



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting April 9, 2019

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#### TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

#### 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.  
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

**2. RECOGNITIONS**

**A. Recognition of Mono County CAO Leslie Chapman**

Proposed resolution in appreciation and recognition of County Administrative Officer Leslie Chapman.

**Recommended Action:** Approve Resolution of Appreciation and Recognition for Ms. Leslie Chapman.

**Fiscal Impact:** None.

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Appointments to the Bridgeport Valley Regional Planning Advisory Committee (RPAC)**

Departments: Community Development

(Supervisor Peters) - Board of Supervisors' consideration and possible approval of appointments to the Bridgeport Valley Regional Planning Advisory Committee (RPAC).

**Recommended Action:** Appoint Jimmy Little, Nick Way, Bill Campbell, and Brianna Brown to the Bridgeport Valley Regional Planning Advisory Committee (RPAC).

**Fiscal Impact:** None.

**B. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 2/28/2019

**Recommended Action:** Approve the Treasury Transaction Report for the month ending 2/28/2019

**Fiscal Impact:** None

**C. Proposed Resolution Amending the County List of Allocated Positions to Change a Deputy Probation Officer IV to a Deputy Probation Officer V position in the Probation Department**

Departments: Probation

(Karin Humiston) - Because of the more recent demands of juvenile supervision, the Deputy Probation Officer (DPO) IV's role has expanded into a manager role. By eliminating the DPO IV and adding the DPO V incorporates the additional responsibility of increasing duties of management.

**Recommended Action:** Consider and potentially adopt Resolution No. 19- \_\_\_\_, Authorizing the County Administrative Officer to amend the List of Allocated Positions to remove the Deputy Probation Officer IV and add Deputy Probation Officer V in the Department of Probation.

**Fiscal Impact:** The Youthful Offender Block Grant (YOBG) will fund the increase, estimated at \$4,571. There are sufficient FY 2019 appropriations to cover the increase. As such, there is no fiscal impact to the General Fund.

**6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Agricultural Commissioner's Office Department Update April 2019**

April 2019 Department Update from the Inyo and Mono Counties Agricultural Commissioner's Office.

**B. Application for Alcoholic Beverage License - Dos Alas Cuba Rican Cafe and Lounge**

An application to the State of California Department of Alcoholic Beverage Control for Alcoholic Beverage License(s) from Dreamers Do, LLC for Dos Alas Cuba Rican Cafe and Lounge located at 1 Sherwin Creek Rd., Mammoth Lakes, CA. 93546.

**C. Application for Alcoholic Beverage License - Three 95 Mexican Cafe**

An application to the State of California Department of Alcoholic Beverage Control for Alcoholic Beverage License(s) from Three 95 Mexican Cafe located on 21 Hays, Bridgeport, CA., 93517.

**D. Board of Supervisors Update Winter 2018/2019**

Board of Supervisors newsletter/update for Winter 2018/2019.

**E. California Fish and Game Commission Notice of Proposed Regulatory Actions Continuation**

Notice from the California Fish and Game Commission that the proposed regulatory actions relative to "Mammal Hunting Regulations" for Elk and Bighorn Sheep may be continued to the Commission's teleconference meeting on May 16, 2019.

**F. Proposed Amendment to the Los Angeles Department of Water and Power's (LADWP) Temporary Urgency Change Petition Dated January 22, 2019**

A letter to Mr. Erik Ekdahl, Deputy Director of the Division of Water Rights of the State Water Resources Control Board (SWRCB), from LADWP requesting that the SWRCB approve the Proposed Amendment to LADWP's Temporary Urgency Change Petition dated January 22, 2019.

**7. REGULAR AGENDA - MORNING**

**A. California Highway Patrol - Bridgeport Commander Mairs**

Departments: Board of Supervisors  
10 minutes

(Chuck Mairs) - Introducing Chuck Mairs, the new California Highway Patrol - Bridgeport Commander.

**Recommended Action:** Informational only.

**Fiscal Impact:** None.

**B. Workshop on Structure and Function of County Administrative Office (Mono County Code Chapter 2.84)**

Departments: County Counsel  
1 hour (15 minute presentation; 45 minute discussion)

(Stacey Simon) - Discussion regarding the structure and function of the County Administrative Office, including review of Chapter 2.84 of the County Code ("County Administrator").

**Recommended Action:** Direct staff to return to Board with revisions (if any) to Chapter 2.84 and/or other policies and guidelines applicable to the County Administrative Office. Provide any other desired direction to staff.

