	5
<input type="checkbox"/>	<input checked="" type="checkbox"/>	California Land Conservation (Williamson) Act	6
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Right to Farm	6
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mining Operations	7

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Yes	No	Tax Information	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mello-Roos Communities Facilities District Special Tax Liens – currently levied against the property	8
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Improvement Bond Act of 1915 Lien Assessments – currently levied against the property	9
		Tax Summary – annual taxes, liens and assessments currently included on the tax bill	10
		Property Tax Descriptions	11
		Supplemental Tax Estimator Worksheet	12
		Property Tax Estimator Worksheet	13

Yes	No	Environmental Information	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Identified sites with known or potential environmental concerns	14
		Environmental Sites Map and details	15
		Databases Researched	17

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## STATUTORY NATURAL HAZARD DISCLOSURES

Disclosure Source reviews specific public records to determine whether the property is located in any of six statutorily defined natural hazard areas described below.

### SPECIAL FLOOD HAZARD AREA

Pursuant to federal law, the Federal Emergency Management Agency (FEMA) is required to identify and designate areas that are subject to flooding as part of the National Flood Insurance Program. A "Special Flood Hazard Area" (any type Zone "A" or "V") as determined by FEMA is an area where all or a portion of the property has a 1% chance each year of being inundated by flood waters. If a property is located in a Special Flood Hazard Area, the cost and availability of flood insurance may be affected. Properties not located in a Special Flood Hazard Area are not relieved from the possibility of sustaining flood damage. A few areas are not covered by official Flood Insurance Rate Maps. If information is not available, Disclosure Source recommends that the transferee contact the local jurisdiction's planning and building department to determine the potential for flooding at the subject Property .

**Source(s) of data:** Title 42 United States Code Section 4101

Based on a review of the Flood Insurance Rate Map(s) issued by FEMA, the subject Property:

IS  IS NOT located in a Special Flood Hazard Area  Do not know and information not available

### DAM INUNDATION / AREA OF POTENTIAL FLOODING

The State of California Office of Emergency Services is required to review, approve and maintain copies of the maps that have been prepared and submitted to them by local governmental organizations, utilities or other owners of any dam in the state. The maps delineate areas of potential inundation and flooding that could result from a sudden, partial or total dam failure. Dams in many parts of the world have failed during significant earthquakes, causing flooding of those areas in the pathway of the released water. The actual risk of dam failure is not defined by the map(s). Legislation also requires, appropriate public safety agencies of any city, county, or territory of which is located in such an area, to adopt/implement adequate emergency procedures for the evacuation and control of populated areas near/below such dams.

**Source(s) of data:** Government Code Section 8589.5.

Based on a review of the official map(s) available through the State of California, Office of Emergency Services, the subject Property:

IS  IS NOT located in a Dam Inundation Zone  Do not know and information not available

### VERY HIGH FIRE HAZARD SEVERITY ZONE

The California Legislature has declared that space and structure defensibility is essential to diligent fire prevention. Further, the Director of Forestry and Fire Protection has identified areas in the state as Very High Fire Hazard Severity Zones based on consistent statewide criteria, and based on the severity of fire hazard that is expected to prevail in those areas. Determining information includes, but is not limited to: Fuel loading, terrain (slope), fire weather conditions and other relevant factors.

**Source(s) of data:** California Government Code Section 51178 and 51179

Based on a review of the official map(s) issued by the California Department of Forestry and Fire Protection, the subject Property:

IS  IS NOT located in a Very High Fire Hazard Severity Zone

### WILDLAND AREA THAT MAY CONTAIN SUBSTANTIAL FOREST FIRE RISKS AND HAZARDS / STATE FIRE RESPONSIBILITY AREA

The State of California Department of Forestry and Fire Protection designates State Fire Responsibility Areas (SRA). This means the California Department of Forestry bears the primary financial responsibility for the prevention and/or suppression of fires in these areas. A transferor of real property located within a SRA must disclose the fact that there may be a forest fire risk and hazard on the property, and the fact that the property owner may be subject to the imposition of fire mitigation measures as set forth in Public Resources Code Section 4291. However the degree of hazard is not indicated within the official State Fire Responsibility Area maps. It may range from Low to Very High. The State of California may collect an annual "fire prevention fee" from these owners. The collected monies will go toward a fund that will finance fire prevention activities benefiting these owners. The fee may vary and will be charged on each structure intended for human habitation. More information about this fee may be found at [http://www.firepreventionfee.org/sra\\_faqs.php](http://www.firepreventionfee.org/sra_faqs.php).

**Source(s) of data:** California Public Resources Code Section 4125

Based on a review of the official map(s) issued by the California Department of Forestry and Fire Protection, the subject Property:

IS  IS NOT located in a State Fire Responsibility Area

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## ALQUIST-PRIOLO EARTHQUAKE FAULT ZONE

Earthquake Fault Zone maps are delineated and compiled by the California State Geologist pursuant to the Alquist-Priolo Earthquake Fault Zoning Act. During an earthquake, structures located directly over fault zones (surface fault traces) could sustain damage as a result of a seismic event resulting from ground fault rupture (surface cracking). For the purposes of this report, an Earthquake Fault Zone is generally defined as an area approximately 1/4 mile in total width (1,320 feet) located along a known active earthquake fault. An "active" fault as defined by the State of California, Department of Conservation, Division of Mines and Geology is an earthquake fault that has produced ground surface displacement (ground surface rupture) within the last eleven thousand years.

**Source(s) of data:** California Public Resources Code Section 2622

Based on a review of the official map(s) issued by the California Department of Conservation, Division of Mines and Geology, the subject Property:

IS  IS NOT located in an Alquist-Priolo Fault Zone

## SEISMIC HAZARD ZONE

The intent of the Seismic Hazards Mapping Act of 1990 is to provide for a statewide seismic hazard mapping and technical advisory program to assist cities and counties in fulfilling their responsibilities for protecting the public health and safety from the effects of strong ground shaking, liquefaction (failure of water-saturated soil), landslides and other seismic hazards caused by earthquakes. Under this act, The California Department of Conservation is mandated to identify and map the state's most prominent earthquake hazards. Information produced by these maps is utilized (in part) by cities and counties to regulate future development. Development/Construction permits may be withheld until adequate geologic or soils investigations are conducted for specific sites, and mitigation measures are incorporated into development plans.

Seismic Hazard Zone maps delineate areas subject to earthquake hazards. New development in a Seismic Hazard Zone is only permitted if it can be shown that mitigation makes the site acceptably safe. Maps are only available for limited areas now, but will eventually cover all of California.

Earthquake-Induced Landslide Hazard Zones are areas where there has been a recent landslide, or where the local slope, geological, geotechnical, and ground moisture conditions indicate a potential for landslides as a result of earthquake shaking. Landslides zones are described as areas in which masses of rock, soil or debris have been displaced down slope by flowing, sliding or falling. The severity of a landslide depends on the underlying geology, slope and soil in the area.

Liquefaction Hazard Zones are areas where there is a potential for, or an historic occurrence of liquefaction. Liquefaction is a liquid-like condition of soil which sometimes occurs during strong earthquake shaking where the groundwater is shallow and soils are loose and granular (sands for example). These factors can combine to produce liquefaction in localized areas. When liquefaction occurs the soil temporarily becomes liquid-like and structures may settle unevenly. This condition can cause lateral spreading of level ground, and ground failure and sliding on slopes. Liquefaction can cause structural damage under certain geologic conditions. The type of sedimentary deposit, penetration resistance, and depth to ground water are the key factors that govern an area's susceptibility to liquefaction.

**Source(s) of data:** California Public Resources Code Section 2696

Based on a review of the official map(s) issued by the California Department of Conservation, Division of Mines and Geology, the subject Property:

IS  IS NOT located in a Landslide Hazard Zone  Map not released by state

IS  IS NOT located in a Liquefaction Hazard Zone  Map not released by state

**GOVERNMENTAL GUIDES: "HOMEOWNER'S [COMMERCIAL PROPERTY OWNER'S] GUIDE TO EARTHQUAKE SAFETY" PUBLISHED BY THE CALIFORNIA SEISMIC SAFETY COMMISSION CONTAINING IMPORTANT INFORMATION REGARDING EARTHQUAKE AND GEOLOGIC HAZARDS. THEY ARE AVAILABLE FOR DOWNLOAD AT [HTTPS://WWW.DISCLOSURESOURCE.COM/DOWNLOADS/QUAKE.ASPX](https://www.disclosuresource.com/downloads/quake.aspx)**

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**Date:** 6/27/2017  
**Order Number:** 170627-00097

## LOCAL/SUPPLEMENTAL NATURAL HAZARD DISCLOSURES

Disclosure Source has obtained maps that are both official and publicly available from city, county, and state sources which supplement the statutory natural hazard information. The company has only reviewed maps that are available in a usable format and at an appropriate scale to delineate where hazards may exist on a single parcel basis. Disclosure Source recommends that the transferee contact the local building and planning departments to help ascertain what, if any, special requirements there might be for construction or renovation, and building code requirements for this property. The foregoing statement should be considered a part of the Disclaimers of this Disclosure Report and those Disclaimers apply to this Statement. Please refer to them for further information.

### SUPPLEMENTAL FLOOD HAZARD ZONE

Supplemental flood zones include information in addition to, or different from, the areas mapped on Flood Insurance Rate Maps by the Federal Emergency Management Agency or Dam Inundation zones as reported by the California State Office of Emergency Services. These can include tsunamis, seiches (inland lake tsunamis), runoff hazards, historical flood data and additional dike failure hazards.

If a portion or all of the property is located within one of these hazard areas, the lending institution may require flood insurance. Disclosure Source recommends that the transferee: 1) contact the lending institution to ascertain any additional requirements for flood insurance, 2) contact the insurance company to ascertain the availability and cost of the flood insurance.

Based on the maps obtained, the subject Property:

IS  IS NOT located in a supplemental Flood Hazard Zone  Do not know OR information is not available

### ADDITIONAL INFORMATION:

NONE

### SUPPLEMENTAL FIRE HAZARD ZONE

Local agencies may, at their discretion, include or exclude certain areas from the requirements of California Government Code Section 51182 (imposition of fire prevention measures on property owners), following a finding supported by substantial evidence in the record that the requirements of Section 51182 either are, or are not adequate or necessary for effective fire protection within the area. Any additions to these maps that the company has been able to identify and substantiate are included in this search.

There may be maps of other substantial fire hazards such as brush fires that are not subject to Section 51182. Disclosure Source has included these maps in this search.

Fire hazard zones listed here, if any, are areas which contain the condition and type of topography, weather, vegetation and structure density to increase the susceptibility to fires. In these areas, the City or County may impose strategies to enforce fire mitigation measures, including fire or fuel breaks, brush clearance, and fuel load management measures. For example, emphasis on roof type and fire-resistive materials may be necessary for new construction or roof replacement. In addition, other fire defense improvements may be demanded, including special weed abatement, brush management, and minimum clearance around structures. In most cases, if a property is in a Fire Hazard Area, insurance rates may be affected.

Based on the maps obtained, the subject Property:

IS  IS NOT located in a supplemental Fire Hazard Zone  Do not know OR information is not available

### ADDITIONAL INFORMATION:

NONE

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## SUPPLEMENTAL EARTHQUAKE FAULT HAZARD ZONE

Many local jurisdictions have different or higher standards than the State for the identification of earthquake faults. Those jurisdictions have created their own maps which indicate active or potentially active faults according to those standards.

Many cities and counties require geologic studies before any significant construction if a property is in or near an earthquake fault zone known to them and certain types of construction may be restricted in these areas. Disclosure Source has included official and publicly available maps indicating earthquake faults known by those jurisdictions. In some cases the company has used the description of an Earthquake Fault Zone established by the Alquist -Priolo Earthquake Fault Zone Act of approximately 1,320 feet wide to define a supplemental Fault Hazard Zone.

Based on the maps obtained, the subject Property:

IS  IS NOT located in a supplemental Fault Hazard Zone  Do not know OR information is not available

### ADDITIONAL INFORMATION:

NONE

## SUPPLEMENTAL SEISMIC/GEOLOGIC HAZARD ZONE

The California Division of Mines and Geology (DMG) has not completed the project assigned by Section 2696 of the California Public Resources Code to identify areas of potential seismic hazard within the State of California. The DMG and the US Geologic Survey (USGS) have performed many valuable studies that supplement the Section 2696 maps and fill in many missing areas. These maps are included in this search. Also included in this search are maps that indicate many hazards that may or may not be seismically related, including, but not limited to, liquefaction, landslides, debris flows, mudslides, coastal cliff instability, volcanic hazards and avalanches. A number of various geologic factors may influence the types of geologic hazards present: rainfall amounts, removal of vegetation, erosion, seismic activity, or even human activity. The severity of a geologic hazard depends on the underlying geology, slope, proximity to earthquake faults, and soil type in the area. Many cities and counties require geologic studies before any significant construction if a property is in or near a geologic hazard known to them and certain types of construction may be prohibited.

Based on the maps obtained, the subject Property:

IS  IS NOT located in a supplemental Geologic Hazard Zone  Do not know OR information is not available

### ADDITIONAL INFORMATION:

NONE

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**Order Number:** 170627-00097

## ADDITIONAL DISCLOSURES

### COMMERCIAL / INDUSTRIAL ZONING

Pursuant to California Civil Code Section §1102.17, the seller of residential real property subject to this article who has actual knowledge that the property is adjacent to, or zoned to allow, an industrial use described in Section 731a of the Code of Civil Procedure, or affected by a nuisance created by such a use, shall give written notice of that knowledge as soon as practicable before transfer of title.

"Whenever any city, city and county, or county shall have established zones or districts under authority of law wherein certain manufacturing or commercial or airport uses are expressly permitted, except in an action to abate a public nuisance brought in the name of the people of the State of California, no person or persons, firm or corporation shall be enjoined or restrained by the injunctive process from the reasonable and necessary operation in any such industrial or commercial zone or airport of any use expressly permitted therein, nor shall such use be deemed a nuisance without evidence of the employment of unnecessary and injurious methods of operation. Nothing in this act shall be deemed to apply to the regulation and working hours of canneries, fertilizing plants, refineries and other similar establishments whose operation produce offensive odors ." California Code of Civil Procedure Section §731a.

Based on the county tax assessment rolls, the subject Property:

IS  IS NOT located within one mile of a property zoned for commercial or industrial use.

### AIRPORT INFLUENCE AREA

Section 1103.4 of the California Civil Code requires notice if a property is encompassed within an airport influence area. According to Section 11010 of the Business and Professions Code, an airport influence area is defined as "an area in which current or future airport related noise, overflight, safety or airspace protection factors may significantly affect land uses or necessitate restrictions on those uses." Where publicly available at the time of the report, Disclosure Source has utilized airport influence area maps from county Airport Land Use Commissions (ALUC). Airport influence area maps can be found within a county Airport Land Use Comprehensive Plan, available to the public through most county planning departments. Some airports have not published influence area maps and the property may still be subject to some of the annoyances or inconveniences associated with proximity to airport operations . Airports physically located outside California were not included in this report.

According to airport influence maps available, the subject Property:

IS  IS NOT located in a mapped airport influence area.

If the subject property is located in an airport influence area, the following statement applies - NOTICE OF AIRPORT IN VICINITY This property is presently located in the vicinity of an airport, within what is known as an airport influence area. For that reason, the property may be subject to some of the annoyances or inconveniences associated with proximity to airport operations (for example: noise, vibration, or odors). Individual sensitivities to those annoyances can vary from person to person. You may wish to consider what airport annoyances, if any, are associated with the property before you complete your purchase and determine whether they are acceptable to you.

### AIRPORT PROXIMITY

California Civil Code §1102.17 states: "The seller of residential real property subject to this article who has actual knowledge that the property is adjacent to , or zoned to allow, an industrial use described in Section 731a of the Code of Civil Procedure, or affected by a nuisance created by such a use, shall give written notice of that knowledge as soon as practicable before transfer of title." Industrial use identified in Section 731a includes but is not limited to airport uses. Aircraft landing facilities listed herein, if any, consists of those owned by the United States Federal Government (Military aviation), public and privately owned civil and commercial aviation facilities; except private landing facilities (restricted public access), glider ports, and facilities that have not been assigned a current location identifier by the Federal Aviation Administration (FAA). Airports physically located outside California were not included in this report.

According to information available from the FAA the company reports the following aircraft landing facilities within the estimated distance of the subject Property. The calculated distance can be dependent upon the size of the airport influence area, if any.

FAA ID#	FACILITY NAME	TYPE	DISTANCE
NONE			

For further information regarding any of the public aircraft landing facilities identified in this report, please contact the following agency:

**Western Pacific Region Airports Division, 15000 Aviation Blvd, #3012, Lawndale, CA 90261, (310) 725-3600**



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## CALIFORNIA LAND CONSERVATION (WILLIAMSON) ACT

The purpose of the California Land Conservation Act of 1965 (Williamson Act) is to allow local governments and private landowners to enter voluntarily into contracts to restrict the use of parcels of land of no less than 100 acres to agricultural and open space use. The landowner receives compensation for the land use restrictions in the form of reduced property tax assessments which are much lower than normal because they are based upon farming and open space uses as opposed to full market value.

A Williamson Act contract is initially for a minimum term of ten years but local jurisdictions have the option to increase the initial term up to twenty years. Williamson Act contracts run with the land and are binding on all subsequent landowners. The contract is automatically extended by one year after the tenth and subsequent years unless a request for non-renewal is filed by either party. A request for non-renewal begins a 9 year term during which the tax assessments gradually increase to the full fair market value at which time the contract is terminated. The use of the property will then be controlled by the local jurisdiction's use and zoning laws.

Williamson Act contracts can be canceled only by the landowner's petition; however the minimum penalty for canceling a contract is 12.5 percent of the unrestricted, fair market value of the property. To approve a tentative contract cancellation, a county or city must make specific findings that are supported by substantial evidence. The existence of an opportunity for another use of the property or the uneconomic character of an existing agricultural use shall not, by itself, be a sufficient reason to cancel a contract.

There are penalties for breach of a contract, caused by the owner intentionally using the land for other than agriculture or making the land unusable for the contracted purposes. The penalties for breach of contract are as much as 25% of the unrestricted fair market value of the land rendered incompatible, plus 25% of the value of any building and any related improvements on the contracted land that cause the breach of contract. If a local jurisdiction allows a contract to be canceled and the State determines that there is a breach of contract, the penalties may be reduced, but not to less than 12.5% of the value of the land.

Contact the planning department to obtain information on requirements for entering into a Williamson Act contract and the uses allowed. Local government uniform rules and the specific Williamson Act contract can be more restrictive than the Williamson Act Government Code provisions.

For more information contact the Department of Conservation, Division of Land Resource Protection at 916-324-0850 or visit its website <http://www.conservation.ca.gov/dlrp/lca>. The county assessor's office also maintains information on parcels affected by the Williamson Act.

According to available maps from The California Department of Conservation, the subject Property:

IS  IS NOT in a Williamson Act Zone as depicted on the map.

## RIGHT TO FARM

California Civil Code section 1103.4 requires notice if a property is presently located within one mile of a parcel of real property designated as "Prime Farmland," "Farmland of Statewide Importance," "Unique Farmland," "Farmland of Local Importance," or "Grazing Land" on the most current county-level GIS "Important Farmland Map" issued by the California Department of Conservation, Division of Land Resource Protection, and if so, accompanied by the following notice:

NOTICE OF RIGHT TO FARM This property is located within one mile of a farm or ranch land designated on the current county-level GIS "Important Farmland Map," issued by the California Department of Conservation, Division of Land Resource Protection. Accordingly, the property may be subject to inconveniences or discomforts resulting from agricultural operations that are a normal and necessary aspect of living in a community with a strong rural character and a healthy agricultural sector. Customary agricultural practices in farm operations may include, but are not limited to, noise, odors, dust, light, insects, the operation of pumps and machinery, the storage and disposal of manure, bee pollination, and the ground or aerial application of fertilizers, pesticides, and herbicides. These agricultural practices may occur at any time during the 24-hour day. Individual sensitivities to those practices can vary from person to person. You may wish to consider the impacts of such agricultural practices before you complete your purchase. Please be advised that you may be barred from obtaining legal remedies against agricultural practices conducted in a manner consistent with proper and accepted customs and standards pursuant to Section 3482.5 of the Civil Code or any pertinent local ordinance.

According to the current county-level GIS "Important Farmland Map," issued by the California Department of Conservation, Division of Land Resource Protection, the subject Property:

IS  IS NOT located within one mile of a farm or ranch land.

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## MINING OPERATIONS

The California Department of Conservation, Office of Mine Reclamation, maintains a database of map coordinate data submitted annually by mine operators in the State. Section 1103.4 of the California Civil Code requires notice if a property is within one mile of a mine operation for which the mine owner or operator has reported map coordinate data to the Office of Mine Reclamation, pursuant to Section 2207 of the Public Resources Code. ( Note: Not all mine operators have provided map coordinate data to the Office of Mine Reclamation )

According to the database maintained by the California Department of Conservation, Office of Mine Reclamation, the subject Property:

IS  IS NOT located within one mile of a mine operation.

If the subject Property is within one mile of a mine, the following statement applies - NOTICE OF MINING OPERATIONS:

This property is located within one mile of a mine operation for which the mine owner or operator has reported mine location data to the Department of Conservation pursuant to Section 2207 of the Public Resources Code. Accordingly, the property may be subject to inconveniences resulting from mining operations. You may wish to consider the impacts of these practices before you complete your transaction .

In addition to active mines, California's landscape contains tens of thousands of abandoned mine sites. Many of these mines were immediately abandoned when insufficient minerals were found or when poor economics of the commodity made mining unprofitable. It is estimated that the majority of abandoned mines possess serious physical safety hazards, such as open shafts or adits (mine tunnel), while many others pose environmental hazards. Thousands of sites have the potential to contaminate surface water, groundwater, or air quality. Some are such massive problems as to earn a spot on the Federal Superfund list.

In the interest of environmental and public health and safety, the Department of Conservation (DOC) undertook a three-year effort to determine "the magnitude and scope of the abandoned mine problem in California." An inventory of abandoned mines was accomplished, culminating in a report to the Governor and Legislature. Prior to that effort, the number of abandoned mines reported was based solely on legacy databases and ranged from a low of 7,000 to a high of 20,000 abandoned mines. The DOC shows there are more than 47,000 abandoned mines statewide.

The reports, maps, and additional information on abandoned mines are available at the California Department of Conservation, Office of Mine Reclamation [http://www.conservation.ca.gov/OMR/abandoned\\_mine\\_lands/](http://www.conservation.ca.gov/OMR/abandoned_mine_lands/). The State of California, Department of Conservation makes no warranty, express or implied, as to the accuracy of these data or the suitability of the data for any particular use. Distribution of these data is intended for informational purposes and should not be considered authoritative or relied upon for navigation, engineering, legal, or other site-specific uses, including but not limited to the obligations of transferors of real property and their disclosure obligations under California law.

Parties with concerns about the existence or impact of abandoned mines in the vicinity of the property should contact the State Office of Mine Reclamation at: <http://www.conservation.ca.gov/OMR> and/or the local Engineering, Planning or Building Departments in the county where the property is located.

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## TAX INFORMATION

### NOTICE OF SPECIAL TAX AND ASSESSMENT

TO THE PROSPECTIVE PURCHASER OF THE REAL PROPERTY SHOWN ABOVE. THIS IS A NOTIFICATION TO YOU PRIOR TO YOUR PURCHASING THIS PROPERTY. YOU SHOULD TAKE THESE TAXES AND ASSESSMENTS, IF ANY, AND THE BENEFITS FROM THE PUBLIC FACILITIES AND SERVICES FOR WHICH THEY PAY INTO ACCOUNT IN DECIDING WHETHER TO BUY THIS PROPERTY. YOU MAY OBTAIN A COPY OF THE RESOLUTION OF FORMATION THAT AUTHORIZED CREATION OF THE COMMUNITY FACILITIES DISTRICT, AND THAT SPECIFIES MORE PRECISELY HOW THE SPECIAL TAX AND ASSESSMENTS ARE APPORTIONED AMONG PROPERTIES IN THE ASSESSEMENT DISTRICT AND HOW THE PROCEEDS OF THE TAX WILL BE USED, BY CALLING THE CONTACT NAME AND NUMBER LISTED BELOW. THERE MAY BE A CHARGE FOR THIS DOCUMENT NOT TO EXCEED THE ESTIMATED REASONABLE COST OF PROVIDING THE DOCUMENT. YOU MAY TERMINATE THE CONTRACT TO PURCHASE OR DEPOSIT RECEIPT AFTER RECEIVING THIS NOTICE FROM THE OWNER OR AGENT SELLING THE PROPERTY. THE CONTRACT MAY BE TERMINATED WITHIN THREE DAYS IF THE NOTICE WAS RECEIVED IN PERSON OR WITHIN FIVE DAYS AFTER IT WAS DEPOSITED IN THE MAIL BY GIVING WRITTEN NOTICE OF THAT TERMINATION TO THE OWNER OR AGENT SELLING THE PROPERTY.

If Mello-Roos Community Facilities Special Tax Liens or Improvement Bond Act of 1915 Lien Assessments are not paid on time, the issuer has the right to initiate foreclosure proceedings on the property and it may be sold to satisfy the obligation. By statute, the special tax lien is made superior in priority to private liens such as mortgages and deeds of trust, even if the aforementioned preceded the creation of the assessment. Unlike property tax sales initiated by a County Tax Collector (which require a five year waiting period) special tax lien foreclosure may be initiated quickly if payments become delinquent. This can occur as soon as a few months after a property tax bill becomes delinquent.

The annual assessment installment against this property as shown on the tax bill for the 2016-2017 tax year is listed below. Assessment installments will be collected each year until the assessment bonds are repaid. The authorized facilities that are being paid for by the special taxes, and by the money received from the sale of bonds that are being repaid by the special taxes are summarized below. These facilities may not yet have all been constructed or acquired and it is possible that some may never be constructed or acquired.

#### Mello-Roos Community Facilities Districts

Mello-Roos Community Facilities Districts ("CFD") provide a method of financing certain public capital facilities and services especially in developing areas and areas undergoing rehabilitation. Public improvements and services funded by Mello-Roos districts may include, but are not limited to police and fire protection services, roads, new school construction, backbone infrastructure improvements, new or expanded water and sewer systems, recreation program services and flood or storm protection services. When construction of facilities is involved, in most cases, the money required to provide initial funding for the improvements is obtained through the issuance of municipal bonds. A special tax lien is placed on each property within the district for the annual payment of principal and interest as well as administrative expenses. The annual special tax continues until the bond is paid, or until revenues are no longer needed. Mello-Roos tax amounts may vary (increase), or the term of the payments may be extended, especially if additional bonds are issued. These special taxes are usually collected with regular property tax installments.

If this property is subject to the Mello-Roos CFD(s) lien(s) listed below, it is subject to a special tax that will appear on your property tax bill that is in addition to the regular property taxes and any other charges and benefit assessments on the parcel. This special tax is not necessarily imposed on all parcels within the city or county where the property is located. If you fail to pay this tax when due each year, the property may be foreclosed upon and sold. The tax is used to provide public facilities and/or services that are likely to particularly benefit the property.

There is a maximum special tax that may be levied against this parcel each year to pay for public facilities. This amount may be subject to increase each year based on the special tax escalator listed below (if applicable). The annual tax charged in any given year may not exceed the maximum tax amount. However, the maximum tax may increase if the property use changes, or if the home or structure size is enlarged. The special tax will be levied each year until all of the authorized facilities are built and all special tax bonds are repaid. If additional bonds are issued, the estimated end date of the special tax may be extended.

**THIS PROPERTY IS NOT CURRENTLY SUBJECT TO MELLO-ROOS COMMUNITY FACILITIES SPECIAL TAX LIEN(S).**

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#### Improvement Bond Act of 1915 Assessments Districts

Improvement Bond Act of 1915 Assessments Districts provide a method of financing certain public capital improvements and infrastructures including, but not limited to, roads, sewer, water and storm drain systems, and street lighting. The money required to fund the improvement is obtained in advance through the issuance of municipal bonds pursuant to the Improvement Bond Act of 1915. A special assessment lien is placed on the property within the Assessment District. The lien amount is calculated according to the specific benefit that an individual property receives from the improvement(s) and is amortized over a period of years. Improvement Bond Act of 1915 Lien Assessments can be prepaid at any time. In most instances but not all, the assessment is placed on the secured tax roll and is collected with your annual county real property taxes.

If this property is subject to the Improvement Bond Act of 1915 Lien Assessment(s) listed below, the lien(s) will be repaid from annual assessment installments levied by the assessment district that will appear on the property tax bill, but which are in addition to the regular property taxes and any other charges and levies that will be listed on the property tax bills. Each assessment district has issued bonds to finance the acquisition or construction of certain public improvements that are of direct and special benefit to property within that assessment district.

