



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

Regular Meeting January 22, 2019

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA - NONE

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. California Fish and Game Commission Notices

(1) Copy of notice of proposed regulatory action relative to amending the California Code of Regulations sections 362, 364, 364.1 and 708.6, relating to mammal hunting regulations for the 2019-2020 season. (2) Copy of notice of proposed regulatory action relative to amending the California Code of Regulations section 354, relating to archery equipment and crossbow regulations.

7. REGULAR AGENDA - MORNING

A. Strategic Priority List by Category

Departments: CAO

30 minutes

(Leslie Chapman) - Present current strategic priority list that will guide the County work product for the remainder of fiscal year 2018-19.

Recommended Action: Adopt the list and priorities as presented or amended.

Fiscal Impact: None at this time; however, these priorities will inform mid-year budget decisions.

B. State of the County – Progress Towards 2019 Strategic Priorities

Departments: CAO, All Departments

(All departments) - State of the County – Department reports on progress towards 2019 Strategic Priorities.

Recommended Action: Hear departmental presentations, offer feedback and provide direction.

Fiscal Impact: None.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION - NONE

ITEMS FROM THE MORNING AGENDA MAY CONTINUE TO THE AFTERNOON SESSION WHICH WILL RECONVENE NO EARLIER THAN 12:30 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. REGULAR AGENDA - AFTERNOON

A. Federal Government Shutdown

Departments: Board of Supervisors
10 minutes

(Supervisor Peters; Staff) - An opportunity for the Board, staff, and public to discuss the current Federal Government shutdown, and its effects on the County.

Recommended Action: None, informational only.

Fiscal Impact: None.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 22, 2019

TIME REQUIRED

SUBJECT California Fish and Game
 Commission Notices

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

(1) Copy of notice of proposed regulatory action relative to amending the California Code of Regulations sections 362, 364, 364.1 and 708.6, relating to mammal hunting regulations for the 2019-2020 season. (2) Copy of notice of proposed regulatory action relative to amending the California Code of Regulations section 354, relating to archery equipment and crossbow regulations.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Notices</p>
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History

Time	Who	Approval
1/17/2019 5:12 PM	County Administrative Office	Yes
1/17/2019 8:47 AM	County Counsel	Yes
1/17/2019 1:50 PM	Finance	Yes

Commissioners
Eric Sklar, President
Saint Helena
Vice President (**Vacant**)

STATE OF CALIFORNIA
Gavin Newsom, Governor

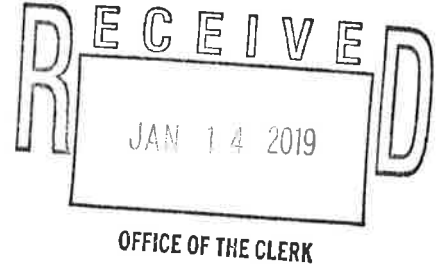
Valerie Termini, Executive Director
P.O. Box 944209
Sacramento, CA 94244-2090
(916) 653-4899
fgc@fgc.ca.gov
www.fgc.ca.gov

Jacque Hostler-Carmesin, Member
McKinleyville
Russell E. Burns, Member
Napa
Peter S. Silva, Member
Jamul

Fish and Game Commission



Wildlife Heritage and Conservation
Since 1870



January 9, 2019

This is to provide you with a copy of the notice of proposed regulatory action relative to amending sections 362, 364, 364.1 and 708.6, Title 14, California Code of Regulations, relating to mammal hunting regulations for the 2019-2020 season, which is published in the California Regulatory Notice Register on January 11, 2019.

Please note the dates of the public hearings related to this matter and associated deadlines for receipt of written comments.

Additional information and all associated documents may be found on the Fish and Game Commission website at <http://www.fgc.ca.gov/regulations/>.

Brad Burkholder, Environmental Program Manager, Department of Fish and Wildlife at (916) 445-1829, has been designated to respond to questions on the substance of the proposed regulations.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon D. Shellstrom".

Jon D. Shellstrom
Associate Governmental Program Analyst

Attachment

**TITLE 14. Fish and Game Commission
Notice of Proposed Changes in Regulations**

NOTICE IS HEREBY GIVEN that the Fish and Game Commission (Commission), pursuant to the authority vested by Sections 200, 203, 203.1, 265, 332, 1050, 4331 and 4902 of the Fish and Game Code and to implement, interpret or make specific Sections 332, 1050, 1570, 1571, 1572, 1573, 1574, 3950, 4302, 4330, 4333, 4336, 4340, 4341 and 4902 of said Code, proposes to amend sections 362, 364, 364.1 and 708.6, Title 14, California Code of Regulations, relating to Mammal Hunting Regulations for the 2019-2020 season.

Informative Digest/Policy Statement Overview (Nelson Big Horn Sheep - Section 362)

The current regulation in Section 362, Title 14, CCR, provides for limited hunting of Nelson bighorn rams in specified areas of the State. The proposed change is intended to adjust the number of tags available for the 2019 season based on bighorn sheep spring population surveys conducted by the Department.

Final tag quota determinations will be made pending completion of all surveys and data analyses.

Other Amendments:

- Establishment of the Newberry, Rodman and Ord Hunt Zone: The proposed change adds this new bighorn sheep hunt zone in San Bernardino County.
- Reallocation of the Kelso Peak/Old Dad Mountains Fund-Raising to the Cady Mountains: The Kelso Peak/Old Dad herd unit has experienced significant population decline following a recent outbreak of respiratory disease. The proposal would reallocate this fund-raising tag to be valid in the Cady Mountains Hunt Zone.
- Amend the contact telephone number that is no longer in use for the program. The proposed Editorial Change provides a current contact phone number.

Informative Digest/Policy Statement Overview (Elk - Section 364)

Current regulations in Section 364, Title 14, CCR, provide definitions, hunting zone descriptions, season dates, and elk license tag quotas. To achieve elk herd management goals and objectives and maintain hunting quality, it is periodically necessary to adjust quotas, seasons, hunt areas and other criteria in response to dynamic environmental and biological conditions. The proposed amendments to Section 364 will establish the 2019 tag quotas, season dates, and tag distribution within each hunt adjusting for annual fluctuations in populations.

Proposed Amendments: The proposed ranges of elk tags for 2019 are presented in the Proposed Regulatory Text of Section 364.

1. Subsections 364(r) through (aa) specify elk license tag quotas for each hunt in accordance with management goals and objectives.
2. Amend and correct the Special Condition in subsection (d)(13)(B)3. East Park Reservoir General Methods Tule Elk Hunt, alerting hunters to the current Colusa County variance which permits the use of muzzleloaders.
3. Modify Season Dates. Due to military use constraints at Fort Hunter Liggett, hunt dates are annually subject to change and may be adjusted or cancelled by the base commander.

Informative Digest/Policy Statement Overview (Department Administered Shared Habitat Alliance for Recreational Enhancement (SHARE) Elk Hunts - Section 364.1)

Current regulations in Section 364.1, SHARE Elk Hunts, T14, CCR, specify elk tag quotas for each hunt area. To achieve elk herd management goals and objectives and maintain hunting quality, it is periodically necessary to adjust quotas in response to dynamic environmental and biological conditions.

Preliminary tag quota ranges are indicated pending final 2019 tag allocations in accordance with elk management goals and objectives. Survey data collected between August 2018 and March 2019 will be the

basis for the number of tags recommended to the Commission at the April 2019 adoption hearing.

The preliminary tag quota ranges for 2019 are found in the proposed Regulatory Text of Section 364.1.

Informative Digest/Policy Statement Overview (Tag Validation, Countersigning and Transporting Requirements - Section 708.6)

Critical to the management of California's game populations is the countersigning requirement of deer and elk tags by an authorized person who physically signs their name to the tag attached to the deer or elk carcass. In subsection 708.6(c), Title 14, CCR, Deer and Elk Tags, Persons Authorized to Validate, it is necessary to clarify for the public and law enforcement that "firefighters employed on a full-time basis" are authorized to countersign, an addition to the other authorized persons found in 708.6(c). Part time, volunteer, or other fire station personnel are not included and cannot sign the tag. The added text maintains the existing regulatory requirement that the countersigning may be done only for deer and elk brought to a fire station.

Wildlife managers and law enforcement officers from the Department believe expanding the authority to countersign tags to include all firefighters will make it easier for the public to follow the law and increase the number of reliable witnesses in the event of an investigation of poaching.

The amendment also clarifies that the authorized persons "countersign" as the required action; corrects outdated state job titles of Plant Quarantine Inspector; clarifies that the provisions apply both to deer and elk tags; and other minor editorial changes.

Benefits of the regulations

The proposed regulations will contribute to the sustainable management of elk populations in California. Existing elk herd management goals specify objective levels for the proportion of bulls in the herds. These ratios are maintained and managed in part by periodically modifying the number of tags. The final number of tags will be based upon findings from annual harvest, herd composition counts, and population estimates where appropriate.

Evaluation of incompatibility with existing regulations

The Fish and Game Commission, pursuant to Fish and Game Code Sections 200 and 203, has the sole authority to regulate elk hunting in California. Commission staff has searched the California Code of Regulations and has found the proposed changes pertaining to elk tag allocations are consistent with Title 14. Therefore, the Commission has determined that the proposed amendments are neither inconsistent nor incompatible with existing State regulations.

Non-monetary Benefits to the Public

The Commission anticipates benefits to the health and welfare of California residents through the sustainable management of mammal populations. The Commission does not anticipate non-monetary benefits to worker safety, the prevention of discrimination, the promotion of fairness or social equity and the increase in openness and transparency in business and government.

NOTICE IS GIVEN that any person interested may present statements, orally or in writing, relevant to this action at a hearing to be held in the Resource Building first floor auditorium, 1416 9th Street, Sacramento, California, on February 6, 2019 at 8:30 a.m., or as soon thereafter as the matter may be heard.

NOTICE IS ALSO GIVEN that any person interested may present statements, orally or in writing, relevant to this action at a hearing to be held in The City of Santa Monica Civic East Wing Auditorium, 1855 Main Street, Santa Monica, California, on April 17, 2019, at 8:30 a.m., or as soon thereafter as the matter may be heard. It is requested, but not required, that written comments be submitted on or before **5:00 p.m.** April 4, 2019 at the address given below, or by email to FGC@fgc.ca.gov. Written comments mailed, or emailed to the Commission office, must be received before 12:00 noon on April 12, 2019. All comments must be received no later than April 17, 2019, at the hearing in Santa Monica, California. If you would like copies of any modifications to this proposal, please include your name and mailing address.

Availability of Documents

Copies of the Notice of Proposed Action, the Initial Statement of Reasons, and the text of the regulation in underline and strikethrough format can be accessed through the Commission website at www.fgc.ca.gov. The regulations as well as all related documents upon which the proposal is based (rulemaking file), are on file and available for public review from the agency representative, Valerie Termini, Executive Director, Fish and Game Commission, 1416 Ninth Street, Box 944209, Sacramento, California 94244-2090, phone (916) 653-4899. Please direct requests for the above-mentioned documents and inquiries concerning the regulatory process to Melissa Miller-Henson or Jon Snellstrom at the preceding address or phone number. Brad Burkholder, Environmental Program Manager, Department of Fish and Wildlife, (916) 445-1829, has been designated to respond to questions on the substance of the proposed regulations. Mailed comments should be addressed to Fish and Game Commission, PO Box 944209, Sacramento, CA 94244-2090.

Availability of Modified Text

If the regulations adopted by the Commission differ from but are sufficiently related to the action proposed, they will be available to the public for at least 15 days prior to the date of adoption. Circumstances beyond the control of the Commission (e.g., timing of Federal regulation adoption, timing of resource data collection, timelines do not allow, etc.) or changes made to be responsive to public recommendation and comments during the regulatory process may preclude full compliance with the 15-day comment period, and the Commission will exercise its powers under Section 265 of the Fish and Game Code. Regulations adopted pursuant to this section are not subject to the time periods for adoption, amendment or repeal of regulations prescribed in Sections 11343.4, 11346.4, 11346.8 and 11347.1 of the Government Code. Any person interested may obtain a copy of said regulations prior to the date of adoption by contacting the agency representative named herein.

If the regulatory proposal is adopted, the final statement of reasons may be obtained from the address above when it has been received from the agency program staff.

Impact of Regulatory Action/Results of the Economic Impact Assessment

The potential for significant statewide adverse economic impacts that might result from the proposed regulatory action has been assessed, and the following initial determinations relative to the required statutory categories have been made:

- (a) Significant Statewide Adverse Economic Impact Directly Affecting Businesses, Including the Ability of California Businesses to Compete with Businesses in Other States:
- (Section 362, 364, 364.1):** The proposed action will not have a significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other states. The proposed regulations adjust tag quotas for existing hunts and establish a new hunt zone to provide additional public recreational opportunity and could result in minor increases in hunting days and hunter spending on equipment, fuel, food, and accommodations. Given that the proposed regulation may introduce, at the most, a small increase in the overall number of tags available and the area over which they are distributed, the proposed regulations are anticipated to be economically neutral to slightly beneficial for business.
- (Section 708.6):** The proposed action will not have a significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other states. The proposed action expands the list of authorized firefighters able to perform a service for the public.
- (b) Impact on the Creation or Elimination of Jobs Within the State, the Creation of New Businesses or the Elimination of Existing Businesses, or the Expansion of Businesses in California; Benefits of the Regulation to the Health and Welfare of California Residents, Worker Safety, and the State's Environment:

The Commission anticipates no to minor positive impacts on the creation or elimination of jobs within the state, and no impact on the creation of new business, the elimination of existing businesses or the expansion of businesses in California as minor variations in hunting regulations are, by themselves, unlikely to provide a substantial enough economic stimulus to the state. The Commission anticipates benefits to the health and welfare of California residents. Hunting provides opportunities for multi-generational family activities and promotes respect for California's environment by the future stewards of the State's resources. The proposed action will not provide benefits to worker safety. The Commission anticipates benefits to the State's environment in the sustainable management of natural resources.

(c) Cost Impacts on a Representative Private Person or Business:

The agency is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

(d) Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State: None.

(e) Nondiscretionary Costs/Savings to Local Agencies: None.

(f) Programs Mandated on Local Agencies or School Districts: None.

(g) Costs Imposed on Any Local Agency or School District that is Required to be Reimbursed Under Part 7 (commencing with Section 17500) of Division 4, Government Code: None.

(h) Effect on Housing Costs: None.

Effect on Small Business

It has been determined that the adoption of these regulations may affect small business. The Commission has drafted the regulations in Plain English pursuant to Government Code Sections 11342.580 and 11346.2(a)(1).

Consideration of Alternatives

The Commission must determine that no reasonable alternative considered by the Commission, or that has otherwise been identified and brought to the attention of the Commission, would be more effective in carrying out the purpose for which the action is proposed, would be as effective and less burdensome to affected private persons than the proposed action, or would be more cost effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

FISH AND GAME COMMISSION

Dated: December 31, 2018

Melissa Miller-Henson
Acting Executive Director

Commissioners
Eric Sklar, President
Saint Helena
Vice President (Vacant)

Jacque Hostler-Carmesin, Member
McKinleyville
Russell E. Burns, Member
Napa
Peter S. Silva, Member
Jamul

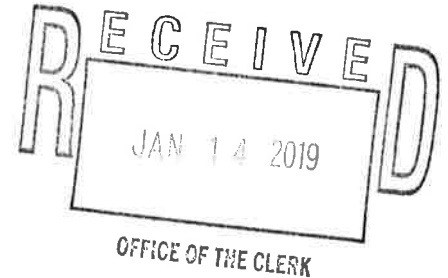
STATE OF CALIFORNIA
Gavin Newsom, Governor

Fish and Game Commission



Wildlife Heritage and Conservation
Since 1870

Valerie Termini, Executive Director
P.O. Box 944209
Sacramento, CA 94244-2090
(916) 653-4899
fgc@fgc.ca.gov
www.fgc.ca.gov



January 9, 2019

This is to provide you with a copy of the notice of proposed regulatory action relative to amending Section 354, Title 14, California Code of Regulations, relating to archery equipment and crossbow regulations, which is published in the California Regulatory Notice Register on January 11, 2019.

Please note the dates of the public hearings related to this matter and associated deadlines for receipt of written comments.

Additional information and all associated documents may be found on the Fish and Game Commission website at <http://www.fgc.ca.gov/regulations/>.

Patrick Foy, Captain, Law Enforcement Division, Department of Fish and Wildlife at (916) 651-6692, has been designated to respond to questions on the substance of the proposed regulations.

Sincerely,

Jon D. Snellstrom
Associate Governmental Program Analyst

Attachment

**TITLE 14. Fish and Game Commission
Notice of Proposed Changes in Regulations**

NOTICE IS HEREBY GIVEN that the Fish and Game Commission (Commission), pursuant to the authority vested by Sections 200, 203, 240, and 265 of the Fish and Game Code and to implement, amend, or make specific Sections 200, 203, 203.1, 265, 2005, and 4370, of said Code, proposes to amend Section 354, Title 14, California Code of Regulations, relating to Archery Equipment and Crossbow Regulations.

Normative Digest/Policy Statement Overview

The California Department of Fish and Wildlife (Department) proposes two amendments to Section 354, Title 14, California Code of Regulations, which are related to law enforcement.

