

PARAMEDIC STATION CAPTAIN

DEFINITION

To lead and participate in rendering skilled and technical life saving techniques to those in need of assistance; and to oversee and participate in the efficient operation and maintenance of assigned rescue vehicle and decentralized ambulance station.

DISTINGUISHING CHARACTERISTICS

Incumbents in the Paramedic Station Captain classification are in possession of full Paramedic Certification from the State of California and ICEMA and are expected to have the ability to perform in the full capacity of the Scope of Work of this License. In addition, incumbents have full supervisory responsibility over the staff assigned to their station. While on-duty, incumbents may act in a supervisory capacity for the on-duty crews.

ESSENTIAL FUNCTIONS:

REPORTS TO

Paramedic Chief

CLASSIFICATIONS DIRECTLY SUPERVISED

Emergency Medical Technician, Paramedic I, Paramedic II and Paramedic Training Officer. May provide lead direction to other medical first responders.

EXAMPLES OF DUTIES

Duties include but are not limited to the following:

Primary duties:

- Working at assigned station with one partner on a forty-eight-hour shift.
- Provide Basic Life Support and/or Advanced Life Support treatment to victims, in accordance with California State and ICEMA Region Paramedic Scope of Practice.
- Performs necessary medical treatment and assists in patient extrication from vehicles involved in traffic collisions or accidents, sometimes with assistance from other agencies; such as Mono County Sheriff's Office, Mono County Search and Rescue, local Fire Departments, United States Forest Service and others.
- Responds into the back county by foot, vehicle, helicopter or by whatever means necessary to render treatment.
- Operates rescue unit in presence of inclement weather, road closures and possible avalanche danger.
- Complete run paperwork in a timely and accurate manner.
- Supervise, manage and evaluate subordinate personnel.
- Maintain proper discipline of subordinate personnel through the issuance of disciplinary action as deemed necessary.
- Ensure timely and accurate completion and submittal of all paperwork, including run sheets, QA reports, time sheets, mileage reports, receipts, and supply orders.
- Provide status reports and/or updates to the EMS Chief.
- Participate in periodic Captain's meetings.

- Assist in planning, developing and implementing departmental policies and procedures.
- Assist in the hiring and orientation of new employees.
- Each Station Captain will be assigned additional duties, including, but not limited to, scheduling, supply ordering, training coordination, and oversight of equipment inspections and maintenance.
- Ensure proper station, vehicle, and equipment maintenance.

Secondary Duties:

- Perform over-the-side rescues of victims as trained.
- Responds to the fire ground to treat victims of fire, explosions, or building collapse. Assists with emergency incident rehabilitation on the fire ground as assigned .
- Perform Ice Rescue of victims as trained

TYPICAL PHYSICAL REQUIREMENTS

The employee is regularly required to use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to sit, stand, walk, climb, balance, stoop, kneel, crouch, or crawl, taste and smell.

The employee must frequently lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

TYPICAL WORKING CONDITIONS

Work is performed in both inside and outside environments, often in extreme weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, risk of electrical shock, risk of radiation, and vibration. The noise level in the work environment is at times very loud. The employee works a 48-hour shift at a time, residing at the assigned station while on duty.

DESIRABLE QUALIFICATIONS

Knowledge of:

- EMT-Paramedic Scope of Practice as defined and required by the State of California
- BLS and ALS protocols as required by the local certifying agency (ICEMA)
- Cardiopulmonary resuscitation
- Emergency medical techniques
- Rescue techniques
- Principles of management, supervision, training, and employee evaluation
- Defensive driving
- Vehicle and equipment maintenance
- Recordkeeping procedures and methods of documentation.

Ability and willingness to:

- Perform functions of the local EMS Agency EMT-Paramedic Scope of Practice
- Become certified as a CPR Instructor or other technical instruction as identified and outlined by the Teaching Stipend policy and approved by the department Chief
- Learn the geography of local area
- Think and act quickly in emergencies
- Provide supervision, training, and evaluation of assigned staff

- Judge situations and people accurately
- Understand and carry out oral and written directions
- Prepare concise written reports and complete all required clerical duties
- Work safely under hazardous conditions
- Maintain vehicles and medical and non-medical equipment
- Work harmoniously with partners and those contacted while work.
- Work for 24 hours, 48-hours or as scheduled
- Perform work related to public relations as required (e.g. school demonstrations, CPR classes, standby events, inter, etc.).
- Follow directions from supervising personnel
- Perform any or all duties requested or assigned by the EMS Chief.

Training and Experience:

Successful completion of an Accredited Paramedic School.

And

Minimum of two years of previous full-time paramedic experience equivalent to a Paramedic-II

Special Requirements:

- Possession of valid Paramedic License from the State of California; and
- Possession of a valid Driver's license
- Possession of a valid California Ambulance Driver's certificate
- Possession of valid Advanced Cardiac Life Support card from American Heart Association
- Possession of valid Basic Life Support Healthcare Provider card from American Heart Association
- EMS management/leadership training
- ICS and NIMS training: ICS-100b, ICS-200b, ICS-300, ICS-400, IS-700a, IS-800b
- Ability to pass extensive criminal background check

In addition to the above requirements:

Paramedic I:

- The ability to obtain valid license from ICEMA within 60 days of employment

Paramedic II:

- Possession of valid Paramedic License from ICEMA

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