**THIS PROPERTY IS NOT CURRENTLY SUBJECT TO IMPROVEMENT BOND ACT OF 1915 LIEN ASSESSMENT(S).**

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## TAX SUMMARY

### ANNUAL TAXES, LIENS, AND ASSESSMENTS CURRENTLY LEVIED AGAINST THE PROPERTY AND INCLUDED ON THE TAX BILL

**Basic Property Taxes:**

<b>Agency / Contact</b>	<b>District / Benefit</b>	<b>Levy Amount</b>
County of Mono	Basic 1% Levy	\$4941.10
County of Mono (760) 932-5493	Basic Levy	

**Voter Approved Taxes:**

<b>Agency / Contact</b>	<b>District / Benefit</b>	<b>Levy Amount</b>
Eastern Sierra Unified School District	General Obligation Bonds, Election of 2004, Series A	\$227.46
Eastern Sierra Unified School District (760) 932-7443	School Facilities	
Eastern Sierra Unified School District	General Obligation Bonds, Election of 2004, Series B	\$69.02
Eastern Sierra Unified School District (760) 932-7443	School Facilities	

**Mello-Roos Community Facilities Special Tax Lien(s):**

NONE

**Improvement Bond Act of 1915 Lien Assessment(s):**

NONE

**Other Direct Assessments:**

<b>Agency / Contact</b>	<b>District / Benefit</b>	<b>Levy Amount</b>
County of Mono	Solid Waste Parcel Fee	\$240.00
County of Mono (760) 932-5493	Solid Waste	

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## PROPERTY TAX DESCRIPTIONS

### Basic Property Taxes

The Basic Levy is the primary property tax charge levied by the County on behalf of government agencies. As a result of the passage of Proposition 13 in 1978 (Article XIII A of the California State Constitution), the basic levy is limited to one percent (1%) of the property's net assessed value. Proceeds from this tax are divided by the County and used to help fund nearly every function the state, county, city and other local municipal agencies provide. All other charges that appear on the tax bill vary by district and county.

### Voter Approved Taxes

Voter Approved Debt are taxes levied on a parcel that is calculated based on the assessed value of the parcel. Taxes may include those taxes that were approved by voters before the passage of Proposition 13 in 1978, General Obligation Bonds or Special Taxes that are based on assessed value as opposed to some other method. Taxes that were established before 1978 may be used for various services and improvements and may or may not be associated with public indebtedness (the issuance of municipal bonds). A General Obligation Bond is a municipal bond that may be issued by a city, county or school district in order to finance the acquisition and construction of public capital facilities and real property. Equipment purchases and the cost of operation and maintenance cannot be financed with a General Obligation Bond. Special Taxes are created pursuant to various California Code Sections and require 2/3 majority approval of the qualified voters for approval. A special tax may be formed by a local government (a city, county, special district, etc) in order to finance specific facilities and/or services and cannot be used for general purposes.

### Other Direct Assessments

In addition to the items discussed in the previous sections, real property may be subject to Other Direct Assessments. These assessments may appear on the annual property tax bill. Increases or modifications to these assessments are subject to public notice/hearing requirements (as governed by law) and require a vote by the legal property owners or the registered voters in the area. Additional information is available by contacting the agency actually levying the assessment.

### Future Taxes

There may be possible future taxes not listed in this report. Future taxes are Bond Initiatives and Levies which have been approved by qualified voters in an authorized election, but have not yet been levied on the tax bills. Due to the fact that they have not yet appeared on any tax bills, these taxes are not shown on this report.

### Property Assessed Clean Energy (PACE) Programs

California legislature enables local governments to help property owners finance a range of authorized energy efficiency, water efficiency and renewable energy projects through PACE programs. Owners of residential and commercial properties within a PACE participating district can finance 100% of their project and pay it back over time as a property tax assessment through their property tax bill, which is delivered and collected by the County. The tax bill will have a line item titled with the name of the PACE program. If the property owner makes property tax payments through an impound escrow account, the lender will adjust the monthly payment to include the amount due for PACE financing. Under the PACE programs, if the property is sold before the PACE financing is paid in full, the remaining payments may be passed on to the new property owner. However, a lender may require the property owner to pay off the remaining balance when the property is sold or refinanced. The remaining debt may affect the amount a new buyer can borrow when financing the property purchase. For more information on the PACE financing programs, go to: <http://energycenter.org/policy/property-assessed-clean-energy-pace> or <http://pacenow.org/resources/all-programs/#California>.

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## SUPPLEMENTAL TAX ESTIMATOR

This worksheet is provided for you as a convenience to allow you to **estimate** the potential supplemental property tax amount on a given property and whether you will receive one or two Supplemental Tax Bills. Depending on the date your escrow closes you will receive either one or two Supplemental Tax Bills which are in addition to your regular annual secured property taxes and must be paid separately. **Supplemental Tax Bills are not paid in escrow and are not impounded by your mortgage lender.** This worksheet is an estimate and is for your planning purposes only. This Supplemental Tax amount estimate is based on the 2016-2017 secured roll valuation and does not take into account other transactions that may have occurred and will impact the future assessed value.

Adobe Reader is suggested for interactive features

Supplemental Tax Estimator		
	Input the Purchase Price of the Property	
-	Current Assessed Value	\$ 494,109.00
=	Taxable Supplemental Assessed Value	
X	Tax Rate	1.06%
=	Estimated Full-Year Supplemental Tax Amount	

Jan - May Close of Escrow - Complete This Section		
	Computation Factor for Month of Close (See Table Below)	
X	Estimated Full-Year Supplemental Tax Amount (Computed Above)	
=	Supplemental Tax Bill #1 Amount	
+	Supplemental Tax Bill #2 Amount = Estimated Full-Year Supplemental Tax Amount	
=	Estimated Supplemental Tax Amount	

Jun - Dec Close of Escrow - Complete This Section		
	Computation Factor for Month of Close (See Table Below)	
X	Estimated Full-Year Supplemental Tax Amount (Computed Above)	
=	Supplemental Tax Bill Amount	

Computation Factors			
Month	Factor	Month	Factor
January	0.4167	July	0.9167
February	0.3333	August	0.8333
March	0.2500	September	0.7500
April	0.1667	October	0.6667
May	0.0833	November	0.5833
June	1.0000	December	0.5000

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## PROPERTY TAX ESTIMATOR

The total tax charges listed on the previous pages provide an accurate portrayal of what the property tax charges were for the 2016-2017 tax year at the current assessed value. California law requires the Assessor re -calculate or re-assess the value of real property when it is sold, subdivided or upon the completion of new construction. In coming years, the Ad Valorem (or value based) property tax charges will be assessed based on this new assessed value. It is possible to calculate an **estimate** of what those charges will be using the property tax estimator provided below:

Adobe Reader is suggested for interactive features

### Property Tax Estimator

	Purchase Price of Property	
<b>X</b>	Ad Valorem Tax Rate	<b>1.06%</b>
<b>=</b>	Ad Valorem Tax Amount	
<b>+</b>	Total Direct Assessments	<b>\$ 240.00</b>
<b>=</b>	Total Estimated Taxes	



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## ENVIRONMENTAL INFORMATION

### IDENTIFIED SITES WITH KNOWN OR POTENTIAL ENVIRONMENTAL CONCERNS

The "Environmental Sites Summary" is divided into three categories: A, B, and C.

Category A: Sites listed with known environmental concerns/contamination. The locations of these sites are researched within a one (1) mile radius of the subject property.




Category B: Sites possessing the potential to release hazardous substances into the environment. These facilities are permitted to generate, treat, store, or dispose of hazardous substances. Locations of these sites are researched within a one-half (1/2) mile radius of the subject property.

Category C: Sites that have Underground Storage Tanks (UST) registered with the appropriate agencies. The locations of these sites are researched within one-eighth (1/8) mile radius of the subject property.






#### ENVIRONMENTAL SITES SUMMARY

Up to 1/8 Mile      1/8 to 1/2 Mile      1/2 to 1 Mile


#### CATEGORY A: SITES WITH KNOWN ENVIRONMENTAL CONCERNS

 U.S. EPA National Priority / Superfund List (NPL)	0	0	0
 Hazardous Waste Sites with Corrective Action (CORRACTS)	0	0	0
 State Priority List (SPL)	0	0	0

#### CATEGORY B: SITES WITH POTENTIAL ENVIRONMENTAL CONCERNS

 Treatment, Storage, Disposal and Generators (TSDG)	0	0	
 Comprehensive Environmental Response, Compensation, and Liability Information System (CERCLIS)	0	0	
 No Further Remedial Action Planned (NFRAP)	0	0	
 Leaking Underground Storage Tanks (LUST)	0	0	
 Solid Waste Landfills, Tire Disposal Centers, or Transfer Stations (SWLF)	0	0	

#### CATEGORY C: SITES WITH REGISTERED UNDERGROUND STORAGE TANKS

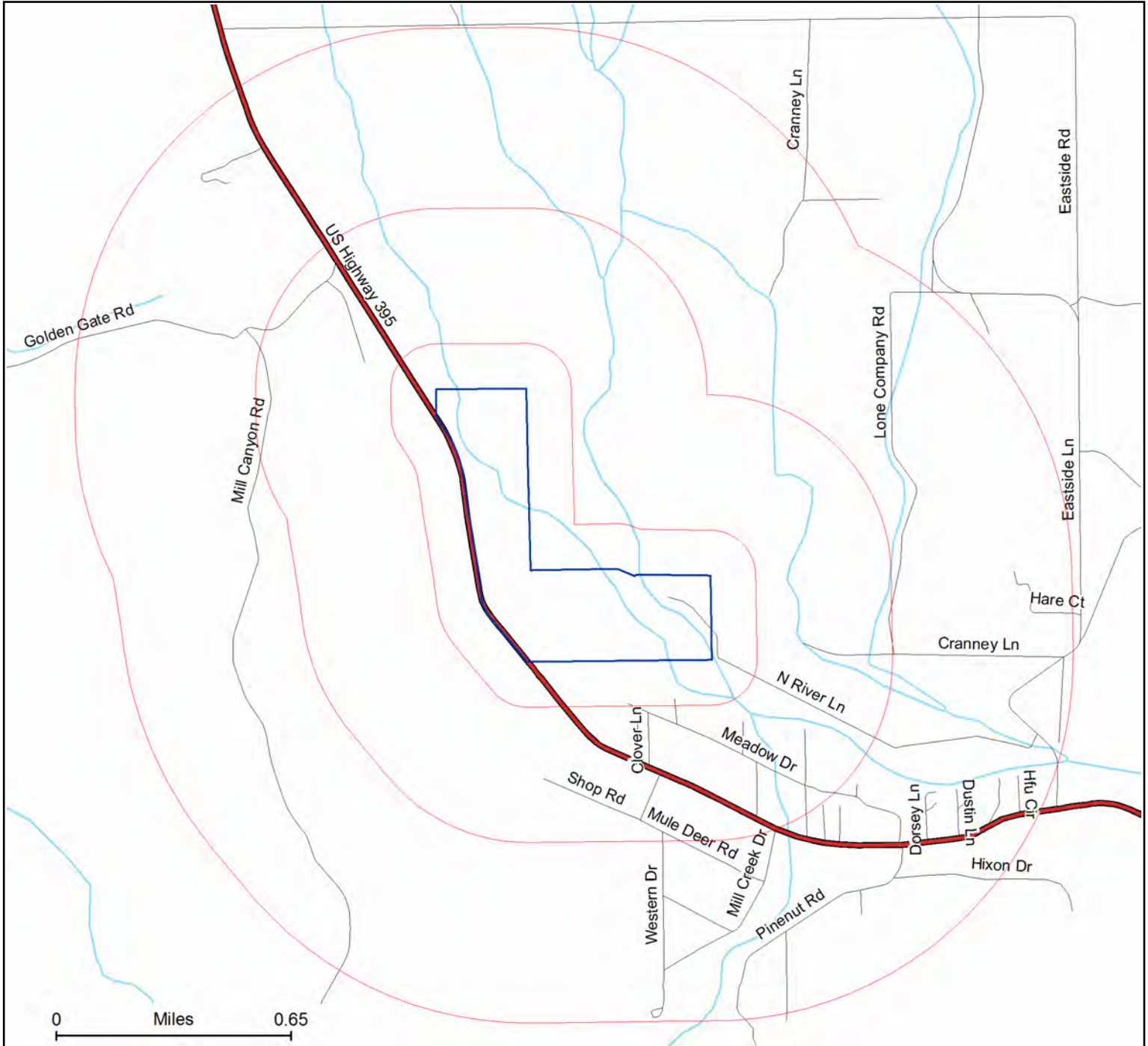
 Registered Underground Storage tank(s) (UST)	0		
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## Environmental Sites



<b>Category A: Sites with Known Environmental Concerns</b>	NPL	CORRACTS	SPL
<b>Category B: Sites with Potential Environmental Concerns</b>	TSDG	CERCLIS	NFRAP
<b>Category C: Sites with Registered Underground Storage Tanks</b>	UST	LUST	SWLF

This map is for your aid in locating environmental hazard sites in relation to the subject property described above. Please verify street address and /or assessors' parcel number for accuracy. The map is intended for informational purposes only. The company assumes no liability (expressed or implied) for any loss occurring by reference, misinterpretation, misuse, or sole reliance thereon. Most sites are depicted by a point representing their approximate address location and make no attempt to represent the actual areas of the associated site. Some NPL sites are depicted by polygons approximating their location and size. The boundaries of the polygons may be different than the actual areas of these sites and may include contaminated areas outside of the listed site. A property may be affected by contamination or environmental hazards that have not been identified on any of the databases researched for this report.

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## Category A: SITES WITH KNOWN ENVIRONMENTAL CONCERNS

Refer to the pages following the site records for contact information and status definitions.

### NATIONAL PRIORITY LIST / SUPERFUND SITES (NPL)

NONE

### HAZARDOUS WASTE SITES WITH CORRECTIVE ACTION (CORRACTS)

NONE

### STATE PRIORITY LIST SITES (SPL)

NONE

## Category B: SITES WITH POTENTIAL ENVIRONMENTAL CONCERNS

Refer to the pages following the site records for contact information and status definitions.

### TREATMENT, STORAGE, DISPOSAL AND GENERATORS SITES (TSDG)

NONE

### COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY INFORMATION SYSTEM SITES (CERCLIS)

NONE

### NO FURTHER REMEDIAL ACTION PLANNED SITES (NFRAP)

NONE

### LEAKING UNDERGROUND STORAGE TANK SITES (LUST)

NONE

### SOLID WASTE LANDFILLS, TIRE DISPOSAL CENTERS, OR TRANSFER STATIONS SITES (SWLF)

NONE

## Category C: SITES WITH REGISTERED UNDERGROUND STORAGE TANKS

Refer to the pages following the site records for contact information.

### REGISTERED UNDERGROUND STORAGE TANKS SITES (UST)

NONE

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## EXPLANATION OF DATABASES RESEARCHED

The Explanation of Databases Researched identifies and provides details on the information sources used to create the report. It also defines the acronyms and certain environmental terminology used throughout the report.

Due to the limitations, constraints, inaccuracies and incompleteness of government information and computer mapping data currently available to Disclosure Source, certain conventions have been utilized in preparing the locations of all federal, state, and local agency sites. Most sites are depicted by a point representing their approximate address location and make no attempt to represent the actual areas of the associated site. Some NPL sites are depicted by polygons approximating their location and size. The boundaries of the polygons may be different than the actual areas of these sites and may include contaminated areas outside of the listed site. A property may be affected by contamination or environmental hazards that have not been identified on any of the databases researched for this report.

### Category A: Sites With Known Environmental Concerns

#### U.S. EPA National Priority/Superfund List (NPL)

The U.S. Environmental Protection Agency (EPA) maintains a list of sites that fall under the Superfund program. The Superfund program was designed to provide federal resources to assist in facilitating remediation of the United States most environmentally impacted sites (based on the severity of the substance problem identified). Any site identified in this database will require remedial action or a final investigation prior to being removed from the National Priority List.

Specific questions regarding these sites should be directed to the U.S. EPA. Regional office location: 75 Hawthorne Street, San Francisco, CA 94105. (866) 372-9378. To see detailed information on specific sites go to: <https://www.epa.gov/superfund/search-superfund-sites-where-you-live>.

#### Hazardous Waste Sites with Corrective Action (CORRACTS)

The Resource Conservation and Recovery Act Information (RCRAInfo) is a national program management and inventory system about hazardous waste handlers. In general, all generators, transporters, treaters, storers, and disposers of hazardous waste are required to provide information about their activities to regulatory environmental agencies. CORRACTS Sites on this list are facilities that have reported violations and are subject to corrective actions.

For further information contact The United States Environmental Protection Agency. Regional office location: 75 Hawthorne Street, San Francisco, CA 94105, (866) 372-9378 or visit: <http://www.epa.gov/enviro/facts/rcrainfo/search.html>.

#### State Priority List (SPL)

The California Department of Toxic Substances Control's (DTSC's) database EnviroStor, is an online search tool for identifying sites that are known to be contaminated with hazardous substances as well as sites where further studies may reveal problems. EnviroStor is used primarily by DTSC's staff as an informational tool to evaluate and track activities at sites that may have been affected by the release of hazardous substances. For the purpose of this section Disclosure Source includes sites listed in the Cleanup Sites program of EnviroStor.

For more information on a specific site contact: The California Department of Toxic Substances Control 1001 I Street Sacramento, CA 95814, (916) 323-3400 or visit: <http://www.envirostor.dtsc.ca.gov/public/search.asp?basic=True>.

### Category B: Sites With Potential Environmental Concerns

#### Treatment, Storage, Disposal, Generators (TSDG)

The Resource Conservation and Recovery Act Information (RCRAInfo) is a national program management and inventory system about hazardous waste handlers. In general, all generators, transporters, treaters, storers, and disposers of hazardous waste are required to provide information about their activities to regulatory environmental agencies. These sites are facilities that treat, store, dispose of or generate hazardous materials.

Specific questions regarding a particular site should be addressed to: The United States Environmental Protection Agency, Regional Main Office, 75 Hawthorne Street, San Francisco, California, 94105, (866) 372-9378 or visit: <https://echo.epa.gov/facilities/facility-search>.

#### Comprehensive Environmental Response, Compensation, and Liability Information System (CERCLIS)

The Comprehensive Environmental Response, Compensation, and Liability Information System (CERCLIS) is a database of potential and confirmed hazardous waste sites at which the EPA Superfund program has some involvement. It contains sites that are either proposed to be or are on the National Priorities List (NPL) as well as sites that are in the screening and assessment phase for possible inclusion on the NPL. Disclosure Source gathers data from the EPA's Superfund Enterprise Management System (SEMS).

For further information on sites found within this database, please contact: The United States Environmental Protection Agency, Regional Main Office, 75 Hawthorne Street, San Francisco, California, 94105, or the Superfund Information Center at (800) 424-9346 or visit: <https://cumulis.epa.gov/superfund/cur/sites/srchsites.cfm>.

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#### No Further Remedial Action Planned (NFRAP)

CERCLIS sites that to the best of EPA's knowledge, assessment has been completed and it has been determined that no further steps will be taken to list these sites on the National Priorities List (NPL). This decision does not necessarily mean that there are no hazards associated with a given site; it only means that, based upon available information, the location is not judged to be a potential NPL site.

Additional information is available from: The United States Environmental Protection Agency, Regional Main Office, 75 Hawthorne Street, San Francisco, California, 94105, (866) 372-9378. Archived site status reports can be downloaded at <https://www.epa.gov/superfund/list-8-archived-site-inventory>.

#### Leaking Underground Storage Tank (LUST)

The State Water Resources Control Board maintains a database of sites with leaking underground storage tanks. Leaking underground storage tanks are a major source of soil and ground water contamination. It is noteworthy to impart the fact that leaking tank information is rarely removed from the State Water Resources Control Board's Underground Storage Tank database.

For further information concerning leaking tanks, contact: The State of California Environmental Protection Agency State Water Resources Control Board, Office of Underground Storage Tanks, 1001 I Street, Sacramento, CA 95814, (916) 341-5851 or visit: <http://geotracker.waterboards.ca.gov/search.asp>.

#### Solid Waste Land Fills, Tire Disposal Centers, or Transfer Stations (SWLF)

Sites classified as Solid Waste Landfills include: landfills (both active and inactive), incinerators, transfer stations, recycling centers, and other facilities where solid waste is treated or stored. The California Integrated Waste Management Board maintains a database on solid waste facilities, operations, and disposal sites throughout the state of California referred to as the Solid Waste Information System (SWIS).

For further information pertaining to Solid Waste Landfills, contact: The State of California, Integrated Waste Management Board, 8800 Cal Center Drive, Sacramento, California 95826, (916) 341-6000 or visit: <http://www.calrecycle.ca.gov/SWFacilities/Directory/search.aspx> or <http://geotracker.waterboards.ca.gov/search.asp>.

Disclosure Source also includes sites listed in the Hazardous Waste Facilities program of DTSC's EnviroStor database.

For more information on a specific site contact: The California Department of Toxic Substances Control 1001 I Street Sacramento, CA 95814, (916) 323-3400 or visit: <http://www.envirostor.dtsc.ca.gov/public/search.asp?basic=True>.

### Category C: Sites With Registered Underground Storage Tanks

#### Registered Underground Storage Tanks (UST)

The State Water Resources Control Board maintains a database of sites with registered underground storage tanks.

For further information concerning underground storage tanks, contact: The State of California Environmental Protection Agency State Water Resources Control Board, Office of Underground Storage Tanks, 1001 I Street, Sacramento, CA 95814, (916) 341-5851 or visit:

<http://geotracker.waterboards.ca.gov/search.asp>.

#### Potential Status Field Definitions:

**Abandoned:** A site that has ceased accepting waste but is not closed pursuant to applicable statutes, regulations and local ordinances in effect at that time, and where there is no responsible party as determined by the local enforcement agency and board.

**Absorbed:** An operational status used only when existing facilities (permitted facilities) are being combined into a single.

**Active:** Identifies that an investigation and/or remediation is currently in progress and that DTSC is actively involved, either in a lead or support capacity. Or a facility/operation currently accepting, handling, processing, or disposing waste.

**ACW (Asbestos Containing Waste) Disposal Site:** A solid waste landfill that accepts asbestos containing waste.

**Backlog:** Identifies non-active sites which DTSC is not currently investigating or remediating. These sites generally become active when staff and /or financial resources are available. Priorities for placing a site on backlog status versus active are based on the degree of long-term threat posed by the property. Before placing a property on backlog status, DTSC considers whether interim actions are necessary to protect the public and the environment from any immediate hazard posed by the property. Often there are no parties available to fund the full cleanup of these properties.

**Border Zone/Haz Waste Property (BZP/HWP):** Identifies properties that went through the Border Zone Property or Hazardous Waste Property process of evaluation. Potential Border Zone properties are located within 2,000 feet of a significant disposal of hazardous waste; Hazardous Waste Property facilities/sites have a significant disposal of hazardous waste.

**Case Closed:** The Regional Board and the Local Agency have determined that no further work is necessary at the site.

**Certified:** Identifies completed sites with previously confirmed release that are subsequently certified by DTSC as having been remediated satisfactorily under DTSC oversight.

**Certified Operation & Maintenance:** Identifies sites that have certified cleanups in place but require ongoing Operation and Maintenance (O&M) activities. The Certified O&M status designation means that all planned activities necessary to address the contamination problems have been implemented. However, some of these remedial activities (such as pumping and treating contaminated groundwater) must be continued for many years before complete cleanup will be achieved. Prior to the Certified O&M designation, all institutional controls (e.g., land use restrictions) that are necessary to protect public health must be in place.

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**Clean closed:** A solid waste disposal site that has documentation of the removal of solid waste on file with the Board. When a site is clean closed, the site is considered to cease to exist as a solid waste disposal site, but records are kept to document the status of the site.

**Closed:** A solid waste facility, site or operation that has ceased accepting, handling, or disposing of waste (and is not inactive) and/or has documentation that closure was conducted in accordance with applicable statutes, regulations, and local ordinances in effect at the time.

**Closing:** A site that has ceased accepting waste and is undergoing closure consistent with an approved final closure plan. Closing applies to landfills or disposal sites undergoing closure operations pursuant to closure plan development and implementation up to certification of closure.

**Completed - Case Closed:** A closure letter or other formal closure decision document has been issued for the site .

**Excluded:** A waste tire site that does not meet the definition of a major or minor waste tire facility .

**Deleted:** Deleted from the Final NPL.

**Final:** Currently on the Final NPL.

**Hazardous Waste Border Zone Property (HWP/BZP):** Potential Border Zone properties are located within 2,000 feet of a significant disposal of hazardous waste, and hazardous waste property sites having significant disposal of hazardous waste.

**Hazardous Waste Disposal Land Use (NOT BZP/HWP):** Identifies facilities/sites that went through the Hazardous Waste or Border Zone Property process and entered into voluntary deed restrictions, but were not formally designated as either a "Border Zone" or "Hazardous Waste Property" .

**Inactive - Action Required:** Identifies non-active sites where, through a Preliminary Endangerment Assessment (PEA) or other evaluation, DTSC has determined that a removal or remedial action or further extensive investigation is required.

**Inactive - Needs Evaluation:** Identifies non-active sites where DTSC has determined a PEA or other evaluation is required .

**No Action Required:** Identifies sites where a Phase I Environmental Assessment was completed and resulted in a no action required determination .

**No Further Action:** Identifies completed sites where DTSC determined after investigation, generally a PEA (an initial assessment), that the property does not pose a problem to public health or the environment.

**Non-Operating:** A Treatment, Storage, Disposal or Transfer Facility (TSDTF) with no operating hazardous waste management unit(s).

**Non-Operating Permit:** A facility that has received a hazardous waste facility permit but, has no hazardous waste management operating unit (s). This could be a post-closure permit.

**Not Currently Regulated:** Never regulated by the Board or no longer subject to the Board's regulation. In the case of waste tire locations below 500 tires or tire facilities that have reduced the tire count to under 500.

**Not Proposed:** Not on the NPL.

**Not Reported:** The status was not reported by the Lead Agency.

**Open - Assessment & Interim Remedial Action:** An "interim" remedial action is occurring at the site AND additional activities such as site characterization, investigation, risk evaluation, and/or site conceptual model development are occurring.

**Open - Eligible for Closure:** Corrective action at the Site has been determined to be completed and any remaining petroleum constituents from the release are considered to be low threat to Human Health, Safety, and the Environment.

**Open - Inactive:** No regulatory oversight activities are being conducted by the Lead Agency .

**Open - Remediation:** An approved remedy or remedies has/have been selected for the impacted media at the site and the responsible party (RP) is implementing one or more remedy under an approved cleanup plan for the site.

**Open - Site Assessment:** Site characterization, investigation, risk evaluation, and/or site conceptual model development are occurring at the site. Examples of site assessment activities include, but are not limited to, the following: 1) identification of the contaminants and the investigation of their potential impacts; 2) determination of the threats/impacts to water quality; 3) evaluation of the risk to humans and ecology; 4) delineation of the nature and extent of contamination; 5) delineation of the contaminant plume(s); and 6) development of the Site Conceptual Model.

**Open - Verification Monitoring:** Remediation phases are essentially complete and a monitoring/sampling program is occurring to confirm successful completion of cleanup at the Site. (e.g. No "active" remediation is considered necessary or no additional "active" remediation is anticipated as needed . Active remediation system(s) has/have been shut-off and the potential for a rebound in contaminant concentrations is under evaluation ).

**Operating:** A Treatment, Storage, Disposal or Transfer (TSDTF) Facility with an operating hazardous waste management unit(s).

**Part of NPL:** Site is Part of a NPL Site.

**Permitted:** Indicates that a facility or site held a solid waste facility permit.

**Planned:** A facility in the planning stages. It may be awaiting a permit and not yet accepting waste or it may be permitted but not yet constructed or accepting waste.

**Pollution Characterization:** The responsible party is in the process of installing additional monitoring wells and/or borings in order to fully define the lateral and vertical extent of contamination in soil and ground water and assess the hydrogeology of the area. This phase of work may also include performing aquifer tests, soil gas surveys, continued ground water gradient determinations and monitoring, and assessing impacts on surface and /or ground water.

**Post Remedial Action Monitoring:** Periodic ground water or other monitoring at the site, as necessary, in order to verify and/or evaluate the effectiveness of remedial action.

**Preliminary Endangerment Assessment:** An assessment of information about a site and its surrounding area. A Preliminary Assessment is designed to determine whether a site poses little or no threat to human health and the environment or if it does pose a threat, whether the threat requires further investigation. Generally includes historical review of documents and may include limited sampling of a site.

**Preliminary Site Assessment Underway:** Implementation of a work plan addressing the Preliminary Site Assessment Work Plan .

**Preliminary Site Assessment Work Plan Submitted:** A work plan/proposal has been requested of, or submitted by, the responsible party in order to determine whether groundwater has been, or will be, impacted as a result of a release from any underground tanks or associated piping. This phase of work usually includes plans for the installation and sampling of monitoring wells, soil boring sampling, additional soil excavation, and disposal or treatment of contaminated soil.

