



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting July 9, 2024

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#### TRIBAL LAND ACKNOWLEDGMENT

*In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kutzadika Tribe, and Utu Utu Gwaitu Tribe are the indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.*

#### TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Teleconference Location Supervisor Gardner - 3075 Carlsbad Blvd, Unit 316, Carlsbad, CA, 92008;
4. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/86184622677> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 861 8462 2677.

To provide public comment, press the "Raise Hand" button on your screen.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Zoom Webinar 861 8462 2677.

To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: [https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=714fe04d-98f2-4e11-b476-233e3caea796](https://monocounty.granicus.com/MediaPlayer.php?publish_id=714fe04d-98f2-4e11-b476-233e3caea796)

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Wastewater Surveillance Memorandum of Understanding (MOU) with Mammoth Community Water District**

Departments: Health and Human Services (HHS)

Approval of Agreement and First Amendment to MOU between County and Mammoth Community Water District regarding Wastewater Sampling and Analysis.

**Recommended Action:** Approve Agreement and First Amendment to MOU between County and Mammoth Community Water District regarding Wastewater Sampling and Analysis for new term January 20, 2023, to June 30, 2026, and authorize Board Chair to sign.

**Fiscal Impact:** None. This is a no-cost MOU between the parties.

**B. Training Funds Request for Supervisor-Elect McFarland**

Departments: Clerk of the Board

Under State law and the County Code, upon request of a Supervisor-Elect, county general fund moneys may be used prior to the assumption of office by that Supervisor-elect, for training and orientation including the payment of course fees, travel and per diem expenses, course materials, and consultant fees.

**Recommended Action:** Approve request for training funds, not to exceed \$2,500, for Supervisor-Elect McFarland to attend relevant professional training and orientation including the payment of course fees, travel and per diem expenses, course materials, and consultant fees between November 17, 2024 and January 6, 2025.

**Fiscal Impact:** Not to exceed \$2,500, which is included in the Board of Supervisors travel, conferences and training budget for FY 2024-2025.

**6. CORRESPONDENCE RECEIVED - NONE**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**7. REGULAR AGENDA - MORNING**

**A. PUBLIC HEARING: General Plan Amendment 24-02 - North County Water Transaction Criteria Policies**

Departments: Community Development - Planning Division

PUBLIC HEARING: 9:00 AM (20 minutes)

(Wendy Sugimura, Community Development Director) - Consider policies to be added to the Mono County General Plan Conservation/Open Space Element that identify criteria for water transactions with less-than-significant environmental impacts that redirect water from current uses in the Antelope and Bridgeport valleys to Walker Lake to raise the water level. California Environmental Quality Act (CEQA) exemptions §15307 and §15308 are proposed.

**Recommended Action:** 1. Conduct a public hearing on GPA 24-02 and receive any additional public comments; 2. Deliberate the project and additional public comments and make any desired modifications; 3. Approve Resolution, finding the project exempt from CEQA under §15307 and §15308 and adopting GPA 24-02. Direct staff to file a notice of exemption and provide any additional direction to staff.

**Fiscal Impact:** No fiscal impact expected other than staff time to administer and implement the policies.

**B. Air Service Presentation**

Departments: Economic Development

20 minutes

(John Urdi, Executive Director, Mammoth Lakes Tourism) - Presentation by John Urdi, Executive Director of Mammoth Lakes Tourism, regarding regional air service.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None at this time. Policy request included in the requested FY 2024-25 budget.

**C. Fish and Game Fine Fund Expenditure**

Departments: Economic Development

15 minutes

(Liz Grans, Interim Economic Development Director) - Staff received two applications for the Mono County Fish and Game Fine Fund Local Program Funding. Clean Up the Lake has requested \$21,475 to complete underwater clean-up efforts at Convict Lake and perform pilot research (four dives over two days to assess litter) at Virginia Lakes. Wildcare Eastern Sierra has requested \$5,000 to support operating costs for wildlife rehabilitation.

**Recommended Action:** The Board considers and approves two funding requests in the amount of \$21,475 for Clean Up the Lake and \$5,000 for Wildcare Eastern Sierra.

**Fiscal Impact:** Mono County receives roughly \$7,500. on an annual basis from the California Department of Fish and Wildlife. Currently \$44,139 is available for the 2024-25 fiscal year. If approved, the \$26,475 expenditure would bring the remaining available balance in this account to \$17,664.

**D. Election Update**

Departments: Elections

10 minutes

(Queenie Barnard, Clerk-Recorder-Registrar) - Update on the November 5, 2024, General Election.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None.

**E. Proposal to Increase the Transient Occupancy Tax Rate**

Departments: County Counsel; CAO

30 minutes

(Emily Fox, Assistant County Counsel) - Presentation by ECM Research and Props and Measures regarding a proposal to submit an increase in the Transient Occupancy Tax rate for unincorporated Mono County to the voters in November.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**F. Project 9646-4 Site Preparation in Support of the Bridgeport Jail Project.**

Departments: Public Works

5 minutes

(Paul Roten, Public Works Director) - Public Works recently opened bids for the site preparation project, in support of the New Jail Project. One bid was received, which was much higher than the estimated cost. The County must decide whether to award the contract to the apparent low bidder Olcesse Construction Co. of Carson City NV, or to reject all bids and re-bid the project.

**Recommended Action:** Reject all bids received and direct the Public Works department to re-bid work as necessary.

**Fiscal Impact:** If the Board decides to award the project to the apparent low bidder, the project will cost \$1,666,850. Available in the budget of the Criminal Justice Facility Capital Projects Fund is \$319,104. The project has local fund reserves of \$813,779. Utilizing these funds eliminates the fund balance contingency and expenditure cushion established early on in the project. The remaining amount will need to be paid from the General fund. It is uncertain how much funding is available in the General Fund given current estimates of the 2024-25 budget deficit. Other sources of funding include the County's economic stabilization reserves or defunding other funded projects. If the Board decides to reject all bids and rebid the project, a new estimate will be prepared.

**G. Mono County Public Works Standards**

Departments: Public Works

5 minutes

(Paul Roten, Public Works Director) - Proposed resolution, Adopting the Mono County Department of Public Works Standards Dated March 18, 2024 to Supersede the Department of Public Works – County Of Mono Road Improvement Standards September 1981.

**Recommended Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Fiscal Impact:** None.

**H. Agreement and First Amendment to the Employment Agreement of Anne L. Frievalt as Temporary, Non-Benefitted, Staff Attorney for Mono County**

Departments: County Counsel

5 minutes

(Christopher Beck, County Counsel) - Proposed resolution approving an Agreement and First Amendment to the Employment Agreement of Anne L. Frievalt as Temporary, Non-Benefitted, Staff Attorney for Mono County.

**Recommended Action:** Announce Fiscal Impact. Approve Resolution, approving an Agreement and First Amendment to the Employment Agreement of Anne L. Frievalt as Temporary, Non-Benefitted, Staff Attorney for Mono County. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The total cost of salary and benefits approximately \$91,341, of which \$80,491 is salary and \$10,850 is benefits. This is included in the Department's FY 2024-25 preliminary budget.

**I. Terms and Conditions of Employment for Jack Loera as District Attorney Investigator**

Departments: District Attorney

5 minutes

(David Anderson, District Attorney) - Proposed resolution approving a contract with Jack Loera as District Attorney Investigator, and prescribing the compensation, appointment, and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Approve Resolution, approving a contract with Jack Loera as District Attorney Investigator, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The fiscal impact for this position for the fiscal year is \$201,101 of which \$125,040 is salary and \$76,061 is benefits. This is included in the Department's 2024/2025 Requested Budget.

**8. CLOSED SESSION**

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County

Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**B. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.  
Subdivision (a) of Government Code section 54956.9. Name of case: Workers' Compensation Claim of Ricci Reigle.

**C. Closed Session - Existing Litigation**

County of Mono v. Amerisourcebergen Drug Corporation; Cardinal Health, Inc.; McKesson Corporation; Purdue Pharma L.P.; Purdue Pharma, Inc., et al., United States District Court, Eastern District of California, Case No. 2:18-cv-01149-MCE-KJN

**D. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**9. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: Health and Human Services (HHS)**

**TIME REQUIRED**

**SUBJECT** Wastewater Surveillance  
Memorandum of Understanding  
(MOU) with Mammoth Community  
Water District

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of Agreement and First Amendment to MOU between County and Mammoth Community Water District regarding Wastewater Sampling and Analysis.

**RECOMMENDED ACTION:**

Approve Agreement and First Amendment to MOU between County and Mammoth Community Water District regarding Wastewater Sampling and Analysis for new term January 20, 2023, to June 30, 2026, and authorize Board Chair to sign.

**FISCAL IMPACT:**

None. This is a no-cost MOU between the parties.

**CONTACT NAME:** Kathy Peterson

**PHONE/EMAIL:** 7609241763 / kpeterson@mono.ca.gov

**SEND COPIES TO:**

kpeterson@mono.ca.gov and Sbutters@mono.ca.gov

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<input type="checkbox"/> <a href="#">Staff report</a>
<input type="checkbox"/> <a href="#">MOU</a>
<input type="checkbox"/> <a href="#">Original MOU</a>

History



<b>Time</b>	<b>Who</b>	<b>Approval</b>
7/1/2024 2:06 PM	County Counsel	Yes
7/2/2024 8:33 AM	Finance	Yes
7/2/2024 10:14 AM	County Administrative Office	Yes



## Health and Human Services Department

Public Health Division, PO Box 3329, Mammoth Lakes, CA 93546 | PO Box 476, Bridgeport, CA 93517  
Social Services Division, PO Box 2969, Mammoth Lakes, CA 93546

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### MEMO

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**TO:** Mono County Board of Supervisors  
**FROM:** Kathryn Peterson, Health and Human Services Director  
**SUBJECT:** **Wastewater Surveillance MOU with Mammoth Community Water District**  
**DATE:** July 9, 2024  
**CC:**

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The County of Mono entered into a Memorandum of Understanding (MOU) with the Mammoth Community Water District (MCWD) for the purpose of agreeing on the sampling and analysis of wastewater within the district to determine the presence of communicable diseases. The term of the MOU is January 20, 2023, through June 30, 2024. The MOU contains a provision that the term may be extended for one or two-year terms by mutual written consent of the water district and the county.

Throughout the term of the agreement the Health and Human Services Department, Public Health Division collected wastewater samples from the MCWD treatment facility on a weekly basis for sampling and analysis by a lab to determine the concentration of virus present. Results are made publicly available on the County's website at <https://monohealth.com/public-health/page/wastewater-based-epidemiology>.

The Division of Public Health now wishes to extend the MOU by a two-year term and make clerical amendments to update the MOU to continue sampling and analysis. If the Mono County Board of Supervisors agrees to this amendment, the MCWD General Manager will present the amendment to the MCWD Board for approval.

Please let me know if you have any questions or additional directions for staff.

**AGREEMENT AND FIRST AMENDMENT TO  
THE MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF MONO AND  
MAMMOTH COMMUNITY WATER DISTRICT REGARDING  
WASTEWATER SAMPLING AND ANALYSIS**

This Agreement and First Amendment is entered into June \_\_\_\_, 2024 by and between the County of Mono (hereinafter, “County”), a political subdivision of the State of California, and Mammoth Community Water District of Mammoth Lakes, California (hereinafter, “MCWD”), for the purposes of amending that certain Memorandum of Understanding between the County and MCWD entered into on or about February 22, 2023, for the purpose of setting forth the mutual understanding of MCWD and County regarding the sampling and analysis of wastewater within the MCWD to determine the presence of communicable diseases (the “MOU”). The County and Contractor are sometimes referred to herein collectively as “the parties.”

**WHEREAS**, the parties entered into the Agreement for the purpose of setting forth the mutual understanding between the parties regarding the sampling and analysis of wastewater within the MCWD to determine the presence of communicable diseases; and

**WHEREAS**, the term of the MOU is set as January 20, 2023 through June 30, 2024, and

**WHEREAS**, the MOU contains a provision that the term may be extended for one or two-year terms by mutual written consent of the Parties; and

**WHEREAS**, the Parties wish to extend the contract by a two-year term, and make clerical amendments to the MOU.

**NOW, THEREFORE**, the parties agree as follows:

1. Paragraph 1 (“Term”) of the Agreement is hereby extended for two years, and amended to read as follows:

“The term of this Agreement shall be from January 20, 2023 to June 30, 2026, unless sooner terminated as provided below.”

2. Paragraph 9 (“Party Representatives”) be modified to read as follows:

Mono County:

Kathryn Peterson, Director Mono County HHS

PO Box 2969

Mammoth Lakes, CA 93546

760/924-1763

[kpeterson@mono.ca.gov](mailto:kpeterson@mono.ca.gov)

3. All other provisions of the Agreement not modified herein shall remain in full force and effect.

4. This Agreement and First Amendment may be executed in two (2) or more counterparts (including by electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. For purposes of this Agreement, a photocopy, facsimile, .pdf, or electronically scanned signatures, including but not limited to DocuSign or similar service, shall be deemed as valid and as enforceable as an original.

**IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS AS SET FORTH BELOW.**

**County of Mono:**

**Mammoth Community Water District:**

\_\_\_\_\_  
John Peters, Chairperson

\_\_\_\_\_  
Mark Busby, General Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved as to Form:

\_\_\_\_\_  
Mono County Counsel, Christopher Beck

Approved by Risk Management:

\_\_\_\_\_  
Mono County Risk Manager, Jay Sloane

**MEMORANDUM OF UNDERSTANDING BETWEEN THE  
MAMMOTH COMMUNITY WATER DISTRICT  
AND MONO COUNTY ON BEHALF OF ITS DEPARTMENT OF PUBLIC HEALTH  
REGARDING WASTEWATER SAMPLING AND ANALYSIS**

This Memorandum of Understanding (“MOU”) is entered into by and between the Mammoth Community Water District (hereafter “MCWD”) and the County of Mono, on behalf of its Department of Public Health, (hereafter “County”) for the purpose of setting forth the mutual understanding of MCWD and County regarding the sampling and analysis of wastewater within the MCWD to determine the presence of communicable diseases. MCWD and County are collectively referred to herein as the “Parties” and individually as a “Party”.

**NOW, THEREFORE, MCWD AND THE COUNTY HEREBY STATE THEIR MUTUAL AGREEMENT AND UNDERSTANDINGS:**

1. Term. The term of this MOU shall be from January 20, 2023, to June 30, 2024. The term may be extended for subsequent one or two-year terms by mutual written consent of the Parties.
2. Termination. This MOU may be terminated by either Party at-will and without cause. The Party initiating termination shall provide thirty (30) days advanced written notice to the non-terminating Party unless a shorter notice period is agreed upon in writing by the Parties’ representatives.
3. Responsibilities of the Parties. The Parties will perform the following tasks, as assigned:
  - a. MCWD has acquired Sampling Device for use in collecting wastewater samples from the MCWD wastewater processing facility located at 1315 Meridian Blvd, Mammoth Lakes, California (hereafter the “Facility”). The Sampling Device shall remain the property of MCWD.
  - b. MCWD will install the Sampling Device at a location in its wastewater processing facility that is mutually agreed upon by the Parties.
  - c. In the event the Sampling Device requires maintenance or replacement during the term of this MOU, County will provide such replacement or maintenance at no cost to MCWD, or may terminate this MOU as provided in paragraph 1.
  - d. MCWD authorizes County’s Public Health staff to enter onto its property during regular business hours to collect wastewater samples on a schedule determined by County Public Health officials.
  - e. County’s Public Health staff will prepare the samples for shipment and will ship the prepared samples to a receiving lab selected by Public Health. MCWD shall not be responsible for any shipping costs.

- f. Upon receipt of lab results, County's Public Health staff will conduct such analysis and reporting as it determines appropriate. Lab findings will also be provided directly to MCWD and to the California Department of Public Health (CDPH) by the laboratory, and made publicly available as part of the CDPH California Wastewater Surveillance Program.
4. Costs. Each Party shall bear its own costs for the staff time involved in performing the tasks described herein.
5. Defense and Indemnification. County shall defend with counsel acceptable to MCWD, indemnify, and hold harmless MCWD, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this MOU by County, or the County's agents, officers, or employees. County's obligation to defend, indemnify, and hold MCWD, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. County's obligation under this Paragraph extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any act or omission of County, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.
6. Insurance. County shall procure and maintain, during the entire term of this MOU, the following insurance (as noted) against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by County, their agents, representatives, employees, or subcontractors:
  - a. *Workers' Compensation*. Statutory Workers' Compensation insurance coverage and Employer's Liability coverage for not less than \$1 million (\$1,000,000.00) per occurrence for all employees engaged in services or operations under this Agreement.
  - b. *General Liability*. A policy of Comprehensive General Liability Insurance which covers all the work and services to be performed under this MOU, including operations, products and completed operations, property damage, bodily injury (including death) and personal and advertising injury. Such policy shall provide limits of not less than \$1,000,000.00 per claim or occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.
  - c. *Automobile Liability Insurance*. A policy of Comprehensive Automobile Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than \$1,000,000.00 per claim or occurrence applicable to all owned, non-owned and hired vehicles.

- d. *Coverage and Provider Requirements.* Prior to commencing any work under this MOU, County shall provide MCWD: (1) a certificate of insurance evidencing the coverage required and (2) a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice.
- 7. Relationship of the Parties. All acts of the Parties, their agents, officers, and employees, relating to the performance of this MOU shall be performed as independent contractors, and not as agents, officers, or employees of the other Party. Neither Party, by virtue of this MOU, has the authority to bind or incur any obligation on behalf of, or exercise any right or power vested in, the other Party, except as expressly provided herein. No agent, officer, or employee of one Party is to be considered an employee of the other Party. It is understood by both Parties that this MOU shall not, under any circumstances, be construed to create an employer-employee relationship or a joint venture.
- 8. Amendments. This MOU may be amended by a writing signed by authorized representatives of the Parties.
- 9. Party Representatives. This MOU shall be administered on behalf of the Parties by the following persons, to whom any notices or correspondence concerning the MOU shall be directed:

Mammoth Community Water District:

Mark Busby  
P.O. Box 597  
Mammoth Lakes, CA 93546  
(760) 934-2596 ext. 275  
Email: mbusby@mcwd.dst.ca.us

Mono County:

Jen Burrows, Public Health  
P.O. Box 3329  
Mammoth Lakes, CA 93546  
760-924-1830  
Email: jburrows@mono.ca.gov


By the signatures of their authorized representatives appearing below, MCWD and the County agree to perform and abide by the terms of this MOU. This MOU may be executed in two (2) or more counterparts (including by electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument.

Mono County:

By:   
Rhonda Duggan, Chairperson


Dated: Feb 22, 2023

Mammoth Community Water District:

By:   
Mark Busby, General Manager

Dated: Feb 7, 2023

APPROVED AS TO FORM:

  
Stacey Simon (Feb 7, 2023 09:18 PST)  
Mono County Counsel

APPROVED BY RISK MANAGEMENT:



A handwritten signature in black ink, appearing to read "J. Stone", is positioned above a solid horizontal line.

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**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: Clerk of the Board**

**TIME REQUIRED**

**SUBJECT** Training Funds Request for  
Supervisor-Elect McFarland

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Under State law and the County Code, upon request of a Supervisor-Elect, county general fund moneys may be used prior to the assumption of office by that Supervisor-elect, for training and orientation including the payment of course fees, travel and per diem expenses, course materials, and consultant fees.

**RECOMMENDED ACTION:**

Approve request for training funds, not to exceed \$2,500, for Supervisor-Elect McFarland to attend relevant professional training and orientation including the payment of course fees, travel and per diem expenses, course materials, and consultant fees between November 17, 2024 and January 6, 2025.

**FISCAL IMPACT:**

Not to exceed \$2,500, which is included in the Board of Supervisors travel, conferences and training budget for FY 2024-2025.

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Informational Flyer</a>

**History**

Time	Who	Approval
7/2/2024 5:10 PM	County Counsel	Yes

7/2/2024 12:38 PM

Finance

Yes

7/5/2024 8:00 AM

County Administrative Office

Yes

## New Supervisors Institute

A three-module, hands-on seminar designed to help newly elected Supervisors jump-start their term!



So, you've just been elected as County Supervisor. Now what? This three-modules executive seminar will help you hit the ground running. The three modules examine all the basics of county governance.

Hear tips and tricks from experienced supervisors on establishing your office and responsibilities including ten top questions to ask of staff, legal obligations and much more. The New Supervisors Institute will kick off during the 130<sup>th</sup> CSAC Annual Meeting in November and will provide the unique opportunity to develop your network with new Supervisors from across the state that will last throughout your career. The course is open to all Supervisors-Elect in California.

### Objectives

Upon completion, new Supervisors will be able to:

- Describe roles, responsibilities and legal obligations of a County Supervisor.
- Identify ten questions to ask the CAO/CEO and department directors.
- Understand the role of a Supervisor, the Board and the executive in county governance and management.
- Appreciate the dynamics of Board interaction and the strategies to accomplish goals.
- Effectively approach the first 90 days in office.
- Build a lasting network of peers to consult with and share ideas.



**FOR REGISTRATION, PLEASE VISIT OUR WEBSITE OR CONTACT THE INSTITUTE AT** [csacinstitute@counties.org](mailto:csacinstitute@counties.org)

Supervisors-elect may also attend any CSAC Institute course.

See the current schedule at [www.csacinstitute.org](http://www.csacinstitute.org).



### Designed Specifically for the Needs of County Supervisors-Elect

The three modules provide a unique venue for the new County Supervisors to meet their colleagues and learn important information, protocols, and practices to help them better understand the requirements and environment of their new office. The Institute is designed to complement orientations offered by the county.

### Hands-On Learning

Interactive presentations and small group discussions highlight the Institute and provide participants opportunities for hands-on, policy-level discussions. Participants receive content-rich resources and the California County Supervisors Resource Guide.

### Expert Faculty

The faculty are led by Solano County Supervisor Erin Hannigan and Paul Danczyk, Ph.D., CA Counties Foundation COO. The faculty includes experienced County Supervisors, County Executives, County Counsel, and experts in issues of California Counties. They bring practical experience in governance, crafting policy and providing county services.

*California Counties*  
**FOUNDATION**



THE WILLIAM "BILL" CHIAT  
**INSTITUTE**

FOR EXCELLENCE IN  
COUNTY GOVERNMENT



## Highlights of Institute Modules

### Module I

**Day 1: November 18, 2024 | 130<sup>th</sup> CSAC Annual Meeting | Pasadena, Los Angeles**

**Day 2: December 9, 2024 | Virtual**

- What Does it Mean to be a County Supervisor?
- The First 90 Days: What to Expect - How to Prepare
- Board/Executive Roles and Relationships
- The Clerk of the Board: Their Role, Your Relationship
- Roles and Responsibilities of County Counsel - and the Laws You Need to Know

### Module II

**February 20-21, 2025 | Sacramento**

- The county budgeting process and financial management
- Counties, the state budget, and the fiscal relationship with the state
- Effective advocacy – working with your state legislators.
- Overview of current county issues.
- Introduction to county health, behavioral health, and social services
- Land use planning and infrastructure.
- How to chair effective public meetings and hearings

### Module III

**July 17-18, 2025 | Sacramento**

- Working effectively with county employees and employee organizations.
- Successful media relations and use of the media.
- Working with and engaging your constituents.
- Board roles in crises and disasters.
- Strategies for intergovernmental relationships.
- Reflections on your first six months in office.

## Registration and Tuition

New Supervisor Institute tuition covers the costs for all modules and the *California County Supervisors Resource Guide*.

Registration for the New Supervisors Institute may be made by visiting our [website](#). Supervisors-elect may also attend any CSAC Institute course. See the schedule at our [events online calendar](#).

## New Supervisor Institute / \$800

Includes all three modules of the New Supervisors Institute.

Note: Government Code §25208.4 provides for the training and education of new supervisors and specifies that training costs may be paid by the county, even though the supervisor-elect has not yet taken office.

## Recognition

Upon completion of the New Supervisors Institute, participants receive the *California Credentialed County Supervisor* from the CSAC Institute for Excellence in County Government.

## Details and Additional Information

Module I will kick off November 18 at the CSAC Annual meeting beginning at 9:00 AM. Module I Part II will be held via Zoom, and Module II-III will be held in Sacramento, CA.

For additional information, please contact  
**CSAC Institute at:**  
[csacinstitute@counties.org](mailto:csacinstitute@counties.org) or the  
Foundation's COO Paul Danczyk at  
[pdanczyk@counties.org](mailto:pdanczyk@counties.org) or (M) 916.599.7986

California Counties  
FOUNDATION

THE WILLIAM "BILL" CHIAT

CSAC

INSTITUTE

FOR EXCELLENCE IN  
COUNTY GOVERNMENT

**ABOUT CSAC INSTITUTE:** CSAC William "Bill" Institute for Excellence in County Government is a professional, practical continuing education institution for county officials. expand the capacity and capability of county elected officials and senior executives to provide extraordinary services to their communities. Established in 2008, the Institute is a service of the California State Association of Counties and operated by the California Counties Foundation, a 501(c)(3) charity.

**FOR REGISTRATION PLEASE CONTACT: [info@csacinstitute.org](mailto:info@csacinstitute.org)**

Supervisors-elect may also attend any CSAC Institute course. See the current schedule at [www.csacinstitute.org](http://www.csacinstitute.org).





**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: Community Development - Planning Division**

**TIME REQUIRED** PUBLIC HEARING: 9:00 AM (20 minutes)      **PERSONS APPEARING BEFORE THE BOARD** Wendy Sugimura, Community Development Director

**SUBJECT** PUBLIC HEARING: General Plan Amendment 24-02 - North County Water Transaction Criteria Policies

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Consider policies to be added to the Mono County General Plan Conservation/Open Space Element that identify criteria for water transactions with less-than-significant environmental impacts that redirect water from current uses in the Antelope and Bridgeport valleys to Walker Lake to raise the water level. California Environmental Quality Act (CEQA) exemptions §15307 and §15308 are proposed.

**RECOMMENDED ACTION:**

1. Conduct a public hearing on GPA 24-02 and receive any additional public comments; 2. Deliberate the project and additional public comments and make any desired modifications; 3. Approve Resolution, finding the project exempt from CEQA under §15307 and §15308 and adopting GPA 24-02. Direct staff to file a notice of exemption and provide any additional direction to staff.

**FISCAL IMPACT:**

No fiscal impact expected other than staff time to administer and implement the policies.

**CONTACT NAME:** Wendy Sugimura

**PHONE/EMAIL:** 760-924-1814 / wsugimura@mono.ca.gov

**SEND COPIES TO:**

Emily Fox Wendy Sugimura

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">staff report</a>
<a href="#">1 Resolution R24- Adopting GPA 24-02</a>

[2 Public Comments and Responses](#)

[3 Public Hearing Notice](#)

[4 Planning Commission Resolution](#)

[5 Conservation/Open Space Policies](#)

[6 Presentation](#)

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### History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
7/2/2024 9:26 AM	County Counsel	Yes
7/2/2024 8:07 AM	Finance	Yes
7/2/2024 10:12 AM	County Administrative Office	Yes

# Mono County Community Development Department

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PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800, fax 924.1801  
commdev@mono.ca.gov

## Planning Division

PO Box 8  
Bridgeport, CA 93517  
760.932.5420, fax 932.5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

July 9, 2024

To: Honorable Mono County Board of Supervisors

From: Wendy Sugimura, Director

Re: General Plan Amendment 24-02: North County Water Transaction Criteria Policies

### PROJECT DESCRIPTION

General Plan Amendment 24-02 proposed by Resolution 24-\_\_ (Attachment 1) includes the following for adoption:

- New policies in the Mono County General Plan Conservation/Open Space Element that identify criteria for water transactions with less-than-significant environmental impacts that redirect water from current uses in the Antelope and Bridgeport valleys to Walker Lake to raise the water level. (See Exhibit A to Attachment 1.)
- A new appendix that includes: 1) Background overview and summary of the history and context of the project, 2) The 2012 Memorandum of Understanding between Mono County and NFWF, 3) The Walker Basin Conservancy's Guiding Principles for Transactions, 4) The Administrative Draft Environmental Impact Report for General Plan Policies and Amendments for a Water Transaction Program in the Mono County Portion of the Walker River Basin, and 5) The CEQA Initial Study Checklist for General Plan Policies and Conceptual Water Transaction Program in the Mono County Portion of the Walker River Basin. (See Exhibit B to Attachment 1.)

### BACKGROUND

Walker Lake is an environmentally degraded terminal lake, similar to Mono Lake, in Nevada at the end of the Walker River which begins in the Sierra Nevada Mountains and runs through Antelope Valley and Bridgeport Valley (for a map, please visit <https://webapps.usgs.gov/walkerbasinhydromapper/#home>). During the last quarter of the 19th century, farmers and ranchers established communities in the Walker Basin and natural flows from the Walker River were diverted to support hay, pasture, and other irrigated crops. As a result of declining water levels, the salinity of Walker Lake has increased dramatically to the point that the general health of the ecosystem is at risk and the lake can no longer support its native fish and wildlife populations.

In 2009, the Walker Basin Restoration Program (WBRP) was established by Public Law 111-85 for the primary purpose of restoring and maintaining Walker Lake, funded by the Desert Terminal Lakes (DTL) Fund which Congress established for the benefit of at-risk natural desert terminal lakes and associated riparian and watershed resources. In 2012, the National Fish and Wildlife Foundation (NFWF) and Mono County entered into a Memorandum of Understanding (MOU) in response to concerns about the impact of potential water lease or sale programs dedicated to raising the level of Walker Lake (see Exhibit B of Attachment 1). The MOU established that the Mono County Board of Supervisors will review, comment upon, and consider approving a proposal prior to appropriation of any funds by NFWF for the lease or purchase of land, water appurtenant to the land, or related interests for Walker Lake restoration.

In 2015, NFWF provided a grant award to Mono County to develop a water lease or transfer program proposal and conduct environmental review under CEQA. The project had various starts and stops related to grant scope changes, staffing challenges, and interruption by COVID. Ultimately, an administrative draft of the program and Environmental Impact Report were available with contract staff secured to complete the project, but the funding was no longer available through NFWF. However, the MOU provisions remained.

Concurrently in 2015, the Walker Basin Conservancy (WBC; <https://www.walkerbasin.org/>) was established to lead the effort to restore Walker Lake. The WBC works to restore and maintain Walker Lake while protecting agricultural, environmental, and recreational interests throughout the Walker Basin, and has entered into water transfer agreements that include management of the associated resources and economic impacts.

In order to comply in good faith with the MOU and respond to requests from WBC and interested landholders for a program, General Plan policies establishing water transfer project criteria (Exhibit A of Attachment 1) were developed to address community concerns and potential environmental impacts within the limits of Mono County's authority.

Mono County does not have authority over water transfers; the State Water Resources Control Board (SWRCB) has exclusive authority to issue and administer water right permits and licenses for surface water appropriations. As lead agency, the SWRCB will have responsibility for compliance with the California Environmental Quality Act (CEQA) for any water transfer project. The intent of Mono County's proposed General Plan policies and environmental analysis is to provide a framework and analysis with which water transfer projects may adhere in order to largely address environmental concerns. Should a project not be consistent with this framework, additional environmental analysis may be necessary to ensure potentially significant project impacts are mitigated prior to SWRCB approval. In other words, compliance with the proposed General Plan policies would be expected to avoid or mitigate environmental effects of a water transaction program in Mono County and may avoid the need for further environmental review under CEQA.

The environmental analysis conducted by Mono County for this project is posted at <https://www.monocounty.ca.gov/planning/page/walker-basin-water-transfer-program> and via Exhibit B to Resolution 24-\_\_ (Attachment 1).

## **ENVIRONMENTAL ANALYSIS**

The following California Environmental Quality Act (CEQA) exemptions apply because these proposed General Plan policies assure the maintenance and protection of natural resources that may be impacted by water transfers that redirect water from existing uses on the landscape to in-stream flow for the purpose of raising the level of Walker Lake: §15307 – Actions by regulatory agencies for protection of natural resources, and §15308 – Actions by regulatory agencies for protection of the environment. Individual water transfer proposals are subject to a separate and independent CEQA analysis by the lead agency, which will presumably be the State Water Resources Control Board.

## **NOTICING, OUTREACH, AND PUBLIC COMMENTS**

The following outreach was conducted to request feedback on the proposed General Plan policies:

- Antelope Valley Regional Planning Advisory Committee (RPAC): March 7 and June 6
- Bridgeport RPAC: March 14 and June 13
- Planning Commission: March 21
- Collaborative Planning Team (CPT): April 25
- Board of Supervisors: May 14
- Postal mailer with the project and policies sent to agricultural operators registered with the Inyo-Mono Agricultural Commissioner's office.
- Emails to the Inyo-Mono Agricultural Commissioner and California Department of Fish and Wildlife.
- Walker Basin Conservancy outreach to the State Water Resources Control Board.



Public comments were received at the various meeting presentations and via email. Policies were adjusted in response to comments to the extent possible and as applicable (see Attachment 2 for written comments and staff responses). The following summarizes comments from RPAC meetings:

- Antelope Valley: Concern over accountability and monitoring policy compliance, ensuring projects meet the assumptions in the topics determined to have a less than significant impact, continued viability of ranching and agricultural operations in valley if water rights are sold.

*Responses: Accountability and monitoring are built into the long-term land use and adaptive management plan requirement; review of less than significant impact assumptions are a standard part of the CEQA evaluation but Policy 2.1.b. was added to highlight the need; and the policies address the maintenance of agricultural or (at a minimum) open space character and WBC's track record demonstrates compatibility with the concept, but suggestions for further protecting these uses are welcome.*

- Bridgeport Valley: A high percentage of the Valley is under conservation easement which may prevent water transfers, consumptive water use is relatively low, subdivision/development of water transaction properties could be appropriate in some cases, issues of dry boat ramps, clarified policies only apply where water right holders are willingly and voluntarily entering into an agreement, and sale of water by upstream users may impact availability to downstream right holders because water will not reach return ditches that collect and carry water to the downstream users.

*Responses: Information about conservation easements and low consumptive water use added to Bridgeport Valley description, added Policy 2.2.c. to clarify a transfer only applies to consumptive use, Policy 2.7.a. added to identify conditions under which development may be appropriate (consistent with the Land Use Element), dry boat ramps at this time are likely due to irrigation water releases which are not controlled by this framework, added a statement about applicability of criteria only to willing and voluntary transactions by water right holders to the subtitle/header, added Policy 2.2.b. to highlight that transfers shall prevent harm to and conflict between other surface water users (e.g., the return flow would need to be analyzed and ensure no harm to downstream users to comply with this criteria).*

Notices requiring an invitation to tribes for consultation were sent on or around February 6, 2024, and allowed 90-days for tribes to request consultation. No consultation requests were received.

The Planning Commission duly noticed public hearing was held on June 20, 2024. No comments were received in response to the public hearing notice or at the public hearing. Commission discussion covered the authority of Mono County over water transactions, the degree of “teeth” or authority of these policies, and the benefit of these policies to the County and communities. Specific questions about the process to transfer water rights, water management, and water transactions were primarily answered by a representative from the Walker Basin Conservancy. The Planning Commission adopted Resolution 24-02 (Attachment 4), which initiated the General Plan Amendment and recommended the Board find the project exempt from CEQA and adopt the amendment, by a vote of three in favor (Lagomarsini, Lizza, Robertson), one opposed (Bush), and one absent (Fogg).

## **DISCUSSION**

The proposed Water Transaction Criteria (Exhibit A of Attachment 1) address the following topics and issues:

1. Applicability: only applicable where the water right holder is willingly and voluntarily entering into a water transaction.
2. Purpose: to ensure CEQA is sufficiently evaluated, support rights of water holders to voluntarily enter into water transactions, ensure compliance with the General Plan, honor the MOU, and recognize the benefits of restoring Walker Lake.
3. Develop long-term, adaptive land use plans that apply to water transactions and associated lands, whether the land is part of the transaction or not, which address the following:

- a. Baseline conditions, consistency with project assumptions in Mono County’s environmental analysis, mitigation and monitoring, and adaptive management.
  - b. Water resources, including groundwater, harm to other water right holders, siltation/erosion and non-point source pollution.
  - c. Biological resources, including wetlands, habitat and wildlife, vegetation cover, weeds, sensitive plants and vegetation communities, and mountain whitefish breeding.
  - d. Recreation resources, including facilities such as boat launches and activities such as fishing.
  - e. Agricultural resources, which addresses lands under Williamson Act contracts and agricultural or open space conservation easement (or a study of impacts in lieu of an easement).
  - f. Tribal cultural resources, which recognizes tribal priorities and participation.
  - g. Addresses risk of subdivision through deed restrictions or management plans while also identifying conditions under which development may be appropriate.
  - h. Adhere to the WBC “Guiding Principles for Transactions.”
4. Collaborate with the WBC or equivalent organization: the WBC will a) consider input from local communities on projects, b) report to the RPACs and Board on projects and activities in Mono County, and c) provide annual monitoring reports to the County.

#### Integration of Policies into the General Plan

The water transaction criteria (Exhibit A of Attachment 1) most appropriately fit with the Conservation/Open Space (C/OS) Element of the General Plan. An excerpt of water transaction related policies is provided in Attachment 5, and the entire Element is available online at

[https://www.monocounty.ca.gov/sites/default/files/fileattachments/planning\\_division/page/9617/conservation-os\\_final.9.20\\_0.pdf](https://www.monocounty.ca.gov/sites/default/files/fileattachments/planning_division/page/9617/conservation-os_final.9.20_0.pdf). This Element includes an existing Issue/Opportunity/Constraint related to this topic, which is proposed to remain:

6. *The sale or leasing of water for environmental restoration is an increasing concern in the northern portion of the county. Impacts to agricultural operations, wildlife habitat, and hydrologic resources and health could affect economic and landscape characteristics in the county.*

The C/OS Element includes other policies related to water transactions under Objective 3.D. (page 19 of the C/OS Element), none of which conflict with the proposed policies, except the following, which is recommended for deletion:

**~~Policy 3.E.4. Evaluate participation in the Walker Basin Restoration Program (WBRP):~~**

**~~Action 3.E.4.a. Pursue funding with the National Fish and Wildlife Foundation (NFWF) to collect and analyze all the information necessary for the County to determine if and how participation in the WBRP may be possible, including full CEQA review to assess the potential effects on various resources, a potential pilot water transaction program, and any necessary General Plan policy updates.~~**

**~~Action 3.E.4.b. Ensure any participation in the WBRP is consistent with General Plan policies, particularly the area plan polices for the Antelope and Bridgeport Valleys, and policies to protect agricultural uses and natural resources.~~**

The proposed water transaction criteria (Exhibit A of Attachment 1) will be added as a new policy set starting as Objective 3.H. The introductory information provided during outreach, the MOU, the WBC transaction criteria, and the environmental analyses will be added as an Appendix to the General Plan (Exhibit B of Attachment 1).

Please contact Wendy Sugimura at 760-924-1814 or [wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov) with any questions.

#### **ATTACHMENTS**

1. Resolution R24-\_\_ finding the project exempt from CEQA and adopting GPA 24-02.
  - A. Exhibit A: General Plan policies establishing water transfer project criteria to be added to the Conservation/Open Space Element

B. Exhibit B: Environmental analysis of potential impacts that may result from water transfers to be added as an Appendix to the General Plan – incorporated by reference and available online by request at <https://www.monocounty.ca.gov/planning/page/walker-basin-water-transfer-program>.  
Hard copies are available to the public at the cost of reproduction.

2. Written public comments & staff responses
3. Public Hearing notice
4. Planning Commission Resolution R24-02 making a recommendation to the Board of Supervisors
5. Conservation/Open Space Element water transaction policy excerpts



**RESOLUTION R24-\_\_**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
ADOPTING GENERAL PLAN AMENDMENT (GPA) 24-03 – NORTH COUNTY WATER  
TRANSACTION CRITERIA AND APPENDIX: WALKER BASIN WATER TRANSACTIONS, IN  
COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**

**WHEREAS**, Walker Lake is an environmentally degraded terminal lake in Nevada at the end of the Walker River which begins in the Sierra Nevada Mountains and runs through Antelope Valley and Bridgeport Valley; and

**WHEREAS**, because of declining water levels, the salinity of Walker Lake has increased dramatically to the point that the general health of the ecosystem is at risk and the lake can no longer support its native fish and wildlife populations; and

**WHEREAS**, in 2012, the National Fish and Wildlife Foundation (NFWF), who administers the Walker Basin Restoration Program funded by Congressional appropriations to the Desert Terminal Lakes Fund and Mono County entered into a Memorandum of Understanding (MOU) that established that the Mono County Board of Supervisors will review, comment upon, and consider approving a water transfer program prior to appropriation of any funds by NFWF for the lease or purchase of land, water appurtenant to the land, or related interests for Walker Lake restoration ; and

**WHEREAS**, in 2015, NFWF provided a grant award to Mono County to develop a water lease or transfer program proposal and conduct environmental review under CEQA, which was significantly completed but the funding was not available to finalize the CEQA analysis and program; and

**WHEREAS**, concurrently in 2015, the Walker Basin Conservancy (WBC) was established to lead the effort to restore Walker Lake and has since successfully completed water transfer or transaction projects while providing conservation and stewardship of the landscape; and

**WHEREAS**, Mono County recognizes it does not have authority over water transfers, which are the exclusive authority of the State Water Resources Control Board; however, the Mono County's General Plan policies and environmental analysis provides a framework and analysis with which water transfer projects may adhere in order to mitigate impacts and largely address environmental concerns; and

**WHEREAS**, if an individual project that is not exempt from CEQA is inconsistent with this framework, Mono County make take the position that additional environmental analysis may be necessary to ensure potentially significant impacts are mitigated prior to SWRCB approval of a water transaction; and

**WHEREAS**, the objectives of the Mono County Water Transaction Criteria are as follows:

- 1 1. To inform the State Water Resources Control Board’s (SWRCB’s) consideration of  
2 environmental impacts under the California Environmental Quality Act (CEQA) that may  
3 result from water transactions in Mono County<sup>1</sup> and prevent any such impacts.
- 4 2. To support the voluntary participation of Mono County private property owners and water  
5 rights holders in a water transaction program consistent with the purposes and objectives of  
6 the WBRP.
- 7 3. To ensure water transactions under WBRP in Mono County are consistent with Mono  
8 County General Plan Conservation and Open Space Element Objectives.
- 9 4. To satisfy the requirement of the 2012 MOU between NFWF and Mono County that Mono  
10 County provide input into and concur with the scope and nature of water transactions in  
11 California, including CEQA compliance.
- 12 5. To recognize the potential benefits of water transfers to restore Walker Lake, such as  
13 protecting the lake environment, preserving a historical way of life and traditional fisheries,  
14 supporting tribes and preserving tribal cultural resources, providing enhanced recreation  
15 opportunities, and supporting continued agricultural operations and/or open space.

16 **WHEREAS**, on June 20, 2024, the Planning Commission, by a vote of three in favor, one opposed,  
17 and one absent, held a duly noticed public hearing and recommended that the Board of Supervisors find the  
18 project exempt from CEQA and adopt GPA 24-02; and

19 **WHEREAS**, having reviewed and considered all the information and evidence presented to it,  
20 including public testimony, written comments, staff reports and presentations, the Board of Supervisors  
21 hereby makes the required findings and adopts GPA 24-02 amending text in the General Plan  
22 Conservation/Open Space Element and adding General Plan Appendix – Walker Basin Water Transactions.

23 **NOW, THEREFORE, THE MONO COUNTY BOARD OF SUPERVISORS HEREBY  
24 FINDS, RESOLVES, AND RECOMMENDS AS FOLLOWS:**

25 **SECTION ONE:** Having reviewed and considered all the information and evidence presented to it,  
26 including public testimony, written comments, staff reports and presentations, the Board of  
27 Supervisors finds that on the basis of the whole record, the project is exempt from the California  
28 Environmental Quality Act (CEQA) under §15307 – Actions by regulatory agencies for protection  
29 of natural resources and §15308 – Actions by regulatory agencies for protection of the environment  
30 because these General Plan policies assure the maintenance and protection of natural resources that

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<sup>1</sup> CEQA Guidelines provide that a lead agency conducting environmental review of a project must consider whether the project would “conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over a project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect.” California Code of Regulation, Title 14, Chapter 3, Appendix G, §X, Land Use and Planning. See <https://casetext.com/regulation/california-code-of-regulations/title-14-natural-resources/division-6-resources-agency/chapter-3-guidelines-for-implementation-of-the-california-environmental-quality-act/appendix-g>.

1 may be impacted by water transfers that redirect water from existing uses on the landscape to in-  
2 stream flow for the purpose of raising the level of Walker Lake.

3 **SECTION TWO:** The Board of Supervisors further finds that the General Plan Amendment,  
4 including all text changes to the Conservation/Open Space Element of the Mono County General  
5 Plan, which is attached hereto as Exhibit A and incorporated herein by reference, is consistent with  
6 the countywide General Plan as well as all applicable area plans.

7 **SECTION THREE:** The Board of Supervisors further finds that the General Plan Appendix –  
8 Walker Basin Water Transactions, which contains 1) A background overview and summary, 2) the  
9 2012 MOU between Mono County and NFWF, 3) the WBC’s Guiding Principles for Transactions,  
10 4) the Administrative Draft Environmental Impact Report for General Plan Policies and  
11 Amendments for a Water Transaction Program in the Mono County Portion of the Walker River  
12 Basin, and 5) the CEQA Initial Study Checklist for General Plan Policies and Conceptual Water  
13 Transaction Program in the Mono County Portion of the Walker River Basin, which is attached  
14 hereto as Exhibit B and incorporated herein by reference, is consistent with the countywide General  
15 Plan as well as all applicable area plans.

16 **SECTION FOUR:** The Board of Supervisors makes the findings listed above and adopts GPA 24-  
17 02.

18 **PASSED AND ADOPTED** this 9th day of July 2024, by the following vote:

19 AYES:

20 NOES:

21 ABSENT:

22 ABSTAIN:

23 \_\_\_\_\_  
24 John Peters, Chair

25 Attest:

26 Approved as to form:

27 \_\_\_\_\_  
28 Clerk of the Board

29 \_\_\_\_\_  
30 County Counsel

# Exhibit A: General Plan Amendment 24-02

## Walker Basin Water Transfer Criteria

### 1. Delete the following language from the Conservation/Open Space Element:

~~Policy 3.E.4. Evaluate participation in the Walker Basin Restoration Program (WBRP).~~

~~Action 3.E.4.a. Pursue funding with the National Fish and Wildlife Foundation (NFWF) to collect and analyze all the information necessary for the County to determine if and how participation in the WBRP may be possible, including full CEQA review to assess the potential effects on various resources, a potential pilot water transaction program, and any necessary General Plan policy updates.~~

~~Action 3.E.4.b. Ensure any participation in the WBRP is consistent with General Plan policies, particularly the area plan policies for the Antelope and Bridgeport Valleys, and policies to protect agricultural uses and natural resources.~~

### 2. Add the following language to the Conservation/Open Space Element:

Objective 3.H.

The following water transaction criteria applies in the Walker Basin watershed (Antelope Valley & Bridgeport) and assumes the water right holder is willingly and voluntarily entering a water transaction. If any situation occurs where this is not the case, CEQA continues to apply but a separate evaluation framework should be considered as the criteria herein may not be appropriate and/or applicable. Background information and environmental analyses are incorporated by reference into these policies and contained in General Plan Appendix: Walker Basin Water Transactions.

Policy 3.H.1. The purpose of the Mono County Water Transaction Criteria are as follows:

- a. To inform the State Water Resources Control Board's (SWRCB's) consideration of environmental impacts under the California Environmental Quality Act (CEQA) that may result from water transactions in Mono County<sup>1</sup> and prevent any such impacts.
- b. To support the voluntary participation of Mono County private property owners and water rights holders in a water transaction program consistent with the purposes and objectives of the Walker Basin Restoration Program (WBRP).
- c. To ensure water transactions under WBRP in Mono County are consistent with Mono County General Plan Conservation and Open Space Element Objectives.

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<sup>1</sup> CEQA Guidelines provide that a lead agency conducting environmental review of a project must consider whether the project would "conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over a project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect." California Code of Regulation, Title 14, Chapter 3, Appendix G, §X, Land Use and Planning. See <https://casetext.com/regulation/california-code-of-regulations/title-14-natural-resources/division-6-resources-agency/chapter-3-guidelines-for-implementation-of-the-california-environmental-quality-act/appendix-g>.

- d. To satisfy the requirement of the 2012 MOU between NFWF and Mono County that Mono County provide input into and concur with the scope and nature of water transactions in California, including CEQA compliance.
- e. To recognize the potential benefits of water transfers to restore Walker Lake, such as protecting the lake environment, preserving a historical way of life and traditional fisheries, supporting tribes and preserving tribal cultural resources, providing enhanced recreation opportunities, and supporting continued agricultural operations and/or open space.

Policy 3.H.2. Develop long-term land use plans: For each water transfer funded by the Desert Terminal Lakes Fund, or similar/equivalent funding, for the restoration of Walker Lake, the proponent(s) shall develop an adaptive management plan that sets forth conservation criteria and mitigation measures to reduce impacts, which run with the land and will be in force and effect as long as the transfer exists. Where land is not part of the transaction, the property owner of the land, or another party with applicable authority, is responsible for an adaptive management plan covering the applicable policies.

Action 3.H.2.a. The plan shall be consistent with General Plan goals and objectives, and shall include the following:

- i. Baseline assessment of resources;
- ii. Review of consistency with project assumptions in the Mono County environmental analysis documents; any inconsistencies may need to be further evaluated;
- iii. Measures to avoid or mitigate significant environmental or economic impacts, if applicable,
- iv. Monitoring criteria; and
- v. Adaptive management measures to address negative impacts and ensure compliance with the listed policies and the Mono County General Plan.
- vi. Where the land is not part of the transaction and the property owner or a third party is responsible for compliance with the applicable General Plan policies, the Walker Basin Conservancy (or entity receiving the water transfer) is responsible for monitoring implementation and reporting conditions on an annual basis to the Mono County Community Development Department. Monitoring may be completed by a qualified third party or contractor.

Action 3.H.2.b. Protect water resources and mitigate impacts to a less than significant level by ensuring that:

- i. No water transfer project, as approved, will authorize increased groundwater extraction to replace transferred surface water uses, including for the maintenance of baseline conditions, unless a study or analysis is conducted to determine if the increased extraction will individually or cumulatively substantially decrease groundwater supplies or impede sustainable groundwater management of the basin.
- ii. Prevent harm to and conflict between other surface water users.
- iii. Transfers are limited to consumptive use only.
- iv. The water transfer project will prevent water quality impacts such as siltation and erosion on properties acquired through the program by managing vegetation cover and other sources of non-point source pollution. In cases where an agricultural crop is removed, measures such as wattles, settling ponds, etc., to prevent siltation and erosion into waterways shall be implemented until the vegetation cover is restored.

Action 3.H.2.c. Protect biological resources and mitigate impacts to a less than significant level by incorporating the following into any water transfer project:



- i. Does not permit a net loss of wetlands.
- ii. Does not permit significant loss of habitat for sensitive species.
- iii. Does not permit the loss of more than 20% of existing native vegetation cover.
- iv. Long-term management/removal of invasive weeds to prevent exceedance of baseline.
- v. Conduct comprehensive floristic surveys for special-status and sensitive plants and sensitive vegetation communities within the subject land.
  - o A monitoring and management plan would be implemented and CDFW would be consulted for any special-status plant species or sensitive communities that may be adversely impacted by the proposed project with a minimum 1:1 mitigation ratio for plant species. The plan would minimize the loss of species/communities and, where necessary, restore or replace species/communities with a site of equivalent value. The Plan would include maps; a schedule and protocols for monitoring the special-status plant species/sensitive community; and mitigation options including but not limited to, restoration of adjacent areas where the species/community is present and/or establishment of the species/community in a new area, retaining irrigation to the sensitive communities, weed abatement, paying the cost for acquisition and long-term management and protection through a conservation easement, or other means as appropriate
- vi. During the mountain whitefish breeding season, releases of water from controlled reservoirs under the Walker Basin Water Transaction Program, including release of storage rights from Topaz Reservoir, Twin Lakes, and/or Bridgeport Reservoir, should be gradually ramped up to a level where the West and/or East forks of the Walker River experience increased flow levels for at least two weeks to prevent impacts to mountain whitefish.
- vii. Storage release flows in the West and East forks of the Walker River should not increase above the mean monthly flow for wet years during the mountain whitefish breeding season to avoid significant impacts.

Action 3.H.2.d. Protect recreation resources and mitigate impacts to a less than significant level by incorporating the following into any applicable water transfer project:

- i. Develop baseline data on river and reservoir water level below which 1) recreation facilities such as a boat launch were not available, and 2) fish health and survival were affected due to impacts to water temperature and dissolved oxygen levels. Incorporate monitoring protocols to ensure the sale of storage water rights maintains water levels above these thresholds.

Action 3.H.2.e. Protect agricultural resources and mitigate impacts to a less than significant level by incorporating the following into any water transfer project:

- i. No transfer of water from lands bound by a Williamson Act contract if the transfer would result in a material breach of the contract, unless the contract is cancelled by the Mono County Board of Supervisors, which is subject to state law (Government Code Section 51282).
- ii. Where land is part of the transaction, an agricultural or open space conservation easement or similar deed restrictions over properties subject to water transfer should be recorded. In the absence of a recorded easement or where land is not part of the transaction, the project must comply with Action 3.H.2.a. to sustain, or at a minimum not be detrimental to, the local agricultural character of the region, which must be evaluated prior to the acquisition.

Action 3.H.2.f. Protect tribal cultural resources and mitigate impacts to a less than significant level by incorporating the following into any water transfer project:

- i. The project supports, or at least is not detrimental to, applicable Tribal priorities.

- ii. In addition to following State law requirements for tribal consultation, invite tribes to participate in meaningful discussions and work to resolve issues and honor tribal requests in good faith.

Action 3.H.2.g. Prevent cumulative impacts and impacts to multiple resources by addressing the risk of subdivision through the recording of deed restrictions preventing subdivision and/or requiring long-term maintenance of the real estate for the purposes of the program (agriculture, environmental conservation, recreation) through Action 3.H.2.a.

- i. Residential subdivision may be appropriate if the parcel meets the following criteria consistent with the Mono County General Plan Land Use Element (see Objective 1.A. policies 1.A.1 and 1.A.2.):
  - Encourage infill development in existing communities and subdivisions. New residential subdivision should occur within or immediately adjacent to existing community areas. The policies regarding new residential development outside existing community areas do not apply to water transfer situations.
  - New residential development for permanent year-round residents should be concentrated in existing community areas.
  - Require that necessary services and facilities, including utility lines, are available or will be provided as a condition of approval for proposed projects.
  - Require that new development projects adjacent to existing communities be annexed into existing service districts, where feasible.
- ii. CEQA analysis for subdivisions resulting from water transfers has not been evaluated by the County and would be subject to additional CEQA review.

Action 3.H.2.h. Adhere, at a minimum, to the “Walker Basin Conservancy Guiding Principles for Transactions,” dated August 22, 2023 (see the General Plan Appendix: Walker Basin Water Transactions, which is herein incorporated by reference), as may be updated from time to time.

Policy 3.H.3. Collaborate with the Walker Basin Conservancy, or equivalent organization receiving water rights to restore Walker Lake, on the WBRP and management of water transfer impacts in Mono County.

Action 3.H.3.a. The Walker Basin Conservancy (or equivalent) should take into consideration local input, concerns, conflict, controversy, support, and other relevant matters when developing, pursuing, and implementing water transaction projects.

Action 3.H.3.b. The WBC (or equivalent) should annually report to the Mono County Board of Supervisors, Antelope Valley Regional Planning Advisory Committee (RPAC), and Bridgeport Valley RPAC on water transactions including, but not limited to, the following:

- The amount and type of water transactions, management of the agricultural and environmental resources associated with water transactions, the status of Walker Lake, and other relevant information.
- Receive input, concerns, and issues from local communities and the Board, and commit to steps to addressing valid information raised.

