



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting October 8, 2019

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. RECOGNITIONS

A. Employee Service Award Ceremony

Departments: CAO

1 hour, 15 minutes

(Steve Barwick, CAO) - Presentation by the Board of Supervisors, Steve Barwick, and Managers to Mono County employees, celebrating years of service to the County.

Recommended Action: Present awards, gratitude and congratulations to employees who have earned awards for years of service and dedication to the County.

Fiscal Impact: The cost of the awards is included in the CAO budget.

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 8/31/2019.

Recommended Action: Approve the Treasury Transaction Report for the month ending 8/31/2019.

Fiscal Impact: None

B. Transfer of Surplus Vehicles to Special Districts

Departments: Public Works - Fleet

Transfer of 4 surplus vehicles (3 Ford Expeditions and one Ambulance) to Mono County Special Districts.

Recommended Action:

1. Requests from the White Mountain Fire Protection District to purchase a surplus 2010 Ford Expedition (Unit 0718); from the June Lake Fire Department to

purchase a surplus 2011 Ford Expedition (Unit 0738); from Lee Vining Fire Protection District to purchase a surplus 2013 Ford Expedition (0763); and from the Inyo County Special Enforcement Detail (a regional unit that responds to high-risk incidents in both Inyo and Mono Counties) to purchase a surplus 2009 Ford F-350 Ambulance (Unit 0885), from the Mono County Motor Pool, for \$50 each.

2. Find that Unit 718 (2010 Ford Expedition V.I.N.1FMJU1G52AEB20852 / MILES 160,802) is in good condition but is excess and/or unneeded property.
3. Find that Unit 738 (2011 Ford Expedition V.I.N.1FMJU1G51BEF33749 / MILES 185,400) is in good condition but is excess and/or unneeded property.
4. Find that Unit 763 (2013 Ford Expedition V.I.N.1FMJUG59DEF27667 / MILES 176,161) is in good condition but is excess and/or unneeded property.
5. Find that Unit 885 (2009 Ford F-350 Ambulance V.I.N.1FDWF37R9EA94193 / MILES 103,287) is in good condition but is excess and/or unneeded property.
6. Authorize the Public Works Director, in consultation with County Counsel, to prepare, process, and execute applicable documents on behalf of Mono County to transfer the above vehicles as described to the respective Districts.

Fiscal Impact: If sold at auction, the vehicles could yield as much as \$6,000 each for the Expeditions, and approximately \$3,500 for the ambulance, for an approximate total of \$21,500 of unrealized revenue into the Motor Pool.

C. Amendment to Contract with Baxter for Custodial, Snow Removal, and Campground Management Services

Departments: Public Works

(Joe Blanchard) - Proposed contract amendment extending the term and making other minor changes to the scope of work of the County's existing contract with Baxter's for the provision of custodial, snow removal, and other facilities/site management services in remote areas of the County through October 31, 2021.

Recommended Action: Review and approve first amendment to agreement with Baxter's for the performance of certain custodial, snow removal, and campground and community center site management services; authorize County Administrative Officer to execute proposed first amendment; provide any desired direction to staff.

Fiscal Impact: Continuing costs of approximately \$100,000 per year to the Public Works Department, Facilities Division Budget.

D. Amendment to Allocation List - Clinical Program Manager

Departments: Behavioral Health

Proposed resolution to add position of Clinical Program Manager to Allocation List for Behavioral Health

Recommended Action: Adopt proposed resolution R19-___, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to add the position of Clinical Program Manager in the department of

Behavioral Health.

Fiscal Impact: This position will be paid for from three funding streams at Behavioral Health: Substance Use Realignment, Mental Health Realignment, and Mental Health Services Act funds. Salary: \$78,034. Benefits: \$53,868 The annual total is \$131,902. The cost of the position is not included in the FY 2019-20 budget. The department has budget savings and the cost of the position will be included in the mid-year budget request.

E. Amendment to Allocation List - Deputy Probation Officer V

Departments: Probation

A Deputy Probation Officer IV has completed all training and experience requirements and is eligible for promotion to Deputy Probation Officer V.