**Proposed:** Proposed for NPL, or a facility or operation that is in the planning and development phase and is not yet operational.

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**Referred: 1248 Local Agency:** Identifies sites that were referred to a local agency (through the SB 1248 determination process) to supervise the cleanup of a simple waste release.

**Referred: EPA:** Identifies sites that, based on limited information available to DTSC, appear to be more appropriately addressed by the United States Environmental Protection Agency (U.S. EPA).

**Referred: IWMB:** Identifies sites that, based on limited information available to DTSC, appear to be more appropriately addressed by the California Integrated Waste Management Board (IWMB).

**Referred: Other Agency:** Identifies sites that, based on limited information available to DTSC, appear to be more appropriately addressed by another state or local environmental regulatory agency.

**Referred: RCRA:** Identifies sites that, based on limited information available to DTSC, appear to be more appropriately addressed by DTSC's Hazardous Waste Management Program and are identified as Resource Conservation and Recovery Act (RCRA).

**Referred: RWQCB:** Identifies sites that, based on limited information available to DTSC, appear to be more appropriately addressed by the California Regional Water Quality Control Boards (RWQCBs).

**Remedial Action:** Implementation of corrective action plan.

**Remediation Plan:** A remediation plan has been submitted evaluating long term remediation options (or corrective actions). A proposal and implementation schedule for an appropriate remediation option has also been submitted. This phase of work may also include preparing and submitting the necessary information for any permits needed prior to implementation of the plan.

**Removed:** Removed from Proposed NPL

**Reopen Previously Closed Case:** Previously closed cases may be re-opened by the Lead Agency because of new information, a change in site conditions, or other factors such as negative test results during post remedial action monitoring.

**Revoked:** Permit has been taken back (nullified) by the enforcement agency.

**Surrendered:** The voluntary relinquishment of a permit by the operator to the enforcement agency.

**Suspended:** Indicates that the facility, operation or site never had or does not have a Solid Waste Facility Permit.

**To Be Determined:** There is presently not enough information to determine a Regulatory Status or Operational Status. This information may be gathered as part of the Site Investigation Process (SIP) which includes completion of the Site Identification form and Site Assessment form or further investigation by the enforcement agency. Additionally, the operational or regulatory status may be pending permit action, enforcement action, or ongoing investigation.

**Unpermitted:** Indicates that the facility, operation or site never had or does not have a Solid Waste Facility Permit.

**Voluntary Cleanup:** Identifies sites with either confirmed or unconfirmed releases, and the project proponents have requested that DTSC oversee evaluation, investigation, and/or cleanup activities and have agreed to provide coverage for DTSC's costs.

## Un-Locatable Sites

For reporting purposes, these potential hazard sites from any of the three categories are missing certain pieces of relevant data, such as: street addresses, zip codes, city, or county information. This may be the result of limited governmental records or data. While the site may in fact exist, the absence of accurate (or missing) information may create the inability to delineate the property's radial distance in relation to the subject property on a map. If transferor or transferor's agent has actual knowledge of site(s) with possible contamination or other sensitive environmental impacts not listed in this report, written notification should be provided to the transferee and transferee's agent.

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## NOTICES AND ADVISORIES

### TRANSFER FEE NOTICE

This is commonly known as a "Private Transfer Tax". It is a fee imposed by a private entity such as a property developer, home builder, or home owner association, when a property within a certain type of subdivision is sold or transferred. A private transfer fee may also be imposed by an individual property owner. Private transfer fees are different from city or county Documentary Transfer Taxes. Private Transfer Fees may apply in addition to government Documentary Transfer Taxes that are due upon sale or transfer of the property .

California Civil Code Section 1098 defines a "Transfer Fee" as "any fee payment requirement imposed within a covenant, restriction, or condition contained in any deed, contract, security instrument, or other document affecting the transfer or sale of, or any interest in, real property that requires a fee be paid as a result of transfer of the real property." Certain existing fees such as government fees, court ordered fees, mechanic lien fees, common interest development fees, etc. are specially excluded from the definition of "Transfer Fee" .

**To determine if the property is subject to a Transfer Fee, OBTAIN COPIES OF ALL EXCEPTIONS LISTED ON THE PRELIMINARY TITLE REPORT FROM THE TITLE COMPANY AND READ THEM TO DETERMINE IF ANY TRANSFER FEES ARE APPLICABLE. Please be aware that private transfer fees may be difficult to identify by simply reading the title report.**

**Effective January 1, 2008, Civil Code Section 1102.6e requires the transferor to notify the transferee of whether a private transfer fee applies and if present, to disclose certain specific information about the fee.**

**Content of Disclosure.** Civil Code Section 1102.6e requires the transferor to disclose specific information about any Transfer Fee that may affect the property. Please refer to the legal code or to the C.A.R. Form NTF (11/07), provided by the California Association of Realtors, for a standard format to use in making the Transfer Fee Disclosure if you elect to investigate and make this disclosure personally .

**How to Determine the Existence of a Transfer Fee.** If a Transfer Fee does exist affecting the property, the document creating the fee may be on file with the County Recorder as a notice recorded against the property and should be disclosed in the preliminary title report on the property. However, the preliminary title report will merely disclose the existence of the documents affecting title, not the content of the documents. The title of a document may also not be sufficient to disclose that a transfer fee is included in its terms. Accordingly transferor should (a) request the title company which issued the preliminary title report to provide copies of the documents shown as "exceptions" and (b) review each document to determine if it contains a transfer fee.

## NOTICE OF YOUR "SUPPLEMENTAL" PROPERTY TAX BILL

California Civil Code 1102.6c, states that the seller, or his or her agent, is responsible for delivering a notice specifying information about supplemental tax assessments:

"California property tax law requires the Assessor to revalue real property at the time the ownership of the property changes. Because of this law, you may receive one or two supplemental tax bills, depending on when your loan closes.

The supplemental tax bills are not mailed to your lender. If you have arranged for your property tax payments to be paid through an impound account, the supplemental tax bills will not be paid by your lender. It is your responsibility to pay these supplemental bills directly to the Tax Collector .

If you have any question concerning this matter, please call your local Tax Collector's Office."



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## GAS AND HAZARDOUS LIQUID TRANSMISSION PIPELINES NOTICE

The following notice is provided to the transferee(s) of real property regarding information about the general location of gas and hazardous liquid transmission pipelines.

### NOTICE REGARDING GAS AND HAZARDOUS LIQUID TRANSMISSION PIPELINES

This notice is being provided simply to inform you that information about the general location of gas and hazardous liquid transmission pipelines is available to the public via the National Pipeline Mapping System (NPMS) Internet Web site maintained by the United States Department of Transportation at <http://www.npms.phmsa.dot.gov/>. To seek further information about possible transmission pipelines near the property, you may contact your local gas utility or other pipeline operators in the area. Contact information for pipeline operators is searchable by ZIP Code and county on the NPMS Internet Web site.

Gas and hazardous liquid pipelines of any size pose a potential risk to life, property and the environment if damaged or punctured. In addition, precise locations of larger gas transmission pipelines are restricted by Federal Homeland Security policies. Additional information relating to other types and sizes of pipelines and other underground utility infrastructures may be available from local pipeline operators such as:

PG&E: <http://www.pge.com/pipelineplanning/>, San Diego Gas & Electric: <http://sdge.com/safety/gas-safety/natural-gas-safety-map>, Sacramento Municipal Utilities District: <https://www.smud.org/en/residential/education-safety/natural-gas-pipelines/natural-gas-pipeline-map.htm>, Southern California Gas: <http://www.socalgas.com/safety/pipeline-maps/>. You may want to contact your local utility provider if they are not listed above.

You should also review your Preliminary Title Report for pipelines right-of-way (easements) and further investigate information about pipelines by contacting the owner or operator responsible for the pipelines, consider what factors, if any, are associated with the property's proximity to pipelines, and determine whether the information you receive is acceptable before you purchase. No excavation work should be done before contacting the One-Call Center ( 811).

## TOXIC MOLD NOTICE (PURSUANT TO THE "TOXIC MOLD PROTECTION ACT OF 2001")

The seller, transferor, or lessor of residential, commercial or industrial property; or a public entity that owns, leases, or operates a building should provide a written disclosure to prospective purchasers, prospective tenants, renters, or occupants if the seller, transferor, lessor or public entity has knowledge of mold conditions or in specified instances has reasonable cause to believe, that mold (visible or hidden) that exceeds permissible exposure limits is present that affects the unit or building. The State Department of Health Services is designated as the lead agency for identifying, adopting, and determining permissible exposure limits to mold in indoor environments, mold identification and remediation efforts.

### PUBLICATIONS PROVIDING INFORMATION ON TOXIC MOLD AVAILABLE ON THE INTERNET:

- Molds, Toxic Molds, and Indoor Air Quality
- Mold in My Home: What Do I Do?
- Stachybotrys Chartarum (atra) - A mold that may be found in water-damaged homes
- Fungi - and Indoor Air Quality
- Health Effects of Toxin-Producing Molds In California
- Mold Remediation in Schools and Commercial Buildings
- Biological Pollutants in Your Home

[www.library.ca.gov/crb/01/notes/v8n1.pdf](http://www.library.ca.gov/crb/01/notes/v8n1.pdf); [www.cdph.ca.gov/programs/IAQ/Pages/IndoorMold.aspx](http://www.cdph.ca.gov/programs/IAQ/Pages/IndoorMold.aspx); [www.ehib.org/topic.jsp?topic\\_key=15](http://www.ehib.org/topic.jsp?topic_key=15);  
[www.epa.gov/mold/](http://www.epa.gov/mold/); [www.cpsc.gov/en/Safety-Education/Safety-Guides/Home/Biological-Pollutants-in-Your-Home/](http://www.cpsc.gov/en/Safety-Education/Safety-Guides/Home/Biological-Pollutants-in-Your-Home/);  
[www.cdph.ca.gov/programs/iaq/pages/indoormold.aspx](http://www.cdph.ca.gov/programs/iaq/pages/indoormold.aspx)

## METHAMPHETAMINE CONTAMINATED PROPERTY NOTICE

California law (Health and Safety Code Section 25400.28) requires property owners to notify prospective buyers in writing of any pending order that would prevent the use or occupancy of a property because of methamphetamine laboratory activity, and to provide the prospective buyer with a copy of the pending order. Receipt of a copy of the pending order shall be acknowledged in writing by the prospective buyer.

The "Methamphetamine Contaminated Property Cleanup Act of 2005," chapter 6.9.1 specifies human occupancy standards for property that is subject to the act. These standards will be replaced by any that are devised by the Department of Toxic Substances Control, in consultation with the Office of Environmental Substances Control. In addition, this Act outlines procedures for local authorities in dealing with methamphetamine contaminated properties, including the use of a property lien. This notice is meant to inform prospective buyers of California disclosure law regarding meth lab activity, and does not indicate or imply that a particular property is or has been contaminated according to this law.

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## REGISTERED SEX OFFENDER DATABASE NOTICE ALSO KNOWN AS "MEGAN'S LAW"

For more than 50 years, California has required sex offenders to register with their local law enforcement agencies. However, information on the whereabouts of these sex offenders was not available to the public until the implementation of the Child Molester Identification Line in July 1995. The information available was further expanded by California's Megan's Law in 1996 (Chapter 908, Stats. of 1996).

Section 2079.10a of the California Civil Code specifies notice be provided to transferee(s) of real property of the existence of a registered sex offender database:

Notice: Pursuant to Section 290.46 of the Penal Code, information about specified registered sex offenders is made available to the public via an Internet Web site maintained by the Department of Justice at [www.meganslaw.ca.gov](http://www.meganslaw.ca.gov). Depending on an offender's criminal history, this information will include either the address at which the offender resides or the community of residence and ZIP Code in which he or she resides.

The public, excluding those who have registered as sex offenders pursuant to Section 290 of the Penal Code, may search this database by a sex offender's specific name, obtain ZIP Code and city/county listings, obtain detailed personal profile information on each registrant, and use the map application to search a neighborhood or anywhere throughout the State to determine the specific location of any of those registrants on whom the law allows the State of California to display a home address.

In addition, the public may also contact the California Department of Justice, Sex Offender Tracking Program, for information on making an inquiry with the Department concerning at least six individuals as to whether any are required to register as a sex offender and subject to public notification. A fee is assessed for such inquiries, which will be deposited into the Sexual Predator Public Information Account within the Department of Justice. The contact number for the Sex Offender Tracking Program is (916) 227-4974.

## FLOOD INSURANCE NOTICE

Floods can have a devastating effect on communities, causing loss of life, property damage, and loss of income, and can have an adverse effect on government functioning. As such, the federal government has designed measures that are intended to aid disaster assistance by encouraging insurance coverage for those properties in flood disaster areas.

In addition to the flood disclosure in the Natural Hazard Disclosure Statement, Federal law {U.S. Code Title 42, Chapter 68, subchapter III, § 5154a(b)(1)} requires a transferor, no later than the date on which a property is to be transferred, to notify a transferee of the requirement to purchase and maintain flood insurance, if disaster relief assistance (including a loan assistance payment) has been previously provided on that property and such assistance was conditioned on obtaining flood insurance according to Federal law. If a transferee fails to obtain and maintain flood insurance on a property disclosed to have been in a previous federal disaster area and that received disaster relief assistance, then no Federal disaster relief assistance will be made available should that property subsequently be in a flood disaster area. If a transferor fails to notify a transferee of the requirement to purchase and maintain flood insurance because of said property's inclusion in a Federal disaster area and Federal disaster relief assistance was received for that property, and the transferee does not obtain and maintain flood insurance, then should that property be damaged by a flood disaster and receive Federal disaster relief assistance, the transferor will be required to reimburse the Federal Government for the amount of that assistance for that property.

State law (SBX1 7, Chaptered October 10, 1995) also prohibits "state disaster assistance from being provided to a person required to maintain flood insurance by state or federal law, who has canceled or failed to maintain that coverage."

The information contained here is not intended to indicate whether a property has been in a Federal disaster area and has received Federal disaster relief assistance, but merely to indicate an additional flood insurance disclosure requirement related to future disaster relief assistance availability.

## MILITARY ORDNANCE LOCATION NOTICE

California Civil Code Section §1102.15 states "The seller of residential real property subject to this article who has actual knowledge of any former federal or state ordnance locations within the neighborhood area shall give written notice of that knowledge as soon as practicable before transfer of title."

For purposes of this notice, "former federal or state ordnance locations" means an area identified by an agency or instrumentality of the federal or state government as an area once used for military training purposes, which may contain potentially explosive munitions.

"Neighborhood area" means within one mile of the residential real property.

For more information or to view the location of site(s) near a property, go to:

<http://www.usace.army.mil/Missions/Environmental/FormerlyUsedDefenseSites.aspx> and <http://rsgisias.crrrel.usace.army.mil/apex/f?p=516:2:0>

**Property Address:** 108432 US HIGHWAY 395  
COLEVILLE, CA 96107-9714  
**Parcel Number:** 002-450-007-000

**Date:** 6/27/2017  
**Order Number:** 170627-00097

## ENERGY EFFICIENCY STANDARDS AND DUCT SEALING REQUIREMENTS NOTICE

The Energy Policy and Conservation Act directs the Department of Energy (DOE) to establish minimum efficiency standards for various products, including central air conditioners and heat pumps. On January 1, 2015, the DOE amended the energy conservation standards for residential central air conditioners and heat pumps manufactured for sale in the United States to be manufactured with an energy rating of 14 SEER (SEER, Seasonal Energy Efficiency Ratio, is the measurement of energy efficiency for the cooling performance of central air conditioners and heat pumps). Homeowners are not required to replace or upgrade existing central air conditioning units or heat pumps to comply with the new standards. Disclosure Source recommends that the potential transferee of the subject property verify the SEER rating of the central air conditioning or heat pump system through a professional such as a home inspector or through the California Home Energy Efficiency Rating Services. This agency, a home energy rating provider, is a non-profit organization that promotes energy efficiency through comprehensive analyses of homes. Additional information may be found at:

[http://www.eere.energy.gov/buildings/appliance\\_standards/residential/central\\_ac\\_hp.html](http://www.eere.energy.gov/buildings/appliance_standards/residential/central_ac_hp.html) or at [www.cheers.org](http://www.cheers.org)

Additionally, beginning October 1, 2005, and with subsequent revisions to the California building energy efficiency standards, the California Energy Commission ("CEC") outlined new duct sealing requirements which require the home's ducts tested for leaks when the central air conditioner or furnace is installed or replaced. Ducts that leak 15 percent or more must be repaired to reduce the leaks. After your contractor tests and fixes the ducts, you need to have an approved third-party field verifier check to make sure the duct testing and sealing was done properly. Duct sealing is generally not required in the following situations: 1) duct systems that are documented to have been previously sealed as confirmed through field verification and diagnostic testing; 2) when systems have less than 40 feet of ductwork in unconditioned spaces like attics, garages, crawlspaces, basements or outside the building, or 3) when ducts are constructed, insulated or sealed with asbestos. There also are specific alternatives that allow high efficiency equipment and added duct insulation to be installed instead of fixing duct leaks. You also should know that any contractor failing to obtain a required building permit and failing to test and repair your ducts is violating the law and exposing you to additional costs and liability. Real estate law requires you to disclose to potential buyers and appraisers whether or not you obtained required permits for work done on your house. If you do not obtain a permit, you may be required to bring your home into compliance with code requirements for that work and you may have to pay penalty permit fees and fines prior to selling your home. According to the CEC, these duct sealing requirements apply when the following are replaced: the air handler, the outdoor condensing unit of a split system air conditioner or heat pump, the cooling or heating coil, or the furnace heat exchanger. Several cities and counties have adopted more stringent building energy standards. You can find a list of the cities and counties and a link to the modified standards on the CEC's Local Ordinances page: <http://www.energy.ca.gov/title24/2013standards/ordinances/>. More information may also be found at [www.energy.ca.gov/title24/](http://www.energy.ca.gov/title24/).

**GOVERNMENTAL GUIDE: "WHAT IS YOUR HOME ENERGY RATING?" PUBLISHED BY THE CALIFORNIA ENERGY COMMISSION CONTAINING IMPORTANT INFORMATION REGARDING THE CALIFORNIA HOME ENERGY RATING SYSTEM (HERS) PROGRAM. IT IS AVAILABLE FOR DOWNLOAD AT [WWW.DISCLOSURESOURCE.COM/DOWNLOADS/HOMEENERGYRATING.ASPX](http://WWW.DISCLOSURESOURCE.COM/DOWNLOADS/HOMEENERGYRATING.ASPX)**

## WATER-CONSERVING PLUMBING FIXTURE NOTICE

On and after January 1, 2017, a seller or transferor of single-family residential real property built on or before January 1, 1994 shall disclose, in writing, to the prospective purchaser or transferee that Section 1101.4 of the Civil Code requires that California single-family residences be equipped with water-conserving plumbing fixtures on or before January 1, 2017, and whether the property includes any noncompliant plumbing fixtures.

Further, on and after January 1, 2019, a seller or transferor of multifamily residential real property or of commercial real property built on or before January 1, 1994 shall disclose to the prospective purchaser or transferee, in writing, that all noncompliant plumbing fixtures in any multifamily residential real property and in any commercial real property shall be replaced with water-conserving plumbing fixtures on or before January 1, 2019, and whether the property includes any noncompliant plumbing fixtures.

For purposes of these requirements, noncompliant plumbing fixtures mean any toilet manufactured to use more than 1.6 gallons of water per flush, any urinal manufactured to use more than one gallon of water per flush, any showerhead manufactured to have a flow capacity of more than 2.5 gallons of water per minute, any interior faucet that emits more than 2.2 gallons of water per minute.

## HABITAT SENSITIVITY AREA / ENDANGERED SPECIES ADVISORY

The California Endangered Species Act, Fish and Game Code, section 2051, states that there are certain species of fish, wildlife and plants that are in danger of, or threatened with, extinction because their habitats are being threatened, destroyed or adversely modified. Legislation declares that landowner cooperation is essential for conservation on those lands that have been identified as a habitat for endangered or threatened species. According to Section 2052.1 of the Fish and Game Code, if a person needs to address mitigation measures in relation to a particular impact on a threatened species, then those measures will be roughly proportional to the impact that the person has on those species. Disclosure Source recommends the transferee contact the local planning department and the California Department of Fish & Wildlife to ascertain what, if any, considerations might be involved as a result of being in or nearby habitat sensitive areas. Additional information is available at <https://www.wildlife.ca.gov/Conservation/CESA>.

**Property Address:** 108432 US HIGHWAY 395  
COLEVILLE, CA 96107-9714  
**Parcel Number:** 002-450-007-000

**Date:** 6/27/2017  
**Order Number:** 170627-00097

## OIL, GAS WELLS & METHANE ADVISORY

California's oil and gas production has been in decline since the 1980's and wells, many of which were drilled at the turn of the past century, have been shut down or improperly abandoned. Such wells are often found when they begin to leak oil, natural gas (methane), or water. Building construction in the past several years has expanded into areas where wells were once, or are, active. Transferee should be aware that wells may exist on or near any property and new construction may also be restricted in the vicinity of wells. The California Division of Oil, Gas and Geothermal Resources administers the program to properly abandon wells. Abandoned or active oil wells, areas containing petroleum deposits, oil fields, landfills, and gas storage facilities could present risks and safety hazards to life, health, and natural resources. Risks could include, but are not limited to, soil and ground water contamination, physical safety hazards to humans and animals, fire hazards, oil and methane seeps, and air quality problems.

Migration of methane gas into areas containing impermeable surfaces (i.e. concrete, pavement, basements, etc.) can trap the gas, resulting in the accumulation of high concentrations. Although natural methane gas is relatively harmless, high concentrations of it can be hazardous due to its highly combustible chemical composition, as well as its ability to displace oxygen. Properties located in a methane zone may be required to undergo testing and mitigation requirements. Disclosure Source recommends that the transferee contact the local Building and Safety Department, the City Planning Department, or other applicable Department to ascertain what previous measures, if any, might have been taken to properly vent the area and what considerations might apply regarding building permits or renovations.

For more information and maps visit the California Department of Conservation, Division of Oil, Gas and Geothermal Resources at : <http://www.consrv.ca.gov/dog/> and <http://www.conservation.ca.gov/dog/Pages/WellFinder.aspx>

## NATURALLY OCCURRING ASBESTOS ADVISORY

Asbestos is the common name for a group of silicate minerals that are made of thin, strong fibers. It occurs naturally in certain geologic settings in California, most commonly in ultrabasic and ultramafic rock, including serpentine rock. These rocks are commonly found in the Sierra Foothills, the Klamath Mountains, Coast Ranges, and along some faults. While asbestos is more likely found in these rock formations, its presence is not certain. Because asbestos is a mineral, asbestos fibers are generally stable in the natural environment. The fibers will not evaporate into the air. Some naturally occurring asbestos can become friable, or crushed into a powder. This may occur when vehicles drive over unpaved roads or driveways that are surfaced with ultrabasic, ultramafic or serpentine rock, when land is graded for building purposes, or at quarrying operations. Weathering and erosion may also naturally release asbestos. Friable asbestos can become suspended in the air, and under these conditions, asbestos fibers represent a significant risk to human health. Asbestos is a known carcinogen, and inhalation of asbestos may result in the development of lung cancer. Disclosure Source recommends that the transferee visit the California Department of Conservation, Division of Mines and Geology website for further information and maps at [http://www.consrv.ca.gov/CGS/minerals/hazardous\\_minerals/asbestos/Pages/Index.aspx](http://www.consrv.ca.gov/CGS/minerals/hazardous_minerals/asbestos/Pages/Index.aspx).

## RADON ADVISORY

Radon is a colorless, odorless radioactive gas that is produced by the natural decay of uranium, which is found in nearly all soils and rocks. Radon can seep from the ground into the air in a property through openings in the ground, and its presence increases the risk of lung cancer. Radon levels are variable and may be influenced by not only geology, but also soil permeability, weather and climatic conditions, building design, condition and usage. The Environmental Protection Agency (EPA) has produced a map that assigns one of three zone designations to each county based on radon potential and each zone designation reflects the average short-term radon measurement that can be expected to be measured in a building without the implementation of radon control methods. That map is not meant to be used to determine whether a particular property should be tested for radon, but is used to assist various government agencies and organizations in focusing their radon program resources. Properties with high levels of radon have been found in all zones. Long-term (up to one year) measurement is generally recommended for the most accurate determination of radon levels. Radon testing is affordable and easily done. Test kits are available at the California Department of Public Health website at <http://www.cdph.ca.gov/HealthInfo/vironhealth/Pages/Radon.aspx>.

**The EPA recommends all structures should be tested for radon, regardless of geographic location or zone determination.** If the radon level is greater than 4 picoCuries per Liter of air (pCi/L), the EPA suggests remediation. Additionally, the California Department of Conservation outlines Radon Zone areas where geologic conditions are likely to produce high, moderate, or low potential indoor radon levels above 4 pCi/L. Those maps are available at <http://www.epa.gov/radon/states/california.html> and [http://www.conservation.ca.gov/cgs/minerals/hazardous\\_minerals/radon/Pages/Index.aspx](http://www.conservation.ca.gov/cgs/minerals/hazardous_minerals/radon/Pages/Index.aspx).

**GOVERNMENTAL GUIDES: "RESIDENTIAL ENVIRONMENTAL HAZARDS: A GUIDE FOR HOMEOWNERS, HOMEBUYERS, LANDLORDS AND TENANTS"; "PROTECT YOUR FAMILY FROM LEAD IN YOUR HOME" PUBLISHED BY THE ENVIRONMENTAL PROTECTION AGENCY CONTAINING IMPORTANT INFORMATION REGARDING ENVIRONMENTAL HAZARDS LOCATED ON AND AFFECTING RESIDENTIAL PROPERTY. AVAILABLE FOR DOWNLOAD AT [HTTPS://WWW.DISCLOSURESOURCE.COM/DOWNLOADS.ASPX](https://www.disclosuresource.com/downloads.aspx) AND [HTTPS://WWW.DISCLOSURESOURCE.COM/DOWNLOADS\\_LEAD.ASPX](https://www.disclosuresource.com/downloads_lead.aspx)**

**Property Address:** 108432 US HIGHWAY 395  
COLEVILLE, CA 96107-9714  
**Parcel Number:** 002-450-007-000

**Date:** 6/27/2017  
**Order Number:** 170627-00097

## DISCLAIMERS

### Explanation of Services, Conditions and Limitations

#### Statutory and Local/Supplemental Disclosures, Notices and Advisories

The purpose of the Disclosure Report is to assist Recipient(s) in notifying the prospective transferee whether the property is located in any of six statutorily defined natural hazard areas. Disclosure Source has also obtained maps that are both official and publicly available from city, county, and state sources which supplement this natural hazard information.

Disclosure Source is also providing disclosures, notices and advisories on potentially hazardous conditions or occurrences that may affect the subject property. These additional disclosures, notices and advisories are either required by the California Civil Code, local ordinance, or the information is readily available. Disclosure Source recommends contacting the local building and planning departments prior to the transfer to help ascertain, what, if any, additional requirements there might be for construction or renovation, and building code requirements for this property. Disclosure Source has not performed a visual or physical inspection of the property. This report is not a substitute for a visual or physical inspection of the property or geologic or engineering study. Disclosure Source assumes no responsibility for any costs or consequences, direct or indirect, arising due to the need, or the lack of need, for earthquake insurance, fire insurance or flood hazard insurance. An agent for the Federal Flood Insurance Program should be contacted to determine the actual need for flood hazard insurance.

In order to prepare this report, either the transferor (or his/her agent) or the transferee (or his/her agent) supplied Disclosure Source with the Assessor's Parcel Number ("APN") for the subject property. Disclosure Source has not verified the accuracy of the APN. This report was prepared based upon such APN, and shall not, and does not, include any property beyond the boundaries of the subject Property, any structures (whether located on the Property, or not), easements, or any right, title, interest, estate, or easement in any abutting streets, roads, alleys, lanes, ways, or waterways, and Disclosure Source shall not be responsible or liable for any losses, liabilities or damages resulting from an incorrect APN. No determination is made and no opinion is expressed, or intended, by this report concerning whether the subject Property is comprised of legal lots in conformance with the California Subdivision Map Act. If the Subject Property is part of a condominium project, planned unit development, or other properties with a common or undivided interest area, the report may indicate that the Subject Property is within the natural hazard zone if any portion of the common or undivided interest area is within the reported natural hazard zone. In preparing this report, Disclosure Source has reviewed and relied upon the statutes identified and has reviewed the records referred to in each determination. This report is not a warranty or a policy of insurance.

#### Tax Information

California Civil Code requires that the transferor of certain real property determines from local agencies whether the property is subject to a Mello-Roos Community Facilities Act and Special Tax Assessment, and if so, delivers notice of such special tax assessment(s) to the prospective transferee. The purposes of the Special Tax and Assessment Section are to (a) make preliminary determinations regarding whether secured tax rolls contain Mello-Roos Community Facilities District Special Taxes or Improvement Bond Act of 1915 Lien Assessments against the subject property, and (b) assist the transferor in fulfilling his/her duty to comply with California Civil Code Section 1102.6b.

