



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Teleconference Only - No Physical Location

**Special Meeting**  
**August 13, 2020**

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### TELECONFERENCE INFORMATION

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recommendations by local officials that precautions be taken, including social distancing, to address the threat of COVID-19.

#### **Important Notice to the Public Regarding COVID-19**

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

#### **1. Joining via Zoom**

There is no physical location of the meeting open to the public. You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/91658078291>

Or visit <https://www.zoom.us/> click on "Join A Meeting" and use the Zoom Meeting ID 916 5807 8291.

To provide public comment (at appropriate times) during the meeting, press the "**Raise Hand**" button on your screen.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Webinar ID 916 5807 8291.

To provide public comment (at appropriate times) during the meeting, press \*9 to raise your hand.

#### **2. Viewing the Live Stream**

If you are unable to join the Zoom Webinar of the Board meeting you may still view the live stream of the meeting by visiting [http://monocounty.granicus.com/MediaPlayer.php?publish\\_id=33b23313-19cd-412b-aba9-16ca012049ca](http://monocounty.granicus.com/MediaPlayer.php?publish_id=33b23313-19cd-412b-aba9-16ca012049ca)

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

**ON THE WEB** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

9:00 AM      Call meeting to Order

Pledge of Allegiance

**1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**2. AGENDA ITEMS**

**A. Budget Workshop for Fiscal Year 2020-2021**

Departments: CAO, Finance

(Robert Lawton, Janet Dutcher, Megan Mahaffey) -

Budget workshop for fiscal year 2020-2021. This is the last day of a three day workshop. **Please note all times on the attached schedule are estimates.**

To view the budget schedules and other budgetary related information, please visit the following link:

**[2020-2021 Recommended Budget for Adoption](#)**

**Recommended Action:** 1. Conduct the final day of the budget workshop regarding the 2020-2021 Budget. 2. Provide Board input and direction. 3. Direct staff to schedule the 2020-2021 Budget Hearing for September 8, 2020.

**Fiscal Impact:** There is no fiscal impact as the result of this workshop. At this time preceding the outcomes coming from the conduct of this workshop, general fund requests for spending exceed current resources by \$3,376,197.

**ADJOURN**



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## SPECIAL MEETING AGENDA REQUEST

Print

<b>MEETING DATE</b>	August 13, 2020	<b>DEPARTMENT</b>	
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>		<b>PERSONS APPEARING BEFORE THE BOARD</b>	Robert Lawton, Janet Dutcher, Megan Mahaffey
<b>SUBJECT</b>	Budget Workshop for Fiscal Year 2020-2021		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Budget workshop for fiscal year 2020-2021. This is the last day of a three day workshop. **Please note all times on the attached schedule are estimates.**

To view the budget schedules and other budgetary related information, please visit the following link:

[2020-2021 Recommended Budget for Adoption](#)

### RECOMMENDED ACTION:

1. Conduct the final day of the budget workshop regarding the 2020-2021 Budget.
2. Provide Board input and direction.
3. Direct staff to schedule the 2020-2021 Budget Hearing for September 8, 2020.

### FISCAL IMPACT:

There is no fiscal impact as the result of this workshop. At this time preceding the outcomes coming from the conduct of this workshop, general fund requests for spending exceed current resources by \$3,376,197.

**CONTACT NAME:** Janet Dutcher

**PHONE/EMAIL:** 916-798-8394 / [jdutcher@mono.ca.gov](mailto:jdutcher@mono.ca.gov)

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

[Click to download](#)

[Staff report](#)

[Non-GF Summary](#)

[Workshop Schedule - all times are estimates](#)

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### History

Time	Who	Approval
8/10/2020 9:41 AM	County Administrative Office	Yes
8/5/2020 5:27 PM	County Counsel	Yes
8/6/2020 3:32 PM	Finance	Yes



# DEPARTMENT OF FINANCE

## AUDITOR-CONTROLLER

### COUNTY OF MONO

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Kim Bunn  
Assistant Finance Director  
Auditor-Controller

Janet Dutcher, CPA, CGFM, MPA  
Director of Finance

Gerald Frank  
Assistant Finance Director  
Treasurer-Tax Collector

To: Board of Supervisors

From: Janet Dutcher, Finance Director  
Robert Lawton, CAO

Date: August 10, 11, and 13, 2020

Re: Fiscal Year 2020-21 Budget Workshop

#### **Recommended Action:**

1. Hold budget workshops on August 10, 11, and 13, 2020 to receive presentations from Departments and the Budget Team on the Fiscal Year 2020-21 Recommended Budget;
2. Provide direction, if any, about items to be addressed or included in the County's Recommended Budget, scheduled for release on Friday, August 28<sup>th</sup>; and
3. Direct staff to schedule the FY 2020-21 Budget Hearings for 1pm on Tuesday, September 8, 2020.