First, the provision in subsection 354(f) requires that a bow "cast a legal hunting arrow ... 130 yards", however this is unenforceable since it is impossible to demonstrate inside a courtroom. There is a need for clarification of the regulation to require that archery equipment be strong enough to project an arrow at a rate that it will be lethal to the game mammal and also be enforceable. For clarity, the Department proposes requiring a draw weight of at least 40 pounds for a bow and 125 pounds for a crossbow to make it practical to demonstrate in the field and in a courtroom. Draw weight as used in archery sports is the measure of force required to draw the bow to a ready to fire position.

Second, the provision in subsection 354(h) states that "archers may not possess a firearm while hunting in the field during any archery season, or while hunting during a general season under the provisions of an archery only tag." The subsection also provides an exception, by reference to Fish and Game Code 4370, which permits peace officers to carry a concealed firearm. The Department proposes an amendment allowing possession of a concealable firearm while hunting big game other than deer (consistent with Fish and Game Code section 4370) under the authority of an archery only tag, provided the hunter does not use that firearm in any way to take the game animal.

Non-monetary Benefits to the Public

The Commission anticipates benefits to the health and welfare of California residents through the sustainable management of mammal populations. The Commission does not anticipate non-monetary benefits to worker safety, the prevention of discrimination, the promotion of fairness or social equity and the increase in openness and transparency in business and government.

Consistency and Compatibility with Existing Regulations

The Commission has reviewed its regulations in Title 14, CCR, and conducted a search of other regulations on this topic and has concluded that the proposed amendments to Section 354 are neither inconsistent nor incompatible with existing State regulations. No other State agency has the authority to promulgate hunting regulations.

NOTICE IS GIVEN that any person interested may present statements, orally or in writing, relevant to this action at a hearing to be held in the Resource Building first floor auditorium, 1416 9th Street, Sacramento, California, on February 6, 2019 at 8:30 a.m., or as soon thereafter as the matter may be heard.

NOTICE IS ALSO GIVEN that any person interested may present statements, orally or in writing relevant to this action at a hearing to be held in The City of Santa Monica Civic East Wing Auditorium, 1855 Main Street, Santa Monica, California, on April 17, 2019, at 8:30 a.m., or as soon thereafter as the matter may be heard. It is requested, but not required, that written comments be submitted before **5:00 p.m.** April 4, 2019 at the address given below, or by email to FGC@fgc.ca.gov. Written comments mailed, or emailed to the Commission office, must be received before 12:00 noon on April 12, 2019. All comments must be received no later than April 17, 2019, at the hearing in Santa Monica, California. If you would like copies of any modifications to this proposal, please include your name and mailing address.

Availability of Documents

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Availability of Modified Text

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If the regulatory proposal is adopted, the final statement of reasons may be obtained from the address above when it has been received from the agency program staff.

Impact of Regulatory Action/Results of the Economic Impact Assessment

The potential for significant statewide adverse economic impacts that might result from the proposed regulatory action has been assessed, and the following initial determinations relative to the required statutory categories have been made:

- (a) Significant Statewide Adverse Economic Impact Directly Affecting Businesses, Including the Ability of California Businesses to Compete with Businesses in Other States:

The proposed action will not have a significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in

other states. The proposed amendment would not directly or indirectly impose any regulation on businesses.

- (b) Impact on the Creation or Elimination of Jobs Within the State, the Creation of New Businesses or the Elimination of Existing Businesses, or the Expansion of Businesses in California; Benefits of the Regulation to the Health and Welfare of California Residents, Worker Safety, and the State's Environment:

The Commission anticipates no impacts on the creation or elimination of jobs within the state and no impact on the creation of new businesses or the elimination of existing businesses because the proposed amendment would not directly or indirectly impose any regulation on businesses. The Commission anticipates benefits to the health and welfare of California residents because the proposed amendment would enable the carrying of a firearm, while hunting big game other than deer (consistent with Fish and Game Code section 4370), in the event a person is threatened by a dangerous animal or person while archery hunting. The Commission does not anticipate impacts on worker safety. The Commission anticipates benefits to the State's environment by reducing non-lethal injuries to wildlife.

- (c) Cost Impacts on a Representative Private Person or Business:

The vast majority of hunters use bows that are set to a much higher draw weight than the proposed minimum set by the proposed regulation, so it would not affect them. A small percentage of hunters would choose to purchase a scale to measure their bow's draw weight to be sure they are in compliance with the law at a cost of about \$10 - \$20 each.

- (d) Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State:

The proposed regulation would save many hours of investigative costs associated with a wildlife officer's attempt to prove a seized bow had insufficient strength to cast an arrow at least 130 yards. Time would be spent seizing the bow as evidence and documenting its seizure, finding a safe place to test the bow's ability to cast an arrow 130 yards, finding the arrow and measuring its flight distance once it is tested, then possibly returning the bow to the hunter at the direction of the court. Minimal hard costs to the Department would be associated with the proposed regulation change. California's wildlife officers who regularly work archery seasons may have to purchase bow measuring devices. It is estimated that approximately a quarter of the state's wildlife officers, or about 100 would have to purchase them at a total one-time cost to the state of \$1,000 - \$2,000.

- (e) Nondiscretionary Costs/Savings to Local Agencies: None.

- (f) Programs Mandated on Local Agencies or School Districts: None.

- (g) Costs Imposed on Any Local Agency or School District that is Required to be Reimbursed Under Part 7 (commencing with Section 17500) of Division 4, Government Code: None.

- (h) Effect on Housing Costs: None.

Effect on Small Business

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FISH AND GAME COMMISSION

Dated: December 31, 2018

Melissa Miller-Henson
Acting Executive Director

**TITLE 14. Fish and Game Commission
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The California Department of Fish and Wildlife (Department) proposes two amendments to Section 354, Title 14, California Code of Regulations, which are related to law enforcement.

First, the provision in subsection 354(f) requires that a bow “cast a legal hunting arrow ... 130 yards”, however this is unenforceable since it is impossible to demonstrate inside a courtroom. There is a need for clarification of the regulation to require that archery equipment be strong enough to project an arrow at a rate that it will be lethal to the game mammal and also be enforceable. For clarity, the Department proposes requiring a draw weight of at least 40 pounds for a bow and 125 pounds for a crossbow to make it practical to demonstrate in the field and in a courtroom. Draw weight as used in archery sports is the measure of force required to draw the bow to a ready to fire position.

Second, the provision in subsection 354(h) states that “archers may not possess a firearm while hunting in the field during any archery season, or while hunting during a general season under the provisions of an archery only tag.” The subsection also provides an exception, by reference to Fish and Game Code 4370, which permits peace officers to carry a concealed firearm. The Department proposes an amendment allowing possession of a concealable firearm while hunting big game other than deer (consistent with Fish and Game Code section 4370) under the authority of an archery only tag, provided the hunter does not use that firearm in any way to take the game animal.

Non-monetary Benefits to the Public

The Commission anticipates benefits to the health and welfare of California residents through the sustainable management of mammal populations. The Commission does not anticipate non-monetary benefits to worker safety, the prevention of discrimination, the promotion of fairness or social equity and the increase in openness and transparency in business and government.

Consistency and Compatibility with Existing Regulations

The Commission has reviewed its regulations in Title 14, CCR, and conducted a search of other regulations on this topic and has concluded that the proposed amendments to Section 354 are neither inconsistent nor incompatible with existing State regulations. No other State agency has the authority to promulgate hunting regulations.

NOTICE IS GIVEN that any person interested may present statements, orally or in writing, relevant to this action at a hearing to be held in the Resource Building first floor auditorium, 1416 9th Street, Sacramento, California, on February 6, 2019 at 8:30 a.m., or as soon thereafter as the matter may be heard.

NOTICE IS ALSO GIVEN that any person interested may present statements, orally or in writing, relevant to this action at a hearing to be held in The City of Santa Monica Civic East Wing Auditorium, 1855 Main Street, Santa Monica, California, on April 17, 2019, at 8:30 a.m., or as soon thereafter as the matter may be heard. It is requested, but not required, that written comments be submitted on or before **5:00 p.m.** April 4, 2019 at the address given below, or by email to FGC@fgc.ca.gov. Written comments mailed, or emailed to the Commission office, must be received before 12:00 noon on April 12, 2019. All comments must be received no later than April 17, 2019, at the hearing in Santa Monica, California. If you would like copies of any modifications to this proposal, please include your name and mailing address.

Availability of Documents

Copies of the Notice of Proposed Action, the Initial Statement of Reasons, and the text of the regulation in underline and strikeout format can be accessed through the Commission website at www.fgc.ca.gov. The regulations as well as all related documents upon which the proposal is based (rulemaking file), are on file and available for public review from the agency representative, Valerie Termini, Executive Director, Fish and Game Commission, 1416 Ninth Street, Box 944209, Sacramento, California 94244-2090, phone (916) 653-4899. Please direct requests for the above-mentioned documents and inquiries concerning the regulatory process to Melissa Miller-Henson or Jon Snellstrom at the preceding address or phone number. Patrick Foy, Captain, Law Enforcement Division, Department of Fish and Wildlife, (916) 651-6692, has been designated to respond to questions on the substance of the proposed regulations. Mailed comments should be addressed to Fish and Game Commission, PO Box 944209, Sacramento, CA 94244-2090.

Availability of Modified Text

If the regulations adopted by the Commission differ from but are sufficiently related to the action proposed, they will be available to the public for at least 15 days prior to the date of adoption. Circumstances beyond the control of the Commission (e.g., timing of Federal regulation adoption, timing of resource data collection, timelines do not allow, etc.) or changes made to be responsive to ~~public recommendation and comments during the regulatory process may preclude full compliance~~ with the 15-day comment period, and the Commission will exercise its powers under Section 265 of the Fish and Game Code. Regulations adopted pursuant to this section are not subject to the time periods for adoption, amendment or repeal of regulations prescribed in Sections 11343.4, 11346.4, 11346.8 and 11347.1 of the Government Code. Any person interested may obtain a copy of said regulations prior to the date of adoption by contacting the agency representative named herein.

If the regulatory proposal is adopted, the final statement of reasons may be obtained from the address above when it has been received from the agency program staff.

Impact of Regulatory Action/Results of the Economic Impact Assessment

The potential for significant statewide adverse economic impacts that might result from the proposed regulatory action has been assessed, and the following initial determinations relative to the required statutory categories have been made:

- (a) Significant Statewide Adverse Economic Impact Directly Affecting Businesses, Including the Ability of California Businesses to Compete with Businesses in Other States:

The proposed action will not have a significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in

other states. The proposed amendment would not directly or indirectly impose any regulation on businesses.

- (b) Impact on the Creation or Elimination of Jobs Within the State, the Creation of New Businesses or the Elimination of Existing Businesses, or the Expansion of Businesses in California; Benefits of the Regulation to the Health and Welfare of California Residents, Worker Safety, and the State's Environment:

The Commission anticipates no impacts on the creation or elimination of jobs within the state and no impact on the creation of new businesses or the elimination of existing businesses because the proposed amendment would not directly or indirectly impose any regulation on businesses. The Commission anticipates benefits to the health and welfare of California residents because the proposed amendment would enable the carrying of a firearm, while hunting big game other than deer (consistent with Fish and Game Code section 4370), in the event a person is threatened by a dangerous animal or person while archery hunting. The Commission does not anticipate impacts on worker safety. The Commission anticipates benefits to the State's environment by reducing non-lethal injuries to wildlife.

- (c) Cost Impacts on a Representative Private Person or Business:

The vast majority of hunters use bows that are set to a much higher draw weight than the proposed minimum set by the proposed regulation, so it would not affect them. A small percentage of hunters would choose to purchase a scale to measure their bow's draw weight to be sure they are in compliance with the law at a cost of about \$10 - \$20 each.

- (d) Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State:

The proposed regulation would save many hours of investigative costs associated with a wildlife officer's attempt to prove a seized bow had insufficient strength to cast an arrow at least 130 yards. Time would be spent seizing the bow as evidence and documenting its seizure, finding a safe place to test the bow's ability to cast an arrow 130 yards, finding the arrow and measuring its flight distance once it is tested, then possibly returning the bow to the hunter at the direction of the court. Minimal hard costs to the Department would be associated with the proposed regulation change. California's wildlife officers who regularly work archery seasons may have to purchase bow measuring devices. It is estimated that approximately a quarter of the state's wildlife officers, or about 100 would have to purchase them at a total one-time cost to the state of \$1,000 - \$2,000.

- (e) Nondiscretionary Costs/Savings to Local Agencies: None.

- (f) Programs Mandated on Local Agencies or School Districts: None.

- (g) Costs Imposed on Any Local Agency or School District that is Required to be Reimbursed Under Part 7 (commencing with Section 17500) of Division 4, Government Code: None.

- (h) Effect on Housing Costs: None.

Effect on Small Business

It has been determined that the adoption of these regulations may affect small business. The Commission has drafted the regulations in Plain English pursuant to Government Code Sections 11342.580 and 11346.2(a)(1).

Consideration of Alternatives

The Commission must determine that no reasonable alternative considered by the Commission, or that has otherwise been identified and brought to the attention of the Commission, would be more effective in carrying out the purpose for which the action is proposed, would be as effective and less burdensome to affected private persons than the proposed action, or would be more cost effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

FISH AND GAME COMMISSION

Dated: December 31, 2018

Melissa Miller-Henson
Acting Executive Director



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 22, 2019

Departments: CAO

TIME REQUIRED 30 minutes

PERSONS APPEARING BEFORE THE BOARD Leslie Chapman

SUBJECT Strategic Priority List by Category

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Present current strategic priority list that will guide the County work product for the remainder of fiscal year 2018-19.

RECOMMENDED ACTION:

Adopt the list and priorities as presented or amended.

FISCAL IMPACT:

None at this time; however, these priorities will inform mid-year budget decisions.

CONTACT NAME: Leslie Chapman

PHONE/EMAIL: 760.937.7958 / lchapman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Strategic Priorities List

History

Time	Who	Approval
1/17/2019 5:11 PM	County Administrative Office	Yes
1/17/2019 8:56 AM	County Counsel	Yes
1/17/2019 1:50 PM	Finance	Yes



County of Mono

County Administrative Office

Dave Butters
Human Resources Director

Leslie L. Chapman
County Administrative Officer

Jay Sloane
Risk Manager

Date: January 22, 2019

To: Honorable Board of Supervisors

From: Leslie Chapman, CAO

Re: Updated Strategic Priorities List

Recommended Action: Discuss and adopt Strategic Priority List by Category as presented or amended

Discussion: The attached list of Strategic Priorities is organized into three categories based on priority. Each item within a category is no more important than another regardless of its position on the list. It is the Board's intent to provide this tool to help choose between many competing projects, and to provide a guideline for deciding whether there is capacity to add projects that are not on the list.

Once adopted, it will serve as a guideline for confirming or adjusting departmental workplans for the remainder of the fiscal year.

Fiscal Impact: None at this time; however, this list of priorities will inform mid-year budget decisions.

Mono County Strategic Priorities by Category

(not in priority order within categories)

Category A (highest priority)

- Mono County Civic Center
- Housing – Affordable & Transitional
- Recreation economy support
 - Recreation joint position organization
 - Tourism support projects
- Disaster/emergency prevention and preparedness (including Tri-Valley EMS and the radio communications system)
- Revenue increase options including fees and taxes
- Ongoing contracts negotiations/Salary survey implementation

Category B (second priority)

- Opioid/other substance abuse prevention and treatment
- Capital project planning and execution
- LADWP dewatering and litigation
- New jail planning
- Solid waste/Benton landfill closure

Category C (all other)

- Communication and public outreach
- Short term rentals
- Census planning
- Further tobacco regulation
- County line expansion
- Child care
- General economic development
- Cannabis & Hemp
- CCP
- OVGA
- CSA process and issues
- Leadership Training and Development
- Monitoring and evaluation mechanism to document interim progress towards strategic priority achievement



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 22, 2019

Departments: CAO, All Departments

TIME REQUIRED

PERSONS APPEARING BEFORE THE BOARD All departments

SUBJECT State of the County – Progress
Towards 2019 Strategic Priorities

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)
State of the County – Department reports on progress towards 2019 Strategic Priorities.

RECOMMENDED ACTION:

Hear departmental presentations, offer feedback and provide direction.

FISCAL IMPACT:

None.