Action 3.H.3.c. The WBC (or equivalent) will provide to the Mono County Community Development Department an annual monitoring report on implementation of adaptive management plans where the land was not transferred with the water as required by Action 3.H.2.a.iv.

# General Plan Appendix: Walker Basin Water Transactions

## Contents

This appendix contains the following sections:

- 1) A background overview and summary,
- 2) The 2012 MOU between Mono County and NFWF,
- 3) The WBC's Guiding Principles for Transactions,
- 4) The Administrative Draft Environmental Impact Report for General Plan Policies and Amendments for a Water Transaction Program in the Mono County Portion of the Walker River Basin, and
- 5) The CEQA Initial Study Checklist for General Plan Policies and Conceptual Water Transaction Program in the Mono County Portion of the Walker River Basin.

Due to the length of this appendix (470 pages), the complete text is available online at <https://www.monocounty.ca.gov/planning/page/walker-basin-water-transfer-program>.

Hard copies are available to the public by request at the cost of reproduction. Please call 760-924-1800 or email [commdev@mono.ca.gov](mailto:commdev@mono.ca.gov).

The complete text will be included with the adopted Resolution filed with the Clerk (if the project is approved).

## Wendy Sugimura

---

**From:** Wendy Sugimura  
**Sent:** Monday, May 6, 2024 2:11 PM  
**To:** Marcus Bunn  
**Cc:** John Peters  
**Subject:** RE: Walker Lake Water Transfer comments

Hi, Marcus,

I just wanted to let you know I took a look at your comments. Your experience, history, and connection with the Bridgeport Valley is critical to ensuring these policies are in the best interests of the area. Two of your comments caught my eye in particular:

1. "...water transfers in the valley may have to be a mutual effort among stakeholders." Legal mechanisms for water transfers are limited to the water right holder. However, I checked to make sure that no harm to downstream users is part of the policy (it is) and added that transfers are limited to consumptive use only, which WBC says is part of their methodology as well.
2. "Alternate policies for transferring water during drought years by also be beneficial..." In dry years, there's essentially less water for everyone. WBC can only take their water based on priority date and storage allocation, so their rights are always adjusted based on hydrologic condition. For example, in drought years, potentially only senior rights served by decree receive water and for a much shorter period of time. I will look into whether a water transfer can be legally tied to some threshold such that certain severities of drought prevent the water transfer, which would allow more water to flow to more junior water right holders. My preliminary research suggests water rights don't work this way, but I'll keep looking into it.

Thanks for your comments – if you think of anything else, please let me know!

*Wendy Sugimura*

Community Development Director  
(760) 924-1814

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**From:** Wendy Sugimura  
**Sent:** Monday, April 8, 2024 1:43 PM  
**To:** Marcus Bunn <[mbunn@wood-ag.com](mailto:mbunn@wood-ag.com)>  
**Cc:** John Peters <[jpeters@mono.ca.gov](mailto:jpeters@mono.ca.gov)>  
**Subject:** RE: Walker Lake Water Transfer comments

Thank you, Marcus! I'll take a look and let you know if I have any questions.

*Wendy Sugimura*

Community Development Director  
(760) 924-1814

---

**From:** Marcus Bunn <[mbunn@wood-ag.com](mailto:mbunn@wood-ag.com)>  
**Sent:** Monday, April 8, 2024 1:23 PM  
**To:** Wendy Sugimura <[wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov)>  
**Cc:** John Peters <[jpeters@mono.ca.gov](mailto:jpeters@mono.ca.gov)>  
**Subject:** Walker Lake Water Transfer comments

**[EXTERNAL EMAIL]**

Hi Wendy,

I have attached some comments on the Walker Lake Water Transfers from Mono County. Please let me know if you have any questions.

Thanks,

Marcus

Marcus Bunn

April 8, 2024

Marcus Bunn  
PO Box 157  
Bridgeport, CA 93517  
mbunn@wood-ag.com

RE: Comments on Mono County Water Transfer for the Restoration of Walker Lake

Hi Wendy,

Please feel free to share these comments with whomever you feel will benefit from them. For over 20 years I have been deeply involved in livestock production in the Bridgeport Valley. I have worked closely with neighboring ranchers and controlled not only the outflow of storage water in Twin Lakes but also allocated substantial amounts of surface water for our pastures. These irrigated pastures are one of the most beautiful aspects of our valley. The irrigation efforts of the producers in Bridgeport are responsible for this picturesque portion of the terrain. This land offers some of the most productive grazing in the state. It is an essential part of Mono County's agricultural industry. Long term leasing or permanent water transfers could certainly have an impact on the aesthetic quality and agricultural productiveness of the Bridgeport Valley. Agriculture is the most essential industry on the planet, I would encourage it be incorporated into the County's Water Leasing Criteria document as much as possible. Agriculture is a major resource that should be sustained and not overlooked.

Approximately eighty percent of the Bridgeport Valley is protected under Conservation Easements, these protections help keep the water tied to the land to ensure the above mentioned resources. These easements were put into the valley to keep the land in production, maintain the natural balance and quality of the ecosystem and reduce development. I feel that under these protections, water transfers for decreed surface rights would be difficult to achieve for some of the stakeholders.

Water transfers in the Bridgeport Valley would come with logistical difficulties, our system is based on return flows (i.e., irrigation water is collected and used multiple times). Most operations receive water from the neighboring ranch, deviation from this practice could unintentionally harm pasture systems. With that in mind, water transfers in the valley may have to be a mutual effort among the stakeholders. One of the great attributes of the Bridgeport Valley is how efficient the system is. The consumptive use for irrigation water in the Bridgeport Valley is very minimal, the majority of irrigation water used in our valley returns back into the system for downstream users and ecosystems. At times, underground aquifers contribute to the outflows and more water will be leaving the valley than coming in. Losses (depletions of water apart from beneficial uses) of transferred water from the Bridgeport Valley to Walker Lake can be very high during low flows and high temps. Alternate policies for transferring water during drought years may also be beneficial to protect resources in Mono County.

Thank you for reviewing these comments on Mono County Water Transfers. Please contact me if you have any questions regarding the above.

Marcus Bunn

A handwritten signature in black ink, appearing to be 'Marcus Bunn', written in a cursive style.

## Wendy Sugimura

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**From:** Wendy Sugimura  
**Sent:** Tuesday, May 7, 2024 4:57 PM  
**To:** HalCurti  
**Cc:** John Peters  
**Subject:** RE: Walker Lake Water Transfers

Thank you, Hal! The environmental documentation is part of the policies and administrative record. I'll make sure the policies clearly state that if the water transfer project does not comply with the project description in the environmental analysis, further environmental impact analysis will be necessary.

There are a series of meetings coming up through July and you are welcome to comment at any of them.

Thanks,

*Wendy Sugimura*

Community Development Director  
(760) 924-1814

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**From:** HalCurti <hal@curtiranch.com>  
**Sent:** Tuesday, May 7, 2024 9:20 AM  
**To:** Wendy Sugimura <wsugimura@mono.ca.gov>  
**Cc:** Harold Curti <hal@curtiranch.com>; John Peters <jpeters@mono.ca.gov>  
**Subject:** Re: Walker Lake Water Transfers

**[EXTERNAL EMAIL]**

Hi Wendy,

I have reviewed the information that you sent to me on the possible criteria for water transfers to Walker Lake. There are going to be quite a lot of hoops to jump through involving numerous agencies before any California dedicated water rights could be transferred to Nevada. For now I would like to just respond to the info you sent. The findings were found to be less than significant based on "assumptions". For example, the assumption that no more than 8% of current agricultural lands will be impacted by any transfers. The initial study (appendix 4) did indicate the potential for significant impacts if transfers exceeded a certain amount. If this is so, then it should be included in the transaction criteria. This seems to have been used in a few of the impacts of concern. That's all I have for now as I know the timeline is coming up quite fast.

Thank you, Hal Curti

On Mar 15, 2024, at 2:31 PM, Wendy Sugimura <[wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov)> wrote:

Hi, Hal and Mike,

I just wanted to make sure I connect with you on the proposed water transfer criteria for the restoration of Walker Lake. I know Hal was aware of the presentation at the Antelope Valley RPAC meeting last week but was sick – I hope you're feeling better!

Attached is the proposed criteria, updated with input from various stakeholders (including the Bridgeport and Antelope Valley RPACs). Feel free to send this information on to any other interested parties. Please send comments to me, and I'm happy to meet with anyone who would like to discuss the program further.

The most current information is posted here: <https://www.monocounty.ca.gov/planning/page/walker-basin-water-transfer-program>

The Planning Commission will be discussing the project on Thursday, March 21, at 9 am at the Bridgeport Courthouse – agenda attached. A Zoom connection is also available.

Again, let me know if you'd like to meet or discuss further!

Thanks,

*Wendy Sugimura*

Community Development Department Director  
PO Box 347  
1290 Tavern Road, Suite 138  
Mammoth Lakes, CA 93546  
(760) 924-1800 - office  
(760) 924-1814 - direct

<Planning Commission Agenda 03.21.2024.pdf><0 Walker Lake Transaction Criteria v6 clean.pdf>



## Wendy Sugimura

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**From:** Wendy Sugimura  
**Sent:** Friday, May 31, 2024 8:35 AM  
**To:** Carlene Henneman; Peter Stanton  
**Subject:** RE: SWRCB comments on draft general plan ammendment  
**Attachments:** 0 Walker Lake Transaction Criteria v9 clean.docx; 0 Walker Lake Transaction Criteria v9 redline.docx

Hi, Peter and Carlie,

Again, thanks for checking in with Lahontan on this project. I've provided some responses below, which have been reviewed by legal counsel for accuracy. Please feel free to forward to them, and I'm happy to have a discussion with you and/or them if that's of interest.

I've attached a redline and clean document of the policy changes. The clean version has been sent to the Antelope Valley RPAC for their June 6 meeting. Hopefully we are in the home stretch! Two more RPAC meetings, then the adoption process can be initiated with the June 20 Planning Commission meeting!

Thanks,

*Wendy Sugimura*

Community Development Director  
(760) 924-1814

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**From:** Wendy Sugimura  
**Sent:** Thursday, May 16, 2024 10:34 AM  
**To:** 'Peter Stanton' <[peter.stanton@walkerbasin.org](mailto:peter.stanton@walkerbasin.org)>  
**Cc:** Carlene Henneman <[carlene.henneman@walkerbasin.org](mailto:carlene.henneman@walkerbasin.org)>; Emily Fox <[efox@mono.ca.gov](mailto:efox@mono.ca.gov)>  
**Subject:** RE: SWRCB comments on draft general plan ammendment

Thanks, Peter! I didn't really think about checking with SWRCB, but they are an important agency to involve! Thank you for doing that. We'll take a look at their comments and let you know if we have any questions.

Thanks to Carlie for being at the Board meeting!

Hope you're having fun in DC...

*Wendy Sugimura*

Community Development Director  
(760) 924-1814

---

**From:** Peter Stanton <[peter.stanton@walkerbasin.org](mailto:peter.stanton@walkerbasin.org)>  
**Sent:** Thursday, May 16, 2024 7:38 AM  
**To:** Wendy Sugimura <[wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov)>  
**Cc:** Carlene Henneman <[carlene.henneman@walkerbasin.org](mailto:carlene.henneman@walkerbasin.org)>  
**Subject:** SWRCB comments on draft general plan ammendment

[EXTERNAL EMAIL]

Good morning, Wendy –

Thanks again for the opportunity to connect with the Board of Supervisors on Tuesday.

We recently met with the State Water Resources Control Board on the pending general plan amendment in Mono County. Given the Board’s comments during the initial public scoping of the EIR, we wanted to ensure that any general plan amendments were compatible with instream flow enhancement in other regions of the state.

Through Amanda Pearson, the Board provided comments and suggestions on revising the draft general plan amendment included below. Happy to jump on a call to discuss these in depth.

Peter

From SWRCB:

“Policy 1.2.a “No water transfer project, as approved, will permit groundwater substitution to replace transferred surface water uses, including for the maintenance of baseline conditions.”

Our suggestion is to more closely track the Appendix G language, along the lines of: “No water transfer project, as approved, will authorize increased groundwater extraction to replace transferred surface water uses, including for the maintenance of baseline conditions, **unless a study or analysis is conducted to determine** if the increased extraction will individually or cumulatively substantially decrease groundwater supplies or impede sustainable groundwater management of the basin.” **Using this language is fine; the edit in red is to clarify the necessary procedure if groundwater extraction is proposed. Alternatively, the existing language can remain and if the project is not consistent with it, a study would need to be conducted to determine the potential environmental impacts of the proposed groundwater extraction. All these policies do is establish the parameters within which a project essentially “clears” CEQA and does not trigger any new studies, but the proposed language is perhaps a bit clearer regarding what needs to be done if groundwater is used.**

Policy 1.2.b “The water transfer project will not permit removal of vegetation cover to prevent water quality impacts such as siltation and erosion on properties acquired through the program.”

Suggestion is to put the focus on addressing potential adverse impacts, along the lines of: “Avoid or mitigate to less-than-significant levels water quality impacts that could result from removal of vegetation on properties acquired through the program.” **Phrasing the policy in this manner is deferred mitigation, which is not permitted under CEQA. The mitigation measure(s) must be identified in the policy to avoid an impact study. In the current language, the mitigation measure is to not permit removal of vegetation cover, which is what results in the less-than-significant impact determination.**

Policy 1.4: Protect recreation resources and mitigate impacts to a level by incorporating the following into any applicable water transfer project:

- a. Develop baseline data on river and reservoir water level below which 1) recreation facilities such as a boat launch were not available, and 2) fish health and survival were affected to due to impacts to water temperature and dissolved oxygen levels. Incorporate monitoring protocols to ensure the sale of storage water rights maintains water levels above these thresholds.

Suggestion is to revise the last sentence (Incorporate monitoring protocols to ensure the sale of storage water rights maintains water levels above these thresholds.) to put the focus on addressing the potential impacts, along the lines of: “Incorporate monitoring protocols to determine if the sale of storage water rights causes water levels

to fall below the thresholds and whether to trigger implementation of mitigation measures.” This seems like deferred mitigation again – under CEQA, the maximum proposed sale of storage water rights should be evaluated for the potential to cause water levels to fall below thresholds. If it does, then mitigation measures must be identified to prevent impacts. To avoid the study altogether, the policy must be phrased in a way that prevents the action or condition (in this case, water levels dropping below boat launch facilities and/or increased water temperature and reduced dissolved oxygen levels that impact fish health) that could lead to impacts.

In addition, as you mentioned, it might be useful to change “sale” to “sale or transfer” since the County is also likely concerned about transfers.”

**Peter Stanton**  
**Chief Executive Officer**  
(O) (775) 463-9887 ext. 101  
(C) (775) 525-1233  
[www.walkerbasin.org](http://www.walkerbasin.org)



**Field Office:** 1 US Hwy 95A East, Yerington, NV 89447  
**Admin Office:** 615 Riverside Dr., STE C, Reno, NV 89503

# Mono County Community Development Department

PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800, fax 924.1801  
commdev@mono.ca.gov

## Planning Division

PO Box 8  
Bridgeport, CA 93517  
760.932.5420, fax 932.5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

Date: June 21, 2024

To: The Mammoth Times

From: Heidi Willson

Re: Legal Notice for the **June 27** issue.

Format: **Please publish this General Plan Amendment as a minimum 1/8-page legal notice as required**

Invoice: PO Box 347, Mammoth Lakes, CA 93546

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Mono County Board of Supervisors will conduct a public hearing on **July 9, 2024**, in the Mono County Board Chambers, County Courthouse, 2<sup>nd</sup> floor, 278 Main St., Bridgeport, CA, to consider the following: **No earlier than 9:00 a.m. GENERAL PLAN AMENDMENT (GPA) 24-02/North County Water Transfers** to consider a GPA adopting policies into the Conservation/Open Space Element that identify criteria for water transactions with less-than-significant environmental impacts that redirect water from current uses in the Antelope and Bridgeport valleys to Walker Lake to raise the water level. GPA 24-02 also includes the adoption of an appendix with the following sections: 1) A background overview and summary, 2) The 2012 Memorandum of Understanding between Mono County and NFWF, 3) The Walker Basin Conservancy's Guiding Principles for Transactions, 4) The Administrative Draft Environmental Impact Report for General Plan Policies and Amendments for a Water Transaction Program in the Mono County Portion of the Walker River Basin, and 5) The CEQA Initial Study Checklist for General Plan Policies and Conceptual Water Transaction Program in the Mono County Portion of the Walker River Basin. California Environmental Quality Act (CEQA) exemptions §15307 and §15308 are proposed. On June 20, 2024, the Mono County Planning Commission considered the project and approved a resolution recommending the Board of Supervisors find the project exempt from CEQA and adopt the GPA as proposed. Project materials are available for public review online at <https://www.monocounty.ca.gov/planning/page/walker-basin-water-transfer-program> and at the Community Development Department offices in Bridgeport and Mammoth Lakes. INTERESTED PERSONS may appear before the Board of Supervisors to present testimony or, prior to or at the hearing, file written correspondence via email at [cddcomments@mono.ca.gov](mailto:cddcomments@mono.ca.gov) or by postal mail with: Secretary to the Planning Commission, PO Box 347, Mammoth Lakes, CA 93546. If you challenge the proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to Secretary to the Planning Commission at, or prior to, the public hearing.

###



**RESOLUTION R24-03**

**A RESOLUTION OF THE MONO COUNTY PLANNING COMMISSION  
INITIATING AND RECOMMENDING THAT THE BOARD OF SUPERVISORS  
ADOPT GENERAL PLAN AMENDMENT (GPA) 24-03 – WATER TRANSACTION CRITERIA,  
IN COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**

**WHEREAS**, Walker Lake is an environmentally degraded terminal lake in Nevada at the end of the Walker River which begins in the Sierra Nevada Mountains and runs through Antelope Valley and Bridgeport Valley; and

**WHEREAS**, because of declining water levels, the salinity of Walker Lake has increased dramatically to the point that the general health of the ecosystem is at risk and the lake can no longer support its native fish and wildlife populations; and

**WHEREAS**, in 2012, the National Fish and Wildlife Foundation (NFWF), who administers the Walker Basin Restoration Program funded by Congressional appropriations to the Desert Terminal Lakes Fund, and Mono County entered into a Memorandum of Understanding (MOU) that established that the Mono County Board of Supervisors will review, comment upon, and consider approving a water transfer program prior to appropriation of any funds by NFWF for the lease or purchase of land, water appurtenant to the land, or related interests for Walker Lake restoration ; and

**WHEREAS**, in 2015, NFWF provided a grant award to Mono County to develop a water lease or transfer program proposal and conduct environmental review under CEQA, which was significantly completed but the funding was not available to finalize the CEQA analysis and program; and

**WHEREAS**, concurrently in 2015, the Walker Basin Conservancy (WBC) was established to lead the effort to restore Walker Lake and has since successfully completed water transfer or transaction projects while providing conservation and stewardship of the landscape; and

**WHEREAS**, Mono County recognizes it does not have authority over water transfers, which are the exclusive authority of the State Water Resources Control Board; however, the Mono County's General Plan policies and environmental analysis provides a framework and analysis with which water transfer projects may adhere in order to mitigate impacts and largely address environmental concerns; and

**WHEREAS**, if an individual project that is not exempt from CEQA is inconsistent with this framework, Mono County make take the position that additional environmental analysis may be necessary to ensure potentially significant impacts are mitigated prior to SWRCB approval of a water transaction; and

**WHEREAS**, the objectives of the Mono County Water Transaction Criteria are as follows:

1. To inform the State Water Resources Control Board’s (SWRCB’s) consideration of environmental impacts under the California Environmental Quality Act (CEQA) that may result from water transactions in Mono County<sup>1</sup> and prevent any such impacts.
2. To support the voluntary participation of Mono County private property owners and water rights holders in a water transaction program consistent with the purposes and objectives of the WBRP.
3. To ensure water transactions under WBRP in Mono County are consistent with Mono County General Plan Conservation and Open Space Element Objectives.
4. To satisfy the requirement of the 2012 MOU between NFWF and Mono County that Mono County provide input into and concur with the scope and nature of water transactions in California, including CEQA compliance.
5. To recognize the potential benefits of water transfers to restore Walker Lake, such as protecting the lake environment, preserving a historical way of life and traditional fisheries, supporting tribes and preserving tribal cultural resources, providing enhanced recreation opportunities, and supporting continued agricultural operations and/or open space.

**WHEREAS**, on June 20, 2024, the Planning Commission held a duly noticed public hearing regarding GPA 24-02 – Water Transaction Criteria; and

**WHEREAS**, having reviewed and considered all the information and evidence presented to it, including public testimony, written comments, staff reports and presentations, the Planning Commission hereby resolves that the Board of Supervisors make the required findings and adopt GPA 24-02 amending text in the General Plan Conservation/Open Space Element and adding General Plan Appendix – Walker Basin Water Transactions.

**NOW, THEREFORE, THE MONO COUNTY PLANNING COMMISSION HEREBY FINDS, RESOLVES, AND RECOMMENDS AS FOLLOWS:**

**SECTION ONE:** The Planning Commission initiates General Plan Amendment 24-02.

**SECTION TWO:** Having reviewed and considered all the information and evidence presented to it, including public testimony, written comments, staff reports and presentations, the Planning Commission recommends the Board of Supervisors find that on the basis of the whole record, the project is exempt from the California Environmental Quality Act (CEQA) under §15307 – Actions

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<sup>1</sup> CEQA Guidelines provide that a lead agency conducting environmental review of a project must consider whether the project would “conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over a project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect.” California Code of Regulation, Title 14, Chapter 3, Appendix G, §X, Land Use and Planning. See <https://casetext.com/regulation/california-code-of-regulations/title-14-natural-resources/division-6-resources-agency/chapter-3-guidelines-for-implementation-of-the-california-environmental-quality-act/appendix-g>.

1 by regulatory agencies for protection of natural resources and §15308 – Actions by regulatory  
2 agencies for protection of the environment because these General Plan policies assure the  
3 maintenance and protection of natural resources that may be impacted by water transfers that redirect  
4 water from existing uses on the landscape to in-stream flow for the purpose of raising the level of  
5 Walker Lake.

6 **SECTION THREE:** The Planning Commission finds that the General Plan Amendment, including  
7 all text changes to the Conservation/Open Space Element of the Mono County General Plan, which  
8 is attached hereto as Exhibit A and incorporated herein by reference, is consistent with the  
9 countywide General Plan as well as all applicable area plans.

10 **SECTION FOUR:** The Planning Commission further finds that the General Plan Appendix –  
11 Walker Basin Water Transactions, which contains 1) A background overview and summary, 2) the  
12 2012 MOU between Mono County and NFWF, 3) the WBC’s Guiding Principles for Transactions,  
13 4) the Administrative Draft Environmental Impact Report for General Plan Policies and  
14 Amendments for a Water Transaction Program in the Mono County Portion of the Walker River  
15 Basin, and 5) the CEQA Initial Study Checklist for General Plan Policies and Conceptual Water  
16 Transaction Program in the Mono County Portion of the Walker River Basin, which is attached  
17 hereto as Exhibit B and incorporated herein by reference, is consistent with the countywide General  
18 Plan as well as all applicable area plans.

19 **SECTION FOUR:** The Planning Commission recommends that the Board of Supervisors make the  
20 findings listed above and adopt GPA 23-02.


21 **PASSED AND ADOPTED** this 20th day of June 2024, by the following vote:

22 AYES: Robertson, Lizza, Lagomarsini


23 NOES: Bush

24 ABSENT:

25 ABSTAIN:

26   
27 [Roberta Lagomarsini \(Jun 24, 2024 14:25 PDT\)](#)  
28 \_\_\_\_\_  
29 Roberta Lagomarsini, Chair

30 Attest:  
31   
32 \_\_\_\_\_  
33 Heidi Willson, Commission Secretary

Approved as to form:  
34   
35 \_\_\_\_\_  
36 Emily Fox, Deputy County Counsel










# R 23-04

Final Audit Report

2024-06-24

Created:	2024-06-24
By:	Heidi Willson (hwillson@mono.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZ8a9qRuNNBfaqti6zXZ-r1qzIFxUjJ8n

## "R 23-04" History

-  Document created by Heidi Willson (hwillson@mono.ca.gov)  
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**Action 3.B.7.c.** Deny development projects that have not demonstrated the availability or entitlement to a supply of water adequate to meet the needs of the proposed project and as required by SB 610 and SB 211.

**Objective 3.C.**

Conserve Mono County's water resources and water supply while maintaining ecosystem health through water conservation programs.

**Policy 3.C.1.** Encourage reduced water consumption in residential and nonresidential properties.

**Action 3.C.1.a.** Encourage and promote the installation of residential gray-water systems on existing residential and commercial properties that meet appropriate regulatory standards.

**Action 3.C.1.b.** Encourage installation of water conservation measures, including recycled water projects where feasible, in new and existing homes, businesses and County facilities.

**Action 3.C.1.c.** Encourage new residential and commercial construction and new County facilities to exceed CALGreen water conservation requirements.

**Action 3.C.2.d.** Encourage prospective homebuyers to conduct water efficiency audits at point of sale for commercial and residential properties.

**Action 3.C.2.e.** Assess, maintain, repair, and program existing irrigation systems to minimize water use, including parking lot landscaping, public restrooms and parks, and recreational facilities.

**Action 3.C.2.f.** Encourage and support regional water conservation strategies through partnerships such as the Inyo Mono Integrated Regional Water Management Group.

**Policy 3.C.3.** Water intensive development proposals shall include water conservation measures as a condition of approval of the project.

**Action 3.C.3.a.** Implement the Water Efficient Landscape Ordinance.

**Policy 3.C.4.** Encourage effective water conservation programs for communities outside Mono County that benefit from water resources originating in the county.

**Objective 3.D.** - start of policies related to water transactions

Protect the Public Trust values of the resources of Mono County. (The Public Trust doctrine recognizes that some types of natural resources are held in trust by government for the benefit of the public. Water resources have been recognized historically as a resource subject to the public trust.)

**Policy 3.D.1.** Encourage and support agencies responsible for reviewing water rights applications to consider the effects of existing and proposed water diversions upon interests protected by the Public Trust.

**Action 3.D.1.a.** If necessary, file formal protests with the State Water Resources Control Board when the County determines that granting a water rights application would be harmful to Public Trust values.

**Action 3.D.1.b.** Require water projects that may impact Public Trust values to avoid or mitigate those potential adverse impacts.

**Policy 3.D.2.** Oppose any legislative or regulatory efforts to undermine or weaken protection afforded to county water resources by the Public Trust.

**Objective 3.E.**

Encourage the beneficial use of water resources while protecting local water users and biological resources from the adverse effects of water transfers.

**Policy 3.E.1.** Regulate out-of-basin water transfers from private lands in the unincorporated area of the county, in accordance with the following actions.

**Action 3.E.1.a.** Where not preempted by state law, require a water transfer permit from the Mono County Planning Commission for out-of-basin water transfers.

**Action 3.E.1.b.** Applications for permits for out-of-basin water transfers shall be submitted to the county Planning Division and shall include the following information:

- a. point of extraction;
- b. amount of extraction;
- c. nature and location of conveyance facilities; and
- d. identification of potential impacts to the environment such as wildlife and riparian habitat, wetlands, in-stream habitat, other water users (e.g., agricultural operators), and also including indirect effects such as the potential for increased flood risk due to reduced wetlands, and increased fire hazard risk that could result in increased sedimentation and reduced groundwater recharge capacity.

Applications for water transfer permits shall include a processing fee, together with applicable environmental fees.

**Action 3.E.1.c.** In addition to the Groundwater Transfer Ordinance findings, the Planning Commission shall make the following findings to issue a water transfer permit:

- a. That the proposed project meets all reasonable beneficial water needs, including uses in-stream and for agricultural operations and recreational purposes, within the basin of origin; and
- b. That the proposed project adequately protects water quality, in-stream flows, lake levels, riparian areas, vegetation types, sensitive/rare wildlife and habitat, and related resources such as the visual quality and character of the landscape; and is not likely to increase indirect effects such as flooding, wildfire, and/or sedimentation, or reduce groundwater recharge capacity. Projects that do not adequately protect these resources shall be denied.

**Action 3.E.1.d.** The Planning Commission shall review all water export projects in the unincorporated area for consistency with the County General Plan and any applicable Area Plans.

**Policy 3.E.2.** Implement the Groundwater Transfer Ordinance for out-of-basin groundwater transfers, and consider other local mechanisms to regulate groundwater exports including the provisions of the Sustainable Groundwater Management Act.

**Action 3.E.2.a.** Initiate the process to establish local Groundwater Sustainability Agencies where required by law to monitor groundwater use and regulate out-of-basin groundwater transfers in appropriate areas of the county.

**Action 3.E.2.b.** Applications for groundwater export projects shall obtain a Groundwater Transfer permit (Mono County Code section 20.01), which requires the assessment of the potential impacts of the project prior to project approval in accordance with CEQA, and requires findings to be made. In addition, indirect impacts of increased wildfire risk and sedimentation resulting from fire, and increased

flood risk and reduced recharge rates due to reduced or degraded wetlands and riparian areas, should be considered.

**Policy 3.E.3.** Oppose federal and state legislation and regulations that provide preferential status to out-of-county water appropriators or that allow for increased water diversions from Mono County.

**Policy 3.E.4.** Evaluate participation in the Walker Basin Restoration Program (WBRP).

**Action 3.E.4.a.** Pursue funding with the National Fish and Wildlife Foundation (NFWF) to collect and analyze all the information necessary for the County to determine if and how participation in the WBRP may be possible, including full CEQA review to assess the potential effects on various resources, a potential pilot water transaction program, and any necessary General Plan policy updates.

**Action 3.E.4.b.** Ensure any participation in the WBRP is consistent with General Plan policies, particularly the area plan policies for the Antelope and Bridgeport Valleys, and policies to protect agricultural uses and natural resources.

### **Objective 3.F.**

Promote the restoration and maintenance of Mono Lake, tributary streams, and downstream areas of the aqueduct system in Mono County, including Grant Lake, the Upper Owens River, Crowley Lake, and the Owens River Gorge.

**Policy 3.F.1.** Work with the appropriate agencies to develop and implement a comprehensive water management plan for Mono Basin and the downstream areas of the aqueduct system. The water management plan should ensure that Mono Lake and the local aqueduct system are managed in a manner that protects the ecological and fisheries values of the Mono Basin and downstream areas of the aqueduct system.

**Action 3.F.1.a.** Support the State Water Resources Control Board Decision 1631 requiring minimum flows to Mono Lake to maintain the lake level over 6,391 feet above mean sea level.

**Action 3.F.1.b.** Support management of the aqueduct system that avoids drastic fluctuations in stream flows.

**Action 3.F.1.c.** Ensure that any comprehensive water management plan developed as per Policy 1, above, is consistent with the USFS's existing Comprehensive Management Plan for the Mono Basin National Forest Scenic Area.

**Action 3.F.1.d.** Manage Crowley Reservoir to protect its fishery and recreational opportunities.

**Action 3.F.1.e.** Manage the Upper Owens River to protect the quality of the fishery.

### **Objective 3.G.**

Reestablish streams impacted by diversions in the Mono Basin and Long Valley hydrologic units with flows adequate to support fish populations, riparian habitat, and associated recreational and scenic values.

**Policy 3.G.1.** Support minimum flows in all streams impacted by water diversions.

**Action 3.G.1.a.** Review technical documents prepared for the Mono Basin, Upper Owens, and Crowley Lake areas in order to provide input to the LADWP's water management plan on a periodic basis.

**Policy 3.G.2.** Provide land use controls that facilitate the restoration of impacted stream channels and adjacent areas.

**GOAL 4. Protect the quality of surface and groundwater resources to meet existing and future domestic, agricultural, recreational, and natural resource needs in Mono County.**



Mono County  
General Plan Amendment 24-02:  
Water Transaction Criteria  
Board of Supervisors ~ July 9, 2024

# General Plan Amendment 24-02

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Proposes establishing water transaction criteria policies based on potential environmental impacts of redirecting water from current uses to Walker Lake to raise the water level.

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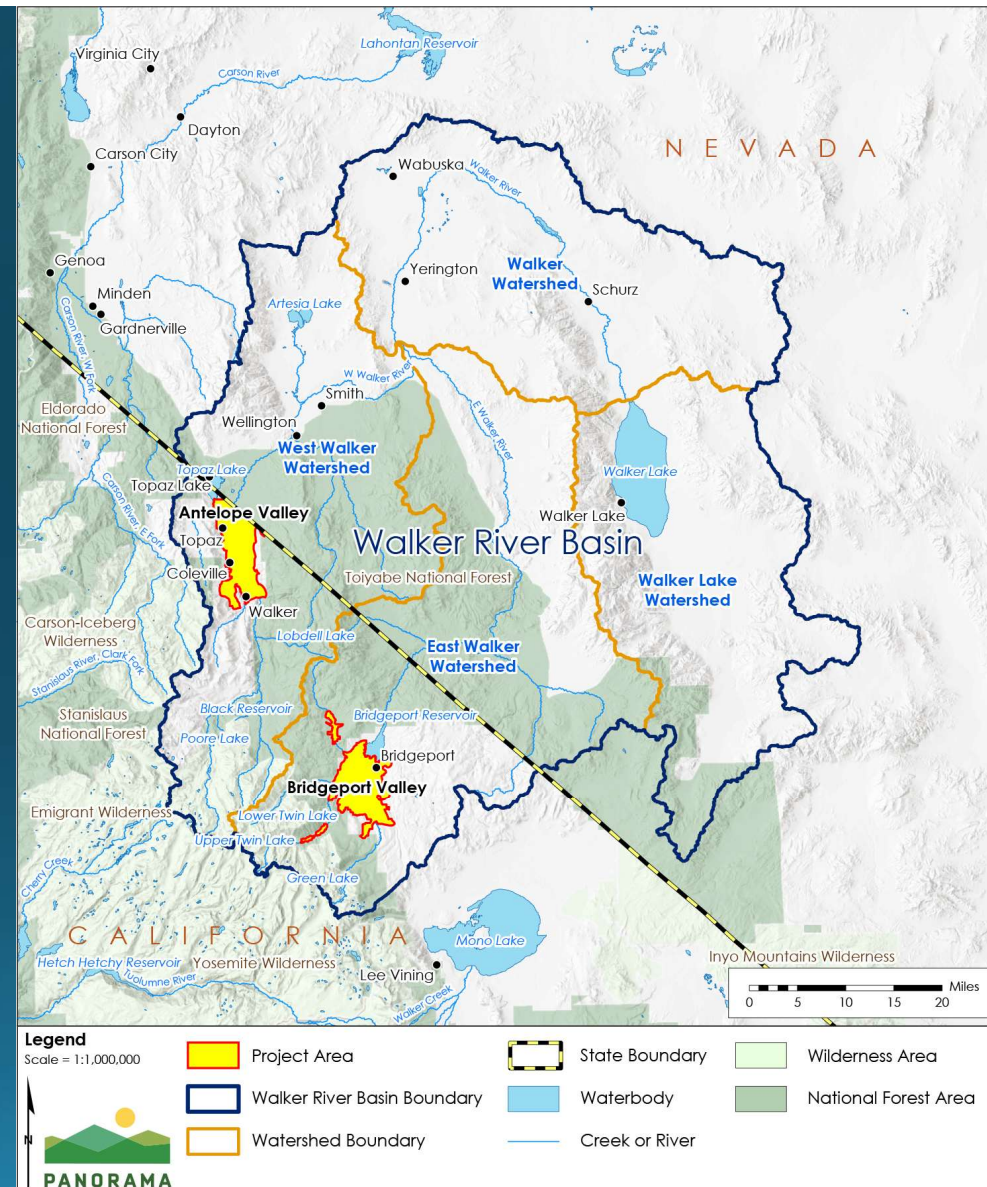
Includes key history/background and environmental impact analyses in an appendix.

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California Environmental Quality Act (CEQA) exemptions apply: §15307 – Actions by regulatory agencies for protection of natural resources, and §15308 – Actions by regulatory agencies for protection of the environment

# Background

- Terminal Lake at end of Walker River in Nevada
- Due to water diversions, water levels dropped and salinity increased, threatening ecosystem collapse.
- Study Area: private lands in the Antelope and Bridgeport valleys



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2009: Walker Basin Restoration Program (WBRP) established and funded by congressional Desert Terminal Lakes fund.

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2012: National Fish and Wildlife Foundation (NFWF) charged with program.

---

2012: NFWF entered into Memorandum of Understanding (MOU) with Mono County not to appropriate funds until the County has considered a water transfer program.

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# History

# Mono County Authority

- The State Water Resources Control Board (SWRCB) has exclusive authority to issue and administer water right permits and licenses for surface water appropriations.
- 2012 MOU grants the County the authority to consider a program for water transactions.
- Mono County's criteria neither permit nor prohibit any future water right transactions.
- This work analyzes potentially significant environmental impacts under CEQA – creates a framework for an “acceptable” project that avoids or minimizes impacts.





# History

- 2014: The Resource Conservation District of Mono County released an assessment of potential water transaction impacts.
- 2014/2015: Walker Basin Conservancy established to lead Walker Lake restoration effort.
- 2015: Mono County received NFWF grant to develop a water lease or transfer program and conduct environmental review.
  - Project had starts and stops for various reasons.
  - Draft Administrative Environmental Impact Report (EIR) was prepared but never released for public comment.
  - NFWF funding no longer available – project stalled.

*Photo credit: By Raquel Baranow - Own work, CC BY-SA 3.0, <https://commons.wikimedia.org/w/index.php?curid=28993516>*

# Walker Basin Conservancy

- Protect the watershed of the Walker River Basin and restore Walker Lake
- Protect water rights for environmental benefit
- Improve habitat on former monoculture
- 155 ranchers have participated
- 22 permanent water rights transactions
- 4<sup>th</sup> year of storage leasing program
- All water tracked transparently online
- Created public access to 29 miles of the Walker River
- Established a new Nevada state park
- Expanded Mason Valley Wildlife Management Area

# WBC Transaction Principles

1. Develop long-term land use plans.
2. Sustain the local agricultural economy.
3. Protect groundwater.
4. Prioritize acquiring land with significant conservation value.
5. Prioritize acquiring land with recreation opportunities.
6. Work with willing sellers at market value.
7. Prevent potential conflicts with other surface water users.
8. Support Tribal priorities.
9. Support local objectives with land acquisition.
10. Protect wildlife and plants.
11. Address risk of subdivision.
12. Continue to pay water assessments and fees.

# Mono County's Choices

- For all transactions, the SWRCB must conduct an environmental analysis.
1. No Program: SWRCB and WBC approve and manage water transactions as usual.
    - Mono County can comment as a member of the general public and must submit all information directly into the record for each project.
  2. With a Program adopted into the General Plan:
    - Under CEQA, the SWRCB must consider project consistency with the General Plan, including the accompanying environmental impact analysis.
    - WBC has agreed to comply with the program.



# Outreach

- Antelope Valley Regional Planning Advisory Committee (RPAC): March 7 and June 6
- Bridgeport RPAC: March 14 and June 13
- Planning Commission: March 21
- Collaborative Planning Team (CPT): April 25
- Board of Supervisors: May 14
- Postal mailer with the project and policies sent to agricultural operators registered with the Inyo-Mono Agricultural Commissioner's office.
- Emails to the Inyo-Mono Agricultural Commissioner and California Department of Fish and Wildlife.
- Walker Basin Conservancy outreached to the State Water Resources Control Board.

*Photo credit: <https://www.istockphoto.com/photo/walker-lake-panorama-gm500947291-42920846>*

# Public Comment

No comments received in response to public hearing notice.

## Outreach Comments:

- Accountability and monitoring for compliance
- Ensuring projects meet CEQA assumptions & project description
- Continued viability or ranching and agricultural operations
- Transfer opportunities in Bridgeport Valley may be low
- Subdivision/development of land may be appropriate in some cases
- Dry boat ramps
- Applies to willing and voluntary water right holders only
- Potential impacts to downstream water right holders because water flow may be reliant on distribution into ditches by upstream users

## Planning Commission Recommendation

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Considered the project on June 20, 2024.

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Voted to approve: 3 in favor, 1 opposed, 1 absent.

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Discussion focused on whether the criteria provided any additional authority or benefit to the County.

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No public comment received.

# Water Transaction Criteria Purpose

1. To inform the State Water Resources Control Board's (SWRCB's) consideration of environmental impacts under the California Environmental Quality Act (CEQA) that may result from water transactions in Mono County.
2. To support the voluntary participation of Mono County private property owners and water rights holders in a water transaction program consistent with the purposes and objectives of the WBRP.
3. To ensure water transactions under WBRP in Mono County are consistent with Mono County General Plan Conservation and Open Space Element Objectives.
4. To satisfy the requirement of the 2012 MOU between NFWF and Mono County that Mono County input into any Mono County water transaction program utilizing DTL funds.



# Environmental Topics

## Likely No Impact

- Cultural resources
- Energy
- Forestry Resources
- Geology and Soils
- Hazards and Hazardous Materials
- Mineral Resources
- Noise
- Population and Housing
- Public Services
- Transportation
- Utilities and Service Systems

## Less Than Significant

- Aesthetics
- Air Quality
- Land Use and Planning
- Public Services
- Tribal Cultural Resources
- Greenhouse Gas Emissions
- Wildfire
- Mandatory Findings of Significance



## Environmental Topics of Concern

- Water Resources
- Biological Resources
- Agriculture
- Recreation

*Complete environmental analysis conducted and mitigation measures developed.*

Photo Credit: <https://travelnevada.com/outdoor-recreation/walker-lake/>

# Summary of Proposed Criteria

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Applicability: only applicable where the water right holder is willingly and voluntarily entering into a water transaction.

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Purpose: to ensure CEQA is sufficiently evaluated, support rights of water holders to voluntarily enter into water transactions, ensure compliance with the General Plan, honor the MOU, and recognize the benefits of restoring Walker Lake.

---

Collaborate with the WBC or equivalent organization: the WBC will a) consider input from local communities on projects, b) report to the RPACs and Board on projects and activities in Mono County, and c) provide annual monitoring reports to the County.

# Summary of Proposed Criteria

- Develop long-term, adaptive land use plans that apply to water transactions and associated lands, whether the land is part of the transaction or not, which address the following:
  - Baseline conditions, consistency with project assumptions in Mono County's environmental analysis, mitigation and monitoring, and adaptive management.
  - Water resources, including groundwater, harm to other water right holders, siltation/erosion and non-point source pollution.
  - Biological resources, including wetlands, habitat and wildlife, vegetation cover, weeds, sensitive plants and vegetation communities, and mountain whitefish breeding.
  - Recreation resources, including facilities such as boat launches and activities such as fishing.

# Summary of Proposed Criteria (con't)

- Agricultural resources, which addresses lands under Williamson Act contracts and agricultural or open space conservation easement (or a study of impacts in lieu of an easement).
- Tribal cultural resources, which recognizes tribal priorities and participation.
- Addresses risk of subdivision through deed restrictions or management plans while also identifying conditions under which development may be appropriate.
- Adhere to the WBC “Guiding Principles for Transactions.”

# Additional Amendment

- Eliminate existing policy in the Conservation/Open Space Element that is no longer applicable:
  - ~~**Policy 3.E.4.** Evaluate participation in the Walker Basin Restoration Program (WBRP).~~
    - ~~**Action 3.E.4.a.** Pursue funding with the National Fish and Wildlife Foundation (NFWF) to collect and analyze all the information necessary for the County to determine if and how participation in the WBRP may be possible, including full CEQA review to assess the potential effects on various resources, a potential pilot water transaction program, and any necessary General Plan policy updates.~~
    - ~~**Action 3.E.4.b.** Ensure any participation in the WBRP is consistent with General Plan policies, particularly the area plan polices for the Antelope and Bridgeport Valleys, and policies to protect agricultural uses and natural resources.~~

# Recommendation: Adopt Resolution

- Finding the project is exempt under CEQA §15307 and §15308
- Adopting the proposed amendments to the text of the General Plan Conservation/Open Space Element
- Adopting the proposed Appendix to the General Plan including:
  - A background overview and summary,
  - The 2012 MOU between Mono County and NFWF,
  - The WBC's Guiding Principles for Transactions,
  - The related Administrative Draft Environmental Impact Report,
  - The related CEQA Initial Study Checklist.



# Questions, Comments, Discussion, Action

*Photo credit: <https://www.istockphoto.com/photo/walker-lake-panorama-gm500947291-42920846>*





**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: Economic Development**

**TIME REQUIRED** 20 minutes

**SUBJECT** Air Service Presentation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

John Urdi, Executive Director,  
Mammoth Lakes Tourism

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by John Urdi, Executive Director of Mammoth Lakes Tourism, regarding regional air service.

**RECOMMENDED ACTION:**

None, informational only. Provide any desired direction to staff.

**FISCAL IMPACT:**

None at this time. Policy request included in the requested FY 2024-25 budget.

**CONTACT NAME:** Liz Grans

**PHONE/EMAIL:** 760-924-1738 / lgrans@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Presentation</a>

**History**

Time	Who	Approval
7/1/2024 2:17 PM	County Counsel	Yes
6/24/2024 3:28 PM	Finance	Yes
7/2/2024 10:03 AM	County Administrative Office	Yes



# MONO COUNTY

## ECONOMIC DEVELOPMENT Department

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P.O. BOX 603, MAMMOTH LAKES, CALIFORNIA 93546  
(760) 924-1680

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Liz Grans  
Economic Development Manager  
Lgrans@mono.ca.gov  
760-924-1738

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### STAFF REPORT

**SUBJECT:** Air Service Presentation by John Urdi, Executive Director, Mammoth Lakes Tourism.

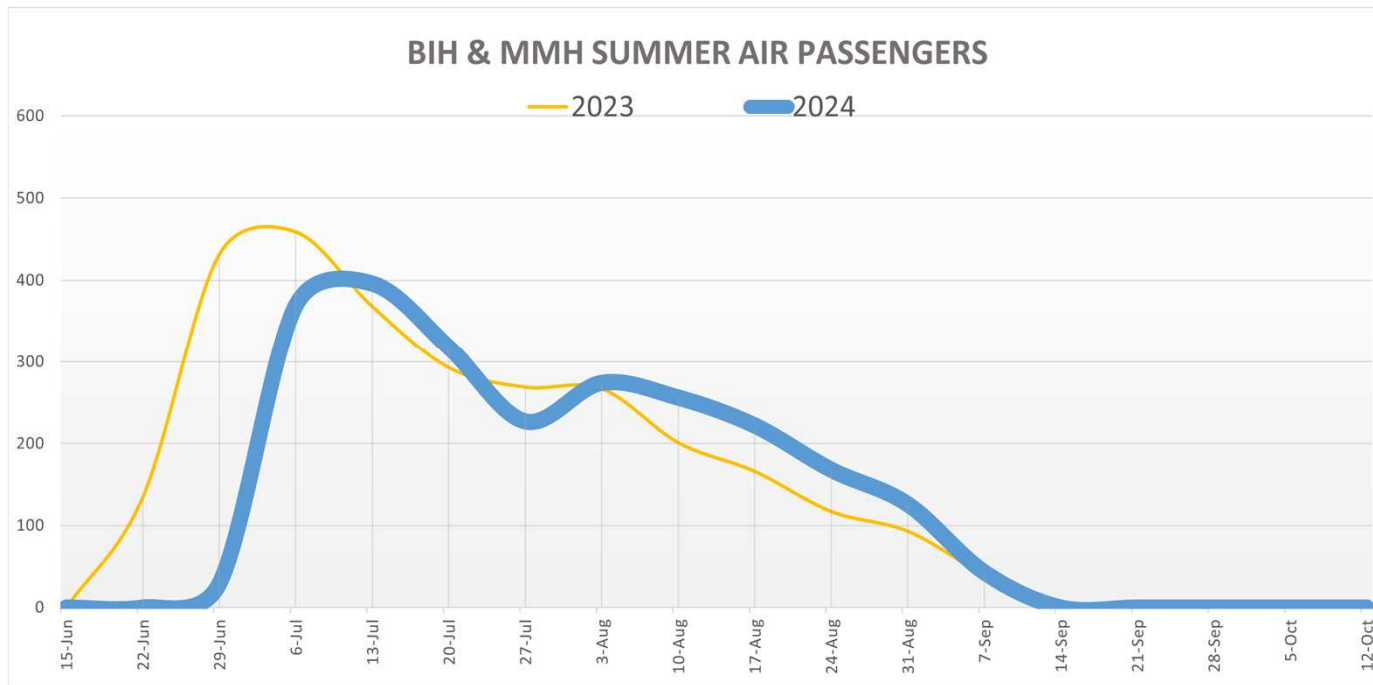
**BACKGROUND:** From 2011 to 2018, the Mono County Board of Supervisors approved an annual financial contribution (ranging from \$35,605 to \$85,000) to help support direct air service to Mammoth Yosemite Airport (MMH) in the spring/summer/fall months. Since then, the Eastern Sierra Regional Airport (BIH) in Bishop, CA has opened, and regional service has expanded. The Eastern Sierra Air Alliance is requesting financial support up to \$49,000 for summer and fall air service in fiscal year 24-25.

Mr. Urdi's presentation will include information on both airports as well as service information including enplanement data, passenger research, economic impact, opportunities and challenges, the benefits of year-round service, as well as an overview of the Minimum Revenue Guarantee program.



**Air Service  
Presentation  
July 9, 2024**

# SUMMER AIR UPDATE

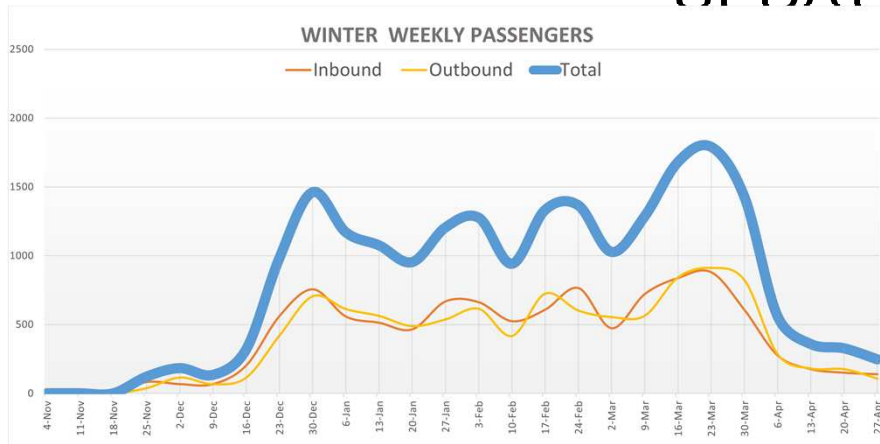


- SFO saw a later start due to construction at SFO – down 21% on 14% less capacity overall, but even for Jul-Sep
- HHR and CLD both showing strong early start, up ~150 pax and 7 points on load factor
- Overall enplanements are down 13% on 11% less capacity, with load factors about even, and pacing up 2% for Jul-Sep
- Recently added Sep-Oct SFO flights to run through OCR

-MMH: 2x Weekly HHR and CLD with Advanced Air

-BIH: Daily SFO with United

# WINTER AIR UPDATE



-With some schedule changes, winter finished down 8% on enplanements with 7% less capacity, and even YOY on load factor overall

-Saw strong build in the second half of the season: DEN had an 80% Load Factor in March, with CLD at 76% and HHR at 68%

MMH came in just a few seats below 10K enplanements, which should work with a multi-year average to maintain the \$1MM funding.