Recommended Action: Consider and potentially adopt Resolution No. 19-_____, Authorizing the County Administrative Officer to amend the County of Mono list of Allocated Positions to reflect the removal of one Deputy Probation Officer IV position and the addition of one Deputy Probation Officer V position.

Fiscal Impact: The Probation Department's Fiscal Year 2019 – 2020 adopted budget includes the additional appropriations of \$7567, the annual cost of this promotion.

F. Amendment to Allocation List - Operations Supervisor

Departments: District Attorney

Mono County District Attorney is requesting to create an "at will" position for an Operations and Programming Supervisor within the Office of the District Attorney. The creation of this position will replace the current Administrative Services Specialist position in the Mammoth Lakes Branch of the Office of the District Attorney. There will be no General Fund impact.

Recommended Action: Approve the position of Operations and Programming Supervisor within the Office of the District Attorney; Request the CAO to modify the current allocation list to reflect this change. All funding for the position is from the District Attorney's Victim/Witness Grant and the District Attorney's CalMet Budget. By request from the Finance Department those budgets will be modified during mid-year budget review.

Fiscal Impact: No fiscal impact at this time until an at-will contract is approved, assuming this agenda item to add the new position is approved.

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Agricultural Commissioner's Office Department Update October 2019

October 2019 Department Update from the Inyo and Mono Counties Agricultural Commissioner's Office.

B. Mammoth Lakes Fire Safe Council (MLFSC) Updated Request

A letter from the MLFSC updating the Board on the progress of the Lakes Basin Hazardous Fuels Reduction Project.

C. Governor's Proclamation of the Primary Presidential Election

A proclamation by the Governor of the State of California that the Presidential Primary Election will be held throughout the state on Tuesday, March 3, 2020.

7. REGULAR AGENDA - MORNING

A. Community Center Policy and Fee Update

Departments: Risk Management and Public Works

PUBLIC HEARING: 10:00 AM - 15 minutes (5 minute presentation; 10 minute discussion)

(Stacey Simon and Tony Dublino) - Public hearing and proposed resolution updating the County's community center use policies and fees in order to: decrease fee for use of the Crowley Community Center from \$200 to \$100 (with kitchen) and from \$150 to \$75 (without kitchen) per use; establish an earlier event closing time at the Crowley Lake Community Center (from 10:00 p.m. to 9:00 p.m.); to allow waiver of security deposits for specified nonprofit and/or governmental organizations; to increase fees for certain multi-day events; and to make assorted administrative/clarifying changes.

Recommended Action: Adopt proposed resolution R19-____, superseding and replacing Resolution R09-08 setting forth revised policies and fees for the use of County Community Centers. Provide any desired direction to staff.

Fiscal Impact: The reduction in fees charged for the Crowley Community Center will decrease community center revenues by \$75.00 (or \$100 if the kitchen is used) for each use of the Crowley Community Center. The change in fees charged for multi-day events will result in an increase of \$50.00 per additional day for consecutive-day events and \$75.00 (or \$100.00 with kitchen) per use for repetitive weekly events lasting more than 12 weeks.

B. Mono County Cemeteries Update

Departments: Public Works

10 minutes

(Joe Blanchard/Pam Smitheman) - Presentation and update by Mono County Public Works regarding current efforts to improve County cemetery management and

funding, including revisions to cemetery policies and changes to the funding approach to the Cemetery Enterprise Fund.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

C. CARB Vehicle Replacement Update

Departments: Public Works

10 minutes

(Tony Dublino) - Update on the progress and status of Mono County's efforts to comply with the California Air Resources Board's (CARB) diesel engine emission regulations.

Recommended Action: None, informational only.

Fiscal Impact: None.

D. 2018 – 2019 Information Security Briefing

Departments: Information Technology

10 minutes (5 minute presentation; 5 minute discussion)

(Nate Greenberg, IT Director) - Update on the results of the 2018-2019 NCSR, overview the work that has been done in the past year around information security, and provide an indication for the road ahead.

Recommended Action: None, informational only.

Fiscal Impact: None.

E. Election Update

Departments: Elections

15 minutes

(Shannon Kendal) - Receive general update about elections and the upcoming Presidential Primary Election which will be held on March 3, 2020.

Recommended Action: None. Informational Only.

Fiscal Impact: None.