CONTACT NAME: Leslie Chapman

PHONE/EMAIL: 760-93707958 / lchapman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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2019 State of the County
Staff Report

History

Time	Who	Approval
1/17/2019 5:12 PM	County Administrative Office	Yes
1/17/2019 8:53 AM	County Counsel	Yes
1/17/2019 5:15 PM	Finance	Yes

MONO STATE OF THE COUNTY 2019



Table of Contents

<i>Order</i>	<i>Department</i>	<i>Page Number</i>
1	Probation	3
2	Animal Control	6
3	Emergency Medical Services	8
4	County Clerk-Recorder	11
5	Assessor	15
6	County Counsel	19
7	Risk Management	24
8	Human Resources	25
9	Information Technology	27
10	Agricultural Commissioner	32
11	Economic Development	34
12	Behavioral Health	42
13	Public Health	48
14	Social Services	53
15	Community Development	59
16	Public Works	
	a. Roads/Engineering	65
	b. Solid Waste	68
17	c. Facilities/ Cemeteries/ Campgrounds	72
	d. Motor Pool	80
	e. Capital Improvement Projects	82
18	Finance	84

2018 MONO COUNTY STRATEGIC PRIORITIES

1 Improve Public Safety & Health

1A Improve emergency operations and response

1B Find ways to keep people from going back to jail by reducing future offenses

1C Address opioid crisis and substance abuse

1D Establish effective cannabis regulation, education, and enforcement

1E Invest in road and other infrastructure projects across the County

2 Enhance Quality of Life for County Residents

2A Address the housing crisis through policy, assistance, and development programs

2B Monitor and improve public, behavioral health, and social services programs

2C Support child & senior care initiatives for residents and County staff

2D Sustain and protect community, landscape, and environmental character

3 Promote a Fiscally Healthy County and Regional Economy

3A Invest in sustaining and maintaining public lands and outdoor recreation

3B Monitor and expand successful economic development initiatives and diversify our economic base

3C Maintain and expand existing businesses and industries

3D Adopt, implement, and monitor fiscal resiliency principles

4 Improve County Operations

4A Implement a long-term solution for South County offices

4B Improve operational efficiency and increase customer service and transparency

4C Plan and implement effective energy savings and environmental protection & compliance initiatives

4D Implement a performance measurement system to track operational improvements

4E Advocate with appropriate external officials to build support for County operations

5 Support the County Workforce

5A Address compensation and benefits for employee retention and recruitment

5B Create a culture of safety, health & wellness, and work-life balance

5C Invest in resources and training to enhance staff performance and professional development

5D Develop the next generation of County leaders

**PROBATION
ADULT AND JUVENILE DIVISIONS)
STRATEGIC PRIORITY UPDATE
*As of December 31, 2018***

IMPROVE PUBLIC SAFETY AND HEALTH

- Criminal Justice Partners agree our top concern for offenders exiting detainment or prison is temporary housing with services consonant with their needs. Safe housing is an important aspect of re-entry plans. In an attempt to provide funding for housing, a presentation was given to the Community Corrections Partnership. It was not supported. The JAG Grant recently opened for applications, probation will be asking for funding through JAG. (1B,2A)
- Probation designed an evidence-based program (EBP) for youth using marijuana. There have been no referrals through the schools or complaints by law enforcement from June 1, 2018 to December 31, 2018. (1D)
- Our continuous goal is to provide an evidence-based Drug Court in alignment with NADC. The program has been operating under a federal grant for several years. In order to continue probation applied for and was granted a four-year grant. While the funding of \$150K a year helps, it by no means covers all costs of personnel and items needed for the operation. Probation covered the cost of Drug Court for six months between grants. The second grant begins on January 1, 2019. (1C)

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

- As described in the first bullet above

IMPROVE COUNTY OPERATIONS

- Improving systems is an on-going process, especially as laws change. System improvement within probation is to ensure procedure is in alignment with law and EBP. Probation evaluated 10 systems using the twelve elements of procedural system analysis. Lexipol procedure software will begin on January 1, 2019. This software allows us to monitor change, audit and train among other aspects of procedural system analysis. (4B)
- Many procedures were written prior to 2012. While some were still applicable, half need to be updated due to change in the law or just eliminated. In order to maintain a record of procedure (ensuring document archives), those procedures will be entered in Lexipol but then superseded by the updated procedure. (4B)

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Probation	1D	Provide an Evidence Based Program for youth on cannabis education.	To provide a program by May 2018 with the goal of reducing the use of cannabis (measured by frequency of arrests related to cannabis or referrals by the school within one year of completing the program).	Yes	The program is in place. We have had no juvenile arrests for cannabis nor referrals by school. No data exists at this point except 0/0.
Probation	1B/2A	Ensure those offenders released from custody on Post Release Community Supervision and Mandatory Supervision have safe temporary housing.	Provide multiple options to the Community Corrections Partnership for future funding.	Yes	Presentation complete but funding not recommended CCP to BOS. Funding to be sought through JAG Grant.
Probation	1C	Continue and improve Drug Court to provide direct services through multi-agency assistance.	With the Federal Drug Court Grant ending at the conclusion of the First Quarter and the Federal litigation disallowing any grants for California, invest \$86,000 from multiple accounts (mainly SB 678 funds) in the continuation of Probation costs associated with Drug Court.	No	Complete - probation funded the period for the DC Coordinator. Probation intends on applying for JAG grant for assistance with Drug Court Program
Probation (17/18)(18/19)	4B	Implement Probation 101 by evaluating 10 systems	Identify the number of systems reviewed: Intake, Pretrial, Use of Weapons, CLETS, Electronic Monitoring, EM Cost of Supervision, Juvenile Diversion, Firearms, Graduated Sanctions and Incentives for Adult and Juvenile.	No	Completed. Lexipol contract 12/31/18 will assist with training and auditing each system.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Probation (17/18)(18/19)	4B	Identify all procedures and policies written before 2012 and either review, amend or delete.	Identify the number of procedures reviewed	No	Identified and Lexipol will be used to ensure accuracy and audits

ANIMAL CONTROL
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

After a two-year investigation we were finally able to bring a case to court, restoring some peace of mind to a community within the county. We also hope that our victory in this issue will help folks understand that Animal Control is there to help and keep you and your pets safe

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

We have made a continued effort to make ourselves available to the public while on patrol, by phone or at the shelters.

IMPROVE COUNTY OPERATIONS

We pulled 14 dogs from over the hill during the camp fire. Total we have pulled 68 this last year. Inner agency cooperation helps with our operation as it establishes solid working relationships. During the Bootleg fire last Summer on 395, I received an unsolicited phone call from Animal Services Tuolumne County saying they heard we had a fire and they were ready to respond if we needed. This is a direct result of Mono County Animal Control reaching out and helping where and when we can.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Animal Control	1A	Improve communication among staff members by having daily staff meetings in the morning and the end of shift	Implement a roster involving all personnel to achieve maximum participation and response	No	Staff meetings are going well as we all get used to speaking our ideas and thoughts
	2D	Patrol, personal and phone accessibility to the public. Protect the public from strays and assist in neighborhood disputes involving companion animals	Discuss completion of and ongoing issues. Formulate a solid plan prior to duty. Discuss what could have been done better. Discuss things that went well and how we achieved this	Yes	We saw two cases we have been working on make it into court. Wins in both instances
	4B	Plan patrol time more efficiently. Maintain our Facebook page for the public as well as the county website.	Discuss most efficient route of patrol depending daily complaint logs. Maintain lists of adoptable animals, as well as strays	Yes	We are streamlining our patrol, trying to accomplish other tasks at the same time. Took in 228 animals this year. 125 adopted. 43 strays reunited with owners
	4E	Reach out to other animal control agencies in the state	Exchange animals between facilities. Helps maintain relationships with other animal control agencies. Finding homes for more animals, less euthanasia	No	We have pulled 68 animals from other shelters this year
	5B	Daily discussions of the task at hand and any concerns	No injuries, staff feeling secure in duty	No	We have had a few incidents but no significant injuries. Working with animals puts you at risk every minute for things as minor as a scratch. So this is a huge success.

EMERGENCY MEDICAL SERVICES
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

- Providing training to fire districts in the assessment and treatment of opioid overdose and administration of Narcan.
- Applied for a FEMA Fire Act Grant for the purchase of a new ambulance.
- Carrying Tranexamic Acid (TXA) on all ALS ambulances as a traumatic hemorrhage reducing medication.

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

- AED's installed in all County Community Centers.
- Working with EMS partners in the development of our Ambulance Membership Program.

IMPROVE COUNTY OPERATIONS

- Implemented Target Solutions – Check It program to eliminate daily paper-based vehicle and medical equipment inventory checklists. Real-time notifications of mechanical or equipment problems or deficiencies.
- Improved the response policy to the Tri-Valley to ensure a tiered response and appropriate resource deployment.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
EMERGENCY MEDICAL SERVICES	1A	Enhance the safety of employees and visitors in County owned properties by providing equipment and training to save the lives of persons experiencing heart attack, cardiac arrest, and stroke.	Phase II investment of \$15,000 during FY 18-19 with goal of placing Automated Electronic Defibrillators (AED) in 100% of all active County facilities and provide CPR/AED training for employees.	No	We have placed AED's in all Community Centers and continue the installation in county facilities. We are also exploring public/private partnerships to locate AED's in more remote county locations. We have created an instructional video on their use.
EMERGENCY MEDICAL SERVICES	1A	Maintain effective partnerships with County fire districts to optimize service delivery.	Take a more prominent role in training and operational guidance based on the department's role as the lead agency for EMS delivery and coordination in the County. Expand joint training opportunities across departmental and career/volunteer lines.	No	We continue to assist WMFD and CVFD with operational and training needs in the Tri-Valley. We attend and provide training to the volunteer fire departments on a regular basis. Played a key role in MCI training and drill participation.
EMERGENCY MEDICAL SERVICES	2B	Increase community health and wellness through ongoing education, training and other outreach efforts.	Ensure visible and active participation by EMS in community events and functions. Build strong relationships and viable partnerships through civic interactions. Expand community outreach initiatives. Evaluate and implement new avenues for community CPR training.	No	EMS was the 1st place winner of the Bridgeport Fire-First Responder Chili Cookoff. Conducted blood pressure clinics and participated in community events. Providing alternative CPR training classes with a combination of online and hands-on delivery.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
EMERGENCY MEDICAL SERVICES	5D	Provide additional professional development training opportunities tailored to individuals and the organization's needs.	Implement a formal leadership training curriculum. Establish training standards for key officers positions and offer adequate numbers of classes to meet demand. Integrate customer service training into basic classes and continuing education. Establish formal mentoring programs at all levels of the organization.	No	We have created Acting Captain positions and an officer development program as part of our leadership succession plan. Through Target Solutions training programs we are able to provide EMS, leadership, OSHA, driver safety and Haz Mat training in-house while on duty.

CLERK-RECORDER'S OFFICE
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

We have made many accomplishments so far for this fiscal year, however the one that has had the biggest impact has been our Elections priority.

PRIORITY: IMPROVE COUNTY OPERATIONS

- Sub-priority: Improve operational efficiency and increase customer service and transparency.

Registrar of Voters: For the Elections Division, our tactic for this fiscal year was to continue improving election practices and voter experience. We successfully went through the 2018 budget cycle with few issues. This is easily the largest accomplishment in our office so far for this fiscal year. It is known that the 2016 Election Cycle brought some major issues that were hard to overcome but with a lot of outreach, diligence, organization and planning we managed to run two elections smoothly in 2018. We continued doing presentations to various groups throughout Mono County in addition to radio spots in Mammoth and as many advertisements as we could. This seemed to make a big difference to the voters and helped keep them informed of voter related dates and issues as they arose. We successfully implemented new equipment in 2018 and found it worked well and provided a much better voting experience for our voters. We were able to reorganize our Elections workroom in our main office to accommodate our new computer equipment/scanners and this allowed us to work more efficiently in this room. Additionally, our voter turnout increased overall for 2018 and we hope to see that number continue to rise. We know that there is always room for improvement and as we look forward to 2020, we intend to keep that in mind. We hope to implement a high school voter registration program that we can take to the schools prior to the 2020 Election cycle. We believe that targeting youth to increase voter registration/turnout is a logical step and feel that the education/outreach we can provide will be valuable to this target group. We intend to purchase and implement electronic poll books by the end of this fiscal year, as approved by the Board during Phase II of this budget cycle. This will aid in a smoother check-in process for voters at the polling places as well as increase efficiency for our poll workers. We still have a lot of fine tuning to do to our election process but feel we are making great strides toward gaining voter trust and providing as much transparency as possible. We are committed to providing the best customer service we can to our voters and to conducting error-free Elections. We're proud of our accomplishments and look forward to serving our community in future Mono County elections.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Clerk of the Board of Supervisor	4b	Meet all mandated Board deadlines for projects, including completion of the legislative platform, regular agenda requirements, and special projects. Continue to support effective and efficient Board meetings and recording of all actions for the public. Assist Board as requested in responding to inquiries effectively.	Measured by number of Board-related deadlines achieved on time, date of completing the legislative platform or other projects, and results from informal and other surveys from the Board, staff, and the public about service related to Board matters.	Yes	This is an ongoing process, evolving every day. We are extremely lucky to have such a capable clerk. Scheereen Dedman has demonstrated the ability to effectively meet Board deadlines and always rises to any challenge presented to her. Working as a team, Helen, Scheereen and Shannon are able to work easily with other Department staff and the Board to ensure that all Board Agendas and Board items are handled efficiently. The system we currently have in place works well. It will be interesting to see, as time goes on, whether or not newer technology might improve the process even more. Looking into ways to further improve technology for the Board meetings will probably be on the radar for FY 2019-2020.
Clerk-Recorder	4b	Maintain historical value of property and other books, which is a responsibility of the Clerk-Recorder's office, by continuing our records preservation and digitizing of documents project. We will use Modernization funds.	Successful completion of an additional 25 books in FY 18-19. Will have a decrease in damaged books; will provide better customer service and enhanced researching experience when they come into our office.	Yes	We have not started restoring these additional 25 books, however have been in contact with our vendor and are on schedule to have them completed by June 30, 2019. The vendor will be picking up the books after the New Year.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Clerk-Recorder	4b	Continue using and gaining experience in previously implemented programs: E-Recording, collection of SB 2 fee, and VitalChek, all of which required updating our current technology and training.	Measured by reports that will show us how often these new services get utilized during the year. It was also suggested that we implement brief customer surveys (at counter and as part of ERecording process) to help measure how successful these programs are. Not as tangible but equally important will be the customer feedback we receive regarding these services.	Yes	We have a new employee that started in October and she is already well versed in all of these new programs. A goal for Helen and Shannon this fiscal year and into the next fiscal year is for us to get trained thoroughly in these programs/tasks. While we both have been cross-trained in recording/vital statistics, we need to be trained using the newer programs. The Election cycle this year was time consuming. Now that we have a break, we hope to do some additional cross-training. It's important for all of us to be able to back each other up in the office. The idea of doing a survey is still on the table, hopefully we can put that together and implement it before the end of the fiscal year. This is important to help us measure new programs and determine where we may need to do additional outreach.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Registrar of Voters	4b	Continue improving election practices and voter experience.	Measured by error-free elections evidenced by successful, timely certifications to state, potential Post-Election surveys to voters for both the June and November elections, and positive feedback from both voters and poll workers.	Yes	<p>We successfully completed the 2018 Election Cycle with few issues. There is always room to improve and continuing to update and fine tune the election process will continue to be our goal. We successfully implemented brand new voting equipment, which proved to be a very positive experience for everyone involved. The new equipment has better technology, is user friendly and works well. We have learned that extensive outreach to voters is crucial and has paid off. Spending time educating our voters has translated into cleaner voter rolls, less confusion and better voter turnout. We are encouraged by the last two elections but have so much more we hope to accomplish. One big project will be the purchase/implementation of electronic pollbooks which the board approved during Phase II of the current fiscal year. We will get these purchased prior to June 30th and then have ample time to be trained on them and to train our staff and poll workers for the 2020 Election cycle. The implementation of these will assist us greatly at the polling places. We look forward to serving our community in the future with error-free elections.</p>

Assessor's Office
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

3D Less appeals, and timely resolution of active pending appeals

IMPROVE COUNTY OPERATIONS

4B Accurate and more comprehensive unsecured roll equates to increased County revenue and equitable taxpayer treatment.

4D Direct Enrollment will track completion of ownership changes and value enrollments.

SUPPORT THE COUNTY WORKFORCE

5C An empowered and motivated workforce will result from increased quality and quantity of training.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Assessor's Office	3D	Resolve pending assessment appeals, including any new appeals filed in 2018.	Currently 394 appeals unresolved. Measurement: compare 394 active appeals plus new 2018 appeals with the expectation that the total number will have decreased by the end of the fiscal year.	Yes	Unresolved appeals have been decreased to 146 active appeals. MMSA is scheduled for hearing the last weeks of February, which will decrease the total further.
Assessor's Office	4B, 4D	Leverage additional capabilities of assessment software integrated with an updated set of physical characteristics to improve efficiency with direct enrollment of property transfers and value reviews (Prop 8s) that meet set parameters, allowing the appraisal staff more time for difficult and complex appraisals and appeals.	The assessment software will track the number of transactions that are processed via the direct enrollment.	No	Direct enrollment has not commenced as staff is still updating physical characteristics; when the characteristics are fully populated, direct enrollment will be much closer to activation.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Assessor's Office	4B, 5D, 3D	Recruit, hire, and retain a qualified Auditor-Appraiser.	To qualify as a success, a hire would be made. From there, the incremental additions to the unsecured assessment roll, the accuracy of the unsecured assessment roll, and the completion of the minimum number of mandatory audits would be a measurement of the effectiveness of the Auditor-Appraiser.	Yes	A Real Property Appraiser and an Appraiser Aide are currently working to complete the duties of this allocated but unfunded position.
Assessor's Office	5C, 5D	Staff training for maintenance of certifications, expanded skills and knowledge, and professional growth.	Success is measured by required certifications remaining current, tangible skills acquired, and advancement from within.	Yes	All certificated staff are current in education requirements. A Real Property Appraiser is enrolled in course to allow advancement to Auditor Appraiser.
Assessor's Office	4B	Continued conversion of paper data to digital data.	Measureable by the number of transactions performed without additional paper being added to the physical files.	No	As of midyear, there have been approximately 1,000 additional documents saved digitally that did not go in the file jacket. In addition, a bid was solicited for conversion of our remaining documents, and this bid will be included in the 2019-2020 budget request.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Assessor's Office	4B	Continued updates to physical characteristics (supports Tactic 2 listed above)	Measureable by random sampling of physical characteristics data and accuracy of direct enrollment transactions.	No	Nearly all parcels have had updated physical characteristics entered. Condition status has been added to the task, as it is necessary for direct enrollment.