-For Winter 24-25, the E175 has been approved for BIH and is coming into the schedule now for SFO and DEN

-MMH is planned for a similar schedule with HHR and CLD service 2x weekly

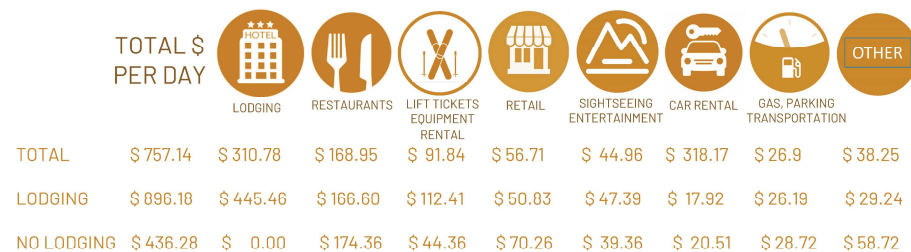
# WINTER UPDATE: Mammoth Airport

## Visitors

### PRIMARY DESTINATION

Mammoth Lakes	93.71%
Bishop	3.50%
Other	1.40%
June Lake	0.70%
Other Mono County	0.70%
Big Pine	0.00%
Lone Pine	0.00%
Independence	0.00%
Death Valley	0.00%

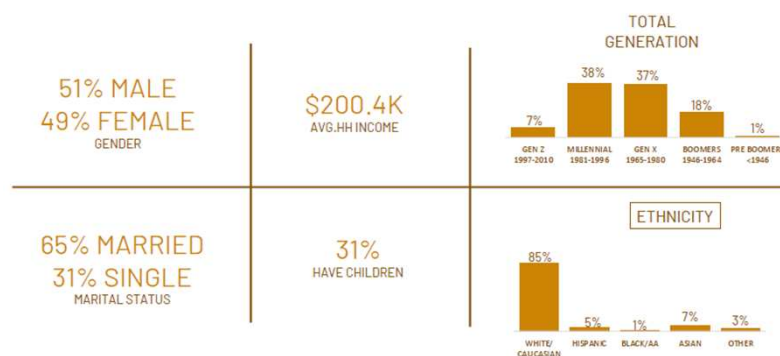
### AVERAGE SPENDING/DAY DETAIL



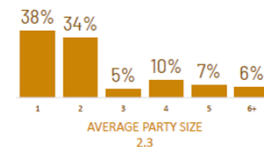
N=129 TOTAL  
90 70% LODGING  
39 30% NO LODGING

### PRIMARY TRIP PURPOSE

Downhill Skiing	46.2%
Snowboarding	24.5%
Visiting friends or family	10.5%
Holidays	7.0%
Enjoy nature	2.8%
Other	2.8%
Work	2.1%
Cross Country Skiing	1.4%
Other winter activities	1.4%
Attending festivals and events	1.4%



### WINTER PARTY SIZE



### TRAVELING WITH

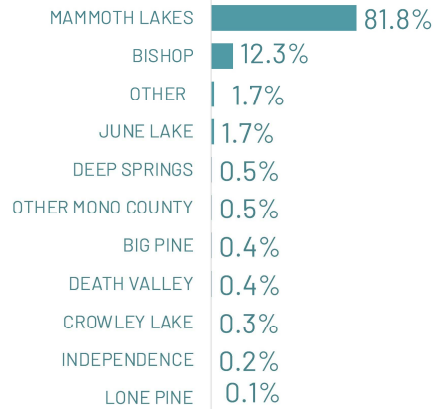
Yourself only	30%
Spouse/partner	24%
Friends	15%
Other family members	8%
Children 12-18 year's old	7%
Children 2-5 years old	6%
Children 6-11 years old	6%
Children 18+	4%
Other	1%

# WINTER UPDATE: Bishop Airport Visitors

## AVERAGE SPENDING/DAY DETAIL



### PRIMARY DESTINATION



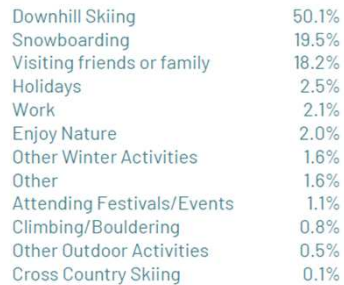
### TOTAL \$ PER DAY



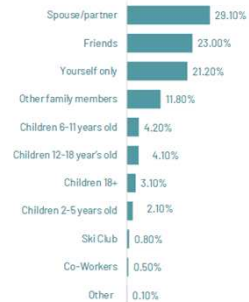
	LODGING	RESTAURANTS	LIFT TICKETS EQUIPMENT RENTAL	RETAIL	SIGHTSEEING ENTERTAINMENT	CAR RENTAL	GAS, PARKING TRANSPORTATION	OTHER	
TOTAL	\$ 759.84	\$ 329.67	\$ 131.61	\$ 138.67	\$ 47.85	\$ 26.47	\$ 32.58	\$ 23.54	\$ 29.45
LODGING	\$ 859.34	\$ 407.82	\$ 136.39	\$ 147.17	\$ 47.34	\$ 28.45	\$ 38.23	\$ 24.71	\$ 29.24
NO LODGING	\$ 362.70	\$ 0.00	\$ 111.42	\$ 102.84	\$ 50.02	\$ 18.11	\$ 8.74	\$ 18.61	\$ 30.33

N=1002 TOTAL  
810 81% LODGING  
192 19% NO LODGING

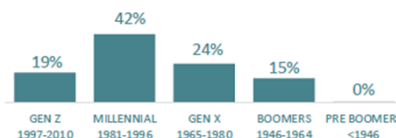
### PRIMARY TRIP PURPOSE



### TRAVEL COMPANIONS

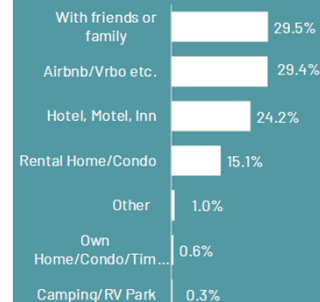


### TOTAL GENERATION



% MALE/FEMALE 49%/49%  
SINGLE/MARRIED 47%/49%  
AVG. HH INCOME \$174.3K

### ACCOMMODATIONS



2024

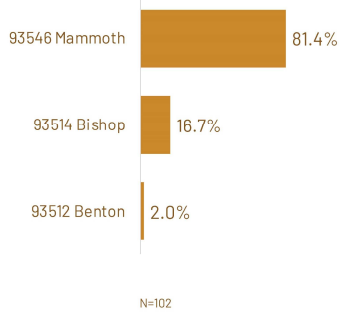
CALIFORNIA 25%  
OUT OF STATE 75%  
FIRST TIME 42%  
REPEAT 58%

# WINTER UPDATE: Local Usage

## WINTER 2024 - LOCALS



LOCAL ZIP CODES



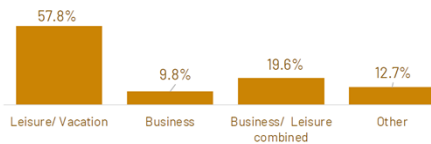
**12.7%**  
FIRST TIME USING MMH  
N=13

**87.2%**  
# TRIPS PAST YR

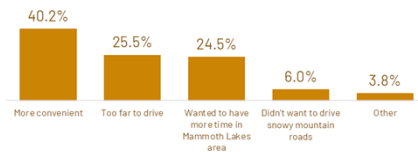
13% 1X/YR  
29% 2-3X/YR  
20% 3-5X/YR  
37% 6+X/YR  
N=89

24

TRIP PURPOSE



REASON FOR FLYING INSTEAD OF DRIVING



### MMH:

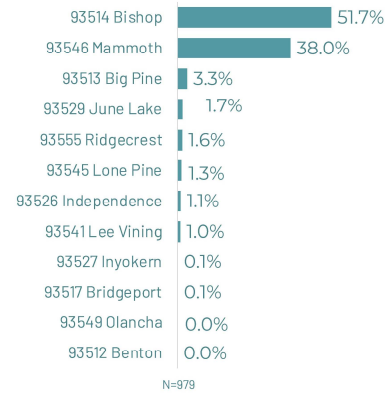
- 50% Incoming Guests
- 50% Local Usage

\*Early DOT numbers Winter 2324

## WINTER 2024 - LOCALS



LOCAL ZIP CODES



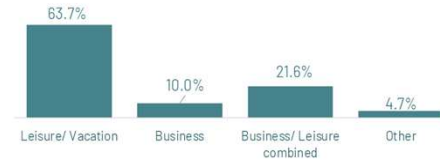
**31%**  
FIRST TIME USING BIH  
N=979

**69%**  
# TRIPS PAST YR

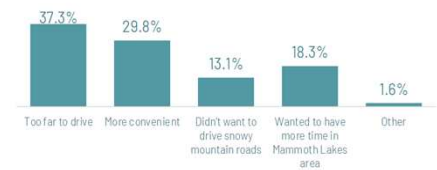
16% 1X/YR  
49% 2-3X/YR  
22% 3-5X/YR  
18% 6+X/YR  
N=674

41

TRIP PURPOSE



REASON FOR FLYING INSTEAD OF DRIVING



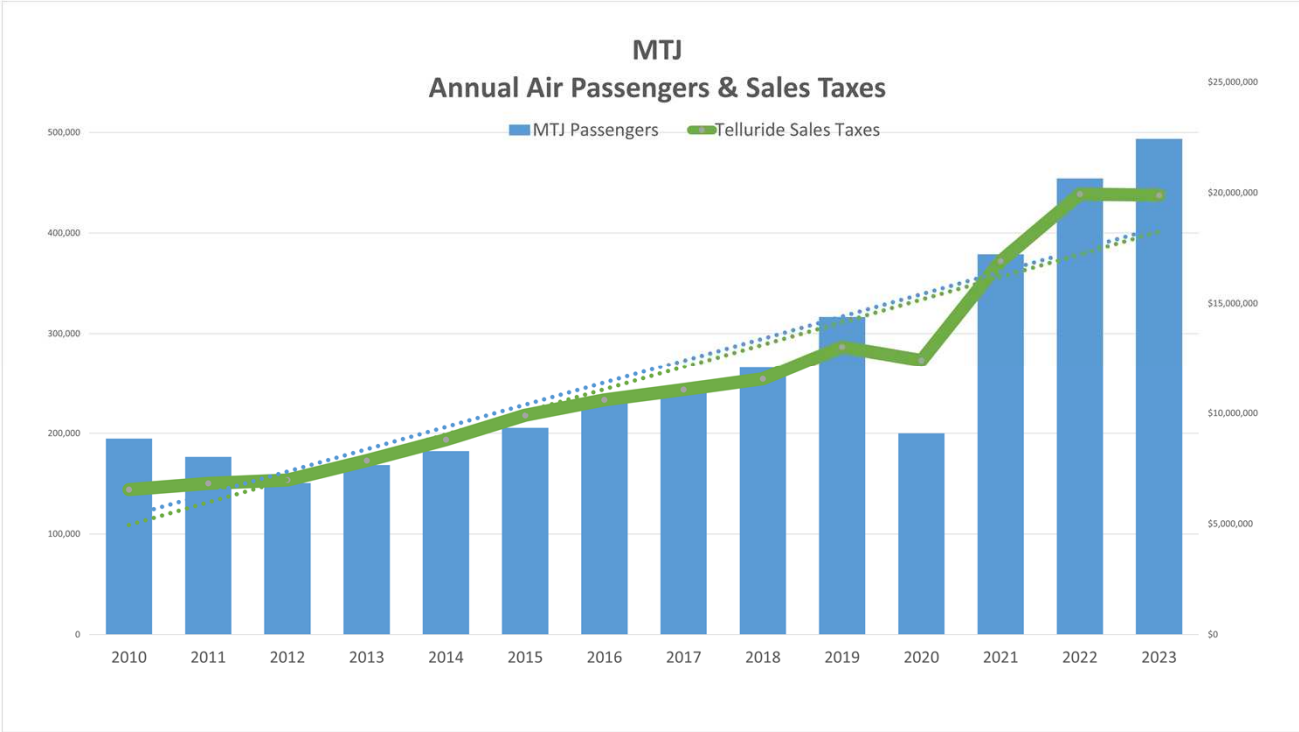
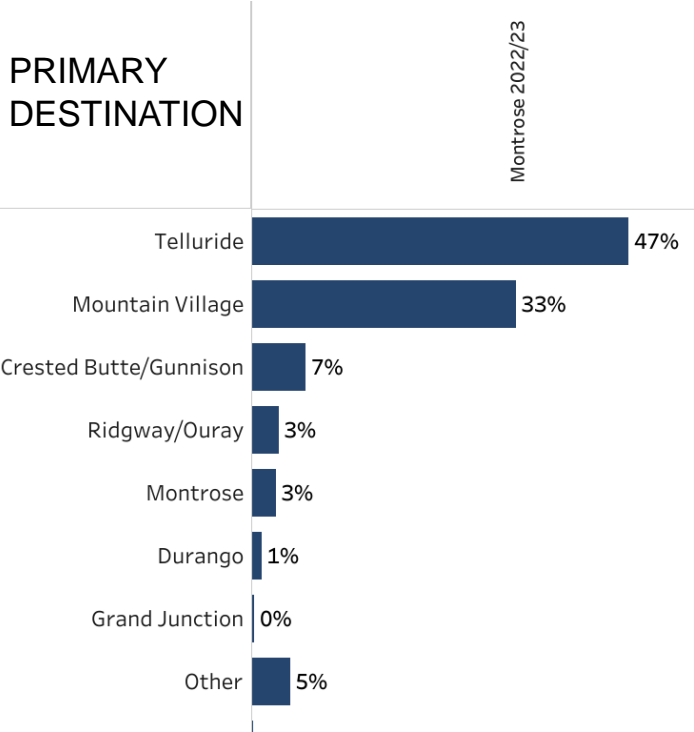
### BIH:

- 65% Incoming Guests
- 35% Local Usage

\*Early DOT numbers Winter 2324



# COMPARABLE DESTINATION



- A nearly identical 80% of visitors are headed to the resort destination from the regional airport
- The tax trend of the resort destination mirrors the added capacity at the regional airport, with both growing more than 150% over the past 10 years

# A REGIONAL COOPERATION

## OPERATING

- Montrose Regional Airport
- Telluride Regional Airport
- Telluride Ski & Golf
- Telluride Tourism Board

## GOVERNMENTAL

- Town of Telluride
- Town of Mountain Village
- City of Montrose
- San Miguel County
- Montrose County



COLORADO FLIGHTS  
ALLIANCE

## STAKEHOLDERS

- Telluride Lodging Association
- Restaurants & Retail
- Telluride Association of Realtors
- Activities & Events
- Transportation

## REGIONAL

- Ouray
- Ridgway
- Norwood
- Gunnison/CB



## AIR SERVICE GROWTH



-For the Winter 24-25, the E175 has been approved for BIH and is coming into the schedule now

-This transition opens a broad range of opportunities and additional possible flight destinations

-Flight growth in the post-pandemic world will require financial support



# A REGIONAL COOPERATION



*Eastern Sierra Air Alliance*



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: Economic Development**

**TIME REQUIRED** 15 minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Liz Grans, Interim Economic  
Development Director

**SUBJECT** Fish and Game Fine Fund  
Expenditure

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Staff received two applications for the Mono County Fish and Game Fine Fund Local Program Funding. Clean Up the Lake has requested \$21,475 to complete underwater clean-up efforts at Convict Lake and perform pilot research (four dives over two days to assess litter) at Virginia Lakes. Wildcare Eastern Sierra has requested \$5,000 to support operating costs for wildlife rehabilitation.

**RECOMMENDED ACTION:**

The Board considers and approves two funding requests in the amount of \$21,475 for Clean Up the Lake and \$5,000 for Wildcare Eastern Sierra.

**FISCAL IMPACT:**

Mono County receives roughly \$7,500. on an annual basis from the California Department of Fish and Wildlife. Currently \$44,139 is available for the 2024-25 fiscal year. If approved, the \$26,475 expenditure would bring the remaining available balance in this account to \$17,664.

**CONTACT NAME:** Liz Grans

**PHONE/EMAIL:** 760-924-1738 / lgrans@mono.ca.gov

**SEND COPIES TO:**

lgrans@mono.ca.gov

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p>Click to download</p> <p> <a href="#">Staff Report</a></p>
---

History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
7/2/2024 9:28 AM	County Counsel	Yes
7/2/2024 8:20 AM	Finance	Yes
7/2/2024 10:08 AM	County Administrative Office	Yes



# MONO COUNTY

## ECONOMIC DEVELOPMENT Department

---

P.O. BOX 603, MAMMOTH LAKES, CALIFORNIA 93546  
(760) 924-1680

---

Liz Grans  
Economic Development Manager  
Lgrans@mono.ca.gov  
760-924-1738

---

### STAFF REPORT

SUBJECT: Fish and Game Fine Fund Expenditure

BACKGROUND: Staff received two applications for the Mono County Fish and Game Fine Fund Local Program Funding. Clean Up The Lake has requested \$21,475 to complete underwater clean-up efforts at Convict Lake and perform pilot research (four dives over two days to assess litter) at Virginia Lakes. Wildcare Eastern Sierra has requested \$5,000 to support operating costs for wildlife rehabilitation.



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

# REGULAR AGENDA REQUEST

Print

**MEETING DATE** July 9, 2024

**Departments: Elections**

**TIME REQUIRED** 10 minutes

**SUBJECT** Election Update

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Queenie Barnard, Clerk-Recorder-  
Registrar

## AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on the November 5, 2024, General Election.

## RECOMMENDED ACTION:

None, informational only. Provide any desired direction to staff.

## FISCAL IMPACT:

None.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 7609325534 / qbarnard@mono.ca.gov

## SEND COPIES TO:

## MINUTE ORDER REQUESTED:

YES  NO

## ATTACHMENTS:

Click to download
<a href="#">Staff Report</a>
<a href="#">Presentation</a>

## History

Time	Who	Approval
7/2/2024 5:00 PM	County Counsel	Yes
7/2/2024 12:37 PM	Finance	Yes
7/5/2024 8:00 AM	County Administrative Office	Yes





**CLERK – RECORDER – REGISTRAR  
CLERK OF THE BOARD OF SUPERVISORS  
COUNTY OF MONO**

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517 • (760) 932-5530

[ClerkRecorder@mono.ca.gov](mailto:ClerkRecorder@mono.ca.gov) • [Elections@mono.ca.gov](mailto:Elections@mono.ca.gov) • [BOS@mono.ca.gov](mailto:BOS@mono.ca.gov)

July 9, 2024

**To:** Honorable Chair and Members of the Board of Supervisors

**From:** Queenie Barnard, Clerk-Recorder-Registrar

**Re:** Election Update

**Discussion:**

A General Election will be held on November 5, 2024, at which the following offices are to be filled:

- US President
- US Senator (partial term)
- US Senator (full term)
- US Representative, 3<sup>rd</sup> Congressional District
- State Assemblymember, 8<sup>th</sup> District
- Any local offices and ballot measures as provided by law

The Candidate filing period for the November 5, 2024, General Election is July 15, 2024 through August 9, 2024. If an incumbent does not file by August 9, the filing deadline is extended to August 14.

The Elections Office will be presenting a two-part Election Education Series to the Board of Supervisors and public in August and October 2024.

**Election Education Series**

August 20, 2024:

- Voter Registration and General Election Voting

October 1, 2024:

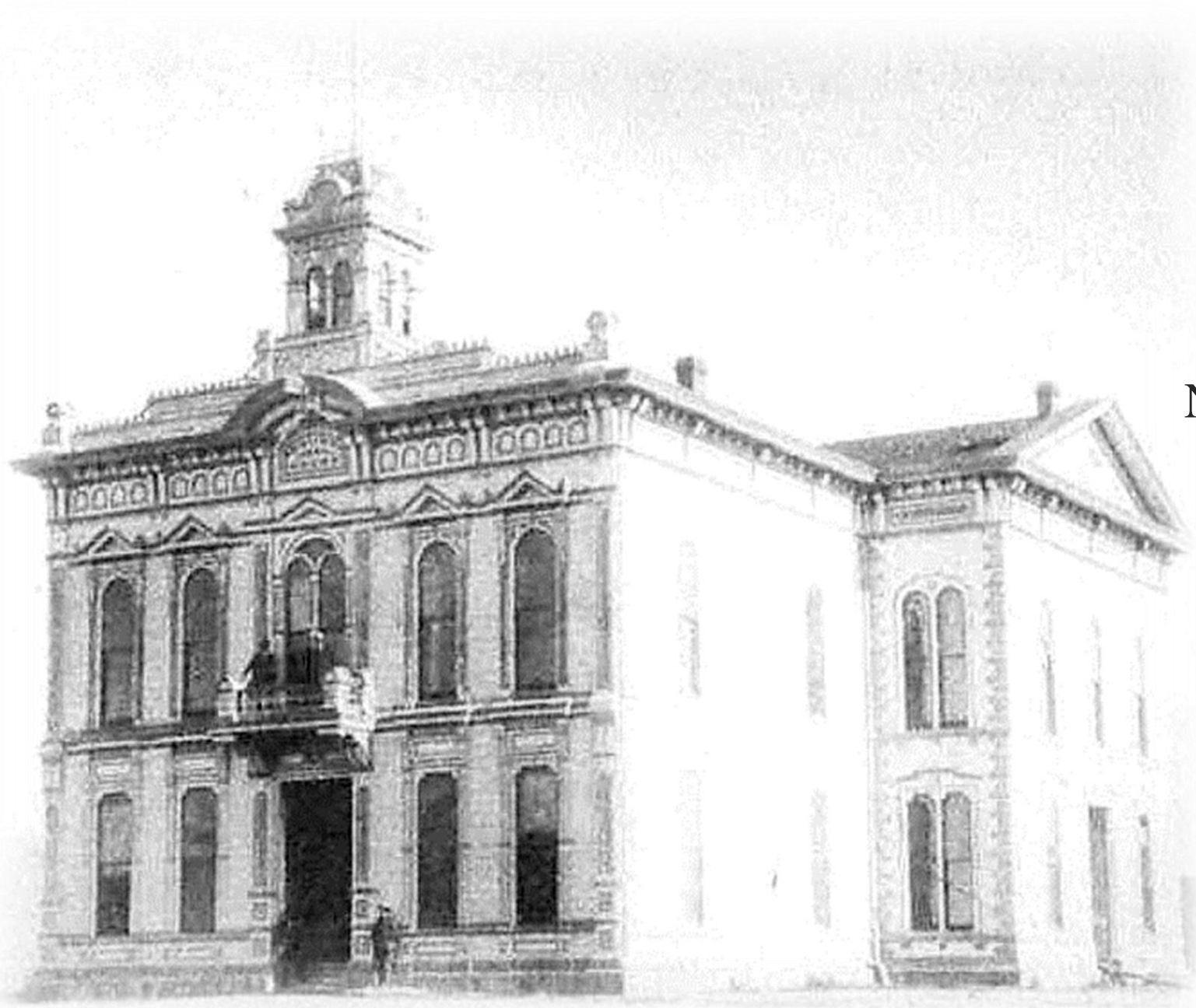
- Voting In Person at a Poll Place vs Voting by Mail
- Election Technology, Security, and Observers
- Results, Canvass/Certification, Recounts, and Fraud Prevention

Please contact me if you have any questions. Thank you.

Queenie Barnard  
Clerk-Recorder-Registrar  
760-932-5534  
[qbarnard@mono.ca.gov](mailto:qbarnard@mono.ca.gov)

Attachment:

1. Presentation



# Election Update

November 5, 2024, General Election



# November 5, 2024, General Election

---

A General Election will be held on November 5, 2024, at which the following offices are to be filled:

- US President
- US Senator (partial term)
- US Senator (full term)
- US Representative, 3rd Congressional District
- State Assemblymember, 8th District
- Any local offices and ballot measures as provided by law



# November 5, 2024, General Election

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Examples of local offices and measures that may appear on the November 5, 2024, ballot:

- Town of Mammoth Lakes Council Member (*confirmed*)
- Eastern Sierra Unified School District Board Member
- Tri-Valley Groundwater Management District Board Member
- MUSD Bond Measure (*confirmed*)
- MLFPD Parcel Tax Measure
- TOML Transient Occupancy Tax Measure
- County Transient Occupancy Tax Measure



# Elections Code §10002

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Pursuant to Elections Code §10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election and the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district.

A Resolution template was created that a District may use to Order an Election, Request County Elections to Conduct the Election, Request Consolidation of the Election, and Specifications of the Election Order.



# Elections Code §10403

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Pursuant to Elections Code §10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election (August 9, 2024), file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot.



# Candidate Filing Period

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Candidate Filing Period: **July 15 – August 9, 2024**

Candidate Filing Period Extension: **August 10 – 14, 2024**

If the number of candidates does not exceed the number of available elective offices, the supervising authority (Board of Supervisors) shall appoint to the office or offices the person or persons who have filed declarations of candidacy [EC §10515(a)]. If no person files a declaration of candidacy, the supervising authority shall appoint any person to the office who is qualified on the date when the election would have been held. The person appointed shall qualify and take office and serve exactly as if elected at a general district election for the office [EC §10515(b)].



# Election Education Series

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Election Education Series Part 1	August 20, 2024	<ul style="list-style-type: none"><li>• Voter Registration and General Election Voting</li></ul>
Election Education Series Part 2	October 1, 2024	<ul style="list-style-type: none"><li>• Voting In Person at a Poll Place vs Voting by Mail</li><li>• Election Technology, Security, and Observers</li><li>• Results, Canvass/Certification, Recounts, and Fraud Prevention</li></ul>





# November 5, 2024, General Election Key Dates

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**October 7, 2024:** Ballots are mailed to every registered voter

**October 8, 2024:** Ballot drop boxes are opened throughout the State of California

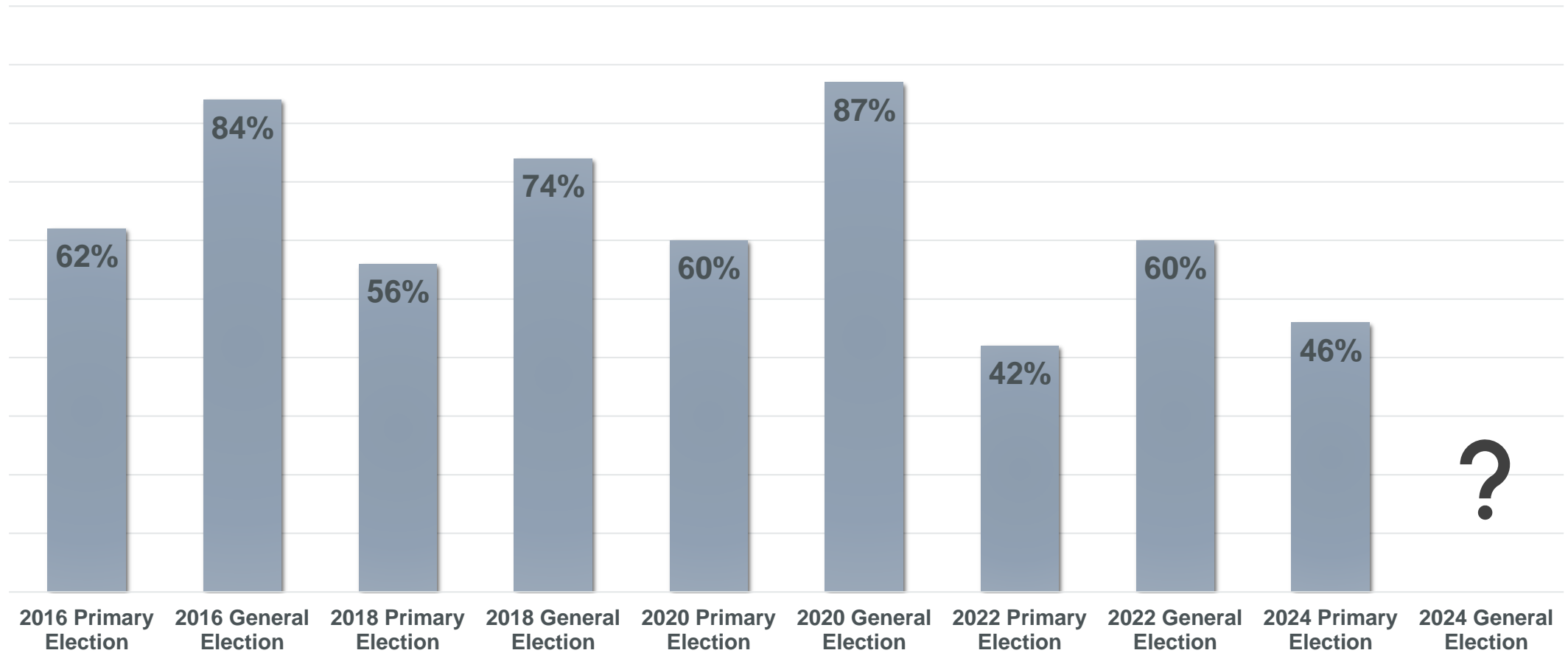
**November 5, 2024:** Election Day (Polls Open 7 AM - 8 PM)

**November 22, 2024:** Registrar of Voters to certify election results



# Voter Turnout in Mono County

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# California Trusted Information

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Mono County and the Secretary of State's Office is committed to ensuring that elections are free, fair, safe, secure, accurate, and accessible. Misinformation and disinformation continues to confuse voters and sow distrust in the electoral process. The Secretary of State's Rumor Control page is designed to provide clear and accurate information in response to some of the most widespread rumors about elections.

[www.sos.ca.gov/elections/election-cybersecurity/trusted-information](http://www.sos.ca.gov/elections/election-cybersecurity/trusted-information)



# California Trusted Information

**Reality: Voting rights are restored after a jail sentence is served.**

**Rumor:** Californians with a felony background are prohibited from voting in the state's election.

**Facts:** A person with a criminal history can register to vote if the following applies: if they are on parole, probation, mandatory supervision, under post-release community supervision, federal supervised release, or in a local detention facility. A person with a criminal history cannot vote if they are currently serving a state or federal prison term for the conviction of a felony. Once the prisoner is released, their right to vote is automatically restored and they should visit [RegisterToVote.ca.gov](https://www.register tovot e.ca.gov) or fill out a paper registration form to register to vote.

## Sources:

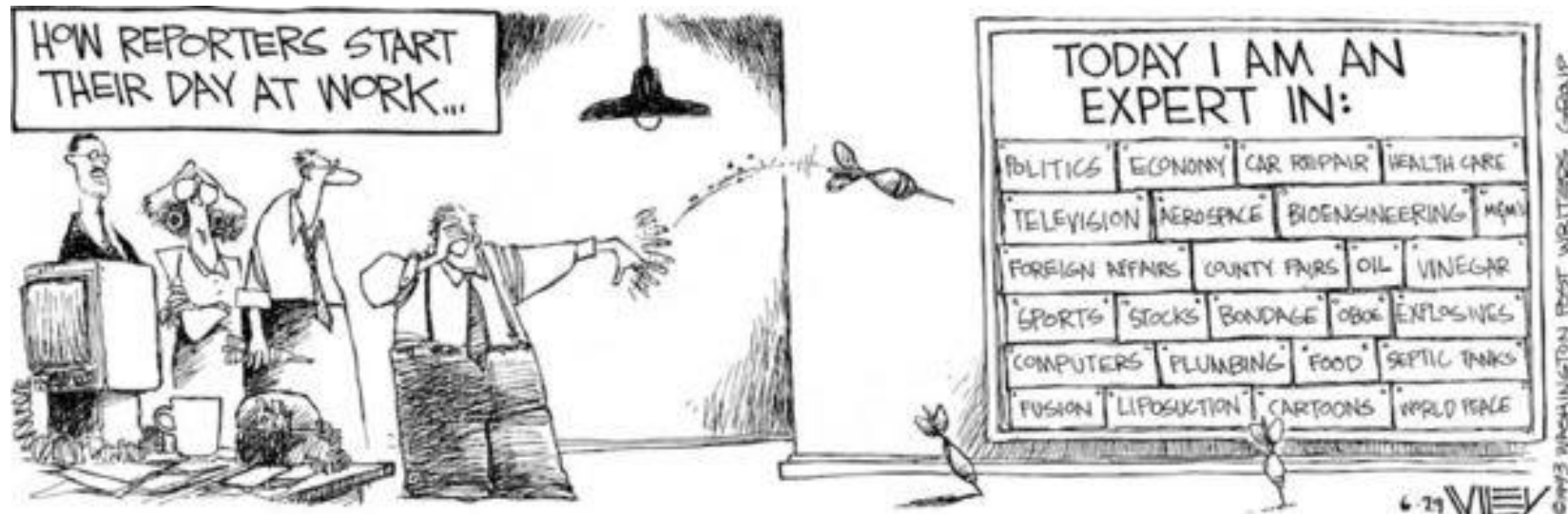
- [Voting Rights: Persons with a Criminal History](#), California Secretary of State
- [California Penal Code section 2910](#), California Elections Code
- [Restore Your Vote](#), California Secretary of State



SIMPLE. SAFE. SECURE. COUNTED.

# Misinformation / Disinformation Resources

- **Cornell University Library - Misinformation, Disinformation, and Propaganda:**  
[https://guides.library.cornell.edu/evaluate\\_news](https://guides.library.cornell.edu/evaluate_news)
- **Understanding Bias:**  
<https://newslit.org/tips-tools/understanding-bias/>
- **How to speak up without starting a showdown:**  
<https://newslit.org/tips-tools/how-to-speak-up-without-starting-a-showdown/>
- **Reliable Fact-Checking Sites:**  
[FactCheck.org](https://www.factcheck.org/)  
[PolitiFact](https://www.politifact.com/)  
[Snopes.com](https://www.snopes.com/)  
[Washington Post Fact Checker](https://www.washingtonpost.com/fact-checker/)



# Keep Up to Date on Elections!

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Visit [monocounty.ca.gov/elections](https://monocounty.ca.gov/elections) for more information.

- Candidates
- Measures
- Where to Vote
- Ways to Vote
- Election Results
- Subscribe to Election Updates



# Questions?

---

Phone: (760) 932-5537

Email: [elections@mono.ca.gov](mailto:elections@mono.ca.gov)

Website: <https://monocounty.ca.gov/elections>

Office: 74 N. School Street, Bridgeport, CA 93517

Mailing Address: PO Box 237, Bridgeport, CA 93517





**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: County Counsel; CAO**

**TIME REQUIRED** 30 minutes

**PERSONS APPEARING BEFORE THE BOARD** Emily Fox, Assistant County Counsel

**SUBJECT** Proposal to Increase the Transient Occupancy Tax Rate

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by ECM Research and Props and Measures regarding a proposal to submit an increase in the Transient Occupancy Tax rate for unincorporated Mono County to the voters in November.

**RECOMMENDED ACTION:**

None, informational only. Provide any desired direction to staff.

**FISCAL IMPACT:**

**CONTACT NAME:** Emily Fox

**PHONE/EMAIL:** 7609241712 / efox@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>

**History**

Time	Who	Approval
7/2/2024 9:32 AM	County Counsel	Yes
7/2/2024 12:39 PM	Finance	Yes
7/2/2024 3:08 PM	County Administrative Office	Yes



**County Counsel**  
Christopher L. Beck

**Assistant County Counsel**  
Emily R. Fox

**Deputy County Counsel**  
Jeff Hughes

**Temporary Staff Attorney**  
Anne L. Frievault

**OFFICE OF THE  
COUNTY COUNSEL**

*Mono County*

South County Offices  
P.O. BOX 2415  
MAMMOTH LAKES, CALIFORNIA 93546

**Telephone**  
760-924-1700

**Risk Manager**  
Jay Sloane

---

**Paralegal**  
Kevin Moss

To: Board of Supervisors

From: E. Fox

Date: July 9, 2024

Re: Proposal to Increase the Transient Occupancy Tax Rate by November Ballot Measure

**Strategic Plan Focus Area(s) Met**

A Thriving Economy    Safe and Healthy Communities    Mandated Function  
 Sustainable Public Lands    Workforce & Operational Excellence

**Discussion**

**Existing Transient Occupancy Tax and Proposal to Increase**

Mono County currently collects a transient occupancy tax (“TOT”) at 12% of the rent charged on short term rentals (Airbnb’s, hotels, cabins, etc.) in the unincorporated areas of the County. (*See* Mono County Code § 3.28.060.) TOT revenues are deposited into the general fund, which is then available for the County to direct to any of its programs, services, and improvements.

Considering growing needs in the County, particularly with respect to affordable and workforce housing, the TOT is one avenue for raising general fund revenues. It is estimated that the 3% increase in TOT will generate approximately \$1 million annually for the general fund.

**Process for Increasing the Transient Occupancy Tax**

Because the TOT is a tax, in order to adopt an increase, the Board would need to submit the measure to the voters. Specifically, the voters would consider an ordinance amending Chapter 3.28 of the Mono County Code to increase the tax rate specified in section 3.28.060 from 12% to 15%.

As a general tax, a TOT measure would need a majority vote to pass (51%). If the funds from the tax are to be restricted to a specific area or purpose, a TOT measure would qualify as a special tax and require a two-thirds vote to pass.

The County retained consultants from EMC Research and Props & Measures to conduct a survey of eligible voters to gauge the levels of public support for an increase in TOT in order to inform the Board's decision of whether to pursue placing a TOT measure before the voters in November. Representatives will be available at the July 9 meeting to present and summarize their survey and findings.

To place a TOT measure on the November ballot before the election deadline, the Board would need to adopt a resolution at its August 6<sup>th</sup> meeting calling for an election on the question of whether Mono County should adopt an ordinance amending Chapter 3.28 of the County Code to increase the TOT rate from 12% to 15% and ordering the Clerk to consolidate that election with the November General Election.

Staff seeks direction at this meeting regarding whether to bring back that resolution and proposed ordinance.

If you have any questions regarding this item, please call or email me at [efox@mono.ca.gov](mailto:efox@mono.ca.gov), (760)-924-1712.



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: Public Works**

**TIME REQUIRED** 5 minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Paul Roten, Public Works Director

**SUBJECT** Project 9646-4 Site Preparation in  
Support of the Bridgeport Jail Project.

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Public Works recently opened bids for the site preparation project, in support of the New Jail Project. One bid was received, which was much higher than the estimated cost. The County must decide whether to award the contract to the apparent low bidder Olcesse Construction Co. of Carson City NV, or to reject all bids and re-bid the project.

**RECOMMENDED ACTION:**

Reject all bids received and direct the Public Works department to re-bid work as necessary.

**FISCAL IMPACT:**

If the Board decides to award the project to the apparent low bidder, the project will cost \$1,666,850. Available in the budget of the Criminal Justice Facility Capital Projects Fund is \$319,104. The project has local fund reserves of \$813,779. Utilizing these funds eliminates the fund balance contingency and expenditure cushion established early on in the project. The remaining amount will need to be paid from the General fund. It is uncertain how much funding is available in the General Fund given current estimates of the 2024-25 budget deficit. Other sources of funding include the County's economic stabilization reserves or defunding other funded projects. If the Board decides to reject all bids and rebid the project, a new estimate will be prepared.

**CONTACT NAME:**

**PHONE/EMAIL:** 760 709 0427 / [proten@mono.ca.gov](mailto:proten@mono.ca.gov)

**SEND COPIES TO:**

[kdodd@mono.ca.gov](mailto:kdodd@mono.ca.gov)

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p>Click to download</p> <p> <a href="#">Staff Report</a></p>
---

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
7/2/2024 9:33 AM	County Counsel	Yes
7/3/2024 6:35 AM	Finance	Yes
7/5/2024 8:00 AM	County Administrative Office	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** July 9, 2024  
**To:** Honorable Chair and Members of the Board of Supervisors  
**From:** Paul Roten, Director of Public Works  
**Subject:** New Jail – Site preparation project; reject all bids, or award contract

## **Background:**

On May 21<sup>st</sup> 2024, with the Minute Order M24-096, Board authorized the Public Works Director to advertise the New Jail - Site Preparation Project for bids. The estimated cost of the project was \$400,000.

Public Works recently opened bids for this project. Only one bid was received, and it was much higher than the estimated cost. This bid was from Olcesse Construction Co, of Carson City NV, for \$1,666,850.

## **Discussion:**

Public works staff suspects that the high cost may be due to discrepancies between the requested scope of services, and contractors' understanding of the project. Public Works staff recommends rejecting all bids, working with Jail project design professionals to revise the project specifications to increase clarity, and rebidding the project.

If you have any questions regarding this item, please contact me at (760) 709-0427.

Respectfully submitted,

Paul Roten – Director of Public Works

Attachments:



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: Public Works**

**TIME REQUIRED** 5 minutes

**PERSONS APPEARING BEFORE THE BOARD** Paul Roten, Public Works Director

**SUBJECT** Mono County Public Works Standards

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution, Adopting the Mono County Department of Public Works Standards Dated March 18, 2024 to Supersede the Department of Public Works – County Of Mono Road Improvement Standards September 1981.

**RECOMMENDED ACTION:**

Adopt proposed resolution. Provide any desired direction to staff.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Paul Roten

**PHONE/EMAIL:** 7607090427 / proten@mono.ca.gov

**SEND COPIES TO:**

Paul Roten

Kalen Dodd

Chad Senior

Sean Robison

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Mono County Standards Resolution</a>
<a href="#">Mono Co Standards 2024</a>

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
7/2/2024 9:30 AM	County Counsel	Yes
7/2/2024 8:09 AM	Finance	Yes
7/2/2024 10:10 AM	County Administrative Office	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

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POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • Fax 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

Date: July 9, 2024

To: Honorable Chair and Members of the Board of Supervisors

From: Paul Roten, Public Works Director

Re: MONO COUNTY DEPARTMENT OF PUBLIC WORKS STANDARDS  
dated March 18, 2024

**Background:**

In 1981, Mono County determined that road standards were needed. In September of 1981 the board adopted standards as resolution 81-154.

**Discussion:**

Since 1981, there have been numerous changes including the development of a general plan that guides construction of roadways in Mono County. Further the Public Works department does work related to drainage analysis, trail development, landscape review and utilities. To meet growing demands and provide better guidance to both the Mono County Public Works Team and to Private parties developing properties, this new set of standards was developed. The 2024 Standards were funded by the overall work program through the Local Transportation Commission.

Please contact me at 760-709-0427 if you have any questions regarding this item.

Respectfully submitted,

Paul Roten  
Public Works Director

Attached:  
Resolution  
2024 PW Standards





R24-\_\_

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
ADOPTING THE MONO COUNTY DEPARTMENT OF PUBLIC WORKS STANDARDS  
DATED MARCH 18, 2024  
TO SUPERCEDE THE DEPARTMENT OF PUBLIC WORKS – COUNTY OF MONO ROAD  
IMPROVEMENT STANDARDS SEPTEMBER 1981**

**WHEREAS**, Mono County, by and through the Department of Public Works, develops, reviews, and approves the plans and specifications for construction of roads and land improvements.

**WHEREAS**, public works standards will set forth minimum road standards to conform with the General Plan in Mono County.

**WHEREAS**, in an effort to standardize and modernize policy language surrounding land development in Mono County, including but not limited to drainage design, driveways, utilities, trail design and landscape.

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO FINDS AND RESOLVES** that:

**Section One:** the 2024 Mono County Public Works Standards attached hereto as an exhibit are hereby approved and adopted as a policy of Mono County.

**Section Two:** The Policies adopted by this resolution shall supersede and replace the September 1981 Department of Public Works, County of Mono, Road Improvement Standards – September 1981 which was adopted by Resolution No. 81-154.

**PASSED, APPROVED and ADOPTED** this 9th day of July, 2024, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN::**

\_\_\_\_\_  
John Peters, Chair  
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
County Counsel



DEPARTMENT OF  
PUBLIC WORKS  
STANDARDS

March 18, 2024 Edition

MONO  
COUNTY

*This page left intentionally blank  
(for two sided printing purposes)*

## Mono County Department of Public Works Standards

Prepared by: Paul Roten, P.E. Director of Public Works    Signature and Stamp:  
Date: March 18, 2024

This stamp and signature denotes that each page in this "Mono County Department Public Works Standards" that is signed by me and dated on March 18, 2024 has been prepared by and under my direction.



## Mono County Department of PW Standards - Amendment 1

Prepared by: \_\_\_\_\_ Signature and Stamp: \_\_\_\_\_

Date: \_\_\_\_\_

Standards Amended: \_\_\_\_\_

## Mono County Department of PW Standards - Amendment 2

Prepared by: \_\_\_\_\_ Signature and Stamp: \_\_\_\_\_

Date: \_\_\_\_\_

Standards Amended: \_\_\_\_\_

## Mono County Department of PW Standards - Amendment 3

Prepared by: \_\_\_\_\_ Signature and Stamp: \_\_\_\_\_

Date: \_\_\_\_\_

Standards Amended: \_\_\_\_\_

## Mono County Department of PW Standards - Amendment 4

Prepared by: \_\_\_\_\_ Signature and Stamp: \_\_\_\_\_

Date: \_\_\_\_\_

Standards Amended: \_\_\_\_\_



Mono County  
Public Works  
73 N. School Street  
Bridgeport, CA 93517

# Public Works Standards Signatures and Amendments

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1. These standards shall apply to all public and private projects including but not limited to public works, private roads, and grading design in Mono County; all of which is subject to review by the Public Works Director.
2. These standards are not a substitute for engineering knowledge, experience, and judgement.
3. These standards do not impose a standard of conduct or duty to the public. Instead, the methods and procedures contained in this manual should be reviewed by the engineer using them to determine applicability to the project on which they are working.
4. Modifications or deviations from these standards require written approval of the Public Works Director.
5. When a standard is referenced, the current version of that standard is intended unless noted otherwise. Use of standards other than the current version require written approval of the Public Works Director.
6. Any conditions of the Mono County General Plan or Mono County Municipal Codes in their latest update shall rule over any standard included herein.



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## APPLICABILITY

PUBLIC WORKS  
DIRECTOR APPROVAL

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DATE 2024 MAR 18

STANDARD PLAN

i

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(for two sided printing purposes)*

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## 000 General

001 General Requirements

010 Abbreviations and Definitions

011 Symbols

020 Construction Requirements

021 Earthwork Requirements

024 Concrete (and slurry)

025 Pavement Standards

030 Crack Seal [materials and installation standard] (RESERVED)

031 Slurry Seal [for asphalt] (RESERVED)

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## 100 Streets, Sidewalks, Driveways and Parking

101 Road Design Standards

102 Minimum Road Design Standards Table

103 Pavement and Base Thickness Design Standards

104 Policy for Development - Sub-standard Roads

110 Road Cross Sections

112 Roadway Connections [Reserved]

120 Concrete Curb and Gutter

125 Cross Gutter

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140 Sawcut For Added Pavement

170 Driveway Geometrics

171 Residential Driveway Standards

172 Commercial Driveway Standards

181 Parking Design Standards

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## 200 Utilities

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- 220 Trench within Street or Road – Paved
- 221 Trench outside paved area
- 222 Directional Drilling and Boring [Reserved]

230 Pipe Anchors and Backfill Stabilizers

241 Manhole and Utility Collars

### **300 Drainage**

300 General Reference for Drainage

310 Hydrology

320 Hydraulics

350 Storm Drain Trench

332 Culverts Standards [Reserved]

360 Storm Drain Collar

370 Typical Cobble Swale

360 Arizona Crossing (RESERVED)

### **400 Striping, Signs, Lights and Appurtenances**

401 General Striping and Signage Notes (RESERVED)

410 Street Name Signs

### **500 Erosion Control and Landscape**

500 General Water Quality Control

510 Eastern Sierra Plant List

### **600 Bike Paths**

600 General Bike Path (all to conform to the toml specs/standards)

610 Multi-Use Path (make narrower than toml)

630 Soft Surface Trails (usfs standards? Can I adopt through these standards?)



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## **700 Miscellaneous Facilities**

701 Miscellaneous Facilities General

(Items within this section or not otherwise included in these standard specifications for inclusion in the roadway must be specifically approved in writing by the Public Works Department prior to construction)

710 Monument Well

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## **800 Traffic Calming**

801 Traffic Calming General

810 Traffic Calming Strip



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DEPARTMENT OF  
PUBLIC WORKS  
STANDARDS

SECTION 000  
GENERAL

MONO

C O U N T Y

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## 001 General Requirements

### A General

1. All work shall be performed in accordance with these standards, the Caltrans Standard Specifications (CSS), and the Standard Specification for Public Works Construction (SSPWC) published by Committee of Public Works Standards, Incorporated. In the event of conflict, the order of precedence shall be project specific requirements approved by the county over these standards over Caltrans standards over Public Works standards.
2. General materials shall conform to current State of California Department of Transportation (Caltrans) Standard Specifications. Specifications not covered in Caltrans Standard Specifications shall conform to the Standard Specifications for Public Works Construction published by Public Works Standards, Incorporated.
3. Formation of assessment district to provide for construction of improvements as a financing tool shall also include a maintenance district.
4. These standards are provided to give general guidance and do not include every condition or every requirement.
5. Developers are responsible for any liability caused by their work in Mono County.

### B Improvement Plans

1. All improvement plans and specifications shall be prepared by, or under the direction of, and signed by, a Civil Engineer licensed in the State of California (hereinafter called the "Engineer of Record"). The improvement plans shall be subject to the review and approval of the County Director of Public Works or assignee, prior to the construction of improvements.
2. Road drainage concerns shall receive design consideration as shown herein and as approved by the Department of Public Works. Road drainage shall be addressed on all improvement plans, and shall, as a minimum include such drainage provisions as are included on the applicable standard drawings attached hereto.
3. The developer shall provide adequate right-of-way and shall improve any offsite roads, required for the development, to the requirements specified in these standards. Adequate right-of-way is defined as right-of-way of sufficient width to contain the entire road prism including cut and fill slopes and the minimum as defined elsewhere herein.



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# GENERAL

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## 001-1

## **C Road**

1. These standards shall apply to all road improvements required under the provisions of the Mono County Code and are adopted by reference as though contained wholly therein. All Mono County Code provisions relative to this document shall apply as though contained wholly herein except this document shall take precedent over conflicts.
2. The design, layout, and other aspects of road improvements shall conform to these improvement standards, general or specific plans, and in all cases shall provide for the advantageous development of the general planning area within which the improvement lies.
3. If the roads constructed are to remain private, then a maintenance entity shall be formed to ensure continued maintenance on the road system as approved by the County Board of Supervisors. The entity shall be formed in accordance with the Standard Maintenance Agreement on file with the Department of Public Works. The proponent may be required to annex to an adjacent existing maintenance entity.
4. In situations where the County determines that incremental road improvement should be deferred or supplemental road improvement is necessary, the developer shall be required, as a condition to project approval, to enter into a mitigation agreement. Such agreements shall provide for contributions of funds equal to the estimated cost of the incremental improvements deferred, such funds to be deposited in an interest-bearing account in the name of the road involved; or, in cases where supplemental improvements are required, the County may enter into a reimbursement agreement with the developer installing such supplemental improvements.
5. General road design shall conform to the current American Association of State Highway and Transportation Officials (AASHTO) publication A Policy on Geometric Design of Highways and Streets.
6. When roads are constructed to county standards, they are eligible for consideration by the Board of Supervisors to accept them for maintenance by the County.

## **D Signage and Traffic Control**

1. Work shall be done in conformance with the most recent version of the Manual of Uniform Traffic Control Devices (MUTCD) State of California.

## **E Americans with Disabilities Act**

1. Work shall conform with requirements of the Americans with Disabilities Act (ADA) and ADA Standards for Accessible Design.

## **F Caltrans ROW**

1. Mono County has no jurisdiction over construction in the Caltrans ROW.
2. Work in Caltrans right of way requires a permit from Caltrans.
3. Work can only begin after required permit has been obtained.



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## **G CEQA**

1. Prior to any construction, work must be verified to conform with CEQA

## **H Clean Water Act**

1. All work must be done in conformance with the Clean Water Act.
2. In Mono County and outside the incorporated Town of Mammoth Lakes, typical construction projects 1 acre and above will need to prepare NOI (Notice of Intent) with the State Water Quality Control Board and prepare a SWPPP (Storm Water Pollution Prevention Plan) specifically for the project. This information must be uploaded to SMARTS (Stormwater Multiple Application and Report Tracking System).
3. The California Water Board is the Permitting Agency. Lahontan RWQCB (regional water quality control board) is the contact for Mono County.

## **I Great Basin Unified Air Quality Control Board**

Some projects require permits from the Great Basin Unified Air Quality Control Board (GBUAQCB). For those projects, work shall be done in conformance with said permits and contractor shall work directly with the GBUAQCB.

## **J FEMA Flood Zones**

An Elevation Certificate may be required for construction within a FEMA flood Zone.

1. Floodway – always applicable No-Rise required
2. Zone AE – applicable when over 50% improvements or remodel, cumulative
3. Zone A – may be required to determine elevations
4. Zone D – No specific requirements, but there could be flood hazards and could be included in FEMA SFHA area in future.

## **K Wetlands**

Work within wetlands may require permits from:

- Lahontan Regional Water Quality Control Board (RWQCB)
- California Department of Fish and Wildlife
- Army Corp of Engineers.



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# GENERAL

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## 001-3



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(for two sided printing purposes)*

## Definitions

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Bidder	any individual, firm, partnership, corporation, or combination thereof, submitting a proposal for the work contemplated, acting directly or through a duly authorized representative.
County	the County of Mono, a political subdivision of the the State of California.
Department	Public Works Department, County of Mono.
Director	Director of Public Works Department, or designee.
Due notice	a written notification, given in due time, of a proposed action where such notification is required by the contract to be given a specified interval of time (usually 48 hours or two working days) prior to the commencement of the contemplated action.
Engineer	the county representative including Resident Engineer and Public Works Director or their designees, acting within the scope of the particular duties entrusted to them.
Engineer of Record	the design engineer, engineer responsible for the signing of plans will also set direction of design process.
Laboratory	the laboratory authorized by the county to test materials and the work.
Prompt	the briefest interval of time required for a considered reply, including time required for approval of a governing body.
Proponent	Owner, developer, contractor or other entity under contract with or requiring approval of Mono County Department of Public Works
State	the State of California.
Board	the Mono County Board of Supervisors, the governing body of the county.
Work	Activities included in contract, permit, or other instrument administered by Mono County Department of Public Works.
Working days	a working day is defined as any day, except Sundays, legal holidays and days when work is suspended by the engineer, as provided in section 8 of the CSS.



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## DEFINITIONS

PUBLIC WORKS  
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DATE 2022 NOV 16

STANDARD PLAN

**010-1**

## ABBREVIATIONS

(ALSO REFER TO SECTION 1 OF THE CSS AND ABBREVIATIONS OF CALTRANS STANDARD PLANS. IF ABBREVIATIONS ARE USED THAT ARE NOT INCLUDED HERE, IN SECTION 1 OF THE CSS OR IN THE CALTRANS STANDARD PLANS, THEN SAID ABBREVIATIONS SHALL BE INCLUDED ON PLANS.)

AC - ASPHALT CONCRETE	EL / ELEV - ELEVATION	PVC - POINT ON VERTICAL CURVE
AD - ALGEBRAIC DIFFERENCE	EOR - ENGINEER OF RECORD	POVC - POLYVINYL CHLORIDE
AGC - ASSOCIATED GENERAL CONTRACTORS OF AMERICA	EP - EDGE OF PAVEMENT	PVI - POINT OF VERTICAL INTERSECTION
AGG - AGGREGATE	EQ - EQUIVALENT	PVMT - PAVEMENT
APWA -AMERICAN PUBLIC WORKS ASSOCIATION	EX - EXISTING	RCP - REINFORCED CONCRETE PIPE
ASA - AMERICAN STANDARD ASSOCIATION	EVCE - END VERTICAL CURVE ELEVATION	REQMT'S - REQUIREMENTS
ASTM - AMERICAN SOCIETY FOR TESTING AND MATERIALS	EVCS - END VERTICAL CURVE STATION	ROW - RIGHT OF WAY
BC - BEGIN CURVE	FF - FINISHED FLOOR	RR - RAILROAD
BM - BENCH MARK	FG - FINISHED GRADE	SD - STORM DRAIN
BOC - BACK OF CURB	FH - FIRE HYDRANT	SDN - SUBDRAIN
BVCE - BEGIN VERTICAL CURVE ELEVATION	FL - FLOWLINE	SDMH - STORM DRAIN MANHOLE
BVCS - BEGIN VERTICAL CURVE STATION	FM - FORCE MAIN	SL - SEWER LATERAL
CFS - CUBIC FEET PER SECOND	FPS - FIRE PROTECTION SERVICE	SQ.FT. / SF - SQUARE FEET
CL - CENTERLINE	FPS - FEET PER SECOND	SS - SANITARY SEWER
CMP - CORRUGATED METAL PIPE	FS - FINISHED SURFACE	SSMH -SANITARY SEWER MANHOLE
CMP - CONSTRUCTION MANAGEMENT PLAN	GB - GRADE BREAK	SSPWC STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, CURRENT EDITION, PREPARED BY SO CAL CHAPTERS OF AGC AND APWA
CMU - CONCRETE MASONRY UNIT	GP - GATE POST	STA - STATION
CO - CLEAN OUT	H - HEIGHT	STND - STANDARD
CONC. - CONCRETE	HMA - HOT MIX ASPHALT	SWPPP STORM WATER POLLUTION PREVENTION PLAN
CPP - CORRUGATED PLASTIC PIPE	HP - HIGH POINT	TBM - TEMPORARY BENCH MARK
CS - CRAWL SPACE	HDPE - HIGH DENSITY POLYETHYLENE	TC - TOP OF CURB
CSP - STATE OF CALIFORNIA DOT STANDARD PLANS, MOST RECENT EDITION	I.FT. - INVERT ELEVATION	TF - TOP OF FOOTING
CSP - CORRUGATED STEEL PIPE	INTX - INTERSECTION	TG - TOP OF GRATE
CSS - STATE OF CALIFORNIA DOT STANDARD SPECIFICATIONS, MOST RECENT EDITION	INV - INVERT	COUNTY - COUNTY OF MONO
CU. FT / CF - CUBIC FEET	JMF - JOB MIX FORMULA	TW - TOP OF WALL
CY - CUBIC YARDS	LF - LINEAR FEET	TYP - TYPICAL
DI - DROP INLET	LP - LOW POINT	UG - UNDERGROUND
DIA - DIAMETER	MAT'L - MATERIALS	VC - VERTICAL CURVE
DIP - DUCTILE IRON PIPE	MJ - MECHANICAL JOINT	VLT - VAULT
EC - END CURVE	NEC - NATIONAL ELECTRIC CODE	VCP - VITRIFIED CLAY PIPE
EG - EXISTING GROUND	NIC - NOT IN CONTRACT	WL - WATER LATERAL
	NTS - NOT TO SCALE	WS - WATER SERVICE
	OC - ON CENTER	
	PCC - PORTLAND CEMENT CONCRETE	
	POCC - POINT ON COMPOUND CURVE	
	PERF - PERFORATED	
	PL - PROPERTY LINE	
	PP - POWER POLE	
	P.U.E. - PUBLIC UTILITY EASEMENT	



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PUBLIC WORKS  
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## ABBREVIATIONS

*[Signature]*

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STANDARD PLAN

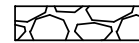
010-2

DESCRIPTION

EXISTING

PROPOSED

AGGREGATE



AC PAVING



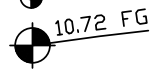
AIR VACUUM AND  
RELEASE VALVE



ANCHOR/GUY WIRE



BENCHMARK



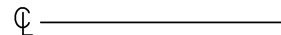
BLOW OFF ASSEMBLY



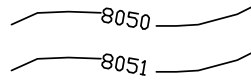
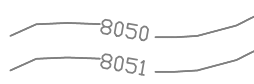
CATCH BASIN/INLET



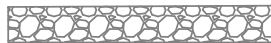
CENTERLINE



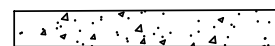
CONTOURS  
INDEX  
INTERMEDIATE



COBBLE SWALE



CONCRETE



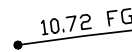
CUT SLOPE



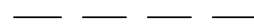
DROP INLET



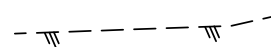
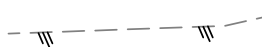
ELEVATION @  
FINISHED GRADE



EASEMENT LINE



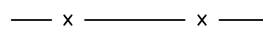
EDGE OF PAVEMENT



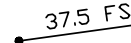
ELECTRIC  
TRANSFORMER



FENCE



FINISHED SURFACE ELEV



FILL SLOPE 3:1 MAX.