#### **Importance of the Annual County Budget**

The most crucial policy setting action the Mono County Board of Supervisors performs every year is the adoption of our annual budget. Budget planning takes six or more months, requiring collaboration from all 17 departments to work together with the County's budget team and the Board in proposing an integrated spending plan that delivers public services over the next twelve months. Through this process, we first estimate taxpayer resources available for appropriation, which should set the limit for paying for required and discretionary expenditures that support delivering these public services. The budget communicates to Mono County citizens our priorities for meeting their needs because the County's business is to provide public services. It focuses all our efforts and ultimately drives employee behavior and decision making.

*"Nothing is more effective than the rules and results of the budget. Nothing."<sup>1</sup>*

We are reminded of this as we set the context about how important the work we are about to embark upon over the next several days is concerning the size and content of the County's recommended budget for fiscal year 2020-21.

#### **Fiscal Resiliency Reminder**

Your Board set fiscal resiliency as a strategic focus area and priority. Adopting a structurally balanced budget where recurring expenditures are fully paid for with recurring revenues with no

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<sup>1</sup> Klein, A. (2019). *City on the Line: How Baltimore Transformed It's Budget to Beat the Great Recession and Deliver Outcomes*. Lanham, MD: Rowman & Littlefield.

reliance on carryover balances is a critical step towards achieving this goal, as well as continuing to build our reserve balances. We are again reminded that this takes patience and a commitment to stay disciplined. It takes discipline to make tough decisions, and strength to say something like, “that’s a great proposal, but not now.”

At last year’s workshop, County leadership emphasized how having a strong fiscal foundation enables the County to spring back, adapt and grow when the next recession hits. News Flash! The next recession officially arrived in July 2020 as the U.S. Commerce Department announced second quarter 2020 GDP fell an historic 32.9%. The next recession is here, abruptly sooner than anticipated. While the recommended budget we present to your Board today is not indicative of resiliency, it does preserve core county services with no negative impact on the County’s workforce and no depletion of existing reserve balances except General Fund carryover balance.

### **The Objective of the Budget Workshop**

This budget workshop is an opportunity to review and discuss each department’s recommended budget for fiscal year 2020-21. This budget characterizes revenue losses caused by the COVID-19 pandemic measures. In response, only one new position is proposed – Recreational Coordinator – paid for with dedicated funding. Hiring decisions are delayed where possible to achieve one-time budget savings. And every single department found ways to reduce, and often delay, non-critical services and supply spending. These budget balancing measures will cause departments concern about continuity of important public services beyond the immediate budget year. One suggestion is focusing your questions and comments upon those significant issues raised by each department. Department Heads will begin their time by discussing changes to their budgets, significant issues and concerns impacting operations, and key unmet needs. The balance of time is set-aside for dialog between Board members and Department personnel.

Departments are scheduled as summarized below:

Monday, August 10	Tuesday, August 11	Thursday, August 13
Finance Assessor County Counsel Community Development Social Services Behavioral Health	Capital Improvement Projects	Sheriff District Attorney Probation Emergency Medical Services Economic Development Public Works Public Health Clerk-Recorder Information Technology CAO

Over the past two months, the CAO and the budget team met individually with every department, all working together to propose a budget that fits within our available spending resources and without spending down our explicit reserve balances, which at this time total nearly \$5.4 million. This recommended budget demonstrates everyone’s commitment to these objectives despite the sudden onset of the recession. It presents a spending plan that preserves county services without negatively impacting our workforce. This is despite the loss of at least \$3 million in countywide recurring operating revenues. We primarily accomplish this by being more precise at estimating services and supplies, continuing preciseness in modeling workforce costs, and by delaying certain non-essential expenditures until subsequent recovery years. One consequence arising from budgeting with greater precision is a greater need and frequency of

accessing expenditure contingencies. This recommended budget includes a GF contingency budget of \$539,924, which is an increase of \$140,000 over the previous year contingency budget and exceeds the policy minimum by the same amount.