COUNTY COUNSEL
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

1. IMPROVE PUBLIC SAFETY AND HEALTH

- 1A - Improve emergency operations and response.
 - Drafted mutual aid agreement between County and all eleven fire districts to coordinate and streamline assistance and response.
 - Drafted agreement governing provision of funding to White Mountain Fire Protection District to enhance first responder and BLS service in the Tri-Valley.
 - In process of drafting joint powers agreement for emergency communications.
 - Participated with other counties in drafting of Region VI Emergency Response Agreement.

- 1B – Find ways to keep people from going back to jail by reducing future offenses.
 - Participate with Behavioral Health, Mono County Superior Court, District Attorney, Probation and Public Defenders to implement new Mental Health Diversion law (AB1810).

- 1C - Address opioid crisis and substance abuse.
 - Drafted materials for County entry into litigation against opioid manufacturers.
 - Drafted/reviewed standing order for the provision of Naloxone to treat opioid overdose.

- 1D - Establish effective cannabis regulation, education and enforcement
 - Drafted regulations for cannabis operation permits.
 - Drafted regulations for cannabis enforcement.
 - Drafted and/or reviewed general plan amendment for cannabis conditional use permits.

- 1E - Invest in road and other infrastructure projects across the County.
 - Drafted and/or reviewed bid documents, contracts, bonds, and related materials and advised regarding Countywide fog seal and striping project and Green Creek Bridge emergency replacement project.

2. ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

- 2A - Address the housing crisis through policy, assistance and development projects
 - Worked with Behavioral Health to draft and issue request for proposals for permanent supportive housing.
 - Worked with Behavioral Health on Walker Small House Project.
 - Prepared materials for sale of Davison House as affordable housing.
 - Advised and assisted Community Development to update housing mitigation ordinance.

- 2B – Monitor and improve public, behavioral health and social services programs.
 - Represent child welfare services in child protective services cases.
 - Represent Social Services in probate conservatorship proceedings.
 - Represent Behavioral Health in LPS conservatorship proceedings.

- 2C – Support child and senior care initiatives for residents and County staff.

- Draft and/or review agreements, grants and related materials for First 5 childcare activities.
- 2D – Sustain and protect community, landscape and environmental character.
 - Assisted the Board of Supervisors to bring local, state and national attention to the dewatering of Long and Little Round Valleys; filed litigation regarding same.
 - Assist Community Development, Planning Commission and Board with legal compliance related to land use and property development.
 - Represent Code Compliance in enforcing cannabis, short-term rental and other code requirements.
 - Participate in efforts to preserve the Bi-State Sage Grouse, including litigation.

3. PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

- 3A - Invest in sustaining and maintaining public lands and outdoor recreation.
 - Assisted in negotiating and drafting materials for the creation of a shared recreation position with the Town of Mammoth Lakes.
 - Joined nationwide class action to recover PILT underpayments.

4. IMPROVE COUNTY OPERATIONS

- 4A - Implement a long-term solution for South County offices.
 - Drafted agreement with the Town of Mammoth Lakes for the transfer of land to the County for construction of the Mono County Civic Center.
 - Worked with Community Development to prepare environmental review of proposed Civic Center pursuant to CEQA.
 - Drafted and/or reviewed request for proposals, contracts, bonds and related materials for design-build entity to design and construct the Civic Center.
 - Drafted and/or reviewed documents related to the issuance of Certificates of Participation to fund construction of the Civic Center.

5. SUPPORT THE COUNTY WORKFORCE

- 5A – Address compensation and benefits for employee retention and recruitment.
 - Participated in labor negotiations with Mono County Paramedic Rescue Association and drafted MOU.
 - Participated in labor negotiations with Mono County Public Safety Officers and drafted MOU.
- 5B – Create a culture of safety, health & wellness and work-life balance.
 - Support County Counsel staff taking time off for personal or health reasons.
 - Support County Counsel staff working flexible hours and from flexible locations.
- 5C – Invest in training and resources to enhance staff performance and professional development.
 - Provide opportunities for staff to attend two County Counsels’ Association trainings per year, encourage participation in webinars and other online training.
 - Full participation (by all attorneys) in leadership training provided through CAO’s office.
- 5D – Develop the next generation of County leaders.
 - Provide leadership training and opportunities to staff.
 - Provide advice, review and support to staff in their work.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
County Counsel	1A	Improve emergency operations and response.	Approved MOUs and mutual aid agreements	No	WMFPD agreement and Region VI Cooperative agreement on agenda in January. MOU with fire districts close to final
County Counsel	1B	Find ways to keep people from going back to jail by reducing future offenses.	Reduced recidivism	Yes	Preliminary discussions regarding AB1810 (mental health) diversion
County Counsel	1C	Address opioid crisis and substance abuse.	Reduce incidence of fatal overdose, recover funds for treatment and prevention.	No	Naloxone order complete. County joinder in Opioid litigation
County Counsel	1D	Conduct legal research, meet with relevant departments and stakeholders and draft effective cannabis regulations which include enforcement provisions.	Regulatory scheme adopted by Board	No	Complete
County Counsel	1E	Draft and/or review requests for proposals, qualifications and bids, contracts, bonds, and agenda materials for road and infrastructure projects.	Completed road and infrastructure projects	No	Complete
County Counsel	2A	Identify, retain and oversee appropriate specialists to guide the County through the development and long-term operation of affordable and permanent supportive housing projects.	Contracts in place and progress made on housing development	No	Complete (specialists under contract) and ongoing (development of housing)

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
County Counsel	2B	Monitor and improve public, behavioral health and social services programs.	Represent departments in conservatorships, child welfare and similar matters.	Yes	Ongoing
County Counsel	2C	Support child and senior care initiatives for residents and County staff.	Existence of services	No	Ongoing
County Counsel	2D	Sustain and protect community, landscape and environmental character	Prosecute legal actions	No	Complete (Desert Survivors case and code enforcement matters) ongoing (Long Valley litigation and additional code enforcement matters)
County Counsel	3A	Draft and/or review agreements or planning materials	Agreements and materials adopted by Board or relevant decision maker	No	Ongoing
County Counsel	4A	Draft and/or review real estate documents, financing documents, requests for proposals, qualifications and bids, contracts, bonds, and agenda materials for south county facility construction, purchase or lease.	Board-approved plan in place and in implementation phase	No	Complete (design-build entity under contract, bond documents approved) and ongoing (construction)
County Counsel	5A	Participate in employee labor negotiations, review and provide input on proposals, draft memoranda of understanding language.	Approved memoranda of understanding	Yes	Complete (PSO and Paramedic) and ongoing (MCPE)
County Counsel	5B	Create a culture of safety, health & wellness and work-life balance	Staff comfortable requesting leave, working flexible schedules, etc.	No	Ongoing

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
County Counsel	5C	Invest in training and resources to enhance staff performance and professional development.	Provide relevant materials and training	Yes	Ongoing
County Counsel	5D	Develop the next generation of County leaders	Staff ready and able to assume leadership roles	No	Ongoing

County Administrative Office
Risk Management
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

Work with Public Works and County Counsel on ADA projects and hazard correction of county facilities that pose a public safety risk for injury throughout the county.

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

Work to review special event applications for safety and insurance. Work with the Sheriff to notify of late-night events that may result in noise complaints. Assist community members with their event plans on county parks and community centers.

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

Ongoing prevention and management of Workers' Compensation, General Liability, and other insurance claims. Serve on Trindel and EIA boards to create the most cost-effective insurance solutions. Ensure adequate risk transfer on contracts so that the county insurance pools have less exposure. Work with commercial film operations in the county to have successful commercial films on county property/roads while ensuring appropriate risk transfer.

IMPROVE COUNTY OPERATIONS

Working with staff to improve incident/hazard reports and corrective action efforts. Assist the Department Safety Representatives and participate in the County Safety Committee. Manage and track ongoing insurance claims to ensure proper claim management, early return to work, efficient equipment and property repair when insurance is involved.

SUPPORT THE COUNTY WORKFORCE

Working with County Wellness Committee to have events such as the summer county wellness activities at June Lake Park. Ensuring that Public Works has adequate equipment and work conditions relating to CalOSHA compliance based on annual inspections and recommendations to the Public Works Director and CAO.

CAO OFFICE
HUMAN RESOURCES DIVISION
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

SUPPORT THE COUNTY WORKFORCE

Provide customer service to all employees

- Answer benefit questions and assist employees in resolving coverage issues
- Assist employees in understanding County personnel rules and policies
- Provide an open door for addressing all questions, concerns, and complaints

Recruit the best available candidates to maintain a high performing workforce.

Conduct salary survey to guide compensation and benefit structure within Mono County.

Be the catalyst for employee conflict resolution to foster productive working relationships and prevent undesirable outcomes.

Work with senior County leadership to negotiate MOU's for the various bargaining units that provide competitive and fiscally prudent compensation and benefits. Build and maintain working relationships with key union leadership to foster trust and facilitate solutions to labor relation challenges.

Conduct investigations and assure outcome is aligned with County policies. Counsel employees to assist managers in optimizing employee performance.

Our objective is to provide employees with a respectful, courteous and professional interaction, even when it is under stressful circumstances. This type of interaction has the benefit of enhancing employee morale.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Administration	1E, 4A	Provide guidance and support while coordinating project such as the South County facility and the County jail.	Projects progress and are completed on time and on or under budget	No	In Progress
Administration	4D	Support and advance strategic priorities by coordinating the implementation and/or improvement of a performance measurement system to track operational improvements	Specific measurements will be tracked and incorporated into the 2019-20 budget.	No	Not started
Administration	1E, 4A, 4C,	Develop and implement a 5-year Capital Improvement Program that identifies, prioritizes, schedules, and funds capital improvements	Adopted 5-year Capital Improvement Program	No	Done by coordinated effort of the Project Review Committee led by Public Works. The plan will be reviewed and updated annually
Administration	3A, 4E	Develop and enter multi-agency agreements that advance and streamline the sustainability and enhancement of recreation opportunities within the County.	Agreements executed and number of projects completed.	No	Completed - Recreation Coordinator hired and on board. County duties to be assigned by Public Works
Human Resources	5A	Successfully negotiate new employee contracts with the Emergency Medical Service, Probation Officers and Mono County Public Employee unions	Most employees and the County will feel that the final agreements were fair and equitable. Employee recruitment and retention will improve and County long-term liabilities will be reduced in favor of better base salaries overall.	Yes	In Progress
Human Resources	4B	Complete the implementation of Employee Portal and Applicant Tracking through Innoprise	Employees will be able to input time electronically from their base work location and new job applicants will be able to complete the application process online. Customers will be more satisfied because doing necessary human resource and payroll tasks will be convenient.	No	In Progress
Human Resources	4B	Improve employee benefit administration by creating employee information packets and better practices for employees going out on leave and conducting employee benefit education sessions on a consistent and regular basis.	Employees feel secure knowing what to expect and what steps to take when a life event happens that required them to access benefits. Employees feel confident that they know how to select and take advantage of County benefits that are right for them.	No	Leave administration has improved significantly though employee education of their rights and responsibilities. Comprehensive Mono County benefit guide is being rolled in next 2 months.
Human Resources	5A	Fully Implement the results of the Salary Survey	Employees will be confident that their compensation is comparable to other agencies.		County is taken over completion from the consultant, CPS, and is nearing completion which will be followed by a Countywide rollout and implementation through union and management contract negotiations.
Risk Management	5B	Develop a mechanism for employees to report safety concerns in a confidential, effective, and timely manner.	Completion of the task. Increase in the number of reports that are received.	No	I've received several important and confidential safety reports, but I would like to improve reporting from the Roads Division of Public Works. I'll work with the Public Works Director on a plan to communicate with Road Staff.
Risk Management	5B	Complete 2 inspections with Trindel of the Public Works shops throughout the county, addressing OSHA compliance and safety issues.	Completion of the task. Reduction in findings. Timely corrective action by Public Works.	No	Trindel Staff and I visited the outlying Road Shops of Benton and Walker, as well as Benton Crossings landfill. The Public Works Director and I are working on improvements from the thorough site visits from earlier this calendar year, and we plan to visit the shops again this spring.
Risk Management	5B	Establish Lexipol Daily Training Bulletins in the Sheriff's Office	Completion reports by Deputies and PSO's	No	The Sheriff's Office implemented the daily training bulletins in October of 2018. We are monitoring the completion rate to ensure proper participation.
Risk Management	5B	Establish EMS safety program including ongoing safety communication and completion of EMS regulatory trainings on Target Solutions Platform.	Records of safety communication and training completions.	No	The EMS Chief implemented a safety and training platform which all EMS employees complete a safety related training each month on the Target Solutions training platform. Participation is monitored monthly.
Risk Management	5D	Offer trainings on topics such as: Neuroscience of Leadership, Difficult Conversations, De escalation, coaching, and mentoring.	Number of attendees and feedback.	No	The county has held workshops on the Neuroscience of Leadership, the Power of Employee Recognition, Time Management, Conflict Resolution. Attendance and participation has been very positive.

**INFORMATION TECHNOLOGY
IT & GIS DIVISION / TECH REFRESH
STRATEGIC PRIORITY UPDATE
As of December 31, 2018**

IMPROVE PUBLIC SAFETY AND HEALTH

The GIS Division is hard at work on improving overall data quality and application needs to support improved decision making for pavement and asset management. A Capital Improvement Project map was produced and put in the County's online map gallery in Q1 of FY 17-18.

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

IT staff continue to work toward improving broadband Access and Adoption throughout Mono County. In Q1 Mono County released a new Broadband Access Tool (https://webapps.mono.ca.gov/widgets/broadband_by_location/) to help constituents connect with providers and a new regional broadband website is slated to launch in February (<https://connectedes.wpengine.com/>).

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

Managing Tech Refresh Infrastructure Replacement Fund in order to ensure effective replacement of County technology assets. To date have replaced:

- 40 PCs
- One server
- VTC in Town/County, Bridgeport CAO, and Sierra Center Mall BOS rooms
- Working toward firewall and Sheriff storage replacements

IMPROVE COUNTY OPERATIONS

The IT Department is committed to investing in technology which improves overall organizational function, including the security of our workforce and data. Mono County has increased its security posture significantly with an average score of 4.96 across all the categories (with a goal of 5 in each category) – up from 4.26 from last year. We continue to implement Office 365 for our workforce having rolled out email in the cloud, Office 2016, and OneDrive already. Additional operational improvements are underway within IT to help streamline work order and project management and ultimately better serve our customers.

Implementation of new County phone system which consolidates three separate aging phone systems into one, improves the overall reliability and functionality, and ultimately saves the County approximately \$35k annually.

SUPPORT THE COUNTY WORKFORCE

The IT Department has begun an agency-wide education campaign through Brown Bag luncheons and other recorded topics on a variety of strategies which help staff use technology to save time and better perform their job functions. This is an ongoing topic which will receive additional attention in 2019.

INFORMATION TECHNOLOGY
RADIO DIVISION
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

- In July, 2018 Eric Bucklin was transitioned from the position of Systems Administrator to Communications Specialist and is now working full time on improving the overall radio and communications system. He is overseen by Kirk Hartstrom providing 1¼ FTEs toward radio operations.
- This summer we performed annual maintenance on approximately 100 subscriber units and 75 mountaintop repeaters to ensure normal functioning. Replaced roughly 25 antennas at various mountaintop sites.
- Governance Workshop with Office of Emergency Communications out of the Department of Homeland Security in September. Draft Joint Powers Authority has been drafted with all stakeholders at the table. Outreach to each agency/organization to take place this winter.
- Planning Summer 2019 work which includes mountaintop monitoring, lightning protection, power system improvements.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Information Technology	4B	Invest in technology to increase security and infrastructure resiliency which ensures a safe, secure, and stable technology environment for County staff to perform their daily jobs.	Increase Mono County's scores within the National Cyber Security Review (NCSR) to a rating of at least '5' in all focus areas by end of 2018.	No	FY 17-18 NCSR scores show the following: Identify: 5.32 Protect: 5.3 Detect: 4.43 Recover: 4.96 Respond: 4.67 (Average 4.96)
Information Technology	5C	Improve technology awareness and utilization across the organization.	Conduct monthly Brown Bag trainings for the organization.	No	Several monthly trainings have taken place but have been placed on hold as we re-design the topics and overall program.
Information Technology	1E	Support smart decision making for pavement and asset management projects by leveraging GIS and related technology.	Implementation of at least one new application to be used by County staff for management and decision making of Pavement & Asset Management.	No	In-process with goal of completion by FY end. A Capital Improvement Plan assessment map was developed showing all road related projects, however, and is online in the Mono County Maps gallery.
Information Technology	3B	Support broadband access and adoption throughout Mono County.	Staff the Inyo-Mono Broadband Consortium and participate in monthly meetings.	No	Actively happening with a wrap-up date for the Consortium targeted for 6/30/2019.
Information Technology	4D	Implement a new Work Order Management System and consolidate other systems to provide a single pane of glass for staff and customers to see the status of work.	Improve scores for Communication and Work Order handling in annual IT Customer Satisfaction survey.	No	In-process with goal of implementing new system before FY end. Scores in overall IT Satisfaction were 84% (up 13% from last year). Communication around service is at 76% which still needs improvement.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Information Technology - Radio & Communications	1A	Increase team capacity and dedicate 1.25FTEs toward management of the Public Safety & Administration Radio Communication System.	Reduce response time to support requests by 50%.	No	Radio now has 1¼ FTEs, one of which is fully dedicated to radio system service and daily operations. Response to support requests has decreased and satisfaction increased.
Information Technology - Radio & Communications	1A	Ensure properly functioning radios for all Public Safety personnel.	PM performed at least once at all mountaintop sites, and once for each Sheriff/EMS vehicle.	No	Complete. Serviced approximately 100 'subscriber' units and 75 mountaintop repeaters between May-November.
Information Technology - Radio & Communications	1A	Ability to measure and ensure site uptime, with goal of developing future metrics.	Implement monitoring at all mountaintop repeater sites to ensure site operation.	No	In process. Goal of installation during Summer '19.
Information Technology - Radio & Communications	1A	Resilient sites which meet public safety standards and can survive harsh weather.	Install lightning protection at seven mountaintop repeater sites and Mono One (dispatch).	No	In process. Goal of completion during Summer '19.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Information Technology - Tech Refresh	4B	Ensure properly functioning and modern PCs and technology infrastructure for County staff.	Replace 90 PCs, two storage devices, one server, four UPS, two new firewalls, and upgrade video conferencing in the Town/County Conference Room.	No	To date approximately 40 PCs have been replaced, one storage device is in procurement process, one server has been replaced, Town/County VTC upgraded, and firewalls being researched.
Information Technology - Tech Refresh	3D, 4B	Maintain a balanced, transparent, and fiscally responsible Tech Refresh program with a goal of long-term sustainability for the County's technology resources.	Passing the annual audit for Fund 653.	No	To be determined.