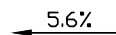
FIRE HYDRANT



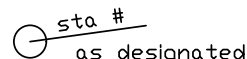
GRADE BREAK



GRADE RATE



MANHOLE



IF SYMBOLS ARE USED THAT ARE NOT INCLUDED HEREOR IN THE CALTRANS STANDARD PLANS, THEN SAID SYMBOLS SHALL BE INCLUDED ON PLANS.



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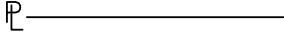
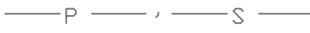
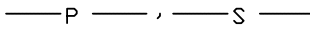



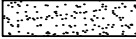

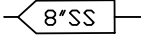

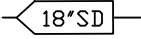

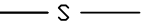












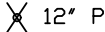
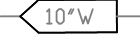
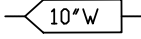





PUBLIC WORKS  
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# SYMBOLS

STANDARD PLAN

011-1

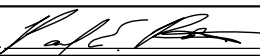
<u>DESCRIPTION</u>	<u>EXISTING</u>	<u>PROPOSED</u>
MONUMENT		
POWER POLE		
PROPERTY LINE		
GAS LINE		
ROCK WALL		
SAND		
SANITARY SEWER w/SIZE & DIRECTION INDICATOR		
STORM DRAIN w/SIZE & DIRECTION INDICATOR		
SEWER LATERAL		
SIGN		
STREET LIGHT (LUMINAIRE)		
TRAFFIC SIGNAL		
TREE - DECIDUOUS		
TREE - EVERGREEN		
TREE SIZE AND TYPE		
TREE TO BE REMOVED		
WATER LINE		
WATER VALVE		
WATTLES		
REVISION AND REVISION NUMBER		

IF SYMBOLS ARE USED THAT ARE NOT INCLUDED HEREOR IN THE CALTRANS STANDARD PLANS, THEN SAID SYMBOLS SHALL BE INCLUDED ON PLANS.



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## 020 Construction Requirements

### A General

1. Notify the county's representative and all other interested parties at least 48 hours prior to the start of work.
2. Notify underground service alert at least 48 hours prior to commencing construction with a request that utility owners mark or otherwise indicate the location of their facilities. Also notify all appropriate utility companies
3. Pothole utilities at crossings and tie-ins prior to excavation work.
4. Obtain all require permits prior to beginning construction.
5. Except for implementation of erosion control plan, do not start work until pre- construction meeting with county staff has occurred.
6. Comply with additional terms of county encroachment permit, grading permit, other agency permit, or other utility company or district permit as required.
7. Control dust nuisance by cleaning, sweeping, and sprinkling with water and using dust fences or other methods as directed by the county's representative throughout the construction operation. Moisten all exposed soil surfaces as required to avoid nuisance conditions and inconveniences for local residents and travelers of nearby roadways. Make sufficient water trucks available for dust control purposes.
8. Bring any evidence of the historical (generally over 50 years) presence of man found during construction to the attention of the Mono Public Works Department and stop construction until further notice.
9. Promptly clean up areas adjacent to work of all debris.

### B Control of Work

1. Limit construction to 7:00 am to 8:00 pm Monday through Saturday unless authorized by county.
2. Flag the limits of construction prior to start of construction to prevent damage to vegetation and disturbance to soils outside of the area of construction.
3. Conduct operations as to offer the least possible obstruction and inconvenience to the public and have under construction no greater length or amount of work than can reasonably be prosecuted.
4. Maintain convenient access to driveways, houses, and buildings along the line of work at all times.
5. Close no more than one crossing or intersecting street or road at any one time.



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## CONSTRUCTION REQUIREMENTS

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**C Safety**

1. In accordance with generally accepted construction practices, be solely and completely responsible for conditions of the job site, including safety of all persons and property during performance of the work.
2. Comply with all state, federal, and other laws, rules, regulations, and orders relating to safety of workers and all others including the issuance of personal protective equipment.
3. Conduct all grading operations in accordance with the County of Mono ordinances and standards and in conformance of California Department of Industrial Relations, Division of Industrial Safety.
4. Comply with all requirements of general OSHA standards for the protection of workmen and the general public including obtaining OSHA permits for trenches over 5 feet deep.
5. Prepare a worker protection plan and submit to the county for approval for all excavations greater than 4 feet.
6. Storage and handle explosives in accordance with the provisions of Division II, part I, of the California Health and Safety Code and all other applicable federal, state, county, and local codes and regulations.
7. Drill and blast only under the direction of licensed personnel. Take all precautions necessary for the protection of life and property during blasting operations and give adequate warning to workers, inspectors, and property owners that blasting is in progress.
8. Notify the county prior to blasting.

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**D Miscellaneous:**

1. Revegetate or landscape all cut and fill slopes to prevent erosion.
2. Do not exceed a steepness of 3:1 (3 feet horizontal to 1 foot vertical) on cut and fill slopes shall not exceed, unless otherwise noted.
3. Stockpile topsoil and spread evenly to a depth of 4 inches minimum over slopes and disturbed areas then apply seed.
4. Stabilize seeded slopes by installation of an erosion control blanket, "North American Green SC150", geotextiles, jute matting or approved equal, secured per manufactures recommendations.
5. Exercise due care to avoid injury to existing improvements or facilities, utility facilities, adjacent property, trees and vegetation not to be removed.
6. Repair all damage you cause to public streets, including haul routes, alleys, sidewalks, curbs, or street furnishings, or to private property at your sole expense and to the satisfaction of the county's representative.



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## CONSTRUCTION REQUIREMENTS

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**E Materials**

1. Design, supply, and install signs and signposts in conformance with the standards within section 300.
2. Design and install traffic stripes and pavement markings in conformance with Caltrans standards and the CA MUTCD.

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**F Inspection**

1. Notify Mono County 48 hours in advance for inspection of:
  - traffic control
  - shoring
  - concrete forms
  - concrete placement
  - rebar placement
  - subgrade
  - final grade - base course
  - light pole footings and anchor bolts prior to concrete pour
  - utility installations prior to backfill
  - additional items as determined by county
2. Conduct soils testing using a state-approved independent testing laboratory

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**G Engineering Certification**

1. Prepare all improvement plans including the specific details and specifications thereof by, or under the direction of, and signed by, a civil engineer licensed in the State of California for review and approval of the Mono County Public Works Director prior to construction of the improvements.

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**H Shop Drawings and Submittals**

1. In general, shop drawings and submittals shall be provided to the county in conformance with project plans and specifications.
2. In projects where not specified, provide submittals as requested to the county at least 5 days prior to material use for items such as the following:
  - class 2 base
  - concrete
  - asphalt paving / mix design
  - street lights
  - electrical
  - drainage components
  - signage



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**A. SPECIFICATIONS FOR BACKFILL AND DENSIFICATION**

Where specific recommendations have not been prepared by a geotechnical investigation the following shall apply:

For trenches, backfill shall be considered as starting one foot above the pipe or conduit, or at the top of concrete bedding over the pipe or conduit. All material below this point shall be considered bedding. Rocks greater than 3 inches in any dimension will not be permitted in the backfill placed above any pipe or box wherever the trench width is 4 feet or narrower. Wherever trench widths are greater than 4 feet, rocks larger than 3 inches but less than 12 inches in any dimension will be permitted as backfill no closer than 2 feet from the top of pipe or box and 2 feet below finished pavement sub grade or within 2 feet of risers, valves, manholes, or other structures, providing the following conditions are met:

1. Backfill material shall be screened or grizzled prior to being used as backfill.
2. Rocks shall be mixed with sufficient volume of suitable soil so as to eliminate nesting of rock and voids.
3. Trenches shall be at least 4 feet wide if a compactor on the end of a track excavator boom is utilized, or at least 8 feet wide if a full sized roller is used. A full sized roller shall consist of a sheepsfoot or drum roller having metal drums or shells not less than 4 feet in diameter. Hand tamping compactors or rollers will be used to obtain compaction within 2 feet of risers, valves, manholes, or other structures, and will assist in obtaining compaction along edges of trenches. However, they will not be permitted to be used in lieu of the equipment specified if rock larger than 3 inches in any dimension is used as backfill.
4. The contractor shall demonstrate to the engineer and the testing agency that adequate compaction can be obtained with the materials, equipment, and procedures to be used.
5. The loose thickness of each layer of embankment material before compaction shall not exceed 8 inches for hand tampers and 12 inches for roller compactors.
6. If, in the opinion of the engineer and/or testing agency, the backfill soils cannot be satisfactorily tested to determine if compaction criteria is met, the testing agency or engineer, may at their option request the contractor to modify his materials and procedures so the testing can be performed or may use a method specification based on the equipment and materials being used to verify that the adequate compaction is obtained.
7. Construction shall not be performed when material is frozen or a blanket of snow prevents proper compaction.

All backfill materials shall be compacted in 8" maximum lifts to 95% of the materials maximum dry density as determined by astm d 1557-current edition. In place density shall be tested and confirmed using astm test method d 6938.



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**EARTHWORK AND TRENCH  
BACKFILL**

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**B. Mass grading backfill and densification**

1. Rocks larger than 12 inches in any dimension shall not be permitted without authorization of the engineer and only after a satisfactory method of obtaining adequate compaction has been developed and agreed to.
2. Where rocks are used in the backfill, they shall be mixed with suitable excavated materials so as to eliminate voids.
3. After placing of backfill has started, the contractor shall proceed as soon as practicable with densification. All backfill materials shall be compacted in 8" maximum lifts to 95% of the materials maximum dry density as determined by astm d 1557-current edition. In place density shall be tested and confirmed using astm test method d 6938. Backfill in non-structural areas shall be densified to at least 85% of the materials maximum dry density.

**C. Specifications for trench slurry backfill:**

1. Trench slurry backfill shall consist of a fluid, workable mixture of aggregate, 2-sack cement and water.
2. At the option of the contractor, trench slurry backfill may be used as a structural backfill for pipe, except that trench slurry backfill shall not be used as structural backfill for aluminum or aluminum coated pipe.
3. When trench slurry backfill is used for structural backfill, the width of the excavation shown on the plans may be reduced so that the side clear distance between the outside of the pipe and the side of the excavation, on each side of the pipe, is a minimum of 6 inches for pipes up to and including 42 inches in diameter or span, one foot for pipes over 42 inches in diameter or span.
4. Trench slurry backfill shall be placed only for the portion of the structural backfill below the original ground, the grading plane or the top of embankment placed prior to excavating for the pipe. Where necessary, earth plugs shall be compacted as required at each end of the pipe prior to placing backfill in a manner that will completely contain the slurry in the trench.
5. Trench slurry backfill shall be placed in a uniform manner that will prevent voids in, or segregation of, the backfill, and will not float or shift the pipe. Foreign material which falls into the trench prior to or during placing of the trench slurry backfill shall be immediately removed.
6. Backfilling or placing any material over trench slurry backfill shall not commence until at least four hours after the trench slurry backfill has been placed, except that when concrete sand is used for the aggregate and the in-place material is free draining, backfilling may commence as soon as the surface water is gone. Trench slurry backfill may be used as a substitute for aggregate base when approved in advance by the public works director.



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**EARTHWORK AND TRENCH  
BACKFILL**

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MONO COUNTY - DEPARTMENT OF PUBLIC WORKS

# AGGREGATE BASE

PUBLIC WORKS  
DIRECTOR APPROVAL:

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DATE: \_\_\_\_\_

STANDARD PLAN

## 023-1

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**A. CONCRETE USED WITHIN COUNTY RIGHT OF WAY SHALL MEET THE FOLLOWING REQUIREMENTS (UNLESS OTHERWISE SPECIFIED BY THE COUNTY):**

1. Concrete shall be in conformance with the most recent version of the California Department of Transportation Standard Specifications (CSS) section 90.
2. Portland cement concrete shall be Class 1 in accordance with Section 90, "concrete" of the CSS and min 7.1 sack type ii or 1p cement per cubic yard.
3. Aggregate used for concrete shall be non-reactive or treated in an approved manner.
4. Exposed concrete shall contain 5% + 1.0% entrained air.
5. Concrete shall contain min 15% fly ash max 25%.
6. Concrete shall be sealed with a County approved sealer.
7. Fiber mesh (polypropylene) shall be added per manufacturer's recommendations to all concrete that has a wearing surface including but not limited to curb and gutter, sidewalk, crosswalks, exposed utility rims, vaults, valley gutters, and as specified.
8. Wearing surface compressive strength shall be 5000 psi in 28 days or as approved by Public Works Director. All other concrete shall be minimum 3600 psi in 28 days or as specified on plans.
9. Concrete shall be tested for slump & air for compliance before the placement of the first truck load and every 50 yards thereafter or as directed by engineer. The contractor shall document the results and submit these and job field reports to the town on a weekly basis. In the event there is a test failure, corrective actions shall be taken to remedy the situation and the actions documented. The town shall be notified immediately. Concrete cylinders shall be taken mid first load and every 50 yards thereafter.
10. Copies of the batch tickets shall accompany the field reports and test results.



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## CONCRETE AND SLURRY STANDARDS

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**B. CONCRETE BACKFILL SLURRY WITHIN COUNTY RIGHT OF WAY SHALL MEET THE FOLLOWING REQUIREMENTS:**

1. Aggregate used shall have a minimum sand equivalent (se) of 30.0
2. At the option of the contractor, aggregate shall be either:
  - A. Selected material which is free of organic material and other deleterious substances and conforms to the following grading requirements:

<u>SIEVE SIZES</u>	<u>PERCENTAGE BY WEIGHT PASSING SIEVE</u>
1 1/2 INCH	100
1 INCH	80 - 100
3/4 INCH	60 - 100
3/8 INCH	50 - 100
NO. 4	40 - 100
NO. 100	2 - 40
NO. 200	2 - 15

- B. Commercial quality concrete sand which conforms to the following grade requirements:

<u>SIEVE SIZES</u>	<u>PERCENTAGE BY WEIGHT PASSING SIEVE</u>
3/8 INCH	100
NO. 4	95 - 100
NO. 8	80 - 100
NO. 16	50 - 85
NO. 30	25 - 60
NO. 50	10 - 30
NO. 200	2 - 15

3. MIXING:
        - A. The aggregate, cement and water shall be proportioned by weight. 188 pounds of cement (2 sack) shall be used for each cubic yard of material produced. The water content shall be sufficient to produce a fluid, workable mix that will flow and can be pumped without segregation of the aggregate while being placed. Structural concrete shall not be used.
        - B. Materials for trench slurry backfill shall be thoroughly machine mixed in a pug mill, rotary drum, or other approved mixer. Mixing shall continue until the cement and water are thoroughly dispersed throughout the material. Trench slurry backfill shall be placed within one hour after mixing or it shall be rejected.
      4. COMPRESSIVE STRENGTH:
        - A. 100 psi in 28 days.
        - B. No laboratory tests are required if the contractor uses concrete sand as aggregate. Contractor will be required to submit mix design prior to placement. The inspector will use the batch ticket as proof of the sack mix. If required, occasional compressive strength tests and aggregate gradations may be performed.
        - C. Structural concrete shall not be used as slurry backfill.
      5. PLACING
        - A. Slurry shall be placed and vibrated by mechanical means.



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# CONCRETE AND SLURRY STANDARDS

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## PAVEMENT SPECIFICATIONS

### SUBGRADE

Surface to receive hot mix asphalt must comply with the compaction and elevation tolerance specifications in the section of town standards for the material involved. Surface must be free of loose paving particles, dirt, and other extraneous material by means including flushing and sweeping.

### TACK COAT

APPLY TACK COAT:

1. To existing pavement including planed surfaces.
2. Between hot mix asphalt layers except layers placed the same day.
3. Between hot mix asphalt layers if dirt or other foreign material is present on the surface including hot mix asphalt layers placed the same day.
4. To vertical surfaces of:
  - A. CURBS
  - B. GUTTERS
  - C. CONSTRUCTION JOINTS

APPLY TO VERTICAL SURFACES WITH A RESIDUAL TACK COAT RATE THAT WILL THOROUGHLY COAT THE VERTICAL SURFACE WITHOUT RUNNING OFF.

IMMEDIATELY IN ADVANCE OF THE HOT MIX ASPHALT, APPLY ADDITIONAL TACK COAT TO DAMAGED AREAS WHERE LOOSE OR EXTRANEIOUS MATERIAL IS REMOVED.

CLOSE AREAS RECEIVING TACK TO TRAFFIC, SO AS NOT TO TRACK TACK ONTO PAVEMENT SURFACES BEYOND THE JOB SITE.

### TRANSPORTING, SPREADING, AND COMPACTING

DO NOT PAVE HOT MIX ASPHALT ON WET PAVEMENT OR FROZEN SURFACE.

CONTRACTOR MAY DEPOSIT HOT MIX ASPHALT IN WINDROWS AND LOAD IN PAVER IF:

1. Paver is equipped with a hopper that automatically feeds the screed
2. Loading equipment can pick up the windrowed material and deposit it in the paver.
3. Activities for deposit, pick-up, loading, and paving are continuous.
4. Hot mix asphalt temperature in the windrow does not fall below 260° f.

PAVE HOT MIX ASPHALT IN PROPER LIFTS CONSISTING OF 3X THE MAXIMUM NOMINAL SIZE OF THE AGGREGATE.

1. 3/4 inch aggregate lift will be 2-1/4 inch or 0.25 ft
2. 1/2 inch aggregate lift will be 1-1/2 inch or 0.15 ft
3. 3/8 inch aggregate lift will be 1-1/2 inch or 0.15 ft

CONTRACTOR MAY PAVE HOT MIX ASPHALT IN 1 OR MORE LAYERS ON AREAS LESS THAN 5 FOOT WIDE AND OUTSIDE THE TRAVELED WAY INCLUDING SHOULDERS. YOU MAY USE MECHANICAL EQUIPMENT OTHER THAN A PAVER FOR THESE AREAS. THE EQUIPMENT MUST PRODUCE A UNIFORM SMOOTHNESS AND TEXTURE.



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HOT MIX ASPHALT HANDLED, SPREAD, OR WINDROWED MUST NOT STAIN THE FINISHED SURFACE OF ANY EXISTING IMPROVEMENTS INCLUDING PAVEMENT.

**DO NOT** USE PETROLEUM SUCH AS KEROSENE OR DIESEL FUEL TO RELEASE HOT MIX ASPHALT FROM TRUCKS, SPREADERS, OR COMPACTORS.

HOT MIX ASPHALT MUST BE FREE OF:

1. SEGREGATION 2
2. COARSE OR FINE AGGREGATE POCKETS 3
3. HARDENED LUMPS

LONGITUDINAL JOINTS IN THE TOP LAYER MUST MATCH SPECIFIED LANE EDGES. ALTERNATE LONGITUDINAL JOINT OFFSETS IN LOWER LAYERS AT LEAST 6 INCHES FROM EACH SIDE OF THE SPECIFIED LANE EDGES. YOU MAY REQUEST IN WRITING OTHER LONGITUDINAL JOINT PLACEMENT PATTERNS.

UNTIL THE ADJOINING THROUGH LANE TOP LAYER HAS BEEN PAVED, DO NOT PAVE THE TOP LAYER OF:

1. SHOULDERS
2. TAPERS
3. TRANSITIONS
4. ROAD CONNECTIONS
5. PRIVATE DRIVES
6. CURVE WIDENINGS
7. CHAIN CONTROLS
8. TURNOUTS
9. LEFT TURN LANES

IF THE NUMBER OF LANES CHANGE PAVE EACH THROUGH LANE'S TOP LAYER BEFORE PAVING A CHANGING LANE'S TOP LAYER. SIMULTANEOUS TO PAVING A THROUGH LANE'S TOP LAYER, YOU MAY PAVE AN ADJOINING AREA'S TOP LAYER INCLUDING THE SHOULDERS. DO NOT OPERATE SPREADING EQUIPMENT ON ANY AREA'S TOP LAYER UNTIL COMPLETING FINAL COMPACTION.

IF HOT MIX ASPHALT (LEVELING) IS SPECIFIED, FILL AND LEVEL IRREGULARITIES AND RUTS WITH HMA BEFORE SPREADING HMA OVER BASE, EXISTING SURFACES, OR BRIDGE DECKS. YOU MAY USE MECHANICAL EQUIPMENT OTHER THAN A PAVER FOR THESE AREAS. THE EQUIPMENT MUST PRODUCE A UNIFORM SMOOTHNESS AND TEXTURE. HMA USED TO CHANGE AN EXISTING SURFACE'S CROSS SLOPE OR PROFILE IS NOT HMA (LEVELING).



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IF PLACING HOT MIX ASPHALT AGAINST THE EDGE OF EXISTING PAVEMENT, SAWCUT OR GRIND THE PAVEMENT STRAIGHT AND VERTICAL ALONG THE JOINT AND REMOVE EXTRANEIOUS MATERIAL WITHOUT DAMAGING THE SURFACE REMAINING IN PLACE. IF PLACING HOT MIX ASPHALT AGAINST THE EDGE OF A LONGITUDINAL OR TRANSVERSE CONSTRUCTION JOINT AND THE JOINT IS DAMAGED OR IS NOT PLACED IN A NEAT LINE. SAWCUT OR GRIND THE PAVEMENT STRAIGHT AND VERTICAL REMAINING IN PLACE. REPAIR OR REMOVE AND REPLACE DAMAGED PAVEMENT AT YOUR EXPENSE.

ROLLING MUST LEAVE THE COMPLETED SURFACE SMOOTH WITHOUT TEARING, CRACKING, OR SHOING. COMPLETE FINISH ROLLING ACTIVITIES BEFORE THE PAVEMENT SURFACE TEMPERATURE IS 140° F.

COMPACTION EQUIPMENT

EACH PAVING MACHINE SPREADING HMA TYPE A OR B MUST BE FOLLOWED BY THREE ROLLERS:

1. One vibratory specifically designed to compact hot mix asphalt. The roller must be capable of at least 2,500 vibrations per minute and must be equipped with amplitude and frequency controls. The roller's gross static weight must be at least 7.5 tons
2. One oscillating type pneumatic-tired roller at least 4 feet wide. Pneumatic tires must be of equal size, diameter, type, and ply. The tires must be inflated to 60psi minimum and maintained so that the air pressure does not vary more than 5psi.
3. One steel-tired, 2-axle tandem roller. The roller's gross weight must be at least 7.5 tons.

EACH ROLLER MUST HAVE IT'S OWN OPERATOR UNLESS PAVING UNDER 300 TONS AT WHICH TIME ONLY 2 WILL BE REQUIRED.

COMPACTION METHODS

TYPE A AND B HOT MIX ASPHALT

BREAKDOWN = 
$$3 \text{ COVERAGE'S OF VIBRATORY ROLLER} \\ \text{SPEED (MPH)} < \frac{\text{VIBRATIONS PER MINUTE}}{1000}$$

INTERMEDIATE = 3 COVERAGE'S OF PNEUMATIC-TIRED ROLLER < 5MPH

FINISH = 1 COVERAGE IF STEEL-TIRED ROLLER



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**PAVEMENT STANDARDS**

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SURFACE AND AIR TEMPERATURES

TAKE AMBIENT AIR TEMPERATURES IN THE SHADE

PUBLIC WORKS ENFORCES THE TEMPERATURE RESTRICTIONS

COMPACTED LAYER THICKNESS	ATMOSPHERIC		SURFACE	
	UNMODIFIED	MODIFIED	UNMODIFIED	MODIFIED
<0..15 ft	55	50	60	55
0.15-0.25 ft	45	45	50	50

HMA TYPE A AND B COMPACTION TEMPERATURES UMODIFIED, COMPLETE

1. 1<sup>ST</sup> COVERAGE OF BREAKDOWN BY 250°F.
2. BREAKDOWN AND INTERMEDIATE BY 200°F.
3. FINISH BY 140°F

CONTRACTOR RESPONSIBILITY

ACCEPTANCE OF PAVING:

CORES ARE TO BE TAKEN ONCE PER PRODUCTION DAY OR EVERY 500 TONS. EITHER A 4 OR 6 INCH CORE (AT CONTRACTOR'S DISCRETION) IS TO BE TAKEN WITHIN 5 DAYS OF BEING LAID. CORES ARE TO TESTED BY THE CONTRACTOR PER THE QUALITY CONTROL REQUIREMENTS AND RESULTS GIVEN TO THE TOWN FOR ACCEPTANCE PER THE JOB MIX FORMULA.

SMOOTHNESS WILL BE CHECKED WITH A 12 FOOT STRAIGHT EDGE AT THE DISCRETION OF THE PUBLIC WORKS DIRECTOR.

MAXIMUM DEVIATIONS ALLOWED AT THE DISCRETION OF THE PUBLIC WORKS DIRECTOR:

1. 0.01 feet parallel to centerline.
2. 0.02 feet perpendicular to centerline within a traffic lane.

TOWN MAY REQUIRE A PROFILOGRAPH IF CONTRACTOR EXCEEDS THE PRESCRIBED DEVIATIONS

JOINTS AND EDGES SHALL BE, STRAIGHT, FLUSH AND UNRAVELED IN APPEARANCE.

GENERAL:

CONTRACTOR NEEDS TO CONTROL:

1. Materials
2. Proportioning
3. Spreading and compacting
4. Finished roadway surface

CONTRACTOR DEVELOPS, IMPLEMENTS, AND MAINTAINS A QUALITY CONTROL PROGRAM THAT INCLUDES:

1. Inspection
2. Sampling
3. Testing

SUBMIT WRITTEN REPORTS WITHIN THE TIME SPECIFIED IN THE TOWN STANDARDS FOR INSPECTION AND TESTING:

1. Sampling location, quantity, time, ambient air temperature and surface temperature in the shade.
2. Testing results
3. Supporting data and results

DOCUMENT CORRECTIVE ACTIONS IF BEYOND ACTION LIMITS



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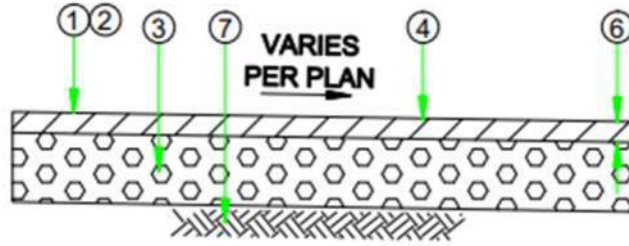
# PAVEMENT STANDARDS

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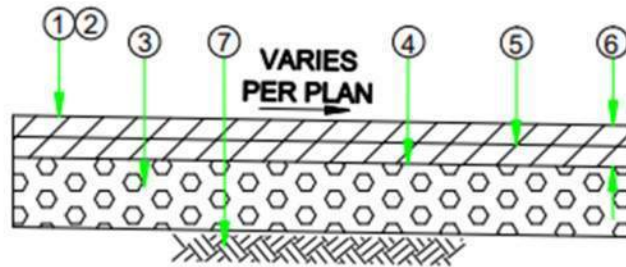
STANDARD PLAN

## 025-4



**TYPICAL PAVEMENT STRUCTURAL SECTION - TYPE 1**

NO SCALE



**TYPICAL STREET STRUCTURAL SECTION - TYPE 2**

NO SCALE

**CONSTRUCTION NOTES**

1. 3/4 inch, type a asphalt concrete for collector and arterial streets.
2. Local streets and private drives shall be pg64-28 or pg64-28 pm, as approved by public works director.
3. Class ii aggregate base compacted to 95% relative density.
4. Type 1. 1-1/2 to 3 inches of asphalt concrete per plans.
5. Type 2. 1-1/2 to 3 inches per lift for 3 to 5-1/2 inches of asphalt concrete section per plans. 3 inch asphalt concrete lift shall be pre-approved by the public works department.
6. Min 3 inch thickness for any private street; min 3-1/2 inch thickness for any local street; min 5-1/2 inch thickness for public or private collector street, arterial street, or bus route.
7. Subgrade scarified for 12 inch and compacted to 95% for the upper 12 inches.

**GENERAL NOTES FOR PAVEMENT STRUCTURAL SECTION**

- A. Asphalt concrete shall be type a, 3/4 inch maximum grading and shall conform to the provisions of section 39, "hot mix asphalt", of the css. B
- B. Seal coat of ss-1 or css-1 asphalt shall be applied at 40 to 70 gallons per square foot to new asphalt concrete paved surfaces. Compaction shall be a minimum of 95% and a maximum of 99%. C
- C. Aggregate base shall be class 2, 3/4 inch maximum grading, and shall conform to the provisions of section 26, "aggregate bases", of the css. The aggregate base shall be compacted to a minimum of 95% of the materials maximum dry density as determined by astm d-1557-(latest edition).



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**PAVEMENT STANDARDS**

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DEPARTMENT OF  
PUBLIC WORKS  
STANDARDS

SECTION 100  
STREETS AND SIDEWALKS

MONO

C O U N T Y

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## 101 Road Standards

The following applies to design in Mono County Right of Way, Private Improvements or other work as covered by a specific plan:

### Road Categories and Types:

See Mono County General Plan for Road Categories and Types.

### Right-of-Way:

The minimum right-of-way width for roads to be maintained by the county shall be sixty feet unless otherwise shown herein. Rights-of-way shall be fee simple unless approved by the Director of Department of Works. In addition, snow storage easements shall be provided outside the right of way unless approved otherwise by the Director of Public Works.

### Drainage:

Roadway drainage shall be designed with considerations of runoff, erosion protection, and maintenance of facilities.

### Geometries and Profiles:

The following standards for the design of geometries and profiles for proposed improvements shall govern the preparation of plans for such improvements.

#### A Grades and Cross Slopes:

1. Minimum grade on new streets shall be 0.50 percent.
2. Minimum grade of gutter sections constructed on existing street shall be 0.50 percent.
3. Cross slope to crown on new streets shall be 2 percent. (Intersections and super-elevations excepted).
4. Maximum superelevation shall be 6 percent.
5. Maximum grade on new streets shall be 15 percent. However, all slopes in excess of 10 percent require the approval of the Director of Public Works. If County snow removal is contemplated, the desirable maximum grade should be 9 percent.
6. The grade of the pavement surface across an intersection shall not be more than 2 percent.
7. The gradient of any street entering an intersection shall not be more than 2 percent within a distance of 30 feet from the near curb line and/or edge of shoulder of the major crossing street.

#### B Vertical Curves:

Changes of grade in the vertical alignment of the street shall be made with parabolic vertical curves. The length of vertical curve required shall be determined by the design speed and as approved by the Director of Public Works. The maximum grade differential permitted without a vertical curve is 1 percent.



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## ROAD DESIGN STANDARDS

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**C Horizontal Curves:**

Changes in direction of the streets shall be made with horizontal circular curves, with the edges of the pavement and curb lines parallel to and equidistant from the centerline of the right-of-way. The radius of curvature in the centerline of the street shall conform to County minimum standards for design speed and shall generally conform to the Caltrans Highway Design Manual.

**D Cul-de-Sacs:**

The minimum radius for right-of-way lines in cul-de-sacs shall be equal to the right-of-way width or 45 feet, whichever is greater, and shall have a minimum radius of 35 feet to the edge of pavement and/or a radius of 37.5 feet to the back of the curb unless otherwise specified by the Director.

**E Street Grading:**

Earth slopes in cuts or embankment sections shall not be steeper than 2 feet horizontal to 1 foot vertical unless steeper slopes have been recommended by a licensed civil engineer in a report which shall be filed with and approved by the Director of Public Works. Earth slopes shall also take into consideration disturbed areas.

**F. Street Intersections:**

- 1. All streets shall intersect as nearly as possible at right angles.
- 2. Streets entering on opposite sides of any given street shall have their centerlines directly opposite or shall be offset by at least 150 feet.

**G. Other Requirements:**

- 1. Additional right of way may be required to accommodate traffic control features, parking, bus stops, or features for non-vehicular traffic.
- 2. Sidewalks shall be a minimum of 4 feet clear of any obstructions except where sidewalks are adjacent to a wall or building where they shall be widened by at least 1 foot.



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**ROAD DESIGN STANDARDS**

PUBLIC WORKS  
DIRECTOR APPROVAL

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101-2



MONO COUNTY - DEPARTMENT OF PUBLIC WORKS

**MINIMUM ROAD DESIGN STANDARDS TABLE**

PUBLIC WORKS  
DIRECTOR APPROVAL: *[Signature]*

DATE: 2022, NOV 16

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Design Feature	Traffic ADT	100 to 400					400 to 1,000					1,000 to 4,000					4,000 to 5,000					Over 5,000				
		Minimum	Desirable	Minimum	Desirable	Minimum	Desirable	Minimum	Desirable	Minimum	Desirable	Minimum	Desirable	Minimum	Desirable	Minimum	Desirable	Minimum	Desirable	Minimum	Desirable	Minimum	Desirable			
Design Speed		40	50	45	55	50	60	60	70	70	60	60	70	70	60	60	70	70	60	60	70	70	60	70		
		30	30	35	45	40	50	50	60	60	50	50	60	60	50	50	60	60	50	50	60	60	50	60		
		20	25	25	35	30	40	40	50	50	40	40	50	50	40	40	50	50	40	40	50	40	40	50		
Radii		400	650	500	850	650	1000	1000	1500	1500	1000	1000	1500	1500	1000	1000	1500	1500	1000	1000	1500	1000	1000	1500		
		275	400	350	525	400	650	650	1000	1000	700	700	1000	1000	700	700	1000	1000	800	800	1000	800	1000	1000		
		100	250	150	325	300	400	400	650	650	500	500	650	650	500	500	650	650	600	600	700	600	600	700		
Maximum Grade*		7	4	7	5	6	5	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	2		
		12	6	10	7	8	6	6	5	6	6	5	6	5	6	6	5	6	6	6	4	6	6	4		
		15	10	12	9	10	7	7	6	7	7	6	7	6	7	6	7	6	6	6	5	6	6	5		
No Passing Distance		275	350	315	415	350	475	475	600	600	475	475	600	600	475	475	600	600	475	475	600	475	475	600		
		250	275	240	315	275	350	350	475	475	350	350	475	475	350	350	475	475	350	350	475	350	350	475		
		125	200	165	240	200	275	275	350	350	200	200	275	275	200	200	275	275	200	200	275	200	200	275		
Right of Way Width		60	60	60	60	60	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	100		
Roadbed Width																										
Surface Width																										
Thickness Base and Pavement																										
Bridge Clear Width		24	26	26	30	30	52	52	52	52	52	52	52	52	52	52	52	52	52	52	52	52	52	52		
Vertical Clearance		14.5	15	14.5	15	14.5	15	15	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18		
AASHTO Design Load		H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20	H-20		

\*Grades over 10% require approval by the director

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## 103 Pavement and Base Thickness Design Standards

### Structural Section Design:

Structural sections shall be designed based on Caltrans Highway Design Manual - Chapter 630 - Flexible Pavement methodology, to meet Traffic Index demands determined using methods identified in Caltrans Highway Design Manual – Chapter 610.

Roads shall be designed with a minimum structural section as shown or with the data given on the typical sections herein. Traffic Index (TI) values may be increased based on actual analysis but in no case shall TI values be decreased from those given. Unless specifically approved by the Department of Public Works, asphalt surfacing shall be Hot Mix Asphalt concrete, Type A or B; the grading of the aggregate on the top lift being shall be 3/4 inch, maximum, medium; asphalt binder shall be Grade PG 64-28 or Grade 58-34; and base shall be Class 2 Aggregate Base, all conforming to current California Department of Transportation standard specifications.

Final paving shall be placed at the earliest opportunity. In the event Hot Mix Asphalt concrete is not available for immediate placement, cold-mix or slurry-to-grade can be approved on a case-by-case basis by the County Director of Public Works but only if it is maintained satisfactorily.



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## PAVEMENT STRUCTURAL SECTION

PUBLIC WORKS  
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## 104 General Policy Guidelines for Development of Sub-standard Roads

This policy is intended to address the development on sub-standard roads in Mono County. A road may be deemed sub-standard by the Public Works Director and may be considered sub-standard as a result of changes made to the county code, and by changes in the international fire code as amended by the State of California as well as the requirements of the local fire protection district.

In some cases, it may not be reasonable to impose the application of current standards to a proposed development that may only be accessible via a sub-standard road. Off-site right-of-way dedications and/or road improvements that would be required to bring the road into compliance may be impractical or extraneous to the proposed development. In such cases the following requirements shall be applied to affected properties:

1. Right of way dedications shall be required along all frontages of the subject property. The dedication shall be half width from centerline, and shall include snow storage easements where required.
2. Additional right of way or snow storage easements may be required whenever the development of the property requires the additional dedications. Roads that have not been accepted by the town and private roads shall make an irrevocable offer of dedication (IOD) from the centerline of the existing easement out to the ultimate right of way. The IOD may not be accepted until such time as the entire road is to be accepted as a public road. Setbacks shall be measured from the ultimate right of way.
3. All portions of roads fronting the property to be developed shall be improved to the full half-width road section from centerline, plus eight feet of pavement on the opposite side of the centerline.
4. Improvements shall include paving, snow poles, signage, and curb, gutter and sidewalk where required by a county adopted plan or policy. Additional improvements may be required wherever it is deemed necessary by the Public Works Director to provide for safe and reasonable transitions.
5. Fire department access shall be improved to the property by providing turnouts, fire hydrants and turnarounds consistent with fire requirements.
6. Existing dead-end roads being developed shall provide a cul-de-sac or turnaround approved by the Public Works Director.
7. In areas where inadequate fire access exists the developer may be required to provide additional pavement along the road frontage in order to accommodate a fire access turnout, the length and width to be determined by the local fire department. A fire hydrant may also be required. Parking would not be permitted and the road shall be signed as such along the turnout, regardless of the fire hydrant.



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8. When properties are to be developed on private roads, unimproved roads or a road that is not maintained by the county, the property owner shall enter into two agreements with the county prior to issuance of a building permit or recordation of a map. The two agreements are a waiver of rights for the formation of and annexation into an assessment district for the construction of road and related improvements, including utilities, and a waiver of rights for the formation of a benefit assessment district for the maintenance of the road and related public improvements.
9. Easements shall be granted whenever required by county code or an adopted county plan or policy. Development projects that propose density in addition to that which is allowed by current
10. Development projects that propose density in addition to that which is allowed by current zoning, or by the rezoning of the property to a higher density shall require additional improvements. Allowing additional density is a discretionary process and therefore the extent of the additional improvements is discretionary and shall address all issues concerning the public health, safety and welfare as approved by the Planning Commission or Board of Supervisors. This may include improvements off-site and not adjacent to the property, and may also require dedications for road purposes, snow storage or for other measures to mitigate negative impacts.
11. In the event that a development project is proposed along an existing misaligned road, where the alignment is outside of the right of way, the realignment of the road to the right of way will be at the discretion of the Public Works Director. Any condition that requires the re-alignment of the road will be in addition to all other conditions and requirements within this policy, county standards, and county code.

The Public Works Director shall place a memo in the road files describing any interpretations of this policy. A memo shall be created for each and every project that this policy has been applied to prior to any continued work on, changes to, or approval of any new substandard roadway or any existing substandard roadway improvements.



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## SUB-STANDARD ROAD POLICY

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## TYPICAL ROAD SECTION NOTES

ROAD SECTIONS SHALL BE PER THE MONO COUNTY GENERAL PLAN. MONUMENTS SHALL BE PROTECTED IN PLACE OR REPLACED IF DISTURBED, REFER TO SECTION 710.

1. **RIGHT OF WAY** SHALL BE A 60 FOOT MINIMUM
  - a. RIGHT OF WAY SHALL BE INCREASED AS NECESSARY TO ACCOMMODATE A MINIMUM OF 10 FEET OF SNOW STORAGE ON EACH SIDE OF ROADWAY
  - b. FEATURES SUCH AS SIDEWALK, BIKE LANES AND CURB AND GUTTER MUST BE CONTAINED WITHIN THE ROW.
2. **PAVEMENT SECTION:**
  - a. MINIMUM OVERALL ROAD WIDTH SHALL BE 26 FEET FOR TYPICAL MONO COUNTY ROADS. ALTERNATE ROAD WIDTHS ARE SHOWN IN SECTIONS BASED ON SPECIFIC CONDITIONS.
  - b. SEE SECTION 025 FOR PAVEMENT REQUIREMENTS
  - c. TYPICAL THICKNESS OF MONO COUNTY ROADS IS 3 INCHES. ADDITIONAL THICKNESS MAY BE NEEDED FOR SOME ROADS BASED ON THE DESIGN STANDARDS REFERENCED IN SECTION 103
3. **LANE WIDTH**
  - a. LANE WIDTHS SHALL BE 11 FEET MINIMUM
  - b. ADDITIONAL WIDTH MAY BE REQUIRED FOR HIGHER SPEED OR HIGHER TRAFFIC ROADS
  - c. ADDITIONAL LANE WIDTH MAY BE REQUIRED FOR TRUCK TURNS
4. **SLOPE:** STEEPEST ALLOWABLE SLOPE WITHOUT A GEOTECHNICAL REPORT IS 3:1
  - a. WHERE SLOPES ARE STEEPER THAN 3:1 THEY MUST BE WITHIN THE RIGHT OF WAY OR EASEMENTS MUST BE PROVIDED FOR SLOPE MAINTENANCE.
  - b. ALL SLOPES SHALL INCLUDE EROSION PROTECTION FEATURES
5. **SHOULDER**
  - a. TYPICAL SHOULDER WIDTH IS A MINIMUM OF 3 FEET – BOTH SIDES OF PAVED WIDTH
  - b. ADDITIONAL SHOULDER WIDTH MAY BE REQUIRED FOR HIGHER TRAFFIC ROADS.
  - c. SHOULDER MAY NEED TO BE PAVED FOR HIGHER TRAFFIC ROADS.
  - d. SHOULDER AREA SHALL BE A MAXIMUM SLOPE OF 5%.
  - e. AT A MINIMUM SHOULDER BACKING SHALL BE USED TO SUPPORT THE PAVEMENT SECTION. THE REMAINING SHOULDER MATERIAL MAY BE AGGREGATE BASE. PIT RUN MAY BE ACCEPTED IN SOME CONDITIONS AS PROVEN TO SUPPORT FIRE TRUCK LOADING
6. **ROADSIDE SWALES** – WHERE REQUIRED REFER TO SECTION 370
  - a. UNLESS APPROVED BY PUBLIC WORKS THESE MUST BE PLACED OUTSIDE THE SHOULDER AREA
7. **STRIPING**
  - a. ROAD WITH SPEED LIMITS OVER 35 MILES PER HOUR SHALL INCLUDE A YELLOW CENTER LINE STRIPE OF 6 INCH WIDTH PER CALTRANS STANDARDS AND BOTH EDGELINES SHALL BE INCLUDE WHITE STRIPES OF 6 INCH WIDTH. LANE WIDTHS SHALL BE STRIPED AS SHOWN ON SECTIONS.
  - b. PAINT MARKINGS SHALL BE ADDED IN ALL BIKE LANES PER CALTRANS STANDARDS.



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## TYPICAL ROAD SECTIONS

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## ADDITIONAL ROAD SECTION FEATURES

### \*ADDITIONAL ROAD SECTION FEATURES

#### 21. BIKE LANE\*

- a. BIKE LANE WIDTH SHALL BE A MINIMUM OF 5 FEET FOR NEW ROADS, OR NEW DEVELOPMENT ON EXISTING ROADS.
- b. BIKE LANE WIDTH SHALL BE A MINIMUM OF 4 FEET ON EXISTING ROADS OR ON LOCALLY FUNDED IMPROVEMENTS ON EXISTING ROADS.
- c. BIKE LANES IN DOWNHILL DIRECTION MAY BE OMITTED IN SOME CIRCUMSTANCES WHEN APPROVED BY THE PUBLIC WORKS DIRECTOR
  - I. WHERE THERE IS ONLY AN UPHILL BIKE LANE, THEN SHARROW STRIPING, SHALL BE APPLIED PER MUTCD
- d. BIKE LANES SHALL INCLUDE BIKE PAINT MARKINGS PER CALTRANS STANDARD PLANS
- e. BIKE LANE SIGNS SHALL BE PROVIDED FOR BIKE LANES PER CALTRANS STANDARD PLANS

#### 22. CURB AND GUTTER\* – SECTION 120

- a. CURB AND GUTTER IS REQUIRED FOR NEW STREETS IN BRIDGEPORT AND LEE VINING
- b. CURB AND GUTTER MAY BE PROVIDED IN OTHER AREAS WITH APPROPRIATE FEATURES TO ACCOMMODATE DRAINAGE.
- c. REFER TO SECTION XX FOR JUNE LAKE CURB AND GUTTER

#### 23. SIDEWALK\* – SECTION 130

- a. WHERE ADJACENT PROPERTIES HAVE SIDEWALK, SIDEWALK MUST BE PROVIDED. THERE MAY BE OTHER CONDITIONS WHERE SIDEWALKS ARE REQUIRED BASED ON THE GENERAL PLAN OR PLANNING COMMISSION CONDITIONS
- b. SIDEWALK MAY BE PLACED AGAINST BACK OF CURB AND GUTTER
- c. WHERE NO CURB AND GUTTER EXISTS A MINIMUM OF 4 FEET OF DIFFERING MATERIALS MUST BE PROVIDED BETWEEN ROAD AND SIDEWALK

#### 24. PARKING\* – WHERE PROVIDED PARKING SHALL BE A MINIMUM OF 8 FEET WIDTH



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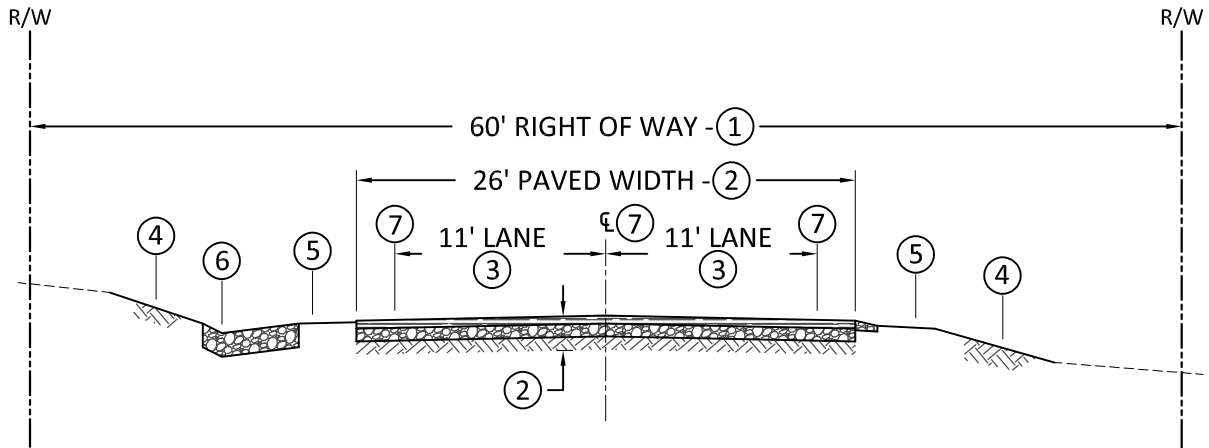
## TYPICAL ROAD SECTIONS

PUBLIC WORKS  
DIRECTOR APPROVAL

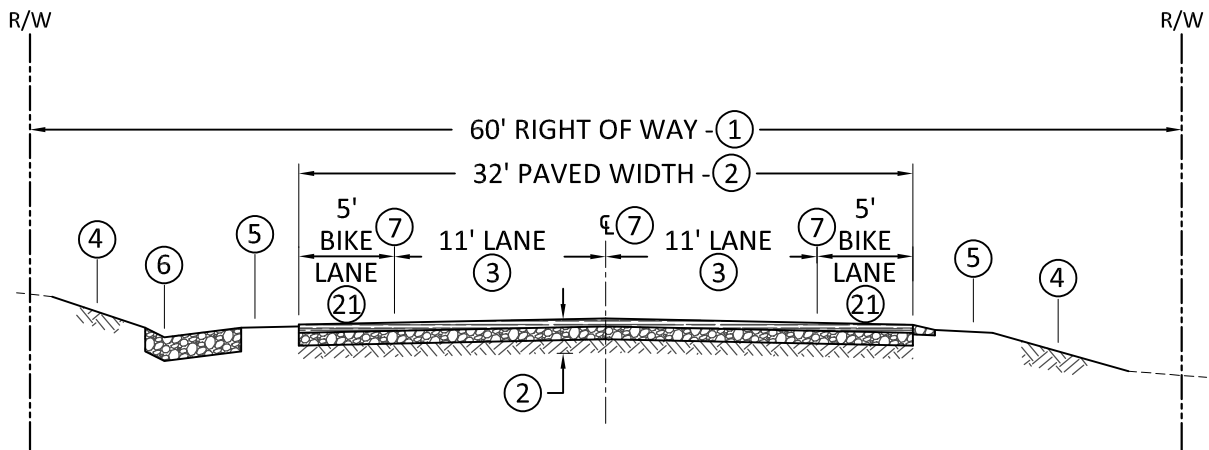
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TYPICAL ROAD



TYPICAL ROAD WITH BIKE LANES

REFER TO 110-1 AND 110-2 FOR NOTES



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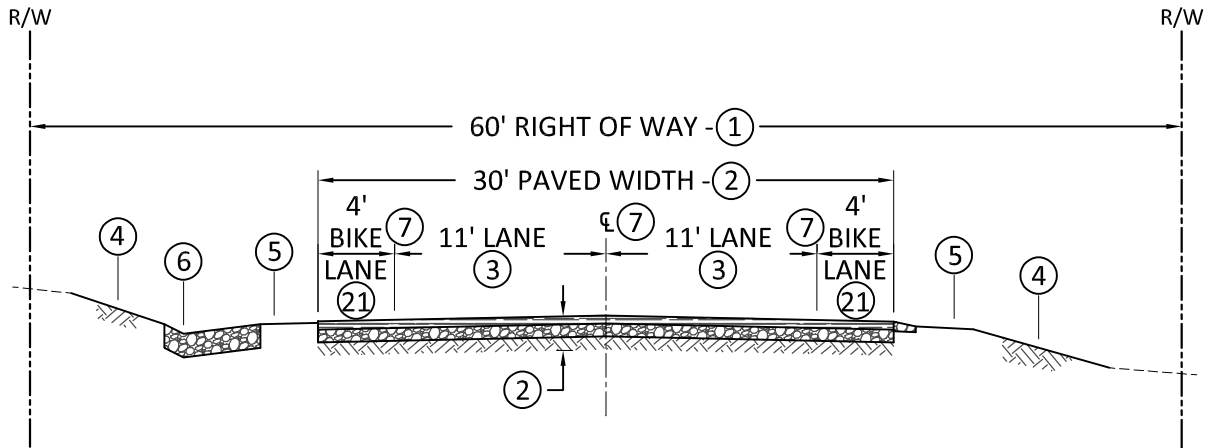
# TYPICAL ROAD SECTIONS

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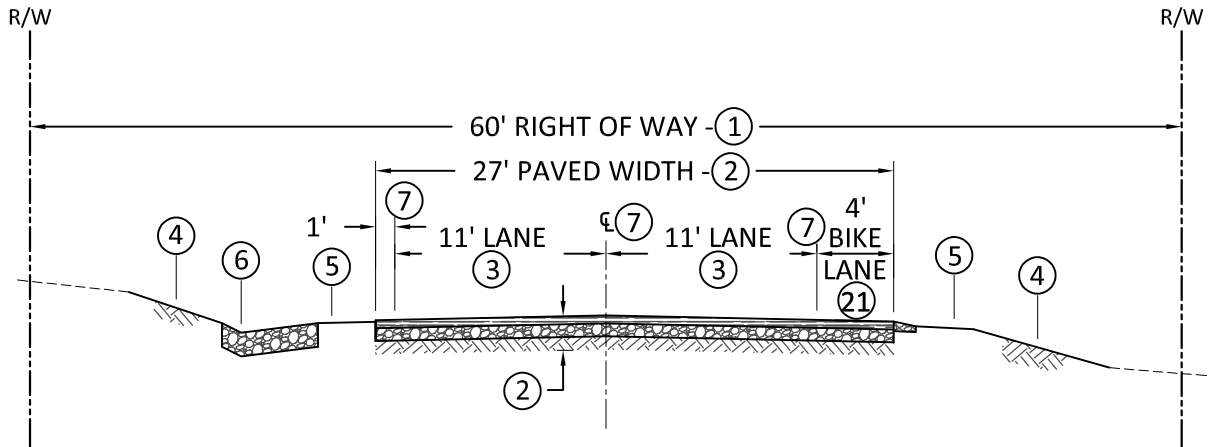
STANDARD PLAN

110-3



### MINIMUM ROAD WITH BIKE LANES

FOR EXISTING ROADS WITH CONSTRAINTS DUE TO ENVIRONMENTAL OR PHYSICAL CONDITIONS



### MINIMUM ROAD WITH UPHILL BIKE LANE

FOR EXISTING ROADS WITH CONSTRAINTS DUE TO ENVIRONMENTAL OR PHYSICAL CONDITIONS

REFER TO 110-1 AND 110-2 FOR NOTES



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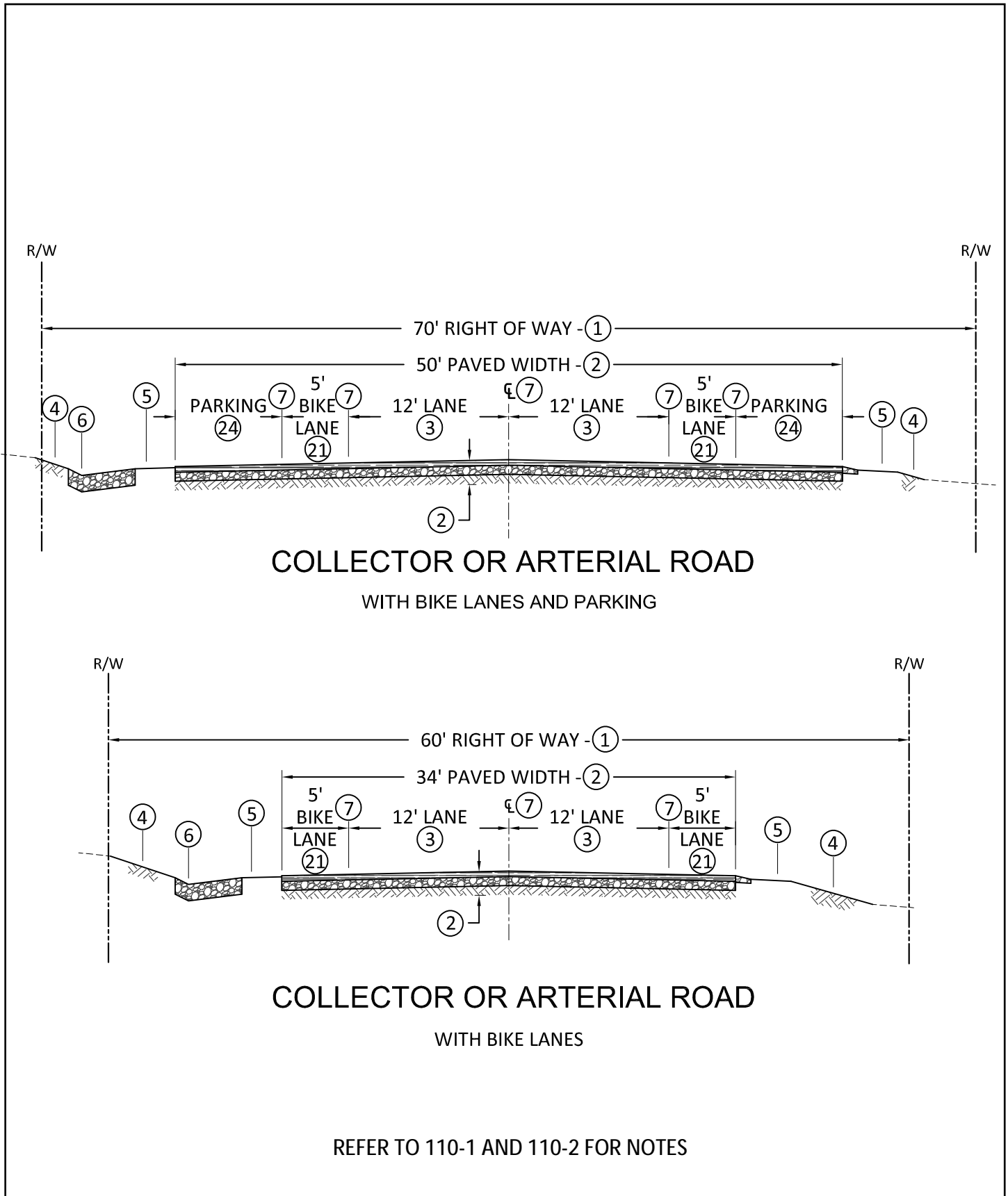
## TYPICAL ROAD SECTIONS

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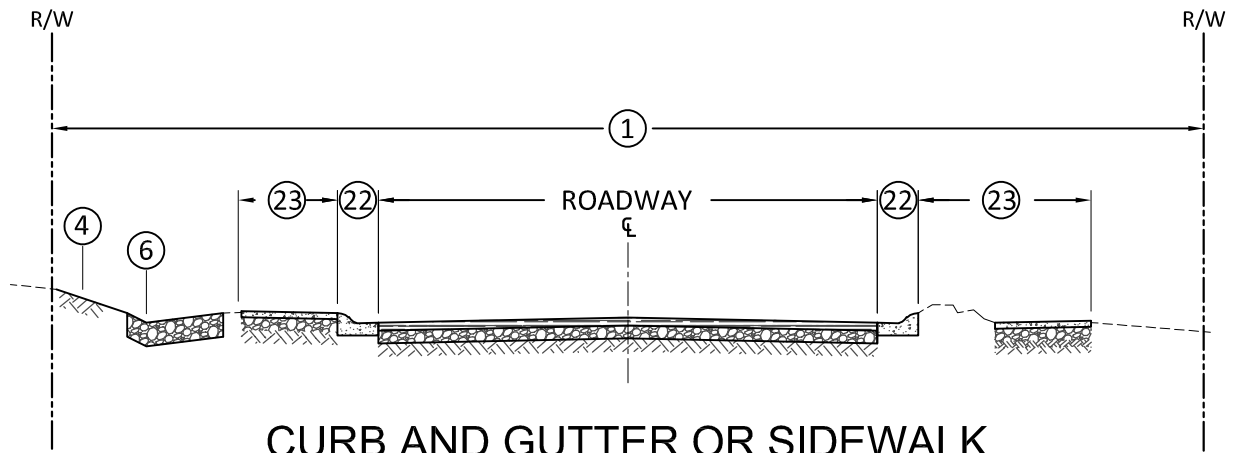
STANDARD PLAN

110-4



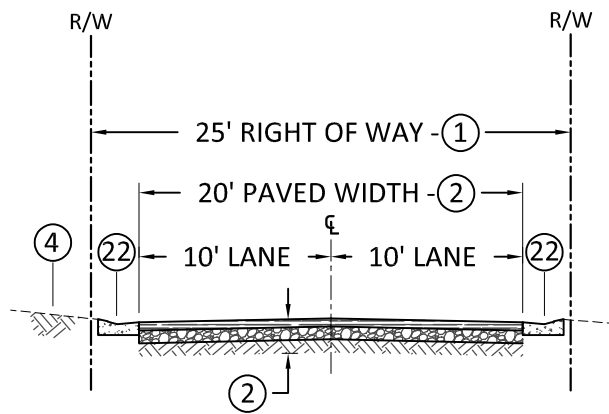
Mono County  
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<h2 style="margin: 0;">TYPICAL ROAD SECTIONS</h2>	<b>STANDARD PLAN</b>
<b>110-5</b>	<b>110-5</b>
PUBLIC WORKS DIRECTOR APPROVAL <i>[Signature]</i>	DATE <b>2022 NOV 16</b>



### CURB AND GUTTER OR SIDEWALK

SHALL BE ADDED TO ANY SECTION WHERE REQUIRED. ADDITIONAL RIGHT OF WAY FOR SNOW STORAGE MAY BE REQUIRED.