F. Public Safety Power Shutoff - County Response

Departments: Information Technology / Sheriff

30 minutes (15 minute presentation; 15 minute discussion)

(Nate Greenberg / Ingrid Braun) - Mono County staff have been working closely with

Southern California Edison to develop a set of internal practices and resources to assist with planning and response to Public Safety Power Shutoff events. These include, but are not limited to, developing business continuity plans, better understanding staffing needs and labor policies, coordinating around major work assignments, streamlining communication plans, and deploying technology resources such as GIS to better understand and manage. While much of this work is still in progress and will evolve over time and with changing conditions and needs, this item intends to daylight much of the work done to date and allow for conversation around next steps and the road ahead.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

C. Closed Session - Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 172 Davison Street, Mammoth Lakes. Agency negotiators: Stacey Simon, Jenn Lopez, Erik Ramakrishnan. Negotiating parties: County and Silver State Investors. Under negotiation: Price and Terms of sale.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. REGULAR AGENDA - AFTERNOON

A. Demolition or Sale of Property at 71 Davison Street, Mammoth Lakes

Departments: Public Works, CAO, Behavioral Health

30 minutes

(Steve Barwick, Robin Roberts, Tony Dublino,) - The County owns real property developed with residential structures at 71 Davison Road in Mammoth Lakes. The property is unsafe as a result of a collapsed roof and the presence of asbestos. The property was poised to be sold to a private developer this Summer, who would then demolish the structure. The County fenced off the property following roof collapse. The fencing must now be removed in anticipation of snow and, as described in the attached materials, it is uncertain whether the sale will be finalized. Immediate action is required to protect the public and the environment.

Recommended Action:

Take one of the following actions:

1. Immediate Demolition of Structure

a) Adopt proposed resolution R19-___, Finding that conditions of emergency require the immediate removal of the structure located at 71 Davison Road in Mammoth Lakes without the delay resulting from a competitive solicitation for bids; finding that the sale is exempt from review under the California Environmental Quality Act pursuant to Sections 15269, 15359, 15302, 15303 and 15332 of the California Environmental Quality Act Guidelines; delegating authority to the Public Works Director to procure the equipment, services, supplies and/or permits necessary to remove the structure, without giving notice for bids to let contracts; and approving budget adjustment to allocate \$175,000 from the Affordable Housing Reserve to pay the costs to remove the structure. (4/5 vote required); **or**

2. Immediate Sale of Property for Redevelopment

Adopt proposed resolution R19-___, Approving the sale of 71 Davison Road (APN 031-041-020-000) in the Town of Mammoth Lakes pursuant to Government Code Section 25539.4, authorizing the County Administrative Officer to execute a purchase and sale agreement and regulatory agreement with Silver State Investors, LLC, and finding that the sale is exempt from review under the California Environmental Quality Act pursuant to Sections 15061 And 15303 of the California Environmental Quality Act Guidelines.

Fiscal Impact:

Option 1 (Demolition): \$175,000 from the Affordable Housing Reserve. The Reserve has a current balance of \$400,000.

Option 2 (Sale): Revenue of \$1,000.

B. Proposed sale of 40 Willow Ave., Birch Creek No. 5, June Lake, CA for use

as transitional housing

Departments: Social Services, County Counsel

15 Minutes

(Kathy Peterson, Director of Social Services) - Proposed sale of condominium located at 40 Willow Ave., Birch Creek No. 5, June Lake, CA, to Inyo Mono Advocates for Community Action ("IMACA"), with deed restrictions mandating use of property for transitional housing purposes.

Recommended Action: Adopt proposed resolution R19-___, Approving sale of 40 Willow Avenue, Unit No.5, June Lake (APN 016-195-005-000) pursuant to Government Code Section 26227, authorizing the County Administrative Officer to execute a purchase and sale agreement and regulatory agreement with Inyo Mono Advocates for Community Action, Inc., and finding that sale is exempt from review under the California Environmental Quality Act pursuant to Sections 15061 and 15301 of CEQA Guidelines.

Fiscal Impact: Sale proceeds of \$155,000 (less closing costs) plus \$5,000 to be set aside to pay for ongoing monitoring responsibilities.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN