



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA 93546

**Regular Meeting  
February 20, 2024**

**Backup Recording**

**Minute Orders**

**Resolutions-**

**Ordinance**

**Zoom**

**M24-041 – M24-044**

**R24-023- R24-024**

**ORD24-003 Used**

9:08 AM Meeting called to order by Chair Peters.

*Supervisors Present: Duggan, Gardner, Kreitz, Salcido and Peters. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).*

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Krietz.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Janet Carle, Retired State Park Ranger:**

- Discussed a suggestion for the one-use plastic bottle ban and Styrofoam ban for Mono County.

**Supervisor Gardner:**

- Is working with CAO Moberly to get an agenda item to the Board in the near future.

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**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

**Christine Bouchard, Assistant County Administrative Officer:**

- Update Budget and Kick Off meeting.

**4. DEPARTMENT/COMMISSION REPORTS**

No one spoke.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Fiscal Year 2024-25 Boating Safety and Enforcement Financial Aid Program Application**

Departments: Sheriff's Office

The purpose of the Boating Safety and Enforcement Financial Aid Program is to provide State financial aid to local governmental agencies whose waterways have high usage by transient boaters and an insufficient tax base to fully support a boating safety and enforcement program. The program is intended to augment existing local resources for boating safety and enforcement activities and is not intended to fully fund Boating Safety and Enforcement programs.

**Action:** Adopted Resolution R24-023, Authorizing the Mono County Sheriff-Coroner, Mono County Sheriff's Office Emergency Services Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the Boating Safety and Enforcement Financial Aid Program Agreement for FY 2024/25.

**Salcido moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**R24-023**

**B. Ordinance Amending Mono County Code Section 3.04.030 - Purchasing**

Departments: County Counsel

Proposed ordinance amending subsection A of Mono County Code Section 3.04.030 regarding processes for contracts, purchase orders and invoices.

**Action:** Adopted Ordinance ORD24-003, Amending subsection A of Mono County Code Section 3.04.030 regarding processes for contracts, purchase orders and invoices.

**Salcido moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**ORD24-003**

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**C. Participation Agreement with California Mental Health Services Authority for the provision of Interoperability Software Solution**

Departments: Behavioral Health

Proposed Participation Agreement with California Mental Health Services Authority (CalMHSA) for the provision of Interoperability Software Solution.

**Action:** Approved and authorized Board Chair and Behavioral Health Director to sign Participation Agreement with CalMHSA for the provision of Interoperability Software Solution for the period of February 2024, to December 31, 2026, and a not-to-exceed amount of \$222,948.

**Salcido moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M24-041**

**6. CORRESPONDENCE RECEIVED - NONE**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**7. REGULAR AGENDA - MORNING**

**A. Superintendent of Schools Report**

Departments: Mono County Office of Education

(Dr. Stacey Adler, Superintendent of Schools) - Dr. Stacey Adler, Superintendent, will present her regular update to the Mono County Board of Supervisors, including but not limited to the topics of: Current district enrollment; Status of MUSD superintendent search; Arts education; Social/emotional learning/mental health assistance; and status of preschool.

**Action:** None.

**Dr. Stacey Adler, Superintendent of Schools:**

- Presented item.

**B. Mono County Short-Term Rental and Housing Study**

Departments: Community Development

(Aaron M. Washco, Planning Analyst) - Presentation by Shawna Brekke-Read (MIG, Inc.) and Aaron Nousaine (BAE Urban Economics, Inc.) regarding the findings of the Mono County Short-Term Rental Housing Study.

**Action:** None.

**Wendy Sugimura, Community Development Director:**

- Introduced and provided background.

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**Aaron M. Washco, Planning Analyst:**

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**Shawna Brekke-Read, MIG, Inc.:**

- Presented the results of the study.

**Aaron Nousaine, BAE Urban Economics, Inc.:**

- Presented the results of the study.

*Break: 11:29 AM*

*Reconvened: 11:41 AM*

### **C. Grant Agreement with Eastern Sierra Community Housing for Access Apartments**

Departments: County Administrative Office

(Tyrone Grandstrand, Housing Opportunities Manager) - Proposed contract with Eastern Sierra Community Housing pertaining to grant for development of affordable housing in the Access Apartments housing project.

**Action:** Approved, and authorized CAO to sign, grant contract with Eastern Sierra Community Housing for development of affordable housing dated March 20th, 2024, and a not-to-exceed amount of \$600,000.

**Kreitz moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 abstain**

**M24-042**

**Tyrone Grandstrand, Housing Opportunities Manager:**

- Presented item.

**Chair Peters:**

- Abstained from item.

### **D. Request for Letter of Support for Yosemite Area Regional Transportation System (YARTS)**

Departments: Clerk of the Board, Sponsored by Supervisor Salcido

(Supervisor Salcido) - Request from Merced County Association of Governments for a Yosemite Area Regional Transportation System (YARTS) letter of support for the community project funding for four new, over-the-road, clean-diesel coaches.

**Action:** Approved letter of support and authorized the Board Chair to execute letter on behalf of the Mono County Board of Supervisors.

**Gardner moved; Salcido seconded**

**Vote: 5 Yes, 0 No**

**M24-043**

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**Supervisor Salcido:**

- Presented letter.

**E. Election Education Series Part 4: Results, Canvass/Certification, Recounts, and Fraud Prevention**

Departments: Elections

(Queenie Barnard, Registrar of Voters) - In anticipation of the upcoming March 5, 2024, Presidential Primary Election, the Mono County Registrar will be presenting a four-part Election Education Series to the Board of Supervisors and public. Part 4 of the series will review Results, Canvass/Certification, Recounts, and Fraud Prevention.

**Action:** None.

**Queenie Barnard, Registrar of Voters:**

- Presented item.

**F. Recreation Projects of Interest - Inyo National Forest Over Snow Vehicle and CSA#1 Recommended Trails**

Departments: Public Works - Recreation

(Marcella Rose, Sustainable Recreation Coordinator) - Update the Board on two projects currently being worked on by the Sustainable and Outdoors Recreation division: (1) trail maintenance and development within the boundaries of County Service Area 1 (Crowley, Sunny Slopes, Tom's Place, and surrounding areas); and (2) Inyo National Forest Over Snow Vehicle Designation Project.

**Action:** None.

**Marcella Rose, Sustainable Recreation Coordinator:**

- Presented item.

**Public Comment:**

**Gerry LeFrancois, Crowley Lake resident:**

- Discussion on support of the CSA1 Connector Trail.

**G. Workshop to Discuss Transition of the Department of Animal Services into the Division of Animal Services and Allocation List Amendment - Animal Services**

Departments: County Administrative Office/Human Resources

(Christine Bouchard, Assistant County Administrative Officer) - Workshop discussing CAO recommended transition of Department of Animal Services to the Division of Animal Services and the steps necessary to implement this change as directed by the Board. Approval of proposed resolution authorizing the County Administrative Officer to amend the County of Mono list of allocated

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positions to eliminate one Lead Animal Services Officer and add one Animal Services Manager to begin a critical recruitment.

**Action:** Directed staff to return to the Board with the necessary documents to implement recommended reorganization of Animal Services. Adopted Resolution R24-024, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to eliminate one Lead Animal Services Officer and add one Animal Services Manager in the division of Animal Services.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**R24-024**

**Christine Bouchard, Assistant County Administrative Officer:**

- Presented item.

*Break: 12:40 PM*

*Reconvened: 12:44 PM*

## **H. Fiscal Year 2022-23 General Fund Fiscal Performance**

Departments: Finance

(Janet Dutcher, Director of Finance) - Presentation discussing analysis of trends, review of the County's General Fund (GF) fiscal performance for FY 2022-23 and concluding with information about the status of GF carryover and reserve balances.

**Action:** None.

**Janet Dutcher, Director of Finance:**

- Presented item.

## **I. Fiscal Year 2023-24 Mid-Year Budget Review**

Departments: CAO, Finance

(Megan Chapman, Budget Officer) - Mid-year review of all department budget units revealed several Board level adjustments, but only three requesting use of contingency. The majority of the requested adjustments for your consideration are for newly awarded revenues and corresponding requested appropriations.

**Action:** Approved recommended mid-year budget adjustments, as presented by the Board at the meeting (4/5th vote required).

**Gardner moved; Salcido seconded**

**Vote: 5 Yes, 0 No**

**M24-044**

**Megan Chapman, Budget Officer:**

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- Presented item.

Moved to Board Reports.

## **8. CLOSED SESSION**

*Closed Session: 2:18 PM*

*Reconvened: 3:05 PM*

No action to report out of Closed Session.

Moved to Adjournment

### **A. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of cases: County of Mono v. Amerisourcebergen Drug Corporation; Cardinal Health, Inc.; McKesson Corporation; Purdue Pharma L.P.; Purdue Pharma, Inc., et al. United States District Court, Eastern District of California, Case No. 2:18-cv-01149-MCE-KJN.