AGRICULTURAL COMMISSIONER
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

- **Strategic Priority 2B: Maintain public health protection and nuisance mosquito control provided by Mammoth Lakes Mosquito Abatement District (Completed)**

Since this was listed as a strategic priority, staff from our office met with several stakeholders and helped to facilitate a meeting of the Mammoth Lakes Mosquito Abatement District (MLMAD) board. This was the first meeting to be held in several years. Our staff brought forward a proposal to keep the contract between the district and the Owens Valley Mosquito Abatement Program in place for five years. This contract was approved by the MLMAD during this meeting.

We intend to continue to provide service in the MLMAD assessment area for the life of the contract or until the MLMAD finds a suitable alternative. Several different alternatives have been discussed previously, and our department is committed to helping the MLMAD find the best alternative for them, regardless of whether it continues to be a contract with our department or some other alternative.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Agricultural Commissioner	2B	Maintain public health protection provided by Mammoth Lakes Mosquito Abatement District	Renew contract between OVMAP and MLMAD, or find alternative	No	Contract renewed for five years, communication regarding a long term solution continues

ECONOMIC DEVELOPMENT
Economic Development, Tourism, Film Commission & Fisheries
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS 2D. Sustain and protect community, landscape, and environmental character

3A. Invest in sustaining and maintaining public lands and outdoor recreation

3B. Monitor and expand successful economic development initiatives and diversify our economic base

3C. Maintain and expand existing businesses and industries

The Economic Development department's marketing programs drive overnight visitation to Mono County as a whole, which generates revenue from Transient Occupancy Tax (TOT), attracts new business, and supports existing small businesses, job creation, and quality of life for our county residents.

In the first half of FY 2018-19, we are particularly proud of the following accomplishments:

- Due to fire and smoky skies this summer, staff worked closely with local businesses, Visit California, and Online Travel Agencies (OTAs) to minimize negative travel impacts. Quarter 1 Transient Occupancy Tax (TOT) was essentially flat with 2017-18 -- excellent news, given the unstable business levels resulting from months of poor air quality.
- Completion of the new 2019 Mono County Visitor Guide with eight additional pages of new content featuring wildfire safety and prevention, stewardship of the land, and more.
- Completion of the 2019 Scenic Events Calendar which is distributed at all the consumer travel shows and expos we attend.
- MonoCounty.org website increase in traffic of 48%, year over year.
- Continued growth in social media outreach with 176,000 Facebook fans and over 20 million impressions; 30,000 Instagram followers and posts generating 763,000 likes.
- Anticipated growth in fall season traffic and revenues, although Quarter 2 TOT data is not yet available.

- Completion of year-long, four-season 1:1 intercept surveys for the Economic Impact & Visitor Profile Study.
- Completion of 1:1 interviews with 80 small businesses county-wide for the Business Retention & Expansion Survey, as well as results which indicate that local small businesses generally maintain a positive outlook.
- Growth in international visitation and spending, particularly from France, Germany and the UK. We have built successful collaborative partnerships with Mammoth Lakes Tourism, Bishop Chamber of Commerce, Visit California, High Sierra Visitors Council, Bodie, Mono Lake Committee, and many local hotels and restaurants to host travel industry and travel media familiarization visits. As a result of one such “fam,” the Eastern Sierra was featured in a 16-page spread in “GEO” – a high-profile French travel/lifestyle magazine with circulation of 250,000 and a PR equivalent value of over \$500,000.
- Through California Association for Local Economic Development (CALED), Mono County has been selected as a grant beneficiary of a USDA technical assistance grant for rural financing; Jeff Simpson is currently working on establishing the critical project list.
- Procured a \$50,000 USDA Rural Development grant in collaboration with Mammoth Lakes Chamber to provide free training and technical consulting services and customer service training for local small businesses.
- Completion of final testimonial video in “Mono County Small Businesses” video series, and will complete “Working Remote” series by February.
- Secured 2017-18 price per pound for 2018-19 stocked fish program, and have begun coordinating stocking schedule for 21 bodies of water.
- Mono County was featured prominently in Visit California’s new “Film Producers’ Guide to California: An Introduction to the Golden State’s Cinematic Potential” publication – as well as the story of how the Tom Cruise movie *Oblivion* filmed in June Lake. In addition, Alicia Vennos was invited to participate in a Bollywood Film/Tourism Summit hosted in October by Visit California and the California Film Commission
- Community Event Marketing Fund (CEMF), Historical Societies, and Performing & Visual Arts Grant applications have been distributed and circulated; deadline for application submissions is Jan. 11, 2019. Working closely with the Mono County Tourism, Film & Economic Development Commission, Liz Grans developed a new point system to help determine funding allocations for CEMF.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Economic Development & Tourism	3B, 3C	Strengthen Tourism sector by driving overnight visitation to Mono County, increasing Transient Occupancy Tax (TOT), supporting small business, job creation and communities.	Invest 1/12th of total TOT in strategic marketing initiatives with the goal of increasing TOT at the same pace -- or better -- as state travel trends	County Commitment	<p>Always ongoing. Due to fire and smoky skies this summer, staff worked closely with local business, Visit California, and OTAs to minimize negative travel impacts. Quarter 1 Transient Occupancy Tax (TOT) was essentially flat with 2017-18 -- excellent news, given the unstable business levels resulting from months of poor air quality. Marketing campaign and tactical programs are ongoing with some excellent results to report:</p> <ol style="list-style-type: none"> 1. Social media reach through 176,000 Facebook fans netted over 20 million impressions in 2018. On Instagram, which targets a younger demographic, we have almost 30,000 followers and our posts received 763,000 likes. 2. Our tourism website, MonoCounty.org grew 48% to 480,000 visits with new visitors making up 83.6% of all website traffic. Pageviews increased 34% to 759,000. 3. Complete: New 2019 Visitor Guide, with 8 pages of new content, featuring wildfire prevention and stewardship, dog-friendly amenities, winter-specific activities, and more. 4. Complete: New 2019 Scenic Events Calendar - ready to distribute at upcoming consumer trade shows.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Economic Development & Tourism	3B, 3C	Build shoulder season business to support year-round workforce and sustainability for communities	Over the past 5 years, Fall Season (Q2) TOT has increased 52% and Spring Season (Q2) is up 22% -- the goal for FY18-19 is to keep pace with state travel trends	No	Completed 2018 fall color marketing campaign, in collaboration with CaliforniaFallColor.com and local tourism partners. Quarter 2 TOT is not yet available. Currently implementing winter promotion/advertising campaign, and formulating "wildflowers & waterfalls" campaign for spring 2019.
Economic Development & Tourism	3B, 3C	Grow international visitation in order to diversify our tourism base through cooperative sales programs with Mammoth Lakes Tourism, Visit California, and Brand USA. Focus will be on emerging international markets, such as India, touted as the "next China."	Visa View credit card spending research, along with Visitor Profile Study will assist in tracking international markets; meet Visit California's projected growth, eg. 7% for India. Represent Mono County at IPW, the largest international B2B travel/tourism marketplace.	No	Visa credit card spend for international markets is up slightly (1.5%) for Quarter 1, year over year. Top markets are France, Germany and UK. Alicia Vennos was invited to represent the High Sierra Visitors Council at Top Resa/IFTM travel trade expo in Paris, France in September. Staff has registered for IPW in June, 2019. We have also co-hosted numerous travel industry professionals and travel media from India, France and the UK with Mammoth Lakes Tourism/Visit California, and have secured high profile media coverage (16-page Eastern Sierra feature) in "GEO" with 250K circulation and PR value equivalent of \$534,776.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
<p>Economic Development & Tourism</p>	<p>3B, 3C</p>	<p>Improve and develop collaborative regional partnerships with US Forest Service, regional visitor centers, chambers commerce, Friends of the Inyo, Bishop Chamber of Commerce, Mammoth Lakes Tourism, Yosemite Gateway Partners, CALED, Governor's Office of Business & Economic Development, Film Liaisons in California Statewide, California Film Commission, Visit California, etc.</p>	<p>Staff will represent Mono County in various key organizations/agencies, attend 2-3 industry conferences, and work collaboratively on at least two regional projects or programs in FY18-19.</p>	<p>No</p>	<p>Jeff Simpson attended the Rural Economic Development Summit, and Bakersfield Procurement Conference this fall. Mono County was also chosen as a grant beneficiary of a USDA technical assistant grant for rural financing, through CALED, and we are currently determining the critical project list. Staff is attending CALED Rural Economic Development Summit in Sacramento, Jan 14-16.</p> <p>Liz Grans is working with numerous local agencies to work on developing resources for Public Information; she also sits on the Yosemite Gateway Partners Board.</p> <p>Jeff Simpson was appointed to the Inyo Mono Broadband Consortium and working on the long-range YARTS Transit Plan.</p>

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
<p>Economic Development & Tourism</p>	<p>3B, 3C</p>	<p>Focus on the priority of developing and implementing Business Retention and Expansion programs that support local small business</p>	<p>1. Evaluate results from Business Retention & Expansion which will inform strategies, programs, and measurement of success 2. Apply for USDA grant to provide free training and technical assistance for small businesses (working with Mammoth Lakes Chamber of Commerce) 3. Provide two educational opportunities, workshops or events for stakeholders in FY 2018-19</p>	<p>No</p>	<p>1. Completed Business Retention & Expansion surveys and analysis -- conducted 1:1 interviews with 80 businesses county-wide. 2. Completed USDA grant application in conjunction with Mammoth Lakes Tourism -- awarded \$50,000 for free training and technical assistance for local small business. 3. Seminars offered this fall: Access to Capital Workshop (with CSU Bakersfield SBDC) - Oct. 18; Customer Service/Management Training with Dave Meltzer, CEO of Sports 1 Marketing - Nov 13/14. Now working with Mammoth Lakes Chamber on 2019 schedule of workshops and seminars, as well as augmenting local roster of small business consultants. 4. Completed summer & fall season intercept visitor surveys. 5. Assisted and supported new businesses throughout the county.</p>

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Economic Development & Tourism	3B, 3C	Develop and implement business attraction strategies targeted at existing visitor base, and the Outdoor Recreation, Tech, and Wellness space, and which leverage Digital 395 broadband capacity	<ol style="list-style-type: none"> 1. Create "working remote" video series and visitor-targeted marketing campaign 2. Explore collaborative Accelerator/Incubator program with Town of Mammoth Lakes, private sector, Inyo Mono Broadband Consortium 3. Track # of county business licenses issued annually 4. Hire professional consultant to determine optimum avenues for attraction outreach 	No	<ol style="list-style-type: none"> 1. Ongoing - final interview in "working remote" video series is on Jan. 8th. Production will be complete by mid-February. Completed final video in Small Business Testimonial series. 2. On pause until after Mountain Ventures Summit conference, Feb. 27 - March 1, in Mammoth 3. Requested/ongoing 4. Organizing contract with SMG Consulting to work on Advertising Conversion Study as first project Advertising with Western Real Estate and Business Facilities online and print outlets to promote Mono County as a business-friendly destination
Filming	3B, 3C	Promote Mono County as a film-friendly destination; expand contact base and outreach to film industry and location professionals	One commercial production generates an average local spend of \$25K; goal is to increase film permit #'s by 10%	No	Several major brands filmed commercials in the fall and early winter; other larger productions included a Fox television series and studio feature film segment -- however, filming will likely be down due to smoky skies for most of summer and early fall. Alicia Vennos, Film Commissioner, was invited to participate in a Bollywood Film/Tourism Summit hosted in October by Visit California and the California Film Commission.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Fish Enhancement	3A, 3C	Bolster fishing economy in Mono County through fish stocking and sustainable fishing practices	Monitor state fishing license sales; track total amount of fish planted in Mono County by all sources	No	Ongoing. Will have State Fishing license count in early January. Price to purchase stocked fish with vendor confirmed to be the same as last year. Jeff Simpson is currently coordinating stocking schedule for spring/summer 2019.
Community Support Programs	2D, 3A, 3C	Assist community non-profits/organizations to provide specific programs, events, projects, and services which contribute both to the visitor experience and to the quality of life for local residents	Each grantee or recipient of funding will provide a report on the success of their respective programs, project, purchase or initiative. Monitor growth and success of seed events.	No	Community Event Marketing Fund (CEMF), Historical Societies, and Performing & Visual Arts Grant applications have been distributed and circulated; deadline for application submissions is Jan. 11, 2019. Developed new point system to determine funding allocations for CEMF. Newly created events supported by CEMF that have become very successful include the June Lake Jam Fest, the Eastern Sierra History Conference, and Autumn Festival in Bridgeport.

Behavioral Health Department
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

- Created and actively participate in Opioid Response Task Force
- Provide support and community action to partners and community members related to safety and health
- Continue monthly Community Wellness events—Benton, Bridgeport, Walker
- Provide Prevention and Early Intervention classes and groups in all school districts
- 24/7 on call Crisis Team to assess psychiatric emergencies
- Increased engagement with Toiyabe Health Center and Benton Paiute Tribe

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

- Engaged in a robust effort to create and provide housing in Walker, CA and Mammoth Lakes, CA
- Added permanent staff at Walker Wellness Center
- Continued quarterly El Foro Latino/Hispanic community event
- Held Community Forums regarding issues for elders/seniors, students, June Lake residents, Walker seniors and community

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

- Regular involvement by senior staff with State agencies and professional Associations to stay abreast of changes and current tumult related to mental health and substance abuse funding

IMPROVE COUNTY OPERATIONS

- Added and enhanced our work training all staff in client centered, strength-based treatment
- Always lead with outstanding customer service
- Senior staff's ongoing work with State bureaucracies and other influencing agencies to promote Small County issues as it relates to funding and programs

SUPPORT THE COUNTY WORKFORCE

- Use Mental Health Services Act funding provide loan repayment and/or funding for ongoing education to staff
- Provided trainings to staff within BH Department and to partners
- Encouraged staff to attend trainings as needed

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear progress
Behavioral Health	1B	<p>Tactic 1: Provide Substance Use Early Intervention and Prevention education materials and conduct outreach as outlined in our Strategic Plan with the Department of Healthcare Services. Tactic 2: Partner on re-entry services and provide mental health and substance use disorder services in the jail.</p>	<p>Msmt 1: Participate in five events throughout FY 18-19 to provide education and conduct outreach. Msmt 2: Track the number of clients receiving services in the jail, with the goal of providing MH/SUD services to 80% of those who need services. Track number of clients who continue seeking MH/SUD services after re-entry, with the goal of 60% continuing to seek services.</p>	Yes	<p>Msmt 1: Participated in more than five events, including events in partnership with Toiyabe in Lee Vining, Benton, and Bishop; mini wellness fairs in Benton in collaboration with Toiyabe and Benton Paiute Tribe; outreach and education on Cerro Coso campus; Crisis Intervention Training in partnership with Inyo County, law enforcement, and Behavioral Health Departments; outreach and engagement at Bluesapalooza; outreach and engagement with Mammoth Mountain and its associated business entities; preparing to conduct trainings on opioid response (harm reduction and treatment options); Additionally, offer monthly community socials and successful Foro Latino; Msmt 2: Data tracking is still in progress</p>

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear progress
Behavioral Health	1C	Create partnership with Public Health and Toiyabe Indian Health to promote "Stay Healthy, Stay Alive" services for people using opioids throughout Mono County.	By the end of FY 18-19, implement naloxone distribution program, syringe exchange program, and increase access to Medication-Assisted Treatment and Hepatitis C testing and treatment. Track number of individuals served in each program.	No	Consultant hired for Opioid Response Task Force; application submitted for Naloxone Distribution Program; talks with local physician to contract for Medically Assisted Therapies (MAT); with the Sheriff, Court and CAO, joined the MAT in the Jail Learning Collaborative; assigned a Behavioral Health staff member to be point person for all MAT services in the Behavioral Health department; Syringe Exchange Program application in process, including evaluation plan for measuring individuals served; actively participating in Opioid Response Task Force with Inyo County and Toiyabe Health.
Behavioral Health	1D	Tactic 1: Active participation on the Cannabis Joint Committee. Tactic 2: Provide evidence-based substance use prevention program in all Mono County middle and high schools.	Msmt 1: MCBH will attend 80% of Joint Committee meetings in FY 18-19. Msmt 2: Middle and high school students will report greater risk perception and lower use of substances following prevention program.	No	Msmt 1: Attended Cannabis Joint Committee meetings as they related to Prevention and Early Intervention; Msmt 2: Reviewed baseline data from 17/18 California Health Kids Survey; we will study changes in subsequent years