### NON STANDARD ROAD

FOR USE IN JUNE LAKE VILLAGE FOR RECONSTRUCTION OR MAINTENANCE. REQUIRES APPROVAL FROM PUBLIC WORKS.

REFER TO 110-1 AND 110-2 FOR NOTES



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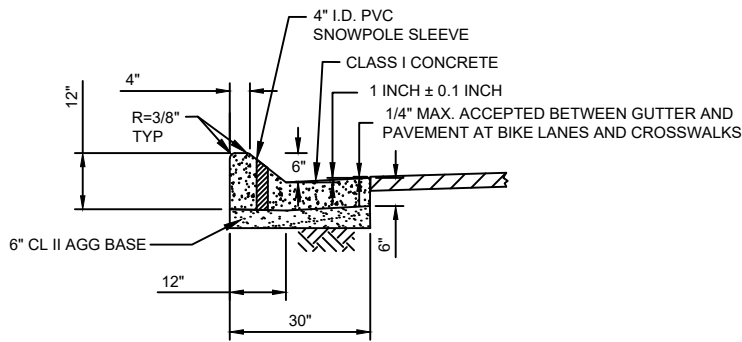
## TYPICAL ROAD SECTIONS

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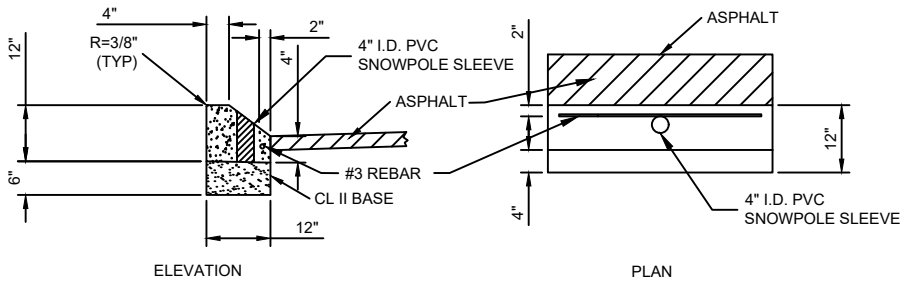
STANDARD PLAN

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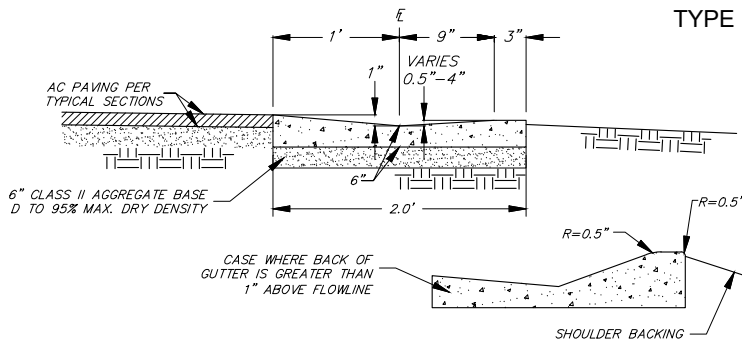
**TYPE I CURB & GUTTER DETAILS**

NO SCALE



**TYPE II CURB DETAILS**

NO SCALE



**RIBBON GUTTER**

NO SCALE

**GENERAL NOTES FOR CONCRETE CURB AND GUTTER**

1. CONCRETE SHALL BE PER COUNTY STANDARD PLAN 020, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
2. PLACE CONTROL JOINTS IN ACCORDANCE WITH ACI 224.3R-95, ACI 325.12R-02 AND SHEET 4 OF 4 OF THIS STANDARD PLAN
3. SUBGRADE SHALL BE SCARIFIED A MIN. OF 12 INCHES, MOISTURE CONDITIONED, AND COMPACTED TO A MIN. OF 95% RELATIVE COMPACTION.
4. TOP AND FACE OF CURB SHALL BE TROWLED SMOOTH AND FINISHED WITH A FINE BRUSH.
5. GUTTERS SHALL NOT VARY MORE THAN 1/8 INCH FROM TRUE GRADE.
6. CONFORM TO AMERICAN PUBLIC WORKS ASSOCIATION (SOUTHERN CALIFORNIA CHAPTER) - STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION CURRENT VERSION.
7. SNOW POLES SLEEVES SHALL BE PLACED EVERY 50 FEET AND AT THE BEGINNING AND END OF CURBS, ANGLE POINTS, CURBS RAMPS AND ANY OTHER LOCATION IDENTIFIED BY THE PUBLIC WORKS DIRECTOR OR DESIGNEE.



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**CURB AND GUTTER**

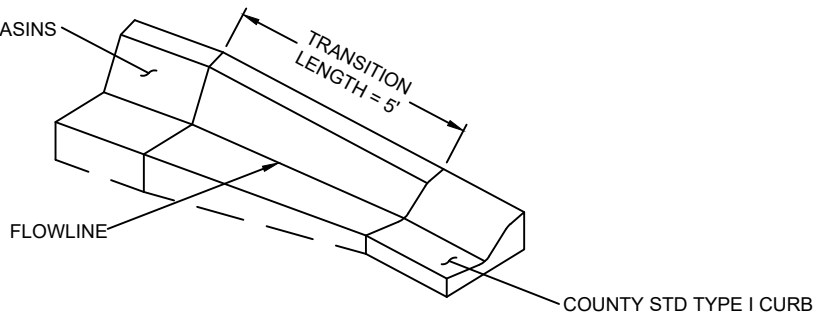
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DATE 2022 NOV 16

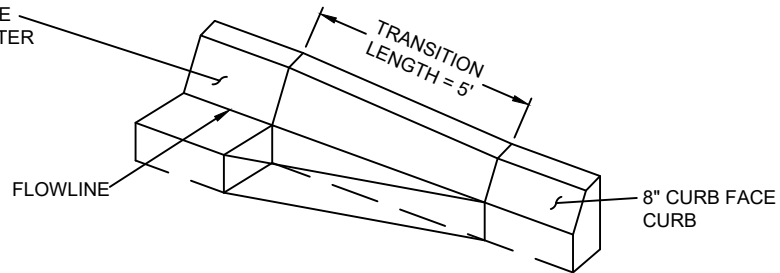
STANDARD PLAN

**120-1**

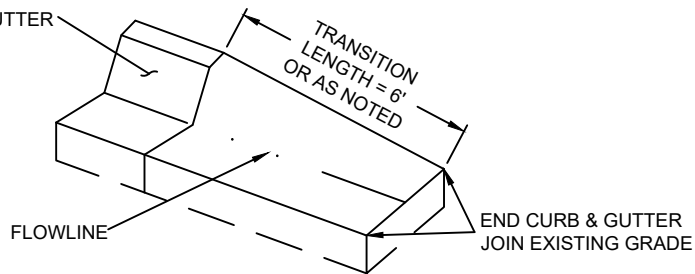
VERTICAL CURB AT SIDE OPENING BASINS



8" CURB FACE CURB & GUTTER



CURB & GUTTER



### CURB TRANSITION DETAILS

NO SCALE

NOTE: TRANSITION MAY BE REDUCED TO 3:1 AS APPROVED BY THE PUBLIC WORKS DIRECTOR



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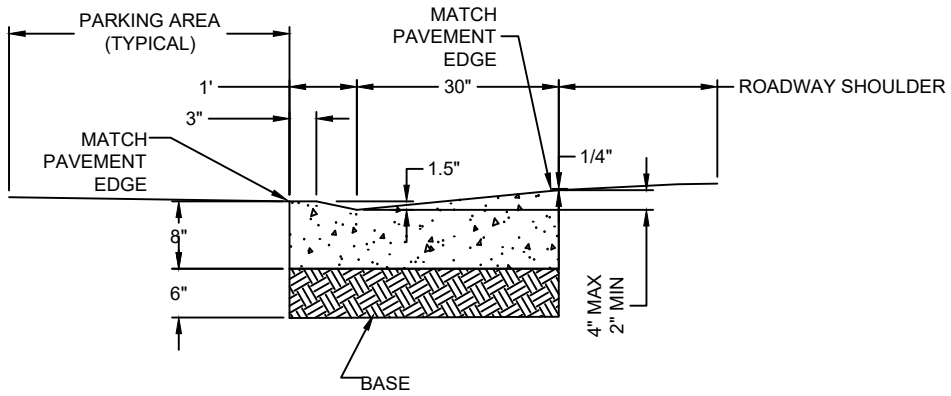
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DIRECTOR APPROVAL

## CURB AND GUTTER

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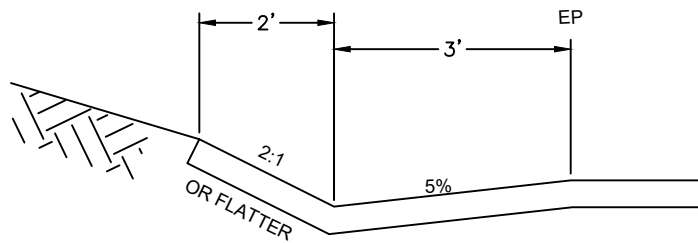
STANDARD PLAN

# 120-2



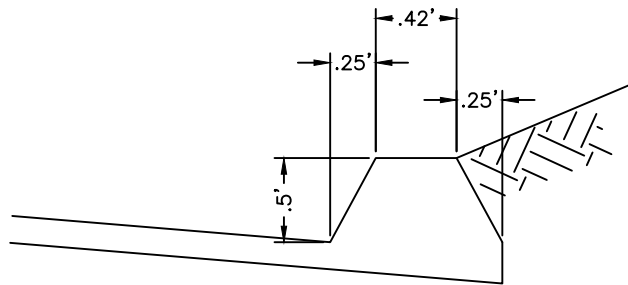
DEPRESSED CURB AT DRIVEWAYS WITHOUT SIDEWALKS

NO SCALE



PAVED DITCH

NO SCALE



AC DIKE

NO SCALE

GENERAL NOTES FOR CONCRETE CURB AND GUTTER

1. CONCRETE SHALL BE PER COUNTY STANDARD PLAN 020, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
2. PLACE CONTROL JOINTS IN ACCORDANCE WITH ACI 224.3R-95
3. EXPANSION JOINT REQUIRED AT ALL STRUCTURES, END OF CURVES, (EC) AND BEGINNING OF CURVES, (BC).
4. SUBGRADE SHALL BE SCARIFIED A MIN. OF 12 INCHES, MOISTURE CONDITIONED, AND COMPACTED TO A MIN. OF 95% RELATIVE COMPACTION.
5. TOP AND FACE OF CURB SHALL BE TROWLED SMOOTH AND FINISHED WITH A FINE BRUSH.
6. GUTTERS SHALL NOT VARY MORE THAN 1/8 INCH FROM TRUE GRADE.



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**CURB AND GUTTER**

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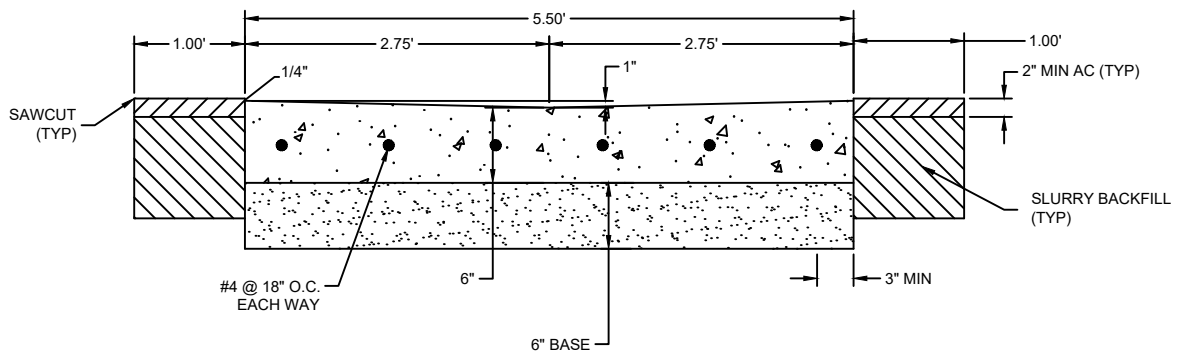
DATE 2022 NOV 16

STANDARD PLAN

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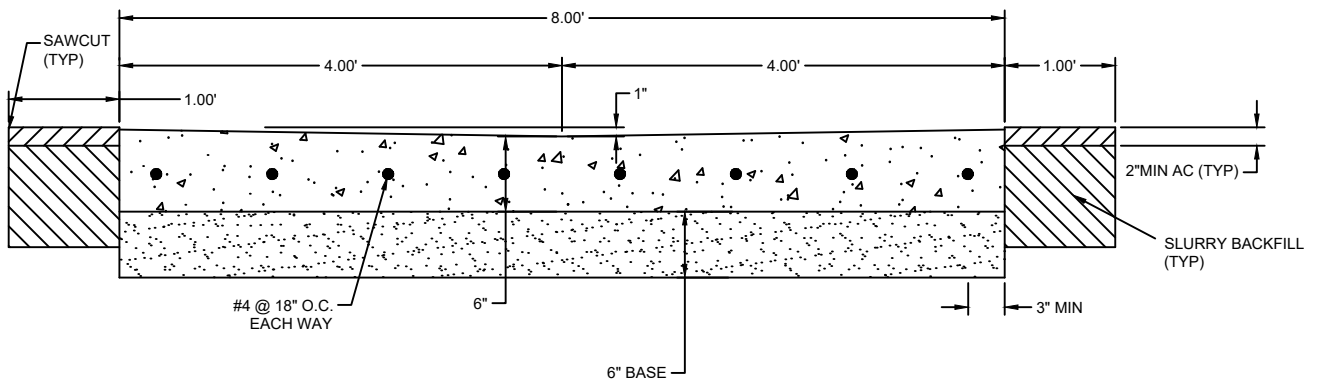


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TYPICAL PCC GUTTER

NO SCALE



TYPICAL PCC GUTTER SECTION

NO SCALE

**NOTES:**

1. CONCRETE SHALL BE PER COUNTY STANDARD PLAN 020, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
2. WEAKENED PLANE JOINTS SHALL BE TOOLED AND NOT PLACED IN THE WHEEL PATH.
3. DOWELS FOR WEAKENED PLANE OR CONTACT JOINTS SHALL BE #4 BARS 18 INCHES LONG.
4. PLACE A WEAKENED PLANE OR CONTACT JOINT WHERE LONGITUDINAL ALLEY GUTTER JOINS CONCRETE ALLEY INTERSECTION.
5. ALL EXPOSED CORNERS ON PCC GUTTERS SHALL BE ROUNDED WITH A 1/2 INCH RADIUS.
6. CONCRETE SHALL BE INTEGRAL WITH CURB UNLESS OTHERWISE SPECIFIED.
7. INDUSTRIAL AREAS GUTTERS SHALL BE MINIMUM 8" THICK.



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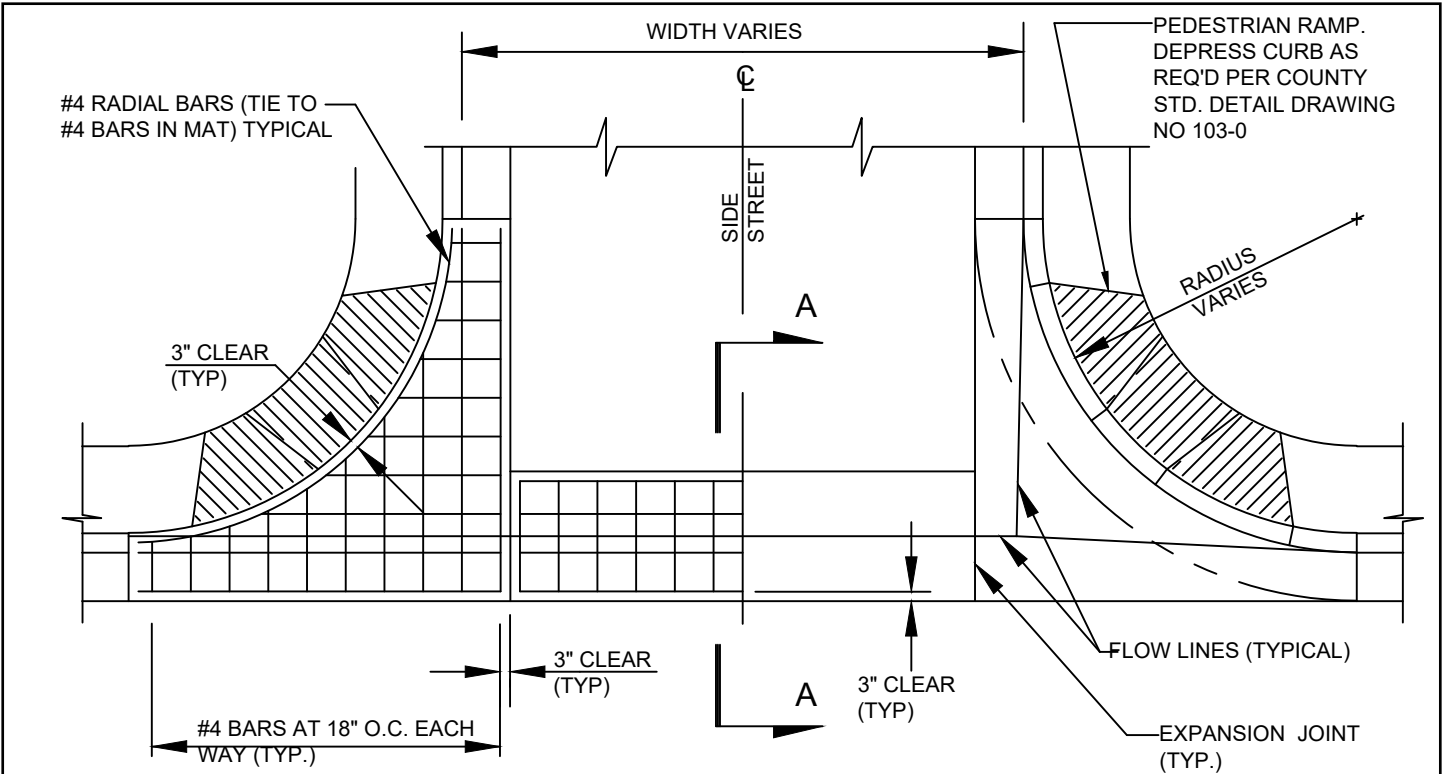
**CROSS GUTTER**

PUBLIC WORKS  
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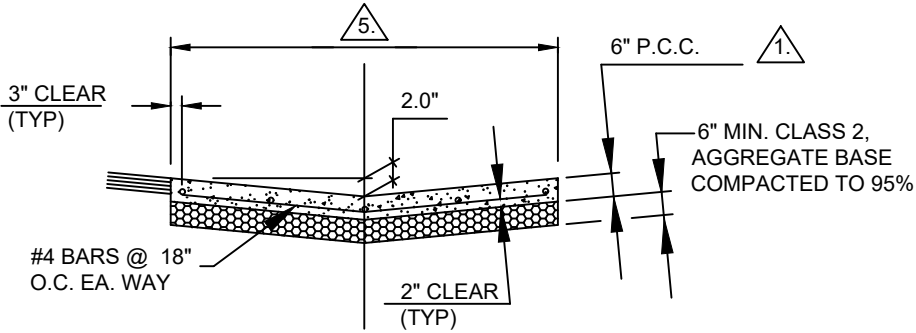
DATE 2022 NOV 16

STANDARD PLAN

125-1



PCC VALLEY GUTTER PLAN



SECTION A-A

NOTES:

- 1. CONCRETE SHALL BE PER COUNTY STANDARD PLAN 020, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
- 2. FOR INDUSTRIAL AREAS, AN ENGINEERED DESIGN IS REQUIRED.
- 3. AGGREGATE BASE SHALL BE ENGINEERED CLASS 2 WITH 95% COMPACTION.
- 4. VALLEY GUTTER SHALL HAVE WEAKENED PLANE JOINTS EVERY 10 FEET.
- 5. LOCAL AND COLLECTOR STREETS, W = 6 FEET. ARTERIAL STREETS (DRIVEWAYS ONLY), W = 10 FEET.
- 6. VALLEY GUTTER SECTIONS (SPANDRELS) ALONG CURB & GUTTER MAY BE A MONOLITHIC POUR AS SHOWN.
- 7. ALL COLD JOINTS SHALL BE DOWELED



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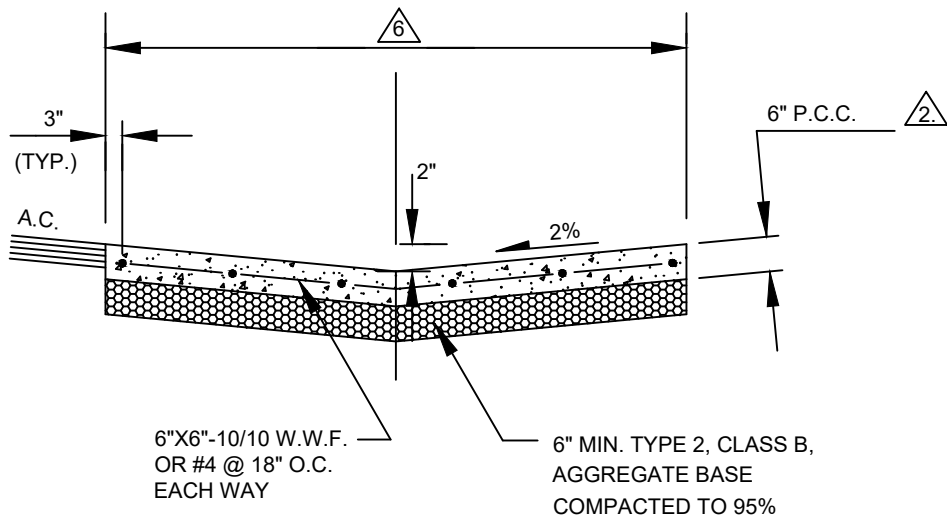
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DATE 2022 NOV 16

STANDARD PLAN

CROSS GUTTER

125-2



### LONGITUDINAL PCC VALLEY GUTTER

NOTES:

1. THIS GUTTER DESIGN IS ONLY FOR USE ON PRIVATE DRIVES AND PARKING LOTS.
2. CONCRETE SHALL BE PER COUNTY STANDARD PLAN 020, AS APPROVED BY THE PUBLIC WORKS DIRECTOR
3. LONGITUDINAL VALLEY GUTTER SHALL HAVE EXPANSION JOINTS EVERY 30 FEET AND WEAKENED PLANE JOINTS EVERY 10 FEET.
4. FOR INDUSTRIAL AREAS, GUTTER SHALL BE A MINIMUM OF 8 INCHES THICK.
5. AGGREGATE BASE SHALL BE ENGINEERED TYPE 2, CLASS B, COMPACTED TO A MINIMUM OF 95%.
6. GUTTER DEPTH AND WIDTH TO BE APPROVED BY PUBLIC WORKS DIRECTOR



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## CROSS GUTTER

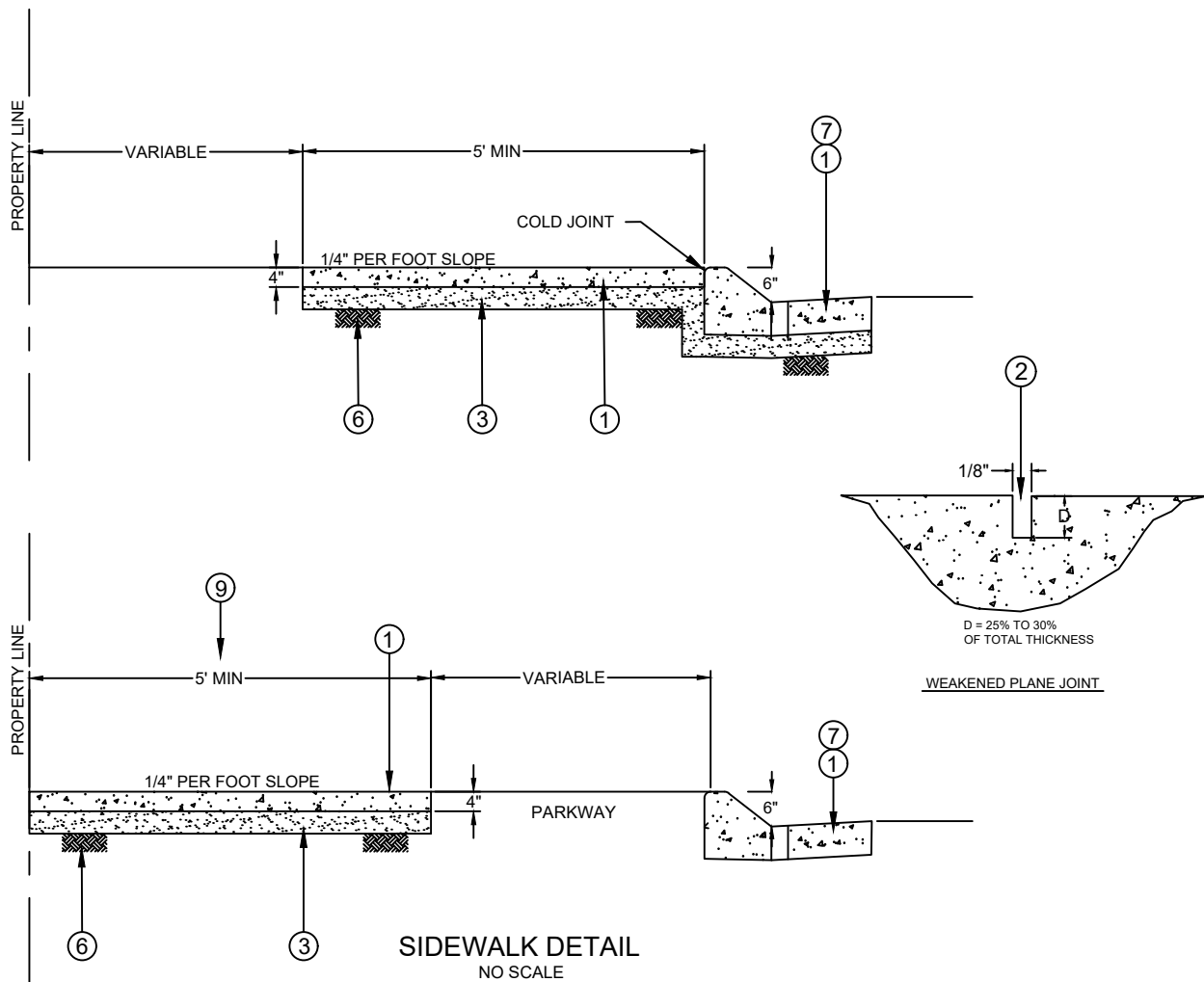
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STANDARD PLAN

125-3

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CONSTRUCTION NOTES FOR SIDEWALK STANDARDS

1. CONCRETE SHALL BE PER COUNTY STANDARD 020, AND AS APPROVED BY PUBLIC WORKS DIRECTOR.
2. PLACE WEAKENED PLANE JOINTS AT 5 FOOT INTERVALS. PLACE CONTROL JOINTS IN ACCORDANCE WITH ACI 224.3R-95 AND SHEET 4 OF 4 OF STANDARD PLAN 120.
3. 4 INCH CLASS II AGGREGATE BASE SHALL BE THOROUGHLY WATERED AND COMPACTED TO 95%.
4. BASE AND FORMS SHALL BE WATERED BEFORE PLACING CONCRETE.
5. SIDEWALKS SHALL BE SCREEDDED TO FORMS, COMPACTED WITH A METAL GRID TO GIVE A 3/8 INCH MORTAR LAYER ON SURFACE FINISHED WITH A WOODEN FLOAT TO A MAXIMUM TOLERANCE OF 1/8 INCH IN 6 FEET, TROWELED SMOOTH AND FINISHED WITH A FINE HAIR BRUSH BROOM TRANSVERSELY TO TRAFFIC.
6. SUBGRADE SHALL BE SCARIFIED 6 INCHES AND COMPACTED TO 95% RELATIVE DENSITY.
7. CURB AND GUTTER SHALL CONFORM TO COUNTY STANDARD 120.
8. WHEN SIGN OR OTHER POLES ARE REQUIRED SIDEWALK SHALL BE WIDENED TO PROVIDE A 5 FOOT CLEARANCE.
9. 5 FOOT MIN CLEAR FOR PUBLIC SIDEWALKS. ADDITIONAL WIDTH REQUIRED FOR HIGH PEDESTRIAN AREAS AND TO PROVIDE CLEARANCE FOR SIGN POSTS, LIGHT, OR OTHER OBJECTS. (WIDTH REDUCTION ONLY AS APPROVED IN WRITING BY PW DIRECTOR.



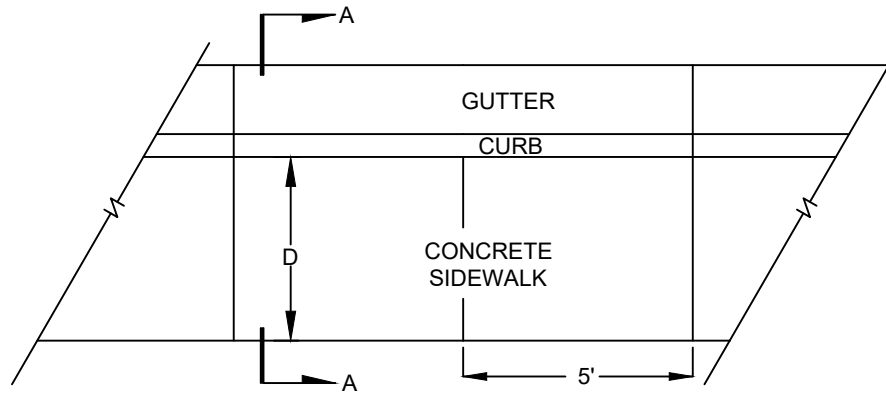
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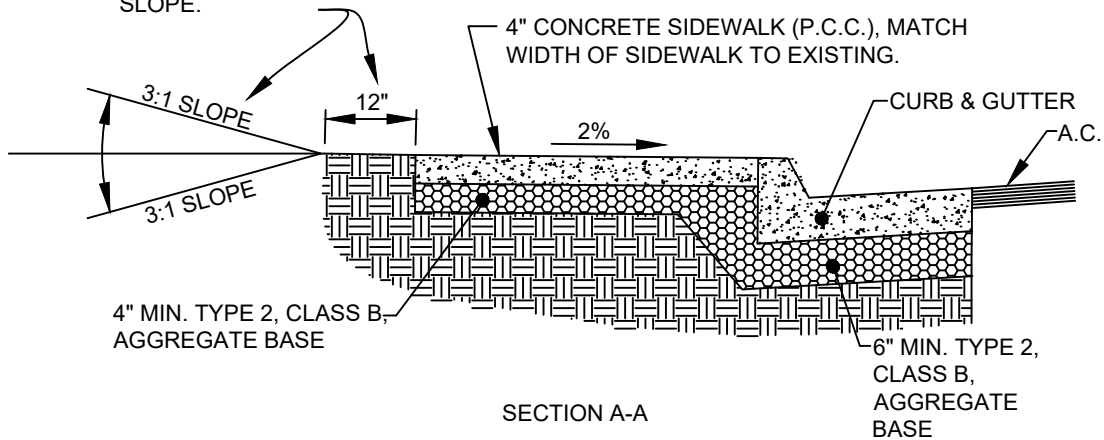
STANDARD PLAN

130-1



SIDEWALK DETAIL

BACKFILL SHALL BE TO 90% RELATIVE COMPACTION BEHIND SIDEWALK FOR A HORIZ. DISTANCE OF 1 FOOT, WITH A MATCH TO EXISTING GRADE OF NOT EXCEEDING A 3:1 SLOPE.



SECTION A-A

**NOTES:**

1. MIN. CURB RADIUS SHALL BE 15 FEET, UNLESS OTHERWISE SPECIFIED.
2. WEAKENED PLANE JOINTS SHALL BE CONSTRUCTED AT 10 FOOT INTERVALS.
3. ON SIDEWALKS WIDER THAN 5 FEET, JOINTING PATTERN SHALL BE .8 TO 1.2 TIMES THE WIDTH OF THE SIDEWALK.
4. SIDEWALK WIDTH "D" SHALL BE 5 FEET MIN. ON ALL STREETS.
5. CONCRETE SHALL BE PER COUNTY STANDARD 004, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
6. NO CONCRETE SHALL BE PLACED UNTIL FORMS AND SUBGRADE ARE INSPECTED BY THE COUNTY INSPECTOR OR APPLICABLE ENGINEER OF RECORD.
7. CONCRETE REMOVAL SHALL BE TO NEAT SAW CUT LINES AT CONTROL JOINT.
8. ANY REDUCTION IN SIDEWALK WIDTH MUST BE APPROVED BY PW DIRECTOR IN WRITING.



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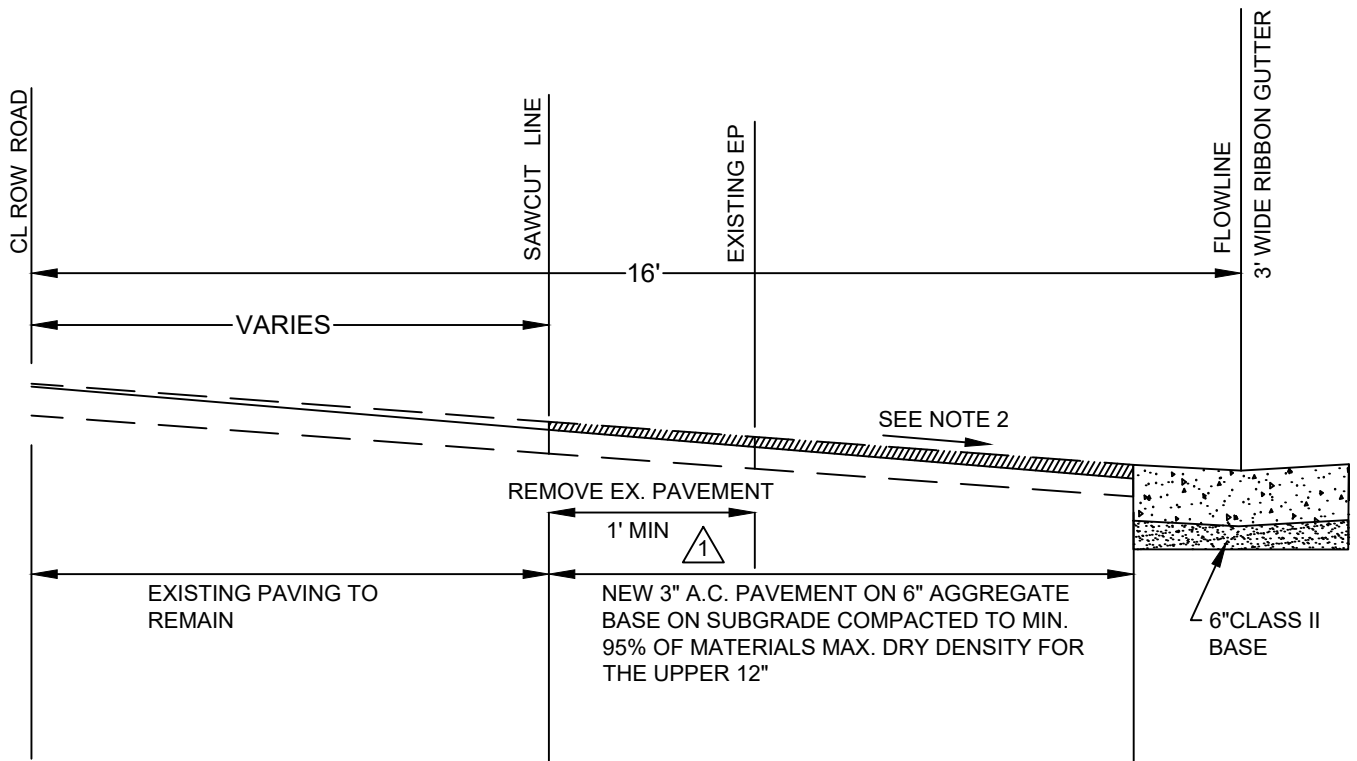
**SIDEWALK**

PUBLIC WORKS  
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STANDARD PLAN

**130-2**



**SAWCUT FOR ADDED PAVEMENT**  
NO SCALE

GENERAL NOTES FOR SAWCUT FOR ADDED PAVEMENT

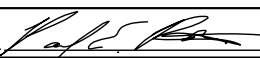
1.  SAW CUT SHALL BE MADE A MINIMUM OF 1 FOOT FROM EDGE OF EXISTING ASPHALT AND IN COMPETENT ASPHALT AS DETERMINED BY THE ENGINEER. LONGITUDINAL CUTS SHALL NOT BE ON A WHEEL ALIGNMENT AND IT IS PREFERABLE THAT THESE CUTS BE ON A LANE LINE.
2. MATCH SUPERELEVATION OF EXISTING ROAD OR AS DETERMINED BY ENGINEER.
3. 5-1/2" THICK ASPHALT FOR COLLECTORS, ARTERIALS, AND BUS ROUTES



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**SAWCUT FOR ADDED PAVEMENT**

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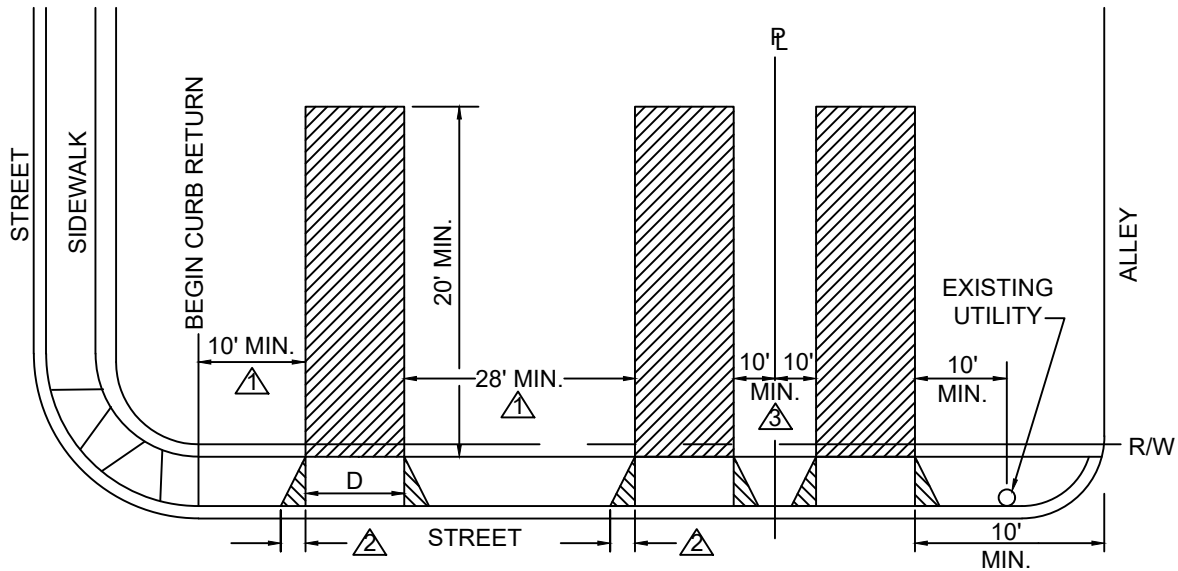
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STANDARD PLAN

**140-1**



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	RESIDENTIAL	MULTI-FAMILY LIGHT COMMERCIAL <sup>4</sup>
D (DRIVEWAY WIDTH)	12' MIN. <sup>1</sup> 24' MAX. <sup>1</sup>	14' MIN. (ONE-WAY) 24' MIN. (TWO-WAY) 36' MAX

**NOTES:**

- <sup>1</sup> LOCAL STREET - 50'
- <sup>1</sup> COLLECTOR/ARTERIALS - 150'

<sup>2</sup> SEE COUNTY STANDARD DETAIL DRAWING NO. 102 FOR TAPER LENGTH.

<sup>3</sup> 10 FOOT MINIMUM SPACE NOT REQUIRED ON SHARED DRIVEWAYS. WHEN THIS DIMENSION BETWEEN ADJACENT DRIVEWAYS IS LESS THAN 10 FEET, SUCH AS WITH CUL-DE-SAC CONFIGURATIONS, THE CURB SHALL BE DEPRESSED BETWEEN THE DRIVEWAYS.

<sup>4</sup> INCLUDES MULTI-RESIDENTIAL WITH 3 UNITS OR GREATER, OFFICE BUILDINGS, AND OTHER COMMERCIAL BUILDINGS.

6. ANY DEVIATION FROM THESE DIMENSIONS MUST BE SUBMITTED TO AND APPROVED BY THE PUBLIC WORKS DIRECTOR.

<sup>5</sup> THE WIDTH OF THE DEPRESSED CURB SECTION OF THE DRIVEWAY IS TO MATCH THE WIDTH OF THE LARGEST GARAGE OPENING OR THE OPENING THAT FACES THE STREET.

8. WHENEVER POSSIBLE, DRIVEWAYS ARE TO CONNECT PERPENDICULAR TO THE STREET CENTERLINE. ON CUL-DE-SACS, CURVED STREETS, ETC., WHERE THIS REQUIREMENT MAY NOT BE POSSIBLE, ANY DIFFERENT DRIVEWAY INTERSECTION GEOMETRY WITH THE STREET SHALL BE APPROVED BY THE PUBLIC WORKS DIRECTOR.

9. ADDITIONAL DRIVEWAY APRON WIDTH MAY BE ALLOWED TO THE PROPERTY LINE SIDE OF THE NORMAL DRIVEWAY LOCATION TO ACCOMMODATE LARGE VEHICLE ACCESS, ACCESS TO THE REAR OR SIDE YARD, ETC., AS APPROVED BY THE PUBLIC WORK DIRECTOR.



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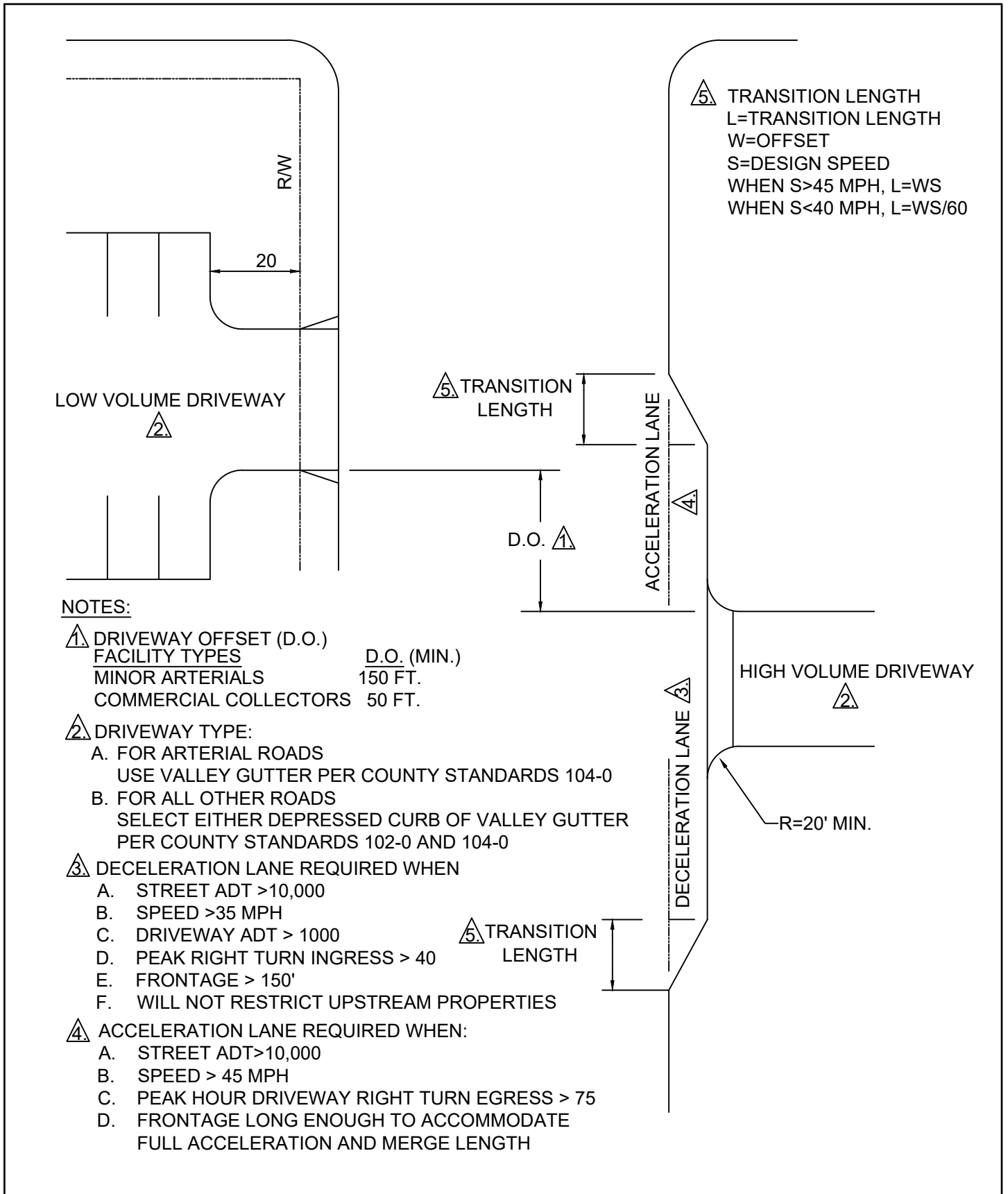
# DRIVEWAY GEOMETRICS

PUBLIC WORKS  
DIRECTOR APPROVAL

DATE 2022 NOV 16

STANDARD PLAN

170-1



**NOTES:**

- 1** DRIVEWAY OFFSET (D.O.)
- | FACILITY TYPES        | D.O. (MIN.) |
|-----------------------|-------------|
| MINOR ARTERIALS       | 150 FT.     |
| COMMERCIAL COLLECTORS | 50 FT.      |

- 2** DRIVEWAY TYPE:
- FOR ARTERIAL ROADS  
USE VALLEY GUTTER PER COUNTY STANDARDS 104-0
  - FOR ALL OTHER ROADS  
SELECT EITHER DEPRESSED CURB OF VALLEY GUTTER PER COUNTY STANDARDS 102-0 AND 104-0

- 3** DECELERATION LANE REQUIRED WHEN
- STREET ADT > 10,000
  - SPEED > 35 MPH
  - DRIVEWAY ADT > 1000
  - PEAK RIGHT TURN INGRESS > 40
  - FRONTAGE > 150'
  - WILL NOT RESTRICT UPSTREAM PROPERTIES

- 4** ACCELERATION LANE REQUIRED WHEN:
- STREET ADT > 10,000
  - SPEED > 45 MPH
  - PEAK HOUR DRIVEWAY RIGHT TURN EGRESS > 75
  - FRONTAGE LONG ENOUGH TO ACCOMMODATE FULL ACCELERATION AND MERGE LENGTH



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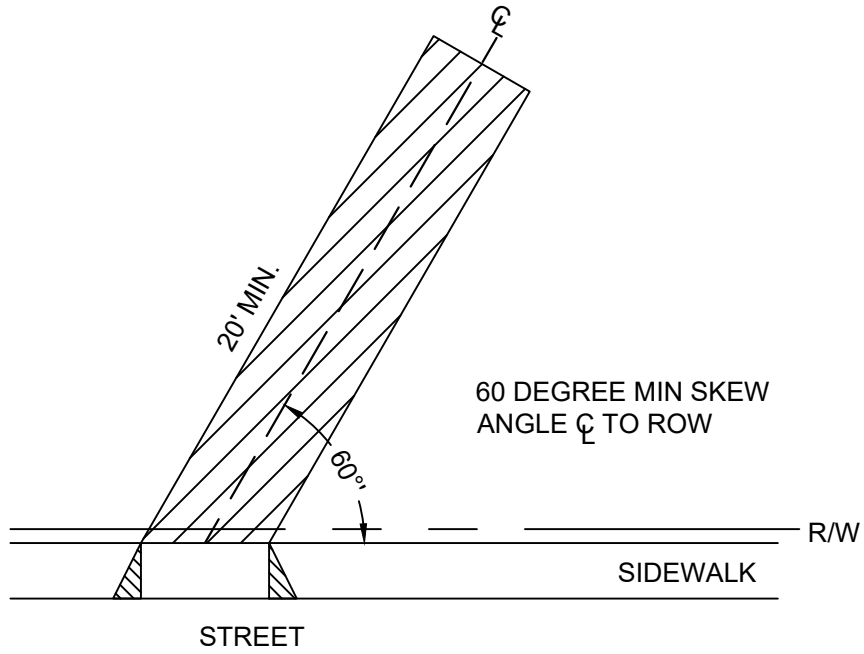
# DRIVEWAY GEOMETRICS

STANDARD PLAN

170-2

PUBLIC WORKS  
 DIRECTOR APPROVAL *[Signature]*

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NOTES:

1. MIN 60 DEGREE SKEW ANGLE FROM STREET.
2. DRIVEWAYS PARALLEL TO ROADWAYS ARE NOT ALLOWED.



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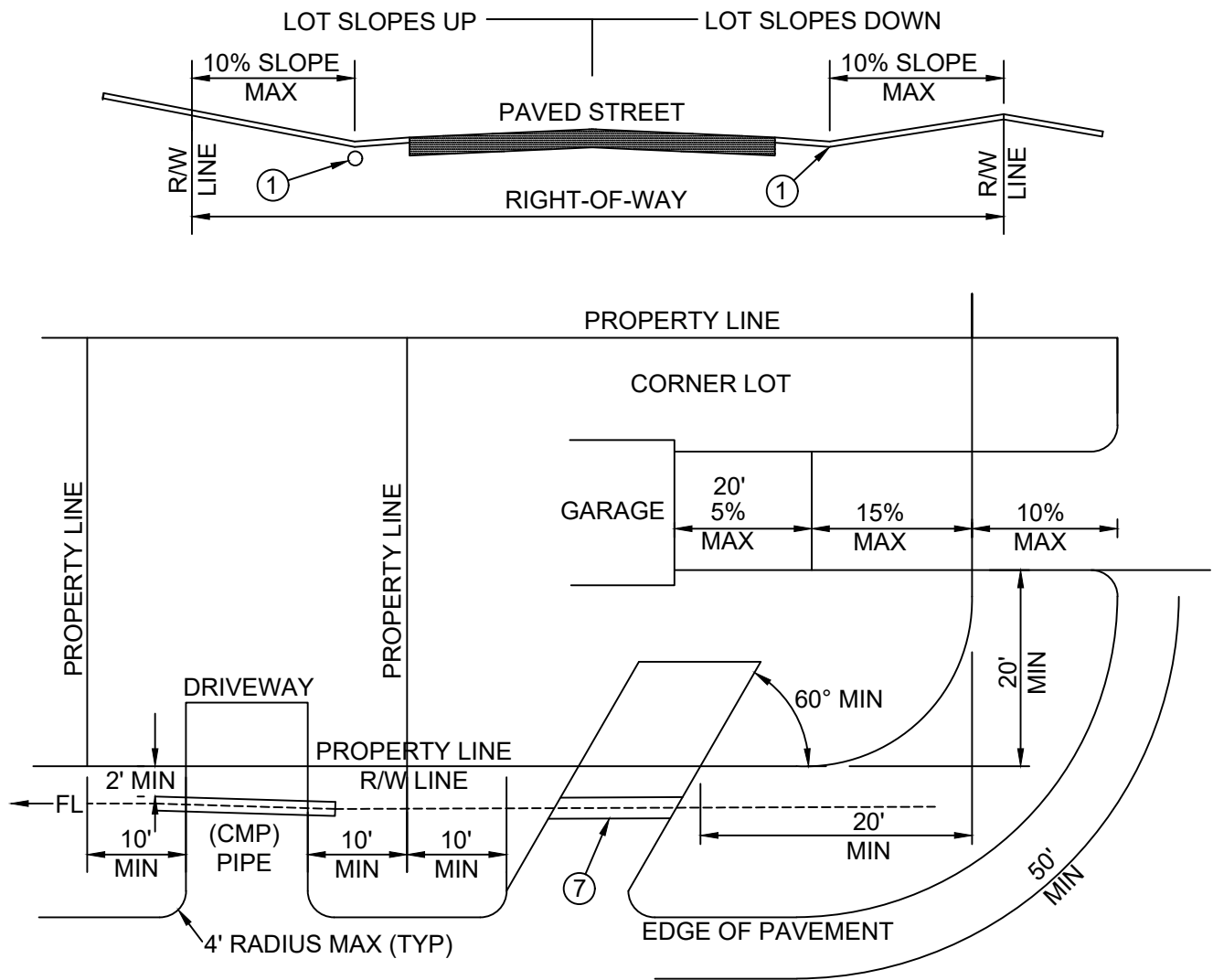
## DRIVEWAY GEOMETRICS

PUBLIC WORKS  
DIRECTOR APPROVAL

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STANDARD PLAN

170-3



**NOTES:**

1. PLACE CULVERT OR CROSS GUTTER, THROUGH DRIVEWAY AT FLOWLINE. CROSS GUTTER SHALL BE PER COUNTY OF MONO STANDARD PLAN 125.
2. 50 FOOT MIN. SEPARATION BETWEEN DRIVEWAYS ALSO APPLIES TO LOTS WITH A TOTAL FRONTAGE OF 125 FOOT MIN
3. DRIVEWAY WIDTH TO BE 12 - 24 FEET RESIDENTIAL.
4. DRIVEWAYS WHICH RUN PARALLEL TO THE STREET SHALL MAINTAIN THE MIN SETBACK PER THE ZONING ORDINANCE
5. DRAINAGE PIPE SHALL HAVE FLARED ENDS SECTIONS OR OTHER APPROVED TREATMENTS THAT EXTEND AT LEAST 2' BEYOND DRIVEWAY
6. HORSESHOE DRIVEWAYS ARE NOT PERMITTED.