When preparing the Special Tax and Assessment Section, the Company reviewed county tax records and other official and third party resources to determine whether, according to those records, the property is subject to a Special Tax pursuant to the Mello-Roos Community Facilities Act or a Special Assessment pursuant to the Improvement Bond Act of 1915. Only assessments that were levied against the property at the time the Company obtained the tax records are disclosed. No study of the public records was made by the Company to determine the presence of any other tax or assessment. Items not yet levied on the tax bill, items not appearing on the tax bill because the current owner has applied for an available exemption, supplemental taxes, unsecured property taxes, and items removed from the tax bill due to a pending judicial foreclosure suit may not be reflected on this report. The amount of the levy, ending year, and other tax information may be subject to change in the future. Tax information can vary from property to property. The tax and assessment information in this report is for the specific time frame and property referenced and may not be used for other properties. The Company is not responsible for any changes that may occur. In some instances, (including some condos, mobile homes, and new subdivisions), the tax roll data disclosed may represent the amount assessed for an entire parcel prior to subdivision of said parcel.

This report and the above explanation of Special Tax and Assessments are intended to be general in nature and is not a substitute for a tax bill, title report or title insurance and may not be relied upon as such. If detailed information is desired, the Company recommends contacting the agency that administers the Special Tax and Assessment or retaining a professional consultant. The Company believes that the information and data contained in this report is correct but we do not guarantee the accuracy of County records or the records of Bond Administrators from which this information is based or accept liability for future tax payments in the event the information is inaccurate, incomplete or outdated. The assessed levy amounts listed are provided by the Tax Collector's office and are accurate based on the levies listed in the identified tax record as of the beginning of the identified tax year. No determination is made and no opinion is expressed, or intended, by the Report concerning the existence of property tax liabilities, unless specifically described in the Report. The applicable county tax assessor/collector updates their Tax Assessment frequently and the Company updates their Tax Assessment information yearly. If your decision to purchase this property is based in part on information contained in this report, the Company recommends you contact the County Tax Collector's office and the Bond Administrators to verify its accuracy.

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COLEVILLE, CA 96107-9714

**Parcel Number:** 002-450-007-000

**Date:** 6/27/2017  
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## Environmental Information

The environmental information (including reference aids) assist the transferor(s) in satisfying their general obligations to provide information regarding the property's proximity to site(s) identified by appropriate County, State, and/or Federal Agencies' databases as possessing (either presently or historically) an environmental concern. Disclosure Source has not verified the accuracy, validity, or completeness of those lists and does not insure, warrant or guarantee that they are accurate and up to date. Disclosure Source has not performed a physical inspection of the property and the report is not intended to be used as a preliminary site assessment or Phase 1 report. Disclosure Source does not make any representation as to the health hazards to humans or animals that may be associated with any of the substances that may exist at the sites or how they may affect the subject property. Disclosure Source does not report on the significance or extent of the contamination or remediation of any of the sites identified in the Agencies' databases.

## Notice to Recipient(s)

Disclosure Source provides the Disclosure Report for the benefit of all Recipient(s), including Transferor, Transferee, and Agents. Disclosure Source considers Recipient(s) to be a contracting party who is subject to the explanation of services, conditions, limitations and disclaimers herein, and by signing the report, Recipient(s) expressly agrees to receive the services, and be bound by the conditions, limitations and disclaimers herein. This report is for the exclusive benefit of the Recipient(s) and (a) there shall be no third party beneficiaries (b) may not be used in any subsequent transaction affecting the subject property, (c) or for any other real property. If for any reason Recipient(s) does not intend to be bound by the conditions, limitations and disclaimers herein, or otherwise finds the Disclosure Report unacceptable, Recipient(s) should immediately contact Disclosure Source.

## Disclaimer Notice to Third Parties

The information contained in this report is intended for the exclusive benefit and use of Recipient(s). No person other than the recipient(s) should rely upon, refer to, or use this report, or any information contained within this report, for any purpose. Disclosure Source expressly disclaims all liability, including liability for breach of contract and negligence, to persons other than Recipient(s).

## Limitation of Liability to Recipient(s)

Disclosure Source has prepared this report solely based upon records and information provided by various governmental and private agencies. Although reasonable care has been exercised by Disclosure Source in compiling the data and information contained in the report, Disclosure Source has assumed that these records and information are accurate and complete, and Disclosure Source has not conducted any independent verification of their accuracy or completeness. Disclosure Source shall not be liable to Recipient(s) for errors, inaccuracies or omissions in this report if such errors, inaccuracies or omissions were based upon information contained in the public and private records used by Disclosure Source, or were known to exist by Recipient(s) on the date of delivery of this report to Recipient(s).

Disclosure Source expressly excludes from liability any disclosures not known to Disclosure Source, or not on the maps used by Disclosure Source, not recorded in the public record as of the date it was reviewed by Disclosure Source, or disclosures not included in the categories included in the Disclosure Report. There may be other disclosures required under applicable state law and/or within Seller and Seller's Agent actual knowledge. Disclosure Source makes no representations as to the adequacy or accuracy of any other representations or disclosures made under applicable state law.

Disclosure Source liability for any claim, or claims, including but not limited to any claim for breach of contract or negligence is limited to actual proven damages as a result of an error or omission in the report and shall be measured by the difference in the fair market value of the property caused by the error or omission as of the date of the report. Disclosure Source shall not be liable for any incidental or consequential damages suffered by Recipient(s).

In the event any provision of this Disclosure Report is held invalid or unenforceable under applicable law, this Disclosure Report shall be deemed not to include that provision and all other provisions shall remain in full force and effect.

## Change in Information

Updates to the databases used in this report are determined by the responsible agency and may be made at any time and without notice. For that reason, Disclosure Source maintains an update schedule and makes reasonable efforts to use updated information. The complexities of obtaining and adapting the data into a usable format for preparing this report necessitate some delay once the updated information is obtained; therefore the report may be considered accurate only as of the date when the database was last reviewed and implemented by Disclosure Source. Subsequent to Disclosure Source acquisition of Government Records, changes may be made to said Government Records and Disclosure Source shall have no obligation to update the report or to communicate to any Recipient(s), or any other person, any changes, acts, occurrences, circumstances or agreements occurring after the date of the report, which render inaccurate anything contained in the report. Disclosure Source may at its sole discretion supplement the Report. The determinations made in the report are time-sensitive. Disclosure Source shall not be liable for any impact on the Property that any change to the Government Records may have. Disclosure Source is under no duty to update this report when or if new information is released or becomes available.

## Notice of Claim

All Claims and notices shall be addressed to Disclosure Source, Claims Department, 1850 Gateway Blvd, #400, Concord, CA 94520. Any claim must be given promptly in writing when knowledge is acquired by any Claimant of any information which is contrary to the Disclosure Report. If a written claim notice is not given promptly to Disclosure Source, then, all liability of Disclosure Source shall terminate with regard to the matters for which a prompt claim notice is required but only to the extent that the failure to give prompt written notice has prejudiced Disclosure Source.

BY ACCEPTING OR USING THIS REPORT, THE TRANSFEROR, TRANSFEREE AND AGENT(S) HEREBY AGREE TO BE BOUND BY ALL OF THE TERMS, CONDITIONS AND LIMITATIONS OF LIABILITY STATED HEREIN.

# **Attachment I**

Fire Protection District Will Serve Letter

# ANTELOPE VALLEY FIRE PROTECTION DISTRICT

1166 Larson Lane, COLEVILLE, CALIFORNIA 96107

(530) 495-2900/ (530) 495-2300 fax

## WILL SERVE 18-003

November 29, 2018

Eric Egerton  
P.O. Box 207  
108432 US Hwy 395  
Coleville, Ca. 96107  
Parcel #002-450-024-000

Re; 'Will Serve' Letter on parcel #002-450-024-000 at; 108432 US Hwy 395,  
Coleville, California. 96107 (physical address to be verified by building dept.)

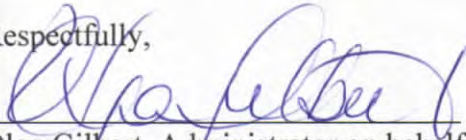
Your request for review by Antelope Valley Fire Department of the building site, named  
parcel above, as per plans provided, meets fire department requirements.

This letter will act as a preliminary Will Serve letter to parcel #002-450-024-000, as long  
as all Residential Fire Safe Requirements for Mono County Public Resources Code 4290  
and Mono County Ordinance no. 91-06 are in compliance.

Should you have any further questions or requests, please do not hesitate to call.

This Will Serve letter is NOT complete until, second signature is given upon final walk  
through with a Fire Compliance officer of Antelope Valley Fire Department. Please  
contact the Fire Department for final walk through just prior to final inspection.

Respectfully,



Olga Gilbert, Administrator on behalf of  
Fire Chief Mike Curti  
Antelope Valley Fire Protection District

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Final



# **Attachment J**

Cultural Resource Information

## **EASTERN INFORMATION CENTER**

California Historical Resources Information System  
Department of Anthropology, University of California, Riverside, CA 92521-0418  
(951) 827-5745 - eickw@ucr.edu  
Inyo, Mono, and Riverside Counties

April 18, 2018  
CHRIS Access and Use Agreement No.: 281  
ST-MNO-4635

Michael Drews  
Great Basin Consulting Group, LLC  
200 Winters Drive  
Carson City NV 89703

Re: Cultural Resources Records Search for the Tilth Farms LLC Project

Dear Mr. Drews:

We received your request on April 12, 2018, for a cultural resources records search for the Tilth Farms LLC project located in T.8N, R.23E MDBM, in the Little Antelope Valley. We have reviewed our site records, maps, and manuscripts against the location map you provided.

Our records indicate that four cultural resources studies have been conducted within a half-mile radius of your project area. Two of these studies involved the project area. PDF copies of these reports are included for your reference. Three additional studies provide overviews of cultural resources in the general project vicinity. All of these reports are listed on the attachment entitled "Eastern Information Center Report Detail", "Eastern Information Center Report Spreadsheet" and are available upon request at 15¢/page plus \$40/hour for hard copies.

Our records indicate that no cultural resources properties have been recorded within a half-mile radius of your project area.

The above information is reflected on the enclosed maps. Areas that have been surveyed are highlighted in yellow. Numbers marked in blue ink refer to the report number MN #. Cultural resources properties are marked in red; numbers in black refer to Trinomial designations, those in green to Primary Number designations. National Register properties are indicated in light blue.

Additional sources of information consulted are identified below.

National Register of Historic Places: No listed properties are located within the boundaries of the project area.

Office of Historic Preservation (OHP), Archaeological Determinations of Eligibility (ADOE): No listed properties are located within the boundaries of the project area.

Office of Historic Preservation (OHP), Historic Property Directory (HPD): No listed properties are located within the boundaries of the project area.

*Note: not all properties in the California Historical Resources Information System are listed in the OHP ADOE and HPD; the ADOE and HPD comprise lists of properties submitted to the OHP for review.*

A copy of the relevant portions of the 1956 USGS Desert Creek Peak 15' topographic map is included for your reference.

As the Information Center for Riverside County, it is necessary that we receive a copy of all cultural resources reports and site information pertaining to this county in order to maintain our map and manuscript files. Confidential information provided with this records search regarding the location of cultural resources outside the boundaries of your project area should not be included in reports addressing the project area.

Due to processing delays and other factors, not all of the historical resource reports and resource records that have been submitted to the Office of Historic Preservation are available via this records search. Additional information may be available through the federal, state, and local agencies that produced or paid for historical resource management work in the search area. Additionally, Native American tribes have historical resource information not in the California Historical Resources Information System (CHRIS) Inventory, and you should contact the California Native American Heritage Commission for information on local/regional tribal contacts.

The California Office of Historic Preservation (OHP) contracts with the California Historical Resources Information System's (CHRIS) regional Information Centers (ICs) to maintain information in the CHRIS inventory and make it available to local, state, and federal agencies, cultural resource professionals, Native American tribes, researchers, and the public. Recommendations made by the IC coordinators or their staff regarding the interpretation and application of this information are advisory only. Such recommendations do not necessarily represent the evaluation or opinion of the State Historic Preservation Officer in carrying out the OHP's regulatory authority under federal and state law.

Sincerely,

Sabrina Fajardo  
Information Officer

Enclosures



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** January 15, 2019

**Departments: Finance, IT, Public Works**

**TIME REQUIRED** 30 minutes (10 minute presentation, 20 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Various

**SUBJECT** Television Service in County Service Areas 1 and 2

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation regarding the provision of digital television service within County Service Areas 1 (Long Valley area) and 2 (Tri-Valley area).

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### RECOMMENDED ACTION:

(1) Determine whether to expend County Service Area (CSA) 1 funds to replace equipment that provides digital television service within the area of the County encompassing Long Valley and Crowley Lake in order to comply with new Federal Communication Commission (FCC) frequency requirements. The CSA1 advisory board recommends that the equipment not be replaced and that digital television service no longer be provided. (2) Determine whether to expend CSA2 funds to replace equipment that provides digital television service to the communities of Benton, Chalfant and Hammil in the Tri-Valley in order to comply with new FCC frequency requirements. The CSA2 advisory board is still considering its recommendation. (3) If upgrades are not made in one or both of the areas described above, provide direction to staff regarding investigation of the feasibility of providing other television and/or communication technologies. Provide any other desired direction to staff.

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### FISCAL IMPACT:

If the Board directs investment in equipment and labor to convert existing digital television service to new frequencies, it is anticipated that the cost will be between \$30,000 and \$50,000, paid for with CSA1 and/or CSA2 funds. If upgrades are not made, there will be costs to remove equipment and restore sites in accordance with Forest Service lease requirements. The cost of this work is presently unknown and depends to some degree on the County's future uses of the sites (e.g., what equipment can be repurposed to different uses). Any work related to the removal of television equipment would be paid for with CSA funds. Finally, if no CSA services were provided utilizing these sites, then electrical costs and lease payments would shift from being CSA expenses to being a general fund obligation. At this time, these amounts are de minimus.

---

**CONTACT NAME:** Stacey Simon

**PHONE/EMAIL:** 760-924-1704 (Mammoth) 760-932-5417 (Bridgeport) / [ssimon@mono.ca.gov](mailto:ssimon@mono.ca.gov)

---

**SEND COPIES TO:**

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**MINUTE ORDER REQUESTED:**

YES  NO

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## ATTACHMENTS:

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<a href="#">Staff report</a>
<a href="#">Map</a>

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### History

Time	Who	Approval
1/9/2019 5:49 AM	County Administrative Office	Yes
1/9/2019 5:03 PM	County Counsel	Yes
1/9/2019 3:38 PM	Finance	Yes

**County Counsel**  
Stacey Simon

**Assistant County Counsel**  
Christian E. Milovich

**Deputy County Counsel**  
Anne M. Larsen  
Jason T. Canger

**OFFICE OF THE  
COUNTY COUNSEL**

*Mono County*  
South County Offices  
P.O. BOX 2415  
MAMMOTH LAKES, CALIFORNIA 93546

**Telephone**  
760-924-1700

**Facsimile**  
760-924-1701

**Paralegal**  
Jenny Lucas

To: Board of Supervisors

From: Stacey Simon, Nate Greenberg, Tony Dublino, Janet Dutcher

Date: January 15, 2019

Re: Television Service in County Service Areas 1 and 2

**RECOMMENDED ACTION**

- (1) Determine whether to expend County Service Area (CSA) 1 funds to replace equipment that provides digital television service within a portion of the CSA1 service area (from Long Valley to Crowley Lake) in order to comply with new Federal Communication Commission (FCC) frequency requirements. The CSA1 advisory board recommends that the equipment not be replaced and that digital television service no longer be provided.
- (2) Determine whether to expend CSA2 funds to replace equipment that provides digital television service to the communities of Benton, Chalfant and Hammil in the Tri-Valley in order to comply with new FCC frequency requirements. The CSA2 advisory board is still considering its recommendation.
- (3) If equipment upgrades are not made in one or both of the areas described above, provide direction to staff regarding investigation of the feasibility of providing other television and/or communication technologies. Provide any other desired direction to staff.

**DISCUSSION**

**1. Background**

A County Service Area (or CSA) is a financing tool available to counties to fund services or infrastructure in areas where there is no incorporated city or special district to provide them. CSAs are authorized and governed by California Government Code sections 25210 et seq. The Board of Supervisors is the governing body of any CSA within the County and CSAs are not separate legal

entities from the County (unlike Special Districts). There are currently four CSAs in Mono County: CSA1 (Crowley and surrounding communities); CSA2 (Tri-Valley area); CSA5 (Bridgeport area); and a Countywide CSA.

In 1976, the Board of Supervisors adopted a resolution creating “administrative boards” within each CSA (with the exception of the Countywide CSA, which did not exist at the time) comprised of residents of the service areas, appointed by the Board. However, under applicable law, the Board of Supervisors is the sole decision maker regarding the use and expenditure of CSA funds and only “advisory boards” are authorized. Accordingly, the County has endeavored to conform to the law by emphasizing the advisory nature of these boards and ensuring Board or County approval for all actions, expenditures and activities utilizing CSA funds.

## **2. CSA1 and CSA2**

Mono County CSA1 was established in 1976 for the purpose of providing television service to the residents of Crowley Lake and Long Valley. This service has historically been provided at no cost to users – who merely needed to purchase an antenna to receive service transmitted digitally. Because the CSA’s establishment preceded the enactment of Proposition 13 in 1978 (and it received property taxes at that time) CSA1 continues to receive a portion of the countywide 1% ad valorem property tax each year.

In 2010, CSA1’s powers were expanded (through the LAFCO process) to include the power to provide a host of new services, from vegetation management, and recreation to street lighting and community facilities, among others. Since that time, CSA1 funds have been used for the continued provision of digital television service, to construct a skatepark, to operate community wellness classes and a community garden, and for other purposes that benefit residents within the CSA. Many (if not all) of these activities have been identified and supported by the CSA1 advisory board.

Mono County CSA2 was established in 1977 for the purpose of providing television service to the residents of Benton, Chalfant and Hammil Valleys. Unlike CSA1, CSA2 does not receive a portion of the 1% ad valorem property tax. CSA2’s only revenue source is a \$50.00 per year fee charged to users of digital TV service within the CSA2 service area. This fee is added to residents’ property tax bills, but those not utilizing the service may have the charge removed. CSA2 is not currently authorized to provide any service or facility other than television service.

### 3. Issues with Current Digital Television Service

Unfortunately, the ability of the County to continue to provide digital television services through its CSAs (or otherwise) is rapidly diminishing. This is for a number of reasons, but principally because digital television is becoming an obsolete technology. Equipment is increasingly hard to find (and expensive) and it is difficult to find technicians with the skills necessary to maintain and repair it. CSA1's television service is currently provided through three translators located on McGee Mountain pursuant to a lease between Mono County and the Inyo National Forest. The broadcasts (ABC, CBS and NBC out of Reno) reach only a portion of the CSA1 service area -- the communities of Long Valley, McGee Creek and Crowley Lake. CSA2's service is provided by rebroadcast from the McGee translators in CSA1 (two channels) and through a translator located in the White Mountains at the Milner Site (the third channel).

All three of the translators at the McGee site and the translator at the Milner Site must be modified to broadcast at new frequencies because the FCC has changed frequencies for digital TV in order to make more frequencies available for cellular service. The estimated cost for this conversion is \$30,000 - \$45,000, including equipment and installation. The County's currently-contracted TV technician Norm Powell, of Valley TV and Electric, who has maintained, repaired and upgraded the County's television equipment for decades, has long been interested in retiring, but has agreed to continue to service these sites because the County has been unable to locate a new technician with the relevant skills. It appears that Mr. Powell is willing to perform the tasks necessary to make the frequency conversion but, his continued provision of maintenance or repair services in the future seems unlikely.

For the above reasons, the CSA1 advisory board has recommended that funds not be expended to upgrade the McGee site and suggested that the County look to other communications technologies (e.g., broadband internet-based TV) which may benefit local residents. Without going into technical details, possibilities discussed include providing broadband internet TV within CSA1 using the McGee site as well as another site leased by the County from the Inyo National Forest and known as the Wilfred site. The Wilfred site is currently used for radio broadcast only (KUNR and KSRW). Alternatively, there may be more appropriate locations or different technologies which would provide superior service to residents.

The CSA2 advisory board is still considering the pros and cons (costs and benefits) of investment in the necessary upgrades and, as of the writing of this staff report, was discussing potentially surveying residents for input. While CSA boards are advisory only, the Board of Supervisors has traditionally given great deference and weight to their recommendations, and may wish to delay any determination on upgrades to equipment serving CSA2 until the advisory board



has completed its analysis and is ready to make a final recommendation. Indeed, knowing whether CSA1's equipment at McGee will be upgraded or not may affect CSA2's analysis, since CSA2 receives re broadcasts from two translators at the McGee site. If CSA1 funds will not be used to upgrade that equipment, then the cost would need to be paid entirely from CSA2 funds.

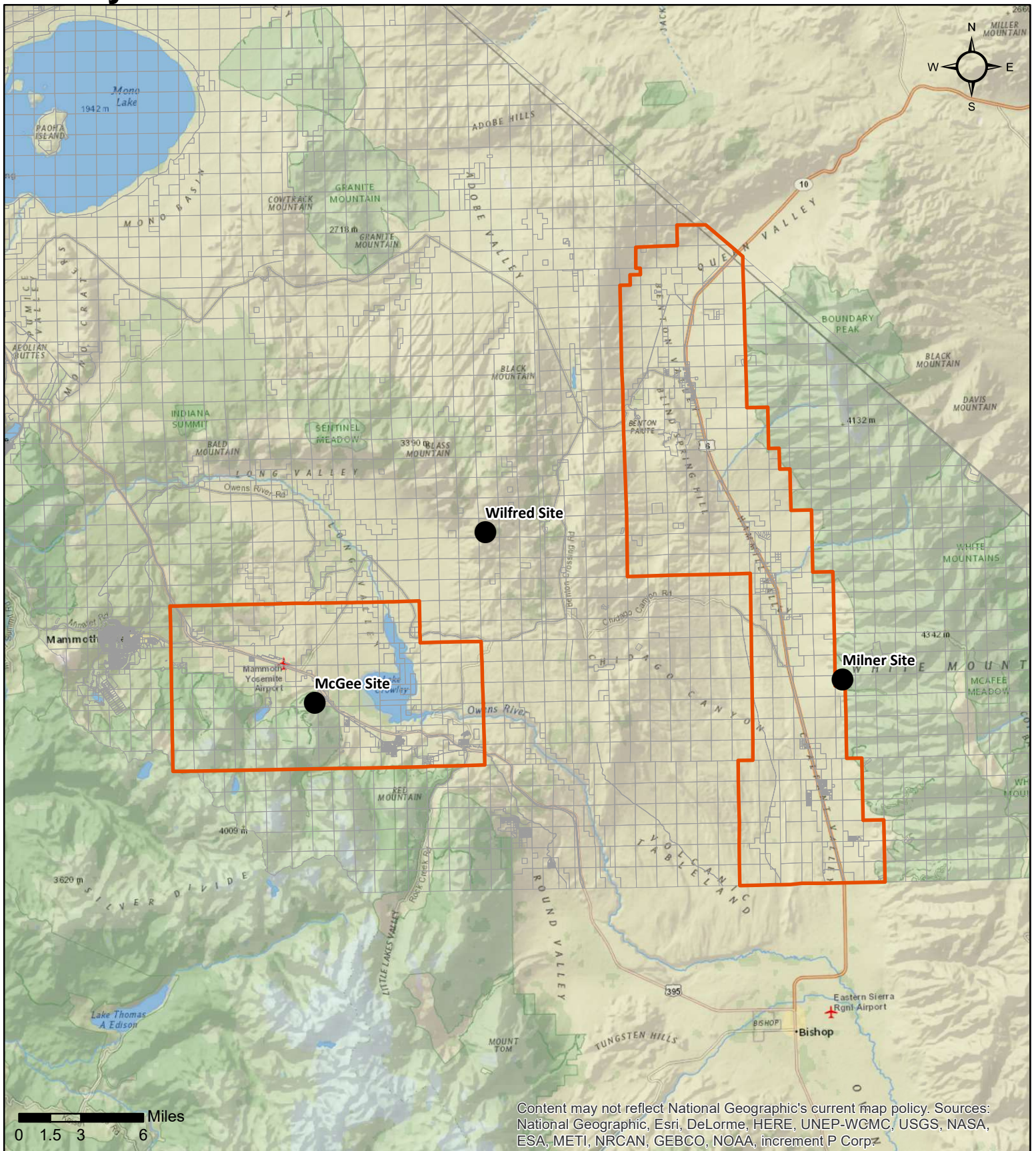
### **FISCAL IMPACT**

If the Board directs investment in equipment and labor to convert existing digital television service to new frequencies, it is anticipated that the cost will be between \$30,000 and \$50,000, paid for with CSA1 and/or CSA2 funds.

If required upgrades are not made, there will be costs to remove equipment and restore sites in accordance with Forest Service lease requirements. The cost of this work is presently unknown and depends to some degree on the County's future uses of the sites (e.g., what equipment or structures can be repurposed to different uses). Any work related to the removal of television equipment would be paid for with CSA funds. Finally, if no CSA services were provided utilizing these sites, then electrical costs and lease payments would shift from being CSA expenses to a general fund expenses. These amounts are de minimus.

If you have any questions on this matter prior to your meeting, please call me at 924-1704 or 932-5417.

# County Service Area 1 & 2 Broadcast Sites



Content may not reflect National Geographic's current map policy. Sources: National Geographic, Esri, DeLorme, HERE, UNEP-WGMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, increment P Corp.

- Communication Sites
- Service Areas
- Parcels

Mono County IT Dept  
 PO Box 7657  
 437 Old Mammoth Rd, Ste. 288  
 Mammoth Lakes, CA 93546  
 Production Date: 1/8/2019





**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** January 15, 2019

**Departments: Elections**

**TIME REQUIRED** 10 minutes

**PERSONS APPEARING BEFORE THE BOARD** Shannon Kendall and Helen Nunn

**SUBJECT** Reimbursement of Elections Costs

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

On November 6, 2018, the Mono County Elections Office conducted a Statewide General Election. Pursuant to Elections Code 10002, "the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district." There were seven contests included in the November General Election that are eligible to be reimbursed by a Special or School District.

**RECOMMENDED ACTION:**

Review and approve seven invoices (Antelope Valley Fire Protection District, Bishop Unified School District, Kern Community College District, Mammoth Community Water District, Mono County Office of Education Trustee Area 2, Mono County Office of Education Trustee Area 3, and Southern Mono Healthcare District) for costs incurred by races/measures on the ballot in the Statewide General Election which occurred on November 6, 2018.

**FISCAL IMPACT:**

Revenue totaling \$8,779 will offset County expenses in the Elections budget unit of the County General Fund.

**CONTACT NAME:** Helen Nunn

**PHONE/EMAIL:** 7609325534 / hnunn@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Invoice for AVFPD</a>
<a href="#">Invoice for BUSD</a>
<a href="#">Invoice for KCCD</a>

- [📄 Invoice for MCWD](#)
- [📄 Invoice for MCOE - 2](#)
- [📄 Invoice for MCOE-3](#)
- [📄 Invoice for SMHD](#)
- [📄 Backup documentation for billing](#)

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
1/10/2019 12:57 PM	County Administrative Office	Yes
1/10/2019 10:03 AM	County Counsel	Yes
1/9/2019 5:04 PM	Finance	Yes



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COUNTY OF MONO**

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Helen Nunn  
Asst. Clerk-Recorder-Registrar  
760-932-5534  
[hunn@mono.ca.gov](mailto:hunn@mono.ca.gov)

To: Honorable Board of Supervisors  
From: Helen Nunn, Assistant Registrar of Voters  
Date: January 15, 2019

Subject  
Reimbursement of Election Costs

Recommendation

Review and approve seven invoices (Antelope Valley Fire Protection District, Bishop Unified School District, Kern Community College District, Mammoth Community Water District, Mono County Office of Education Trustee Area 2, Mono County Office of Education Trustee Area 3, and Southern Mono Healthcare District) for costs incurred by races/measures on the ballot in the Statewide General Election which occurred on November 6, 2018.

Discussion

On November 6, 2018, the Mono County Elections Office conducted a Statewide General Election. The ballot included a tax measure for the Antelope Valley Fire Protection District, and candidate races for Bishop Unified School District, Kern Community College District, Mammoth Community Water District, Mono County Office of Education Trustee Area 2, Mono County Office of Education Trustee Area 3, and Southern Mono Healthcare District.

Pursuant to Elections Code 10002, “the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district.” Since the races/measures were consolidated with the Statewide General Election, these invoices show pro-rated charges based on methodology used by the Election’s office.

We have attached our worksheets and research that were used to determine what to bill each entity. The proposed invoices are attached as well.