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear progress
Behavioral Health	2A	Development of Permanent Supportive Housing for Mammoth Lakes and Walker, CA	By the end of FY 18-19, four units of permanent supportive housing will be constructed and occupied in Walker. By the end of FY 19-20, 15 units of permanent supportive housing will be constructed and occupied in Mammoth Lakes.	No	Still in process; actively working with consultants and Stanislaus County Housing Authority to move projects forward
Behavioral Health	2B	Complete required state and federal tracking measurements. Consistently improve programming and services.	In FY 18-19, prepare for and pass all state and federal audits. Complete annual community needs assessment and adapt programming and services to reflect feedback.	Yes	Currently preparing for External Quality Review audit in April; annual community needs assessment (MHSA) completed and report to be approved by BOS January 15th
Behavioral Health	2C	Hire Walker Wellness Center Associate and a Walker-Based Case Manager	In FY 18-19, expand youth services in ESUSD Schools and provide outreach to seniors through Walker Wellness Center.	No	Wellness Center Associate hired March 2018, case manager hired September 2018; At ESUSD, launched after school program 1-2 days/week; offer conflict resolution assistance at recess; offering LifeSkills Training substance use curriculum this winter/spring; outreach to general community including seniors, Base, and Toiyabe

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear progress
Behavioral Health	3D	Regular engagement with State Associations for Director and Fiscal Officer to stay engaged with fiscal changes at the state and federal level	In FY 18-19, Fiscal Services Officer and Director will each attend 9 meetings of the Fiscal Association and the Directors' Association.	No	Fiscal Officer was recently re-elected to position of President of California Behavioral Health Administrators' Association and attends meetings (phone and in person) regularly; Director participates in weekly calls and monthly meetings with California Behavioral Health Directors' Association
Behavioral Health	4B	Improve client-centered service delivery	In FY 18-19, MCBH staff will participate in three sessions of the Strengths-Based Learning Collaborative, which focuses on client-centered care.	Yes	MCBH staff have completed two of the three learning sessions for FY 18-19. Additionally, the department has an extension of this project planned.
Behavioral Health	4E	Regular engagement with state agencies, state legislative staff and institutes that influence Behavioral Health policy matters	Policy decisions include and/or emphasize Small County needs related to programming and funding	No	Director meets regularly with State level authorities to promote Small County issues as they related to Behavioral Health. Director meets with other county behavioral health directors to discussion regionalization and cost saving measures that would benefit Mono County's programs and clients
Behavioral Health	5A	Reorganize department to create 'career paths' to support sucession plans and current work force development	During FY 18-19, measure employee satisfaction and perceptions of efficiency, including feedback on supporting changes in roles.	No	Re-Structure is planned, including two to three supervisory positions, including a Deputy Director.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear progress
Behavioral Health	5B	Address positive work culture changes to enhance wellness and promote purpose oriented work	Pilot projects within department to transform workplace from "productivity" based measures, to success centered outcomes.	No	Currently working to promote client-centered outcomes specifically through the Strengths-Based Learning Collaborative, the Wraparound program, and through Harm Reduction initiatives.
Behavioral Health	5C	Provide professional educational and training opportunities to all staff	In FY 18-19, increase staff certifications and staff participation in degree programs (AA, BA, MA).	No	One staff member starting graduate school for a Marriage Family Therapy degree with some funding through Workforce Education Training (MHSA) funding; two staff members attending Cerro Coso to finish AA degree. One staff member taking advantage of our loan assumption program.
Behavioral Health	5D	Promote Leadership internally through pilot projects and, externally, through Leadership Programs	Build pilot projects within the department to measure job satisfaction as it relates to providing empathic, strength and recovery oriented services	No	In progress

Mono County Health Department
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

1A: Improve Emergency Operations and Response

Tactic: Develop a fully functional All Hazards Incident Management Team (AHIMT) with understanding of resource request procedures for both medical and non-medical resources.

Public Health employees, Dustlyne Beavers and Debbie Diaz are committed to the development and growth of the All Hazards Incident Management Team (AHIMT). They have attended all applicable trainings organized by the AHIMT leadership to date. The ongoing collaboration and coordination amongst varied Town and County departments has been invaluable, better preparing our response to local, real-life disasters.

- **ICS-300 Training:** Completed January 24-26, 2018 by Debbie Diaz and Dustlyne Beavers. Facilitated by California Specialized Training Institute (CSTI) and Governor's Office of Emergency Services (Cal OES).
- **EOC Management and Operations (G775):** Completed May 29-30, 2018 by Debbie Diaz and Dustlyne Beavers. Facilitated by CSTI and Cal OES.
- **Field ICS and EOC Interface (G191):** Completed May 31, 2018 by Debbie Diaz and Dustlyne Beavers. Facilitated by CSTI and Cal OES.
- **USFA Type 3 Incident Management Team Training:** Completed June 18-22, 2018 by Dustlyne Beavers. Facilitated by FEMA and National Fire Academy (NFA).
- **Lion's Fire Incident Command Post (IC); Real Event/Planning Chief Training:** Mammoth Lakes, CA June 28, 2018 by Dustlyne Beavers. Facilitated by US Forrest Service; Planning Chief Alan Taylor.
- **Lion's Fire Incident Command Post (IC); Real Event/Planning Chief Training:** Mammoth Lakes, CA July 27, 2018 by Dustlyne Beavers. Facilitated by US Forrest Service; Planning Chief Alan Taylor.
- **AHIMT Meeting:** Completed August 28, 2018 by Dustlyne Beavers. Facilitated by Chief Frievalt.

1C: Address opioid crisis and substance abuse

Tactic: Partner with community stakeholders to develop a multi-pronged approach to address opioid and other substance abuse.

Public Health staff are working collaboratively with the Sheriff's Office, Behavioral Health, Mammoth Hospital, and other agencies to offer the following evidence-based harm reduction services for people with opioid use disorder (OUD) in Mono County.

- The Naloxone Distribution Grant Program contract was fully executed by CDPH on 12/5/18, and Public Health anticipates receiving Mono County's allocation in January. A Health Officer standing order was issued on 11/12/18 to allow naloxone distribution without a prescription.
- A second Health Officer order was issued on 11/12/18 making opioid overdose reportable to Public Health, with a commitment to contact survivors, who are at highest risk of future fatal OD,

to offer services. The order also ensures that Public Health is aware of overdoses occurring in the community, non-fatal as well as fatal, which may provide early warning of the presence and increase of opioids in Mono County.

- Medication Assisted Treatment (MAT)
 - Bright Heart Health, a telemedicine addiction treatment practice, is currently offering MAT to Mono County residents.
 - Mammoth Hospital submitted an ED-Bridge grant application on 12/17/18, with emphasis on offering life-saving treatment in the Emergency Department, MAT, and linkage to ongoing outpatient therapy.
 - Through the grant awarded to the Sheriff's Office on 7/20/18, Expanding Access to MAT in County Criminal Justice Settings Learning Collaborative, Mono County departments are in the planning stages to offer MAT and naloxone to jail inmates with OUD.
- SB 212 Solid Waste: pharmaceutical and sharps waste stewardship, was approved by the Governor on 9/30/2018. This will create a statewide medication and sharps take-back/disposal program funded by drug manufacturers. Cal Recycle will develop regulations for the take-back program by 1/1/21, followed by manufacturers having six months to submit a take-back plan.
- Syringe Exchange Program (SEP): Public Health and Behavioral Health are working together with the assistance of consultant Dena Lejos to complete and submit the SEP application to CDPH.

1D: Establish effective cannabis regulation, education, and enforcement

Tactic: Utilize media content developed by California Department of Public Health (CDPH) to create and implement a media plan in Mono County to reduce cannabis use by vulnerable populations.

The Public Health MCAH Director has completed the following steps towards creating and implementing a media plan to reduce cannabis use by vulnerable populations.

- Conducted a review of cannabis education literature and interventions implemented by local public health programs throughout California and Colorado.
- Created and market tested multi-lingual cannabis educational materials for pregnant/breastfeeding women. Presented cannabis posters and flyers at the community event, Foro Latino.
- Collaboration with Mammoth Hospital, MLPD, Tobacco Control, and Eastern Sierra Unified School District to distribute cannabis media materials this spring.
- Assisted in development of teen substance use survey, including cannabis questions. The survey was distributed to middle and high school students at Mammoth and Eastern Sierra Unified School Districts in December, and results and comments will guide future teen cannabis education.

SUPPORT THE COUNTY WORKFORCE

5B: Create a culture of safety, health & wellness, and work-life balance

Tactic: Create a workplace wellness team and develop interventions to improve the health of county employees.

- The Worksite Wellness Committee (WWC) was established in February 2018, working towards a culture of work-life integration and shifting away from unhealthy working practices such as skipping breaks, poor dietary choices, not getting enough exercise, and employee burn out.
- The first WWC event was a 10-mile relay and picnic in September 2018. Each relay team consisted of 5 members, and each participant walked, jogged, or ran the 2-mile loop around Gull

Lake. In some cases, team members ran multiple relay legs, and others ran the whole 10 miles! There was great participation from many County departments, showing support of a putting health and wellness first.

- The WWC would like to host 2 events each year to promote employees getting outside and utilizing the vast outdoor spaces available in Mono County. The proposed time for the next event is March 2019 and is still in the planning phase.
- Aside from events, the WWC is working on a survey to determine what Mono County employees are looking for in terms of their health and wellness. The survey will include the benefits Mono County is already providing, and inquire what services are lacking and what interests employees have in their overall health. The survey will be used as a tool to create a healthier work environment for all Mono County employees.

5B: Create a culture of safety, health & wellness, and work-life balance

Tactic: Strategically prioritize safety recommendations from Trindel’s inspection of Public Health offices and implement appropriate changes.

- Trindel and Mono County Risk Management completed safety inspections of the Public Health offices in Mammoth and Bridgeport in February 2019.
- Recommendations were reviewed and analyzed to determine which could be addressed immediately in-house, those that required coordination with other departments and agencies such as IT, Facilities and MLPD, and resource intense items.
- To date, all in-house changes and updates have been made, some recommendations will be addressed by moving the new Civic Center building, and other recommendations are in progress and being coordinated with other departments.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Public Health	1A	Develop a fully functional All Hazards Incident Management Team (AHIMT) with understanding of resource request procedures for both medical and non-medical resources.	Percentage of allocated public health staff trained in their assigned roles on the AHIMT	No	100% complete to date. Public health staff have completed all applicable assigned trainings, and resource request procedures discussed.
Public Health	1C	Partner with community stakeholders to develop a multi-pronged approach to address opioid and other substance abuse.	# of individuals served through program interventions	No	Public health staff are in the process of developing and collaborating on a naloxone distribution program, medication assisted treatment network, and syringe exchange program. No individuals have been served to date through these programs and they are not up and running.
Public Health	1D	Utilize media content developed by California Department of Public Health (CDPH) to create and implement a media plan in Mono County to reduce cannabis use by vulnerable populations.	# of community members contacted through outreach	No	80 participants of Foro Latino reached with cannabis education materials to date. Outreach materials continue to be developed and distributed.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Public Health	5B	Create a workplace wellness team and develop interventions to improve the health of county employees.	# of new programs implemented	No	1 new program was implemented: the Workplace Wellness Relay and Picnic on 9/13/18. Other programs are in development.
Public Health	5B	Strategically prioritize safety recommendations from Trindel's inspection of Public Health offices and implement appropriate changes.	Percentage of of appropriate interventions completed	No	100% of in-house interventions completed. Other recommendations are in progress.

***SOCIAL SERVICES
STRATEGIC PRIORITY UPDATE
As of December 31, 2018***

IMPROVE PUBLIC SAFETY AND HEALTH

- Increase County's ability to respond to the care and sheltering needs of individuals displaced from their homes by disasters and other emergencies. Recruit and train two new community volunteers, per community, to serve as volunteer Shelter Managers for the Lee Vining, June Lake, Chalfant and Benton emergency shelters, for a total of eight new volunteers.

Progress-to-date: Recruited and trained a total of seven new recruits in priority areas (Lee Vining – one; June Lake– two; Chalfant – three; Benton – one, since moved out of area). Additionally, recruited and trained five new recruits in Mammoth Lakes and Crowley, and several through new Community Emergency Response Team (CERT) members in Walker/Coleville.

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

- Meet the diverse placement needs of children and youth in foster care within the community; limit reliance on congregate care to short-term. Recruit additional Resource Family Approved homes to ensure the availability of geographically and demographically diverse community-based care for at-risk youth.

Progress-to-date: Presently, Mono County has 11 open beds in RFA/foster homes; nine that are located in the town of Mammoth Lakes, and two of which are located in Coleville. There are zero Mono County foster children in need of/waiting for a foster placement at this time.

Given the success Mono County had during the previous fiscal year recruiting and approving new RFA homes, recruitment efforts are now focusing more on targeted areas and outlying communities, specifically the Benton/Chalfant communities, where there are “gaps” in fostering capacity.

Although the Department has the present capacity to place foster children within the county, a child from Benton, for example, remains at risk of having to leave his or her community and school of origin due to the lack of foster homes in their specific community.

DSS staff attended community “socials” in Benton on a monthly basis and are in the process of doing increased targeted outreach to churches throughout the county. The Department has received one RFA application from a Benton family. Additionally, we have identified one, new prospective home in Coleville and two, new prospective homes in Mammoth Lakes which are pending completed RFA applications.

- Reduce trauma and improve access to services for children who are victims of sexual and physical abuse through family and child-centered practices. Two Social Work staff will obtain certification in Child Forensic Interviewing, eliminating or reducing the need for child victims of sexual and physical abuse to be transported long distances, out-of-county to be interviewed.

Progress-to-date: This goal has been met. In October, 2018, four DSS staff completed the Child Forensic Interview Training (CFIT) in Bishop along with partners from the District Attorney's Office, Probation, and Wild Iris in both Mono and Inyo counties. Three social workers (one who is bilingual in English/Spanish) and one supervisor completed the weeklong, intensive training.

As a result, Mono County now has adequate capacity to meet the needs of victims of sexual and physical abuse who must undergo recorded, forensic interviews for the purposes of criminal investigations that overlap with child welfare investigations. (Historically, minor victims were transported to a specialized forensic interviewing unit at the Jamison Center in Bakersfield).

Since the completion of the CFIT training, four Mono County children have been directly served by local forensic interviewers, thereby avoiding the need to transport these children out-of-county and the added trauma those logistics cause for children and families.

Additionally, local coordination around Sexual Abuse Response Protocol (between CPS, law enforcement and the DA) has improved as a result of an expanded capacity to serve Mono County children.

- Promote increased socialization, address functional limitations, and maintain health and independence for older adults. Provide monthly, prevention-focused physical activities and increased opportunities for socialization at the Antelope Valley Senior Center and in the Tri-Valley area. (FY 17-18 Baseline: monthly activities at AVSC and currently no activities in Tri-Valley).

Progress-to-date:

- Fall Prevention: Successfully implemented weekly Chair Yoga classes for adults in the Antelope Valley. These 18 classes emphasized proper body mechanics for raising out of a chair and reaching for objects, standing balance, and mind/body coordination.
- Senior Outings: Conducted four outings to-date, allowing for increased socialization through opportunities to experience arts/entertainment outside of one's own community. Eastern Sierra Transit Authority provided transportation and the Antelope Valley Senior Workshop (Thrift Store) provided funding for meals.
- Monthly Crafts: Monthly facilitated gatherings at the Antelope Valley Senior Center provide opportunities for seniors to have social time while engaging in activities that enhance cognitive skills and physical coordination. Quarterly, nutrition-themed presentations and crafts are offered in collaboration with the Inyo County Dietician and staff from Community Service Solutions. Materials are provided through donations by the Antelope Valley Senior Workshop (Thrift Store).
- Tri-Valley Area Activities: Initiated a series of weekly Qigong classes (like Tai Chi; a practice designed to improve physical strength, flexibility and enhance mental awareness) in Benton and Chalfant. This was a collaborative project between Social Services and Public Health Tobacco Control Program.

SUPPORT THE COUNTY WORKFORCE

Enable staff through effective training and coaching to advance their practice and knowledge-base within their discipline, implement legislative and programmatic changes, and advance their professional development goals. Collectively, staff will advance their practice and knowledge-base through participation in over 1,100 workshop hours, including 15 local workshops with Inyo and Alpine Counties (UC Davis contracts), and 80 offsite workshops.