The information collected over these several days will inform the CAO and the budget team about finalizing the recommended budget for adoption.

### Available General Fund Carryover Balance for Spending in FY 2020-21

One important outcome of this year’s budget process is achieving a General Fund operating budget deficit of no more than \$2,423,178, the amount conservatively projected as available for spending in our GF carryover balance. Accounting work to close the FY 2019-20 fiscal records by recording all receivables and payables is incomplete currently. We previously estimated GF carryover balance available for spending at \$2,423,178, comprised of the following:

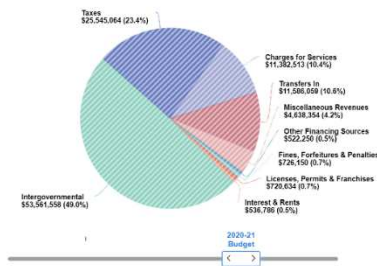
FUND BALANCE AT BEGINNING OF YEAR (JULY 1, 2019)	\$6,481,000
NOT AVAILABLE FOR SPENDING	
Advances to Solid Waste fund	(369,000)
CDBG/HOME loans	(887,000)
Prepays and inventory	(72,000)
Jail Project – Local Match	(810,000)
FY 2019-20 FORECASTED SURPLUS (DEFICIT)	(1,919,000)
<b>AVAILABLE FOR SPENDING IN FY 2020-21</b>	<b>\$2,424,000</b>

Of course, the County may benefit from a FY 2019-20 actual deficit (or surplus) which is less than shown above and resulting in a higher carryover balance into this next fiscal year budget, but we cannot comfortably predict this at this time. Any differential could be used to augment County reserve balances later or fund one-time spending initiatives such as investing in our radio infrastructure.

The two pie charts below illustrate the countywide recommended budget, as proposed.

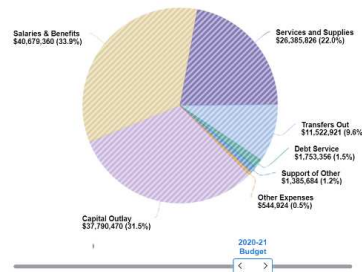
2020-21 County-wide Recommended Budget

Revenues by Type  
Visualization



2020-21 County-wide Recommended Budget

Expenditures by Object Type  
Visualization



## Overview of the GF Recommended Budget

The current recommended General Fund budget, excluding the transfer of carryover balance to the Jail Facility Capital Project fund, is balanced to this target as shown below:

	FY 2019-20 AMENDED BUDGET	FY 2020-21 BASE BUDGET	FY 2020-21 RECOMMENDED BUDGET
<b>RECURRING REVENUES</b>			
Taxes	25,989,600	24,643,944	25,120,944
Intergovernmental	4,564,523	4,330,318	4,304,195
Charges for Services	4,743,654	5,204,570	5,728,433
Transfers in	884,334	855,390	952,940
Fines, Forfeitures & Penalties	830,209	683,150	683,150
All other Revenues	742,577	606,492	629,831
<b>TOTAL RECURRING REVENUES</b>	<b>\$37,754,897</b>	<b>\$36,323,864</b>	<b>\$37,419,493</b>
<b>RECURRING SPENDING</b>			
Salaries and other compensation	15,987,939	16,399,019	16,980,656
Benefits	10,104,290	10,397,793	10,139,663
Services and supplies	10,980,676	9,993,331	10,077,342
Support of others	356,735	318,779	334,039
Other expenses	227,095	383,239	539,924
Transfers out	1,537,082	1,245,765	1,226,046
<b>TOTAL RECURRING SPENDING</b>	<b>\$39,193,817</b>	<b>\$38,737,926</b>	<b>\$39,297,670</b>
<b>OPERATING DEFICIT</b>	<b>\$(1,438,920)</b>	<b>\$(2,414,062)</b>	<b>\$(1,878,177)</b>
<b>NON-RECURRING SPENDING</b>			
Capital outlay	(239,116)	(9,116)	(150,000)
CARB	(730,600)	--	(395,000)
Payoff debt obligation	(161,693)	--	--
First Five visit program	(150,000)	--	--
Mammoth Lakes FSC	(30,425)	--	--
Transfer jail matching funds	--	--	(707,137)
Transfer to reserves	(543,000)	--	--
<b>DEFICIT</b>	<b>\$(3,293,754)</b>	<b>\$(2,423,178)</b>	<b>\$(3,130,314)</b>

## General Fund Budget Analysis

### Revenues

Property taxes are projected to increase by \$502,000 and charges for services by \$985,000, for a combined total of \$1,478,000 of new revenue to offset increased operational spending.

