

ABOUT MONO COUNTY

Wild by nature, Mono County is a destination that is full of adventure. Set on the eastern slopes of California's Sierra Nevada mountain range, Mono County is a rare environment of natural contrasts: Soaring granite peaks, spacious desert vistas, quiet lakes, bubbling hot springs, cold mountain streams, winter snows, sunny summer skies, rolling sagebrush hills, vibrant wildflower meadows.



Photo: © Greg Newbry

Best of all, this natural playground is matched with a complete range of amenities and activities making it an ideal place to get away from it all. Enjoy an array of fine shops, restaurants, cafés, and other amenities. Ski, snowboard or bike down resort or backcountry mountain trails, fish numerous lakes and streams, relax in a soothing hot spring, or paddle a kayak on challenging and picturesque waters.

The Town of Mammoth Lakes, and other smaller communities along the 395 corridor offer fine schools, shopping, dining and recreation.

The County Seat is located in picturesque Bridgeport located between Mammoth Lakes and Minden and Carson City, Nevada.

The northern areas of the county include Topaz, Coleville, Walker and Bridgeport. The southern areas of the county include Mono City, Lee Vining, June Lake, Mammoth Lakes, Crowley Lake, Benton, and Chalfant.

Mono County offers numerous recreational opportunities for the outdoor enthusiast. Ski Mammoth, fish the Sierra, enjoy working where you vacation. An outstanding opportunity exists in the beautiful Eastern Sierra.

BENEFITS: Mono County provides generous benefits, including Cal PERS retirement, medical, dental, vision and 401 deferred compensation.

TO APPLY

Application materials should be returned to:

County of Mono, CAO/HR
P.O. Box 696, Bridgeport, CA 93517
Telephone: (760) 932-5412
Fax: (760) 932-5411

Email: hr@mono.ca.gov

www.monocounty.ca.gov

Faxes or email will be accepted only if the original application is mailed and postmarked by the filing date.

SPECIAL NOTE: The provisions of this job bulletin do not constitute an expressed or implied contract. The County of Mono reserves the right to make necessary modifications to the recruitment plan. The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Any questions or comments about the need for accommodation should be directed to HR.

COUNTY OF MONO



INVITES APPLICATIONS FOR

ENVIRONMENTAL HEALTH

SPECIALIST II/III

Final Filing Date:
Open Until Filled

Environmental Health Specialist II:
\$55,227 - \$67,128 annually
(\$26.55 - \$32.27/hour)

Environmental Health Specialist III:
\$64,046 - \$77,848 annually
(\$30.79 - \$37.43/hour)

County vehicle available for use

Equal Employment Opportunity Employer

THE POSITION

Mono County is recruiting for the position of Environmental Health Specialist II/III. This position is full-time (40 hours per week), based in Mammoth Lakes or Bridgeport, and requires extensive travel throughout the County. Day-to-day activities fall under the general direction of the Environmental Health Director and the Public Health Director.

The Environmental Health Specialist's (EHS) primary responsibility is the overall coordination of the Certified Unified Program Agency (CUPA) program in Mono County, and CUPA inspections and oversight responsibilities for the 6 separate programs that fall within the CUPA program:

- Hazardous Materials Business Plan (HMBP) Program
- Underground Storage Tank (UST) Program
- California Petroleum Storage Act (APSA) Program
- California Accidental Release Prevention (CalARP) Program
- Hazardous Materials Management and Inventory Program
- Hazardous Waste and Hazardous Waste Treatment Program

Other CUPA program duties include, but are not limited to the following:

- Provide outreach and guidance to the regulated community on pertinent CUPA program requirements.
- Plan check and approval of new CUPA facilities, issue new permits, maintenance of files and documents, report writing and enforcement activities for all CUPA regulated facilities in Mono County.

In addition to CUPA program duties, the EHS's duties may include:

- Local Primacy Agency (LPA) program coordination and regulatory responsibilities.
- Conducting sanitary surveys and inspections of inventoried small public water systems in the LPA program.
- Compliance inspections of food establishments.
- Other environmental health program duties, as needed.

QUALIFICATIONS

Placement within the class series will be based on a person's experience and background. It is possible to be appointed above the minimum step of the appropriate salary range.

Any combination of education & experience that would provide the required knowledge & abilities, is qualifying. A typical way to meet the required knowledge & abilities would be:

II Level: At least one (1) year of environmental investigation and inspection experience and possession of valid Environmental Health Registration issued by the California Department of Public Health. Education equivalent to graduation from a four-year college or university with a major in biology, chemistry, physics, environment science, or a closely related field.

III Level: At least two (2) years of varied experience in the field of environmental health, plus the minimum requirements of the II Level EHS listed above.

Possession of, or ability to obtain, UST inspector ICC Certification is required.

Prior experience working in one or more of the 6 CUPA programs, and/or LPA program experience is highly desirable.

Knowledge of:

- Laws, regulations and requirements governing CUPA regulated facilities, as well as laws and regulations pertaining to the LPA program and other environmental health programs;
- Inspection and enforcement procedures associated with the CUPA program and other environmental health programs;
- Environmental health, chemical, biological and physical sciences;
- Sampling techniques and standards
- Computers and general office software programs.

THE EXAM PROCESS

PHASE 1: The exam process includes an application, resume, and cover letter with responses to the supplemental questions.

PHASE 2: The exam process will include an oral interview.

SUPPLEMENTAL QUESTIONS

Applications submitted without a cover letter addressing the supplemental questions will not be considered.

1. Describe how you qualify for this position.
2. Describe your direct experience conducting CUPA regulated facility inspections, or other experience that you have in the area of hazardous materials/wastes management, such as permitting, plan check, business plan writing, review for CUPA regulated facilities, or experience or training you have in any of the 6 CUPA programs.
3. Describe experience that you have conducting small public water system inspections.
4. Describe your work experience in any other environmental health programs.

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