Progress-to-date: Staff have advanced their practice and knowledge-base through participation in approximately 769 workshop hours, including 21 local workshops with Inyo and Alpine Counties, and 31 offsite workshops.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Social Services	1A	Increase County's ability to respond to the care and sheltering needs of individuals displaced from their homes by disasters and other emergencies.	Recruit and train two new community volunteers, per community, to serve as volunteer Shelter Managers for the Lee Vining, June Lake, Chalfant and Benton emergency shelters, for a total of eight new volunteers.	Yes	Recruited and trained a total of twelve new recruits in Lee Vining, June Lake, Chalfant, and Benton, Mammoth Lakes and Crowley, and several additional recruits through new Community Emergency Response Team (CERT) members in Walker/Coleville. Initiating county-wide employee training on Shelter Fundamentals and Management in 2019.
Social Services	2B	Meet the diverse placement needs of children and youth in foster care within the community; limit reliance on congregate care to short-term.	Recruit additional Resource Family Approved homes to ensure the availability of geographically and demographically diverse community-based care for at-risk youth.	Yes	Mono County has 11 open beds in RFA/foster homes; nine that are located in the town of Mammoth Lakes, and two of which are located in Coleville. Recruiting efforts to locate diverse RFA homes continues. There are zero Mono County foster children in need of/waiting for a foster placement at this time.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Social Services	2B	Reduce trauma and improve access to services for children who are victims of sexual and physical abuse through family and child-centered practices.	Two Social Work staff will obtain certification in Child Forensic Interviewing, eliminating or reducing the need for child victims of sexual and physical abuse to be transported long distances, out-of-county to be interviewed.	No	This goal has been met. Four DSS staff (three social workers (one who is bilingual in English/ Spanish) and one supervisor completed the weeklong, intensive training Child Forensic Interview Training (CFIT) in Bishop along with partners from the District Attorney’s Office, Probation, and Wild Iris in both Mono and Inyo counties. Since the completion of the CFIT training, four Mono County children have been directly served by local forensic interviewers, thereby avoiding the need to transport these children out-of-county and the added trauma those logistics cause for children and families.
Social Services	2B	Reduce the rate of unnecessary and costly breaks in Medi-Cal, CalWORKs, and CalFresh enrollment among county residents.	Increase the number of applicants who newly enroll in the C4Yourself e-notification and text messaging system. (FY 17-18 Baseline: approximately 120 enrollees in FY 2017-18)	No	Through outreach and education, Eligibility Staff are have increase over the previous mid-year piont in time the number of new applicants who choose to enroll in effective notification strategies. New on-line accounts processed to-date for e-notification are 121, and for text messaging are 126. This is a significant increase over mid-year last fiscal year.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Social Services	2C	Promote increased socialization, address functional limitations, and maintain health and independence for older adults.	Provide monthly, prevention-focused physical activities and increased opportunities for socialization at the Antelope Valley Senior Center and in the Tri-Valley area. (FY 17-18 Baseline: monthly activities at AVSC and currently no activities in Tri-Valley)	No	Sucessfully conducting on-going activities including: Fall Prevention (18 classes), Senior Outings (4), and Monthly Crafts at the Antelope Valley Senior Center. Initiated Tri-Valley Area Activities (Qi Gong) in partnership with Public Health Tobacco Control Program.
Social Services	5C	Enable staff through effective training and coaching to advance their practice and knowledge-base within their discipline, implement legislative and programmatic changes, and advance their professional development goals.	Collectively, staff will advance their practice and knowledge-base through participation in over 1,100 workshop hours, including 15 local workshops with Inyo and Alpine Counties (UC Davis contracts), and 80 offsite workshops.	Partially	Staff have advanced their practice and knowledge-base through participation in approximately 769 workshop hours, including 21 local workshops with Inyo and Alpine Counties, and 31 offsite workshops.

COMMUNITY DEVELOPMENT DEPARTMENT
Planning, Code Compliance, and Building Divisions
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

- **1A: Improve emergency operations and response**
 - Submitted final draft of Local Hazard Mitigation Plan to FEMA for review and approval, expect the plan to be before the Board in the spring.
- **1D: Establish effective cannabis regulation, education, and enforcement**
 - Complete regulations enacted June 7, 2018.
 - One cannabis project fully approved (both use permit and operation permit), one cannabis project partially approved (use permit approved, operation permit pending), one cannabis project being processed (application accepted Dec. 17), two cannabis permit applications (both received in Dec.) under review for completeness. Fielded 3-4 cannabis inquires which could return as projects.
 - Providing for discussion of cannabis projects and approval process at RPACs as needed.
 - Provided authorization for the purpose of applying for a temporary state license.
 - Code compliance investigated and closed 100% of reported cannabis complaints.
- **1E: Invest in road and other infrastructure projects across the County**
 - Assisting with road projects and funding via Local Transportation Commission and the Regional Transportation Improvement Program (RTIP).
 - Submitted grant application to improve bicycle and multi-modal infrastructure on SR 158 in June Lake.
 - Completed Lee Vining Main Street Rehabilitation planning project with Caltrans.

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

- **2A: Address the housing crisis through policy, assistance, and development programs**
 - Policy: Outreach to RPACs and Planning Commission on potential programs, completed housing priorities workshop with Board, investigated shared staffing opportunities with Town of Mammoth Lakes, initiated General Plan Amendment to allow for a higher density of condo units on Multi-Family Residential Land Use Designations (RPAC outreach complete, expect to bring to Board in Feb.).
 - Assistance and development programs: Researching/problem solving deed restriction of County unit in order to sell, fielding inquiries from developers, met with Finance and Mammoth Lakes Housing on CDBG application, responding to inquires from Behavioral Health and Social Services on potential projects and initiatives.
- **2D: Sustain and protect community, landscape, and environmental character**
 - Environmental analysis and planning permits
 - Provide CEQA compliance and analysis for discretionary private projects and County projects
 - Analyze and process Specific Plan, tract/parcel map, use permit, director review permit, water export permit, and building permit applications to comply with the General Plan, County Code and state law, and ensure compatibility with the community and environmental character of the County.
 - General Plan Amendments: Type II short-term rentals, Multi-Family Residential Land Use Designation
 - Code enforcement: Investigated 100% of short-term rentals for compliance, investigated and closed 100% of reported cannabis complaints, investigate other code and General Plan compliance complaints and follow up with appropriate notifications and actions to prevent degradation of community, landscape and environmental character.
 - Advance Planning & Special Projects:
 - Participate in sage-grouse conservation work: DWP engagement, intervention in USFWS lawsuit, close out cooperative grant with BLM (\$223,000 of funding over past 5 years), submitted CDFW grant for hydrogeologic model for Long Valley, responding to data requests for listing reconsideration.

- Water issues: Serving as staff to the Owens Valley Groundwater Authority, working on the North County Water Transaction CEQA project.
- Collaborate on US 395 Wildlife Crossing project initiated by California Department of Fish & Wildlife and under Caltrans jurisdiction.
- Local Agency Formation Commission (LAFCo): Processed one annexation, another in progress

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

- **3A: Invest in sustaining and maintaining public lands and outdoor recreation**
 - Sage grouse, water issues mentioned in 2D
 - Local Transportation Commission:
 - Staff support for June Lake Trails subcommittee, continued development of PID for Down Canyon Trail, trails discussion with Antelope Valley RPAC
 - SR 158 grant as mentioned in 2A
 - Wildlife crossing project mentioned 2D
 - Engagement in Inyo National Forest Plan Objection process
 - Staff support for CPT and various collaborative efforts with Federal and State agencies

IMPROVE COUNTY OPERATIONS

- **4A: Implement a long-term solution for South County offices:** Completed CEQA (June 2018), working with PW on building code and site planning options as needed
- **4B: Improve operational efficiency and increase customer service and transparency**
 - Provide County Clerk services in South County: filing for dba's & marriage licenses, voting assistance/ballot return
 - Provide Treasurer/Tax Collector services in South County: property tax (and other) payments, intake of business license applications
 - Land Development Technical Advisory Committee (LDTAC): a "one-stop" service to vet development project concepts with multiple departments, open to the public for transparency
 - Regional Planning Advisory Committee (RPAC) meetings
 - All the other commissions and committees we run in order to provide for transparent discussions and decision making in a public forum and engagement by the public: Collaborative Planning Team, LAFCo, Long Valley Hydrologic Advisory Committee, Planning Commission, etc.
- **4C: Plan and implement effective energy savings and environmental protection and compliance initiatives**
 - CEQA compliance: evaluates GHG emission and energy
 - Local Transportation Commission:
 - Funding and support for public transit (YARTS & ESTA): various capital purchases, short-range transit plan update
 - Supported discussions on electric vehicle charging stations
 - Building permit fees are waived for certain type of "green" projects, as defined by Board Resolution

SUPPORT THE COUNTY WORKFORCE

- Encouraging employees to take vacation/holidays and stay home when sick, go to appropriate trainings for professional development, and attend County team-building activities (coffee with the CAO, wellness run, holiday gatherings, etc.).

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Community Development	1A	Local Hazard Mitigation Plan (LHMP) and General Plan Safety Elements	Adopt LHMP by Dec. 31, 2018	Yes	Drafts reviewed by Planning Commission and Board of Supervisors, and submitted to FEMA by Dec. 31, 2018. Consideration of final approval expected in spring 2019.
Community Development	1D	Cannabis regulations: process applications, monitor effectiveness, and amend and enforce (legal & illegal operations) as needed	Measurements: # of applications & # approved	Yes	Five applications received. Three accepted for completeness (one in Dec.), and two under review. Two use permits approved by Planning Commission, one Operation Permit approved by the Board.
Community Development	1D & 2D	Code enforcement	Measurements: # of violations/citations, # of resolved cases		Investigated 100% of cannabis complaints, investigated 100% of short-term rental tracked via Host Compliance for land use compliance, 12 Notices of Violation, 2 Courtesy Letters, 2 Compliance Agreements, 3 complaints with no associated violations, 2 Citations. Of the 19 compliance cases, 12 have been closed through outreach.
Community Development	1E & 3A	Local Transportation Commission staffing & projects	Output: completed OWP projects or Work Elements	Yes	Since Jul 1: Worked on 11 Work Elements in the Overall Work Program.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Community Development	2A	Housing Programs: Housing Mitigation Ordinance & toolbox, sell/manage rental units as directed, staff Housing Authority	Output: new HMO; Measurement: # of County rental units sold	Yes	HMO adoption on hold per Board direction, no rental units sold - researching complications with deed restricting the unit.
Community Development	2D & 4B	Current Planning: land use permits, Specific Plans, Planning Commission, building permits, implement the General Plan, capital improvement program	Measurement: # of permit applications approved	Yes	Since Jul 1: Inquiries - numerous and uncounted! Planning Commission - 10 permits, 2 housing workshops, review of CIP. Board - 7 permits + cannabis authorization (1). CEQA: 7 categorical exemptions, 2 exemptions under 15183, 1 negative declaration. Other - 3 lot line adjustments/mergers, 2 Director Reviews, Building - 64 permits issued, 18 finalized/canceled

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Community Development	2D & 3A	Advanced Planning & Special Projects: General Plan updates, North County Water Transaction CEQA Project, Sustainable Groundwater Management Plan, sage-grouse conservation, Lee Vining Main St rehab, Type II short-term rentals, etc.	Outcome: Progress on or completion of projects	Yes	Mostly since Jul 1: Initiated 2 General Plan Amendments. North County water - completed initial outreach to landowners and interested parties. Groundwater - OVGA approved contract with consultant for GSP, bylaws, working through other administrative matters. Sage grouse - DWP engagement, intervention in USFWS suit, responding to data requests, closed out cooperative grant with BLM, submitted CDFW grant for hydrogeologic model for Long Valley. Lee Vining Main Street workshops completed. Housing toolbox workshop with Planning Commission and priorities with Board, research into sale of condo.
Community Development	2D & 3A & 4B	Staff RPACs and Commissions/Committees (CPT, LDTAC, LTC, LAFCO, ALUC, LVHAC, OVGA, etc.)	Measurement: # of meetings	Yes	51 meetings total (approx. 8.5 meetings/month)
Community Development	4B & 4D	One-stop shop for South County services & increased service/permitting/software efficiencies	Measurements: \$ value of tax payments collected; # of business licenses, marriage licenses, dba's	No	Since Jul 1: Business Licenses = 18, Tax transactions = 130, Marriage Licenses = 59, dbas = 72

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Community Development	4C	Resource Efficiency Plan: monitor and implement	Outputs: Establish ghg inventory tracking, establish CEQA streamlining checklist	Yes	Low priority - not initiated.
Community Development	5A-D	Provide fair & supportive personnel management, encourage training and professional development	Outcome: productive, committed and happy staff	No	Successfully recruited for 2 new staff, providing training and professional growth opportunities, cultivating positive team atmosphere

PUBLIC WORKS
ROAD DIVISION
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

Provide Road maintenance, snow removal, and emergency repair on 684 miles of County Maintained Roads.

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

Provide safe and comfortable transportation infrastructure for residents, visitors and business. Focus on responsiveness and service to the public while preserving and enhancing access to public lands and infrastructure.

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

Ensure transportation infrastructure to support a variety of business activities both on pavement and off pavement for the benefit of agriculture, tourism, and industry.

IMPROVE COUNTY OPERATIONS

Seek opportunities for efficiency across all Road Districts and employ strategic use of equipment, personnel and resources.

SUPPORT THE COUNTY WORKFORCE

Develop a work environment that fosters safety, and exercise creativity toward efficiency, morale, and employee wellness.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Public Works / Road	1E	Pavement management system, road striping and crack sealing	Lane miles completed	No	Crack sealing is generally completed during cooler temperatures, so activities have just ramped up for FY 18/19. Approximately 10 miles have been crack sealed so far this fiscal year.
Public Works / Road	2D	Installation of sand/oil interceptor at road shop locations throughout the County	Invest approximately \$20K-\$30K each Fiscal Year	No	Crowley Road Shop project complete
Public Works / Road	3E	Work in concert with other government agencies to improve wildlife habitat in Bridgeport and Long Valley	Projects will be completed as funding is available	No	Wild Willies project completed in conjunction with BLM
Public Works / Road	4B	County owned and operated Road Striping unit. We used contractors to do all road striping. Mobilization costs minimized lane miles we could complete each year. We now can stripe County Roads on our schedule. In concert with SB1 funding and projects to help defray costs and have a cleaner safer end product.	Lane miles striped or crack sealed prior to treatments	No	Funding for a new striper truck has been approved. Motor Pool funding is on track to allow for this purchase, which will provide adequate equipment for striping in the future.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

- 1B – Find ways to keep people from going back to jail by reducing future offenses
 - PROGRESS: Continue work on the New Jail project. Two Construction Management firms have been short-listed through a joint RFQ process with the Town of Mammoth Lakes and the Mammoth Lakes Foundation. Next steps include negotiating contracts for architecture and construction management and developing a new schedule.
- 1E – Invest in road and other infrastructure
 - PROGRESS: The Civic Center, 5-year Road CIP and New Jail represent investments in infrastructure that are truly historic for Mono County.

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

- 3D – Adopt, implement, and monitor fiscal resiliency principles
 - PROGRESS: The projects in the 5-year Road CIP were selected using asset management principles via the Pavement Management System that will promote a fiscally healthy County as we maintain our infrastructure assets over the long term. We are also applying these principles to airports, bridges, and Zones of Benefit.

IMPROVE COUNTY OPERATIONS

- 4A – Implement a solution for South County Offices
 - PROGRESS: The Design-Build alternative at the McFlex property was selected as the preferred solution. A contract was executed with a D-B Entity and financing has been obtained. Architecture/engineering design is underway and Construction is scheduled to start in the spring.

SUPPORT THE COUNTY WORKFORCE

- 5B – Create a culture of safety, health & wellness, and work-life balance
- 5C – Invest in resources and training to enhance staff performance and professional development
- 5D – Develop the next generation of County leaders
 - PROGRESS: We have been “building teams” and have successfully hired well-qualified people in the Project Manager, Associate Engineer, PW Permit Tech (Retired Annuitant), and FTS positions. Onboarding is progressing quickly, and we are working to give new employees the tools, training and support they need to succeed. Staff is taking advantage of local training and several out-of-county trainings on key technical topics have been scheduled.

However, retirements of a Roads Superintendent and FTS positions (and a pending Engineering Tech retirement) could impact capacity if not backfilled. The PW Permit Tech (Retired Annuitant) position is part-time and temporary (through 2019).

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Public Works - Engineering	5A, 5B, 5C, 5D	Increase capacity of existing teams by adding new staff and consultants to achieve the tactics below	Fill vacancies and onboard employees. Retain existing employees.	No	Project Manager, Associate Engineer, PW Permit Tech (Retired Annuitant), and FTS positions have been filled and onboarded. However, retirements of Roads Superintendent and FTS positions (and a pending Engineering Tech retirement) could impact capacity if not backfilled.
Public Works - Engineering	1B, 1E	Continue work on the New Jail project	This is a 5-year project. Need new schedule input from jail architect to know what is reasonable.	No	Two Construction Management firms have been short-listed through a joint RFQ process with the Town of Mammoth Lakes and the Mammoth Lakes Foundation. Next steps include negotiating contracts for architecture and construction management and developing a new schedule.
Public Works - Engineering	4A, 1E	Implement a solution for South County offices	?	No	The Design-Build alternative at the McFlex property was selected. A contract was executed with a D-B Entity and financing has been obtained. Architecture/engineering design is underway. Construction is scheduled to start in the spring.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Public Works - Engineering	1E, 3D	Implement the 5-Year Road CIP	Complete projects programmed for year 2018-2019.	No	California voters did not repeal the SB 1 gas tax! Completed the County-Wide Fog Seal and Strip Project including work on airports and Zones of Benefit. The following projects are being prepared for the 2018-2019 construction season: Eastside Lane Rehabilitation - Phase 1; Mono City Slurry Seal and Dig-outs; Benton Crossing Road Maintenance - Phase 1; South Landing Road Overlay; Hackney Drive/Shop Road Rehabilitation

PUBLIC WORKS
SOLID WASTE
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

SUSTAIN AND PROTECT COMMUNITY, LANDSCAPE, AND ENVIRONMENTAL CHARACTER

- Efforts towards a regional solid waste solution include long hauling municipal solid waste out of county in place of burial.

INVEST IN SUSTAINING AND MAINTAINING PUBLIC LAND AND OUTDOOR RECREATION

- Designs included in the Final Closure Post-Closure Maintenance Plan for Benton Crossing Landfill mimics the surrounding landscape and is slated to return to publicly accessible lands under ownership of Los Angeles Department of Water and Power.