### **B. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono v. KR Property et al. Case number: CV200081

### **C. Closed Session – Real Property Negotiation**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR. Government Code section 54956.8. Property Address: 264 Highway 182, Bridgeport, CA. County Negotiator: Mary Booher. Negotiating Parties: Garth Moore and Mono County. Under Negotiation: Price, terms, and conditions.

### **D. Closed Session – Real Property Negotiation**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 34 Kirkwood Street, Bridgeport, CA. County Negotiator: Mary Booher and Christine Bouchard. Negotiating Parties: Brianna Brown and County of Mono. Under Negotiation: Price, terms, and conditions.

### **E. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, and Christine Bouchard. Employee

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Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

## **9. BOARD MEMBER REPORTS**

### **Supervisor Duggan:**

- Attended the NACo Legislative Conference.
- 2/8 – Attended several meetings with the Ferguson Group: Senators Butler and Padilla's office along with the USDA Department of Water Resources, the BLM Departments as well and presenting our Legislative Platforms.
- Friday, I participate in more meetings with Chair Peters and the Ambassadors team.
- Saturday, Legislative priorities and the Land Use meeting and meeting with FEMA, sat on the NEPA panel.
- Met with Congressman Kiley's office, his office is very supportive to our needs/

### **Supervisor Gardner:**

- On Thursday Feb. 8 I attended the regular meeting of the Eastern Sierra Transit Authority Board. Topics at that meeting included approval of a Zero Emissions Plan, and approval of the purchase and refurbishment of several new buses for the ESTA fleet.
- On Tuesday Feb. 13 I met with Aaron Wilcher, who is with the University of California Cooperative Extension Office in Bishop. Aaron is meeting with several people across the Eastern Sierra as part of a community and economic needs assessment to determine how best to structure an education, research, and partnership program on behalf of UC.
- Also, on the 13<sup>th</sup> I listened in on a meeting in June Lake with SCE about their continued plans regarding the recommissioning of the Rush Creek Dam System. There will be many more meetings and opportunities for the public to comment as this project moves forward in the next several years.

### **Supervisor Kreitz:**

- February 7th – began serving with ESCH's recently created staff – board member mentorship program. A very enjoyable program thus far.
- Town Council meeting on STR regulations as part of their moratorium.
- February 12, Eastern Sierra Continuum of Care meeting. Received a general update on the January 24th Point in Time Count – numbers for Mono County were up with 25 cars parked that night near the geothermal plant. In years past there were typically roughly 3-8 cars parked there the night of the count. We reviewed the various HHAP grants and formed a special subcommittee for HHAP 1&2 to make recommendations on allocating the remaining unencumbered funds. I will be serving on this subcommittee.
- February 13, met with Janet Hatfield about Whitebark Institute and their work with tribal groups on fire response and resiliency.
- February 14, I served as a judge for the Lions Club Student Speaker Contest – Congratulations to all the participants!
- February 15, I participated in the quarterly Mono County Treasury Oversight Committee meeting. The Committee is considering moving to a bi-annual meeting schedule, though

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there's some concern around staff transitions that may warrant sticking with the quarterly meetings as we do now.

- February 16, The Housing Ad Hoc met, I joined the Jobs First/CERF Local Government subcommittee meeting along with Supervisor Salcido.

**Chair Peters:**

- Attended the NACo Legislative Conference.
- Discussed FEMA meetings.
- Attended the Military Communities Breakfast.
- Meeting with Congressman Kiley.
- Discussed the meeting the Chief Moore on Housing issues.
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**Supervisor Salcido:**

- February 8, 2024. ESTA, Eastern Sierra Transit Authority
- Attended my first meeting of ESTA and replacement of the Mammoth fleet. Are continuing to use diesel buses for now until alternate power sources are more viable.
- February 12, 2024. ESWST, Eastern Sierra Wildlife Sustainability Taskforce
- Continuing discussion around funding and project advancement.
- February 15, 2024. WRAFT, Wildfire Resilience Action Finance Team
- Update of projects, funding options, and the proposed nonbinding MOU in support for the project. Wendi Grasseschi shared that the biomass proposal is moving ahead and that the outstanding issue has been resolved by the USFS. Ales Tomaier talked about a pending Community Wildfire grant and the Fire District bond to be on the ballot in November.
- February 16, 2024. California Jobs 1<sup>st</sup>/CERF
- Sierra Business Council introduced new staff facilitating the Governmental Affairs subcommittee, new consultants, discussed the Project Tracker Tool draft and the larger Regional Study. The work continues.

**ADJOURNED in memory of Raymond Robles at 3:05 PM.**

**ATTEST**

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**JOHN PETERS**  
**CHAIR OF THE BOARD**

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**QUEENIE BARNARD**  
**CLERK OF THE BOARD**

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