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# DRIVEWAY GEOMETRICS

PUBLIC WORKS  
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STANDARD PLAN

170-4

GENERAL NOTES AND SPECIFICATIONS FOR RESIDENTIAL DRIVEWAY STANDARDS

1. CONCRETE SHALL BE PER COUNTY STANDARD PLAN 020, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
2. CONCRETE MAY BE REINFORCED WITH #4 REBAR PLACED 12" ON CENTER EACH WAY.
3. SUBGRADE SHALL BE AT OPTIMUM MOISTURE AND COMPACTED TO A MIN. OF 95% RELATIVE COMPACTION.
4. BASE AND FORMS TO BE WATERED BEFORE PLACING CONCRETE.
5. CROSS GUTTER SHALL BE SCREED TO FORMS AND BROOMED FINISHED PARALLEL TO FLOWLINE.
6. CONCRETE SHALL BE CURED WITH IMMEDIATE APPLICATION OF A CURING COMPOUND.
7. DRIVEWAY WIDTH TO BE 12 TO 24 FEET FOR RESIDENTIAL DRIVEWAYS.
8. ALL DRIVEWAY AND PARKING AREAS ARE TO BE PAVED WITH ASPHALT, CONCRETE, OR APPROVED PAVING STONES.
9. NO REQUIRED PARKING IS TO BE PERMITTED IN THE RIGHT-OF-WAY.
11. DRIVEWAYS WHICH RUN PARALLEL TO THE STREET SHALL MAINTAIN THE MIN. SETBACK PER THE ZONING ORDINANCE.
12. DRIVEWAY APPROACH CONSTRUCTION SHALL NOT CAUSE FILLING OR CUTTING IN THE RIGHT-OF-WAY WITHOUT AN ENCROACHMENT PERMIT.
13. PROPERTY OWNER SHALL BE RESPONSIBLE FOR MAINTENANCE ON DRIVEWAY APPROACHES AND ANY INSTALLED CULVERTS.
14. SNOW REMOVED FROM DRIVEWAY SHALL NOT BE PLACED IN RIGHT-OF-WAY.
15. WHERE STORM DRAIN FACILITIES ARE IN THE STREET, AN INLET SHALL BE INSTALLED UPHILL FROM THE DRIVEWAY
16. THE PUBLIC WORKS DEPARTMENT RECOMMENDS THAT DRIVEWAY ENTRANCES BE IDENTIFIED FOR SNOW REMOVAL OPERATIONS WITH RED REFLECTORS WHICH SHALL BE PLACED A MIN. OF 2 FEET TO THE PROPERTY SIDE OF THE COUNTY SNOW POLE LINE.
17. AN ENCROACHMENT OR DRIVEWAY MODIFICATION PERMIT IS REQUIRED FOR ALL WORK PERFORMED IN THE PUBLIC RIGHT-OF-WAY.
18. THE COUNTY PUBLIC WORKS DEPARTMENT MUST BE NOTIFIED A MIN. OF 24 HOURS PRIOR TO STARTING WORK AND FOR ANY INSPECTIONS. TO NOTIFY THE COUNTY CALL THE INSPECTION LINE AT 934-BLDG
19. ADDITIONAL EASEMENTS FOR SIDEWALKS MAY BE REQUIRED WHERE THEY ARE REQUIRED DUE TO SLOPES OR OTHER TOPOGRAPHICAL FEATURES.
20. PAVERS MAY BE USED AS APPROVED BY PUBLIC WORKS DIRECTOR IN WRITING.



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**RESIDENTIAL DRIVEWAY  
STANDARDS**

PUBLIC WORKS  
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STANDARD PLAN

**171-1**

## RESIDENTIAL DRIVEWAY STANDARDS

THE FOLLOWING SHALL BE CONSIDERED MINIMUM STANDARDS FOR NEW RESIDENTIAL DRIVEWAYS.

PLANS SUBMITTED FOR THE PURPOSE OF OBTAINING A BUILDING PERMIT OR ENCROACHMENT PERMIT SHALL INCLUDE A PLAN VIEW AND DRIVEWAY SLOPE PROFILE TO VERIFY COMPLIANCE WITH THE MINIMUM DRIVEWAY STANDARDS

1. ONLY ONE DRIVEWAY ENTRANCE/EXIT SHALL BE PERMITTED TO SERVE EACH PARCEL. (EXCEPTION: CORNER LOTS WITH A TOTAL FRONTAGE EXCEEDING 125 FEET MAY HAVE TWO ENTRANCES/EXITS, PROVIDED THERE IS A MINIMUM SEPARATION OF 50 FEET BETWEEN DRIVEWAYS OR STREET INTERSECTIONS.)
2. THE DRIVEWAY FRONTAGE, WIDTH AT ROAD RIGHT-OF-WAY, SHALL BE:  
MINIMUM-MAXIMUM  
12' - 24' SINGLE FAMILY RESIDENCE TO FOUR-PLEX
3. THE ANGLE OF THE DRIVEWAY TO THE ROAD/STREET SHALL BE NOT LESS THAN 60 DEGREES WHEN WITHIN THE REQUIRED SETBACK AND THE PUBLIC RIGHT-OF-WAY.
4. DRIVEWAY ENCROACHMENTS WITHIN THE COUNTY RIGHT-OF-WAY SHALL BE PER "RESIDENTIAL DRIVEWAY APPROACH STANDARDS" SECTION 105
5. THE MAXIMUM GRADE (SLOPE) IF THE DRIVEWAY WITHIN THE COUNTY RIGHT-OF-WAY SHALL NOT EXCEED 10% (ONE FOOT VERTICAL PER 10 FEET HORIZONTAL).
6. MAXIMUM GRADE (SLOPE) OF PARKING AREAS SHALL NOT EXCEED 5% (ONE FOOT VERTICAL IN TWENTY FEET HORIZONTAL).
9. ALL OTHER AREAS OF THE DRIVEWAY SHALL NOT EXCEED 15%. (THE PUBLIC WORKS DEPARTMENT RECOMMENDS THAT DRIVEWAY SLOPES NOT EXCEED 10%).
10. MODIFICATIONS OR DEVIATIONS FROM THESE STANDARDS ARE SUBJECT TO APPROVAL BY THE PUBLIC WORKS DIRECTOR.

### DRIVEWAY STANDARDS-MODIFICATION PROCEDURES

- A. MODIFICATIONS TO THE DRIVEWAY STANDARDS WITHIN THE PUBLIC RIGHT-OF-WAY, MAY BE CONSIDERED PROVIDING THE FOLLOWING FINDINGS CAN BE MADE:
1. THERE ARE EXCEPTIONAL OR EXTRAORDINARY CIRCUMSTANCES APPLICABLE TO THE PROPERTY INVOLVED WHICH DO NOT APPLY GENERALLY TO OTHER PROPERTIES.
  2. A STANDARD DRIVEWAY WOULD CAUSE A SAFETY HAZARD.
- B. WRITTEN REQUESTS FOR MODIFICATION TO THESE STANDARDS WILL BE REVIEWED AND A DECISION RENDERED BY THE PUBLIC WORKS DIRECTOR WITHIN TEN WORKING DAYS OF RECEIPT OF WRITTEN REQUEST FROM THE PROPERTY OWNER.
- C. DECISIONS MAY BE APPEALED TO THE COUNTY PLANNING COMMISSION PROVIDED THE APPEAL IS RECEIVED BY THE COUNTY PLANNING DIRECTOR IN WRITING WITHIN 10 WORKING DAYS OF THE DECISION. THE APPEAL WILL BE SCHEDULED AT THE NEXT AVAILABLE PLANNING COMMISSION MEETING, APPLICANT SHALL BE RESPONSIBLE FOR APPLICABLE APPEAL FEES.



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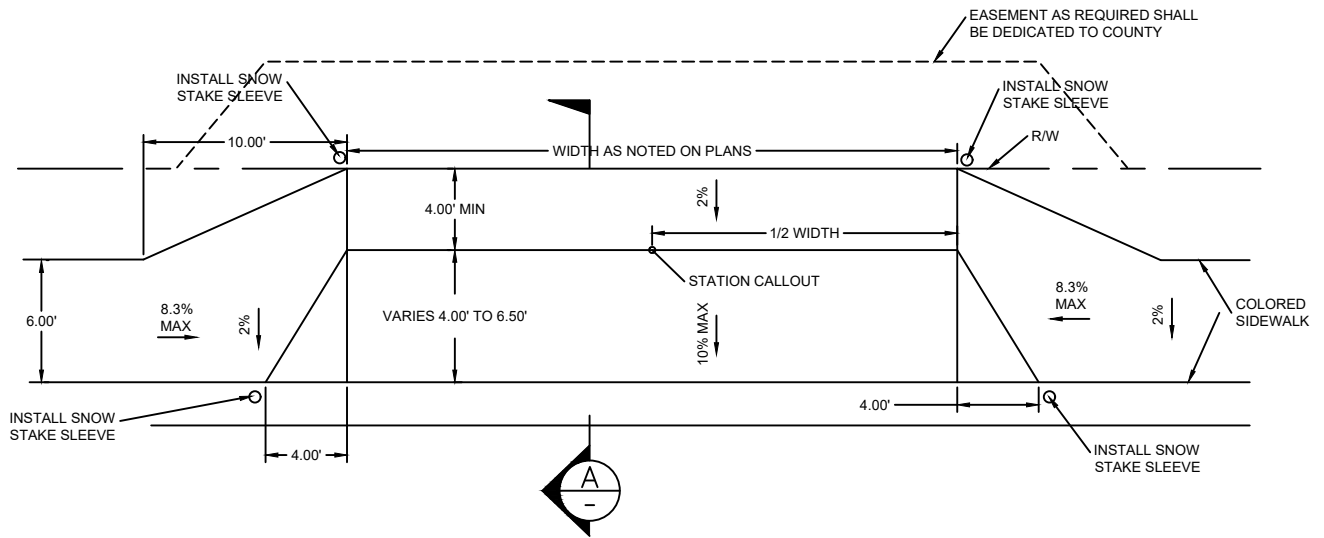
## RESIDENTIAL DRIVEWAY STANDARDS

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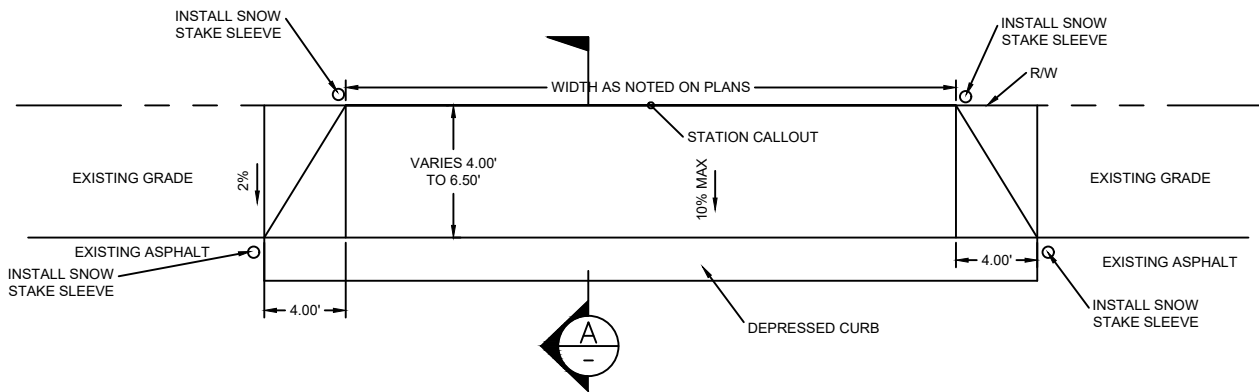
STANDARD PLAN

171-2



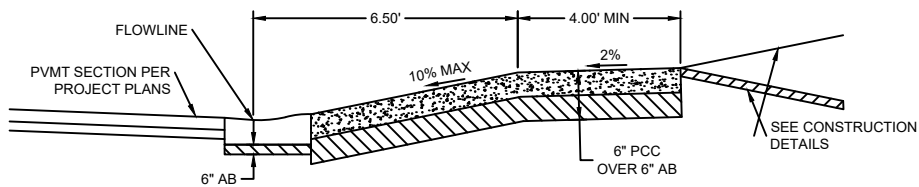
**TYPE C**  
**DRIVEWAY DETAILS**

NO SCALE



**TYPE D**  
**DRIVEWAY DETAILS**

NO SCALE



**DRIVEWAY SECTION A**

NO SCALE



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**RESIDENTIAL DRIVEWAY  
STANDARDS**

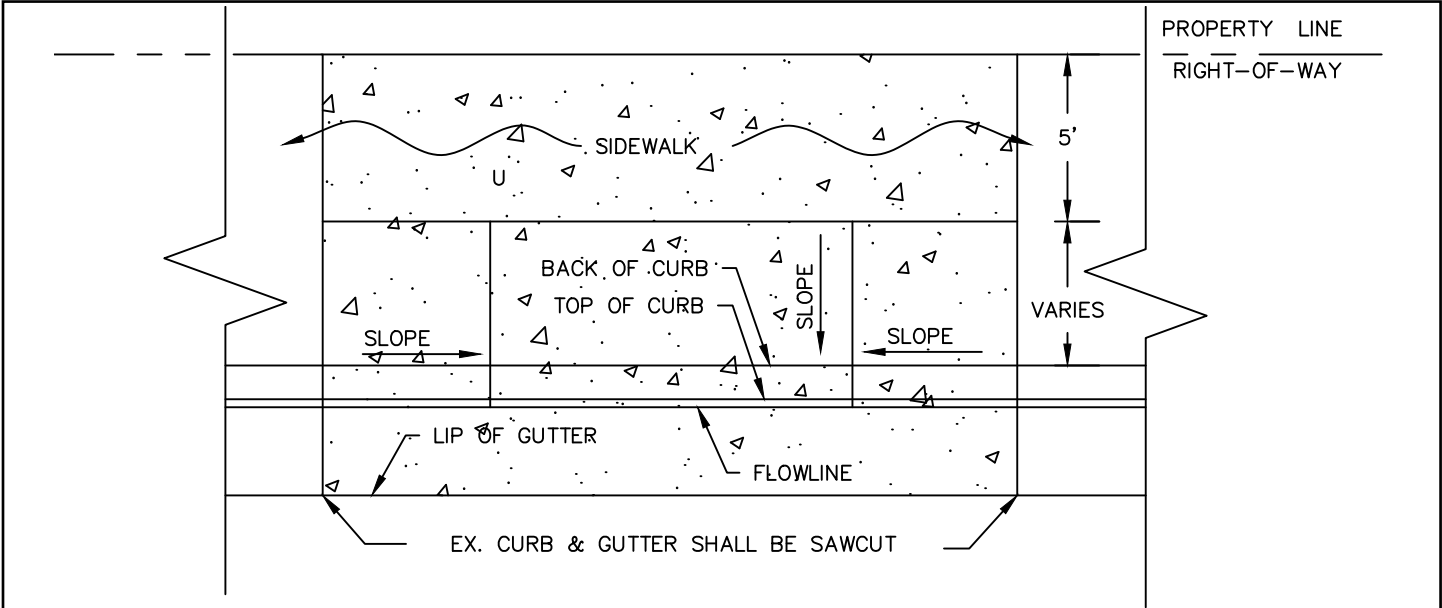
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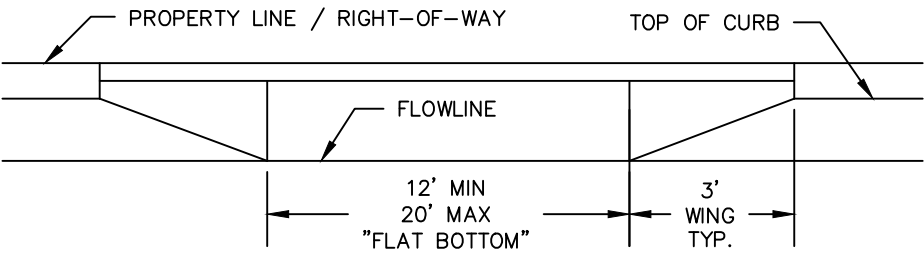
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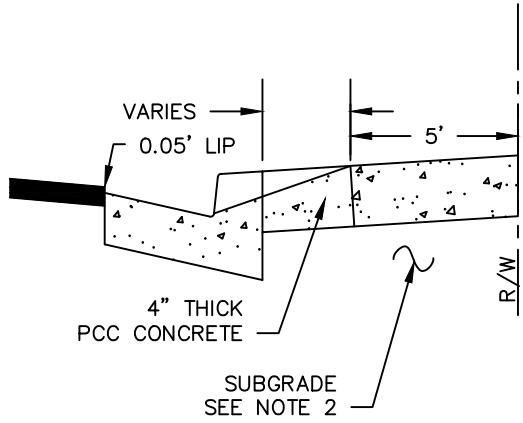




PLAN



ELEVATION



SECTION

NOTES:

1. PORTLAND CEMENT CONCRETE SHALL BE A 7-SACK MIX WITH A 5% AIR CONTENT.
2. SUBGRADE SHALL BE COMPACTED TO 90% MINIMUM.
3. MAXIMUM SLOPE OF DRIVE APPROACH SHALL BE ±10% UNLESS OTHERWISE APPROVED BY THE DEPARTMENT OF PUBLIC WORKS.
4. FLAT BOTTOM OF THE APPROACH SHALL NOT BEGIN CLOSER THAN 20 FEET FROM END OF CURB RETURN.
5. FORMS SHALL BE INSPECTED BY THE DEPARTMENT OF PUBLIC WORKS PRIOR TO PLACING CONCRETE.
6. SNOW REMOVAL FROM THE DRIVEWAY APPROACH SHALL NOT BE DEPOSITED WITHIN THE RIGHT-OF-WAY.



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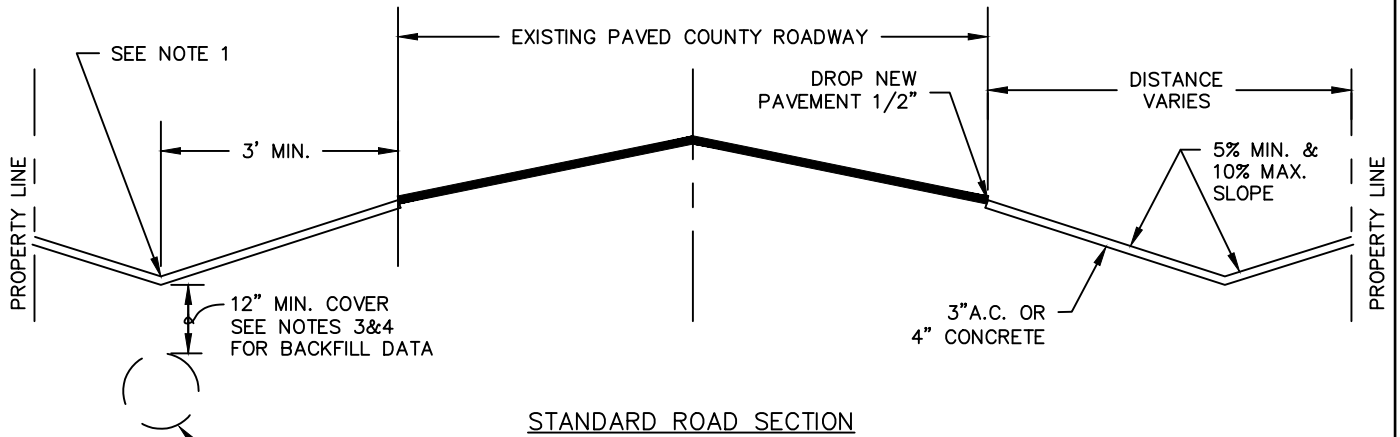
# RESIDENTIAL DRIVEWAY STANDARDS

PUBLIC WORKS  
DIRECTOR APPROVAL *[Signature]*

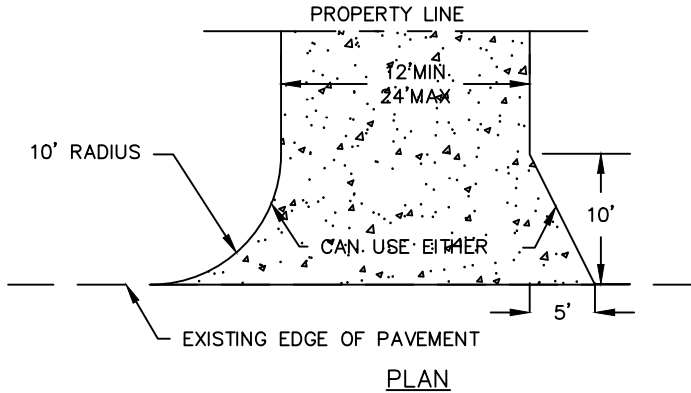
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171-4



CULVERT MAY BE REQUIRED. SEE NOTE 2. MIN. 2% CROSSFALL REQUIRED



**NOTES:**

1. SEE PERMIT CONDITIONS FOR DIMENSIONS OF DRAINAGE DEPRESSION ACROSS DRIVEWAY.
2. CULVERT DRAIN PIPE (IF REQUIRED), SHALL BE A MIN. 16 GAUGE ALUMINUM OR STEEL CORRUGATED PIPE, 12" MIN. DIAMETER.
3. BACKFILL SHALL BE SELECT NATIVE MATERIAL, DECOMPOSED GRANITE OR 3/4" AGGREGATE BASE, COMPACTED TO 90% MIN.
4. SUBGRADE SHALL BE A MIN. OF 4" OF SELECT NATIVE MATERIAL, DECOMPOSED GRANITE OR 3/4" AGGREGATE BASE COMPACTED TO 90% MIN.
5. DRIVEWAY APPROACH SHALL BE TYPE B, 1/2" MAX. ASPHALT PAVING MIX OR 4" OF 6-SACK CONCRETE.
6. PROPOSED MODIFICATIONS TO THESE STANDARDS MUST HAVE A PRIOR APPROVAL FROM THE DEPARTMENT OF PUBLIC WORKS.
7. PROPERTY OWNER SHALL BE RESPONSIBLE FOR MAINTAINING DRIVEWAY APPROACH, INCLUDING CULVERT.



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# RESIDENTIAL DRIVEWAY STANDARDS

PUBLIC WORKS  
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STANDARD PLAN

171-5

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## GENERAL NOTES AND SPECIFICATIONS FOR COMMERCIAL DRIVEWAY STANDARDS

1. CONCRETE SHALL BE PER COUNTY STANDARD PLAN 020, OR AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
2. CONCRETE MAY BE REINFORCED WITH #4 REBAR PLACED 12 INCHES ON CENTER EACH WAY AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
3. SUBGRADE SHALL BE AT OPTIMUM MOISTURE AND COMPACTED TO A MIN. OF 95% RELATIVE COMPACTION.
4. BASE AND FORMS TO BE WATERED BEFORE PLACING CONCRETE.
5. CROSS GUTTER SHALL BE SCREEDED TO FORMS AND BROOMED FINISHED PARALLEL TO FLOWLINE.
6. CONCRETE SHALL BE CURED WITH IMMEDIATE APPLICATION OF A CURING COMPOUND.
7. DRIVEWAY WIDTH TO BE 24 TO 30 FEET FOR COMMERCIAL/INDUSTRIAL. COMMERCIAL DRIVEWAY MAY BE UP TO 40' WIDE TO ACCOMMODATE LARGER TRAFFIC VOLUMES AND DEDICATED LEFT TURN LANES.
8. ALL DRIVEWAY AND PARKING AREAS ARE TO BE PAVED.
9. NO REQUIRED PARKING IS TO BE PERMITTED IN THE RIGHT-OF-WAY.
10. DRIVEWAYS WHICH RUN PARALLEL TO THE STREET SHALL MAINTAIN THE MIN. SETBACK PER THE ZONING ORDINANCE.
11. DRIVEWAY APPROACH CONSTRUCTION SHALL NOT CAUSE FILLING OR CUTTING IN THE RIGHT-OF-WAY WITHOUT AN ENCROACHMENT PERMIT.
12. PROPERTY OWNER SHALL BE RESPONSIBLE FOR MAINTENANCE ON DRIVEWAY APPROACHES AND ANY INSTALLED CULVERTS.
13. SNOW REMOVED FROM DRIVEWAY SHALL NOT BE PLACED IN RIGHT-OF-WAY.
14. PLANS SUBMITTED FOR THE PURPOSE OF OBTAINING A BUILDING OR ENCROACHMENT PERMIT SHALL INCLUDE A PLAN VIEW AND DRIVEWAY SLOPE PROFILE TO VERIFY COMPLIANCE WITH THE MIN. DRIVEWAY STANDARDS.
15. WHERE STORM DRAIN FACILITIES ARE IN THE STREET, AN INLET SHALL BE INSTALLED UPHILL FROM THE DRIVEWAY
16. THE PUBLIC WORKS DEPARTMENT RECOMMENDS THAT DRIVEWAY ENTRANCES BE IDENTIFIED FOR SNOW REMOVAL OPERATIONS WITH RED REFLECTORS OR SNOW POLES WHICH SHALL BE PLACED A MIN. OF 2 FEET TO THE PROPERTY SIDE OF THE COUNTY SNOW POLE LINE.
17. AN ENCROACHMENT PERMIT IS REQUIRED FOR ALL WORK PERFORMED IN THE PUBLIC RIGHT-OF-WAY.
18. THE COUNTY PUBLIC WORKS DEPARTMENT MUST BE NOTIFIED A MIN. OF 24 HOURS PRIOR TO STARTING WORK AND FOR ANY INSPECTIONS.
19. ADDITIONAL EASEMENTS FOR SIDEWALKS MAY BE REQUIRED WHERE THEY ARE REQUIRED DUE TO SLOPES OR OTHER TOPOGRAPHICAL FEATURES.



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# COMMERCIAL DRIVEWAY STANDARDS

PUBLIC WORKS  
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STANDARD PLAN

172-1

## COMMERCIAL DRIVEWAY STANDARDS

THE FOLLOWING SHALL BE CONSIDERED MINIMUM STANDARDS FOR NEW COMMERCIAL DRIVEWAYS.

PLANS SUBMITTED FOR THE PURPOSE OF OBTAINING A BUILDING PERMIT OR ENCROACHMENT PERMIT SHALL INCLUDE A PLAN VIEW AND DRIVEWAY SLOPE PROFILE TO VERIFY COMPLIANCE WITH THE MINIMUM DRIVEWAY STANDARDS

1. ONLY ONE DRIVEWAY ENTERANCE/EXIT SHALL BE PERMITTED TO SERVE EACH PARCEL. (EXCEPTION: CORNER LOTS WITH A TOTAL FRONTAGE EXCEEDING 125 FEET MAY HAVE TWO ENTERANCES/EXITS, PROVIDED THERE IS A MINIMUM SEPARATION OF 50 FEET BETWEEN DRIVEWAYS OR STREET INTERSECTIONS.)
2. THE ANGLE OF THE DRIVEWAY TO THE ROAD/STREET SHALL BE NOT LESS THAN 60 DEGREES WHEN WITHIN THE REQUIRED SETBACK AND THE PUBLIC RIGHT-OF-WAY.
3. DRIVEWAY ENCROACHMENTS WITHIN THE COUNTY RIGHT-OF-WAY SHALL BE PER "COMMERCIAL APPROACH STANDARDS".
4. THE MAXIMUM GRADE (SLOPE) IF THE DRIVEWAY WITHIN THE COUNTY RIGHT-OF-WAY SHALL NOT EXCEED 10% (ONE FOOT VERTICAL PER 10 FEET HORIZONTAL).
5. MAXIMUM GRADE (SLOPE) OF PARKING AREAS SHALL NOT EXCEED 5% (ONE FOOT VERTICAL IN TWENTY FEET HORIZONTAL).
6. ALL OTHER AREAS OF THE DRIVEWAY SHALL NOT EXCEED 15%. (THE PUBLIC WORKS DEPARTMENT RECOMMENDS THAT DRIVEWAY SLOPES NOT EXCEED 10%).
7. MODIFICATIONS OR DEVIATIONS OF THESE STANDARDS ARE SUBJECT TO APPROVAL BY THE PUBLIC WORKS DIRECTOR.

### COMMERCIAL DRIVEWAY STANDARDS-MODIFICATION PROCEDURES

1. MODIFICATIONS TO THE DRIVEWAY STANDARDS WITHIN THE PUBLIC RIGHT-OF-WAY, MAY BE CONSIDERED PROVIDING THE FOLLOWING FINDINGS CAN BE MADE:
2. THERE ARE EXCEPTIONAL OR EXTRAORDINARY CIRCUMSTANCES APPLICABLE TO THE PROPERTY INVOLVED WHICH DO NOT APPLY GENERALLY TO OTHER PROPERTIES.
3. A STANDARD DRIVEWAY WOULD CAUSE A SAFETY HAZARD.
4. WRITTEN REQUESTS FOR MODIFICATION TO THESE STANDARDS WILL BE REVIEWED AND A DECISION RENDERED BY THE PUBLIC WORKS DIRECTOR WITHIN TEN WORKING DAYS OF RECEIPT OF WRITTEN REQUEST FROM THE PROPERTY OWNER.
5. DECISIONS MAY BE APPEALED TO THE COUNTY PLANNING COMMISSION PROVIDED THE APPEAL IS RECEIVED BY THE COUNTY PLANNING DIRECTOR IN WRITING WITHIN 10 WORKING DAYS OF THE DECISION. THE APPEAL WILL BE SCHEDULED AT THE NEXT AVAILABLE PLANNING COMMISSION MEETING, APPLICANT SHALL BE RESPONSIBLE FOR ANY APPLICABLE APPEAL FEES.



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## COMMERCIAL DRIVEWAY STANDARDS

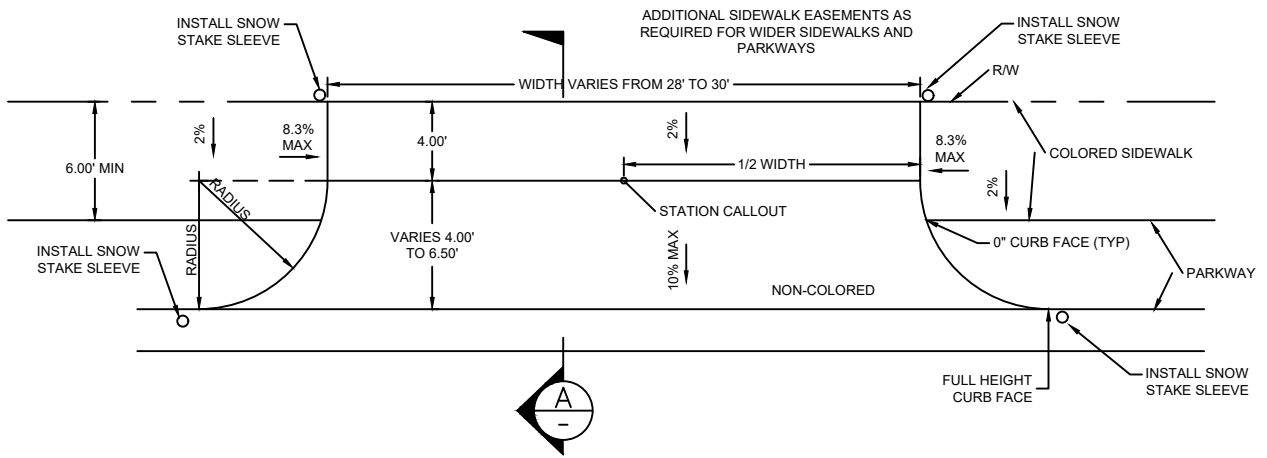
PUBLIC WORKS  
DIRECTOR APPROVAL

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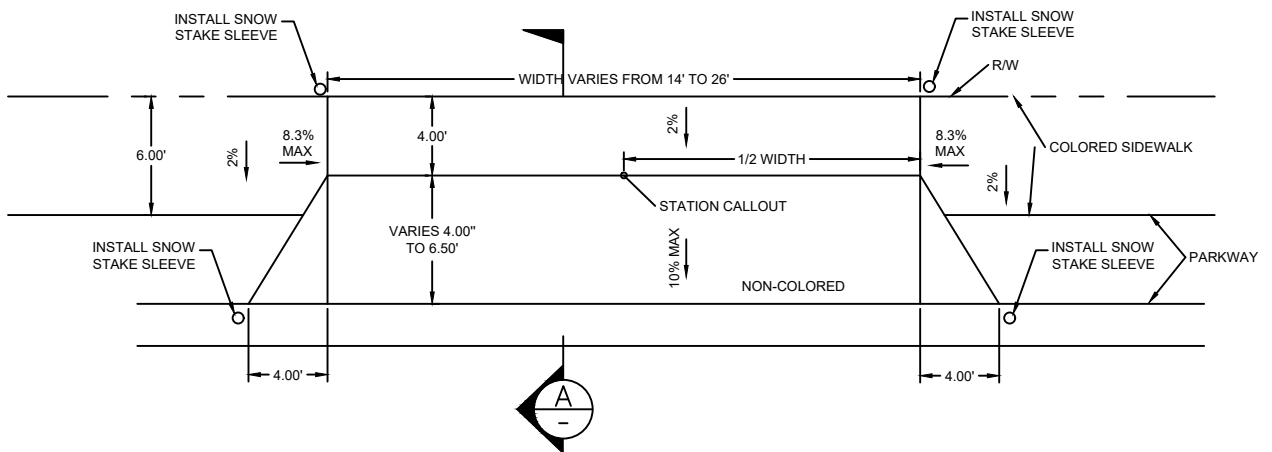
172-2



**TYPE A**

**COMMERCIAL DRIVEWAY DETAILS**

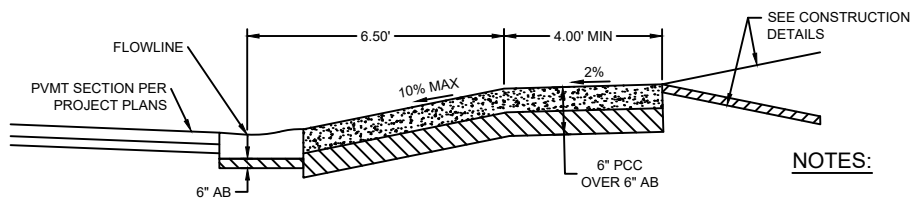
NO SCALE



**TYPE B**

**LIGHT COMMERCIAL/RESIDENTIAL DRIVEWAY APPROACH STANDARDS**

NO SCALE



**DRIVEWAY SECTION A**

NO SCALE

**NOTES:**

1. COMMERCIAL DRIVEWAYS WITH TWO-WAY TRAFFIC SHALL BE A MINIMUM OF 24' WIDE.
2. COMMERCIAL DRIVEWAYS MAY BE INCREASED TO PROVIDE UP TO THREE LANES OF TRAFFIC. ONE ENTRANCE LANE AND TWO EXIT LANES FOR LARGE COMMERCIAL PROJECTS AND AS APPROVED BY THE COUNTY.



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**COMMERCIAL DRIVEWAY  
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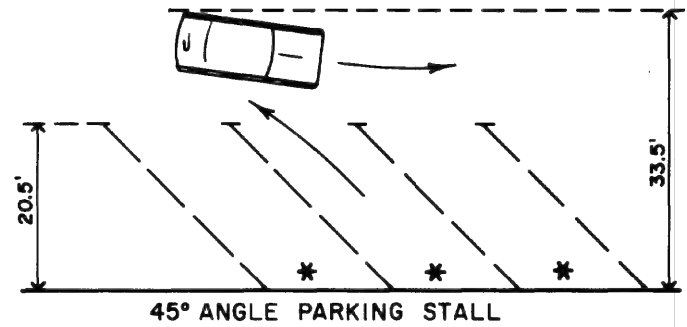
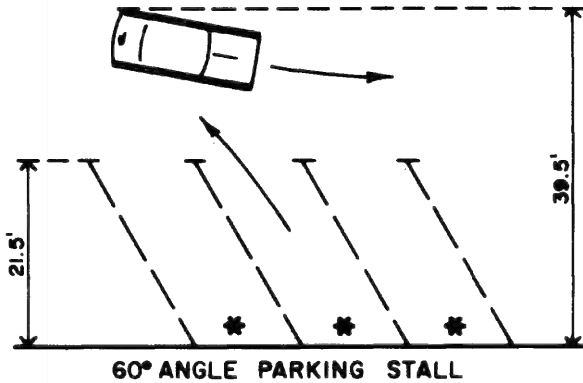
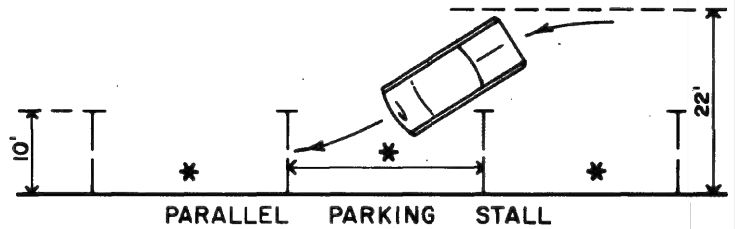
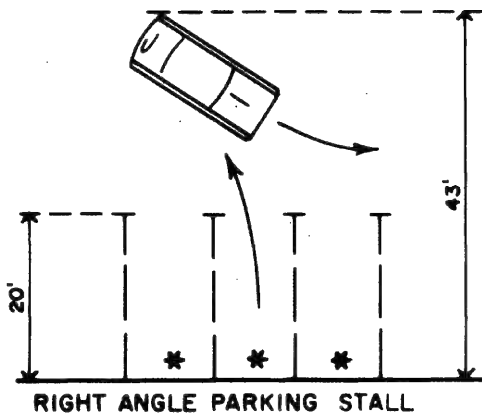
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# PARKING STANDARDS

1. Parking shall be as defined in the Mono County General Plan.
2. Perpendicular and Angled parking spaces:
  - a. shall only be placed on roads with speed limits 25 mph or under.
  - b. shall be 10 feet wide
  - c. may be reduced to 9 feet wide with written PW approval under certain conditions, such as low traffic streets with good site lines. If parking spaces are approved at less than 10 feet in width, then:
    - i. additional drive aisle width may be required
    - ii. and Engineer shall provide additional information for parking space dimensions
    - iii. additional design features may be required for safety.
  - d. 45 degree back in to park may be allowed with PW approval in some cases with low traffic volumes
3. Parallel Parking spaces
  - a. shall only be placed on roads with speed limits 30 mph or under.
  - b. Parallel parking stall width shall be 9 feet wide adjacent to 11 foot lanes, and 8 feet wide adjacent to 12 foot lanes.
  - c. Parallel parking stall width shall be 10 feet wide for roads with bike lanes and speed limits over 25 mph, but can be 8 feet wide for speed limits of 25 mph and lower.



Angle of Parking at Curb	Width of Street Used When Parked	Width Needed For Parking Plus Maneuvering	Length of Curb Per Car *	Cars Parked Per 100 feet
Parallel	10.0	22.0	23.0	4.3
45° Degrees	20.0	33.5	14.1	7.1
60° Degrees	21.5	39.5	11.5	8.7
90° Degrees	19.0	43.0	10.0	10.0



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## PARKING DESIGN STANDARDS

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DEPARTMENT OF  
PUBLIC WORKS  
STANDARDS

SECTION 200  
UTILITIES

MONO

C O U N T Y

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MATERIALS

1. AGGREGATE BASE SHALL BE CBE PER COUNTY STANDARD, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR
2. ASPHALT CONCRETE SHALL BE PER COUNTY STANDARD, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR
3. CORRUGATED METAL PIPE CULVERTS SHALL CONFORM TO THE PROVISIONS IN SECTION 66, "CORRUGATED METAL PIPE", OF THE CSS AND SHALL BE 12 GAGE. CORRUGATED STEEL FLARED END SECTIONS SHALL CONFORM TO THE PROVISIONS IN SECTION 75, "MISCELLANEOUS METAL", AND SECTION 70, "MISCELLANEOUS DRAINAGE FACILITIES" OF THE CSS.
4. PLASTIC PIPE CULVERTS SHALL CONFORM TO THE PROVISIONS IN SECTION 64, "PLASTIC PIPE" OF THE CSS.
5. SLURRY CEMENT BACKFILL SHALL CONFORM TO COUNTY STANDARDS 020 AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR
6. CONCRETE SHALL BE PER COUNTY STANDARD 020, AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
7. INSTALLATION OF TRAFFIC STRIPES AND PAVEMENT MARKINGS WILL BE IN CONFORMANCE WITH THE PROVISIONS OF SECTION 84, "TRAFFIC STRIPES AND PAVEMENT MARKINGS", OF THE CSS.



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## GENERAL UTILITY NOTES

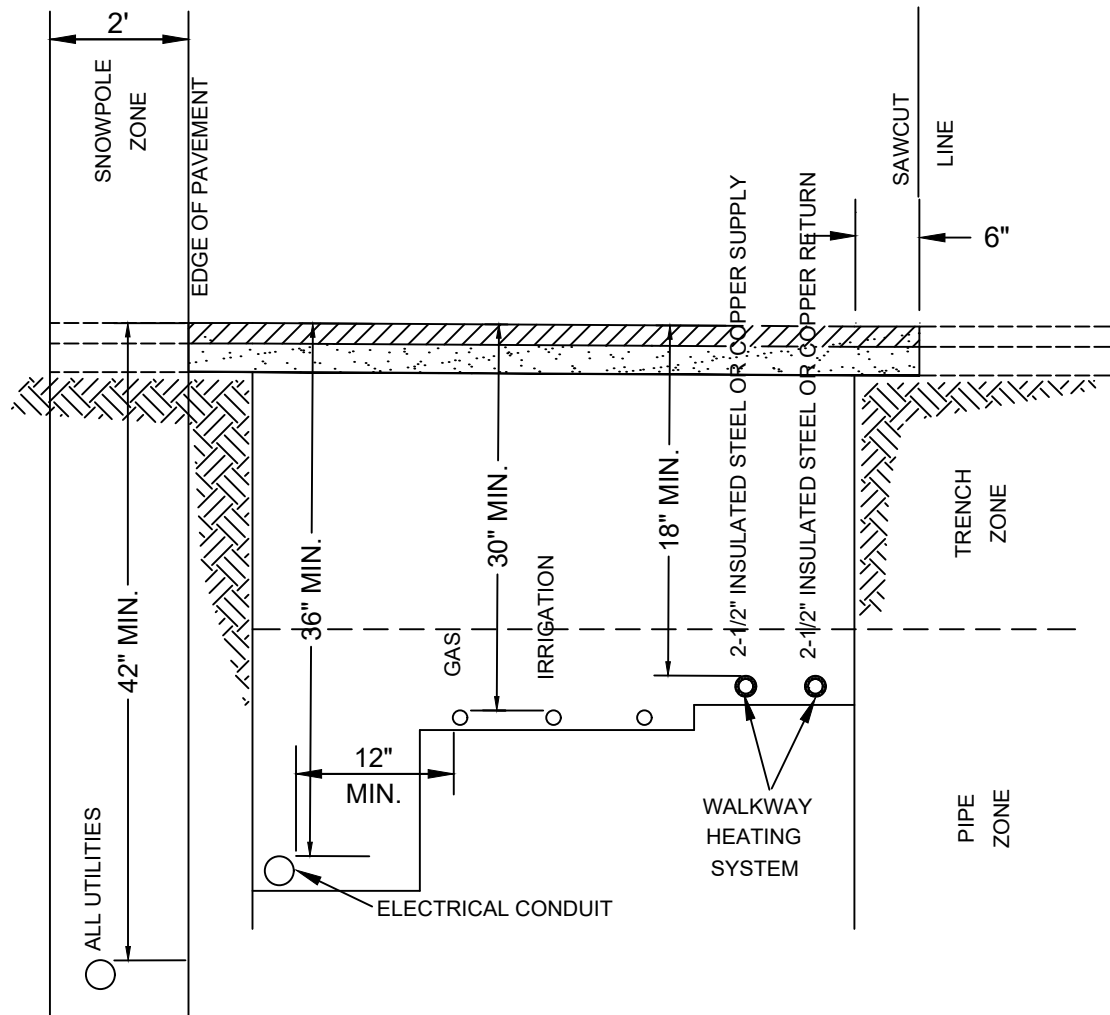
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UTILITY LOCATIONS  
NTS

GENERAL NOTES FOR UTILITY LOCATIONS

1. FOREIGN OBJECTS OR DEBRIS ARE NOT PERMITTED IN COMPLETED TRENCH.
2. NO ROCKS ARE ALLOWED WITHIN 12 INCHES OF DIRECT BURIED CABLES OR ANY DUCT WITHOUT CONCRETE ENCASEMENT. NATIVE BACKFILL CAPABLE OF PASSING THROUGH A 1/2 INCH MESH SCREEN SHALL BE CONSIDERED TO BE "ROCK-FREE".
3. ALL BACKFILL SHALL PASS THROUGH A 1/2 INCH SCREEN, OR PLACE IMPORTED SAND 3 INCHES BELOW AND 6 INCHES ABOVE BURIED CABLES (PIPE ZONE).
4. ALL NON-METALIC PIPES SHALL HAVE WIRE AND TAPE.



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# UTILITY LOCATIONS

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## GENERAL NOTES FOR A.C. TRENCH PATCH

1. ALL A.C. REPLACEMENT REQUIREMENTS ARE MINIMUM WIDTHS ONLY. THE PUBLIC WORKS DIRECTOR MAY REQUIRE WIDER PATCH SECTIONS OR OTHERWISE ALTER THESE REQUIREMENTS.
2. IF SAW CUT IS WITHIN 2 FEET OF AN EXISTING PAVEMENT EDGE, GUTTER LIP OR EXISTING PAVEMENT PATCH, REMOVE EXISTING PAVEMENT TO THAT EDGE AND REPLACE ENTIRE SECTION.
3. LONGITUDINAL TRENCH PATCH WIDTH: FOR COLLECTORS, ARTERIALS AND EXPRESSWAYS: IF SAW CUT EDGES FOR LONGITUDINAL OR TRANSVERSE EXCAVATIONS FALL WITHIN A TRAVEL LANE, SAW CUT SHALL BE THE SPECIFICATIONS FOR TRANSVERSE PATCHES AND THE ENTIRE TRAVEL LANE ROTOMILLED TO A DEPTH OF TWO INCHES AND OVERLAID WITH TWO INCHES OF BITUMINOUS PLANT MIX AS DIRECTED BY THE ENGINEER.
4. FOR COLLECTORS, ARTERIALS AND EXPRESSWAYS THE EDGE OF TRENCHES FOR CONDUITS SHALL BE LOCATED A MINIMUM OF 9" FROM GUTTER LIP AND SHALL BE PATCHED AS PER THE ABOVE DETAIL.
5. AGGREGATE BASE AND BITUMINOUS PAVEMENT SHALL BE IN ACCORDANCE WITH COUNTY OF MONO REQUIREMENTS OR CALTRANS STANDARD SPECIFICATIONS, LATEST REVISION. PAVEMENT MIX SHALL BE PG 64-28 UNLESS OTHERWISE APPROVED BY THE PUBLIC WORKS DIRECTOR.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR REPLACEMENT OF LOOP DETECTORS, ADJUSTMENT OF UTILITIES TO GRADE, INSTALLATION OF TEMPORARY PAVEMENT MARKERS IF REQUIRED, AND REPLACEMENT OF ALL PERMANENT STRIPING AND MARKINGS DAMAGED OR OBLITERATED BY THE CONTRACTORS OPERATIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR REPLACEMENT OF SURVEY MONUMENTS DESTROYED OR DISTURBED BY CONTRACTOR'S OPERATION, AND SHALL FILE THE APPROPRIATE DOCUMENTATION WITH THE COUNTY. THE CONTRACTOR SHALL ADJUST SURVEY WELL MONUMENTS TO FINISHED GRADE.
7. SEE COUNTY STANDARD DETAILS FOR P.C.C. CURB REPLACEMENT.
8. IF PATCH FAILURE OCCURS, THE PERMITEE WILL BE NOTIFIED OF SUCH DEFICIENCIES AND ALLOWED TO REMOVE, REPLACE, OR REMEDY HIS WORK. UPON FAILURE OF THE CONTRACTOR TO PROMPTLY COMPLY AND UNDER ORDER OF THE PUBLIC WORKS DIRECTOR, PATCH FAILURES MAY BE REMEDIED, REMOVED, AND REPLACED BY THE COUNTY AT PERMITEE'S SOLE EXPENSE. THE COUNTY MAY WITHHOLD ISSUING FUTURE ENCROACHMENT PERMITS UNLESS ALL PAYMENTS ARE CURRENT FOR FAILURES REMEDIED BY THE COUNTY.



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## TRENCH IN PAVED STREET OR ROAD

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9. PERMANENT PATCHING OF NON-BITUMINOUS SURFACES WILL CONSIST OF MATERIALS AND DIMENSIONS MATCHING OR EXCEEDING THE REQUIREMENTS OF THE ORIGINAL CONSTRUCTION AND MUST BE APPROVED BY THE PUBLIC WORKS DIRECTOR. PORTLAND CEMENT CONCRETE REMOVAL AND REPLACEMENT SHALL EXTEND TO AN EXISTING TOOLED OR SAW CUT JOINT IN ALL DIRECTIONS. CONCRETE SURFACE SHALL BE PER COUNTY STANDARDS AND SHALL MATCH EXISTING IN SURFACE TEXTURE, STAMPED PATTERN AND COLOR. ALL CONCRETE SHALL BE CLASS 1, 5000 PSI, WITH 5% ENTRAINED AIR AND FIBER MESH ADDED PER MANUFACTURERS RECOMMENDATIONS.
10. PAVING SHALL BE PERFORMED BETWEEN MAY 15 AND OCTOBER 15 - UNLESS SPECIFICALLY APPROVED, IN WRITING, BY THE COUNTY.
11. A PERMIT MUST BE OBTAINED FROM THE PUBLIC WORKS DIRECTOR PRIOR TO COMMENCING WORK WITHIN ANY PUBLIC RIGHT-OF-WAY. 48 HOURS PRIOR TO TRENCH EXCAVATION, THE PERMITEE MUST NOTIFY THE COUNTY EXCAVATION PERMIT INSPECTOR.
12. UNDERGROUND SERVICE ALERT (USA) AND COUNTY OF MONO (760 934-BLDG) SHALL BE NOTIFIED A MINIMUM OF 2 WORKING DAYS PRIOR TO START OF WORK.
13. PRIOR TO EXCAVATION, THE OUTLINE OF THE TRENCH SHALL BE VERTICALLY CUT FULL DEPTH THROUGH THE EXISTING ASPHALT SURFACE WITH A SAW, OR AN ASPHALT SPADE OR EQUIPMENT APPROVED BY THE ENGINEER.
14. CARE SHALL BE EXERCISED TO PREVENT SLOUGHING AND OVERBREAK. IF THE TRENCH SLOUGHS, THE SURFACE SHALL BE WIDENED WITH NEW SAW CUT LINES CUT AT LIMITS PER ABOVE NOTE 3, TO A MINIMUM DISTANCE OF 6 INCHES BEYOND ANY SLOUGHING TO ELIMINATE THE UNDERMINED SECTION OF ASPHALT.
15. THE CONTRACTOR IS RESPONSIBLE FOR MAINTENANCE OF THE TEMPORARY PATCH, AND IS RESPONSIBLE FOR PLACEMENT OF A PERMANENT PATCH WITHIN 30 DAYS OF COMPLETION OF THE UNDERGROUND WORK, OR AS SPECIFIED IN THE PERMIT.
16. COMPACTION OF BACKFILL, BASE AND A.C. TEMPORARY PATCH SHALL BE PERFORMED WITH APPROVED MECHANICAL TAMPERS. EQUIPMENT WHEEL ROLLING IS NOT PERMITTED.
17. ENTIRE AREA SHALL BE CLEANED DAILY OF ALL DIRT, DUST, DEBRIS, ETC. BEFORE LEAVING SITE. ANY SITE LEFT UNCLEAN MAY BE CLEANED BY THE COUNTY AND ALL COSTS BACK-CHARGED TO THE PERMITEE.
18. TRAFFIC CONTROL SHALL CONFORM TO THE LATEST EDITION OF THE CALTRANS TRAFFIC MANUAL CHAPTER 5. TRAFFIC CONTROL FOR CONSTRUCTION AND MAINTENANCE WORK ZONES, LATEST EDITION.
19. TEMPORARY PAVEMENT STRIPING SHALL BE PLACED FOR THOSE AREAS WHERE STRIPING HAS BEEN OBLITERATED.
20. UTILITIES PLACED FROM 0 TO 2 FEET FROM THE EDGE OF PAVEMENT SHALL HAVE A MINIMUM OF 42 INCHES OF COVER. SHALLOWER DEPTHS ARE SUBJECT TO SNOW POLE DAMAGE. UTILITY COMPANY IS RESPONSIBLE FOR ANY AND ALL DAMAGE FROM SNOW POLE INSTALLATION.
21. CONCRETE CURB, GUTTER, AND SIDEWALK SHALL BE REPLACED IN KIND PER SECTION 100. NEW CONCRETE SHALL HAVE 4 DOWELS INTO EXISTING CONCRETE SPACED 12" OC. ALL CONCRETE JOINTS SHALL BE SAWCUT AT EXPANSION OR GROOVED JOINTS.



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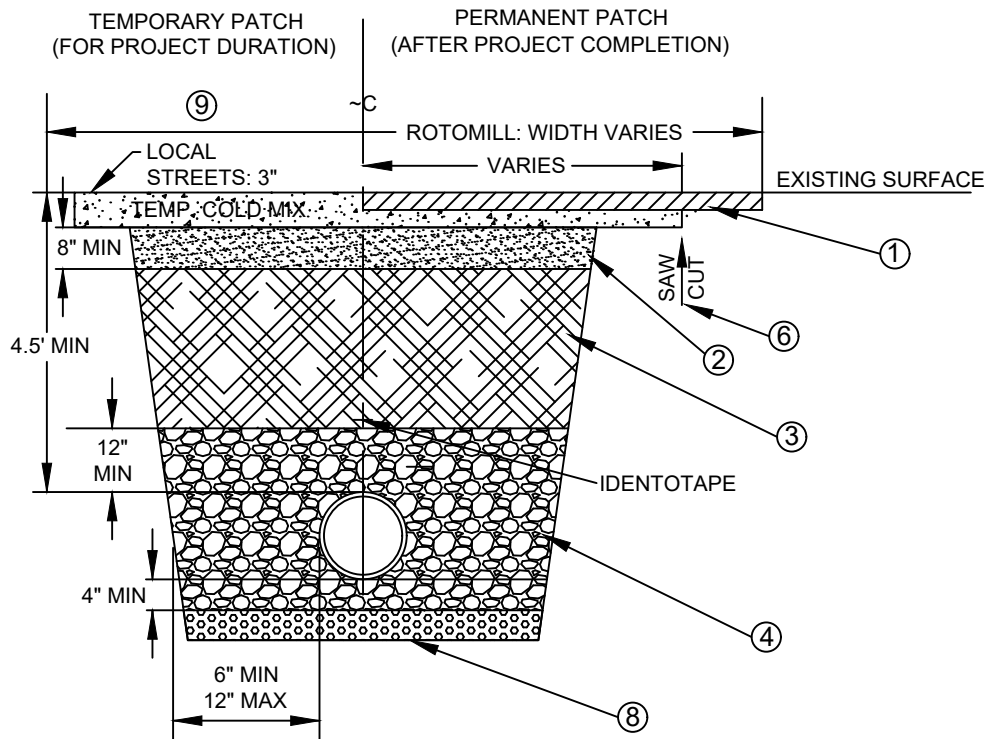
## TRENCH IN PAVED STREET OR ROAD

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**CONSTRUCTION NOTES FOR A.C. TRENCH PATCH:**

1. PERMANENT AC INSTALLATION:
  - a. ROTOMILL MINIMUM 2 INCHES DEEP TO COVER ALL AREAS OF CRACKED OR RAVELED SURFACES DISTURBED BY TRENCHING.
  - b. TACK COAT SC-3000 AND/OR HOT MIX IF FULLY CURED OR IF CONDITIONS WARRANT ON ALL EDGES AND MILLED SURFACES.
  - c. AC PAVEMENT SHALL CONFORM TO STANDARD 006-0 OF THESE STANDARDS.
2. AGGREGATE BASE PER CALTRANS HDM. BASE SHALL NOT BE REQUIRED WHEN USING CONCRETE SLURRY FOR BACKFILL.
3. TRENCH BACKFILL SHALL BE PER COUNTY STANDARD 020 OR IMPORTED FILL AS APPROVED BY PUBLIC WORKS DIRECTOR. NATIVE MATERIAL AND IMPORTED FILL SHALL BE COMPACTED TO 95% MAXIMUM DENSITY PER ASTM D 1557.
4. PIPE BEDDING SHALL BE GRANULAR MATERIAL (3/4 INCH MAX) COMPACTED TO 90% PER ASTM D-1557 OR SLURRY. ALL BEDDING SHALL HAVE A NON-WOVEN GEOTEXTILE ON ALL SIDES.
5. TRANSVERSE: FOR ALL STREETS, THE TRENCH WIDTH SHALL BE TRENCH WIDTH PLUS 9 INCH (EACH SIDE) OR 24 INCH MINIMUM TOTAL PATCH WIDTH, WHICHEVER IS GREATER.
6. SAW CUT EDGE SHALL BE PARALLEL OR PERPENDICULAR TO TRENCH (TYP.).
7. PAVEMENT PATCH DEPTH IS TO MATCH CONTIGUOUS PAVEMENT, BUT NOT LESS THAN 3 INCHES (5-1/2 INCHES ON ARTERIAL AND COLLECTOR STREETS).
8. OVER EXCAVATE WHEN TRENCH BOTTOM IS SATURATED. REPLACE WITH 3-6 INCH ROCK TO A MIN 6 INCH DEPTH. WRAP WITH NON-WOVEN CLASS 3 (AASHTO M288 96) GEOTEXTILE ON ALL SIDES.
9. A MINIMUM 2 INCH THICK TEMPORARY PATCH OF COLD MIX ASPHALT CONCRETE SHALL BE PLACED AND COMPACTED IMMEDIATELY AFTER COMPLETION OF UNDERGROUND WORK OR AT END OF THE WORKDAY, OR COVERED WITH PLATING AS APPROVED BY THE EXCAVATION PERMIT INSPECTOR OR APPLICABLE ENGINEER OF RECORD. IF NOT PATCHED WITHIN 24 HOURS AFTER BACKFILLING, THE COUNTY MAY PATCH AND BACK-CHARGE THE PERMITEE FOR ALL COSTS.
10. TEMPORARY PATCH SHALL BE SET TO BETWEEN 1/8 AND 1/4 INCHES ABOVE EXISTING SURFACE.



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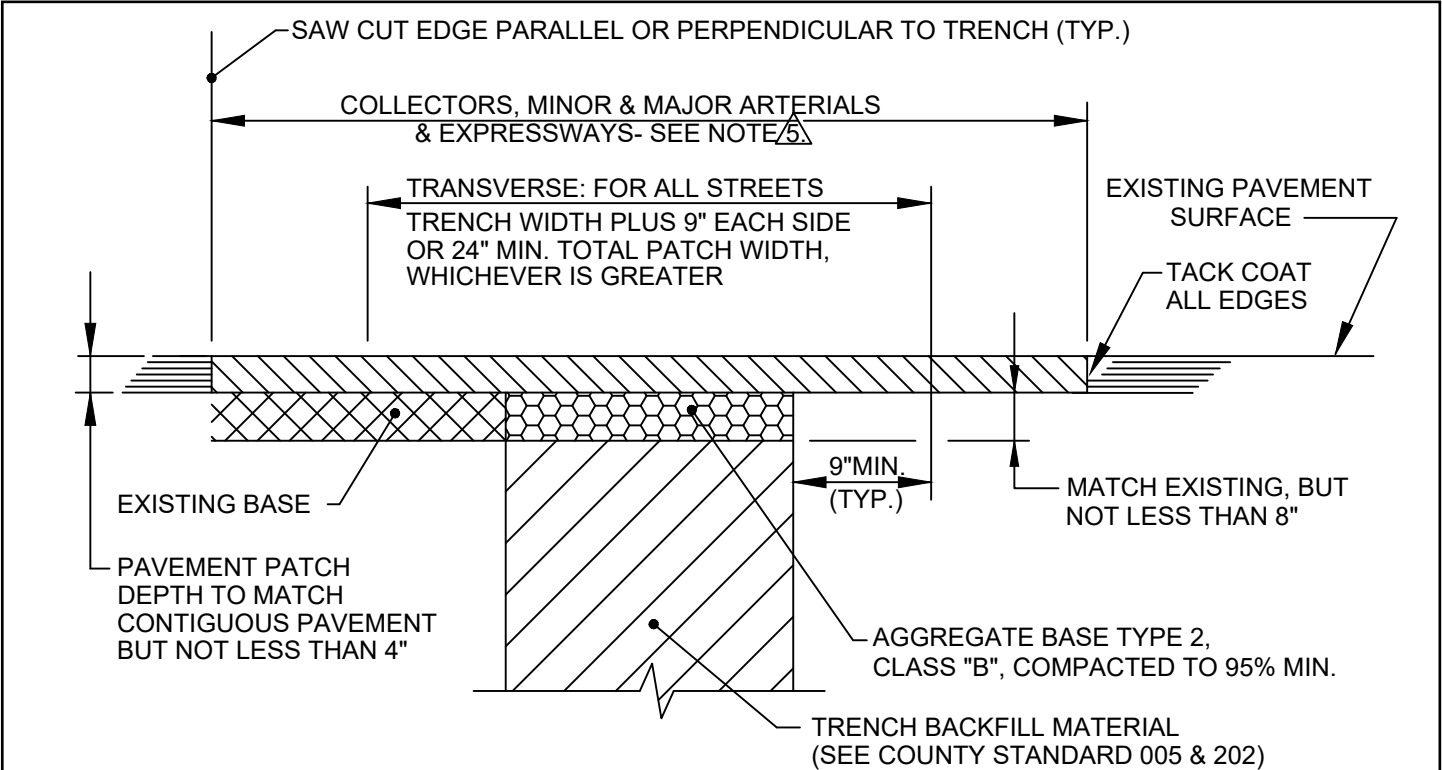
# TRENCH IN PAVED STREET OR ROAD

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**PERMANENT BITUMINOUS PAVEMENT PATCH**

**NOTES:**

1. A PERMIT MUST BE OBTAINED FROM THE PUBLIC WORKS DIRECTOR PRIOR TO CUTTING ANY PUBLIC RIGHT-OF-WAY 24 HOURS PRIOR TO TRENCH EXCAVATION, THE PERMITTEE MUST NOTIFY THE PUBLIC WORK INSPECTOR OR APPLICABLE ENGINEER OF RECORD.
2. ALL PERMANENT PATCH WORK SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR, THROUGHOUT THE DURATION OF THE WARRANTY IN ACCORDANCE WITH MUNICIPAL CODE CHAPTER 1204.
3. IF SAW CUT IS WITHIN 2 FEET OF AN EXISTING PAVEMENT EDGE OR EXISTING PAVEMENT PATCH, REMOVE EXISTING PAVEMENT TO THAT EDGE AND REPLACE ENTIRE SECTION.
4. ALL A.C. REPLACEMENT REQUIREMENTS ARE MINIMUM WIDTHS ONLY. THE PUBLIC WORKS DIRECTOR MAY REQUIRE WIDER PATCH SECTIONS OR OTHERWISE ALTER THESE REQUIREMENTS.
5. LONGITUDINAL TRENCH PATCH WIDTH:  
 FOR COLLECTORS, MINOR AND MAJOR ARTERIALS AND EXPRESSWAYS: IF SAW CUT EDGES FOR LONGITUDINAL OR TRANSVERSE EXCAVATIONS FALL WITHIN A TRAVEL LANE, SAW CUT SHALL BE EXTENDED TO, AND REMOVAL MADE TO EDGE OF THE TRAVEL LANE, OR THE FULL DEPTH PATCH SHALL BE MADE PER THE SPECIFICATIONS FOR TRANSVERSE PATCHES AND THE ENTIRE TRAVEL LANE ROTOMILLED TO A DEPTH OF TWO INCHES AND OVERLAYED WITH TWO INCHES OF BITUMINOUS PLANT MIX AS DIRECTED BY THE ENGINEER.
6. EDGE OF 4 INCH ROCK WHEEL TRENCHES FOR CONDUIT SHALL BE LOCATED A MINIMUM OF 9 INCHES FROM GUTTER LIP AND SHALL BE PATCHED AS PER THE ABOVE DETAIL.
7. AGGREGATE BASE AND BITUMINOUS PAVEMENT SHALL BE IN ACCORDANCE WITH STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, LATEST REVISION.
8. CONTRACTOR SHALL BE RESPONSIBLE FOR REPLACEMENT OF LOOP DETECTORS, ADJUSTMENT OF UTILITIES AND SURVEY MONUMENTS TO GRADE AND INSTALLATION OF TEMPORARY PAVEMENT MARKERS.
9. FOR P.C.C. CURB REPLACEMENT, SAW CUT EXISTING PAVEMENT 18 INCHES MIN. FROM GUTTER LIP LINE, REMOVE AND REPLACE PAVEMENT TO SAW CUT EDGES. CONCRETE MAY BE POURED NEAT AGAINST EXISTING EDGE OF ASPHALT IF APPROVED BY THE PUBLIC WORKS DIRECTOR.



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**TRENCH IN PAVED STREET OR ROAD**

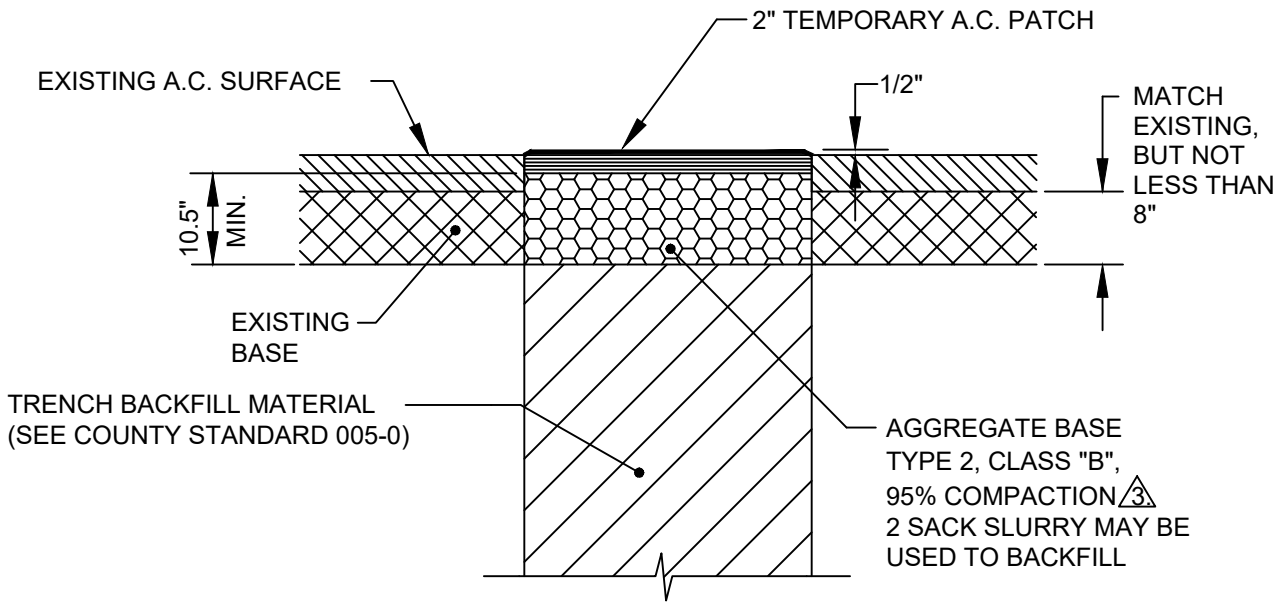
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TEMPORARY A.C. TRENCH PATCH

NOTES:

1. PRIOR TO EXCAVATION, THE OUTLINE OF THE TRENCH SHALL BE VERTICALLY CUT FULL DEPTH THROUGH THE EXISTING ASPHALT SURFACE WITH A SAW, OR AN ASPHALT SPADE OR EQUIPMENT APPROVED BY THE PUBLIC WORKS DIRECTOR
2. CARE SHALL BE EXERCISED TO PREVENT SLOUGHING AND OVERBREAK. IF THE TRENCH SLOUGHS, THE SURFACE SHALL BE WIDENED TO ELIMINATE THE UNDERMINED SECTION OF ASPHALT
3. TYPE 2, CLASS "B", AGGREGATE BASE SHALL BE COMPACTED TO A THICKNESS OF AT LEAST 10-1/2 INCHES OR A DEPTH OF 8 INCHES BELOW THE BOTTOM OF THE EXISTING PAVEMENT, WHICHEVER IS GREATER. 2 SACK SLURRY MAY BE USED TO BACKFILL.
4. A TEMPORARY PATCH OF COLD MIX ASPHALT CONCRETE SHALL BE PLACED AND COMPACTED. THE COMPACTED PATCH SHALL BE APPROXIMATELY 1/8 TO 1/4 INCHES ABOVE THE LEVEL OF THE ADJACENT PAVEMENT. IF NOT PATCHED WITHIN 24 HOURS AFTER BACKFILLING, THE COUNTY MAY PATCH AND BACK-CHARGE THE PERMITTEE FOR ALL COSTS.
5. COMPACTION OF BACKFILL, BASE AND A.C. TEMPORARY PATCH SHALL BE PERFORMED WITH APPROVED MECHANICAL TAMPERS. EQUIPMENT WHEEL ROLLING IS NOT PERMITTED.
6. ENTIRE AREA SHALL BE CLEANED OF ALL DIRT, DUST, DEBRIS, ETC. BEFORE LEAVING SITE. ANY SITE LEFT UNCLEAN WILL BE CLEANED BY THE COUNTY AND ALL COSTS BACK-CHARGED TO THE PERMITTEE.
7. A PERMIT MUST BE OBTAINED FROM THE PUBLIC WORKS DIRECTOR PRIOR TO CUTTING ANY PUBLIC RIGHT-OF-WAY 24 HOURS PRIOR TO TRENCH EXCAVATION, THE PERMITTEE MUST NOTIFY THE PUBLIC WORKS INSPECTOR OR APPLICABLE ENGINEER OF RECORD.
8. ALL EXCAVATIONS SHALL BE COMPLETE OR BACKFILLED AT THE END OF THE DAY OR COVERED WITH PLATING AS APPROVED BY THE PUBLIC WORKS INSPECTOR OR APPLICABLE ENGINEER OF RECORD.
9. TEMPORARY PATCH WORK AND PATCH MAINTENANCE SHALL BE THE RESPONSIBILITY OF THE PERMITTEE.



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## TRENCH IN PAVED STREET OR ROAD

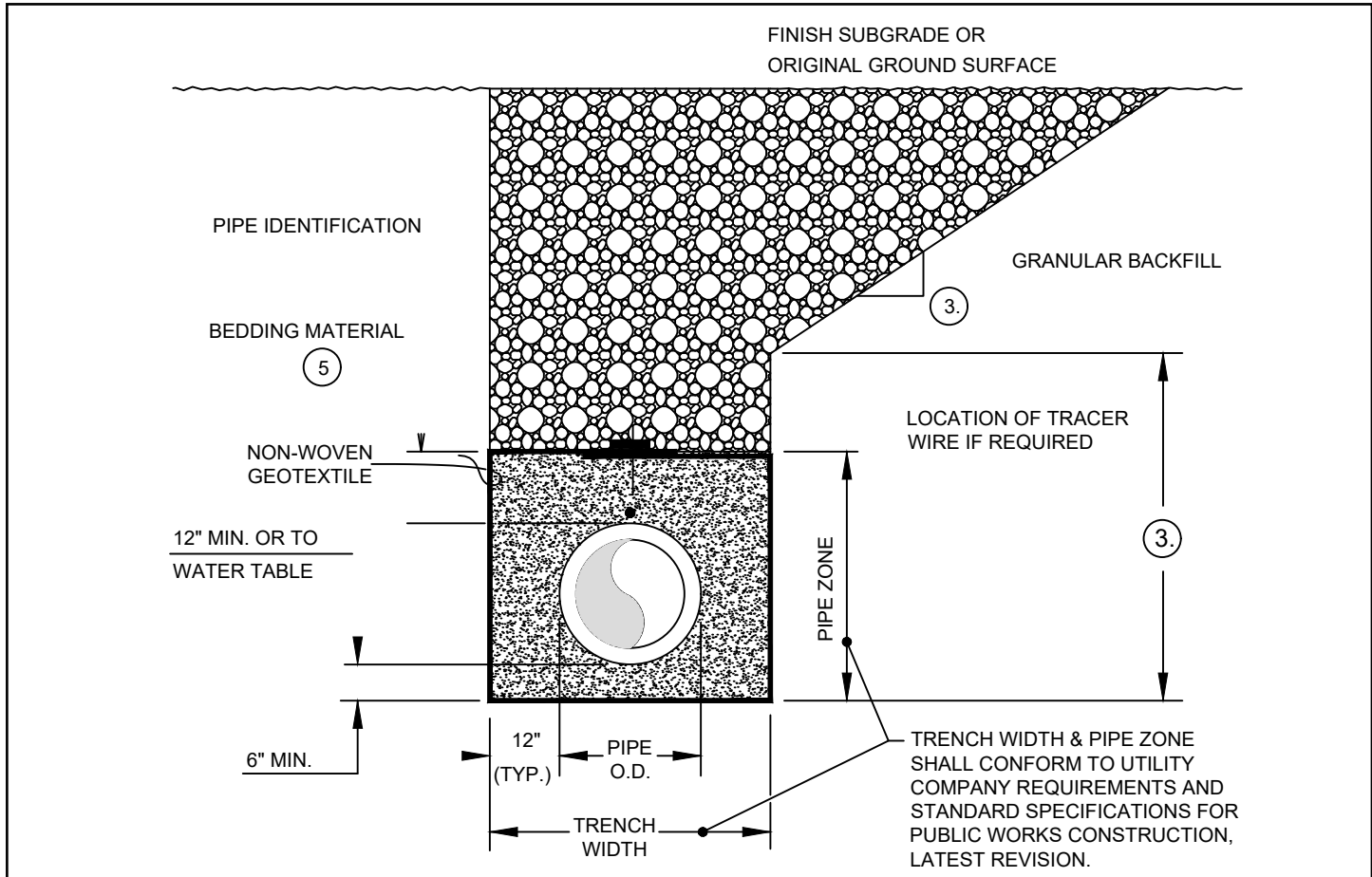
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**NOTES:**

1. A PERMIT MUST BE OBTAINED FROM THE PUBLIC WORKS DIRECTOR PRIOR TO COMMENCING WORK WITHIN ANY PUBLIC RIGHT-OF-WAY. 24 HOURS PRIOR TO TRENCH EXCAVATION, THE PERMITEE MUST NOTIFY THE COUNTY PUBLIC WORKS INSPECTOR.
2. UNDERGROUND SERVICE ALERT AND COUNTY OF MONO (760-934-BLDG) SHALL BE NOTIFIED A MINIMUM OF 24 HOURS PRIOR TO START OF WORK.
3. DEPTH, BENCHING, SLOPE, SHORING, ETC. SHALL COMPLY WITH ALL CURRENT O.S.H.A. AND CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS STANDARDS AND REGULATIONS. A PLAN SHALL BE SUBMITTED FOR ALL TRENCHES OVER 4 FEET IN DEPTH.
4. ALL MATERIALS AND INSTALLATION PROCEDURES SHALL BE IN ACCORDANCE WITH COUNTY OF MONO REQUIREMENTS OR STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, LATEST REVISION. BEDDING MATERIAL SHALL CONFORM TO OWNING UTILITY REQUIREMENTS AS APPROVED BY THE COUNTY OF MONO. FOR COUNTY OWNED UTILITIES, BEDDING MATERIAL SHALL BE 3/4 INCH CLEAN CRUSHED AGGREGATE BELOW SPRING LINE AND APPROVED SCREENED 3 INCH MINUS BETWEEN SPRING LINE BOTTOM OF BACKFILL. FOR TRAFFIC/ELECTRICAL CONDUIT TRENCHES LESS THAN 12 INCHES IN WIDTH, INCLUDING VERMEER TRENCHES, BEDDING SHALL BE 3/4 INCH CLEAN CRUSHED AGGREGATE, CEMENT SLURRY BEDDING /BACK FILL MAY BE USED AS AN ALTERNATE MATERIAL WITH WRITTEN APPROVAL FROM THE PUBLIC WORKS DIRECTOR FOR EACH SPECIFIC APPLICATION.
5. WATER DENSIFIED BACK FILL AND TUNNELING IS NOT PERMITTED UNDER ANY CIRCUMSTANCES.
6. SEE STANDARD DETAIL 025 FOR TRENCH BACK FILL SPECIFICATIONS.
7. PIPE TAPE IDENTIFICATION OF UTILITY SHALL BE INSTALLED DIRECTLY OVER CENTERLINE OF THE UTILITY.
8. TRAFFIC CONTROL SHALL CONFORM TO THE LATEST EDITION THE CALTRANS TRAFFIC MANUAL CHAPTER 5. TRAFFIC CONTROL FOR CONSTRUCTION AND MAINTENANCE WORK ZONES, LATEST EDITION.



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# TRENCH IN UNPAVED NON TRAFFIC AREA

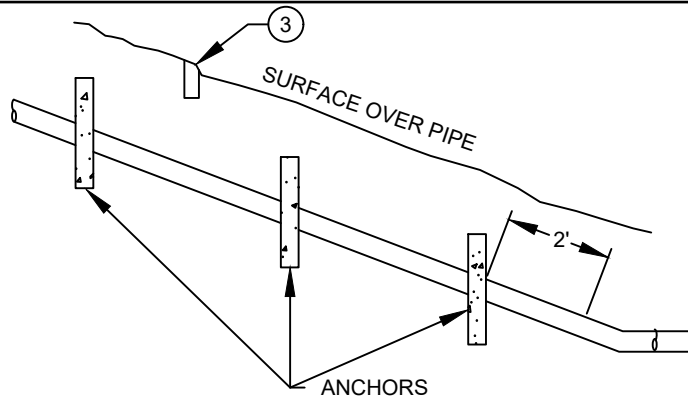
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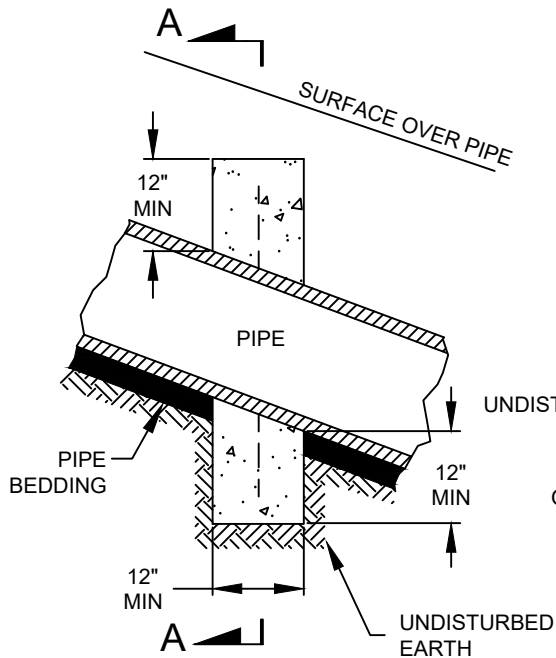
STANDARD PLAN

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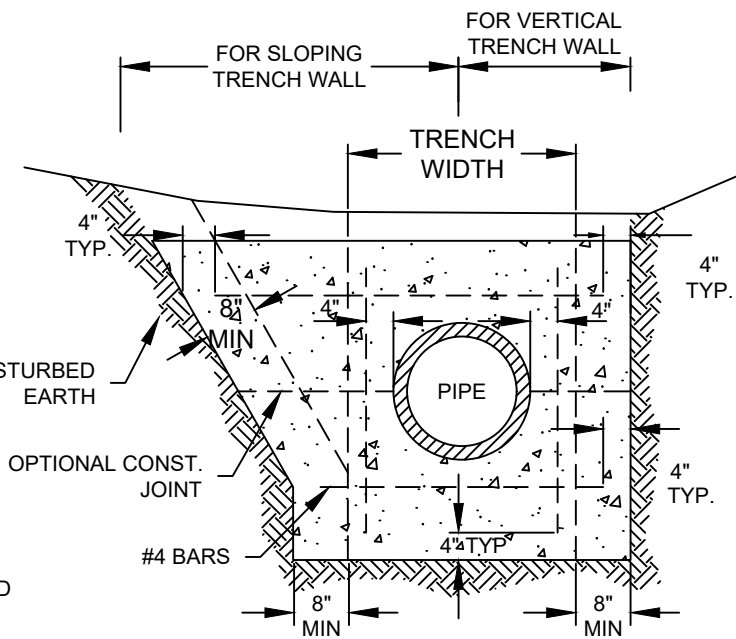
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### ELEVATION PIPE ANCHORS



PLAN VIEW AT ANCHOR



SECTION A-A

**NOTES**

1. CONCRETE SHALL BE PER COUNTY STANDARD 020 OR AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
2. ANCHORS SHALL BE CONSTRUCTED AT 7' VERTICAL INTERVAL.
3. 2x12 PRESSURE TREATED BOARD PLACED AT ALTERNATE ANCHOR SPACING TACKED AND BURIED FLUSH WITH EXISTING SURFACE.
4. TRENCH SHALL BE BACKFILLED PER COUNTY OF MONO STANDARDS.
5. PIPES/CONDUITS ON 20 PERCENT SLOPES OR GREATER SHALL BE ANCHORED SECURELY WITH CONCRETE ANCHORS, SPACED AS FOLLOWS:
  - a. NOT OVER 36 FEET CENTER TO CENTER ON GRADES 20 PERCENT AND UP TO 35 PERCENT.
  - b. NOT OVER 24 FEET CENTER TO CENTER ON GRADES 35 PERCENT AND UP TO 50 PERCENT.
  - c. NOT OVER 16 FEET CENTER TO CENTER ON GRADES 50 PERCENT AND OVER.
6. MAINTENANCE SHALL BE THE RESPONSIBILITY OF THE UTILITY.



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## TRENCH STABILIZERS

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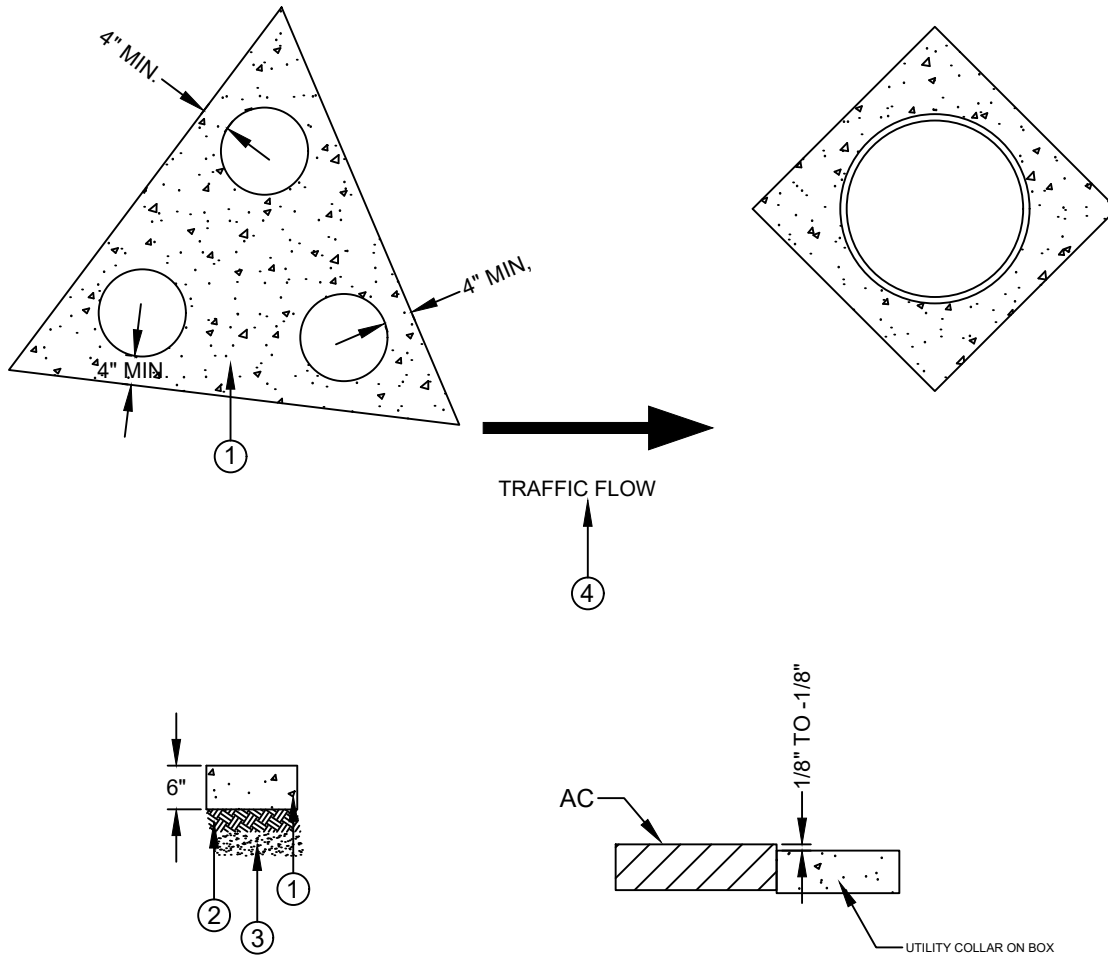
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STANDARD PLAN

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GENERAL NOTES FOR UTILITY COLLAR

1. CONCRETE SHALL BE PER COUNTY STANDARD PLAN 020, OR AS APPROVED BY THE PUBLIC WORKS DIRECTOR.
2. 6 INCH CLASS II AGGREGATE BASE, COMPACTED TO 95% RELATIVE DENSITY.
3. PREPARED SUBGRADE - SUBGRADE SHALL BE AT OPTIMUM MOISTURE AND COMPACTED TO A MINIMUM OF 95% RELATIVE COMPACTION.
4. PLACE CONCRETE SUCH THAT NO EDGES ARE PERPENDICULAR TO THE DIRECTION OF TRAFFIC FLOW.



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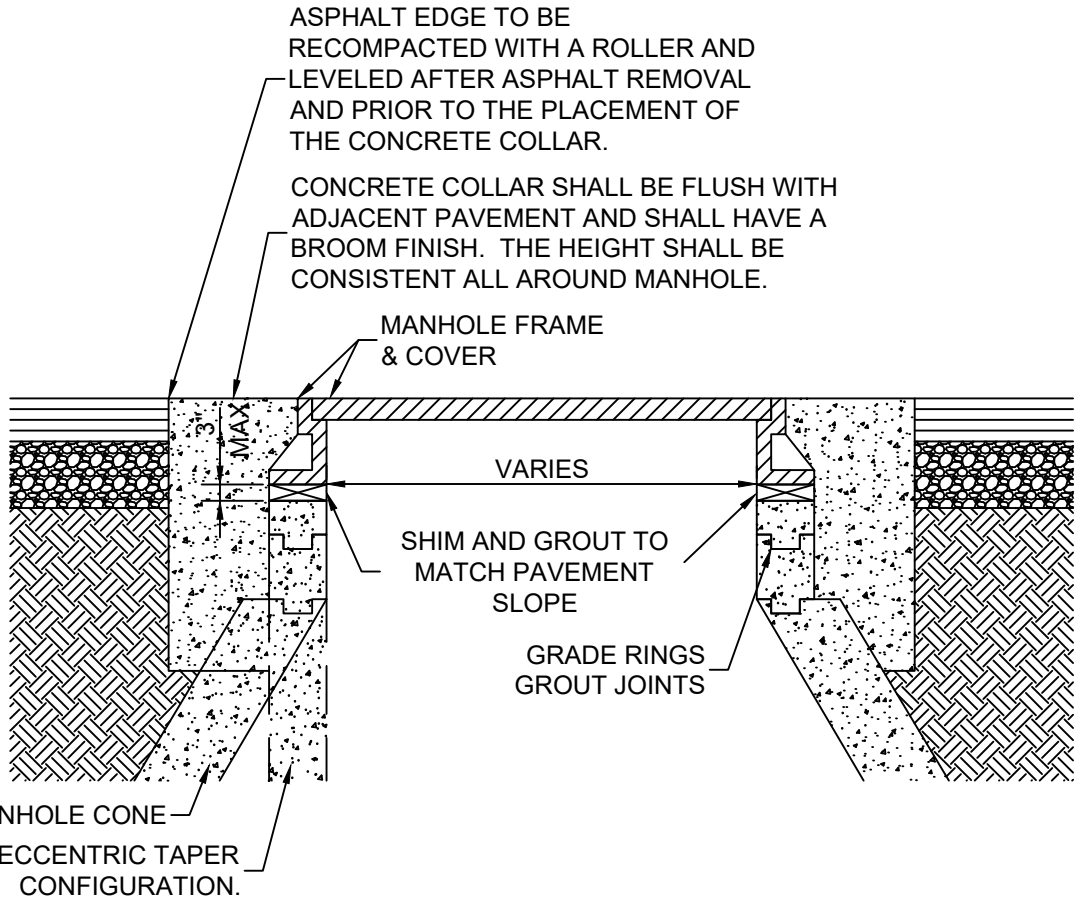
# UTILITY COLLARS

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**NOTES:**

1. ALL GRADE RING JOINTS ARE TO BE GROUTED WITH NON-SHRINK GROUT HAVING THE FOLLOWING CHARACTERISTICS: 3000 PSI MIN. COMPRESSIVE STRENGTH AT 28 DAYS, MIN. 6 SACKS OF CEMENT PER CUBIC YARD AND SLUMP AT 1 TO 4 INCHES. ALL MATERIAL SHALL CONFORM TO SSPWC.
2. ALL GRADE RINGS SHALL BE PORTLAND CEMENT CONCRETE. PVC GRADE RINGS ARE NOT ALLOWED



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# UTILITY COLLARS

STANDARD PLAN

**241-2**

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DEPARTMENT OF  
PUBLIC WORKS  
STANDARDS

SECTION 300  
DRAINAGE

MONO  
COUNTY

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### 300 General Reference for Drainage

1. New Construction Drainage facilities shall be designed to maintain preconstruction drainage conditions in flow characteristics, flow rates and flow quantities.
2. There are very few storm drainage systems within Mono County, so new storm drainage facilities must be designed to maintain natural conditions as much as practicable. For example: Where existing outflow conditions were in sheet flow, new facilities shall be designed to have sheet flow outfall conditions as they meet adjacent property lines, roads or other facilities.
3. Properties with an excess of 50% lot coverage shall provide infiltration facilities that meet the 25 year – 1 hour flow depth identified on the NOAA website:  
Containment facilities must be able to contain the entire storm unless a site specific infiltration test has been professionally preformed. Infiltration facilities can be surface features, or underground facilities.



4. All buildings shall be designed to have all non-flood resistant building materials above the elevation of a storm of 100 year - 24 hour intensity.
5. Storm drainage pipes and conveyance facilities shall be designed to a storm of 25 year - 1-hour intensity. Where careful consideration is made for surface and underground flow capacities, when risks of damage are very limited, and if approved by the Public Works Director in writing, storm drainage pipe calculations may be reduced to the 10 year -1 hour storm level, with the remaining stormwater up to a 25 year – 1 hour storm conveyed at surface level.
6. Any sump storm drainage conditions shall not allow more than 6” of standing water when said drainage inlets are plugged. (Free overflows shall be provided for all sump conditions.)
7. Flow paths with pedestrian access shall be designed with no more than 4” of depth. Flow paths with pedestrian access with flow velocities in excess of 4 feet per second shall be designed with no more than 2” of depth.
8. Construction in FEMA identified flood zones, floodways or other noted risk areas shall be designed in accordance with FEMA requirements and guidelines.
9. Construction with floodways will require the preparation of a No-rise report and certification in accordance with FEMA requirements and guidelines. Homes within Floodways shall be constructed with their finished floor a minimum of 1 foot above the Base Flood Elevation or constructed such that all non-flood resistant materials are above the BFE, whichever is higher.
10. There will be no grandfather clause for new buildings constructed in FEMA identified flood zones or floodways. For example: if an original home is destroyed by a natural disaster, the new home replacing it must be built in accordance with all FEMA requirements and guidelines.



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## MONO COUNTY DRAINAGE GENERAL

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### 310 General Hydrology Methods

1. Hydrology shall generally be determined using methods such as the Soil Conservation service method for areas under 100 acres or the Regressive analysis method for areas above 100 acres. Other methods may be accepted as prepared by a licensed professional engineer.
2. All Hydrologic analysis must be prepared by a licensed professional engineer.
3. Hydrologic reports shall be submitted for review and approval by the Mono County Public Works department.



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## MONO COUNTY HYDROLOGY

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### 320 General Hydraulic Methods

1. Mono County will generally accept most methods of performing Hydraulic modelling, as prepared by a licensed professional engineer. For simple features, simple mannings calculation methods may be used.
2. The most recent "free" version of HecRas shall be used for modelling stormwater flows in rivers, floodways and floodplains.
3. All Hydrology and Hydraulic Reports must be prepared by a licensed professional engineer.
4. Hydraulic Reports shall be submitted for review and approval by the Mono County Public Works department.



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## MONO COUNTY HYDRAULICS

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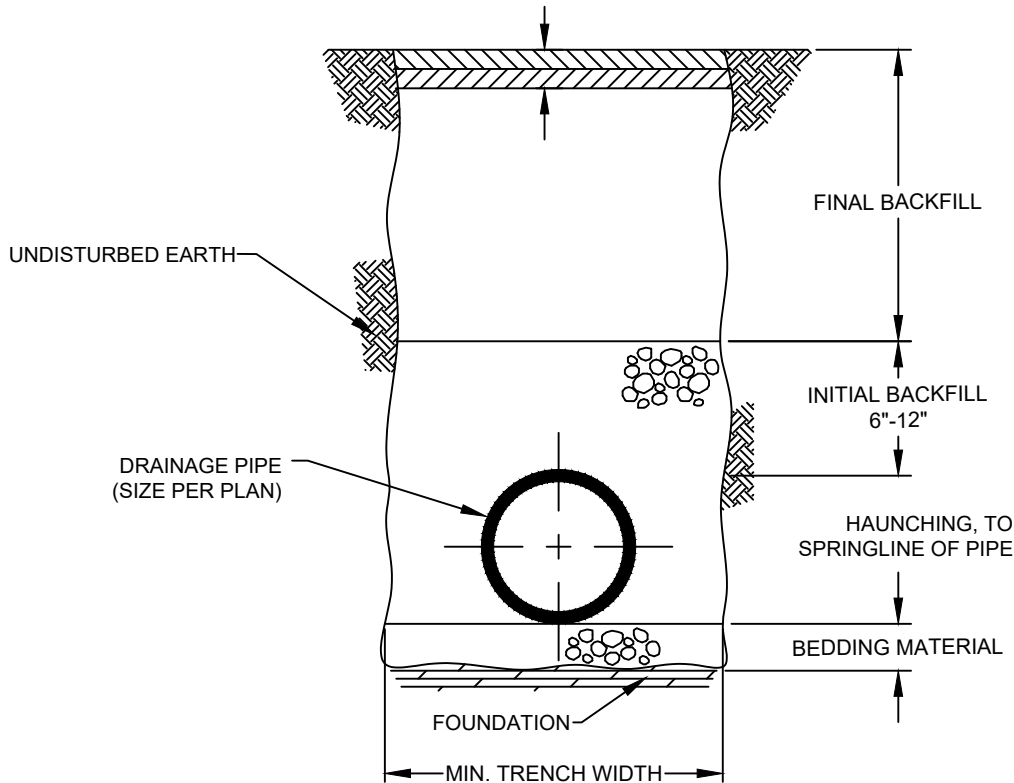
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PAVEMENT SECTION PER PLANS OR COUNTY STANDARD 006



Pipe Diameter (in)	Min. Trench Width (in)
4	21
6	23
8	26
10	28
12	30
15	34
18	39
24	47
30	56
36	63
42	72
48	80
60	96

### TYPICAL TRENCH CROSS-SECTION

NO SCALE

GENERAL NOTES FOR STORM DRAIN TRENCH

- FOUNDATION:** WHERE THE TRENCH BOTTOM IS UNSTABLE, THE CONTRACTOR SHALL EXCAVATE TO A DEPTH REQUIRED BY THE ENGINEER AND REPLACE WITH A FOUNDATION OF CLASS II MATERIAL AS DEFINED IN ASTM D2321, "STANDARD PRACTICE FOR INSTALLATION OF THERMOPLASTIC PIPE FOR SEWERS AND OTHER GRAVITY FLOW APPLICATIONS," LATEST EDITION; AS AN ALTERNATIVE AND AT THE DISCRETION OF THE ENGINEER. THE TRENCH BOTTOM MAY BE STABILIZED USING A WOVEN GEOTEXTILE FABRIC.
- BEDDING:** SUITABLE MATERIAL SHALL BE CLASS I, II OR III AND INSTALLED AS REQUIRED IN ASTM D2321, LATEST EDITION.
- UNLESS OTHERWISE SPECIFIED BY THE ENGINEER, MINIMUM BEDDING THICKNESS SHALL BE 4 INCH FOR 4 INCH - 24 INCH AND 42 INCH - 48 INCH CORRUGATED POLYETHYLENE PIPE (CPEP); 6 INCH FOR 30 INCH - 36 INCH CPEP.
- HAUNCHING AND INITIAL BACKFILL:** SUITABLE MATERIAL SHALL BE CLASS I, II OR III AND INSTALLED AS REQUIRED IN ASTM D2321, LATEST EDITION.
- UNLESS OTHERWISE SPECIFIED BY THE ENGINEER, MINIMUM TRENCH WIDTHS SHALL BE AS FOLLOWS:



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## STORM DRAIN TRENCH

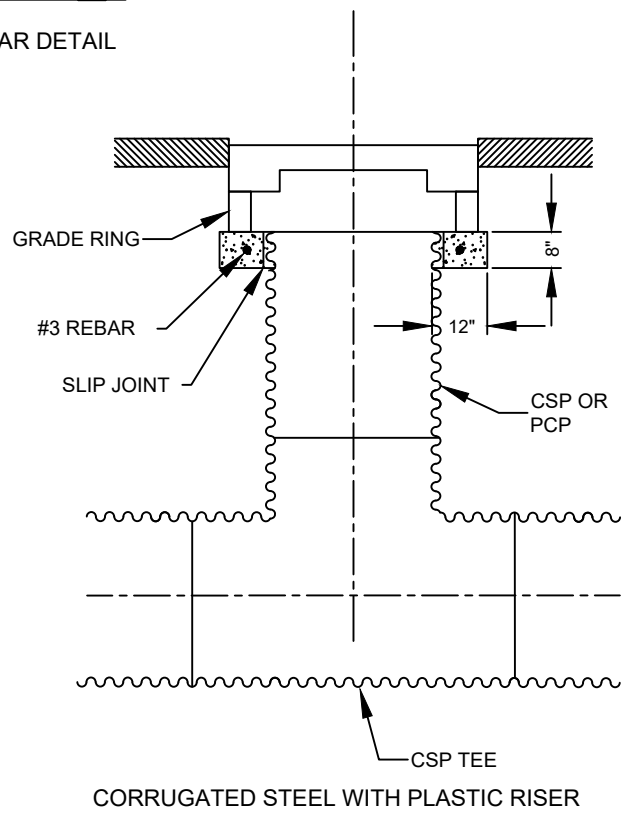
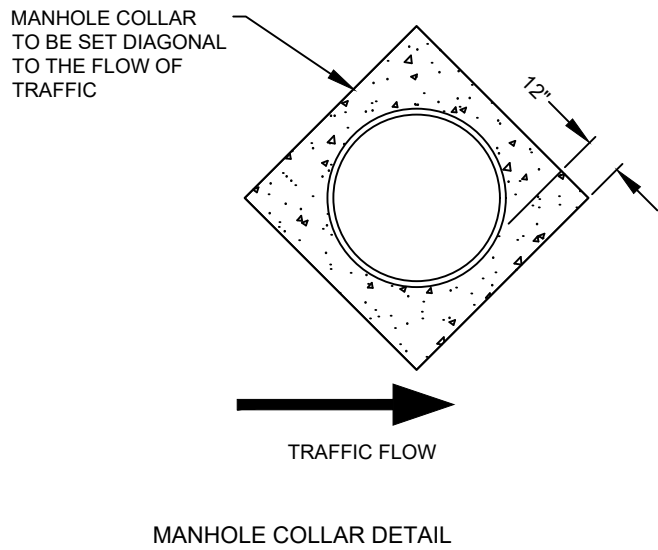
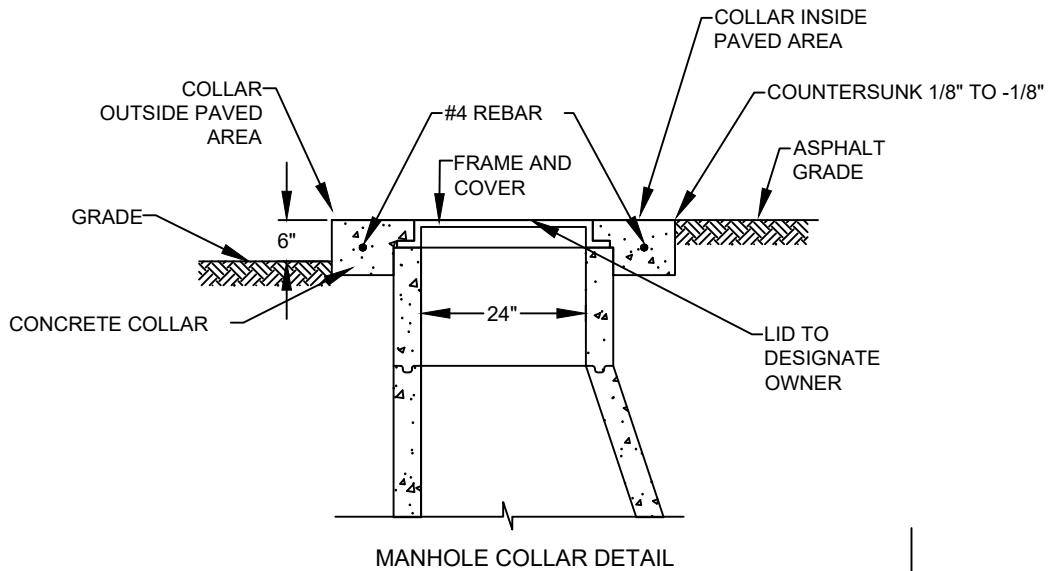
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# STORM MANHOLE DRAIN COLLAR

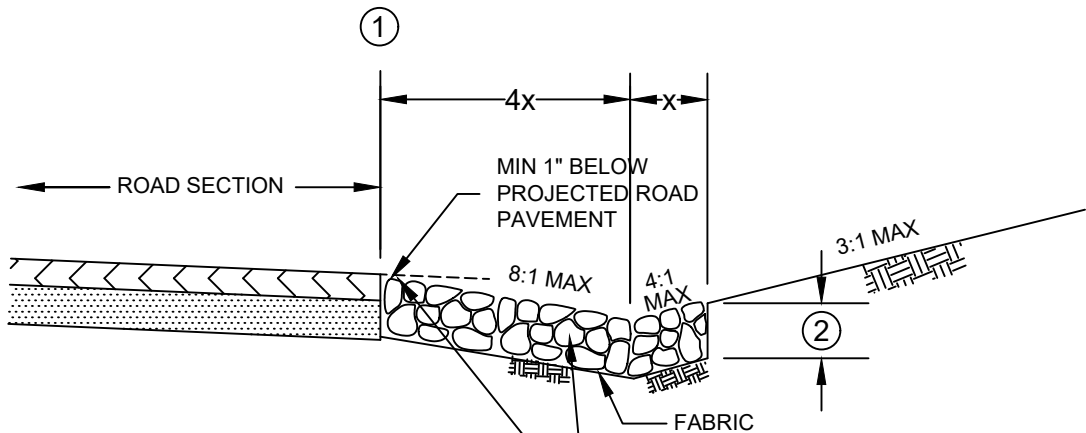
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## TYPICAL COBBLE SWALE DETAIL

NTS  
**this is exactly at pavement edge,  
 add a detail that is after shoulder**

### GENERAL NOTES FOR A TYPICAL COBBLE SWALE

1. SIZE OF SHOULDER, COBBLE SWALE, OFFSET FROM STREET MUST BE APPROVED BY THE COUNTY OF MONO PUBLIC WORKS DEPARTMENT.
2. SIZE AND DEPTH OF COBBLE SWALE SHALL BE BASED UPON CAPACITY REQUIREMENTS.
3. RIP-RAP SIZE SHALL BE BASED UPON HYDRAULIC CAPACITY, VELOCITY AND QUANTITY OF RUNOFF. FOR TYPICAL SWALES, < 10 FPS AND < 3 CFS, RIP-RAP SHALL CONFORM TO CALTRANS STANDARD SPECIFICATIONS SECTION 72 - ROCK SLOPE PROTECTION CLASS-FACING.



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## TYPICAL COBBLE SWALE

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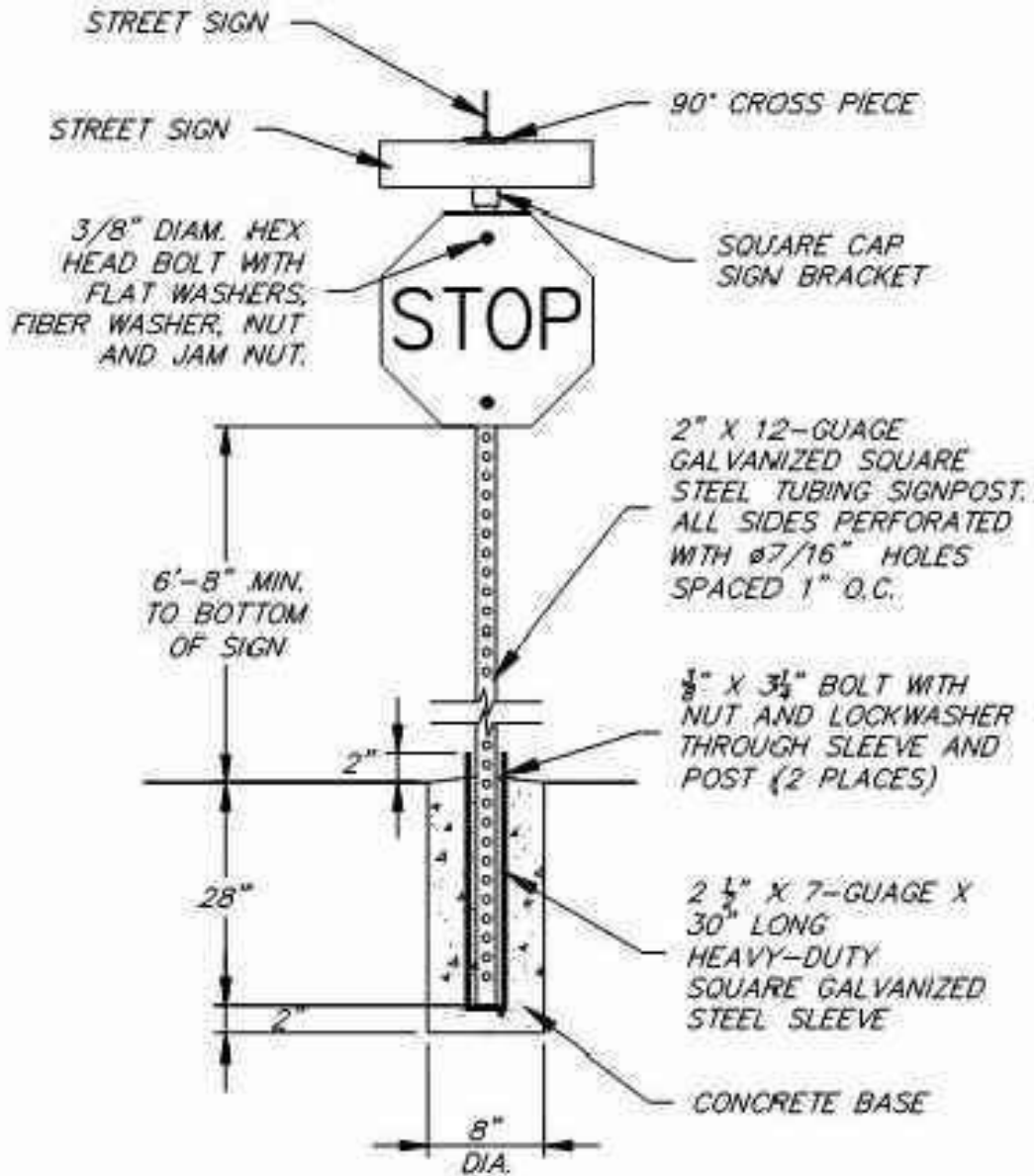
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STANDARDS

SECTION 400  
STRIPING, SIGNS, LIGHTS AND  
APPURTENANCES

MONO

C O U N T Y

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NOTES:

1. SIGN MATERIALS, CONSTRUCTION AND PLACEMENT SHALL BE IN CONFORMANCE WITH THE LATEST EDITION OF THE CALIFORNIA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.
2. SIGNS SHALL BE MOUNTED WITH TAMPER PROOF HARDWARE.