However, revenue losses are projected at a combined \$1,947,000, making this one of the most challenging budgets in many years. While revenues are stagnant, spending continues to climb.

Changes in significant revenue categories are summarized in the table below.

SIGNIFICANT REVENUE CATEGORY	BUDGETARY IMPACT
Current secured, unsecured and unitary property tax revenues (excludes delinquencies)	Increased 2.65% to produce \$502,000 of new revenues. The assessed rolls are 4.6% to 15% higher but offset by expectations that delinquency rates will increase.
Transient occupancy taxes (excluding the amount allocated to tourism)	Decrease of \$1,462,480, or 44.2% of the prior year budget, is equal to a loss of near 4% of all GF revenues. There is no data available to accurately measure the pandemic's impact on TOT revenues. The first two quarters are estimated at 30% and 60%, respectively, with the remaining two quarters at historical averages excluding this past fiscal year.
Bradley-Burns local sales tax (1%)	Projecting revenue dropping by \$143,158, or 20.7% of



SIGNIFICANT REVENUE CATEGORY	BUDGETARY IMPACT
	last year's sales tax budget. Excludes point of sale transactions within the jurisdictional town limits.
Proposition 142 public safety dedicated revenues	This year's estimate is \$195,000, or 13.1%, less than the prior year.
Excess ERAF	County policy is to budget \$500,000 of this revenue to fund operations with excess amounts being directed towards reserves. The budget was increased \$150,000 purposefully to pay for hiring a consultant to prepare a multi-year financial projection and conduct a county-wide fee study
Charges for services	Projected at \$984,779, or 20.7%. Of this amount, \$661,176 is additional A87 reimbursement. Another \$250,000 is from ambulance fees resulting from both new fees and anticipated fee increases. The remainder is primarily the increase in property tax administrative fees.
Court fines and penalties, vehicle code fines	We project a loss of \$146,000, or 17.7%, of this type of revenue.

### *Expenditures*

GF total spending has been held to an insignificant change of \$103,853, or 0.26%, over spending levels in FY 2019-20. Salary and benefit spending are higher by \$992,717, but departments were successful in finding savings of \$903,334 in their services and supply budget line items. Yet, this budget includes some discretionary spending one might expect would be eliminated during a recessionary year, such as nearly \$104,000 for fish enhancement spending and \$44,000 to continue financially supporting local community organizations.

Changes in significant expenditure objects are summarized in the next table.

SIGNIFICANT EXPENDITURE OBJECTS	BUDGETARY IMPACTS
Salaries	Salaries are higher by \$993,000, or 6.2%. A portion of the increase is from promised COLAs, which have been preserved in the budget thus far. Last year, there were 17 vacant positions in the GF. This year, there are only 9 positions being recruited for a total cost of \$930,532. Budget savings of \$188,192 was achieved by including the anticipated date of hire subsequent to July 1 into the workforce costing model.
Benefits	Increase of only \$34,743. The higher pension cost of about \$425,000 is offset by discontinuing pre-funding of retiree medical and lower health care spending.
Facility	Significantly higher, by \$403,485, or twice the prior year, because of the move into the Civic Center and the change in calculating the rent apportioned to residing departments.
Supplies	Spending reduced by \$26,691, with attempts to budget closer to actual historical spending in this category.
Insurance	Budget is stable with a less than ½% increase over the prior year budget.
Training	First spending category to be reduced. This year's training budget is reduced by 1/3rds. This is not sustainable post-COVID 19 if the Board's strategic goal is to maintain a superior workforce.