Fiscal Impact

Billing to the following entities in the following amounts: \$351.61 to Antelope Valley Fire Protection District for their tax measure; \$274.85 to the Bishop Unified School District; \$1,762.49 to the Kern Community College District; \$2,517.84 to the Mammoth

Community Water District; \$850.51 to the Mono County Office of Education for Trustee Area 2; \$1,510.71 to the Mono County Office of Education for Trustee Area 3; and \$1,510.71 to the Southern Mono Healthcare District. A total of \$8,778.72 in revenue will be coming back to the county.



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**INVOICE**

**November 6, 2018, Statewide General Election**

Date: January 15, 2019  
To: Mike Curti, Fire Chief  
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar  
Re: Antelope Valley Fire Protection District, Pro-Rated Share of Election Costs

**Amount Payable to Mono County Clerk: \$351.61**

Pursuant to California Elections Code §10002 and Education Code §5421, I submit the following cost information for the consolidation of the General Municipal Election with the Statewide General Election for the Antelope Valley Fire Protection District's Measure E. The amount payable was approved by the Mono County Board of Supervisors on January 15, 2019:

Election Costs

Personnel Costs:	\$ 80,393.26
Material Costs:	<u>\$ 27,622.14</u>
<b>Total Costs:</b>	<b>\$108,015.40</b>
<b>Antelope Valley Costs (based on 1 of 12 precincts)</b>	<b>\$ 9,001.28</b>

Antelope Valley Fire Protection District

Pro-rated share of Antelope Valley Fire Protection District's cost: \$351.61

- Pro-rated share is based on costs specific to Antelope Valley and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
  - The November ballot had 32 races/measures, 1.25 of which are assigned to AVFPD
  - Calculation:  $\$9,001.28/32 \times 1.25 = \$351.61$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

**ANTELOPE VALLEY FIRE PROTECTION DISTRICT**  
**Billing Work Sheet**

<b>MATERIAL EXPENSE</b>	<b>Actual Cost</b>	<b>DISTRICT COST</b>	<b>PRO RATED SHARE AVFPD</b>
Dominion	\$3,500.00	\$291.67	\$11.39
ProVote	\$20,038.00	\$1,669.83	\$65.23
Postage	\$1,622.30	\$135.19	\$5.28
Supplies	\$1,350.34	\$112.53	\$4.40
Publications	\$1,111.50	\$92.63	\$3.62
<b>Sub Total</b>	<b>\$27,622.14</b>	<b>\$2,301.85</b>	<b>\$89.92</b>
<b>PERSONNEL EXPENSE</b>			
Public Works	\$2,667.68	\$222.31	\$8.68
IT Department	\$5,284.22	\$440.35	\$17.20
Other Depts	\$1,192.32	\$99.36	\$3.88
Elections Office	\$64,869.56	\$5,405.80	\$211.16
Poll Workers	\$6,276.88	\$523.07	\$20.43
Travel/Lodging	\$102.60	\$8.55	\$0.33
<b>Sub Total</b>	<b>\$80,393.26</b>	<b>\$6,699.44</b>	<b>\$261.70</b>
<b>TOTAL</b>	<b>\$108,015.40</b>	<b>\$9,001.28</b>	<b>\$351.61</b>
Methodology:			
Mono County has 12 precincts, 1 of which is in the Antelope Valley Fire Protection District.			
Accordingly, AVFPD has been assigned 1/12 of the total cost for each line item.			
There were 17 regular contests and 12 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 32 billable contests on the ballot, AVFPD is responsible for 1.25.			





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**INVOICE**

**November 6, 2018, Statewide General Election**

Date: January 15, 2019  
To: Kristin Carr, Administrative Assistant, Human Resources  
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar  
Re: Bishop Unified School District, Pro-Rated Share of Election Costs

**Amount Payable to Mono County Clerk: \$274.85**

Pursuant to California Elections Code §10002 and Education Code §5421, I submit the following cost information for the consolidation of the General Municipal Election with the Statewide General Election for the Bishop Unified School District's Governing Board Member Election. The amount payable was approved by the Mono County Board of Supervisors on January 15, 2019:

Election Costs

Personnel Costs:	\$ 80,393.26
Material Costs:	\$ 27,622.14
<b>Total Costs:</b>	<b>\$108,015.40</b>
<b>Bishop Unified Costs (based on 1 of 12 precincts)</b>	<b>\$ 9,001.28</b>

Bishop Unified School District

Pro-rated share of Bishop Unified School District's cost: \$274.85

- Pro-rated share is based on costs specific to Bishop Unified Schools and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
  - The November ballot had 32.75 races/measures, 1 of which is assigned to BUSD.
  - Calculation:  $\$9,001.28 / 32.75 \times 1 = \$274.85$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

**BISHOP UNIFIED SCHOOL DISTRICT**  
**Billing Work Sheet**

<b>MATERIAL EXPENSE</b>	<b>Actual Cost</b>	<b>DISTRICT COST</b>	<b>PRO RATED SHARE BUSD</b>
Dominion	\$3,500.00	\$291.67	\$8.91
ProVote	\$20,038.00	\$1,669.83	\$50.99
Postage	\$1,622.30	\$135.19	\$4.13
Supplies	\$1,350.34	\$112.53	\$3.44
Publications	\$1,111.50	\$92.63	\$2.83
<b>Sub Total</b>	<b>\$27,622.14</b>	<b>\$2,301.85</b>	<b>\$70.29</b>
<b>PERSONNEL EXPENSE</b>			
Public Works	\$2,667.68	\$222.31	\$6.79
IT Department	\$5,284.22	\$440.35	\$13.45
Other Depts	\$1,192.32	\$99.36	\$3.03
Elections Office	\$64,869.56	\$5,405.80	\$165.06
Poll Workers	\$6,276.88	\$523.07	\$15.97
Travel/Lodging	\$102.60	\$8.55	\$0.26
<b>Sub Total</b>	<b>\$80,393.26</b>	<b>\$6,699.44</b>	<b>\$204.56</b>
<b>TOTAL</b>	<b>\$108,015.40</b>	<b>\$9,001.28</b>	<b>\$274.85</b>
Methodology:			
Mono County has 12 precincts, 1 of which is in the Bishop Unified School District.			
Accordingly, BUSD has been assigned 1/12 of the total cost for each line item.			
There were 19 regular contests and 11 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 32.75 billable contests on the ballot, BUSD is responsible for 1.			



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**INVOICE**

**November 6, 2018, Statewide General Election**

Date: January 15, 2019  
To: Danielle Hillard-Adams, Executive Assistant  
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar  
Re: Kern Community College District, Pro-Rated Share of Election Costs

**Amount Payable to Mono County Clerk: \$1,762.49**

Pursuant to California Elections Code §10002 and Education Code §5421, I submit the following cost information for the consolidation of the General Municipal Election with the Statewide General Election for the Kern Community College District's Trustee Area #2 Election. The amount payable was approved by the Mono County Board of Supervisors on January 15, 2019:

Election Costs

Personnel Costs:	\$ 80,393.26
Material Costs:	\$ 27,622.14
<b>Total Costs:</b>	<b>\$108,015.40</b>
<b>KCCD Costs (based on 7 of 12 precincts)</b>	<b>\$ 63,008.98</b>

Kern Community College District

Pro-rated share of Kern Community College District's cost: \$1,762.49

- Pro-rated share is based on costs specific to Kern Community Colleges and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
  - The November ballot had 35.75 races/measures, 1 of which is assigned to KCCD.
  - Calculation:  $\$63,008.98 / 35.75 \times 1 = \$1,762.49$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

**KERN COMMUNITY COLLEGE DISTRICT TRUSTEE AREA #2**

**Billing Work Sheet**

<b>MATERIAL EXPENSE</b>	<b>Actual Cost</b>	<b>DISTRICT COST</b>	<b>PRO RATED SHARE KCCD</b>
Dominion	\$3,500.00	\$2,041.67	\$57.11
ProVote	\$20,038.00	\$11,688.83	\$326.96
Postage	\$1,622.30	\$946.34	\$26.47
Supplies	\$1,350.34	\$787.70	\$22.03
Publications	\$1,111.50	\$648.38	\$18.14
<b>Sub Total</b>	<b>\$27,622.14</b>	<b>\$16,112.92</b>	<b>\$450.71</b>
<b>PERSONNEL EXPENSE</b>			
Public Works	\$2,667.68	\$1,556.15	\$43.53
IT Department	\$5,284.22	\$3,082.46	\$86.22
Other Depts	\$1,192.32	\$695.52	\$19.46
Elections Office	\$64,869.56	\$37,840.58	\$1,058.48
Poll Workers	\$6,276.88	\$3,661.51	\$102.42
Travel/Lodging	\$102.60	\$59.85	\$1.67
<b>Sub Total</b>	<b>\$80,393.26</b>	<b>\$46,896.07</b>	<b>\$1,311.78</b>
<b>TOTAL</b>	<b>\$108,015.40</b>	<b>\$63,008.98</b>	<b>\$1,762.49</b>
Methodology:			
Mono County has 12 precincts, 7 of which are in the Kern Community College District.			
Accordingly, KCCD has been assigned 7/12 of the total cost for each line item.			
There were 22 regular contests and 11 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 35.75 billable contests on the ballot, KCCD is responsible for 1.			



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COUNTY OF MONO**

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**INVOICE**

**November 6, 2018, Statewide General Election**

Date: January 15, 2019  
To: Stephanie Hake, Secretary  
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar  
Re: Mammoth Community Water District, Pro-Rated Share of Election Costs

**Amount Payable to Mono County Clerk: \$2,517.84**

Pursuant to California Elections Code §10002 and Education Code §5421, I submit the following cost information for the consolidation of the General Municipal Election with the Statewide General Election for the Mammoth Community Water District's Board Member Election. The amount payable was approved by the Mono County Board of Supervisors on January 15, 2019:

Election Costs

Personnel Costs:	\$ 80,393.26
Material Costs:	\$ 27,622.14
<b>Total Costs:</b>	<b>\$108,015.40</b>
<b>MCWD Costs (based on 5 of 12 precincts)</b>	<b>\$ 45,006.42</b>

Mammoth Community Water District

Pro-rated share of Mammoth Community Water cost: \$2,517.84

- Pro-rated share is based on costs specific to MCWD and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
  - The November ballot had 35.75 races/measures, 2 of which are assigned to Mammoth Community Water District.
  - Calculation:  $\$45,006.42 / 35.75 \times 2 = \$2,517.84$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

**MAMMOTH COMMUNITY WATER DISTRICT**  
**Billing Work Sheet**

<b>MATERIAL EXPENSE</b>	<b>Actual Cost</b>	<b>DISTRICT COST</b>	<b>PRO RATED SHARE MCWD</b>
Dominion	\$3,500.00	\$1,458.33	\$81.59
ProVote	\$20,038.00	\$8,349.17	\$467.09
Postage	\$1,622.30	\$675.96	\$37.82
Supplies	\$1,350.34	\$562.64	\$31.48
Publications	\$1,111.50	\$463.13	\$25.91
<b>Sub Total</b>	<b>\$27,622.14</b>	<b>\$11,509.23</b>	<b>\$643.87</b>
<b>PERSONNEL EXPENSE</b>			
Public Works	\$2,667.68	\$1,111.53	\$62.18
IT Department	\$5,284.22	\$2,201.76	\$123.18
Other Depts	\$1,192.32	\$496.80	\$27.79
Elections Office	\$64,869.56	\$27,028.98	\$1,512.11
Poll Workers	\$6,276.88	\$2,615.37	\$146.31
Travel/Lodging	\$102.60	\$42.75	\$2.39
<b>Sub Total</b>	<b>\$80,393.26</b>	<b>\$33,497.19</b>	<b>\$1,873.97</b>
<b>TOTAL</b>	<b>\$108,015.40</b>	<b>\$45,006.42</b>	<b>\$2,517.84</b>
Methodology:			
Mono County has 12 precincts, 5 of which are in the Mammoth Community Water District. Accordingly, MCWD has been assigned 5/12 of the total cost for each line item.			
There were 22 regular contests and 11 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 35.75 billable contests on the ballot, MCWD is responsible for 2 contests.			



**CLERK – RECORDER – REGISTRAR  
COUNTY OF MONO**

**P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5530 • FAX (760) 932-5531**

Shannon Kendall  
Clerk-Recorder-Registrar  
760-932-5533  
[skendall@mono.ca.gov](mailto:skendall@mono.ca.gov)

Helen Nunn  
Asst. Clerk-Recorder-Registrar  
760-932-5534  
[hnunn@mono.ca.gov](mailto:hnunn@mono.ca.gov)

**INVOICE**

**November 6, 2018, Statewide General Election**

Date: January 15, 2019  
To: Stacey Adler, Superintendent  
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar  
Re: Mono County Office of Education Trustee Area #2, Pro-Rated Share of Election Costs

**Amount Payable to Mono County Clerk: \$850.51**

Pursuant to California Elections Code §10002 and Education Code §5421, I submit the following cost information for the consolidation of the General Municipal Election with the Statewide General Election for the Mono County Office of Education's Trustee Area #2 Election. The amount payable was approved by the Mono County Board of Supervisors on January 15, 2019:

Election Costs

Personnel Costs:	\$ 80,393.26
Material Costs:	<u>\$ 27,622.14</u>
<b>Total Costs:</b>	<b>\$108,015.40</b>
<b>MCOE #2 Costs (based on 3 of 12 precincts)</b>	<b>\$ 27,003.85</b>

Mono County Office of Education Trustee Area #2

Pro-rated share of MCOE Trustee Area #2 cost: \$850.51

- Pro-rated share is based on costs specific to MCOE Trustee Area #2 and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
  - The November ballot had 31.75 races/measures, 1 of which is assigned to MCOE Trustee Area #2.
  - Calculation:  $\$27,003.85 / 31.75 \times 1 = \$850.51$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

**MONO COUNTY OFFICE OF EDUCATION TRUSTEE AREA #2**

**Billing Work Sheet**

<b>MATERIAL EXPENSE</b>	<b>Actual Cost</b>	<b>DISTRICT COST</b>	<b>PRO RATED SHARE MCOE</b>
Dominion	\$3,500.00	\$875.00	\$27.56
ProVote	\$20,038.00	\$5,009.50	\$157.78
Postage	\$1,622.30	\$405.58	\$12.77
Supplies	\$1,350.34	\$337.59	\$10.63
Publications	\$1,111.50	\$277.88	\$8.75
<b>Sub Total</b>	<b>\$27,622.14</b>	<b>\$6,905.54</b>	<b>\$217.50</b>
<b>PERSONNEL EXPENSE</b>			
Public Works	\$2,667.68	\$666.92	\$21.01
IT Department	\$5,284.22	\$1,321.06	\$41.61
Other Depts	\$1,192.32	\$298.08	\$9.39
Elections Office	\$64,869.56	\$16,217.39	\$510.78
Poll Workers	\$6,276.88	\$1,569.22	\$49.42
Travel/Lodging	\$102.60	\$25.65	\$0.81
<b>Sub Total</b>	<b>\$80,393.26</b>	<b>\$20,098.32</b>	<b>\$633.02</b>
<b>TOTAL</b>	<b>\$108,015.40</b>	<b>\$27,003.85</b>	<b>\$850.51</b>
Methodology:			
Mono County has 12 precincts, 3 of which are in the Mono County Office of Education Trustee Area #2 District. Accordingly, MCOE #2 been assigned 3/12 of the total cost for each line item.			
There were 18 regular contests and 11 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 31.75 billable contests on the ballot, MCOE #2 is responsible for 1.			





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## INVOICE

November 6, 2018, Statewide General Election

Date: January 15, 2019  
To: Stacey Adler, Superintendent  
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar  
Re: Mono County Office of Education Trustee Area #3, Pro-Rated Share of Election Costs

**Amount Payable to Mono County Clerk: \$1,510.71**

Pursuant to California Elections Code §10002 and Education Code §5421, I submit the following cost information for the consolidation of the General Municipal Election with the Statewide General Election for the Mono County Office of Education's Trustee Area #3 Election. The amount payable was approved by the Mono County Board of Supervisors on January 15, 2019:

Election Costs

Personnel Costs:	\$ 80,393.26
Material Costs:	\$ 27,622.14
<b>Total Costs:</b>	<b>\$108,015.40</b>
<b>MCOE #3 Costs (based on 6 of 12 precincts)</b>	<b>\$ 54,007.70</b>

Mono County Office of Education Trustee Area #3

Pro-rated share of MCOE Trustee Area #3 cost: \$1,510.70

- Pro-rated share is based on costs specific to MCOE Trustee Area #3 and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
  - The November ballot had 35.75 races/measures, 1 of which is assigned to MCOE Trustee Area #3.
  - Calculation:  $\$54,007.70 / 35.75 \times 1 = \$1,510.70$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

**MONO COUNTY OFFICE OF EDUCATION TRUSTEE AREA #3**

**Billing Work Sheet**

<b>MATERIAL EXPENSE</b>	<b>Actual Cost</b>	<b>DISTRICT COST</b>	<b>PRO RATED SHARE MCOE</b>
Dominion	\$3,500.00	\$1,750.00	\$48.95
ProVote	\$20,038.00	\$10,019.00	\$280.25
Postage	\$1,622.30	\$811.15	\$22.69
Supplies	\$1,350.34	\$675.17	\$18.89
Publications	\$1,111.50	\$555.75	\$15.55
<b>Sub Total</b>	<b>\$27,622.14</b>	<b>\$13,811.07</b>	<b>\$386.32</b>
<b>PERSONNEL EXPENSE</b>			
Public Works	\$2,667.68	\$1,333.84	\$37.31
IT Department	\$5,284.22	\$2,642.11	\$73.91
Other Depts	\$1,192.32	\$596.16	\$16.68
Elections Office	\$64,869.56	\$32,434.78	\$907.27
Poll Workers	\$6,276.88	\$3,138.44	\$87.79
Travel/Lodging	\$102.60	\$51.30	\$1.43
<b>Sub Total</b>	<b>\$80,393.26</b>	<b>\$40,196.63</b>	<b>\$1,124.38</b>
<b>TOTAL</b>	<b>\$108,015.40</b>	<b>\$54,007.70</b>	<b>\$1,510.70</b>
Methodology:			
Mono County has 12 precincts, 6 of which are in the Mono County Office of Education Trustee Area #3 District.			
Accordingly, MCOE #3 been assigned 6/12 of the total cost for each line item.			
There were 22 regular contests and 11 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 35.75 billable contests on the ballot, MCOE #3 is responsible for 1.			



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**INVOICE**

**November 6, 2018, Statewide General Election**

Date: January 15, 2019  
To: Sarah Rea, Secretary  
From: Shannon Kendall, Mono County Clerk-Recorder-Registrar  
Re: Southern Mono Healthcare District, Pro-Rated Share of Election Costs

**Amount Payable to Mono County Clerk: \$1,510.70**

Pursuant to California Elections Code §10002 and Education Code §5421, I submit the following cost information for the consolidation of the General Municipal Election with the Statewide General Election for the Southern Mono Healthcare District’s Board Member Election. The amount payable was approved by the Mono County Board of Supervisors on January 15, 2019:

Election Costs

Personnel Costs:	\$ 80,393.26
Material Costs:	\$ 27,622.14
<b>Total Costs:</b>	<b>\$108,015.40</b>
<b>SMHD Costs (based on 6 of 12 precincts)</b>	<b>\$ 54,007.70</b>

Southern Mono Healthcare District

Pro-rated share of Southern Mono Healthcare cost: \$1,510.70

- Pro-rated share is based on costs specific to SMHD and divided by the total number of races/measures on the ballot. Candidate races are counted as 1; measures are counted as 1.25 due to additional work involved.
  - The November ballot had 35.75 races/measures, 1 of which is assigned to Southern Mono Healthcare District.
  - Calculation:  $\$54,007.70 / 35.75 \times 1 = \$1,510.70$
- Detail is provided in the attached worksheet.
- Please submit your payment to Mono County Clerk within 30 days of this invoice.

**SOUTHERN MONO HEALTHCARE DISTRICT**  
**Billing Work Sheet**

<b>MATERIAL EXPENSE</b>	<b>Actual Cost</b>	<b>DISTRICT COST</b>	<b>PRO RATED SHARE SMHD</b>
Dominion	\$3,500.00	\$1,750.00	\$48.95
ProVote	\$20,038.00	\$10,019.00	\$280.25
Postage	\$1,622.30	\$811.15	\$22.69
Supplies	\$1,350.34	\$675.17	\$18.89
Publications	\$1,111.50	\$555.75	\$15.55
<b>Sub Total</b>	<b>\$27,622.14</b>	<b>\$13,811.07</b>	<b>\$386.32</b>
<b>PERSONNEL EXPENSE</b>			
Public Works	\$2,667.68	\$1,333.84	\$37.31
IT Department	\$5,284.22	\$2,642.11	\$73.91
Other Depts	\$1,192.32	\$596.16	\$16.68
Elections Office	\$64,869.56	\$32,434.78	\$907.27
Poll Workers	\$6,276.88	\$3,138.44	\$87.79
Travel/Lodging	\$102.60	\$51.30	\$1.43
<b>Sub Total</b>	<b>\$80,393.26</b>	<b>\$40,196.63</b>	<b>\$1,124.38</b>
<b>TOTAL</b>	<b>\$108,015.40</b>	<b>\$54,007.70</b>	<b>\$1,510.70</b>
Methodology:			
Mono County has 12 precincts, 6 of which are in the Southern Mono Healthcare District. Accordingly, SMHD has been assigned 6/12 of the total cost for each line item.			
There were 22 regular contests and 11 ballot measures on the ballot. Because of extra time and expenses associated with ballot measures, a factor of 1.25 is assigned to ballot measures. Of the 35.75 billable contests on the ballot, SMHD is responsible for 1.			

Statewide General Election  
**November 6, 2018**  
**Personnel Costs**

**Public Works Department**

Provided assistance on November 5<sup>th</sup> and 7<sup>th</sup>, loading and transporting election equipment, and setting up voting booths.

- Labor and Equipment
- **TOTAL = \$2,667.68**

**IT Department**

Provided pre-election services with database and Election Day assistance at the polling places and central count location.

- **TOTAL = \$5,284.22**

**Other County Departments**

Provided assistance with VBM ballots and on Election Day.

- CD Ritter (accepted VBM; worked at the provisional table in Mammoth): \$627.20
- 2 Sheriff Deputies (transport): \$565.12
- **TOTAL = \$1,192.32**

**Elections Office**

Pre-election preparations, Election Day/Night, Post-election canvass

- Shannon Kendall: \$25,920.00
- Helen Nunn: \$26,976.00
- Scheereen Dedman: \$2,105.00
- Renn Nolan: \$3,580.82
- Ashley Strain: \$9,410.92
- Debra Vandebroke: \$532.98
- Ruth Hansen: \$178.44
- **TOTAL = \$64,869.56**

**Poll Workers**

Election Day work at polling places

- **TOTAL: \$6,276.88**

**Travel/Lodging**

Travel within the County to set up polling places, provide IT assistance at polling places, and retrieve data on Election Night. Some employees require overnight lodging due to late hours and distance to their homes.

- **TOTAL: \$102.60**

**GRAND TOTAL OF PERSONNEL COSTS: \$80,393.26**

<b>PERSONNEL</b>					
<b>Name</b>	<b>Rate</b>	<b>Hours</b>	<b>Total</b>		
<b>Elections Office:</b>					
Shannon Kendall	\$ 64.80	400.00	\$ 25,920.00		
Helen Nunn	\$ 67.44	400.00	\$ 26,976.00		
Scheereen Dedman	\$ 42.10	50.00	\$ 2,105.00		
Debra Vandebrake	\$ 38.07	14.00	\$ 532.98		
Ruth Hansen	\$ 44.61	4.00	\$ 178.44		
Ashley Strain	\$ 34.86	50.00	\$ 1,743.00		
<b>Temp workers:</b>					
Ashley Strain	\$ 22.19	172.75	\$ 3,833.32		
Renn Nolan	\$ 35.63	100.50	\$ 3,580.82		
			\$ 64,869.56		
<b>Public Works:</b>					
John Hauter	\$ 39.96	20.00	\$ 799.20		
Tony Iniquez	\$ 44.93	20.00	\$ 898.60		
Eric Eilts	\$ 35.13	20.00	\$ 702.60		
Jesse Hale	\$ 39.45	4.00	\$ 157.80		
Moises Cornejo	\$ 27.37	4.00	\$ 109.48		
			\$ 2,667.68		
<b>IT:</b>					
Nate Greenberg	\$ 84.94	4.00	\$ 339.76		
Jami Jerrett	\$ 59.95	20.00	\$ 1,199.00		
Eric Bucklin	\$ 54.75	40.00	\$ 2,190.00		
Steve Connett	\$ 44.58	1.00	\$ 44.58		
Andy Liu	\$ 56.96	4.00	\$ 227.84		
Neil Peiterse	\$ 52.40	12.00	\$ 628.80		
Milan Salva	\$ 54.52	12.00	\$ 654.24		
			\$ 5,284.22		
<b>Other Depts:</b>					
CD Ritter	\$ 44.80	14.00	\$ 627.20		
Rick Riegler	\$ 69.43	4.00	\$ 277.72		
Scott Minder	\$ 71.85	4.00	\$ 287.40		
			\$ 1,192.32		
	102.60	Reimbursement for Hotel Stay; CD Ritter			

POLLWORKERS				
17.00	10/30/2018	Pay for pollworker training attendance	JULIANA OLINKA JONES	I19-003185
16.50	10/30/2018	Pay for pollworker training attendance	MARY ANN DUNIGAN	I19-003195
17.00	10/30/2018	Pay for pollworker training attendance	LEWIS JONES	I19-003186
17.00	10/30/2018	Pay for pollworker training attendance	SALLY MILLER	I19-003184
22.00	10/30/2018	Pay for pollworker training attendance	Jonathan Goodwin	I19-003198
17.00	10/30/2018	Pay for pollworker training attendance	Berenice Kaempfer	I19-003202
17.00	10/30/2018	Pay for pollworker training attendance	Emily A. Falkingham	I19-003203
17.00	10/30/2018	Pay for pollworker training attendance	REBECCA WATKINS	I19-003204
17.00	10/30/2018	Pay for pollworker training attendance	MARY JO BAUER	I19-003205
22.00	10/30/2018	Pay for pollworker training attendance	THALIA HANSON	I19-003206
17.00	10/30/2018	Pay for pollworker training attendance	James Kalember	I19-003207
17.00	10/30/2018	Pay for pollworker training attendance	Charles L. Scatolini	I19-003208
17.00	10/30/2018	Pay for pollworker training attendance	Lisa F. Gill	I19-003211
17.00	10/30/2018	Pay for pollworker training attendance	John S. Gill	I19-003212
22.00	10/30/2018	Pay for pollworker training attendance	JAMES A. CLARK, JR.	I19-003214
17.00	10/30/2018	Pay for pollworker training attendance	Claudia G. Holler	I19-003216
22.00	10/30/2018	Pay for pollworker training attendance	DINAH FRINKE-CRAIG	I19-003224
34.00	10/31/2018	Pollworker pay for training	Courtney Keyes	I19-003334
119.00	11/27/2018	Pollworker pay for Nov 6, 2018 General E	Charles L. Scatolini	I19-004126
250.00	11/28/2018	Coordinator pay for Nov 6, 2018 General	KATHRYN ANDERSON	I19-004127
215.19	11/28/2018	Coordinator pay for Nov 6, 2018 General	KATHRYN ANDERSON	I19-004127
250.00	11/28/2018	Coordinator pay for Nov 6, 2018 General	DINAH FRINKE-CRAIG	I19-004128
34.81	11/28/2018	Coordinator pay for Nov 6, 2018 General	DINAH FRINKE-CRAIG	I19-004128
108.38	11/29/2018	Pollworker pay for Nov 6, 2018 General E	CLELAND HOFF	I19-004199
154.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	MARY ANN DUNIGAN	I19-004200
114.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Theodore Elias	I19-004201
44.63	11/29/2018	Pollworker pay for Nov 6, 2018 General E	MARY JO BAUER	I19-004203
61.63	11/29/2018	Pollworker pay for Nov 6, 2018 General E	CAROLYN BALLIET	I19-004204
151.25	11/29/2018	Pollworker pay for Nov 6, 2018 General E	THALIA HANSON	I19-004211
114.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	REBECCA WATKINS	I19-004212
78.63	11/29/2018	Pollworker pay for Nov 6, 2018 General E	MARY E. MCDOWELL	I19-004247
116.88	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Claudia G. Holler	I19-004248
119.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	James Kalember	I19-004249
154.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	JAMES A. CLARK, JR.	I19-004250

159.50	11/29/2018	Pollworker pay for Nov 6, 2018 General E	SUSAN FONTANA	I19-004263
116.88	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Courtney Keyes	I19-004277
121.13	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Berenice Kaempfer	I19-004262
114.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	LEWIS JONES	I19-004264
114.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	JULIANA OLINKA JONES	I19-004265
80.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Edelmira Dillingham	I19-004272
154.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Jonathan Goodwin	I19-004273
114.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Lisa F. Gill	I19-004275
114.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	John S. Gill	I19-004276
114.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Emily A. Falkingham	I19-004390
17.00	11/29/2018	pollworker pay for training	Edelmira Dillingham	I19-003341
82.88	11/29/2018	Pollworker pay for Nov 6, 2018 General E	SALLY MILLER	I19-004129
31.29	11/29/2018	Pollworker pay for Nov 6, 2018 General E	SALLY MILLER	I19-004129
\$ 3,766.58		MAMMOTH POLLWORKERS		
12.75	10/30/2018	Pay for pollworker training attendance	Christopher P. Klein	I19-003194
12.75	10/30/2018	Pay for pollworker training attendance	David E. Knowles	I19-003197
12.75	10/30/2018	Pay for pollworker training attendance	DOROTHY MASON PRIOR	I19-003190
8.50	10/30/2018	Pay for pollworker training attendance	Edward W. Oliver	I19-003189
12.75	10/30/2018	Pay for pollworker training attendance	JOAN STERN	I19-003193
8.50	10/30/2018	Pay for pollworker training attendance	Kent Stoddard	I19-003188
12.75	10/30/2018	Pay for pollworker training attendance	MARLENE E. STEWART	I19-003191
16.50	10/30/2018	Pay for pollworker training attendance	MARY F. HUSSMAN	I19-003192
8.50	10/30/2018	Pay for pollworker training attendance	SHARON STODDARD	I19-003187
16.50	10/30/2018	Pay for pollworker training attendance	Teri Knowles	I19-003196
16.50	10/30/2018	Pay for pollworker training attendance	ROBERT J. LAVENBERG	I19-003218
12.75	10/30/2018	Pay for pollworker training attendance	LAURA NEWLAND	I19-003219
16.50	10/30/2018	Pay for pollworker training attendance	Carol Ann Mitchell	I19-003220
12.75	10/30/2018	Pay for pollworker training attendance	Jeannie Hutton	I19-003221
12.75	10/30/2018	Pay for pollworker training attendance	Debra Eilts	I19-003222
12.75	10/30/2018	Pay for pollworker training attendance	MARION J. DUNN	I19-003223
17.00	10/31/2018	pollworker pay for training	JEAN DILLINGHAM	I19-003339
17.00	10/30/2018	pay for pollworker training	Kathleen Richards	I19-003500
17.00	10/31/2018	pollworker pay for training	Maurica O. Anderson	I19-003335
154.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	MARY F. HUSSMAN	I19-004160



19.41	11/29/2018	Pollworker pay for Nov 6, 2018 General E	MARY F. HUSSMAN	I19-004160
154.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	DONNA M. SMYTH	I19-004198
119.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Christopher P. Klein	I19-004251
61.63	11/29/2018	Pollworker pay for Nov 6, 2018 General E	JOAN STERN	I19-004252
123.25	11/29/2018	Pollworker pay for Nov 6, 2018 General E	David E. Knowles	I19-004253
159.50		Pollworker pay for Nov 6, 2018 General E	Teri Knowles	
119.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	MARION J. DUNN	I19-004254
34.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Jeannie Hutton	I19-004255
119.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Debra Eilts	I19-004256
55.25	11/29/2018	Pollworker pay for Nov 6, 2018 General E	LAURA NEWLAND	I19-004257
119.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Kathleen Richards	I19-004258
68.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	JEAN DILLINGHAM	I19-004259
29.75	11/29/2018	Pollworker pay for Nov 6, 2018 General E	JORA FOGG	I19-004260
104.13	11/29/2018	Pollworker pay for Nov 6, 2018 General E	CHANDEN TOLBERT	I19-004266
59.50	11/29/2018	Pollworker pay for Nov 6, 2018 General E	DOROTHY MASON PRIOR	I19-004267
119.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	MARLENE E. STEWART	I19-004268
119.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	SHARON STODDARD	I19-004269
119.00	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Kent Stoddard	I19-004270
61.63	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Maurica O. Anderson	I19-004271
159.50	11/29/2018	Pollworker pay for Nov 6, 2018 General E	Carol Ann Mitchell	I19-004274
159.50	11/29/2018	Pollworker pay for Nov 6, 2018 General E	ROBERT J. LAVENBERG	I19-004305
17.00	11/29/2018	Pollworker pay for training	CHANDEN TOLBERT	I19-003487
\$ 2,510.30		ALL OTHER POLLWORKERS		
\$ 6,276.88	TOTAL			



**CLERK - RECORDER - REGISTRAR  
COUNTY OF MONO**

---

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5534 • FAX (760) 932-5531

Shannon Kendall  
Registrar of Voters  
(760) 932-5533  
[skendall@mono.ca.gov](mailto:skendall@mono.ca.gov)

To: Mono County Finance Department *1-Elections*  
From: Shannon Kendall, Registrar of Voter  
Re: Approval for CD Ritter for Reimbursement of Hotel Stay on Election Night  
Date: November 9, 2018

---

CD Ritter worked as a Provisional Poll Worker all day on Tuesday, November 6<sup>th</sup> for the General Election. She worked at the Mammoth Lakes polling place, located at the Mammoth High School Library. CD lives in Bishop and driving back at the end of the evening would have been inconvenient for her as Election day is exhausting and long.

CD used her own personal credit card (copy of receipt attached to invoice) to use for her hotel stay. I authorize CD being reimbursed for this cost and for the expense to come out of the Elections Travel/Training budget: 100-15-181-33350.

Please let me know if there are any questions.

Thank you.

## Ruth Hansen

---

**From:** Shannon Kendall  
**Sent:** Thursday, November 08, 2018 11:27 AM  
**To:** Ruth Hansen  
**Subject:** FW: Invoice

Please ask Finance how they'd like us to process getting her reimbursed. I can write an authorization memo or whatever they need to accompany the receipt below.

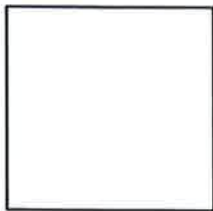
Thanks,  
Shannon

Shannon D. Kendall  
Mono County Clerk-Recorder-Registrar  
P.O. Box 237  
Bridgeport, CA 93517  
(760) 932-5533  
(760) 932-5531  
[skendall@mono.ca.gov](mailto:skendall@mono.ca.gov)

**From:** CD Ritter <[cdritter@mono.ca.gov](mailto:cdritter@mono.ca.gov)>  
**Sent:** Thursday, November 08, 2018 11:23 AM  
**To:** Shannon Kendall <[skendall@mono.ca.gov](mailto:skendall@mono.ca.gov)>  
**Subject:** FW: Invoice

Agent promptly sent this. They were so nice, upgraded my room from Queen to Queen + fireplace. Perfect for cold night and morning! Also gave me government rate. Thanks to Elections for funding my stay. Much appreciated.  
~ CD

**From:** Alpenhof Lodge <[info@alpenhof-lodge.com](mailto:info@alpenhof-lodge.com)>  
**Sent:** Thursday, November 8, 2018 11:20 AM  
**To:** CD Ritter <[cdritter@mono.ca.gov](mailto:cdritter@mono.ca.gov)>  
**Subject:** Invoice



760-934-6330

[info@alpenhof-lodge.com](mailto:info@alpenhof-lodge.com)

**Alpenhof Lodge**  
6080 Minaret Rd \* PO Box 1157  
Mammoth Lakes, CA 93546  
760-934-6330  
[info@alpenhof-lodge.com](mailto:info@alpenhof-lodge.com)

Invoice Number: 156341

**Name:** CD Ritter  
**Address:** PO Box 906  
**City, State Zip:** Mammoth Lakes, CA  
93546  
**Phone:** 760-924-1804  
**Email:** [cdritter@mono.ca.gov](mailto:cdritter@mono.ca.gov)

**Arr - Dep:** 11/6/2018 – 11/7/2018 **Charges:** \$90.00  
**Confirmation:** 156309 **Tax:** \$12.60  
**Party Size:** 1 **Paid:** \$102.60  
**Due:** \$0.00

**Credit** MasterCard  
**Card:** XXXX-XXXX-XXXX-  
7849

Date	Description	Quantity	Amount	Taxes	Total
11/6/2018	Queen with fireplace	1	\$90.00	\$12.60	\$102.60

**Tax Details**

Tax	Amount
Tourism Assmt	\$0.90
City Bed	\$11.70

**Invoice Total:** \$102.60  
**Total Paid:** \$102.60

**Balance Due:** \$0.00

Government Rate - Applied  
upgraded Q to QF

Alpenhof Lodge  
6080 Minaret Rd., PO Box 1157  
Mammoth Lakes, CA 93546  
[www.alpenhof-lodge.com](http://www.alpenhof-lodge.com)

800-828-0371

Statewide General Election  
**November 6, 2018**  
**Material Costs**

**Dominion**

Services and Support (database creation)

- **\$3,500**

**Pro Vote Solutions**

Ballot/Sample Ballot Production and Processing

**\$20,038**

**Postage**

In-house VBMs

- **\$1,622.30**

**Supplies**

Precincts

- **\$1,350.34 (misc election supplies)**

**Publications**

Required and Voter Outreach/Education

- **KMMT radio spots: \$500.00**
- **Newspaper ads/notices: \$611.50**

**GRAND TOTAL OF MATERIAL COSTS: \$27,622.14**

# DOMINION VOTING



1201 18th Street, Suite 210  
Denver CO 80202 United States  
FED ID#27-0565149

Invoice Date	12/7/2018
Invoice #	DVS127240
Page	1

**Bill To:**

Mono County, CA  
Shannon Kendall  
PO Box 237, 74 School Street, Annex 1  
Bridgeport CA 93517

**Ship To:**

Mono County, CA  
Lynda Roberts  
74 School Road, Annex 1  
Bridgeport CA 93517

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
NOV 6 2018 GEN ELEC	USCAMONOCO	MALBERT	BEST WAY	Net 30	12/7/2018	30,573
Ordered	Shipped	B/O	Item Description Item Number	Discount	Unit Price	Ext. Price
12.00	12.00	0.00	Basic Election Support (Precincts 1st thru 100th)	\$ 0.00	\$ 210.00	\$ 2,520.00
1.00	1.00	0.00	Pet Contract a minimum charge of \$3,500 is required per election	\$ 0.00	\$ 980.00	\$ 980.00
<b>REMIT TO:</b> Dominion Voting Systems, Inc. P.O. Box 538214 Atlanta, GA 30353-8214				<b>COURIER ADDRESS:</b> Dominion Voting Systems, Inc. Lockbox #538214 1669 Phoenix Parkway, Suite 210 College Park, GA 30349		<b>Subtotal</b> \$ 3,500.00 <b>Tax</b> \$ 0.00 <b>Freight</b> \$ 0.00 <b>Trade Discount</b> \$ 0.00 <b>Total</b> \$ 3,500.00

Comments:

## Pro Vote Costs Break-out for November 6, 2018

### Total Expenses: \$20,038

#### Ballots: Cost per Ballot (8,139 ballots)

- Ballots: \$ 4,127.26
- Test Deck: \$ 251.16
- Spanish Facsimile: \$ 1,533.16
- TOTAL: \$5,911.58/8,139 = \$0.73 each

#### VBM Ballot: Mailing 3,889

- Postage: \$535.94
- Insert & Address: \$2,164.06
- TOTAL: \$2,700.00/3,889=\$0.70 each

#### Envelope Purchases:

- VBM: \$1,307.59/3,889 = \$0.34 each
- Provisional: \$ 54.00
- TOTAL: \$1,361.59

#### Sample Ballots: Cost per Sample Ballot (6,625 printed)

- Booklets: \$7,373.32
- TOTAL: \$7,373.32/6,625 = \$1.12 each

#### Sample Ballot: Mailing 6,232

- Postage: \$1,459.37/6,232 = \$0.24 each

#### Add'l taxes/fees/etc:

- Taxes, freight, postage: \$1,542.08
- Discount for early pay: -\$ 310.06
- TOTAL: \$1,232.02







ProVoteSolutions
90 W. Poplar Avenue, Porterville, CA 93257
Phone 800-726-0080
Fax 800-726-0067

LETTER OF INTENT
ProVoteSolutions

COUNTY OF: MONO
2018

DATE: AUGUST 1, 2018

ELECTION OFFICIAL: SHANNON KENDALL

PHONE: 760-932-5534

MAILING ADDRESS: P.O. BOX 237
BRIDGEPORT CA 93517

Upon Completion please sign and fax to: 800 726 0067

- [X] We want to take advantage of the discount and understand that ProVoteSolutions needs to receive a check for 50% of the estimated printing costs before September 1, 2018.
[ ] We wish to decline the 2% discount offer.

The estimated dollar amount for the costs of production and Election materials from ProVoteSolutions for the June 5, 2018 Election will be \$ 13,713 divided by 2 = \$6,857. Invoice enclosed if you wish to accept. Remaining balance must be received no later than 30 days from the date of the final invoice in order for the full 2% discount to be valid. (Please refer to Prepayment Plan)

Shannon Kendall
Authorized Signature (Required)
Registrar of Voters
Title

08/15/18
Date

Comments/Questions

Thank you for your confidence in ProVoteSolutions!





Date:	10/30/2018
Invoice No:	62024
Terms:	Due Upon Receipt
Customer PO:	
Job No:	E2359
Salesperson:	Nancy Phillips

90 West Poplar Avenue, Porterville CA 93257

*100-15-181-33124*

Bill To:  
 Mono County Clerk  
 Attn: Shannon Kendall  
 PO Box 237  
 Bridgeport, Ca 93517

Ship To:

QUANTITY	DESCRIPTION	UNIT PRICE	EXT. PRICE
	<b>GENERAL ELECTION NOVEMBER 6, 2018</b>		
	Ballot Mailing 3,885 Pieces Mailed: Postage Due •		\$535.94
	Book Mailing 6,232 Pieces Mailed: Postage Due •		\$1,459.37
	<b>SUBTOTAL</b>		<b>\$1,995.31</b>

**TOTAL DUE \$1,995.31**

**REMIT TO:**  
 ProDocumentSolutions, Inc  
 1760 Commerce Way  
 Paso Robles, CA 93446





Date:	10/30/2018
Invoice No:	62023
Terms:	Net 30
Customer PO:	
Job No:	E2359
Salesperson:	Nancy Phillips

90 West Poplar Avenue, Porterville CA 93257

100<sup>15</sup>-181-33124

Bill To:  
 Mono County Clerk  
 Attn: Shannon Kendall  
 PO Box 237  
 Bridgeport, Ca 93517

Ship To:

QUANTITY	DESCRIPTION	UNIT PRICE	EXT. PRICE
	<b>GENERAL ELECTION NOVEMBER 6, 2018</b>		
	Official Imagecast Ballots		\$4,127.26
	Premarked Test Decks		\$251.16
	Sample Ballot Booklets		\$7,373.32
	Spanish Translations		\$1,533.16
	Provisional Envelopes		\$54.00
	Inserting and Addressing VBM *Non-Taxable		\$1,551.36
	Ink Jet Addressing/Mailing Services *Non-Taxable		\$612.70
	2% Discount		(\$310.06)
	<b>SUBTOTAL</b>		<b>\$15,192.90</b>
	TAX		\$944.59
	FREIGHT		\$360.19
	(Stamps for return) POSTAGE		\$180.00
	(Metered Piece) POSTAGE		\$57.30
	PREPAYMENT		(\$6,857.00)
	**In order for the full 2% discount to be valid, payment must be received no later than 30 days from the invoice date**		

**TOTAL DUE \$9,877.98**

REMIT TO:  
 ProDocumentSolutions, Inc  
 1760 Commerce Way  
 Paso Robles, CA 93446





90 West Poplar Avenue, Porterville, CA 93257  
 Phone 559 719-2136  
 Fax 559 719-2111

**OCTOBER 2018**

**INVOICE-COST BREAKDOWN**

**BILL TO: MONO COUNTY CLERK  
 PO BOX 237  
 BRIDGEPORT, CA 93517  
 Attn: Shannon Kendall**

**GENERAL ELECTION  
 November 6, 2018**

<b>OFFICIAL IMAGECAST BALLOTS</b>		<b>JOB NO. E235901</b>	<b>\$4,127.26</b>
1	Machine Setup	@ \$400.00 /Lot	\$400.00
12	Digital Print/ Per Precinct	@ \$80.00 /ea	\$960.00
4,250	Ballot	@ \$340.00 /M	\$1,445.00
3,889	Printing VBM/Mail Ballots -17" Ballot	@ \$340.00 /M	\$1,322.26
<b>PREMARKED TEST DECKS</b>		<b>JOB NO. E230901</b>	<b>\$251.16</b>
12	Setup: Total Ballot Types / Precincts	@ \$16.00 /ea	\$192.00
126	17" Ballot-Complete Standard	@ \$0.34 /ea	\$42.84
48	17" Ballot -Complete Special	@ \$0.34 /ea	\$16.32
<b>INSERTING AND ADDRESSING VBM</b>			<b>\$1,551.36</b>
1	Database Setup	@ \$450.00 /Lot	\$450.00
12	Machine Setup	@ \$14.00 /PCT	\$168.00
3,889	Run Charge - 1 Ballots	@ \$240.00 /M	\$933.36
<b>SAMPLE BALLOT BOOKLETS</b>		<b>JOB NO. E235902</b>	<b>\$7,373.32</b>
1	Election Setup-Covers	@ \$950.00 /Lot	\$950.00
6	Ballot Type Changes	@ \$100.00 /ea	\$600.00
24	Sample Ballot Page Setup	@ \$102.00 /ea	\$2,448.00
1	Measure Text Page Setup	@ \$102.00 /ea	\$102.00
5	Candidate Statement Page Setup	@ \$102.00 /ea	\$510.00
<b>Electronic Copy Input</b>			
2	1/2 Page Candidate Statement	@ \$48.00 /ea	\$96.00
4	Full Page Measure/ Candidate	@ \$43.00 /ea	\$172.00
<b>Booklet Run Charges</b>			
3,325	12 Page (6 Part)	@ \$288.90 /M	\$960.59
3,300	16 Page (8 Part)	@ \$368.10 /M	\$1,214.73
<b>Misc. Book Charges</b>			
4	Misc Pages - 26-2WTV-1118;26-MYVC-1118;26-PES-1118;26-VP-1118	@ \$80.00 /ea	\$320.00
<b>INK JET ADDRESSING/MAILING SERVICES</b>			<b>\$612.70</b>
1	Data Processing & Setup Charge	@ \$300.00 /Lot	\$300.00
6,254	Pieces Inkjet Address/Mailing	@ \$50.00 /M	\$312.70
<b>SPANISH TRANSLATIONS</b>			<b>\$1,533.16</b>
12	Facsimile Ballots -6 Ballot Types	@ \$1,446.16 /Lot	\$1,446.16
1	CS-Carniglia	@ \$87.00/Lot	\$87.00
<b>Provisional Envelopes</b>		<b>JOB NO. E235907</b>	<b>\$54.00</b>
150	Provisional Envelopes -E780-OP	\$0.36 /ea	\$54.00

*Total  
66625  
Printed*

**SUBTOTAL \$15,502.96**

PRECINCT #		BALLOT TYPE	TO ORDER		PRINT TO	TOTAL VBM, Counter,
			COUNTER/FOLDED	PRECINCT		
			PROV & In-house	order		
1	ANTELOPE	1	100	250	288	638
3	BRIDGEPORT	2	100	250	203	553
4	TRI-VALLEY	3	100	250	367	717
5	JUNE LAKE	3	100	150	228	478
6	LEE VINING MB	3	50		242	292
7	LONG VALLEY	4	100	450	389	939
8	MAMM. MEADOW	5	150	250	222	622
9	MAMM. MINARET	5	150	400	509	1059
10	MAMM. PINECREST	5	150	250	363	763
11	SWALL MEADOW MB	6	50		262	312
12	MAMMOTH VIEW	5	150	400	464	1014
13	OLD MAMMOTH	5	150	250	304	704
<b>TOTAL</b>			1350	2900	3841	8091



**Ballot Order Report - Precinct Order**  
**2018 Statewide General Election - 11/6/2018**

Order Item: Precinct Ballots  
 Order Parameter: Precinct Ballots



Voting Precinct	Ballot Order Parameter	Ballot Type	Total Current Bal	Total Order Reg	Mail Ballot Reg	Perm AV Reg	PollPlace Reg	Opt Outs	Applicable Reg	Ballot Order	Percentage	Begin Number	End Number	Number Of Pads
<b>01</b>														
Precinct Ballots		1	517	517	0	288	229	3	226	250	110.62%	0	0	0
<b>Total for Voting Precinct: 01</b>			<b>517</b>	<b>517</b>				<b>3</b>	<b>226</b>	<b>250</b>				
<b>03</b>														
Precinct Ballots		2	392	392	0	203	189	4	185	200	108.11%	0	0	0
<b>Total for Voting Precinct: 03</b>			<b>392</b>	<b>392</b>				<b>4</b>	<b>185</b>	<b>200</b>				
<b>04</b>														
Precinct Ballots		3	573	573	0	367	206	3	203	250	123.15%	0	0	0
<b>Total for Voting Precinct: 04</b>			<b>573</b>	<b>573</b>				<b>3</b>	<b>203</b>	<b>250</b>				
<b>05</b>														
Precinct Ballots		3	354	354	0	228	126	2	124	150	120.97%	0	0	0
<b>Total for Voting Precinct: 05</b>			<b>354</b>	<b>354</b>				<b>2</b>	<b>124</b>	<b>150</b>				
<b>07</b>														
Precinct Ballots		4	780	780	0	389	391	13	378	400	105.82%	0	0	0
<b>Total for Voting Precinct: 07</b>			<b>780</b>	<b>780</b>				<b>13</b>	<b>378</b>	<b>400</b>				
<b>08</b>														
Precinct Ballots		5	393	393	0	222	171	12	159	200	125.79%	0	0	0
<b>Total for Voting Precinct: 08</b>			<b>393</b>	<b>393</b>				<b>12</b>	<b>159</b>	<b>200</b>				
<b>09</b>														
Precinct Ballots		5	855	855	0	509	346	16	330	350	106.06%	0	0	0
<b>Total for Voting Precinct: 09</b>			<b>855</b>	<b>855</b>				<b>16</b>	<b>330</b>	<b>350</b>				
<b>10</b>														
Precinct Ballots		5	587	587	0	363	224	13	211	250	118.48%	0	0	0
<b>Total for Voting Precinct: 10</b>			<b>587</b>	<b>587</b>				<b>13</b>	<b>211</b>	<b>250</b>				
<b>12</b>														
Precinct Ballots		5	826	826	0	464	362	17	345	400	115.94%	0	0	0
<b>Total for Voting Precinct: 12</b>			<b>826</b>	<b>826</b>				<b>17</b>	<b>345</b>	<b>400</b>				
<b>13</b>														
Precinct Ballots		5	520	520	0	304	216	6	210	250	119.05%	0	0	0
<b>Total for Voting Precinct: 13</b>			<b>520</b>	<b>520</b>				<b>6</b>	<b>210</b>	<b>250</b>				
<b>Grand Total:</b>							<b>2,700</b>		<b>Samples Ordered:</b>					



**Ballot Order Report - Precinct Order**  
**2018 Statewide General Election - 11/6/2018**

Order Item: Mailed Precinct Ballots

Order Parameter: Mailed Precinct Ballots

Voting Precinct	Ballot Order Parameter	Ballot Type	Total Current Bal	Total Order Reg	Mail Ballot Reg	Perm AV Reg	PollPlace Reg	Opt Outs	Applicable Reg	Ballot Order	Percentage	Begin Number	End Number	Number Of Pads	
<b>06</b>															
Mailed Precinct Ballots		3	239	239	239	0	0	2	237	50	21.10%	0	0	0	
<b>Total for Voting Precinct: 06</b>			<b>239</b>	<b>239</b>				<b>2</b>	<b>237</b>	<b>50</b>					
<b>11</b>															
Mailed Precinct Ballots		6	262	262	262	0	0	2	260	50	19.23%	0	0	0	
<b>Total for Voting Precinct: 11</b>			<b>262</b>	<b>262</b>				<b>2</b>	<b>260</b>	<b>50</b>					
<b>Grand Total:</b>				<b>Ballots Ordered:</b>			<b>100</b>	<b>Samples Ordered:</b>							



SUPPLIES-POSTAGE				
08/09/2018	31.52	Over Package-Statement of Vote - PCard	U.S. BANK	I19-000880
08/09/2018	15.92	UPS Package sent 7/3/18 State of Vote -	U.S. BANK	I19-000880
09/17/2018	51.80	Red rope watershed file pockets and copy	QUILL CORPORATION	I19-001793
10/17/2018	36.39	3 Swift Glimpse calendars and Erasable m	U.S. BANK	I19-003021
10/17/2018	2.16	3 Swift Glimpse calendars and Erasable m	U.S. BANK	I19-003021
10/18/2018	48.24	Quill 8GB Flash Drives	QUILL CORPORATION	I19-002859
10/25/2018	510.18	1Q 18/19 Copier Cost Applied		
10/29/2018	37.49	Dollar Tree; Readers for Pollworker supply box		
11/05/2018	20.15	Office Supplies for Election	QUILL CORPORATION	I19-003542
11/05/2018	270.27	Office Supplies for Elections	QUILL CORPORATION	I19-003543
11/05/2018	218.10	Office Supplies for Elections	QUILL CORPORATION	I19-003544
11/13/2018	72.38	Office Supplies for BOS, Clk and Electio	QUILL CORPORATION	I19-003808
11/16/2018	33.32	EASY PULL TITE SEALS-100 NUMBERED CUST#	U.S. BANK	I19-004104
11/16/2018	2.42	Internal Use Tax: Invoice I19-004104 Line#305	U.S. BANK	I19-004104
	\$ 1,350.34			
10/25/2018	310.86	1Q 18/19 BP Postage Charges JULY AUG SEPT		
	1,311.44	Postage charges - OCT NOV DEC		
	1,622.30			
12/7/2018	\$ 3,500	Dominion Basic Election Support		
8/1/2018		ProVote prepayment		
10/18/2018	\$ 1,307.59	ProVote envelopes		
10/30/2018	\$ 535.94	ProVote Ballot mailing (3885 pieces) - postage		
10/30/2018	\$ 1,459.37	ProVote Book mailing (6232 pieces) - postage		
10/30/2018	\$ 4,127.26	official ballots		
	\$ 251.16	test decks		
	\$ 7,373.32	sample ballots books		
	\$ 1,533.16	spanish translations (6 ballot types)		
	\$ 54.00	provisional envelopes		
	\$ 1,551.36	service - insert and address VBM		
	\$ 612.70	service - address and mail VBM		
	\$ (310.06)	2% discount		
	\$ 944.59	tax		
	\$ 360.19	freight		
	\$ 180.00	return postage on VBM		
	\$ 57.30	metered postage		
	\$ 20,038			

<b>PUBLICATIONS</b>				
7/26/2018	102.50	Notice by County Clerk	Mammoth Times	
09/06/2018	311.00	#2018-0150 Notice of Offices up for elec	THE SHEET, INC	I19-001418
10/29/2018	55.00	2018-0162 Notice Fixing Time for Submiss	THE SHEET, INC	I19-003068
10/31/2018	31.00	Notice fixing time for submission of arg	HORIZON CALIFORNIA PUBLICATIONS, INC	I19-003272
12/03/2018	6.00	Acct#2100288 Election Publications	HORIZON CALIFORNIA PUBLICATIONS, INC	I19-004438
12/11/2018	22.00	#2018-0191 Notice of Central Location fo	THE SHEET, INC	I19-004978
12/12/2018	16.00	Mono County Manual tally Published 11/1/	HORIZON CALIFORNIA PUBLICATIONS, INC	I19-004979
12/12/2018	88.00	#2018-0192 Notice of list of election da	THE SHEET, INC	I19-004977
12/12/2018	55.00	#2018-0194 Notice of Polling PlacesOct	THE SHEET, INC	I19-004976
12/19/2018	27.50	Notice of 1% Tally #2018-0193	THE SHEET, INC	I19-004975
	\$ 611.50			
10/03/2018	500.00	Shannon Kendall-Media Month BillingAir	KMMT-FM	I19-002315

# Sample

Antelope Valley FPD  
Measure E



### Instructions to Voters:

To vote, completely fill in the oval to the left of your choice. Use a blue or black ink pen to mark your ballot. **NO RED INK.**

If you make a mistake, ask for a new ballot.

### Optional Write-in:

To vote for a qualified write-in candidate, write the person's name in the write-in space and fill in the oval.