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**SIGN**

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EROSION CONTROL NOTES:

1. ALL PROJECTS SHALL PROVIDE EROSION CONTROL SUCH THAT NO SEDIMENT OR CONTAMINATED RUNOFF SHALL LEAVE A CONSTRUCTION SITE.
2. PROJECTS SHALL USE PLANT FROM THE PLANT LIST SECTON 510, AS DIRECTED BY PLANNING OR THE PW DIRECTOR.
3. CONTRACTORS SHALL USE BEST MANAGEMENT PRACTICES
4. A SWPPP MAY BE REQUIRED
5. ALL PROJECTS MUST CONFORM TO LOCAL, STATE AND FEDERAL LAWS RELATED TO EROSION CONTROL.



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## EROSION CONTROL GENERAL

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# PLANTS THAT THRIVE IN EASTERN SIERRA GARDENS

Compiled by: Karen Ferrell-Ingram, native plant propagator  
 Sherry Taylor, Garden Club of America / Partners for Plants  
 Elizabeth Tenney, Master Gardener, University of Nevada-Reno

**These plants will minimize garden maintenance, water use and fire danger,  
 and provide a beautiful home landscape that complements  
 the scenic surroundings of the Eastern Sierra.**

## Secrets of a successful garden

Every successful garden needs planning and some follow-up care after planting.

- Fire-resistance depends more on location and maintenance than variety planted. Plan your garden to include a 30' fire-safe buffer. (See "RESOURCES")
- Water regularly for 1<sup>st</sup> season; periodically deep soak once plants are established.
- Mulch to conserve water and control weeds.
- Prune selectively for better bloom, to remove dead wood and limit fire hazard. Consult a good pruning guide for each plant's specific requirements.

## Some recommended plant varieties

Growing areas differ within Mono County. Check with your local nursery to determine which plants are appropriate for your elevation.

Plant outside the 30' fire-safe buffer (\*)  
 Native plant (N)

### LARGE TREES

(Large – over 40')

COMMON HACKBERRY	( <i>Celtis occidentalis</i> )	
WHITE ASH	( <i>Fraxinus americana</i> )	
HONEY LOCUST	( <i>Gleditsia triacanthos inermis</i> )	
KENTUCKY COFFEE TREE	( <i>Gymnocladus dioica</i> )	
AMERICAN SWEETGUM	( <i>Liquidambar styraciflua</i> )	
SIBERIAN CRABAPPLE	( <i>Malus baccata</i> )	
COLORADO SPRUCE	( <i>Picea pungens</i> )	(*)
LOGPOLE PINE	( <i>Pinus contorta</i> )	(*)(N)
JEFFREY PINE	( <i>Pinus jeffreyi</i> )	(*)(N)
JAPANESE BLACK PINE	( <i>Pinus thunbergiana</i> )	(*)
WESTERN COTTONWOOD	( <i>Populus fremontii</i> )-male trees only	(N)
EUROPEAN BIRD CHERRY	( <i>Prunus padus</i> 'Plena')	
RED OAK	( <i>Quercus rubra</i> )	
SILVER LINDEN	( <i>Tilia tomentosa</i> )	

### MEDIUM TREES

(Medium – 20' to 40')

WESTERN WATER BIRCH	( <i>Betula occidentalis</i> )	(N)
WESTERN HACKBERRY	( <i>Celtis reticulata</i> )	(N)
GREEN ASH	( <i>Fraxinus pennsylvanica</i> )	
JAPANESE CRABAPPLE	( <i>Malus floribunda</i> )	
BECHTEL CRABAPPLE	( <i>Malus ioensis plena</i> )	
QUAKING ASPEN	( <i>Populus tremuloides</i> )	(N)
MOUNTAIN ASH	( <i>Sorbus aucuparia</i> )	

### SMALL TREES

(Small - about 20')

AMUR MAPLE	( <i>Acer ginnala</i> )	
MOUNTAIN MAPLE	( <i>Acer glabrum</i> )	(N)
COCKSPUR HAWTHORN	( <i>Crataegus crus-galli</i> )	
DESERT OLIVE	( <i>Forestiera neomexicana</i> )	(N)



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## EASTERN SIERRA PLANT LIST

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SCHEIDECKER CRABAPPLE	( <i>Malus scheideckeri</i> )	
BRISTLEcone PINE	( <i>Pinus aristata</i> )	(*)(N)
PINON PINE	( <i>Pinus monophylla</i> )	(*)(N)
FLOWERING PEAR	( <i>Pyrus calleryana</i> )	
SMOOTH SUMAC	( <i>Rhus glabra</i> )	
3-LEAFED SUMAC	( <i>Rhus trilobata</i> )	(N)

**HIGH SHRUBS**

(High – over 6')

MOUNTAIN MAPLE	( <i>Acer glabrum</i> )	(N)
SHADBUSH, SERVICE BERRY	( <i>Amelanchier laevis</i> )	
SHADBUSH	( <i>Amelanchier alnifolia</i> )	(N)
SHADBUSH	( <i>Amelanchier utahensis</i> )	(N)
CHOKEBERRY	( <i>Aronia melanocarpa</i> )	
BUTTERFLY BUSH	( <i>Buddleia davidii</i> )	
SIBERIAN PEA-SHRUB	( <i>Caragana arborescens</i> )	
MOUNTAIN MAHOGANY	( <i>Cercocarpus ledifolius</i> )	(*)(N)
FERNBUSH	( <i>Chamaebatiaria millifolium</i> )	(N)
SIBERIAN DOGWOOD	( <i>Cornus alba 'Sibirica'</i> )	
CREEK DOGWOOD	( <i>Cornus sericea</i> )	(N)
REDTWIG DOGWOOD, REDOSIER DOGWOOD	( <i>Cornus stolonifera</i> )	(N)

WINGED EUONYMUS, BURNING BUSH ( <i>Euonymus alatus</i> )		
FORSYTHIA	( <i>Forsythia 'Beatrix Farrand'</i> )	
WITCH HAZEL	( <i>Hamamelis</i> )	
PFITZER JUNIPER	( <i>Juniperus chinensis 'Pfitzeriana'</i> )	(*)
BEAUTY BUSH	( <i>Kolkwitzia amabilis</i> )	
HEDGE CRABAPPLE	( <i>Malus pumila 'Centurion'</i> )	
BAYBERRY	( <i>Myrica pennsylvanica</i> )	
WESTERN SAND CHERRY	( <i>Prunus besseyi</i> )	
BITTERCHERRY	( <i>Prunus emarginata</i> )	(N)
WESTERN CHOKECHERRY	( <i>Prunus virginiana demissa</i> )	(N)
TALLHEDGE BUCKTHORN	( <i>Rhamnus frangula 'Columnaris'</i> )	
STAGHORN SUMAC	( <i>Rhus typhina</i> )	
BLUE ELDERBERRY	( <i>Sambucus caerulea, S.glauca</i> )	(N)
SILVER BUFFALO BERRY	( <i>Shepherdia argentea</i> )	(N)
COMMON LILAC	( <i>Syringa vulgaris</i> )	
VIBURNUM	( <i>Viburnum lantana, V. dentatum</i> )	

**LOW SHRUBS**

(Low – under 6')

BEARBERRY, KINNIKINNICK	( <i>Arctostaphylos uva-ursi</i> )	
SOUTHERNWOOD, OLD MAN	( <i>Artemisia abrotanum</i> )	
GREAT BASIN SAGEBRUSH	( <i>Artemisia tridentata</i> )	
JAPANESE BARBERRY	( <i>Berberis thunbergii</i> )	
DESERT CEANOTHUS	( <i>Ceanothus greggi</i> )	(N)
SPREADING COTONEASTER	( <i>Cotoneaster divaricatus</i> )	
SULFUR BUCKWHEAT	( <i>Eriogonum umbellatum</i> )	(N)
DWARF WINGED EUONYMUS, BURNING BUSH	( <i>Euonymus alatus</i> )	
WINTERCREEPER	( <i>Euonymus fortunei</i> )	
APACHE PLUME	( <i>Fallugia paradoxa</i> )	
ARMSTRONG JUNIPER	( <i>Juniperus chinensis 'Armstrongii'</i> )	(*)
SAN JOSE JUNIPER	( <i>Juniperus chinensis 'San Jose'</i> )	(*)
MUGHO PINE	( <i>Pinus mugo mughus</i> )	(*)



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**EASTERN SIERRA PLANT LIST**

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SHRUBBY POTENTILLA	( <i>Potentilla fruticosa</i> )	(N)
ANTELOPE BITTERBRUSH	( <i>Purshia tridentata</i> )	(*)(N)
FRAGRANT SUMAC	( <i>Rhus aromatica</i> )	
GOLDEN CURRANT	( <i>Ribes aureum</i> )	
WAX CURRANT	( <i>Ribes cereum</i> )	(N)
COYOTE WILLOW	( <i>Salix exigua</i> )	(N)
PURPLE SAGE	( <i>Salvia dorrii</i> )	(N)
SPIRAEA	( <i>Spiraea billiardii</i> )	
MOUNTAIN SNOWBERRY	( <i>Symphoricarpos rotundifolius</i> )	(N)
DWARF EUROPEAN CRANBERRY BUSH	( <i>Viburnum opulus 'Nana'</i> )	

**GROUND COVERS**

BEARBERRY, KINNIKINNICK	( <i>Arctostaphylos uva-ursi</i> )	
SERBIAN BELLFLOWER	( <i>Campanula poscharskyana</i> )	
SNOW-IN-SUMMER	( <i>Cerastium tomentosum</i> )	
PURPLE-LEAF WINTER CREEPER	( <i>Euonymus fortunei 'Colorata'</i> )	
SWEET WOODRUFF	( <i>Galium odoratum</i> )	
DAYLILY	( <i>Hemerocallis</i> )	
CINQUEFOIL, spring	( <i>Potentilla tabernaemontanii</i> )	
CREEPING JUNIPER	( <i>Juniperus horizontalis</i> )	(*)
TAM JUNIPER	( <i>Juniperus sabina 'Tamariscifolia'</i> )	(*)
VIRGINIA CREEPER	( <i>Parthenocissus</i> )	
MOSS PINK	( <i>Phlox subulata</i> )	
STONECROP	( <i>Sedum, spp.</i> )	
WOOLLY THYME	( <i>Thymus pseudolanuginosus</i> )	
WOOLLY SPEEDWELL	( <i>Veronica incana</i> )	

**GRASSES**

INDIAN RICE GRASS	( <i>Achnatherum hymenoides</i> )	(N)
NEEDLEGRASS	( <i>Achnatherum spp.</i> )	(N)
NEEDLE AND THREAD GRASS	( <i>Hesperostipa comata</i> )	(N)
GREAT BASIN WILD RYE	( <i>Leymus cinereus</i> )	(N)
CREEPING WILD RYE	( <i>Leymus triticoides</i> )	(N)
ALKALI SACATON	( <i>Sporobolus airoides</i> )	(N)

**PERENNIALS**

YARROW	( <i>Achillea</i> )	(N)
HUMMINGBIRD MINT	( <i>Agastache cana</i> )	
COLUMBINE	( <i>Aquilegia</i> )	(N)
ARTEMISIA	( <i>Artemisia</i> )	
DUSTY MILLER	( <i>Centaurea cineraria</i> )	
CLEMATIS	( <i>Clematis ligusticifolia</i> )	(N)
VIRGIN'S BOWER	( <i>Clematis montana</i> )	
COREOPSIS	( <i>Coreopsis grandiflora, C.lanceolata</i> )	
SWEET WILLIAM, PINKS	( <i>Dianthus</i> )	
BUCKWHEAT	( <i>Eriogonum spp.</i> )	(N)
CALIFORNIA POPPY	( <i>Eschscholzia californica</i> )	(N)
DAYLILY	( <i>Hemerocallis</i> )	
HYSSOP	( <i>Hyssopus officinalis</i> )	
GILIA, STAR OR SCARLET	( <i>Ipomopsis aggregata</i> )	
LUPINE	( <i>Lupinus spp.</i> )	(N)
LAVENDER	( <i>Lavendula spp.</i> )	
BLUE FLAX	( <i>Linum lewisii</i> )	
BEE BALM	( <i>Monarda didyma</i> )	



Mono County  
Public Works  
73 N. School Street  
Bridgeport, CA 93517

**EASTERN SIERRA PLANT LIST**

PUBLIC WORKS  
DIRECTOR APPROVAL

DATE 2022 NOV 16

STANDARD PLAN

510-3

CATMINT	( <i>Nepeta x faassenii</i> )	
EVENING PRIMROSE	( <i>Oenothera caespitosa</i> )	(N)
HERBACEOUS PEONY	( <i>Paeonia</i> )	
ORIENTAL POPPY	( <i>Papaver orientale</i> )	
PENSTEMON	( <i>Penstemon spp.</i> )	(N)
PHLOX	( <i>Phlox paniculata, P.suffruticosa</i> )	
RUSSIAN SAGE	( <i>Perovskia atriplicifolia</i> )	(N)
BETHLEHEM SAGE	( <i>Pulmonaria saccharata</i> )	
BLUE SALVIA	( <i>Salvia spp.</i> )	
APRICOT GLOBEMALLOW	( <i>Sphaeralcea ambigua</i> )	(N)
LAMB'S EAR	( <i>Stachys lanata</i> )	
PRINCE'S PLUME	( <i>Stanleya pinnata</i> )	(N)
MEADOW RUE	( <i>Thalictrum</i> )	
SPEEDWELL	( <i>Veronica, spp.</i> )	

## **RESOURCES**

### **PLANT INFORMATION**

"An Eastern Sierra Firescape Plant List", Fire Safe Plan for the Community-Wildlands Interface of Inyo and Mono Counties (9/26/02 draft) by Bruce Allan Klein, Eastside Associates (760) 872-6727, [www.firesafecouncil.org](http://www.firesafecouncil.org)

Gardening in the Mountain West by Barbara Hyde, ISBN 0-9635224-3-4

Home Landscaping Guide for Lake Tahoe and Vicinity

- The Tahoe Regional Planning Area Recommended Plant List of "resource- efficient plants"
- Accent Plant List of the Tahoe Basin.  
*John Cobourn, Water Resource Specialist,  
University of Nevada Cooperative Extension,  
P.O. Box 8208, Incline Village, NV 89452-8208*

Sunset Western Garden Book

Xeriscape Plant Guide (Denver Water, American Water Works Association), ISBN 1-55591-322-9

High Country Gardens, [www.highcountrygardens.com](http://www.highcountrygardens.com) (1-800-925-9387)

### **PLANT SOURCES**

- ❑ Bishop Nursery, Bishop (760) 873-7515
- ❑ California Native Plant Society - Bristlecone Chapter  
Fall Plant Sale *For INFORMATION:* (760) 387-2913
- ❑ Dry Creek Garden Co., 7250 S. Virginia, Reno (775) 851-0353
- ❑ High Country Gardens [www.highcountrygardens.com](http://www.highcountrygardens.com)  
(1-800-925-9387)
- ❑ Mammoth Lakes Nursery, Mammoth Lakes (760) 934-6012
- ❑ Pleasant Gardens Nursery, Mammoth Lakes (760) 924-8981
- ❑ Sage Hill Nursery, Crowley Lake (760) 935-9110
- ❑ Sierra Gardens Nursery, Bishop (760) 873-3459



Mono County  
Public Works  
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## **EASTERN SIERRA PLANT LIST**

PUBLIC WORKS  
DIRECTOR APPROVAL

DATE **2022 NOV 16**

STANDARD PLAN

**510-4**



DEPARTMENT OF  
PUBLIC WORKS  
STANDARDS

SECTION 600  
BIKE / MULTI-USE PATHS

MONO  
COUNTY

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## 601 General Bike Path

Multi pressure flow control

The purpose of the following Mono County Trail System Standards is to guide the various agencies and organizations with identified roles in Mono County to maintain a consistent experience and level of service for trail users.

### MULTI USE BIKE PATHS – PAVED AND ON STREET

The following references may be used for design guidance for paved and on street bikeways, bike lanes, and bike routes within Mono County:

1. Design guidance is given for Class I bikeways, Class II bike lanes and Class III bike routes in California Department of Transportation, Chapter 1000 - Bicycle Transportation Design.
2. Design guidance for Class IV bikeways (separated bikeways) is provided in DIB 89.
3. Design guidance with some consideration for local requirements and specific conditions is given in the Town of Mammoth Lakes Standards Section 600.

### SOFT SURFACE TRAILS

The following references may be used for design guidance on soft surface trails within Mono County:

1. U.S. Department of Agriculture, Forest Service, "Standard Trail Plans and Specifications". (2019 or as updated or superseded).  
<https://www.fs.usda.gov/managing-land/trails/trail-management-tools/trailplans#collapse950>
2. U.S. Department of Agriculture, Forest Service, "Trail Accessibility Guidelines". (2006 or as updated or superseded)
3. U.S. Department of Agriculture, Forest Service, "Trail Construction and Maintenance Notebook". (2007 or as updated or superseded)



### SOFT SURFACE SIGNAGE AND WAYFINDING

The following references may be used for design guidance of signage and wayfinding within Mono County:

1. U.S. Department of Agriculture, Forest Service, "Standard Trail Plans and Specifications". (2019 or as updated or superseded).  
<https://www.fs.usda.gov/managing-land/trails/trail-management-tools/trailplans#collapse950>
1. U.S. Department of Agriculture, Forest Service, "Sign and Poster Guidelines for the Forest Service, Em 7100-15". (October 2013 or as updated or superseded)
2. Final maps and symbols for use on signs in Mono County will be determined on a project-by-project basis.
3. Manual of Uniform Traffic Control Devices (MUTCD)



Mono County  
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## BIKE PATH GENERAL

PUBLIC WORKS  
DIRECTOR APPROVAL



DATE 2022 NOV 16

STANDARD PLAN

600-1



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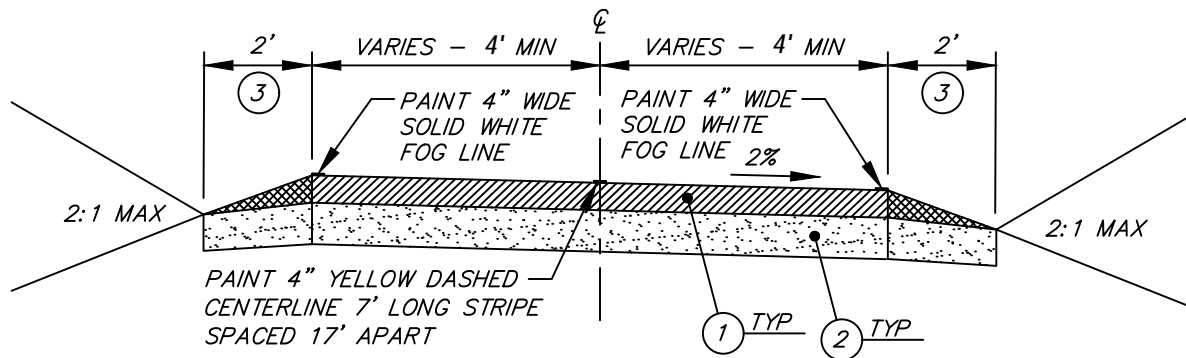
## MULTI-USE PATHS

THIS SECTION PROVIDES STANDARDS FOR THE CONSTRUCTION OF MULTI-USE PATHS, INCLUDING SPECIFICATIONS FOR MATERIALS AND A TYPICAL SECTION.

### MATERIALS

1. AGGREGATE BASE SHALL BE CLASS II, 3/4" MAXIMUM GRADING, AND SHALL CONFORM TO THE PROVISIONS OF SECTION 26, "AGGREGATE BASES" OF THE CSS AND SHALL BE COMPACTED TO A MINIMUM OF 95% OF THE MATERIALS MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557.
2. ASPHALT CONCRETE SHALL BE CLASS B, 1/2" MAXIMUM GRADING, AND SHALL CONFORM TO THE PROVISIONS OF SECTION 39, "HOT MIX ASPHALT " OF THE CSS. SEAL COAT OF SS-1 OR CSS-1 ASPHALT SHALL BE APPLIED AT 40-70 GALLONS PER SQUARE FOOT TO NEW ASPHALT CONCRETE PAVED SURFACES. TACK COAT BETWEEN PAVEMENT LIFTS (3" MAXIMUM LIFT) OR FOR CAPPING EXISTING PAVEMENT SHALL BE CSS-1 OR SS-1 APPLIED AT 45 GALLONS PER SQUARE FOOT PER SECTION 94, "ASPHALTIC EMULSIONS" OF THE CSS.
3. SLURRY CEMENT BACKFILL SHALL CONFORM TO THE PROVISIONS IN SECTION 19-3.02D, "SLURRY CEMENT BACKFILL" OF THE CSS.
4. INSTALLATION OF TRAFFIC STRIPES AND PAVEMENT MARKINGS SHALL BE IN CONFORMANCE WITH THE PROVISIONS OF SECTION 84, "TRAFFIC STRIPES AND PAVEMENT MARKINGS" OF THE CSS.

### TYPICAL SECTION



### CONSTRUCTION NOTES

1. 2-1/2" ASPHALT CONCRETE
2. 4" CLASS II AGGREGATE BASE COMPACTED TO A MINIMUM OF 95% FO THE MATERIALS RELATIVE DENSITY
3. CLASS II AGGREGATE BASE SHOULDER BACKING. TAPER FROM 2-1/2" TO 0".
4. EASEMENT / RIGHT OF WAY SHALL BE A MINIMUM OF 15 FEET PLUS ANY ADDITIONAL ROW REQUIRED FOR SLOPE MATCHING TO EXISTING GRADES OR COMPLETE CULVERT PLACEMENT INCLUDING END SECTIONS. EXCEPTIONS TO THIS CAN ONLY BE GRANTED IF COUNTY CAN CONTINUE TO ACCESS FACILITIES FOR MAINTENANCE AND AS APPROVED BY PW DIRECTOR.



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## PAVED MULTI USE PATH

PUBLIC WORKS  
DIRECTOR APPROVAL

DATE 2022 NOV 16

STANDARD PLAN

610-1

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**SOFT SURFACE TRAILS**

IF THE MONO COUNTY CHOOSES TO ADOPT EXISTING U.S. FOREST SERVICE STANDARDS, THE FOLLOWING REFERENCE DOCUMENTS MAY BE RELEVANT:

1. U.S. DEPARTMENT OF AGRICULTURE, FOREST SERVICE, "TRAIL CONSTRUCTION AND MAINTENANCE NOTEBOOK". (2007)
2. U.S. DEPARTMENT OF AGRICULTURE, FOREST SERVICE, "STANDARD SPECIFICATION FOR CONSTRUCTION AND MAINTENANCE OF TRAILS". (1996)
3. U.S. DEPARTMENT OF AGRICULTURE, FOREST SERVICE, "TRAIL ACCESSIBILITY GUIDELINES". (2006)

**SOFT SURFACE SIGNAGE AND WAYFINDING**

IF THE MONO COUNTY CHOOSES TO DEVELOP AND ADOPT SUCH STANDARDS, THE FOLLOWING REFERENCE DOCUMENTS MAY BE RELEVANT:

1. U.S. DEPARTMENT OF AGRICULTURE, FOREST SERVICE, "SIGN AND POSTER GUIDELINES FOR THE FOREST SERVICE, EM 7100-15". (DECEMBER 2005)



Mono County  
Public Works  
73 N. School Street  
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<b>SOFT SURFACE TRAILS</b>		STANDARD PLAN
PUBLIC WORKS DIRECTOR APPROVAL <i>[Signature]</i>		<b>630-1</b>
DATE		2022 NOV 16

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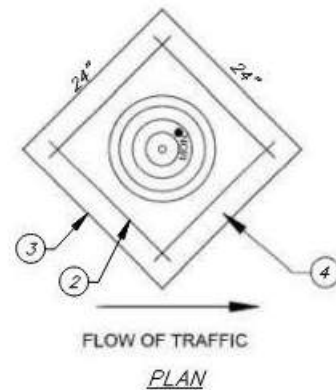
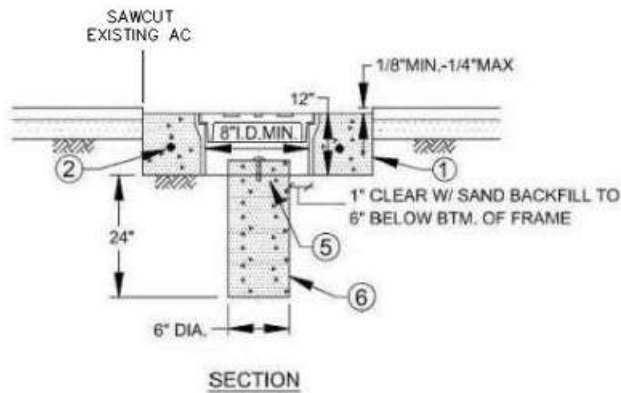


DEPARTMENT OF  
PUBLIC WORKS  
STANDARDS

SECTION 700  
MISCELLANEOUS FACILITIES

MONO  
COUNTY

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**NOTES:**

1. CONCRETE SHALL BE CLASS 1.
2. INSTALL #3 REBAR CENTERED IN CONCRETE COLLAR.
3. SAWCUT ASPHALT CONCRETE.
4. PLACE CONCRETE SUCH THAT NO EDGES ARE PERPENDICULAR TO THE DIRECTION OF TRAFFIC FLOW.
5. MONUMENT SHALL BE PLACED AND SET IN CONCRETE BY A LICENSED SURVEYOR. CONCRETE TO BE POURED AGAINST UNDISTURBED SOIL.
6. DRILL 6" DIAMETER HOLE, 3' DEEP FOR MONUMENT PLACEMENT. DEPTH MAY BE REDUCED WITH PERMISSION BY ENGINEER IF IMMOBILE BOULDER IS ENCOUNTERED GREATER THAN 18 INCHES BELOW SURFACE.
7. MONUMENT HANDHOLD FRAME AND COVER STAMPED "MON" TO BE ALHAMBRA FOUNDRY #A-2925, OR EQUIVALENT APPROVED BY ENGINEER.
8. CONTRACTOR TO INSTALL FRAME, COVER, AND CONCRETE COLLAR TO LOCATION MARKED BY SURVEY CREW AFTER PAVING IS COMPLETED. NEW HMA PAVEMENT IS TO BE SAWCUT.

**SURVEY MONUMENT DETAIL**



Mono County  
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**MONUMENT WELL**

PUBLIC WORKS  
DIRECTOR APPROVAL *[Signature]* DATE 2022 NOV 16

STANDARD PLAN

**710-1**



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DEPARTMENT OF  
PUBLIC WORKS  
STANDARDS

SECTION 800  
TRAFFIC CALMING

MONO  
COUNTY

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## 800 Traffic Calming General

This policy is intended to address areas within Mono County that have tourist activity, pedestrian traffic, bicycle traffic or child and student traffic that is either in the streets and roads or adjacent to streets and roads. These areas should use methods available to help increase the safety.

Examples of safety features include

1. Traffic speed feedback signs
2. Traffic calming strip
3. Edgeline striping
4. Separate bike lanes
5. Sidewalks
6. Off street parking areas

Upon approval by the Public Works Director additional Traffic Calming features may be considered and implemented, with evidence or support for said features effectiveness.



Mono County  
Public Works  
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## TRAFFIC CALMING GENERAL

PUBLIC WORKS  
DIRECTOR APPROVAL

DATE 2022 NOV 16

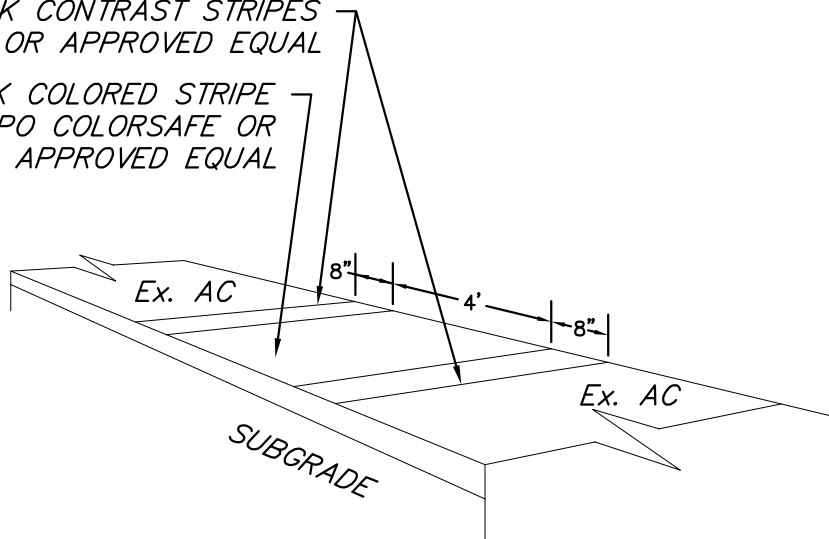
STANDARD PLAN

800-1

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NEW BLACK CONTRAST STRIPES  
TRANSCO COLORSAFE OR APPROVED EQUAL

NEW BRICK COLORED STRIPE  
TRANSCO COLORSAFE OR  
APPROVED EQUAL



**TRAFFIC CALMING STRIP**

1. STRIP SHALL BE INSTALLED PERPENDICULAR TO TRAFFIC FLOW FROM TO EDGE TO EDGE OF THE ROADWAY.
2. ALTERNATE PAINT MATERIALS MAY BE USED AS APPROVED
3. A THIN SURFACE GRIND MAY BE EMPLOYED AS APPROVED WHERE HEAVY SNOW REMOVAL IS EXPECTED.
4. APPROVED AGGREGATE SHALL BE ADDED TO THE PAINT TO PRODUCE A HIGH LEVEL OF TRACTION EQUAL TO OR GREATER THAN THE TRACTION LEVEL OF THE EXISTING ASPHALT.



Mono County  
Public Works  
73 N. School Street  
Bridgeport, CA 93517

PUBLIC WORKS  
DIRECTOR APPROVAL

DATE 2022 NOV 16

STANDARD PLAN

810-1

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OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** July 9, 2024

**Departments: County Counsel**

**TIME REQUIRED** 5 minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Christopher Beck, County Counsel

**SUBJECT** Agreement and First Amendment to  
the Employment Agreement of Anne  
L. Frievalt as Temporary, Non-  
Benefitted, Staff Attorney for Mono  
County

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving an Agreement and First Amendment to the Employment Agreement of Anne L. Frievalt as Temporary, Non-Benefitted, Staff Attorney for Mono County.

### RECOMMENDED ACTION:

Announce Fiscal Impact. Approve Resolution, approving an Agreement and First Amendment to the Employment Agreement of Anne L. Frievalt as Temporary, Non-Benefitted, Staff Attorney for Mono County. Authorize the Board Chair to execute said contract on behalf of the County.

### FISCAL IMPACT:

The total cost of salary and benefits approximately \$91,341, of which \$80,491 is salary and \$10,850 is benefits. This is included in the Department's FY 2024-25 preliminary budget.

**CONTACT NAME:** Christopher Beck

**PHONE/EMAIL:** 760-924-1700 / cbeck@mono.ca.gov

### SEND COPIES TO:

John Peters

Christopher Beck\

Anne Frievalt

Jeff Hughes

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:



<b>Click to download</b>
<a href="#">📄 Staff Report</a>
<a href="#">📄 Resolution</a>
<a href="#">📄 Agreement and First Amendment</a>
<a href="#">📄 Original Agreement</a>

---

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
7/1/2024 2:09 PM	County Counsel	Yes
7/2/2024 8:41 AM	Finance	Yes
7/2/2024 10:02 AM	County Administrative Office	Yes

**County Counsel**  
Christopher L. Beck

**Assistant County Counsel**  
Emily R. Fox

**Deputy County Counsel**  
Jeff Hughes

**OFFICE OF THE  
COUNTY COUNSEL**  
*Mono County*

South County Offices  
P.O. BOX 2415  
MAMMOTH LAKES, CALIFORNIA 93546

**Telephone**  
760-924-1700

**Risk Manager**  
Jay Sloane

---

**Paralegal**  
Kevin Moss

To: Board of Supervisors

From: Christopher Beck

Date: July 9, 2024

Re: Employment of Anne L. Frievalt as Temporary Staff Attorney (up to 6 months).

**Strategic Plan Focus Area(s) Met**

A Thriving Economy    Safe and Healthy Communities    Mandated Function  
 Sustainable Public Lands    Workforce & Operational Excellence

**Discussion**

Anne L. Frievalt was employed as an attorney in the Mono County Counsel's office from 2016 through March of 2023. In 2023, Ms. Frievalt left her position as Assistant County Counsel in order to move with her family to San Luis Obispo County. Ms. Frievalt has been working for the County Counsel office since January 2024 as a Temporary Staff Attorney and County Counsel proposes an amendment extending the agreement for another six months to assist following Stacey Simon's retirement. There is sufficient salary saving in the budget given there is currently an open position in County Counsel.

If you have any questions regarding this item, please contact me by phone or email.



**RESOLUTION NO. R24-**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
APPROVING AN AGREEMENT AND FIRST AMENDMENT  
TO THE EMPLOYMENT AGREEMENT OF ANNE L. FRIEVALT AS  
TEMPORARY, NON-BENEFITTED, STAFF ATTORNEY FOR MONO COUNTY**

**WHEREAS**, the Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

**NOW, THEREFORE, BE IT RESOLVED** by the Mono County Board of Supervisors, that the Agreement and First Amendment to the Employment Agreement of Anne L. Frievalt as Temporary, Non-Benefitted, Staff Attorney for Mono County, a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Ms. Frievalt. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

**PASSED AND ADOPTED** this 9th day of July 2024, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

ATTEST: \_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
John Peters, Chair  
Board of Supervisors

APPROVED AS TO FORM:

\_\_\_\_\_  
COUNTY COUNSEL

**AGREEMENT AND FIRST AMENDMENT TO THE EMPLOYMENT AGREEMENT  
OF ANNE L. FRIEVALT AS TEMPORARY, NON-BENEFITTED,  
STAFF ATTORNEY FOR MONO COUNTY**

This Agreement and First Amendment to the Employment Agreement (hereinafter the “First Amendment”) is entered into by and between Anne L. Frievalt (hereinafter “Ms. Frievalt”) and the County of Mono (hereinafter “County”) on or about July 23, 2024.

**I. RECITALS**

A. The County is experiencing a vacancy in the County Counsel office and the County Administrative Officer has authorized Ms. Frievalt to serve as a temporary Staff Attorney pursuant to the Employment Agreement dated on or about January 9, 2024 (hereinafter, the “Agreement”). Under the terms and conditions of the Agreement, Ms. Frievalt shall serve at the will and pleasure of the County Counsel. Ms. Frievalt accepted such employment.

B. In January of 2024, the Mono County Board of Supervisors (hereinafter, the “Board”) approved the Agreement of Ms. Frievalt as a temporary Staff Attorney.

C. Ms. Frievalt and the Board now wish to revise the terms and conditions of Ms. Frievalt’s employment to extend the expiration date of the Agreement to January 19, 2025 and to reflect her current salary as set forth in R24-033, adopted April 2, 2024 by the Board.

**II. AGREEMENT**

1. Section II, Paragraph 1 of the Agreement is hereby amended in its entirety to read as follows:

“This Agreement shall commence upon execution by both parties and shall remain in effect through January 19, 2025, unless earlier terminated in accordance with this Agreement.”

2. Section II, Paragraph 3 of the Agreement is hereby amended in its entirety to read as follows:

“Ms. Frievalt’s salary shall be set at Range 122, Step D as set forth in the “Resolution of the Mono County Board of Supervisors Adopting a Salary Matrix and Position Assignment Schedule for At-Will Employees and Elected Department Heads”, most recently updated by the Mono County Board of Supervisors on April 2, 2024, and as same may be amended or updated from time to time and unilaterally implemented by the County (hereinafter the “Salary Matrix”) and shall be modified as provided in the then-applicable Management Compensation Policy and Salary Matrix. Ms. Frievalt’s work shall initially be full-time (i.e. 40 hours per week), but may be modified at the

discretion of the County Counsel, consistent with Paragraph 4.”

3. All other provisions of the Agreement not hereby amended shall remain in full force and effect.

**III. EXECUTION:**

This First Amendment is executed by the parties this 9th day of July, 2024.

EMPLOYEE

THE COUNTY OF MONO

\_\_\_\_\_  
ANNE L. FRIEVALT

\_\_\_\_\_  
JOHN PETERS, Chair  
Board of Supervisors

APPROVED AS TO FORM:

\_\_\_\_\_  
COUNTY COUNSEL



**RESOLUTION NO. R24-009**

**A RESOLUTION OF THE MONO COUNTY  
BOARD OF SUPERVISORS APPROVING AN  
AGREEMENT PRESCRIBING THE COMPENSATION, APPOINTMENT,  
AND CONDITIONS OF EMPLOYMENT OF ANNE L. FRIEVALT**

**WHEREAS**, the Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

**NOW, THEREFORE, BE IT RESOLVED** by the Mono County Board of Supervisors, that the Agreement Regarding Terms and Conditions of Employment of Anne L. Frievalt, a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Ms. Frievalt. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of January 2024, by the following vote:

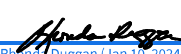
**AYES: Supervisors Duggan, Gardner, Kreitz, and Salcido.**

**NOES: None.**

**ABSTAIN: None.**

**ABSENT: Supervisor Peters.**

ATTEST:   
\_\_\_\_\_  
Clerk of the Board

  
Rhonda Duggan (Jan 10, 2024 11:53 PST)  
\_\_\_\_\_  
Rhonda Duggan, Chair  
Board of Supervisors

APPROVED AS TO FORM:

  
Stacey Simon (Jan 10, 2024 11:53 PST)  
\_\_\_\_\_  
COUNTY COUNSEL

**AGREEMENT REGARDING TERMS AND CONDITIONS OF  
EMPLOYMENT OF ANNE L. FRIEVALT  
AS TEMPORARY, NON-BENEFITTED, STAFF ATTORNEY  
FOR MONO COUNTY**

This Agreement is entered into by and between Anne L. Frievalt and the County of Mono (hereinafter “County”).

**I. RECITALS**

The County Counsel has offered Anne L. Frievalt hereinafter (“Ms. Frievalt”) the temporary (up to 6 months), non-benefitted position of Staff Attorney for Mono County in accordance with the terms and conditions set forth in this Agreement. Ms. Frievalt wishes to accept employment with the County on said terms and conditions.

**II. AGREEMENT**

1. This Agreement shall commence upon execution by both parties and shall remain in effect through July 22, 2024, unless earlier terminated in accordance with this Agreement.
2. Commencing January 22, 2024, Ms. Frievalt shall be employed by Mono County as a temporary Staff Attorney serving at the will and pleasure of the County Counsel. Ms. Frievalt accepts such employment. The County Counsel shall be deemed the “appointing authority” for all purposes with respect to Ms. Frievalt’s employment.
3. Ms. Frievalt’s salary shall be at Range 18 Step E of the “Resolution Adopting and Implementing a Salary Matrix applicable to At-Will Employee and Elected Department Head Positions” (Resolution R23-016 adopted on February 21, 2023, hereinafter the “*Salary Matrix*”), and as the same may be amended or updated from time to time and unilaterally implemented by the County. Ms. Frievalt’s work shall initially be full-time (i.e., 40 hours per week) but may be modified at the discretion of the County Counsel, consistent with paragraph 4.
4. As a temporary, non-benefitted employee, Ms. Frievalt shall not be entitled to those benefits (e.g., health, vision, dental, disability or life insurance, paid holidays, vacation leave, etc.) typically provided to the County’s full-time permanent employees. Notwithstanding the foregoing, Ms. Frievalt shall be entitled to sick leave in accordance with the County’s “Policy Regarding Compensation of At-Will and Elected Management Level Officers and Employees” adopted by Resolution R21-44 on June 15, 2021, and as the same may be amended or updated from time to time and unilaterally implemented by the County (hereinafter the “*Management Compensation Policy*”).
5. Ms. Frievalt is currently a member of the Public Employees Retirement System (PERS). The County shall pay the employer’s share of any retirement contributions on her behalf

and Ms. Frievalt shall pay the employee's share, as determined by the County's contract with PERS and/or County policy, and also any employee share of the "normal cost" of her retirement benefits that may be mandated by the Public Employees Pension Reform Act of 2013 (PEPRA).

4. Ms. Frievalt understands and agrees that her receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy is expressly contingent on her actual and regular rendering of personal services to the County. Should Ms. Frievalt cease rendering such services during this Agreement and be absent from work, then she shall cease earning or receiving any additional compensation or benefits until such time as she returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Ms. Frievalt's regular schedule be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.
5. Consistent with the "at will" nature of Ms. Frievalt's employment, the County Counsel may terminate Ms. Frievalt's employment at any time during this Agreement, without cause. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Ms. Frievalt understands and acknowledges that as an "at will" employee, she will not have permanent status nor will her employment be governed by the Mono County Personnel Rules except to the extent that the Rules are ever modified to apply expressly to at-will employees. Among other things, she will have no property interest in her employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the County Counsel may, in his or her discretion, take during Ms. Frievalt's employment.
6. Ms. Frievalt may resign her employment with the County at any time. Her resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Ms. Frievalt shall not be entitled to any severance pay or earn or accrue additional compensation of any kind after the effective date of such resignation.
7. This Agreement constitutes the entire agreement of the parties with respect to the employment of Ms. Frievalt
8. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Ms. Frievalt's employment with the County nor to give rise to any future contractual remedies for




breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Ms. Frievalt's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243 et seq., Ms. Frievalt shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Ms. Frievalt is convicted of a crime involving abuse of office or position.

9. Ms. Frievalt acknowledges that this Agreement is executed voluntarily by her, without duress or undue influence on the part or on behalf of the County. Ms. Frievalt further acknowledges that she has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive her right to do so, and that she is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.
10. For purposes of this Agreement, a photocopy, facsimile, .pdf, or electronically scanned signatures, including but not limited to DocuSign or similar service, shall be deemed as valid and as enforceable as an original.

### III. EXECUTION

This Agreement is executed by the parties this 9<sup>th</sup> day of January, 2023

EMPLOYEE

  
Anne Larsen Frievalt (Jan 10, 2024 12:41 PST)

Anne L. Frievalt

THE COUNTY OF MONO

  
Rhonda Duggan (Jan 10, 2024 11:53 PST)

Rhonda Duggan, Chair  
Board of Supervisors

APPROVED AS TO FORM:

  
Stacey Simon (Jan 10, 2024 11:53 PST)

COUNTY COUNSEL



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**Departments: District Attorney**

**TIME REQUIRED** 5 minutes

**PERSONS APPEARING BEFORE THE BOARD** David Anderson, District Attorney

**SUBJECT** Terms and Conditions of Employment for Jack Loera as District Attorney Investigator

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Jack Loera as District Attorney Investigator, and prescribing the compensation, appointment, and conditions of said employment.

**RECOMMENDED ACTION:**

Announce Fiscal Impact. Approve Resolution, approving a contract with Jack Loera as District Attorney Investigator, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**FISCAL IMPACT:**

The fiscal impact for this position for the fiscal year is \$201,101 of which \$125,040 is salary and \$76,061 is benefits. This is included in the Department's 2024/2025 Requested Budget.

**CONTACT NAME:** David Anderson

**PHONE/EMAIL:** 760-924-1714 / danderson@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

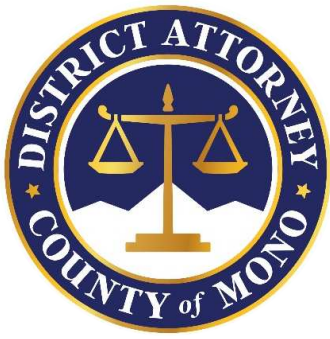
YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report - Employment Agreement with Jack Loera</a>
<a href="#">Resolution - Employment Agreement with Jack Loera</a>
<a href="#">Employment Agreement with Jack Loera</a>

History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
7/3/2024 5:16 PM	County Counsel	Yes
7/5/2024 8:01 AM	Finance	Yes
7/5/2024 8:46 AM	County Administrative Office	Yes



# OFFICE OF THE DISTRICT ATTORNEY COUNTY OF MONO

**DAVID ANDERSON**  
District Attorney

---

Date: July 2, 2024

To: Honorable Board of Supervisors

From: David Anderson, District Attorney

## **Subject**

Terms and Conditions of Employment for Jack Loera as District Attorney Investigator.

## **Recommendation**

Sign Terms and Conditions of Employment for Jack Loera for the position of District Attorney Investigator.

## **Discussion**

In November 2023, the District Attorney's Office opened a recruitment for the District Attorney Investigator position. After a seven-month recruitment, the position was offered and accepted by Jack Loera.

Mr. Loera is a 30-year veteran California sworn police officer, most recently as a Detective/Sergeant with Banning Police Department. Prior to serving in Banning, Mr. Loera was a detective for Mammoth Lakes Police Department between 2013 and 2019. Mr. Loera was a great partner with the District Attorney's Office and will be a great asset to the department.

## **Fiscal Impact**

The fiscal impact for this position for the fiscal year is \$201,101 of which \$125,040 is salary and \$76,061 is benefits. This is included in the Department's 2024/2025 Requested Budget.



**RESOLUTION NO. R24-**

**A RESOLUTION OF THE MONO COUNTY  
BOARD OF SUPERVISORS APPROVING AN  
AGREEMENT PRESCRIBING THE COMPENSATION, APPOINTMENT,  
AND CONDITIONS OF EMPLOYMENT OF JACK LOERA**

**WHEREAS**, the Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

**NOW, THEREFORE, BE IT RESOLVED** by the Mono County Board of Supervisors, that the Agreement Regarding Terms and Conditions of Employment of Jack Loera, a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Jack Loera. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

**PASSED AND ADOPTED** this 9th day of July, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

ATTEST: \_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
John Peters, Chair  
Board of Supervisors

APPROVED AS TO FORM:

\_\_\_\_\_  
COUNTY COUNSEL

**AGREEMENT REGARDING TERMS AND CONDITIONS OF  
EMPLOYMENT OF JACK LOERA  
AS DISTRICT ATTORNEY INVESTIGATOR FOR MONO COUNTY**

This Agreement is entered into by and between Jack Loera and the County of Mono (hereinafter “County”).

**I. RECITALS**

The District Attorney has offered Jack Loera hereinafter (“Mr. Loera”) the position of District Attorney Investigator for Mono County in accordance with the terms and conditions set forth in this Agreement. Mr. Loera wishes to accept employment with the County on said terms and conditions.

**II. AGREEMENT**

1. This Agreement shall commence upon its execution by both parties and shall remain in effect unless or until terminated in accordance with this Agreement.
2. Commencing July 9, 2024, Mr. Loera shall be employed by Mono County as its District Attorney Investigator, serving at the will and pleasure of the District Attorney. Mr. Loera accepts such employment. The District Attorney shall be deemed the “appointing authority” for all purposes with respect to Mr. Loera’s employment. The District Attorney and Mr. Loera will work together to establish specific, measurable, achievable and realistic performance goals for Mr. Loera’s work. Mr. Loera’s job performance and progress towards achieving the agreed-upon goals shall be evaluated by the District Attorney in accordance with the County’s “Policy Regarding the Compensation of At-Will and Elected Management Level Officers and Employees” most recently adopted by the Board of Supervisors on April 2, 2024, and as the same may be amended or updated from time to time and unilaterally implemented by the County (hereinafter the “*Management Compensation Policy*”).
3. Mr. Loera’s salary shall be set and maintained at 10% greater than Grade 60, Step E, (which for calendar year 2024 equates to a salary for Mr. Loera of \$125,040), of the Salary Schedule adopted by and attached to the “Memorandum of Understanding Between County of Mono and Mono County Deputy Sheriffs’ Association” (“DSA”) adopted by Resolution R22-059 on June 14, 2022 and as the same may be amended or updated from time to time and unilaterally implemented by the County. In other words, Mr. Loera’s salary shall change whenever the rate of pay for Grade 60, Step E of the DSA Salary Schedule changes such that Mr. Loera’s salary continuously remains at 10% above Grade 60, Step E.
4. As an incentive for Mr. Loera to maintain the POST Professional Certificate Program which fosters education, training, and professionalism in law enforcement and raises the level of competence of law enforcement officers, he shall receive five percent (5%) of his

base rate of pay for possession of an Intermediate POST Certificate and seven and a half percent (7.5%) of his base rate of pay for possession of an Advanced or Supervisory POST Certificate. Mr. Loera shall be entitled to one (but not both) of these amounts.

5. Mr. Loera understands that he is responsible for paying the employee's share of any retirement contributions owed to the Public Employees Retirement System (PERS) with respect to his employment for the County as determined by the DSA on a pre-tax basis. This amount is tied to the contribution currently made by members of the DSA bargaining unit. In the event the employee or employer share contributed by members of that bargaining unit changes, the amount paid by Mr. Loera shall likewise change.
6. Mr. Loera shall earn and accrue vacation and sick leave in accordance with Sections 23 and 24 of the DSA. Mr. Loera's vacation and sick leave accrual amounts, caps, and other terms shall change whenever the rate of accrual of the DSA members changes. Also, in recognition of the fact that his employment is not exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act ("FLSA"), he shall be entitled to overtime pay as provided by the FLSA. In recognition of his at-will employment status, upon termination Mr. Loera is entitled to be compensated for accrued sick leave in accordance with the "Policy Regarding Benefits of At-Will and Elected Management-Level Officers and Employees," updated most recently by the Mono County Board of Supervisors on April 2, 2024, and as the same may be further amended from time to time and unilaterally implemented by the County (hereinafter the "***Management Benefits Policy***") and in accordance with any applicable County Code provisions not in conflict with said Policy.
7. Mr. Loera is relocating to Mono County for purposes of this employment with the County. In accordance with the Management Benefits Policy, he may be reimbursed up to \$5,000 in moving costs upon presentation of receipts demonstrating such expenditures and provided such expenses would be exempt from taxation under IRS rules. Reimbursable costs include: moving company costs, transport vehicle rental and fuel costs (e.g., U-Haul or similar), lodging and per diem as part of a move that requires overnight travel in (or up to) the amounts set forth in the County's Travel Policy, and other similar expenses which may be approved and authorized in writing by the County Administrative Officer, provided that total reimbursement does not exceed \$5,000. In the event that Mr. Loera has received relocation reimbursement, but voluntarily resigns or separates from County employment within two years of the start date of employment, he shall owe the County any amounts received, pro-rated based on time worked, which amounts shall be withheld from the employee's final paycheck. If the amount of that final paycheck is insufficient to cover the required repayment, then any remaining amount shall be repaid by Mr. Loera.
8. To the extent deemed appropriate by the District Attorney, the County shall pay the professional dues, subscriptions, and other educational expenses necessary for Mr. Loera's full participation in applicable professional associations, for his continued professional growth and for the good of the County.

9. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Mr. Loera shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the County's Management Benefits Policy. Such benefits include but are not limited to CalPERS retirement benefits at the tier applicable to Mr. Loera's employment, medical insurance, County dental and vision coverage, and life insurance.
10. Mr. Loera understands and agrees that his receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance coverage, and paid holidays or leaves – is expressly contingent on his actual and regular rendering of full-time personal services to the County or, in the event of any absence, upon his proper use of any accrued leave. Should Mr. Loera cease rendering such services during this Agreement and be absent from work without any accrued leave to cover said absence, then he shall cease earning or receiving any additional compensation or benefits until such time as he returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Mr. Loera's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.
11. Consistent with the "at will" nature of Mr. Loera's employment, the District Attorney may terminate Mr. Loera's employment at any time during this Agreement, without cause. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Mr. Loera understands and acknowledges that as an "at will" employee, he will not have permanent status nor will his employment be governed by the Mono County Personnel Rules except to the extent that the Rules are ever modified to apply expressly to at-will employees. Among other things, he will have no property interest in his employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the District Attorney may, in his or her discretion, take during Mr. Loera's employment, except as required by the Public Safety Officers' Procedural Bill of Rights ("POBR") (Title 1, Division 4, Chapter 9.7 of the California Government Code, commencing with section 3300).
12. In the event of a termination without cause occurring after the first twelve (12) months of employment, Mr. Loera shall receive as severance pay a lump sum equal to two (2) months' salary. For purposes of severance pay, "salary" refers only to base compensation. Mr. Loera shall not be entitled to any severance pay in the event that the District Attorney has grounds to discipline him on or about the time he or she gives notice of termination. Grounds for discipline include but are not limited to those



specified in section 520 of the Mono County Personnel Rules, as the same may be amended from time to time. Mr. Loera shall also not be entitled to any severance pay in the event that he becomes unable to perform the essential functions of his position (with or without reasonable accommodations) and his employment is duly terminated for such non-disciplinary reasons. Mr. Loera serves as a peace officer within the District Attorney's office and is therefore eligible for Workers' Compensation benefits under Labor Code 4850 and other CalPERS benefits available to peace officers in the event of a work-related injury

13. Mr. Loera may resign his employment with the County at any time. His resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Mr. Loera shall not be entitled to any severance pay or earn or accrue additional compensation of any kind after the effective date of such resignation.
14. This Agreement constitutes the entire agreement of the parties with respect to the employment of Mr. Loera.
15. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Mr. Loera's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Mr. Loera's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243 et seq., Mr. Loera shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Mr. Loera is convicted of a crime involving abuse of office or position.
16. Mr. Loera acknowledges that this Agreement is executed voluntarily by him, without duress or undue influence on the part or on behalf of the County. Mr. Loera further acknowledges that he has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive his right to do so, and that he is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

17. For purposes of this Agreement, a photocopy, facsimile, .pdf, or electronically scanned signatures, including but not limited to DocuSign or similar service, shall be deemed as valid and as enforceable as an original.

**III. EXECUTION**

This Agreement is executed by the parties this 9th day of July, 2024.

EMPLOYEE

THE COUNTY OF MONO

\_\_\_\_\_  
Jack Loera

\_\_\_\_\_  
John Peters, Chair  
Board of Supervisors

APPROVED AS TO FORM:

\_\_\_\_\_  
COUNTY COUNSEL



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**TIME REQUIRED**

**SUBJECT** Closed Session - Labor Negotiations

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

**History**

Time	Who	Approval
7/1/2024 2:02 PM	County Counsel	Yes
6/26/2024 11:44 AM	Finance	Yes
7/2/2024 10:03 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**TIME REQUIRED**

**SUBJECT** Closed Session - Existing Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9.  
Name of case: Workers' Compensation Claim of Ricci Reigle.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)  
No Attachments Available

**History**

Time	Who	Approval
7/1/2024 2:02 PM	County Counsel	Yes
6/24/2024 3:26 PM	Finance	Yes
7/2/2024 10:03 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**TIME REQUIRED**

**SUBJECT** Closed Session - Existing Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

County of Mono v. Amerisourcebergen Drug Corporation; Cardinal Health, Inc.; McKesson Corporation; Purdue Pharma L.P.; Purdue Pharma, Inc., et al., United States District Court, Eastern District of California, Case No. 2:18-cv-01149-MCE-KJN

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
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**History**

Time	Who	Approval
7/3/2024 1:14 PM	County Counsel	Yes
7/3/2024 3:01 PM	Finance	Yes
7/5/2024 7:59 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** July 9, 2024

**TIME REQUIRED**

**SUBJECT** Closed Session - Public Employee  
Evaluation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
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**History**

Time	Who	Approval
3/26/2024 12:20 PM	County Counsel	Yes
3/27/2024 9:44 AM	Finance	Yes
6/25/2024 9:01 PM	County Administrative Office	Yes