*What is included in the GF Recommended Budget?*

- EMS expansion in the Tri-Valley region at \$252,000.
- Funding for all positions with recruitment efforts underway.
- An appropriation of \$150,000 for hiring a consultant firm(s) to prepare multi-year fiscal projections and conduct a countywide fee study.
- Minimum maintenance of effort contributions for SB1, Social Services, and Behavioral Health.
- Contribution of \$395,000 towards the replacement of heavy equipment/vehicles under CARB regulations.
- Transfer of \$707,137 from General Fund carryover to the Criminal Justice Facility Capital Projects fund (new jail). With this transfer, the County has accumulated the \$1,494,000 required local match to receive SB 844 \$25,000,000 bond proceeds.
- Continues same level of community grant funding of \$44,000.
- Continues same level of fish enhancement funding of \$103,737.
- Distribution of \$150,000 of proposition 47 public safety funding to our first responder agencies.

*What is not included in this GF Recommended Budget?*

- Continued non-funding of two Deputy Sheriff Officer and two Public Safety Officer in the Sheriff Department, and seven other positions which Department's have offered to remove from the Position Allocation List.

- A late request came in from Mono County First Five for \$107,573 to continue their home visiting program and this request was not included in the recommended budget
- Funding above the base line amount of \$150,000 to pay for upgrades to our Radio Infrastructure system. Capital improvements of \$150,000 is included in the recommended budget for the Radio budget.
- Any appropriation for the Air Subsidy. Last year, \$35,000 was approved.
- Contributions to reserves.

## **Overview of Non-GF Recommended Budgets**

Instructions to departments funded primarily with federal and state resources and not the County's GF were not as draconian as required from GF departments. These departments were advised to budget within the allocated budgets given to them from their federal and state partners with a responsible approach to spending down any carryover balances.

A summary of key Non-GF recommended budgets is attached and is organized by responsible departments.

*What is included in non-GF Recommended Budgets?*

- Hiring a housing manager or director funded partially with the Whole Persons Care Grant but ultimately will be a GF obligation when funding runs out unless other grant resources are identified. The local rental subsidy program of \$155,000 is also included, also funded with the Whole Persons Care grant.
- Collection of Civic Center rents from departments residing in the Civic Center and appropriations of \$1,266,675 to make our first year of debt service on the 2019 Civic Center Certificates of Participation obligation.
- CARES Act funding of \$1,373,000, less the amount estimated to reimburse the County for eligible costs incurred for COVID-19 activities from March 1 to June 30, 2020. CARES Act funding is prioritized to cover salaries and benefits for personnel who meet the eligibility criteria, additional cleaning services to meet new sanitizing standards, and other COVID-19 driven purchases of supplies and services.
- Continued funding of the EOC operations funded with 75% FEMA revenues with the other 25% paid for with a transfer from general reserve.
- Home grant award of \$500,000 for loan gap financing and rent subsidies.
- Continued spending of our CDBG award for childcare services provided through our partnership with First Five Commission and the Mono County Office of Education.
- The technical grant request of \$200,000 from the CDBG program is included to facilitate quickly mobilizing efforts on the grant once awarded. No spending will occur until a successful award letter is received.
- Moving Environment Health activities to a separate fund for better transparency and accurate tracking of costs associated with this activity.
- The Public Health budget includes three COVID-19 special funding aggregating to \$677,728 to be used to defray public health spending in responding to COVID-19 emergency.
- Hiring a new position, the permanent recreation coordinator. In accordance with our MOU, the County will receive partial reimbursement from the Town of Mammoth Lakes

with the remainder of the funding come from geothermal royalties. Additional spending of \$28,634 is included to pay for miscellaneous recreational projects.

- Replacement of vehicles costing \$1,364,000 paid with previously collected capital charges from participating departments (users).
- Road fund budget deficit is reduced from \$122,000 in the previous year down to \$50,000, with no additional subsidy from the GF except for the SB1 required MOE contribution.
- Created a separate budget unit for tracking the cost of Public Guardian services managed by Social Services.
- Senior Center received extra one-time funding from IMAACA, which reduces the subsidy from the GF.
- Construction of a shade structure at the Whitmore Animal Shelter, paid for with donations.
- Complete funding of the new jail facility to be paid for with SB 844 bond proceeds, criminal facilities construction trust fund monies, CCP contributions and GF contributions.
- Close out of the remaining unspent bond proceeds estimated at \$212,275 and transfer of this amount to the debt service fund.