MONITOR AND EXPAND SUCCESSFUL ECONOMIC DEVELOPMENT INITIATIVES AND DIVERSIFY OUR ECONOMIC BASE

- Strategies to diversify materials with after market value through recycling and diversion are being considered for integration into regional solid waste solutions.

MAINTAIN AND EXPAND EXISTING BUSINESSES AND INDUSTRIES

- Recyclable commodities are being collected for sale to market through specialized contracts.

IMPROVE OPERATIONAL EFFICIENCY AND INCREASE CUSTOMER SERVICE AND TRANSPARENCY

- Parcel fee updates are conducted with information from the Assessor's Office and Community Development's Building Division as well as The Town of Mammoth Lakes' Building Division.
- A scripting error within the invoicing system for commercial landfill accounts was identified and corrected after having been incorrect for multiple years.

PLAN AND IMPLEMENT EFFECTIVE ENERGY SAVINGS AND ENVIRONMENTAL PROTECTION & COMPLIANCE INITIATIVES

- Final Closure Post-Closure Maintenance Plans have been drafted in compliance with all applicable environmental protection laws.
- Continued compliance with state minimum operating standards at all county waste facilities, which includes providing site security and access control, daily compaction and cover of waste, and routine monitoring of landfill gas and ground water at each site.

ADVOCATE WITH APPROPRIATE EXTERNAL OFFICIALS TO BUILD SUPPORT FOR COUNTY OPERATIONS

- External Officials currently involved with regional solid waste planning include Lahontan Regional Water Quality Control Board, Los Angeles Department of Water and Power, Great Basin Unified Air Pollution Control Board, CalRecycle, the Town of Mammoth Lakes and representatives of the Environmental Services Joint Powers Authority.

INVEST IN RESOURCES AND TRAINING TO ENHANCE STAFF PERFORMANCE AND PROFESSIONAL DEVELOPMENT

- Multiple in-person and online trainings have been provided to Solid Waste staff.
- Preparations are under way to meet successional needs.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Public Works - Solid Waste	2D, 3A, 4C	Obtain approval for Final Closure Post Closure Maintenance Plan (FCPCMP).	FCPCMP approved within five years of closure by all reviewing agencies.	Yes	Ongoing - Preliminary review by regulatory entities completed with comments delivered by January 2019. Contract with SWT Engineering extended to address comments and formally submit.
Public Works - Solid Waste	4E, 5C	Expand education and outreach efforts with a focus on recycling and composting (AB1826, SB1383).	Identify and contact businesses that are subject to mandatory recycling. Host at least two workshops/presentations.	Yes	Ongoing - A classroom presentation has been conducted at Lee Vining Elementary. An assembly conducted by EcoHero is currently being scheduled for all Eastern Sierra Unified elementary schools.
Public Works - Solid Waste	1E, 3B, 3C, 4C	Solicit proposals for regional solid waste services.	Prepare, advertise and obtain proposals which address regional solid waste services including associated cost.	No	Complete - The Solid Waste Task Force has reviewed the two proposals submitted and formulated a recommendation for regional solid waste services which will be presented to the Board.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Public Works - Solid Waste	3D, 4B	Perform parcel fee audit in Unincorporated Mono County.	Complete 30% review/updates of parcel fees.	No	Ongoing - This audit will coincide with a CalRecycle Mandate for commercial recycling. A running list of businesses that meet the threshold is being assembled. Site visits will be conducted after winter.

Public Works
FACILITIES DIVISION
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

- Overview: the facilities division is responsible for maintenance on all County Facilities including parks, buildings, cemeteries, campgrounds and airports. The facilities division is also responsible for numerous capital improvement projects, energy efficiency projects, as well as ADA accessibility projects. The facilities division also has a plethora of required programs and services which include State testing, reporting, and inspection requirements of all regional water systems, Fire suppression systems, as well as State mandated inspections of all elevators. We are also responsible for maintaining all HVAC, electrical, plumbing and irrigation systems countywide. Additionally, we do (seasonal) weekly inspections of playgrounds, quarterly inspections of Community Centers and existing facilities, and bi-annual maintenance and inspection of heating and cooling systems county wide. The aforementioned inspections also contribute to increased energy efficiency and cost savings as well as meeting the strategic priority of 4C implementing effective energy savings. Projects identified as strategic priorities include;
- Install solar street lighting on the Walker Campus to improve safety for nighttime events. This project was completed on time and on budget with the added bonus of zero environmental or energy impacts. The community was pleased with the attractive fixtures as well as additional lighting for the campus.
- Complete the installation of 10,000-gallon water tanks for Benton and Chalfant fire suppression. This project is complete and was very challenging as well as time consuming. Project came in Slightly under budget.
- Assist the Community of Lee Vining with the Hess Park solar pavilion project. This project was completed unbelievably quickly and became a poster child of how to successfully steer a project through the Project review process as well as an example of a collaborative endeavor between the county and the community.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
PW/Facilities	1E	Install solar street lighting on the Walker Campus to improve safety for nighttime events with added bounus of zero enviromental, energy impact.	Eliminate constituent complaints regarding inadquete lighting for community events.	No	Solar project was completed on time and under budget. Commuinty was pleased with the additional lighting.
PW/Facilities	1E	Complete installation of 10,000 gallon fire suppression water tanks for Benton & Chalfant.	Projects successfully completed under budget. Increases public safety with additional water for fighting fires.	No	Project was completed under budget. The community has additional water for firefighting.
PW/Facilities	4C	Assist community in Lee Vining with the Hess solar project	Complete project with community under budget.	No	Project was completed under budget.

**PUBLIC WORKS/FACILITIES
CEMETERIES
STRATEGIC PRIORITY UPDATE
*As of December 31, 2018***

IMPROVE COUNTY OPERATIONS

The Public Works/Facilities Department oversees the maintenance and operations of three public cemeteries within Mono County. Those cemeteries are Bridgeport Cemetery, Mt. Morrison Cemetery, and the Mono Lake Cemetery. The County created a new fee schedule for cemetery operations and will implement reservations for plots in this fiscal year for Bridgeport, Mono Lake, and Mt. Morrison Cemeteries which will create revenue that will contribute to the maintenance of the cemeteries.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
PW/Cemeteries	4B	Implement a reservation system for cemeteries.	Reservation system in place this fiscal year.	No	Reservation system is in place.

Public Works/Facilities
CAMPGROUNDS
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

- 1E-The tactic for this year's budget was to continue to add Bear Boxes (5) and Fire Rings (10) to individual campsites. The midyear progress is that we have purchased 14 fire rings and 2 Bear boxes to be installed in the spring. The strategy behind purchasing more Fire rings than bear boxes this fiscal year is the 14 fire rings completes fire ring installs at every campsite thus reducing the fire danger significantly while we continue to chip away at the bear boxes.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Campgrounds	1E	Continue to add Bear Boxes (5) & (10) Fire Rings to Campsites.	Sucessfully install the bear boxes and fire rings in 2018 under budget of 10K.	No	Purchased 14 fires rings and 2 bear boxes. Scheduled to install in spring.

PUBLIC WORKS
MOTOR POOL
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

The Motor Pool provides a fleet of safe and reliable vehicles to support the transportation needs for all County public services including Law Enforcement, Emergency Medical Services, Health and Human Services and all other Departments.

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

The Motor Pool combines purchasing power, skilled mechanics, centralized maintenance and accounting to provide cost-effective transportation and heavy equipment for all County Departments.

IMPROVE COUNTY OPERATIONS

Fleet/Motor Pool strives to meet the County's transportation and equipment needs in the most efficient and effective manner possible. This includes the acquisition of fleet vehicles, the sale of retired fleet vehicles at auction, and the repair and maintenance of the vehicle and heavy equipment fleet. Fleet/Motor Pool staff is also responsible for monitoring, reporting and implementing the County's CARB compliance and replacement program. Since July 2018, staff developed an in-depth analysis of the Motor Pool program, obtained Board approval for recommended purchases, and expects to bring recommended policy changes to the Board for consideration later this Fiscal Year.

SUPPORT THE COUNTY WORKFORCE

The Fleet/Motor Pool's primary function is to support the transportation and equipment needs of all County Departments. Since July 2018, over 500 repair orders for fleet vehicles and equipment have been completed. This includes maintenance activities, minor and major repairs.

So far this Fiscal Year, the Fleet/Motor Pool Division of Public Works has facilitated the purchase of 7 Sheriff units, one ambulance unit for EMS, one 7-passenger vehicle for Behavioral Health (grant funded), one vehicle for District Attorney (grant funded), all in accordance with Board approvals. The Division has prepared bid packages for all remaining motor pool purchases this fiscal year to expedite their release following the Board update planned for February.

The Division has also drafted Motor Pool policy revisions for consideration by the Board that will improve the cost effectiveness and cost recovery of the Motor Pool. This effort is expected to go forward later this fiscal year.

The Division has obtained bids for a CARB replacement grader and investigated potential cost saving alternatives, obtained bids for 2 facilities mowers and 2 Road Dept mowers, as approved by Board.

The Division also facilitated the sale of 2 trucks, 3 large and 5 small SUVs at auction. For a total of over \$36,000 revenue into the Motor Pool.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Public Works / Fleet	1E	Research the feasibility of electric cars and charging stations	Purchase a test fleet of 3 electric cars to do comparative study of costs and possible savings.	No	Not yet initiated - this Tactic is being developed in other ways, with the Civic Center project, where electric charging stations are being considered and would enable this Tactic to move forward.

PUBLIC WORKS/FACILITIES
CAPITAL IMPROVEMENT PROGRAM
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

The Capital Improvement Program (CIP) represents Board-approved projects, or funds set aside for future projects, that each exceed \$25,000. Once a project is approved and funded, the funds remain in the CIP fund until the project is complete. At completion, any remaining funds are returned to the original funding source, or staff requests close-out funding, if necessary. The CIP program provides a budget and a tracking system for projects that exceed the capitalization threshold of \$25,000.

Projects include;

- Implement 5-year CIP. Done.
- Complete Fire suppression water tanks at Benton & Chalfant. Done.
- Replace Roofing & siding at Conway Communication facility. Done.
- Exterior lighting project Walker campus. Done.
- Redo Tennis courts in Walker, In process.

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
PW/Capital Improvement Program	1E	Implement 5 year CIP Program	Program is in place this fiscal year.	No	5 year Program has been implemented.
Capital Improvement Program	1E	Complete Fire Water Tanks Benton & Chalfant.	Complete under budget of \$25,000.	No	Project is complete & under budget.
CIP	1E	Replace siding & Roof at Conway comm. Facility	Complete under budget of \$40,000.	No	Project is complete & under budget.
CIP	1E	Exterior Lighting Walker Campus	Complete under budget of \$10,000	No	Project is complete & under budget.
CIP	1E	Demo existing court & replace	Complete under budget of \$35,000	No	Project not complete

FINANCE
STRATEGIC PRIORITY UPDATE
As of December 31, 2018

IMPROVE PUBLIC SAFETY AND HEALTH

- Improve emergency operations and response
 - Dedicated one Finance position to participating on the County-wide Incident team
 - Coordinated with White Mountain Fire Protection District and our EMS Department to implement accounting processes for the EMS pilot expansion project.

ENHANCE QUALITY OF LIFE FOR COUNTY RESIDENTS

- Address the housing crisis through policy, assistance and development programs
 - Contributed and presented financial ideas for the affordable housing workshop.
 - Working to partner with Mammoth Lakes Housing (MLH) to apply for CDBG funding. Initial meeting was held. It was determined the County and MLH are ineligible to apply for the February 2019 Notice of Funding Availability (NOFA). We are working towards positioning us to apply in Summer 2019. The project is to convert commercial property to affordable living units. The County would loan CDBG funding to MLH. Repayments become program income to the County eligible for restarting our First Time Homebuyer Loan Assistance program.
- Support child & senior care initiatives for residents and County staff
 - Finance is administering the County's current award of CDBG funding in the amount of \$500,000 provided to First Five to continue day care programs.

PROMOTE A FISCALLY HEALTHY COUNTY AND REGIONAL ECONOMY

- Adopt, implement, and monitor fiscal resiliency principles
 - Delivered resiliency presentation to the Board of Supervisors
 - Have not had capacity to put in action the activities described in the presentation
 - Resiliency principles were an underlying theme in our financial presentation before the S&P credit rating analysts in San Francisco, resulting in a credit rating of AA-.
 - Implemented OPENGOV reporting.
 - Progress to implement OPENGOV Budget Builder is underway.

IMPROVE COUNTY OPERATIONS

- Implement a long-term solution for South County offices
 - Successfully sold \$19,940,000 of Certificates of Participation, 2018 Series A competitively on the open market, generating \$22,206,116 of proceeds to fund construction of a civic center in Mammoth Lakes.
- Improve operational efficiency and increase customer service and transparency
 - Implemented OPENGOV reporting for County fiscal staff and Department Heads
 - Delayed implementation of OPENGOV reporting for external Special and School District stakeholders.

SUPPORT THE COUNTY WORKFORCE

- Invest in resources and training to enhance staff performance and professional development

- Two finance employees attended a three-day Government Finance Officers Association (GFOA) class in Sacramento covering the preparation of government financial statements.
- Several finance employees are registered to attend a two-day excel training in Reno scheduled for March 2019.

[Add narrative to each category above that applies to your department or division. Eliminate categories that don't apply. These narratives will be your talking points for the presentation so only high priority items that are of great interest to the Board and public. All other items will be included in the Excel Workbook]

Department Name	Strategic Priority	Tactic	Measurement / Outcome / Output	Mandated?	Midyear Progress
Finance	3D	Complete action items presented during the workshop, Building a Financial Resilient Mono County	Complete action items over the next 24 months	No	Resiliency was a recurring topic before S&P during our rating presentation for the Civic Center Financing. Activities on the checklist have not begun.
Finance	3D	Establish Pension Stabilization Fund	Complete set-up of fund by December 31, 2018	No	A decision was made to delay set up of the Pension Stabilization Fund until the next OPEB actuarial is completed, sometime in 2019. A workshop covering pension funding, contributions and the unfunded liability is planned for sometime prior to budget adoption for FY 2019-20.
Finance	3D, 4B	Implement internal OPENGOV reporting portal	Transition to using OPENGOV portal as the main source of financial reporting by all Departments by September 30, 2018	No	Transition to OPENGOV reporting is completed. Financial datasets are linked to Innoprise accounting and updated each night. There are ten reports available to users. Training for all County employee users was held on August 16, 2018. Reports covering transactions, projects and the balance sheet are not complete yet. We continue to work on these. Also still pending is to design reports, provide access, and train our external special and school district stakeholders.
Finance	3D, 4B	Implement OPENGOV budget builder application	Utilize OPENGOV budget builder for FY 2018-19 mid-year budget process	No	Software is active. A test group was trained and practiced with the features. It was used to generate data for the FY 2018-19 Mid-Year budget report. Efforts to implement this application for the FY 2019-20 budget continue. We anticipate training Departments at the end of February. The project to implement the reporting application launched in mid December. Finance is still compiling the data necessary to implement the workforce piece of Budget Builder.
Finance	4B, 5C, 5D	Hold quarterly meetings with all County fiscal staff	90% attendance of all County fiscal staff at four quarterly meetings over the next twelve months	No	The first quarterly fiscal meeting was delayed until December 12, 2018. There were 24 attendees. All but one department were represented. The next quarterly meeting is March 13, 2019.
Finance	3D, 4B	Increase TOT compliance with all operators	Achieve 95% compliance rate	Yes	Finance is in the process of implementing a TOT module that integrates with our Megabyte property tax system. Until this process is complete, Finance does not have the ability to easily measure compliance without expending scarce staffing resources needed elsewhere. Non-filers from the quarter ended September 30, 2018 were served with notices of deficiency. Host Compliance software is fully implemented where we receive monthly reports and send letters to potential violators when warranted.



County of Mono

County Administrative Office

Dave Butters
Human Resources Director

Leslie L. Chapman
County Administrative Officer

Jay Sloane
Risk Manager

Date: January 22, 2019

To: Honorable Board of Supervisors

From: Leslie Chapman, CAO

Re: State of the County – Progress towards 2019 Strategic Priorities

Recommended Action: Hear departmental presentations, offer feedback and provide direction

Discussion: County staff will report their progress towards Mono County Strategic Priorities. Because we have limited time, each department will present a few highlights from their list of accomplishments. It is important to note that they are also working on special projects and performing many core responsibilities and mandates that help achieve strategic priorities.

Each department will start with a brief overview of the services they provide to the community or to internal customers, followed by the department's or division's major achievements so far this year. They will end with a quick overview of their plans for the rest of the fiscal year.

There is a packet attached to support this agenda item that includes narratives and spreadsheets for each department in the order of presentation. The narrative is a preview of the talking points each department will present. The spreadsheet is a more detailed description of their strategic priorities, tactics and year-to-date progress.

Fiscal Impact: None



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 22, 2019

Departments: Board of Supervisors

TIME REQUIRED 10 minutes

PERSONS APPEARING BEFORE THE BOARD Supervisor Peters; Staff

SUBJECT Federal Government Shutdown

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

An opportunity for the Board, staff, and public to discuss the current Federal Government shutdown, and its effects on the County.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time	Who	Approval
1/17/2019 5:12 PM	County Administrative Office	Yes
1/17/2019 5:02 PM	County Counsel	Yes
1/17/2019 5:16 PM	Finance	Yes