VOTER-NOMINATED AND NONPARTISAN OFFICES		NON-PARTISAN OFFICES	
<p><b>VOTER-NOMINATED AND NONPARTISAN OFFICES</b></p> <p>All voters, regardless of the party preference they disclosed upon registration, or refusal to disclose a party preference, may vote for any candidate for a voter-nominated or nonpartisan office. The party preference, if any, designated by a candidate for a voter-nominated office is selected by the candidate and is shown for the information of the voters only. It does not imply that the candidate is nominated or endorsed by the party or that the party approves of the candidate. The party preference, if any, of a candidate for a nonpartisan office does not appear on the ballot.</p>		<p><b>SCHOOL</b></p> <p>State Superintendent of Public Instruction <input checked="" type="radio"/> <b>MARSHALL TUCK</b> Schools Improvement Director</p> <p><input type="radio"/> <b>TONY K. THURMOND</b> Educator/State Legislator</p> <p><input type="radio"/></p>	
<p><b>VOTER NOMINATED OFFICES</b></p> <p><b>STATE</b></p> <p><b>Governor</b></p> <p><input checked="" type="radio"/> <b>JOHN H. COX</b> Party Preference: Republican Businessman/Taxpayer Advocate</p> <p><input type="radio"/> <b>GAVIN NEWSOM</b> Party Preference: Democratic Lieutenant Governor/Businessman</p>		<p><b>Attorney General</b></p> <p><input checked="" type="radio"/> <b>STEVEN C. BAILEY</b> Party Preference: Republican Retired California Judge</p> <p><input type="radio"/> <b>XAVIER BECERRA</b> Party Preference: Democratic Appointed Attorney General of the State of California</p> <p><b>Insurance Commissioner</b></p> <p><input checked="" type="radio"/> <b>RICARDO LARA</b> Party Preference: Democratic California Senator</p> <p><input type="radio"/> <b>STEVE POIZNER</b> Party Preference: No Party Preference Businessman/Non-Profit Director</p>	
<p><b>Board of Equalization Member</b></p> <p>District 1</p> <p><input checked="" type="radio"/> <b>TOM HALLINAN</b> Party Preference: Democratic College Trustee/Businessman</p> <p><input type="radio"/> <b>TED GAINES</b> Party Preference: Republican Taxpayer Advocate/Senator</p>		<p><b>JUDICIAL</b></p> <p>Vote Yes or No for Each Office</p> <p><b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice <b>CAROL A. CORRIGAN</b> be elected to the office for the term provided by law?  <input type="radio"/> YES  <input type="radio"/> NO</p> <p><b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice <b>LEONDRRA R. KRUGER</b> be elected to the office for the term provided by law?  <input type="radio"/> YES  <input type="radio"/> NO</p>	



# Ballot

<b>Lieutenant Governor</b> <input checked="" type="radio"/>	Vote for One
<input type="radio"/> <b>ED HERNANDEZ</b> Party Preference: Democratic State Senator/Businessman	
<input type="radio"/> <b>ELENI KOUNALAKIS</b> Party Preference: Democratic Businesswoman/Economic Advisor	
<b>Secretary of State</b> <input checked="" type="radio"/>	Vote for One
<input type="radio"/> <b>ALEX PADILLA</b> Party Preference: Democratic Secretary of State	
<input type="radio"/> <b>MARK P. MEUSER</b> Party Preference: Republican Election Law Attorney	
<b>Controller</b> <input checked="" type="radio"/>	Vote for One
<input type="radio"/> <b>KONSTANTINOS RODITIS</b> Party Preference: Republican Businessman/CFO	
<input type="radio"/> <b>BETTY T. YEE</b> Party Preference: Democratic California State Controller	
<b>Treasurer</b> <input checked="" type="radio"/>	Vote for One
<input type="radio"/> <b>GREG CONLON</b> Party Preference: Republican Businessman/CPA	
<input type="radio"/> <b>FIONA MA</b> Party Preference: Democratic CPA/Taxpayer Representative	

<b>United States Senator</b> <input checked="" type="radio"/>	Vote for One
<input type="radio"/> <b>DIANNE FEINSTEIN</b> Party Preference: Democratic United States Senator	
<input type="radio"/> <b>KEVIN DE LEON</b> Party Preference: Democratic California Senator	
<b>United States Representative</b>	
<b>Congressional District 8</b> <input checked="" type="radio"/>	Vote for One
<input type="radio"/> <b>PAUL COOK</b> Party Preference: Republican United States Representative	
<input type="radio"/> <b>TIM DONNELLY</b> Party Preference: Republican Business Owner/Author	
<b>State Senator</b>	
<b>District 8</b> <input checked="" type="radio"/>	Vote for One
<input type="radio"/> <b>PAULINA MIRANDA</b> Party Preference: Democratic Business Woman	
<input type="radio"/> <b>ANDREAS BORGES</b> Party Preference: Republican County Supervisor/Educator	
<b>State Assembly Member</b>	
<b>District 5</b> <input checked="" type="radio"/>	Vote for One
<input type="radio"/> <b>FRANK BIGELOW</b> Party Preference: Republican Rancher/Businessman/Assemblyman	
<input type="radio"/> <b>CARLA J. NEAL</b> Party Preference: Democratic Educator/Notary Public	

<input type="radio"/> <b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT Shall Associate Justice LOUIS MAURO be elected to the office for the term provided by law?</b>	<input type="radio"/> YES	<input type="radio"/> NO
<input type="radio"/> <b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT Shall Associate Justice COLE BLEASE be elected to the office for the term provided by law?</b>	<input type="radio"/> YES	<input type="radio"/> NO

VOTE BOTH SIDES OF BALLOT



# Sample

MEASURES SUBMITTED TO THE VOTERS		SPECIAL DISTRICT					
STATE		ANTELOPE VALLEY FIRE PROTECTION DISTRICT					
<p><b>1 AUTHORIZES BONDS TO FUND PROGRAMS. LEGISLATIVE STATUTE.</b> Authorizes \$4 billion in general obligation bonds for existing affordable housing programs for low-income residents, veterans, farmworkers, manufactured and mobile homes, infill, and transit-oriented housing. Fiscal Impact: Increased state costs to repay bonds averaging about \$170 million annually over the next 35 years.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>7 CONFORMS CALIFORNIA DAYLIGHT SAVING TIME TO FEDERAL LAW. ALLOWS LEGISLATURE TO CHANGE DAYLIGHT SAVING TIME PERIOD. LEGISLATIVE STATUTE.</b> Gives Legislature ability to change daylight saving time period by two-thirds vote, if changes are consistent with federal law. Fiscal Impact: This measure has no direct fiscal effect because changes to daylight saving time would depend on future actions by the Legislature and potentially the federal government.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>2 AUTHORIZES BONDS TO FUND EXISTING HOUSING PROGRAM FOR INDIVIDUALS WITH MENTAL ILLNESS. LEGISLATIVE STATUTE.</b> Amends Mental Health Services Act to fund No Place Like Home Program, which finances housing for individuals with mental illness. Ratifies existing law establishing the No Place Like Home Program. Fiscal Impact: Allows the state to use up to \$140 million per year of county mental health funds to repay up to \$2 billion in bonds. These bonds would fund housing for those with mental illness who are homeless.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>8 REGULATES AMOUNTS OUTPATIENT KIDNEY DIALYSIS CLINICS CHARGE FOR DIALYSIS TREATMENT. INITIATIVE STATUTE.</b> Requires rebates and penalties if charges exceed limit. Requires annual reporting to the state. Prohibits clinics from refusing to treat patients based on payment source. Fiscal Impact: Overall annual effect on state and local governments ranging from net positive impact in the low tens of millions of dollars to net negative impact in the tens of millions of dollars.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>3 AUTHORIZES BONDS TO FUND PROJECTS FOR WATER SUPPLY AND QUALITY, WATERSHED, FISH, WILDLIFE, WATER CONVEYANCE, AND GROUNDWATER SUSTAINABILITY AND STORAGE. INITIATIVE STATUTE.</b> Authorizes \$8.877 billion in state general obligation bonds for various infrastructure projects. Fiscal Impact: Increased state costs to repay bonds averaging \$430 million per year over 40 years. Local government savings for water-related projects, likely averaging a couple hundred million dollars annually over the next few decades.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>9 Proposition 9 was removed from the ballot by order of the California Supreme Court.</b></p>	<p><b>10 EXPANDS LOCAL GOVERNMENTS' AUTHORITY TO ENACT RENT CONTROL ON RESIDENTIAL PROPERTY. INITIATIVE STATUTE.</b> Repeals state law that currently restricts the scope of rent-control policies that cities and other local jurisdictions may impose on residential property. Fiscal Impact: Potential net reduction in state and local revenues of tens of millions of dollars per year in the long term. Depending on actions by local communities, revenue losses could be less or considerably more.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>E ANTELOPE VALLEY FIRE PROTECTION DISTRICT MEASURE IMPOSING A SPECIAL TAX FOR INCREASED FIRE PROTECTION SERVICES.</b> Shall there be levied a flat tax of \$120.00 (adjusted annually for inflation but not to exceed \$160.00) on each parcel within the Antelope Valley Fire Protection District to fund static water supplies, staffing, training and equipment to enhance the District's ability to combat structural and wildland fire; levied annually until repealed by the voters or the District Board of Commissioners and expected to generate \$98,640 the first year?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>

1.25

1.25

1.25

1.25

1.25

1.25

1.25



# Ballot

<p><b>4 AUTHORIZES BONDS FUNDING CONSTRUCTION AT HOSPITALS PROVIDING CHILDREN'S HEALTH CARE. INITIATIVE STATUTE.</b> Authorizes \$1.5 billion in bonds, to be repaid from state's General Fund, to fund grants for construction, expansion, renovation, and equipping of qualifying children's hospitals. Fiscal Impact: Increased state costs to repay bonds averaging about \$80 million annually over the next 35 years.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>11 REQUIRES PRIVATE-SECTOR EMERGENCY AMBULANCE EMPLOYEES TO REMAIN ON-CALL DURING WORK BREAKS. ELIMINATES CERTAIN EMPLOYER LIABILITY. INITIATIVE STATUTE.</b> Law entitling hourly employees to breaks without being on-call would not apply to private-sector ambulance employees. Fiscal Impact: Likely fiscal benefit to local governments (in the form of lower costs and higher revenues), potentially in the tens of millions of dollars each year.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>
<p><b>5 CHANGES REQUIREMENTS FOR CERTAIN PROPERTY OWNERS TO TRANSFER THEIR PROPERTY TAX BASE TO REPLACEMENT PROPERTY. INITIATIVE CONSTITUTIONAL AMENDMENT AND STATUTE.</b> Removes certain transfer requirements for homeowners over 55, severely disabled homeowners, and contaminated or disaster-destroyed property. Fiscal Impact: Schools and local governments each would lose over \$100 million in annual property taxes early on, growing to about \$1 billion per year. Similar increase in state costs to backfill school property tax losses.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>12 ESTABLISHES NEW STANDARDS FOR CONFINEMENT OF SPECIFIED FARM ANIMALS; BANS SALE OF NONCOMPLYING PRODUCTS. INITIATIVE STATUTE.</b> Establishes minimum requirements for confining certain farm animals. Prohibits sales of meat and egg products from animals confined in noncomplying manner. Fiscal Impact: Potential decrease in state income tax revenues from farm businesses, likely not more than several million dollars annually. State costs up to \$10 million annually to enforce the measure.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>
<p><b>6 ELIMINATES CERTAIN ROAD REPAIR AND TRANSPORTATION FUNDING. REQUIRES CERTAIN FUEL TAXES AND VEHICLE FEES BE APPROVED BY THE ELECTORATE. INITIATIVE CONSTITUTIONAL AMENDMENT.</b> Repeals a 2017 transportation law's taxes and fees designated for road repairs and public transportation. Fiscal Impact: Reduced ongoing revenues of \$5.1 billion from state fuel and vehicle taxes that mainly would have paid for highway and road maintenance and repairs, as well as transit programs.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	

1.25

1.25

1.25

1.25

1.25

VOTE BOTH SIDES OF BALLOT



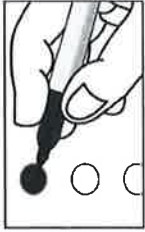
BT 3

31.75

Precinct 4, 5, 6

# Sample

weighted contests



### Instructions to Voters:

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If you make a mistake, ask for a new ballot.

### Optional Write-in:

To vote for a qualified write-in candidate, write the person's name in the write-in space and fill in the oval.

VOTER-NOMINATED AND NONPARTISAN OFFICES		NON-PARTISAN OFFICES	
<p>All voters, regardless of the party preference they disclosed upon registration, or refusal to disclose a party preference, may vote for any candidate for a voter-nominated or nonpartisan office. The party preference, if any, designated by a candidate for a voter-nominated office is selected by the candidate and is shown for the information of the voters only. It does not imply that the candidate is nominated or endorsed by the party or that the party approves of the candidate. The party preference, if any, of a candidate for a nonpartisan office does not appear on the ballot.</p>		<p><b>SCHOOL</b></p>	
<p><b>VOTER-NOMINATED OFFICES</b></p>		<p><b>MONO COUNTY OFFICE OF EDUCATION</b></p>	
<p><b>STATE</b></p>		<p><b>Trustee Area #2</b></p>	
<p><b>Governor</b></p> <p><input type="radio"/> <b>JOHN H. COX</b> Party Preference: Republican Businessman/Taxpayer Advocate</p> <p><input type="radio"/> <b>GAVIN NEWSOM</b> Party Preference: Democratic Lieutenant Governor/Businessman</p>		<p><input type="radio"/> <b>JIM KERBY</b> Millwright</p> <p><input type="radio"/> <b>JAKE SUPPA</b> Community Development Analyst</p>	
<p><b>Attorney General</b></p> <p><input type="radio"/> <b>STEVEN C. BAILEY</b> Party Preference: Republican Retired California Judge</p> <p><input type="radio"/> <b>XAVIER BECERRA</b> Party Preference: Democratic Appointed Attorney General of the State of California</p>		<p><b>State Superintendent of Public Instruction</b></p> <p><input type="radio"/> <b>MARSHALL TUCK</b> Schools Improvement Director</p> <p><input type="radio"/> <b>TONY K. THURMOND</b> Educator/State Legislator</p>	
<p><b>Board of Equalization Member</b></p> <p><b>District 1</b></p> <p><input type="radio"/> <b>RICARDO LARA</b> Party Preference: Democratic California Senator</p> <p><input type="radio"/> <b>STEVE POIZNER</b> Party Preference: No Party Preference Businessman/Non-Profit Director</p>		<p><b>Vote for One</b></p> <p><input type="radio"/> <b>TOM HALLINAN</b> Party Preference: Democratic College Trustee/Businessman</p> <p><input type="radio"/> <b>TED GAINES</b> Party Preference: Republican Taxpayer Advocate/Senator</p>	
<p><b>Insurance Commissioner</b></p> <p><input type="radio"/> <b>Vote for One</b></p>		<p><b>Vote for One</b></p>	



# Ballot

<b>Lieutenant Governor</b>   <input checked="" type="checkbox"/>   Vote for One		<b>United States Senator</b>   <input checked="" type="checkbox"/>   Vote for One		<b>JUDICIAL</b> Vote Yes or No for Each Office
<input type="checkbox"/> <b>ED HERNANDEZ</b> Party Preference: Democratic State Senator/Businessman		<input type="checkbox"/> <b>DIANNE FEINSTEIN</b> Party Preference: Democratic United States Senator		
<input type="checkbox"/> <b>ELENI KOUNALAKIS</b> Party Preference: Democratic Businesswoman/Economic Advisor		<input type="checkbox"/> <b>KEVIN DE LEON</b> Party Preference: Democratic California Senator		<b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice <b>CAROL A. CORRIGAN</b> be elected to the office for the term provided by law? <input type="radio"/> YES <input type="radio"/> NO
<b>Secretary of State</b>   <input checked="" type="checkbox"/>   Vote for One		<b>United States Representative</b>		<b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice <b>LEONDRA R. KRUGER</b> be elected to the office for the term provided by law? <input type="radio"/> YES <input type="radio"/> NO
<input type="checkbox"/> <b>ALEX PADILLA</b> Party Preference: Democratic Secretary of State		<b>Congressional District 8</b>   <input checked="" type="checkbox"/>   Vote for One		
<input type="checkbox"/> <b>MARK P. MEUSER</b> Party Preference: Republican Election Law Attorney		<input type="checkbox"/> <b>PAUL COOK</b> Party Preference: Republican United States Representative		<b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>LOUIS MAURO</b> be elected to the office for the term provided by law? <input type="radio"/> YES <input type="radio"/> NO
<b>Controller</b>   <input checked="" type="checkbox"/>   Vote for One		<b>State Senator</b>		<b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>COLE BLEASE</b> be elected to the office for the term provided by law? <input type="radio"/> YES <input type="radio"/> NO
<input type="checkbox"/> <b>KONSTANTINOS RODITIS</b> Party Preference: Republican Businessman/CFO		<b>District 8</b>   <input checked="" type="checkbox"/>   Vote for One		
<input type="checkbox"/> <b>BETTY T. YEE</b> Party Preference: Democratic California State Controller		<input type="checkbox"/> <b>PAULINA MIRANDA</b> Party Preference: Democratic Business Woman		<b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>COLE BLEASE</b> be elected to the office for the term provided by law? <input type="radio"/> YES <input type="radio"/> NO
<b>Treasurer</b>   <input checked="" type="checkbox"/>   Vote for One		<input type="checkbox"/> <b>ANDREAS BORGEAS</b> Party Preference: Republican County Supervisor/Educator		
<input type="checkbox"/> <b>GREG CONLON</b> Party Preference: Republican Businessman/CPA		<b>State Assembly Member</b>		<b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>COLE BLEASE</b> be elected to the office for the term provided by law? <input type="radio"/> YES <input type="radio"/> NO
<input type="checkbox"/> <b>FIONA MA</b> Party Preference: Democratic CPA/Taxpayer Representative		<b>District 5</b>   <input checked="" type="checkbox"/>   Vote for One		
		<input type="checkbox"/> <b>FRANK BIGELOW</b> Party Preference: Republican Rancher/Businessman/Assemblyman		
		<input type="checkbox"/> <b>CARLA J. NEAL</b> Party Preference: Democratic Educator/Notary Public		

VOTE BOTH SIDES OF BALLOT







# Ballot

**4 AUTHORIZES BONDS FUNDING CONSTRUCTION AT HOSPITALS PROVIDING CHILDREN'S HEALTH CARE. INITIATIVE STATUTE.** Authorizes \$1.5 billion in bonds, to be repaid from state's General Fund, to fund grants for construction, expansion, renovation, and equipping of qualifying children's hospitals. Fiscal Impact: Increased state costs to repay bonds averaging about \$80 million annually over the next 35 years.

1.25

YES  
 NO

**5 CHANGES REQUIREMENTS FOR CERTAIN PROPERTY OWNERS TO TRANSFER THEIR PROPERTY TAX BASE TO REPLACEMENT PROPERTY. INITIATIVE CONSTITUTIONAL AMENDMENT AND STATUTE.** Removes certain transfer requirements for homeowners over 55, severely disabled homeowners, and contaminated or disaster-destroyed property. Fiscal Impact: Schools and local governments each would lose over \$100 million in annual property taxes early on, growing to about \$1 billion per year. Similar increase in state costs to backfill school property tax losses.

1.25

YES  
 NO

**6 ELIMINATES CERTAIN ROAD REPAIR AND TRANSPORTATION FUNDING. REQUIRES CERTAIN FUEL TAXES AND VEHICLE FEES BE APPROVED BY THE ELECTORATE. INITIATIVE CONSTITUTIONAL AMENDMENT.** Repeals a 2017 transportation law's taxes and fees designated for road repairs and public transportation. Fiscal Impact: Reduced ongoing revenues of \$5.1 billion from state fuel and vehicle taxes that mainly would have paid for highway and road maintenance and repairs, as well as transit programs.

1.25

YES  
 NO

**11 REQUIRES PRIVATE-SECTOR EMERGENCY AMBULANCE EMPLOYEES TO REMAIN ON-CALL DURING WORK BREAKS. ELIMINATES CERTAIN EMPLOYER LIABILITY. INITIATIVE STATUTE.** Law entitling hourly employees to breaks without being on-call would not apply to private-sector ambulance employees. Fiscal Impact: Likely fiscal benefit to local governments (in the form of lower costs and higher revenues), potentially in the tens of millions of dollars each year.

1.25

YES  
 NO

**12 ESTABLISHES NEW STANDARDS FOR CONFINEMENT OF SPECIFIED FARM ANIMALS; BANS SALE OF NONCOMPLYING PRODUCTS. INITIATIVE STATUTE.** Establishes minimum requirements for confining certain farm animals. Prohibits sales of meat and egg products from animals confined in noncomplying manner. Fiscal Impact: Potential decrease in state income tax revenues from farm businesses, likely not more than several million dollars annually. State costs up to \$10 million annually to enforce the measure.

1.25

YES  
 NO

VOTE BOTH SIDES OF BALLOT



BT 4

33.75

Prec 7

# Sample

Weighted  
Contests

### Instructions to Voters:

To vote, completely fill in the oval to the left of your choice. Use a blue or black ink pen to mark your ballot. **NO RED INK.**

If you make a mistake, ask for a new ballot.

### Optional Write-in:

To vote for a qualified write-in candidate, write the person's name in the write-in space and fill in the oval.



VOTER-NOMINATED AND NONPARTISAN OFFICES		NON-PARTISAN OFFICES			
<p><b>VOTER-NOMINATED AND NONPARTISAN OFFICES</b></p> <p>All voters, regardless of the party preference they disclosed upon registration, or refusal to disclose a party preference, may vote for any candidate for a voter-nominated or nonpartisan office. The party preference, if any, designated by a candidate for a voter-nominated office is selected by the candidate and is shown for the information of the voters only. It does not imply that the candidate is nominated or endorsed by the party or that the party approves of the candidate. The party preference, if any, of a candidate for a nonpartisan office does not appear on the ballot.</p>		<p><b>Attorney General</b></p> <p><input type="radio"/> <b>STEVEN C. BAILEY</b> Party Preference: Republican Retired California Judge</p> <p><input type="radio"/> <b>XAVIER BECERRA</b> Party Preference: Democratic Appointed Attorney General of the State of California</p> <p><b>Insurance Commissioner</b></p> <p><input type="radio"/> <b>RICARDO LARA</b> Party Preference: Democratic California Senator</p> <p><input type="radio"/> <b>STEVE POIZNER</b> Party Preference: No Party Preference Businessman/Non-Profit Director</p>		<p><b>SCHOOL</b></p> <p><b>State Superintendent of Public Instruction</b></p> <p><input checked="" type="radio"/> <b>MARSHALL TUCK</b> Schools Improvement Director</p> <p><input type="radio"/> <b>TONY K. THURMOND</b> Educator/State Legislator</p>	
<p><b>VOTER NOMINATED OFFICES</b></p> <p><b>STATE</b></p>		<p><b>MONO COUNTY OFFICE OF EDUCATION</b></p> <p><b>Trustee Area #3</b></p> <p><input type="radio"/> <b>REBECCA CARNIGLIA</b> Businesswoman/Parent</p> <p><input type="radio"/> <b>GREG JENNISON</b> General Contractor</p> <p><input type="radio"/> <b>SUE M. BOUSKA</b> Incumbent</p>			
<p><b>Governor</b></p> <p><input type="radio"/> <b>JOHN H. COX</b> Party Preference: Republican Businessman/Taxpayer Advocate</p> <p><input type="radio"/> <b>GAVIN NEWSOM</b> Party Preference: Democratic Lieutenant Governor/Businessman</p> <p><b>Lieutenant Governor</b></p> <p><input type="radio"/> <b>ED HERNANDEZ</b> Party Preference: Democratic State Senator/Businessman</p> <p><input type="radio"/> <b>ELENI KOUNALAKIS</b> Party Preference: Democratic Businesswoman/Economic Advisor</p>		<p><b>Board of Equalization Member</b></p> <p><b>District 1</b></p> <p><input type="radio"/> <b>TOM HALLINAN</b> Party Preference: Democratic College Trustee/Businessman</p> <p><input type="radio"/> <b>TED GAINES</b> Party Preference: Republican Taxpayer Advocate/Senator</p>		<p>Vote for One</p> <p>Vote for One</p> <p>Vote for One</p> <p>Vote for no more than Two</p>	



# Ballot

<b>United States Senator</b>		Vote for One	
<input type="radio"/>	<b>DIANNE FEINSTEIN</b> Party Preference: Democratic United States Senator		
<input type="radio"/>	<b>KEVIN DE LEON</b> Party Preference: Democratic California Senator		
<b>United States Representative</b>		Vote for One	
<b>Congressional District 8</b>			
<input type="radio"/>	<b>PAUL COOK</b> Party Preference: Republican United States Representative		
<input type="radio"/>	<b>TIM DONNELLY</b> Party Preference: Republican Business Owner/Author		
<b>State Senator</b>		Vote for One	
<b>District 8</b>			
<input type="radio"/>	<b>PAULINA MIRANDA</b> Party Preference: Democratic Business Woman		
<input type="radio"/>	<b>ANDREAS BORGEAS</b> Party Preference: Republican County Supervisor/Educator		
<b>State Assembly Member</b>		Vote for One	
<b>District 5</b>			
<input type="radio"/>	<b>FRANK BIGELOW</b> Party Preference: Republican Rancher/Businessman/Assemblyman		
<input type="radio"/>	<b>CARLA J. NEAL</b> Party Preference: Democratic Educator/Notary Public		
<b>Secretary of State</b>		Vote for One	
<input type="radio"/>	<b>ALEX PADILLA</b> Party Preference: Democratic Secretary of State		
<input type="radio"/>	<b>MARK P. MEUSER</b> Party Preference: Republican Election Law Attorney		
<b>Controller</b>		Vote for One	
<input type="radio"/>	<b>KONSTANTINOS RODITIS</b> Party Preference: Republican Businessman/CFO		
<input type="radio"/>	<b>BETTY T. YEE</b> Party Preference: Democratic California State Controller		
<b>Treasurer</b>		Vote for One	
<input type="radio"/>	<b>GREG CONLON</b> Party Preference: Republican Businessman/CPA		
<input type="radio"/>	<b>FIONA MA</b> Party Preference: Democratic CPA/Taxpayer Representative		
<b>KERN COMMUNITY COLLEGE DISTRICT</b>			
<b>Trustee Area #2</b>			
Vote for One			
<input type="radio"/>	<b>JACK CONNELL</b> Retired Naval Officer		
<input type="radio"/>	<b>JAMES H. HINELINE III</b> Test Pilot Instructor		
<input type="radio"/>			

VOTE BOTH SIDES OF BALLOT



# Sample

SPECIAL DISTRICT		9 Proposition 9 was removed from the ballot by order of the California Supreme Court.	
<b>Southern Mono Healthcare District</b> Vote for no more than Two		<b>10 EXPANDS LOCAL GOVERNMENTS' AUTHORITY TO ENACT RENT CONTROL ON RESIDENTIAL PROPERTY. INITIATIVE STATUTE.</b> Repeals state law that currently restricts the scope of rent-control policies that cities and other local jurisdictions may impose on residential property. Fiscal Impact: Potential net reduction in state and local revenues of tens of millions of dollars per year in the long term. Depending on actions by local communities, revenue losses could be less or considerably more.	
<input type="radio"/> CAROLINE CASEY Event Manager Mammoth	<input type="radio"/> YES <input type="radio"/> NO	<b>11 REQUIRES PRIVATE-SECTOR EMERGENCY AMBULANCE EMPLOYEES TO REMAIN ON-CALL DURING WORK BREAKS. ELIMINATES CERTAIN EMPLOYER LIABILITY. INITIATIVE STATUTE.</b> Law entitling hourly employees to breaks without being on-call would not apply to private-sector ambulance employees. Fiscal Impact: Likely fiscal benefit to local governments (in the form of lower costs and higher revenues), potentially in the tens of millions of dollars each year.	
<input type="radio"/> GRADY D. DUTTON Public Works Director	<input type="radio"/> YES <input type="radio"/> NO	<b>12 ESTABLISHES NEW STANDARDS FOR CONFINEMENT OF SPECIFIED FARM ANIMALS; BANS SALE OF NONCOMPLYING PRODUCTS. INITIATIVE STATUTE.</b> Establishes minimum requirements for confining certain farm animals. Prohibits sales of meat and egg products from animals confined in noncomplying manner. Fiscal Impact: Potential decrease in state income tax revenues from farm businesses, likely not more than several million dollars annually. State costs up to \$10 million annually to enforce the measure.	
<input type="radio"/> JOANNE HUNT Registered Nurse	<input type="radio"/> YES <input type="radio"/> NO	<b>3 AUTHORIZES BONDS TO FUND PROJECTS FOR WATER SUPPLY AND QUALITY, WATERSHED, FISH, WILDLIFE, WATER CONVEYANCE, AND GROUNDWATER SUSTAINABILITY AND STORAGE. INITIATIVE STATUTE.</b> Authorizes \$8.877 billion in state general obligation bonds for various infrastructure projects. Fiscal Impact: Increased state costs to repay bonds averaging \$430 million per year over 40 years. Local government savings for water-related projects, likely averaging a couple hundred million dollars annually over the next few decades.	
<input type="radio"/> YURI R. PARISKY Medical Doctor	<input type="radio"/> YES <input type="radio"/> NO	<b>4 AUTHORIZES BONDS FUNDING CONSTRUCTION AT HOSPITALS PROVIDING CHILDREN'S HEALTH CARE. INITIATIVE STATUTE.</b> Authorizes \$1.5 billion in bonds, to be repaid from state's General Fund, to fund grants for construction, expansion, renovation, and equipping of qualifying children's hospitals. Fiscal Impact: Increased state costs to repay bonds averaging about \$80 million annually over the next 35 years.	
<input type="radio"/> RYAN WOOD Incumbent	<input type="radio"/> YES <input type="radio"/> NO	<b>5 CHANGES REQUIREMENTS FOR CERTAIN PROPERTY OWNERS TO TRANSFER THEIR PROPERTY TAX BASE TO REPLACEMENT PROPERTY. INITIATIVE CONSTITUTIONAL AMENDMENT AND STATUTE.</b> Removes certain transfer requirements for homeowners over 55, severely disabled homeowners, and contaminated or disaster-destroyed property. Fiscal Impact: Schools and local governments each would lose over \$100 million in annual property taxes early on, growing to about \$1 billion per year. Similar increase in state costs to backfill school property tax losses.	
<b>JUDICIAL</b> Vote Yes or No for Each Office		<b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice CAROL A. CORRIGAN be elected to the office for the term provided by law?	
<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice LEONDR A. KRUGER be elected to the office for the term provided by law?	
<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice LOUIS MAURO be elected to the office for the term provided by law?	
<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO		

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# Ballot

<p><b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>COLE BLEASE</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>	<p><b>1 AUTHORIZES BONDS TO FUND SPECIFIED HOUSING ASSISTANCE PROGRAMS. LEGISLATIVE STATUTE.</b>          Authorizes \$4 billion in general obligation bonds for existing affordable housing programs for low-income residents, veterans, farmworkers, manufactured and mobile homes, infill, and transit-oriented housing. Fiscal Impact: Increased state costs to repay bonds averaging about \$170 million annually over the next 35 years.</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>	<p><b>2 AUTHORIZES BONDS TO FUND EXISTING HOUSING PROGRAM FOR INDIVIDUALS WITH MENTAL ILLNESS. LEGISLATIVE STATUTE.</b> Amends Mental Health Services Act to fund No Place Like Home Program, which finances housing for individuals with mental illness. Ratifies existing law establishing the No Place Like Home Program. Fiscal Impact: Allows the state to use up to \$140 million per year of county mental health funds to repay up to \$2 billion in bonds. These bonds would fund housing for those with mental illness who are homeless.</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>
<p><b>6 ELIMINATES CERTAIN ROAD REPAIR AND TRANSPORTATION FUNDING. REQUIRES CERTAIN FUEL TAXES AND VEHICLE FEES BE APPROVED BY THE ELECTORATE. INITIATIVE CONSTITUTIONAL AMENDMENT.</b> Repeals a 2017 transportation law's taxes and fees designated for road repairs and public transportation. Fiscal Impact: Reduced ongoing revenues of \$5.1 billion from state fuel and vehicle taxes that mainly would have paid for highway and road maintenance and repairs, as well as transit programs.</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>		
<p><b>7 CONFORMS CALIFORNIA DAYLIGHT SAVING TIME TO FEDERAL LAW. ALLOWS LEGISLATURE TO CHANGE DAYLIGHT SAVING TIME PERIOD. LEGISLATIVE STATUTE.</b> Gives Legislature ability to change daylight saving time period by two-thirds vote, if changes are consistent with federal law. Fiscal Impact: This measure has no direct fiscal effect because changes to daylight saving time would depend on future actions by the Legislature and potentially the federal government.</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>		
<p><b>8 REGULATES AMOUNTS OUTPATIENT KIDNEY DIALYSIS CLINICS CHARGE FOR DIALYSIS TREATMENT. INITIATIVE STATUTE.</b> Requires rebates and penalties if charges exceed limit. Requires annual reporting to the state. Prohibits clinics from refusing to treat patients based on payment source. Fiscal Impact: Overall annual effect on state and local governments ranging from net positive impact in the low tens of millions of dollars to net negative impact in the tens of millions of dollars.</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>		

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Paget 8, 9, 10, 12, 13

# Sample

weighted contests

### Instructions to Voters:

To vote, completely fill in the oval to the left of your choice. Use a blue or black ink pen to mark your ballot. NO RED INK.