### Concluding Comments

This COVID-19 pandemic illustrates how important the work to adopt a structurally balance budget and reach a target GF reserve balance of \$10 million (25% of annual GF spending) is towards being prepared and resilient in the face of economic downturns. Despite significant revenue losses, the recommended budget presented here preserves core services and the workforce without spending down reserve balances. One concern is the number of budget reducing strategies while resolving the immediate budget gap presents a challenge in future years when these strategies are not sustainable or repeatable with the same results. These strategies are “near term treatments” and may not fully and holistically solve structural budget imbalances for the long-term.

One bright aspect of this year’s budget efforts is arriving at a structural budget deficit for the GF of \$1,878,177, and how possible it is to achieve a structural balance during recovery years with a combination of revenue enhancements and expenditure reductions, especially through cross-cutting efficiency efforts.

### Fiscal Impact

<b>By Fund Type</b>	<b>Revenues</b>	<b>Expense</b>	<b>Net</b>
General Fund	\$ 37,419,493	\$ 40,549,807	\$ (3,130,314)
GF Separate Funds	1,256,890	1,136,095	120,795
Special Revenue Funds	35,023,413	41,271,449	(6,248,036)
Capital Project Funds	25,860,137	26,886,275	(1,026,138)
Debt Service Funds	1,917,694	1,433,121	484,573
Enterprise Funds	3,384,075	3,664,853	(280,778)
Internal Service Funds	4,357,665	5,120,942	(763,277)
	<u>\$ 109,219,367</u>	<u>\$ 120,062,542</u>	<u>\$ (10,843,175)</u>

Non-GF Selected Recommended Budgets

DEPARTMENT	FUND/BUDGET UNIT	REVENUES	EXPENDITURES	NET
Administration	Insurance ISF	2,219,293	2,322,463	(103,170)
Administration	Workforce Development	60,000	130,000	(70,000)
Administration	Affordable Housing	-	349,038	(349,038)
Finance	Debt Service Fund	1,917,694	1,433,121	484,573
Finance	Disaster Assistance	1,642,972	1,642,972	-
Finance	CSA #1	190,340	88,825	101,515
Finance	CSA #2	1,000	63,700	(62,700)
Finance	CSA #5	51,420	487,000	(435,580)
BHS	Behavioral Counseling	1,064,943	1,027,856	37,087
BHS	Alcohol & Drug	987,181	1,093,670	(106,489)
BHS	MHSA	1,793,242	4,210,395	(2,417,153)
Community Development	CDBG/Home Grants	900,000	900,000	-
Community Development	CDD Grants	138,414	138,414	-
District Attorney	DA Grant Programs	125,000	147,500	(22,500)
District Attorney	DA Diversion Program	7,000	7,000	-
Economic Development	Tourism	207,000	272,000	(65,000)
Economic Development	Community Support	44,000	63,589	(19,589)
Economic Development	Fish Enhancement	103,737	103,737	-
Economic Development	Fish & Game Propagation	7,600	64,000	(56,400)
Information Technology	Tech Refresh ISF	418,040	558,013	(139,973)
Probation	Community Corrections Partnership	619,054	614,470	4,584
Probation	Youth Offender Block Grant	100,680	100,680	-
Probation	SB 678	237,647	237,647	-
Probation	Drug Court Grant	125,000	125,000	-
Public Health	Public Health	2,531,193	2,910,811	(379,618)
Public Health	Education (tobacco)	343,524	335,201	8,323
Public Health	Bio-terrorism	345,134	345,667	(533)
Public Health	Environmental Health	1,055,205	1,059,555	(4,350)
Public Works	Airports	27,700	44,022	(16,322)
Public Works	Cemeteries	3,675	12,175	(8,500)
Public Works	Solid Waste	3,322,000	3,577,306	(255,306)
Public Works	Campgrounds	30,700	31,350	(650)
Public Works	State & Federal Construction Funds	5,369,770	7,369,770	(2,000,000)
Public Works	Conway Ranch	104,683	104,683	-
Public Works	Geothermal Royalties	188,000	188,000	-
Public Works	Motor Pool ISF	1,602,312	2,122,491	(520,179)
Public Works	Road Fund	3,983,342	4,033,014	(49,672)
Public Works	Zones of Benefit	120,250	64,400	55,850
Sheriff	Off-Highway Vehicle	64,554	64,554	-
Sheriff	Homeland Security grant	88,712	88,712	-
Sheriff	Medication Assisted Treatment grant	700	91,925	(91,225)
Social Services	Social Services	5,769,016	5,045,465	723,551
Social Services	Aid Program	-	710,856	(710,856)
Social Services	General Relief	15,000	15,000	-
Social Services	Children's Trust	30,000	30,000	-
Social Services	Foster Care	50,000	87,529	(37,529)
Social Services	Workforce Investment Act	114,956	114,956	-
Social Services	Senior Program	372,493	372,493	-
Social Services	Public Guardian	83,443	83,443	-
Capital Projects	Capital Improvement Fund	26,000	11,000	15,000
Capital Projects	Criminal Justice Facility	25,834,137	26,494,000	(659,863)
Capital Projects	Civic Center Facility	-	231,275	(231,275)