**Fiscal Impact:** None.

**C. Statement of Employee Compensation Philosophy**

Departments: CAO  
30 minutes

(Leslie Chapman) - A compensation philosophy is simply a formal statement documenting an organization's position about employee compensation. It explains the "why" behind employee pay and benefits, and creates a framework for consistency in decision making about pay and benefits. Employers use their compensation philosophy to attract, retain and motivate employees. In the case of public sector employers, compensation philosophy statements are used to also communicate with citizens, as well as employees, in helping them to understand the context and rationale in which decisions about public employee pay and benefits are made.

**Recommended Action:** Review and consider approval of the Mono County Statement of Employee Compensation Philosophy.

**Fiscal Impact:** None. However, as proposed, the County Employee Compensation Philosophy Statement will establish a framework for the Board of Supervisors to use in determining future employee compensation packages. Currently, personnel costs represent over 60% of the General Fund Budget.

**D. Transfer 2018-19 Recreational Appropriations to the Geothermal Royalty Fund**

Departments: Finance, Public Works

10 minutes

(Janet Dutcher) - The 2018-19 amended budget includes \$50,000 for the joint recreational position appropriated in the General Fund's general contributions and transfers budget unit. It also includes \$30,000 for trails and other recreational activities, appropriated in the Community Support Programs fund. Both initiatives are funded with the County's geothermal royalty revenues. This item requests Board approval to consolidate these recreational related appropriations in the County's Geothermal Royalties fund (requires 4/5ths approval).

**Recommended Action:** Transfer \$50,000 of appropriations for support of the joint recreational position from the General Fund contributions and transfers budget unit to the Geothermal Royalties fund, transfer \$30,000 for trails and other recreational activities from the Community Support Programs fund to the Geothermal Royalties fund, and cancel the transfer of geothermal royalties into the General Fund.

**Fiscal Impact:** None. This item has a net \$0 budgetary impact to the County as a whole.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**9. CLOSED SESSION**

**A. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Real Property Negotiations**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 452 Old Mammoth Road, Mammoth Lakes. Agency negotiator: Leslie Chapman and Stacey Simon. Negotiating parties: Mono County and 452 OM RD Investors, LLC. Under negotiation: Terms and price.

**C. Closed Session - Public Employment**

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

**D. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Claim for damages filed by Harold Schell against Mono County.

**E. Closed Session - Performance Evaluation, County Administrative Officer**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 PM.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**11. REGULAR AGENDA - AFTERNOON**

**A. Claim for Damages - Harold Schell**

Departments: Risk Management

5 minutes

(Jay Sloane) - Claim for damages filed by Harold Schell against the County of Mono for an alleged injury near the Silver Lake Boat Ramp, which is not a County owned or maintained property.

**Recommended Action:** Deny the claim submitted by Harold Schell on March 22, 2019, and authorize the Risk Manager, in consultation with County Counsel, to send notice of denial to Mr. Schell.

**Fiscal Impact:** None

**B. Sierra Center Mall Lease Extension**

Departments: CAO

10 minutes

(Leslie Chapman) - Agreement and Third Amendment to Lease for Sierra Center Mall in Mammoth Lakes extending the term through March 31, 2020, pursuant to the same terms and conditions as contained in the existing lease. Direction to staff regarding exercise of 10-year lease extension.

**Recommended Action:** Approve County entry into proposed Agreement and Third Amendment to lease for the Sierra Center Mall, extending the term of the lease until March 31, 2020, and authorize Chair to execute said agreement on behalf of the County. Provide any other desired direction to staff.

**Fiscal Impact:** Continues monthly rent of \$52,563, plus a CPI increase of 1.5% scheduled to take effect on August 1, 2019, through March 31, 2020, and potentially avoids hold over penalties which could be as much as \$93,366.

**C. FY 2019-2020 Budget Update**

Departments: Finance

30 minutes

(Janet Dutcher) - Finance Director will update the Board of Supervisors on the FY 2019-2020 budget development and process.

**Recommended Action:** Receive information and provide direction to staff, if desired.

**Fiscal Impact:** None.

**D. Proposal to Create an Executive Leadership Team**

Departments: Information Technology, Behavioral Health

1 hour

(Nate Greenberg, Robin Roberts) - Proposal to create an Executive Management Team.

**Recommended Action:** Consider proposal to create an Executive Leadership

Team and provide staff direction.

**Fiscal Impact:** The proposal advocates for premium pay for those serving on the team, but there is no impact at this time.

12.

**BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**