If you make a mistake, ask for a new ballot.

### Optional Write-in:

To vote for a qualified write-in candidate, write the person's name in the write-in space and fill in the oval.



VOTER-NOMINATED AND NONPARTISAN OFFICES		NON-PARTISAN OFFICES	
<p><b>VOTER-NOMINATED AND NONPARTISAN OFFICES</b></p> <p>All voters, regardless of the party preference they disclosed upon registration, or refusal to disclose a party preference, may vote for any candidate for a voter-nominated or nonpartisan office. The party preference, if any, designated by a candidate for a voter-nominated office is selected by the candidate and is shown for the information of the voters only. It does not imply that the candidate is nominated or endorsed by the party or that the party approves of the candidate. The party preference, if any, of a candidate for a nonpartisan office does not appear on the ballot.</p>		<p><b>SCHOOL</b></p> <p><b>State Superintendent of Public Instruction</b></p> <p><input type="radio"/> <b>STEVEN C. BAILEY</b> Party Preference: Republican Retired California Judge</p> <p><input type="radio"/> <b>XAVIER BECERRA</b> Party Preference: Democratic Appointed Attorney General of the State of California</p> <p><b>Insurance Commissioner</b></p> <p><input type="radio"/> <b>RICARDO LARA</b> Party Preference: Democratic California Senator</p> <p><input type="radio"/> <b>STEVE POIZNER</b> Party Preference: No Party Preference Businessman/Non-Profit Director</p>	
<p><b>VOTER NOMINATED OFFICES</b></p> <p><b>STATE</b></p> <p><b>Governor</b></p> <p><input type="radio"/> <b>JOHN H. COX</b> Party Preference: Republican Businessman/Taxpayer Advocate</p> <p><input type="radio"/> <b>GAVIN NEWSOM</b> Party Preference: Democratic Lieutenant Governor/Businessman</p> <p><b>Lieutenant Governor</b></p> <p><input type="radio"/> <b>ED HERNANDEZ</b> Party Preference: Democratic State Senator/Businessman</p> <p><input type="radio"/> <b>ELENI KOUNALAKIS</b> Party Preference: Democratic Businesswoman/Economic Advisor</p>		<p><b>Trustee Area #3</b></p> <p><input type="radio"/> <b>REBECCA CARNIGLIA</b> Businesswoman/Parent</p> <p><input type="radio"/> <b>GREG JENNISON</b> General Contractor</p> <p><input type="radio"/> <b>SUE M. BOUSKA</b> Incumbent</p>	
<p><b>MONO COUNTY OFFICE OF EDUCATION</b></p> <p><b>Trustee Area #3</b></p> <p><input type="radio"/> <b>REBECCA CARNIGLIA</b> Businesswoman/Parent</p> <p><input type="radio"/> <b>GREG JENNISON</b> General Contractor</p> <p><input type="radio"/> <b>SUE M. BOUSKA</b> Incumbent</p>		<p><b>MONO COUNTY OFFICE OF EDUCATION</b></p> <p><b>Trustee Area #3</b></p> <p><input type="radio"/> <b>REBECCA CARNIGLIA</b> Businesswoman/Parent</p> <p><input type="radio"/> <b>GREG JENNISON</b> General Contractor</p> <p><input type="radio"/> <b>SUE M. BOUSKA</b> Incumbent</p>	



# Ballot

<b>Secretary of State</b> Vote for One	<b>United States Senator</b> Vote for One	<b>KERN COMMUNITY COLLEGE DISTRICT</b>
<input type="radio"/> <b>ALEX PADILLA</b> Party Preference: Democratic Secretary of State	<input type="radio"/> <b>DIANNE FEINSTEIN</b> Party Preference: Democratic United States Senator	<b>Trustee Area #2</b>
<input type="radio"/> <b>MARK P. MEUSER</b> Party Preference: Republican Election Law Attorney	<input type="radio"/> <b>KEVIN DE LEON</b> Party Preference: Democratic California Senator	<input type="radio"/> <b>JACK CONNELL</b> Retired Naval Officer
<b>Controller</b> Vote for One	<b>United States Representative</b> Vote for One	<input type="radio"/> <b>JAMES H. HINELINE III</b> Test Pilot Instructor
<input type="radio"/> <b>KONSTANTINOS RODITIS</b> Party Preference: Republican Businessman/CFO	<b>Congressional District 8</b>	<input type="radio"/>
<input type="radio"/> <b>BETTY T. YEE</b> Party Preference: Democratic California State Controller	<input type="radio"/> <b>PAUL COOK</b> Party Preference: Republican United States Representative	
<b>Treasurer</b> Vote for One	<b>State Senator</b> Vote for One	
<input type="radio"/> <b>GREG CONLON</b> Party Preference: Republican Businessman/CPA	<b>District 8</b>	
<input type="radio"/> <b>FIONA MA</b> Party Preference: Democratic CPA/Taxpayer Representative	<input type="radio"/> <b>PAULINA MIRANDA</b> Party Preference: Democratic Business Woman	
	<input type="radio"/> <b>ANDREAS BORGEAS</b> Party Preference: Republican County Supervisor/Educator	
	<b>State Assembly Member</b> Vote for One	
	<b>District 5</b>	
	<input type="radio"/> <b>FRANK BIGELOW</b> Party Preference: Republican Rancher/Businessman/Assemblyman	
	<input type="radio"/> <b>CARLA J. NEAL</b> Party Preference: Democratic Educator/Notary Public	





# Sample

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SPECIAL DISTRICT	MEASURES SUBMITTED TO THE VOTERS	STATE
<b>Southern Mono Healthcare District</b> Vote for no more than Two <input type="radio"/> <b>CAROLINE CASEY</b> Event Manager Mammoth <input type="radio"/> <b>GRADY D. DUTTON</b> Public Works Director <input type="radio"/> <b>JOANNE HUNT</b> Registered Nurse <input type="radio"/> <b>YURI R. PARISKY</b> Medical Doctor <input type="radio"/> <b>RYAN WOOD</b> Incumbent	<b>1 AUTHORIZES BONDS TO FUND SPECIFIED HOUSING ASSISTANCE PROGRAMS. LEGISLATIVE STATUTE.</b> Authorizes \$4 billion in general obligation bonds for existing affordable housing programs for low-income residents, veterans, farmworkers, manufactured and mobile homes, infill, and transit-oriented housing. Fiscal Impact: Increased state costs to repay bonds averaging about \$170 million annually over the next 35 years. <input type="radio"/> YES <input type="radio"/> NO	<b>7 CONFORMS CALIFORNIA DAYLIGHT SAVING TIME TO FEDERAL LAW. ALLOWS LEGISLATURE TO CHANGE DAYLIGHT SAVING TIME PERIOD. LEGISLATIVE STATUTE.</b> Gives Legislature ability to change daylight saving time period by two-thirds vote, if changes are consistent with federal law. Fiscal Impact: This measure has no direct fiscal effect because changes to daylight saving time would depend on future actions by the Legislature and potentially the federal government. <input type="radio"/> YES <input type="radio"/> NO
<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <b>Mammoth Community Water District</b> Vote for no more than Two <input type="radio"/> <b>ROBERT D. CREASY</b> Incumbent <input type="radio"/> <b>DENNIS DOMAILLE</b> Incumbent <input type="radio"/> <b>DAWN L. VEREUCK</b> Business Owner	<b>2 AUTHORIZES BONDS TO FUND EXISTING HOUSING PROGRAM FOR INDIVIDUALS WITH MENTAL ILLNESS. LEGISLATIVE STATUTE.</b> Amends Mental Health Services Act to fund No Place Like Home Program, which finances housing for individuals with mental illness. Ratifies existing law establishing the No Place Like Home Program. Fiscal Impact: Allows the state to use up to \$140 million per year of county mental health funds to repay up to \$2 billion in bonds. These bonds would fund housing for those with mental illness who are homeless. <input type="radio"/> YES <input type="radio"/> NO	<b>8 REGULATES AMOUNTS OUTPATIENT KIDNEY DIALYSIS CLINICS CHARGE FOR DIALYSIS TREATMENT. INITIATIVE STATUTE.</b> Requires rebates and penalties if charges exceed limit. Requires annual reporting to the state. Prohibits clinics from refusing to treat patients based on payment source. Fiscal Impact: Overall annual effect on state and local governments ranging from net positive impact in the low tens of millions of dollars to net negative impact in the tens of millions of dollars. <input type="radio"/> YES <input type="radio"/> NO
<input type="radio"/> <input type="radio"/>	<b>3 AUTHORIZES BONDS TO FUND PROJECTS FOR WATER SUPPLY AND QUALITY, WATERSHED, FISH, WILDLIFE, WATER CONVEYANCE, AND GROUNDWATER SUSTAINABILITY AND STORAGE. INITIATIVE STATUTE.</b> Authorizes \$8.877 billion in state general obligation bonds for various infrastructure projects. Fiscal Impact: Increased state costs to repay bonds averaging \$430 million per year over 40 years. Local government savings for water-related projects, likely averaging a couple hundred million dollars annually over the next few decades. <input type="radio"/> YES <input type="radio"/> NO	<b>9 Proposition 9 was removed from the ballot by order of the California Supreme Court.</b> <b>10 EXPANDS LOCAL GOVERNMENTS' AUTHORITY TO ENACT RENT CONTROL ON RESIDENTIAL PROPERTY. INITIATIVE STATUTE.</b> Repeals state law that currently restricts the scope of rent-control policies that cities and other local jurisdictions may impose on residential property. Fiscal Impact: Potential net reduction in state and local revenues of tens of millions of dollars per year in the long term. Depending on actions by local communities, revenue losses could be less or considerably more. <input type="radio"/> YES <input type="radio"/> NO



# Ballot

<p><b>Mammoth Community Water District</b></p> <p><b>Two-Year Term</b></p>	<p>Vote for One</p> <p><input type="radio"/> <b>KAY C. HARTMAN</b> Human Resources Manager</p> <p><input type="radio"/> <b>ERIC KAUFMAN</b> Appointed Incumbent</p> <p><input type="radio"/> <b>GARY THOMPSON</b> Business Owner</p> <p><input type="radio"/></p>	<p><b>4 AUTHORIZES BONDS FUNDING CONSTRUCTION AT HOSPITALS PROVIDING CHILDREN'S HEALTH CARE. INITIATIVE STATUTE.</b> Authorizes \$1.5 billion in bonds, to be repaid from state's General Fund, to fund grants for construction, expansion, renovation, and equipping of qualifying children's hospitals. Fiscal Impact: Increased state costs to repay bonds averaging about \$80 million annually over the next 35 years.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>11 REQUIRES PRIVATE-SECTOR EMERGENCY AMBULANCE EMPLOYEES TO REMAIN ON-CALL DURING WORK BREAKS. ELIMINATES CERTAIN EMPLOYER LIABILITY. INITIATIVE STATUTE.</b> Law entitling hourly employees to breaks without being on-call would not apply to private-sector ambulance employees. Fiscal Impact: Likely fiscal benefit to local governments (in the form of lower costs and higher revenues), potentially in the tens of millions of dollars each year.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>
<p><b>JUDICIAL</b></p> <p>Vote Yes or No for Each Office</p> <p><b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice <b>CAROL A. CORRIGAN</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p><b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice <b>LEONDRA R. KRUGER</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>5 CHANGES REQUIREMENTS FOR CERTAIN PROPERTY OWNERS TO TRANSFER THEIR PROPERTY TAX BASE TO REPLACEMENT PROPERTY. INITIATIVE CONSTITUTIONAL AMENDMENT AND STATUTE.</b> Removes certain transfer requirements for homeowners over 55, severely disabled homeowners, and contaminated or disaster-destroyed property. Fiscal Impact: Schools and local governments each would lose over \$100 million in annual property taxes early on, growing to about \$1 billion per year. Similar increase in state costs to backfill school property tax losses.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>12 ESTABLISHES NEW STANDARDS FOR CONFINEMENT OF SPECIFIED FARM ANIMALS; BANS SALE OF NONCOMPLYING PRODUCTS. INITIATIVE STATUTE.</b> Establishes minimum requirements for confining certain farm animals. Prohibits sales of meat and egg products from animals confined in noncomplying manner. Fiscal Impact: Potential decrease in state income tax revenues from farm businesses, likely not more than several million dollars annually. State costs up to \$10 million annually to enforce the measure.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	
<p><b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>LOUIS MAURO</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p><b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>COLE BLEASE</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>6 ELIMINATES CERTAIN ROAD REPAIR AND TRANSPORTATION FUNDING. REQUIRES CERTAIN FUEL TAXES AND VEHICLE FEES BE APPROVED BY THE ELECTORATE. INITIATIVE CONSTITUTIONAL AMENDMENT.</b> Repeals a 2017 transportation law's taxes and fees designated for road repairs and public transportation. Fiscal Impact: Reduced ongoing revenues of \$5.1 billion from state fuel and vehicle taxes that mainly would have paid for highway and road maintenance and repairs, as well as transit programs.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>		

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# Sample

weighted contests

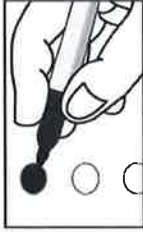
### Instructions to Voters:

To vote, completely fill in the oval to the left of your choice. Use a blue or black ink pen to mark your ballot. **NO RED INK.**

If you make a mistake, ask for a new ballot.

### Optional Write-in:

To vote for a qualified write-in candidate, write the person's name in the write-in space and fill in the oval.



VOTER-NOMINATED AND NONPARTISAN OFFICES		NON-PARTISAN OFFICES	
<p><b>VOTER-NOMINATED AND NONPARTISAN OFFICES</b></p> <p>All voters, regardless of the party preference they disclosed upon registration, or refusal to disclose a party preference, may vote for any candidate for a voter-nominated or nonpartisan office. The party preference, if any, designated by a candidate for a voter-nominated office is selected by the candidate and is shown for the information of the voters only. It does not imply that the candidate is nominated or endorsed by the party or that the party approves of the candidate. The party preference, if any, of a candidate for a nonpartisan office does not appear on the ballot.</p>		<p><b>SCHOOL</b></p> <p><b>State Superintendent of Public Instruction</b></p> <p><input type="radio"/> <b>STEVEN C. BAILEY</b> Party Preference: Republican Retired California Judge</p> <p><input type="radio"/> <b>XAVIER BECERRA</b> Party Preference: Democratic Appointed Attorney General of the State of California</p> <p><b>Insurance Commissioner</b></p> <p><input type="radio"/> <b>RICARDO LARA</b> Party Preference: Democratic California Senator</p> <p><input type="radio"/> <b>STEVE POIZNER</b> Party Preference: No Party Preference Businessman/Non-Profit Director</p>	
<p><b>VOTER-NOMINATED OFFICES</b></p> <p><b>STATE</b></p> <p><b>Governor</b></p> <p><input type="radio"/> <b>JOHN H. COX</b> Party Preference: Republican Businessman/Taxpayer Advocate</p> <p><input type="radio"/> <b>GAVIN NEWSOM</b> Party Preference: Democratic Lieutenant Governor/Businessman</p> <p><b>Lieutenant Governor</b></p> <p><input type="radio"/> <b>ED HERNADEZ</b> Party Preference: Democratic State Senator/Businessman</p> <p><input type="radio"/> <b>ELENI KOUNALAKIS</b> Party Preference: Democratic Businesswoman/Economic Advisor</p>		<p><b>BISHOP UNIFIED SCHOOL DISTRICT</b></p> <p><b>Governing Board Member</b></p> <p>Vote for no more than Three</p> <p><input type="radio"/> <b>TAYLOR P. LUDWICK</b> Incumbent</p> <p><input type="radio"/> <b>VIRGINIA FIGUEROA</b> Parent/Preschool Teacher</p> <p><input type="radio"/> <b>JOSHUA R. NICHOLSON</b> Incumbent</p> <p><input type="radio"/> <b>JESSICA TEX</b></p>	

# Ballot

<b>United States Senator</b>		Vote for One	
<input type="radio"/>	<b>DIANNE FEINSTEIN</b> Party Preference: Democratic United States Senator	<input type="radio"/>	<b>CLAUDIA MOYA-TANNER</b> Parent
<input type="radio"/>	<b>KEVIN DE LEON</b> Party Preference: Democratic California Senator	<input type="radio"/>	<b>CHERYL "CAMI" ELLIS</b> Business Owner/Parent
<b>United States Representative</b>		Vote for One	
<input type="radio"/>	<b>Congressional District 8</b>	<input type="radio"/>	
<input type="radio"/>	<b>PAUL COOK</b> Party Preference: Republican United States Representative	<input type="radio"/>	
<input type="radio"/>	<b>TIM DONNELLY</b> Party Preference: Republican Business Owner/Author	<input type="radio"/>	
<b>State Senator</b>		<b>KERN COMMUNITY COLLEGE DISTRICT</b>	
<input type="radio"/>	<b>District 8</b>	<input type="radio"/>	<b>Trustee Area #2</b>
<input type="radio"/>	<b>PAULINA MIRANDA</b> Party Preference: Democratic Business Woman	<input type="radio"/>	<b>JACK CONNELL</b> Retired Naval Officer
<input type="radio"/>	<b>ANDREAS BORGEAS</b> Party Preference: Republican County Supervisor/Educator	<input type="radio"/>	<b>JAMES H. HINELINE III</b> Test Pilot Instructor
<b>State Assembly Member</b>		Vote for One	
<input type="radio"/>	<b>District 5</b>	<input type="radio"/>	
<input type="radio"/>	<b>FRANK BIGELOW</b> Party Preference: Republican Rancher/Businessman/Assemblyman	<input type="radio"/>	
<input type="radio"/>	<b>CARLA J. NEAL</b> Party Preference: Democratic Educator/Notary Public	<input type="radio"/>	
<b>Secretary of State</b>		Vote for One	
<input type="radio"/>	<b>ALEX PADILLA</b> Party Preference: Democratic Secretary of State	<input type="radio"/>	
<input type="radio"/>	<b>MARK P. MEUSER</b> Party Preference: Republican Election Law Attorney	<input type="radio"/>	
<b>Controller</b>		Vote for One	
<input type="radio"/>	<b>KONSTANTINOS RODITIS</b> Party Preference: Republican Businessman/CFO	<input type="radio"/>	
<input type="radio"/>	<b>BETTY T. YEE</b> Party Preference: Democratic California State Controller	<input type="radio"/>	
<b>Treasurer</b>		Vote for One	
<input type="radio"/>	<b>GREG CONLON</b> Party Preference: Republican Businessman/CPA	<input type="radio"/>	
<input type="radio"/>	<b>FIONA MA</b> Party Preference: Democratic CPA/Taxpayer Representative	<input type="radio"/>	



# Sample

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<p><b>JUDICIAL</b> Vote Yes or No for Each Office</p> <p><b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice <b>CAROL A. CORRIGAN</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>5 CHANGES REQUIREMENTS FOR CERTAIN PROPERTY OWNERS TO TRANSFER THEIR PROPERTY TAX BASE TO REPLACEMENT PROPERTY. INITIATIVE CONSTITUTIONAL AMENDMENT AND STATUTE.</b> Removes certain transfer requirements for homeowners over 55, severely disabled homeowners, and contaminated or disaster-destroyed property. Fiscal Impact: Schools and local governments each would lose over \$100 million in annual property taxes early on, growing to about \$1 billion per year. Similar increase in state costs to backfill school property tax losses.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>12 ESTABLISHES NEW STANDARDS FOR CONFINEMENT OF SPECIFIED FARM ANIMALS; BANS SALE OF NONCOMPLYING PRODUCTS. INITIATIVE STATUTE.</b> Establishes minimum requirements for confining certain farm animals. Prohibits sales of meat and egg products from animals confined in noncomplying manner. Fiscal Impact: Potential decrease in state income tax revenues from farm businesses, likely not more than several million dollars annually. State costs up to \$10 million annually to enforce the measure.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>
<p><b>FOR ASSOCIATE JUSTICE OF THE SUPREME COURT</b> Shall Justice <b>LEONDRA R. KRUGER</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>6 ELIMINATES CERTAIN ROAD REPAIR AND TRANSPORTATION FUNDING. REQUIRES CERTAIN FUEL TAXES AND VEHICLE FEES BE APPROVED BY THE ELECTORATE. INITIATIVE CONSTITUTIONAL AMENDMENT.</b> Repeals a 2017 transportation law's taxes and fees designated for road repairs and public transportation. Fiscal Impact: Reduced ongoing revenues of \$5.1 billion from state fuel and vehicle taxes that mainly would have paid for highway and road maintenance and repairs, as well as transit programs.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	
<p><b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>LOUIS MAURO</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>		
<p><b>FOR ASSOCIATE JUSTICE, COURT OF APPEAL, 3RD DISTRICT</b> Shall Associate Justice <b>COLE BLEASE</b> be elected to the office for the term provided by law?</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>		
<p><b>MEASURES SUBMITTED TO THE VOTERS</b></p> <p>STATE</p>		
<p><b>1 AUTHORIZES BONDS TO FUND SPECIFIED HOUSING ASSISTANCE PROGRAMS. LEGISLATIVE STATUTE.</b> Authorizes \$4 billion in general obligation bonds for existing affordable housing programs for low-income residents, veterans, farmworkers, manufactured and mobile homes, infill, and transit-oriented housing. Fiscal Impact: Increased state costs to repay bonds averaging about \$170 million annually over the next 35 years.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	<p><b>7 CONFORMS CALIFORNIA DAYLIGHT SAVING TIME TO FEDERAL LAW. ALLOWS LEGISLATURE TO CHANGE DAYLIGHT SAVING TIME PERIOD. LEGISLATIVE STATUTE.</b> Gives Legislature ability to change daylight saving time period by two-thirds vote, if changes are consistent with federal law. Fiscal Impact: This measure has no direct fiscal effect because changes to daylight saving time would depend on future actions by the Legislature and potentially the federal government.</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>	



# Ballot

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**8 REGULATES AMOUNTS OUTPATIENT KIDNEY DIALYSIS CLINICS CHARGE FOR DIALYSIS TREATMENT. INITIATIVE STATUTE.** Requires rebates and penalties if charges exceed limit. Requires annual reporting to the state. Prohibits clinics from refusing to treat patients based on payment source. Fiscal Impact: Overall annual effect on state and local governments ranging from net positive impact in the low tens of millions of dollars to net negative impact in the tens of millions of dollars.

YES  
 NO

**9 Proposition 9 was removed from the ballot by order of the California Supreme Court.**

**10 EXPANDS LOCAL GOVERNMENTS' AUTHORITY TO ENACT RENT CONTROL ON RESIDENTIAL PROPERTY. INITIATIVE STATUTE.** Repeals state law that currently restricts the scope of rent-control policies that cities and other local jurisdictions may impose on residential property. Fiscal Impact: Potential net reduction in state and local revenues of tens of millions of dollars per year in the long term. Depending on actions by local communities, revenue losses could be less or considerably more.

YES  
 NO

**11 REQUIRES PRIVATE-SECTOR EMERGENCY AMBULANCE EMPLOYEES TO REMAIN ON-CALL DURING WORK BREAKS. ELIMINATES CERTAIN EMPLOYER LIABILITY. INITIATIVE STATUTE.** Law entitling hourly employees to breaks without being on-call would not apply to private-sector ambulance employees. Fiscal Impact: Likely fiscal benefit to local governments (in the form of lower costs and higher revenues), potentially in the tens of millions of dollars each year.

YES  
 NO

**2 AUTHORIZES BONDS TO FUND EXISTING HOUSING PROGRAM FOR INDIVIDUALS WITH MENTAL ILLNESS. LEGISLATIVE STATUTE.** Amends Mental Health Services Act to fund No Place Like Home Program, which finances housing for individuals with mental illness. Ratifies existing law establishing the No Place Like Home Program. Fiscal Impact: Allows the state to use up to \$140 million per year of county mental health funds to repay up to \$2 billion in bonds. These bonds would fund housing for those with mental illness who are homeless.

YES  
 NO

**3 AUTHORIZES BONDS TO FUND PROJECTS FOR WATER SUPPLY AND QUALITY, WATERSHED, FISH, WILDLIFE, WATER CONVEYANCE, AND GROUNDWATER SUSTAINABILITY AND STORAGE. INITIATIVE STATUTE.** Authorizes \$8.877 billion in state general obligation bonds for various infrastructure projects. Fiscal Impact: Increased state costs to repay bonds averaging \$430 million per year over 40 years. Local government savings for water-related projects, likely averaging a couple hundred million dollars annually over the next few decades.

YES  
 NO

**4 AUTHORIZES BONDS FUNDING CONSTRUCTION AT HOSPITALS PROVIDING CHILDREN'S HEALTH CARE. INITIATIVE STATUTE.** Authorizes \$1.5 billion in bonds, to be repaid from state's General Fund, to fund grants for construction, expansion, renovation, and equipping of qualifying children's hospitals. Fiscal Impact: Increased state costs to repay bonds averaging about \$80 million annually over the next 35 years.

YES  
 NO