All times are estimates and not a fixed time to appear

# Budget Workshop - FY 2020-21

Monday, August 10, 2020

(via ZOOM)

TIME SLOT	DEPARTMENT	BUDGET UNIT(S)	MINUTES
1:10 – 1:40	Finance	Overview	30
1:40 – 2:10	Finance	Finance Department Copier Pool Debt Service Fund HOME/CDBG Grants GF Transfers & Contributions General Revenues Cannabis Tax Fund Economic Stabilization General Reserve Contingency	30
2:15 – 2:35	Assessor	Assessor	20
2:40 – 3:00	County Counsel	County Counsel Law Library	20
3:00 – 3:20	<b>BREAK</b>		
3:20 – 3:50	Community Development	Transportation and Planning Building Inspector Code Enforcement Housing Programs Planning Commission Community Development Grants	30
4:00 – 4:30	Social Services	Social Services Aid Programs General Relief County Children’s Trust Fund Senior Services Foster Care (Continuum of Care) Employers’ Training Resources Public Guardian	30
4:30 – 5:00	Behavioral Health Services	Behavioral Services Alcohol and Drug Mental Health Services Act	30
5:00 – 5:30	CAO	End of the Day Wrap-up	

# Budget Workshop - FY 2020-21

Tuesday, August 11, 2020

*At BOS Regular Meeting*

(via ZOOM)

TIME SLOT	DEPARTMENT	BUDGET UNIT(S)	MINUTES
TBD (afternoon)	CAO Public Works Finance	State & Federal Road Improvements Capital Improvement Projects Jail Facility Construction Project Civic Center Project	60

# Budget Workshop - FY 2020-21

Thursday, August 13, 2020

(via ZOOM)

TIME SLOT	DEPARTMENT	BUDGET UNIT(S)	MINUTES
9:10 – 9:40	Sheriff	Sheriff Jail Court Security Boating Safety Search and Rescue Off-Highway Vehicle Fund Homeland Security Grant Medication Assisted Treatment (MAT)	30
9:45 – 9:55	District Attorney	District Attorney Public Administrator Victim Witness GF Grants (CalMMet) DA Diversion Program	20
10:00 – 10:20	Probation	Adult Probation Juvenile Probation Community Corrections Partnership Drug Court Grant	20
10:20 – 10:40	<b>BREAK</b>		
10:40 – 11:00	EMS	Paramedics	20
11:00 – 11:30	Economic Development	Economic Development Fish Enhancement Tourism Community Support Grants Fish & Game Fine Fund	30
11:30 – 12:50	Public Works	Campgrounds Cemeteries Solid Waste Zones of Benefit Facilities Conway Geothermal Royalties (Recreation) Motor Pool Roads Public Works / Engineering Airports	75
12:50 – 1:10	<b>BREAK</b>		
1:10 – 2:15	Public Health	Public Health Environmental Health Tobacco Bioterrorism	45
2:15 – 2:35	Clerk - Recorder	Board of Supervisors Clerk Recorder Elections	20
2:40 – 3:10	Information Technology (break after IT)	Information Technology Radio Communications Tech Refresh	30



TIME SLOT	DEPARTMENT	BUDGET UNIT(S)	MINUTES
3:10 – 3:40	County Administrative Office	Administration Insurance Workforce Development Affordable Housing Public Defender Grand Jury Veterans Services Farm Advisor Ag Commissioner	30
3:40 – 4:00	CAO	Workshop wrap-up	